



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

**NEW BRITAIN BOARD OF EDUCATION
REGULAR BOARD MEETING**

DECEMBER 4, 2023 – 6:00 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER



NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: December 1, 2023

RE: Regular Meeting of the New Britain Board of Education

A regular meeting of the New Britain Board of Education will be held on Monday, December 4, 2023 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

Individuals seeking public participation may attend meeting in person or join the queue beginning at 6:00 PM by calling (US)+1 786-408-2791 and entering PIN: 851 542 433#. Callers are asked to wait with their phones on mute until they are recognized to speak.

The agenda and board packet in its entirety can be found on the Board of Education website:

<https://www.csdnb.org/board/BOE-2023-Meetings-Documents-Calendar.php>





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Regular School Board Meeting

December 4, 2023 - 6:00 PM – New Britain Educational Administration Center

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1. Call to Order and Opening

- A. Meeting Called to Order
- B. Pledge of Allegiance
- C. Roll Call of Members
- D. Meditation
- E. Public Participation
- F. Election of Officers
- G. Appointment of Committee Chairs

2. Reports

- A. Superintendent's Report
- B. Board Reports
- C. Student Representatives Report

3. Presentation

- A. HALS Academy – Tiny House Project
Presented by Ms. Leona Clerkin & HALS Students | Page 5

4. New Business

- A. Approve minutes from the Regular Board of Education meeting on November 6, 2023
Submitted by Ms. Aja Edwards | No Committee Review | Page 7
- B. Approve 2024 Board of Education Meeting Calendar
Submitted by Ms. Aja Edwards | No Committee Review | Page 12
- C. Approve 2024 Board of Education Grievance Hearing Calendar
Submitted by Ms. Aja Edwards | No Committee Review | Page 15

New Britain Board of Education

Anthony Cane | Salvador Escobales | Anthony Kane | Joseph Listro | Barbara Marino | Annie S. Parker | Joan Pina
Diana Reyes | Jose Rivera | Tina Santana

Board Acceptance:

- D. Enrollment Report
Submitted by Mr. Jeff Prokop | No Committee Review | Page 16
- E. Report of Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Nicole Sanders | No Committee Review | Page 17
- F. Grant from Long Island Sound Schools network to research various factors & increase ocean literacy in students and our community – HALS Academy (\$5,000.00)
Submitted by Ms. Leona Clerkin | Page 20
- G. Donation from BIC Corporation for writing supplies in support of Global Education week – Smith Elementary (\$2,794.00)
Submitted by Ms. Michele Kushman | Page 26

Board Approval:

- H. Contract(s) between CSDNB and Office of Early Childhood for individual consultants to support our School readiness teachers and/or administrators – Districtwide (\$35,000.00)
Submitted by Mr. Christopher Badenhop | Funding Source: Office of Early Childhood 320 Professional Education Services | Page 30
- I. Contract between CSDNB and MABE (Multistate Association for Bilingual Education-Northeast, Inc.) to provide professional development and technical assistance for staff of Dual Language Education – DiLoreto Magnet School (\$19,600.00)
Submitted by Ms. Silvia Mayo-Molina | Funding Source: Local Dept. 962- Technical Services Local: 1010-962-22044-53500 | Page 40
- J. Purchase Order between CSDNB and CDW-G for renewal of Google education license – Districtwide (\$46,750.00)
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Software Budget 101092110000-53510 | Page 43
- K. Contract between CSDNB and Sprague Operating Resources for one-year contract to fix the price of the natural gas supply for fuel cell – Districtwide
Submitted by Mr. Robert Smedley | Page 46

D. Closing and Adjournment

- L. Other Business as Permitted by Law
- M. Adjournment



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Leona C. Clerkin () for approval at the Regular Board Meeting on December 4, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Students Naomi King and Victorija Baun
/ Teacher Jill Fitzsimmons

Type of Memorandum

Presentation to the Board

Background and Purpose/Rationale

HALS Academy - Tiny House Project

Learning Target:

I can create a tiny home, for a specific resident type, that adapts to the needs of the New Britain community.

In this 8th grade unit, all HALS Academy student architects research 4 different resident types in New Britain; homeless, veterans, elderly, and young couples. They zero in on one chosen type, research more, and design a 2D floor plan of their tiny home on graph paper. Their design must adhere to the constraints of a typical tiny home (less than 400 square feet), and must include certain indoor spaces, an outdoor space, walls, windows, doors, appliances and furniture. They must record measurements of each wall, window, door, each appliance and furniture / item in the home. They then must record the area and perimeter of each on a recording sheet.

To create their tiny home in 3D, the partners must transfer their design onto a Planner 5D website. Upon completion of their home, students prepare a speech that is presented to the "Housing Committee" of New Britain for approval. They present in front of their peers for the final project.

Financial Information

Committee Review



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

NEW BUSINESS



New Britain Board of Education | Regular School Board Meeting Minutes

November 6, 2023 - 6:00 PM – New Britain Educational Administration Center

1. Call to Order and Opening

Meeting Called to Order

Ms. Gayle Sanders-Connolly, President of the New Britain Board of Education, called the meeting to order at 6:02 pm.

Board Members Present

Mr. Anthony Cane, Mr. Merrill Gay, Mr. Anthony Kane, Mr. Joseph Listro, Ms. Barbara Marino, Ms. Annie Parker, Ms. Diana Reyes, Ms. Gayle Sanders-Connolly and Ms. Tina Santana.

2. Public Participation

James Sanders: In support of his sister Gayle Sanders- Connolly, he wished her well as she departs from being President of the New Britain Board OF Education.

3. Reports

A. Committee Reports

Curriculum –The committee reviewed an informational presentation regarding health equity, as well as an informational presentation on PK-5 Language Arts new curriculum

Policy – The policy committee meeting was cancelled.

Personnel –The committee discussed a new position request and an MOU regarding two new grant funded courses, which have both been moved to the consent agenda.

Finance –The committee discussed donations, contracts and purchases orders which have been moved to consent. The committee also discussed the vent systems at Slade.

B. Board Reports

Merrill Gay stated this will officially be his last meeting, and sends his well wishes to the future members of the Board.

Mr. Kane stated senior night will be happening this week, and the support of the community is essential in this event being successful.

Mr. Cane reiterated this will be the first time in years that a member for the Sanders family won't be on the Board of Education. He wished Gayle Sanders- Connolly the best on her future endeavors.

Ms. Santana highlighted Art Literacy night and gave a shout out to Lincoln Principal Ms. Cavallo and Assistant Principal Mr. Ruiz for their great effort.

Mr. Listro attended the Work Based Student Learner event as well as Read for the Record event. He had an amazing time learning and assisting with the students.

Ms. Gayle Sanders- Connelly stated this will be her last meeting, as it has been a pleasure to serve on the Board.

C. Student Reports

D. Superintendent's Report

The Superintendent's Report is attached.

4. Executive Session

- A. Discussion of Worker's Compensation Matter with Attorney Nicole Fluckiger
Submitted by Ms. Heather Barrett

Mr. Cane motioned to go into executive session to discuss a Worker's Compensation Matter with Attorney Nicole Fluckiger, seconded by Ms. Reyes. Superintendent Gasper, and Chief of Staff Ms. Maryellen Manning were invited to executive session with the full Board.

5. New Business

- A. Approve minutes from the Regular Board of Education meeting on October 2, 2023
Submitted by Ms. Aja Edwards | No Committee Review

Ms. Santana motioned to approve minutes from the regular Board meeting on October 2, 2023, seconded by Mr. Kane. Motion carried unanimously.

Board Acceptance:

- B. Enrollment Report
Submitted by Mr. Jeff Prokop | No Committee Review
- C. Report of Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Nicole Sanders | No Committee Review

Mr. Kane motioned to approve Report of Personnel Transactions and Extracurricular Appointments, seconded by Mr. Listro. Motion approved unanimously.

Board Approval:

- D. Approve purchase order between CSDNB and Chromebookparts.com to provide Chromebook chargers to schools – Districtwide
Submitted by Mr. Jeff Prokop | Funding Source: ESSER Grant Funding

Mr. Cane motioned to approve purchase order between CSDNB and Chromebookparts.com to provide Chromebook chargers to schools districtwide, seconded by Ms. Reyes. Motion carried unanimously.

