



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Policy Statement

4228.00 - Unpaid Internships

Approved on December 19, 2016

The Consolidated School District of New Britain (CSDNB) offers unpaid internships for students interested in seeking valuable work experience in various fields. These include, finance, maintenance, public relations, clerical, and other areas. Students will have the opportunity to make meaningful contributions to the mission and vision of CSDNB.

Internships are offered in the fall, winter/spring, and summer. All internships must be approved by the students institution of higher education and provide students with appropriate college credit. Internships typically last a college semester.

Interns will be placed according to the processes outlined in **Board Policy 4111/4211 - Hiring of Staff**. CSDNB will cover all costs associated with background checks, fingerprinting, and parking garage fees. CSDNB staff will provide workplace supervision and feedback as requested by the intern's institution of higher education.