New Britain Board of Education

Gayle Sanders-Connelly – President | Merrill Gay – Vice President | Joseph Listro – Secretary
Anthony Cane | Monica Dawkins | Anthony Kane | Barbara Marino | Annie S. Parker | Diana Reyes | Tina Santana

- E. Discuss nominations and approval of NBBOE delegate(s) to the Connecticut Association of Boards of Education
Submitted by Ms. Tina Santana
The Board motioned to nominate Joseph Listro, Tina Santana and Diana Reyes as the NBBOE delegates the Connecticut Association of Boards of Education. Motion carried unanimously.
- F. Discuss recommendation and possible adoption of new name for New Britain Transitional Center
Submitted by Dr. Tony Gasper & Mr. Joseph Listro
The Board motioned to approve adoption of new name for New Britain Transitional Center for the 2024-2025 school year as the Catalyst Academy. Motion carried unanimously.

6. Consent

(There were no objections and/or requests from Board Members to pull the following items off the Consent Agenda. Therefore, these items were approved):

- A. New Position Request – Dean of Students
Submitted by Mr. Andrew Mazzei
- B. Memorandum of Understanding between CSDNB and Local 871, New Britain Federation of Teachers, regarding two grant funded courses - NBHS
Submitted by Mr. Damon Pearce & Ms. Sondra Sanford | Funding Source: Perkins Grant 2028-061-100001-51191
- C. Accept donation from Lisa and Jim Dufour for incentives in support of the tier one behavioral reinforcement point system - NBTC (\$2,388.00)
Submitted by Ms. Donnah Swaby
- D. Accept donation from Together Matters program to provide compensation for 22 students to obtain 120 hours of employment and high school credit – NBHS (\$40,000.00)
Submitted by Ms. Sondra Sanford
- E. Accept Donation from Master Yang from US Taekwondo Center in support of summer programs - Districtwide (\$2,500.00)
Submitted by Dr. Tony Gasper
- F. Approve contract between CSDNB and OIC of New Britain for the Men of Many Colors Program, designed to support career development, healthy lives, and issues that arise with young men – NBHS (\$15,000.00)
Submitted by Ms. Daisy Sanchez | Funding Source: ARP ESSER 3 Grant 2063-969-22002-53200
- G. Approve purchase order and contract between CSDNB and OIC of New Britain for the Healthy Living project, designed to expose youth to three areas of academic enrichment – (\$57,000.00)
Submitted by Ms. Donna Clark | Funding Source: Title IV 2019 969 10001 53340
- H. Approve purchase order between CSDNB and Red Thread for the purchase of student furniture to support student centered engagement – Slade Middle School (\$95,000.00)
Submitted by Mr. Andrew Mazzei | Funding Source: Low Performing Bond Grant 2394-052-10001-57333
- I. Approve purchase order and bid waiver between CSDNB and Action Air Systems, Inc. for the installation of a new vent line for existing grease trap – RELC (\$25,975.00)
Submitted by Ms. Rebecca Gonzalez | Funding Source: Food Service - account 101093131000-57010

- J. Approve purchase order between CSDNB and Hussey Advantage for end rail safety code upgrade – RELC (\$33,500.00)
Submitted by Ms. Rebecca Gonzalez | Facilities local budget 931-2600-000-56102
- K. Approve purchase order between CSDNB and Air Temp Mechanical Services Inc. for replacement of the condenser coil for the trane rooftop unit – NBEAC (\$27,494.00)
Submitted by Ms. Rebecca Gonzalez | Funding Source: Facilities local budget 931-2600-000-56102
- L. Approve bid waiver and purchase order between CSDNB and NYSS Inc. for the expansion of visitor management project – Districtwide (\$82,462.23)
Submitted by Mr. Robert Smedley | Funding Source: ESSER
- M. Approve bid waiver between CSDNB and vendor Carl Knox for instrument repair services – Districtwide (\$14,964.00)
Submitted by Ms. Leona Clerkin | Funding Source: Instrument Repair Account / Music Instrument Repair Account / Music line item 260196360021 58999
- N. Approve contract Between CSDNB and Agile Sports Technologies, Inc. dba Hudl for subscription renewal of account – NBHS (\$10,600.00)
Submitted by Ms. Lisa Kawecki | Funding Source: Athletic High School Non-Instructional Equipment-New 101097830019-57301 101097830019-57301
- O. Approve purchase order and Contract Between CSDNB and Vector Solutions to provide School Based Diversion Initiative (SBDI) designed to prevent school-based arrests and reduce out-of-school suspensions & expulsions for students experiencing emotional or behavioral health challenges – Districtwide (\$23,280.00)
Submitted by Ms. Keira Soler | Funding Source: SBDI Grant Purchased Professional and Technical Services- 300
- P. Approve purchase order for remediation to be conducted at Slade Middle School (*Details are forthcoming and will be distributed at the committee meeting*)
Submitted by Ms. Rebecca Gonzalez
- Q. Accept financial report – September 30, 2023
Submitted by Ms. Ann Alfano

7. Executive Session

- A. Executive Session and Possible Public Action for the Purposes of Discussing the Superintendent's Contract
Submitted by Dr. Tony Gasper

Mr. Listro motioned to go into executive session and possible public action for the purposes of discussing the Superintendent's contract, seconded by Ms. Reyes. Superintendent Gasper and Chief of Staff Maryellen Manning were invited into executive session with the full Board.

Mr. Listro motioned to amend the Superintendent's contract, seconded by Ms. Marino. Motion carried unanimously.

8. Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment

Meeting adjourned at 7:39 pm.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

2024 Board of Education Meeting Calendar

Note: There will be no committee meetings held in July or August

Meeting	Date	Time	Location
BOE Regular Meeting	Monday, January 8	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, January 22	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, January 22	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Monday, January 29	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, January 29	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, February 5	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Tuesday, February 20	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Tuesday, February 20	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Monday, February 26	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, February 26	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Tuesday, March 5	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, March 18	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, March 18	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Monday, March 25	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, March 25	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, April 8	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, April 22	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, April 22	6:15 PM	New Britain Educational Administration Center

BOE Personnel Committee	Monday, April 29	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, April 29	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, May 6	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, May 22	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, May 22	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Tuesday, May 28	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Tuesday, May 28	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, June 3	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, June 17	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, June 17	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Monday, June 24	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, June 24	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, July 14	6:00 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, August 11	6:00 PM	New Britain Educational Administration Center
BOE Regular Meeting	Tuesday, September 3	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, September 23	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, September 23	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Monday, September 30	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, September 30	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, October 7	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, October 21	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, October 21	6:15 PM	New Britain Educational Administration Center

BOE Personnel Committee	Monday, October 28	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, October 28	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, November 4	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, November 18	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, November 18	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Monday, November 25	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, November 25	6:15 PM	New Britain Educational Administration Center
BOE Regular Meeting	Monday, December 2	6:00 PM	New Britain Educational Administration Center
BOE Policy Committee	Monday, December 9	6:00 PM	New Britain Educational Administration Center
BOE Curriculum Committee	Monday, December 9	6:15 PM	New Britain Educational Administration Center
BOE Personnel Committee	Monday, December 16	6:00 PM	New Britain Educational Administration Center
BOE Finance, Facilities, and Transportation Committee	Monday, December 16	6:15 PM	New Britain Educational Administration Center



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

2024 Board of Education Grievance Hearing Calendar

Date	Time	Location
Thursday, January 18, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, February 15, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, March 21, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, April 18, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, May 16, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, June 15, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, September 19, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, October 17, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, November 14, 2024	6:00 PM	New Britain Educational Administration Center
Thursday, December 19, 2024	6:00 PM	New Britain Educational Administration Center

New Britain Public Schools K-12 Enrollment as of November 28, 2023

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Chamberlain Elementary School	413	29	12	16.95	17.68	50.85	49.15	2.42	15.5	72.64	0	0	9.44	86.2
Chamberlain Bridges	23	5	2	86.96	13.04	91.3	8.7	0	21.74	69.57	0	0	8.7	91.3
Chamberlain DHH	14	1	0	100	14.29	71.43	28.57	0	0	92.86	0	0	7.14	100
DiLoreto Elementary & Middle School	830	19	-4	17.47	18.67	49.28	50.72	1.57	7.71	81.45	0	0.12	9.16	73.01
Gaffney Elementary School	359	9	-4	14.76	12.26	50.14	49.86	2.51	14.76	64.62	0	0	18.11	71.03
Gaffney - Key Elementary	58	0	0	100	3.45	87.93	12.07	6.9	18.97	63.79	0	0	10.34	87.93
Holmes Elementary School	467	20	6	15.42	26.55	51.18	48.82	6.42	17.99	49.89	0.21	0.43	24.84	70.88
Jefferson Elementary School	402	9	3	15.92	28.61	49.5	50.5	5.22	13.18	62.44	0	0.25	18.91	76.12
Lincoln Elementary School	555	22	-1	14.59	26.85	51.35	48.65	2.16	12.97	63.96	0.36	0	20.54	76.04
Lincoln SCS	7	0	0	0	28.57	71.43	28.57	0	14.29	57.14	0	0	28.57	71.43
Lincoln - Key Elementary	37	1	0	100	5.41	72.97	27.03	0	27.03	56.76	2.7	0	13.51	91.89
Northend Elementary School	210	6	-1	21.43	15.71	47.62	52.38	2.38	20.48	68.1	0.48	0	8.57	84.29
Smalley Elementary School	643	25	1	19.44	26.28	49.92	50.08	1.56	11.98	76.05	0.62	0.16	9.64	85.23
Smith Elementary School	463	5	-5	15.12	19.01	47.3	52.7	2.38	14.69	68.47	1.51	0	12.96	80.99
Smith Pathways	23	2	0	100	17.39	69.57	30.43	0	13.04	60.87	0	0	26.09	82.61
Smith - Key Elementary	20	2	0	95	10	70	30	10	25	60	0	0	5	85
Vance Elementary School	455	0	-2	15.38	13.85	49.01	50.99	0.22	14.51	72.97	0.44	0	11.87	78.68
Slade Middle School	704	10	2	22.3	18.89	52.7	47.3	2.7	13.78	72.44	0.14	0.14	10.8	77.98
Slade Bridges	26	1	0	100	15.38	69.23	30.77	0	23.08	61.54	0	0	15.38	76.92
Slade - Key Middle	27	0	0	100	3.7	77.78	22.22	0	18.52	74.07	0	0	7.41	81.48
Pulaski Middle School	879	2	9	20.59	25.71	53.36	46.53	3.07	13.2	65.76	0.23	0.46	17.29	79.52
Pulaski Pathways	32	0	-1	100	6.25	40.63	59.38	6.25	6.25	71.88	0	0	15.63	78.13
HALS Academy	136	1	1	0	0	44.85	55.15	4.41	18.38	39.71	0	0	37.5	52.94
New Britain High School	2382	7	-16	21.62	18.93	51.09	48.78	2.94	14.15	66.08	0.55	0.25	15.95	70.28
New Britain Transitional Center	36	3	-1	94.44	16.67	66.67	33.33	0	2.78	83.33	0	0	13.89	91.67
Brookside School	82	11	6	57.32	28.05	58.54	41.46	0	15.85	73.17	0	0	10.98	87.8
CLIMB	31	-10	-1	100	25.81	77.42	22.58	6.45	19.35	58.06	0	0	16.13	64.52
Satellite Careers Academy	176	6	7	21.59	14.2	49.43	50.57	0.57	13.07	77.84	0	0	8.52	86.36
District Total	9490	186	13	21.64	20.12	51.44	48.51	2.69	13.8	68.12	0.36	0.17	14.83	76.22

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Gaffney Elementary School	81	13	4	43.21	0	50.62	49.38	4.94	20.99	62.96	0	0	11.11	62.96
Gaffney - Key Elementary	64	24	4	65.63	0	68.75	31.25	1.56	21.88	70.31	0	0	6.25	82.81
Roosevelt Early Learning Center	280	77	11	40	0.36	57.14	42.86	3.21	14.29	69.64	0.71	0	12.14	79.64
District Total	425	114	19	44.47	0.24	57.65	42.35	3.29	16.71	68.47	0.47	0	11.06	76.94

Note Regarding Free and Reduced Lunch %:

This district participates in the Universal Lunch Program, which has our certified number at 64%. Newly registered parents are updated by central registration, but current students are not updated through an automated process as in the past. These numbers provide context but are not exact.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Personnel Transactions Report

December 4, 2023

Certified Personnel

2

Trisha Cichy, Preschool Teacher at Roosevelt Early Learning Center

Effective November 16, 2023

Bachelor's Degree – Certification: Integrated Early Childhood/Special Education, Birth – K

\$52,673, Step 3 – Vacancy; Grant Funding

Alicia Cyr, Grade 1 Teacher at Gaffney Elementary School

Effective December 4, 2023

Master's Degree – Certification: Elementary K-6

\$83,509, Step 10 – Vacancy; Local Funding

Support Personnel

4

Michelle Borselle, Literacy Tutor at Lincoln Elementary School

Effective December 4, 2023

\$25.00 per hour – Vacancy; Grant Funding

Kiana Dingle, Instructional Paraeducator at Smalley Elementary School

Effective November 20, 2023

\$19.86 per hour, Step 1 – Vacancy; Local Funding

Jennifer Mol, Vocational Job Coach for the CLIMB Program

Currently Instructional Paraeducator at Smith Elementary School

Effective January 2, 2024

\$25.71 per hour – Vacancy; Local Funding

Damajah Pellegrini, Behavior Support Assistant at Slade Middle School – Bridges

Currently Paraeducator at Slade Middle School – KEY

Effective December 1, 2023

\$25.71 per hour – Vacancy; Local Funding

Leave of Absence

2

Maya Diaz Polanco, Grade 3 Teacher at Vance Elementary School

Requesting an Unpaid Leave of Absence

Effective December 22, 2023 through August 21, 2024

4 years, 3 months of service

Carlos Lopez, Custodian I (1st Shift) at Chamberlain Elementary School

Requesting an Unpaid Leave of Absence

Effective November 20, 2023 through November 20, 2024

16 years, 5 months of service

Resignations

4

Heather Bartoletti, Kindergarten Teacher at Smith Elementary School

Effective January 1, 2024

2 years, 4 months of service

Marisa Diaz, School Secretary I at Northend Elementary School

Effective November 28, 2023

6 years, 3 months of service

Jeffery Gerent, Special Education Teacher at Slade Middle School

Effective September 15, 2023

6 Months of service

Beth Schmidt, Preschool Teacher at Roosevelt Early Learning Center

Effective November 13, 2023

17 years, 7 months of service

Retirements

1

David Messina, Social Studies Teacher at New Britain High School

Effective June 30, 2024

25 years of service

Layoffs

0

Terminations

2

Amanda Medina, Campus Safety Officer at New Britain High School

Effective December 1, 2023

7 months of service

Brian Zapatka, Districtwide Maintenance Plumber at Facilities

Effective November 17, 2023

17 years, 11 months of service



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Extracurriculars Report

December 4, 2023

Extracurricular Activities

Location	Extracurricular Activity	Employee

Athletics

Location	Sport	Employee
NBHS	Basketball Boys Assistant	Kejuan McCall
NBHS	Football First Assistant	Rafal Garcarz (0.5 split with R. Scalise)
NBHS	Gym Supervisor – Winter	Tyshawn Yopp
NBHS	Strength and Conditioning - Fall	Carolyn Marino
NBHS	Wrestling Assistant	Shane Day
Pulaski	Fall Intramurals – Basketball Girls	Dominika Orsaris



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Leona C. Clerkin () for approval at the Regular Board Meeting on December 4, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Manjit Khosla - HALS Science Teacher,
Leona Clerkin - Principal

Type of Memorandum

Grant Acceptance

Background and Purpose/Rationale

Students at HALS Academy will be researching various factors that affect the health of Long Island Sound using the Long Island Sound Study in order to increase ocean literacy in students and our community. HALS plan is to incorporate field trips to local watersheds in our State parks to test water qualities. This Long Island Sound grant will cover transportation costs, cost of water testing kits that will be used, cost of admissions to Mystic Aquarium and Project Oceanology. Students will share their findings with the school community during the week of Parent-Teacher conferences in March, along with other ideas, to raise awareness of human impact on our local watersheds that eventually affect the health of Long Island Sound.

Financial Information

The total is \$5,000.00 and the funding source is .

Committee Review

No committee review due to changes in the Board's scheduled meetings

[2023-24 Stemtastic overview - Leona Clerkin.jpg](#), [LIS Schools Network Flyer - Leona Clerkin.pdf](#), [LIS Schools Rubric - Leona Clerkin.pdf](#),
[Stemtastic November 2023 - Leona Clerkin.jpg](#)

Sacred Heart University
and
CT Science Teachers Association
Present

Stemtastic

2024

2023



BIOMIMICRY
INSTITUTE

OCTOBER 16th
Biomimicry Institute
Youth Education Programs
and Competitions



NOVEMBER 6TH
Karen Romano Young
I Was a Kid Project



DATE TBD
Page Keeley
Formative Assessment



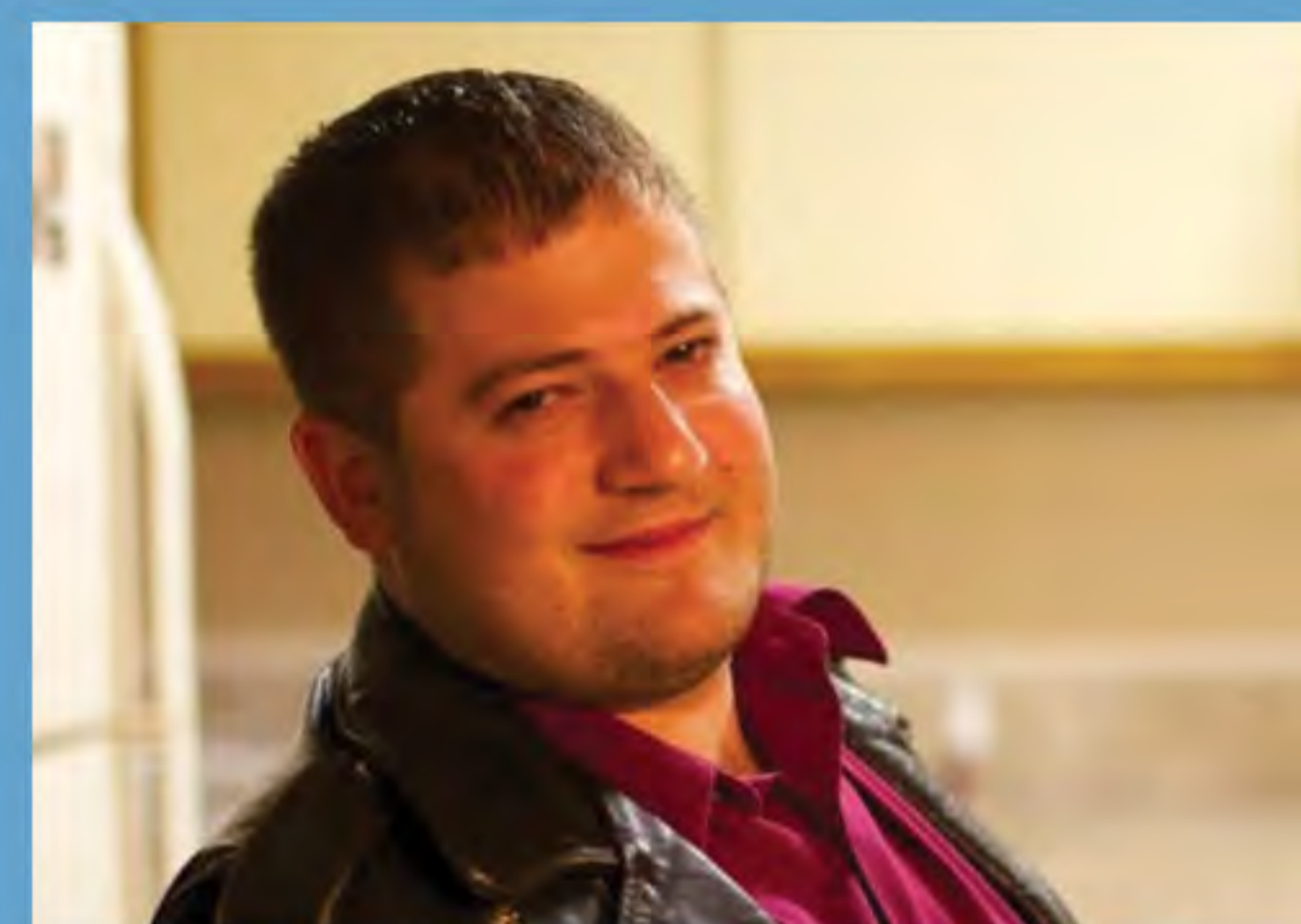
FEBRUARY 5TH
**Jill Wertheim &
Eric Lewis**
Science Assessment



MARCH 4TH
Louisa Iacurci
CT Women Scientist
Lessons for
Elementary Levels



APRIL 1ST
Sandra Pearl
SEED Education



MAY 6TH
Jason Maur
Science of Food

Watch your inbox for
more details
each month!

STEM
EDUCATION

STEM



CSTA Connecticut
Science Teachers
Association

CT SCIENCE TEACHERS AND
SACRED HEART UNIVERSITY PRESENT

STEMTASTIC

Karen Romano Young
Telling Your Science Story

11/6/23

← I WAS A KID →



Karen Romano Young is a children's author and illustrator, the creator of three science comic series, and a science communicator who partners with scientists on education and outreach. In this workshop she'll talk about her use of artwork and writing to tell science stories, share drawing/writing exercises designed to evoke science understanding, and invite learners to use these methods to tell their own stories.



BECOME A LONG ISLAND SOUND SCHOOL

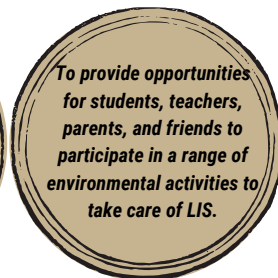
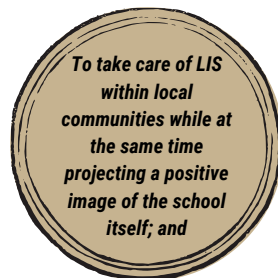
Are you interested in joining like-minded educators in protecting the Long Island Sound watershed and inspiring the next generation of stewards?

Apply now!

What is the Long Island Sound Schools Network?

The Long Island Sound (LIS) Schools network is a Sound-wide project coordinated by Connecticut Sea Grant and Mercy University through funding from the EPA Long Island Sound Study. Modeled on the National Oceanographic Atmospheric Association's (NOAA) Ocean Guardian Schools and the international Blue Schools network, a LIS Schools network compels schools to make a commitment to the protection and conservation of local watersheds, Long Island Sound, and our one global ocean. A school makes this commitment by proposing and implementing a school or community-based project and creating a plan to increase ocean literacy in their school community by engaging students, families, and community members.

Objectives:



November 30th, 2023

Applications Due

December 15th, 2023

Selected Schools Notified

December 22nd, 2023

Selected Schools Return Contracts

January 4th, 2024

Kick off/Orientation meeting

January 15th-August 15th

Schools Implement Project

TBD June

Student Symposium

TBD September

Teacher Symposium

To Apply:

- Delegate two lead teachers from selected school
- Send supporting letter of acknowledgement from school principal/ science supervisor
- Propose a schoolwide/ community project by deadlines

Benefits:

- \$2,000 stipend per lead teacher
- Up to \$5,000/school in mini-grants to implement schoolwide and community projects
- Support from a network of like-minded educators
- Connections with scientists, community organizations, and stewardship sites
- Possibility of travel funds to present at conferences

If interested, please scan the QR code at the top of the page, or contact:

diana.payne@uconn.edu

mmarrero3@mercy.edu



Long Island Sound Schools Application Rubric

	<i>Exemplary</i>	<i>Very Good</i>	<i>Good</i>	<i>Needs Improvement</i>
Objectives and Measures	Project objectives are clear, measurable, and achievable. Measures will thoroughly assess progress toward objectives.	Project objectives are clear, measurable, and achievable. Measures are aligned to objectives.	Project objectives and measures are clear but are not well-aligned or achievable.	Project objectives and measures are unclear or inappropriate.
Project Overview	Clearly and thoroughly describes the project including specifics about which students will be involved and what activities they will enact. Plan engages students in hands-on and field-based activities to learn about Long Island Sound.	Describes specifics about student involvement and activities they will enact. Plan engages students in hands-on and field-based activities to learn about Long Island Sound.	Discusses student involvement and activities.	Project description is vague or does not involve hands-on and field-based activities for students.
Ocean Literacy and Connection to Long Island Sound	Clearly and thoroughly describes specifically how activities will improve ocean literacy in the school community, as well as the school's connection to Long Island Sound.	Specifically describes how activities will improve ocean literacy in the school community, as well as the school's connection to Long Island Sound.	Discusses how activities will improve ocean literacy in the school community, as well as the school's connection to Long Island Sound.	It is unclear how activities will improve ocean literacy and the connection to Long Island Sound.
Healthy Long Island Sound	Clearly and thoroughly describes how project activities will lead to a healthier Long Island Sound.	Specifically describes how project activities will lead to a healthier Long Island Sound.	Discusses how activities will improve ocean literacy in the school community, as well as the school's connection to Long Island Sound.	It is unclear how project activities will lead to a healthier Long Island Sound.
Partnerships	Plan identifies specific possible partners and discusses the potential role(s) they can play to further the project.	Identifies possible partners and discusses the role(s) they can play to further the project.	Identifies possible partners.	Plan does not identify potential partners.

Communication Strategies	Clearly and thoroughly describes multiple communication strategies and audiences to be engaged.	Describes multiple communication strategies and audiences to be engaged.	Discusses communication strategies and audiences to be engaged.	Communication strategies are vague or do not extend beyond the school community.
Benefits to School Community	Clearly and thoroughly describes specific ways the school community will benefit from being a Long Island Sound School.	Describes specific ways the school community will benefit from being a Long Island Sound School.	Identifies ways the school community will benefit from being a Long Island Sound School.	Benefits to the school community are vague.
High-needs school			School is designated as a high-needs school.	School is not designated as a high-needs school.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Michele Kushman () for approval at the Regular Board Meeting on December 4, 2023.
Senior Leadership Sponsor: Kristie Bourdoulous Staff Presenter: Michele Kushman

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale

In support of Global Education Week, BIC is donating writing supplies at a value of \$2794 to Smith School.

Financial Information

The total value of the donation is \$2,794

Committee Review

No Committee Review

[scan_kushman_2023-11-21-14-04-06 - Michele Kushman.pdf](#)

FW: Global Education Week - Smith Elementary School

Marko, Erika <Erika.Marko@bicworld.com>

Thu 11/16/2023 1:26 PM

To: Ramos, Yesibel <ramosy@csdnb.org>

1 attachments (38 KB)

BIC Global Education Week Release Form.doc;

CAUTION: This email originated from outside of the CSDNB organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Yesi,

My name is Erika Marko and I am an employee at BIC. In support of Global Education Week, BIC is donating writing supplies to schools around the world. I submitted Smith Elementary to be one of the donation recipients. As a fellow New Britain resident and proud friend and family member to many educators, I am excited to support Smith Elementary School.

Mike Matos provided me with your email to reach out to you directly regarding the product donation. The following are the shipment details for your school.

Customer Name	Order	Customer State	Carrier Code Desc	Shipment Mode	Shipment Pro Number	Actual Ship Date	TMS Delivery Date	BIC Part Number	Descrip#2	Sum of Cases Shipped	Sum of Cost
SMITH ELEMENTARY SCHOOL	8831087	CT	OLD DOMINION FREIGHT LINE	LT	00931999022	11/15/2023	11/17/2023	BCM11P51-C-AST	Marker	2	\$ 69
								BCM11P51-C-AST	Perm Marker	5	\$ 178
								CSAP60EC-C-BLK	Pen	6	\$ 937
								FPIMP10T-C-AST	Felt Pen	1	\$ 110
								KSE23EC-B-AST	Kit - Pencils,Pens, Erasers,highlighters	6	\$ 533
								MPVPP21W-A-BLK	Pencil	6	\$ 229
								MVP41BR-E-BLK	Pencil	2	\$ 128
								PGE812-F-BLK	Pencil	5	\$ 138
								WX117A020-D-BLU	Pen	4	\$ 226
								WX117A147-B-BLK	Pen	6	\$ 179
								WX95T105-D-BLK	Pencil	2	\$ 69
Grand Total										45	\$ 2,794

Estimated delivery to CT: Nov. 17th.

Please note, this is an estimated delivery date to the general location and not the specific school or organization. The carrier has been requested to schedule delivery (day and time) with your school or organization.

Total : 1 Pallet (45 cases)

Next Steps:

1. Please notify your nominated school/organization and provide them with this shipping information.
2. The contact person identified on your initial request will be contacted by the carrier to arrange the delivery of the shipment.
3. Please have the Photo Release Form signed (see attached). The photo release should be signed by the Principal and is needed to allow BIC to post photos of the children and teachers receiving the product.

- ❖ The **Photo Release Form** along with any **Photos** taken should be uploaded to the Post Donation Outcome process:
 - Once the donations are complete, please complete the Post Donation survey here: [\[Post Donation Outcome Form\]](#).

This must be completed no later than **Thursday, 30-NOV**. This required form captures the number of students and teachers positively impacted by BIC's product donation.

Please reach out to me if you have any questions 86-712-9472

Thank you,



Erika Marko
eCommerce Business Analyst

Helping BIC create opportunities

email: erika.marko@bicworld.com

address: One BIC Way, Suite 1, Shelton CT 06484-6299

www.bic.com | www.bicworld.com



Conserve paper: think before you print this email

CONFIDENTIALITY NOTICE: This email and attachments are confidential and may contain legally privileged information intended only for the named recipient. If you are not the named recipient, you should not use, disseminate, distribute or copy this email as such actions are strictly prohibited. If you have received this email in error, immediately notify the sender by email or telephone and delete this email from your system.

From: Allen, Clare <Clare.Allen@bicworld.com>
Sent: Thursday, November 16, 2023 11:59 AM
To: Marko, Erika <Erika.Marko@bicworld.com>
Subject: Global Education Week - Smith Elementary School

Hi Erika,
 Thank you for your donation request!

Following are the shipment details for your school.

Customer Name	Order #	Customer State	Carrier Code Desc	Shipment Mode	Shipment Pro Number	Actual Ship Date	TMS Delivery Date	BIC Part Number	Descrip#2	Sum of Cases Shipped	Sum of Cost
SMITH ELEMENTARY SCHOOL	8811087	CT	OLD DOMINION FREIGHT LINE	TL	00911999922	11/15/2023	11/17/2023	BCM01P51-C-AST	Marker	2	\$ 69
								BCM03P51-C-AST	Perm Marker	5	\$ 178
								CSAP60FC-C-BLK	Pen	6	\$ 917
								FPIMP10T-C-AST	Felt Pen	1	\$ 110
								KSE23EC-B-AST	Kit - Pencils,Pens, Erasers,highlighters	6	\$ 513
								MPVPP21W-A-BLK	Pencil	6	\$ 229
								MVP41RR-E-BLK	Pencil	2	\$ 128
								PGE9312-F-BLK	Pencil	5	\$ 138
								WX115M020-D-BLU	Pen	4	\$ 226
								WX27MM147-B-BLK	Pen	6	\$ 179
								WX95T105-D-BLK	Pencil	2	\$ 69
Grand Total										45	\$ 2,794

Estimated delivery to CT: Nov. 17th.

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- ❖ The **Photo Release Form** along with any **Photos** taken should be uploaded to the Post Donation Outcome process:
 - Once the donations are complete, please complete the Post Donation survey here: [\[Post Donation Outcome Form\]](#).
 - This must be completed no later than **Thursday, 30-NOV**. This required form captures the number of students and teachers positively impacted by BIC's product donation.

Please let me know if you have any questions,

Clare



Clare Allen
 NAM Integrated Business Planning (IBP) Manager

Helping BIC create **change**

email: clare.allen@bicworld.com
 mobile: +1 203 410 9444
 address: One BIC Way, Suite 1, Shelton, CT 06484-6299
www.bic.com | www.bicworld.com



VOLUNTARY AUTHORIZATION AND RELEASE

I, _____ (*name*), in return for the opportunity to appear in a BIC CORPORATION, SOCIÉTÉ BIC or any other BIC affiliate or subsidiary (hereinafter collectively "BIC") publication or third party publication hereby voluntarily agree to participate and grant to BIC the perpetual, absolute, unlimited, royalty-free, irrevocable and worldwide right and permission to use my name, portrait, likeness, photograph(s), either alone or in conjunction with other material(s), and in any publication(s), including, but not limited, to: (1) advertising through brochures or other promotional materials about BIC, such as recruitment brochures and annual reports; (2) news stories or press releases supplied by BIC to news gathering or disseminating organizations, such as wire services, newspapers, or magazines; (3) publication in internal BIC publications, including, but not limited to, The Point intranet and BIC handbooks and manuals; (4) postings on internal bulletin boards; (5) BIC videos and other taped materials including, but not limited to, those used for promotional, sales, advertising and/or training purposes; (6) postings on any BIC external or internal website including, but not limited to, social media websites; (7) advertising and promotional materials relating to BIC products or sponsored programs; (8) other advertising and/or promotional materials distributed by BIC including, but not limited to, in-store posters, signage and displays; and (9) any other recruitment materials distributed by BIC.

I waive any right that I may have in and to the videotapes, photographs, negatives, prints, reproductions, or other copies. I also waive any right to inspect or approve the finished product, the written copy or materials that might be used or created in connection therewith.

I hereby release and discharge BIC from any and all claims and demands arising out of or in connection with the use of my name, portrait, likeness, photograph(s), videotapes of me, including, without limitation, any and all claims based on libel, invasion of privacy or right of publicity.

Nothing herein will constitute any obligation on BIC to make any use of any of the rights set forth herein.

I ACKNOWLEDGE AND AGREE THAT I HAVE FREELY AND KNOWINGLY ENTERED INTO THIS RELEASE.

Signature:

Print Name:

Address:

Date:

For Internal Use only:

Date of Photo

Subject of Photo

2023 Global Education Week



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Christopher Badenhop () for approval at the Regular Board Meeting on December 4, 2023.
Senior Leadership Sponsor: Ann Alfano Staff Presenter: Ann Alfano

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

This Admin Grant has already been approved by the Board, and I am just wanting to get approval for the contracts for the individual consultants. The Administrative Funds Enhancement Grants are being provided to support the role of School Readiness Liaisons in districts OEC has identified as underfunded based on the number of School Readiness spaces allocated to the district - These funds are intended to support the role of the Liaison in the coordination, program evaluation and administration of the School Readiness Grant. These funds will provide communities with increased access to resources to enhance monitoring and support program quality improvement. A portion of these funds may be dedicated to compensating parent members of the School Readiness Council for any time and travel related to council meetings, and any activities related to training, leadership, and community engagement. These funds are not intended to support program staff, initiatives, or activities. For this fiscal year, we will be Hiring Consultant(s) for the following Monitoring: Classrooms/Lesson Plans; CDC Monitoring; Quality Components; Staff and Child Files; Health and Safety/Licensing Monitoring; PD/Training Expenses for Liaison; I have four consultants that will be supporting our programs, across the community.

The consultant contracts are to support our School Readiness Teachers and/or Administrators. In order to target supports, I did my classroom monitoring in September and October. Consultants will be taking my scored rubrics, and coaching on any areas that were missing, or may need to have a higher quality around. Additionally, they are working in tandem with administrators, to ensure that there are supportive processes in place, to help Staff build up classroom quality, while also being held accountable. The contracts are for OEC (Office of Early Childhood) approved consultants, who have a strong knowledge around School Readiness, curriculum, executive function, and pyramid model support: all of which help to make up our quality ECE (Early Childhood Education) programs in New Britain.

Financial Information

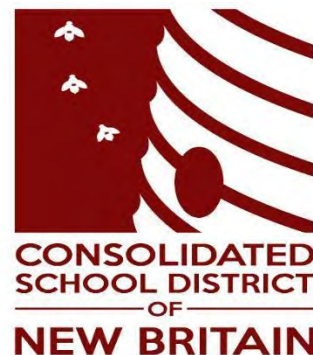
The total is \$35,000 and the funding source is Office of Early Childhood 320 Professional Education Services.

Committee Review

[Nicole Villanueva Admin Award Letter 2024 - Christopher Badenhop.docx](#), [Krista Pisano Admin Award Letter 2024 - Christopher Badenhop.docx](#),
[Katie Balbi Admin Award Letter 2024 - Christopher Badenhop.docx](#), [Katie McGinnis Admin Award Letter 2024 - Christopher Badenhop.docx](#)

June 28th, 2023

Katherine Balbi
19 Fairview Avenue
Terryville, CT 06786



Dear Ms. Balbi,

Thank you for your willingness to support our Programs through the New Britain School Readiness Council.

On behalf of the New Britain School Readiness Council, I am pleased to share that you have received the approval to carry out **Administrative Monitoring, Coaching and Supports** through the Administration grant, given through the Office of Early Childhood. Please refer to the attached grant agreement for further details. **This document must be signed and returned no later than July 15th, 2023**

We look forward to working collaboratively with you, throughout the 2024 Fiscal Year.

If you have any questions, please do not hesitate to contact me directly at 860-827-2292 or badenhop@csgdnb.org.

Thank you for your dedication to the children and families in the New Britain community.

Sincerely,

Christopher Badenhop

Christopher Badenhop
School Readiness Liaison

Please sign and return the original no later than July 15th, 2023 to:

Christopher Badenhop
272 Main Street
New Britain, CT 06051



Consultant: Katie Balbi

Program/Project Name: Administrative Monitoring, Coaching and Supports

Award Amount: \$5,000 (flexibility pending funds)

Award Requirements:

- This award is exclusively for the purposes outlined in the submitted proposal. It is the responsibility of the recipient to notify Christopher Badenhop (School Readiness Liaison) if there are any changes in this plan or any circumstances that would affect its fulfillment, including any significant shifts in funding.
- Awards must be expended by July 2024. Any funds not expended or committed for the purposes of the proposal will be allotted back to the Office of Early Childhood.
- The award is a one-year award and the opportunity to apply for continued funding is not guaranteed, in the next fiscal year.
- A final overview report will be due prior to September 2024. Details on report submission will be shared prior to the due date.
- The New Britain School Readiness Council may monitor and conduct a review of operations, under this award, which may include discussing the program and its finances with your personnel, and review financial and other records and materials connected with the activities financed by the award.
- Award recipients are expected to demonstrate in all aspects of their operations full compliance with legislation prohibiting discrimination based on race, color, creed, national origin, sex, sexual preference, or disability.
- The recipient agrees to indemnify, defend and hold harmless the New Britain School Readiness Council and its agents and employees from any liability, loss, cost, injury, damage or other expenses that may be incurred by the New Britain School Readiness Council or claimed by any third party against the New Britain School Readiness Council as a result of their funding of the award/project or any action or non-action taken in connection with the award/project.

I understand and agree to the terms of the award agreement and will share this information with other agency representatives as appropriate.

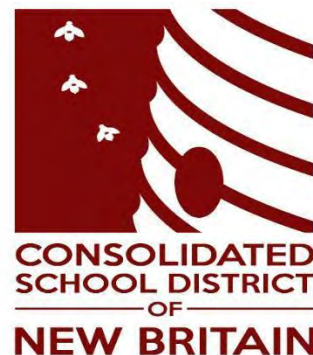
Independent Consultant (Signature)

Date

Print Name

June 28th, 2023

Katie McGinnis
2 Greenridge Terrace
Wolcott, CT 06716



Dear Ms. McGinnis,

Thank you for your willingness to support our Programs through the New Britain School Readiness Council.

On behalf of the New Britain School Readiness Council, I am pleased to share that you have received the approval to carry out **Administrative Monitoring, Coaching and Supports** through the Administration grant, given through the Office of Early Childhood. Please refer to the attached grant agreement for further details. **This document must be signed and returned no later than July 15th, 2023**

We look forward to working collaboratively with you, throughout the 2024 Fiscal Year.

If you have any questions, please do not hesitate to contact me directly at 860-827-2292 or badenhop@csdnb.org.

Thank you for your dedication to the children and families in the New Britain community.

Sincerely,

Christopher Badenhop

Christopher Badenhop
School Readiness Liaison

Please sign and return the original no later than **July 15th, 2023** to:

Christopher Badenhop

272 Main Street

New Britain, CT 06051



Consultant: Katie McGinnis

Program/Project Name: Administrative Monitoring, Coaching and Supports

Award Amount: \$10,000 (flexibility pending funds)

Award Requirements:

- This award is exclusively for the purposes outlined in the submitted proposal. It is the responsibility of the recipient to notify Christopher Badenhop (School Readiness Liaison) if there are any changes in this plan or any circumstances that would affect its fulfillment, including any significant shifts in funding.
- Awards must be expended by July 2024. Any funds not expended or committed for the purposes of the proposal will be allotted back to the Office of Early Childhood.
- The award is a one-year award and the opportunity to apply for continued funding is not guaranteed, in the next fiscal year.
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- Award recipients are expected to demonstrate in all aspects of their operations full compliance with legislation prohibiting discrimination based on race, color, creed, national origin, sex, sexual preference, or disability.
- The recipient agrees to indemnify, defend and hold harmless the New Britain School Readiness Council and its agents and employees from any liability, loss, cost, injury, damage or other expenses that may be incurred by the New Britain School Readiness Council or claimed by any third party against the New Britain School Readiness Council as a result of their funding of the award/project or any action or non-action taken in connection with the award/project.

I understand and agree to the terms of the award agreement and will share this information with other agency representatives as appropriate.

Independent Consultant (Signature)

Date

Print Name

August 11, 2023

Krista Pisano
48 Sommers Hill Dr
Southington, CT 06489



Dear Ms. Pisano,

Thank you for your willingness to support our Programs through the New Britain School Readiness Council.

On behalf of the New Britain School Readiness Council, I am pleased to share that you have received the approval to carry out **Administrative Coaching, Observation and Supports** through the Administration grant, given through the Office of Early Childhood. Please refer to the attached grant agreement for further details. **This document must be signed and returned no later than September 11th, 2023**

We look forward to working collaboratively with you, throughout the 2024 Fiscal Year.

If you have any questions, please do not hesitate to contact me directly at 860-827-2292 or badenhop@csgnb.org.

Thank you for your dedication to the children and families in the New Britain community.

Sincerely,

Christopher Badenhop

Christopher Badenhop
School Readiness Liaison

Please sign and return the original no later than **September, 2023** to:

Christopher Badenhop

272 Main Street

New Britain, CT 06051



Consultant: Krista Pisano

Program/Project Name: Administrative Coaching, Observation and Supports

Award Amount: Up to \$10,000 (flexibility pending funds)

Award Requirements:

- This award is exclusively for the purposes outlined in the submitted proposal. It is the responsibility of the recipient to notify Christopher Badenhop (School Readiness Liaison) if there are any changes in this plan or any circumstances that would affect its fulfillment, including any significant shifts in funding.
- Awards must be expended by July 2024. Any funds not expended or committed for the purposes of the proposal will be allotted back to the Office of Early Childhood.
- The award is a one-year award and the opportunity to apply for continued funding is not guaranteed, in the next fiscal year.
- A final overview report will be due prior to September 2024. Details on report submission will be shared prior to the due date.
- The New Britain School Readiness Council may monitor and conduct a review of operations, under this award, which may include discussing the program and its finances with your personnel, and review financial and other records and materials connected with the activities financed by the award.
- Award recipients are expected to demonstrate in all aspects of their operations full compliance with legislation prohibiting discrimination based on race, color, creed, national origin, sex, sexual preference, or disability.
- The recipient agrees to indemnify, defend and hold harmless the New Britain School Readiness Council and its agents and employees from any liability, loss, cost, injury, damage or other expenses that may be incurred by the New Britain School Readiness Council or claimed by any third party against the New Britain School Readiness Council as a result of their funding of the award/project or any action or non-action taken in connection with the award/project.

I understand and agree to the terms of the award agreement and will share this information with other agency representatives as appropriate.

Independent Consultant (Signature)

Date

Print Name

June 28th, 2023

H. Nicole Villanueva
1333 Town Brooke
Middletown, CT 06457



Dear Ms. Villanueva,

Thank you for your willingness to support our Programs through the New Britain School Readiness Council.

On behalf of the New Britain School Readiness Council, I am pleased to share that you have received the approval to carry out **Administrative Monitoring, Coaching and Supports** through the Administration grant, given through the Office of Early Childhood. Please refer to the attached grant agreement for further details. **This document must be signed and returned no later than July 15th, 2023**

We look forward to working collaboratively with you, throughout the 2024 Fiscal Year.

If you have any questions, please do not hesitate to contact me directly at 860-827-2292 or badenhop@csgnb.org.

Thank you for your dedication to the children and families in the New Britain community.

Sincerely,

Christopher Badenhop

Christopher Badenhop
School Readiness Liaison

Please sign and return the original no later than **July 15th, 2023** to:

Christopher Badenhop
272 Main Street
New Britain, CT 06051



Consultant: Nicole Villanueva

Program/Project Name: Administrative Monitoring, Coaching and Supports

Award Amount: \$10,000 (flexibility pending funds)

Award Requirements:

- This award is exclusively for the purposes outlined in the submitted proposal. It is the responsibility of the recipient to notify Christopher Badenhop (School Readiness Liaison) if there are any changes in this plan or any circumstances that would affect its fulfillment, including any significant shifts in funding.
- Awards must be expended by July 2024. Any funds not expended or committed for the purposes of the proposal will be allotted back to the Office of Early Childhood.
- The award is a one-year award and the opportunity to apply for continued funding is not guaranteed, in the next fiscal year.
- A final overview report will be due prior to September 2024. Details on report submission will be shared prior to the due date.
- The New Britain School Readiness Council may monitor and conduct a review of operations, under this award, which may include discussing the program and its finances with your personnel, and review financial and other records and materials connected with the activities financed by the award.
- Award recipients are expected to demonstrate in all aspects of their operations full compliance with legislation prohibiting discrimination based on race, color, creed, national origin, sex, sexual preference, or disability.
- The recipient agrees to indemnify, defend and hold harmless the New Britain School Readiness Council and its agents and employees from any liability, loss, cost, injury, damage or other expenses that may be incurred by the New Britain School Readiness Council or claimed by any third party against the New Britain School Readiness Council as a result of their funding of the award/project or any action or non-action taken in connection with the award/project.

I understand and agree to the terms of the award agreement and will share this information with other agency representatives as appropriate.

Independent Consultant (Signature)

Date

Print Name



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Silvia Mayo Molina () for approval at the Regular Board Meeting on December 4, 2023.
Senior Leadership Sponsor: Ivelise Velazquez Staff Presenter: Silvia Mayo Molina

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

Our department has contracted MABE (Multistate Association of Bilingual Education) for consulting and technical support with our Dos en Uno Dual Language program at DiLoreto for several years. This 23-24 contract outlines the technical support that is needed for our grade 2 50/50 model, PD for an ML Coach now assigned to support the Dos en Uno program, and targeted professional development for all K-3 Dos en Uno teachers.

The contract includes a description of the technical services that MABE consultants will provide this school year. The services include five days of training for 10 educators. MABE consultants are Denise Massari and Elissa Washburn.

Financial Information

The total is \$19,600 and the funding source is Local Dept. 962- Technical Services Local: 1010-962-22044-53500.

Committee Review

To be reviewed by the Curriculum Committee on November 20, 2023, To be reviewed by the Finance, Facilities, and Transportation Committee on November 27, 2023

[New Britain MABE Contract for PD & TA SY 2023-24 - Silvia Mayo-Molina.pdf](#)



Multistate Association for Bilingual Education – Northeast, Inc

An educational nonprofit promoting multilingualism, equity and social justice in communities

SITE-BASED PROFESSIONAL DEVELOPMENT CONSULTANT SERVICES MEMORANDUM OF UNDERSTANDING

This agreement delineates the contract between the client:

Silvia Mayo-Molina, District Coordinator of Bilingual, ESL & World Language, Consolidated School District of New Britain, CT

and the Consultant named below who will provide the services described as follows:

Multistate Association for Bilingual Education-Northeast, Inc. (MABE)

Date: November 6, 2023

Prepared for: Silvia Mayo Molina, District Coordinator of Bilingual, ESL & World Language, Consolidated School District of New Britain, CT

Prepared by: Phyllis Hardy, Executive Director, MABE

Title: Dual Language Education Professional Development

Description: MABE will provide professional development and technical assistance for staff of the Dual Language Education program at the DiLoreto School;

#1: Technical assistance with district DLE coach to develop the programs Language and Content Allocation Plans for different stakeholders and different purposes.

TA hours: 6

Location: TBD

Consultant: Denise Massari

Financials: \$3,100.00

#2: Professional Development for Grade 2 Partner Teachers, ½ day.

Date: Fall TBD

Location: Virtual

Consultant: Elissa Washburn

Financials: \$1,750.00

#3 Professional Development for 7 DLE teachers on Cross Linguistic Strategies, ½ day,

Date: January 31, 2024

Location: Virtual

Consultant: Elissa Washburn

Financials: \$1,750.00

#4 Professional Development for 7 DLE teachers on transitioning to 50/50 model and changes to the Language and Content Allocation Plan, full day,

Date: March 4, 2024

Location: DiLoreto School

Consultant: Elissa Washburn

Financials: \$3,100 .00

#5 Professional Development for 10 DLE teachers, on Oracy Strategies, full day, TBD in June
Date: June TBD
Location: DiLoreto School
Consultant: Elissa Washburn
Financials: \$3,100 .00

#6 Professional Development for 10 DLE teachers, orientation to DLE program structure and instruction, full day
Date: June TBD
Location: DiLoreto School
Consultant: Elissa Washburn
Financials: \$3,100 .00

Total Financials: \$19,600.00

Fees and Payment Terms: The consultant will provide the services previously stated for the total amount of \$19,600.00. The consultant will invoice the client for each services rendered at the conclusion of that particular service. The fee includes preparation and development of meeting agendas, tools and materials. This amount is due and payable 30 days from completion of services.

This contract is considered final and active when it has been signed by both parties and a PO# has been provided. PO# _____.

_____	_____	_____
Client name & title	client signature	Date
Phyllis Hardy, Executive Director	Phyllis Hardy	11/9/2023
_____	_____	_____
Consultant name & title	Consultant signature	Date

All questions concerning this MOU should be directed to:

Phyllis Hardy; Executive Director
Email: PhyllisHardy@mabene.org
Cell: 508-934-6317
Website: www.mabene.org
Mailing Address: MABE. P.O. Box 281, Ashland, MA 0172



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jeff Prokop () for approval at the Regular Board Meeting on December 4, 2023.
Senior Leadership Sponsor: Jeff Prokop Staff Presenter: Jeff Prokop

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

This is for the renewal of our google education licensing. This year there is a significant increase to the license cost as google had set an introductory price during the pandemic that is now coming to an end.

The changes to the pricing model also include more staff licenses per student license purchase, allowing us to reduce our total number of needed licenses.

The base subscription rate is \$5.00 per user, but this quote reflects preferred vendor pricing based and additional discount based on quantity of licenses.

Financial Information

The total is \$46,750.00 and the funding source is MIS Local Software Budget 101092110000-53510.

Committee Review

No committee review due to changes in the Board's scheduled meetings

[NOGT658 - Google Renewal - Jeffrey Prokop.pdf](#)



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Subscription Quote Confirmation

JEFF PROKOP,

Thank you for choosing CDW for your subscription service needs. The details of your quote are below.

Quote #	Quote Date	PO #	CUSTOMER #
NQGT658	November 7, 2023	GOOGLE 1 YEAR	2354906

Quote Details			
ITEM	QTY	UNIT PRICE	Item Total

GOOGLE WORKSPACE EDU - ANNUAL SVC

CDW #: 7215813

Google Apps

GFE Workspace Annual Service Plus	11000	\$4.05/Year	\$44550.00/Year
Contract:PEPPM 2022 Catalog Agreement			

Annual Fee \$44550.00/Year

Minimum Contract Annual Total* **\$44,550.00**

*Tax will be calculated at the time of invoicing.

Estimated Annual Grand Total* **\$44,550.00**

Billing and Payment Info

Billing Address

272 MAIN ST, NEW BRITAIN, CT 06051-2663

Payment Type

NET 30 Days-Govt/Ed

Address of Use

183 STEELE ST, AddressofUseCity, CT 06052-1598

Subscription Contact Details

Business Contact	Name	JEFF PROKOP
	Email	prokop@csdnb.org
	Phone	(860) 832-4690
Technical Contact	Name	JEFF PROKOP
	Email	prokop@csdnb.org
	Phone	(860) 832-4690



Sales Contact Info

Vincent Mulvihill | (203) 851-7154 | vinny@cdwg.com

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CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ann Alfano () for approval at the Regular Board Meeting on December 4, 2023.
Senior Leadership Sponsor: Rebecca Gonzalez Staff Presenter: Robert Smedley

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

Sprague Operating Resources is proposing a one year contract to fix the price for the natural gas supply for the district's fuel cell. The price has an approximate reduction of 15% over the previous rate at \$0.49 per therm.

Price Technical Details

10 Therms=1 MMBtu so \$0.49 per therm is equivalent to \$4.90 per MMBtu. Volumetrically, 10 therms=10.27 ccf (hundred cubic feet). Our utility CNG uses ccf (volumetric) instead of BTU's (thermal).

This is a one year contract with Sprague Operating Resources LLC to lock in a one year price with an approximate savings of 15% over prior monthly rate.

Financial Information

The total is Monthly Consumption and the funding source is Local Funding 101093126000-56210.

Committee Review

No Committee Review

[Consolidated School District of New Britain \(421921\) - 20231127000240476 CNG-TGP-FT-DM \(11-27-23\) Market Based-Fixed Daily 0% DM - Antonietta Alfano.pdf](#)

**SPRAGUE OPERATING RESOURCES LLC
NATURAL GAS TRANSACTION CONFIRMATION**

Date: November 27, 2023	Email Address: smedley@csdnb.org jay.polydys@totalcloudconnections.com
Buyer: Consolidated School District of New Britain	Agreement Date: September 22, 2017
Attn: Robert Smedley & Total Cloud Connections, LLC	Fax Number: None
Deal #: 20231127000240476	Contract Number: NGRA171452

This Transaction Confirmation is made pursuant to the terms and conditions of Sprague Operating Resources LLC Natural Gas Sales Agreement ("Agreement") entered into between the parties and dated September 22, 2017. In the event that the parties have not executed an agreement governing this sale of natural gas, this Transaction Confirmation shall be subject to the Sprague Operating Resources LLC Natural Gas Sales Agreement's terms and conditions, which the parties agree Sprague has provided to Buyer. As already orally agreed, Sprague and Buyer agree to the following transaction terms:

Delivery Period	Contract Quantity (MMBTU/day)	Price*	Delivery Information **
12/1/2023 to 12/31/2023	96.8	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
1/1/2024 to 1/31/2024	96.8	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
2/1/2024 to 2/29/2024	100.0	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
3/1/2024 to 3/31/2024	96.8	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
4/1/2024 to 4/30/2024	100.0	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
5/1/2024 to 5/31/2024	96.8	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
6/1/2024 to 6/30/2024	100.0	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
7/1/2024 to 7/31/2024	96.8	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
8/1/2024 to 8/31/2024	96.8	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
9/1/2024 to 9/30/2024	100.0	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
10/1/2024 to 10/31/2024	96.8	US\$4.900 Fixed	CT Natural FT TGP LGS/GS
11/1/2024 to 11/30/2024	100.0	US\$4.900 Fixed	CT Natural FT TGP LGS/GS

* The Price shall also include any other charges set forth herein and all applicable Taxes, as defined in the Agreement.
 ** The Delivery Information may include local distribution company, delivery pipeline, transportation tariff and other information relevant to natural gas delivery. Unless otherwise specified, the Delivery Point is the city gate interconnection between the LDC and the delivery pipeline.

Payment Terms:

Buyer agrees to pay Sprague, via approved method, for all amounts invoiced within 20 calendar days of receipt of Sprague's invoice.

Transaction Terms:

Buyer shall pay Sprague the Price pursuant to each Delivery Period(s), plus any applicable utility capacity charges. In the event of an approved change to a transporter tariff and/or utility authorized capacity assignment and/or delivery point resulting in a related rate increase, the contract price set forth in this Transaction Confirmation may be adjusted accordingly.

The Price by utility account is applicable for the Daily Contract Quantity ("DCQ"). All volumes nominated outside the DCQ will be cashed out at a market based price. Buyer is responsible for local distribution company charges & cashouts resulting from consumption greater or less than the nominated volumes.

Upon notice under Section 7 of the Natural Gas Agreement, Sprague shall have the right to renegotiate the contract terms and shall have the right to terminate service if a satisfactory resolution is not agreed to by the parties, and Buyer shall bear all costs Sprague incurs as a result of Buyer's failure to timely provide such notice to Sprague or as a result of termination of service, in accordance with the Natural Gas Sales Agreement.

Buyer understands and agrees that Sprague may pay a fee to Total Cloud Connections, LLC with regard to this Transaction Confirmation.


Absent a written agreement between the parties, in the event Sprague delivers Gas to the Buyer, and Buyer receives Gas from Sprague, beyond the above Delivery Periods(s), Sprague shall have the right to invoice Buyer for such Gas at a market-based price as determined by Sprague, which may be different from the above-stated Price, plus any imbalance charges, applicable utility capacity assignment charges and Taxes.

**SPRAGUE OPERATING RESOURCES LLC
NATURAL GAS TRANSACTION CONFIRMATION**

Date:	November 27, 2023	Email Address:	smedley@csdnb.org jay.polydys@totalcloudconnections.com
Buyer:	Consolidated School District of New Britain	Agreement Date:	September 22, 2017
Attn:	Robert Smedley & Total Cloud Connections, LLC	Fax Number:	None
Deal #:	20231127000240476	Contract Number:	NGRA171452

Buyer authorizes Sprague to obtain and review information from the Utility: consumption history; billing determinants; credit information; and tax status. This information may be used by Sprague to determine whether it will commence and/or continue to provide energy supply service to Buyer and will not be disclosed to a third-party. Buyer's execution of this agreement shall constitute authorization for the release of this information to Sprague. This authorization will remain in effect during the term of the Agreement. Buyer may rescind this authorization at any time by providing written notice thereof to Contracts Administration at the address given. Sprague reserves the right to cancel the Contract in the event Buyer rescinds the authorization.

Buyer may accept this Transaction Confirmation by signing below, emailing ContractAdministrationGroup@spragueenergy.com the signed confirmation via a PDF copy or faxing it to Sprague at (603) 430-5320. Buyer shall be solely responsible for notifying Sprague in writing of any inaccuracies in this Transaction Confirmation not more than two (2) business days from Buyer's receipt of the Transaction Confirmation and a failure to do so shall be deemed an acceptance of this Transaction Confirmation. This Transaction Confirmation is not valid/in effect unless/until signed by a Sprague representative.

 Sprague Operating Resources LLC By: <u>Mark A. Roberts</u> <small>Mark A. Roberts (Nov 28, 2023 14:47 EST)</small> Mark A. Roberts Title: <u>Managing Director, Natural Gas & Power Sales</u> Date: <u>Nov 28, 2023</u>	Consolidated School District of New Britain By: _____ Title: _____ Date: _____
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Account Manager: John Shaw - (phone) (203)518-8599

SERVICE LOCATIONS

Service Address	Utility Account Number	Utility Meter Number	Capacity Type	Capacity MDQ
272 Main St New Britain, CT 06051	4000000015529	None	Assigned	108.318