



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

**NEW BRITAIN BOARD OF EDUCATION
PERSONNEL COMMITTEE MEETING**

OCTOBER 23, 2023 – 6:00 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER



NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: October 20, 2023

RE: New Britain Board of Education Committee Meetings

The following Board of Education committee meetings will be held:

- **The New Britain Board of Education Personnel Committee** will hold a regular meeting on Monday, October 23, 2023 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.
- **The New Britain Board of Education Finance, Facilities, and Transportation Committee** will hold a regular meeting on Monday, October 23, 2023 at 6:15 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

Members of the public may attend meetings in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

The agendas and board packets in their entirety can be found on the Board of Education website:

<https://www.csdnb.org/board/BOE-2023-Meetings-Documents-Calendar.php>





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Personnel Committee Regular Meeting

October 23, 2023 – 6:00 PM | New Britain Educational Administration Center

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

1. Call to Order and Opening

- A. Meeting Called to Order

2. New Business

- A. Review and Approve Minutes from Personnel Committee Meeting on September 26, 2023
Submitted by Ms. Aja Edwards | Page 4
- B. Review Vacancy List / Staffing Update
Submitted by Ms. Heather Barrett and Dr. Nicole Sanders | Page 5
- C. Review New Position Request – Dean of Students
Submitted by Mr. Andrew Mazzei | Page 7
- D. Review Memorandum of Understanding Between CSDNB and Local 871, New Britain Federation of Teachers, regarding two grant funded courses – NBHS
Submitted by Mr. Damon Peace & Ms. Sondra Sanford | Funding Source: Perkins Grant 2028-061-100001-51191 | Page 8

3. Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment



New Britain Board of Education Personnel Committee Meeting

September 26, 2023 – 6:00 PM | New Britain Educational Administration Center

Call to Order and Opening

Ms. Annie Parker, Personnel Committee Chair, called the meeting to order at 6:02 PM.

Board Members Present

Mr. Anthony Cane*, Ms. Monica Dawkins*, Ms. Barbara Marino*, Ms. Annie Parker*, Ms. Gayle Sanders- Connolly*

**Committee member*

#Attended remotely

CSDNB Staff Present

Ms. Amy Anderson, Ms. Ann Alfano, Ms. Donna Clark, Ms. Aja Edwards, Dr. Anthony Gasper, Ms. Rebecca Gonzalez, Ms. Maryellen Manning, Mr. Jeff Prokop, Dr. Nicole Sanders, Mr. Paul Salina, Mr. Mark Spalding, Ms. Ivelise Velasquez

New Business

Review and Approve Minutes from Personnel Committee Meeting on June 26, 2023

Submitted by Ms. Aja Edwards

Mr. Cane motioned to approve minutes from Personnel committee meeting on June 26, 2023, seconded by Ms. Gayle Sanders-Connolly.

Review Vacancy List / Staffing Update

Submitted by Ms. Heather Barrett and Dr. Nicole Sanders

Review Revised Job Description for Breakfast Lunch Aide

Submitted by Dr. Nicole Sanders

Ms. Gayle Sanders-Connolly motioned to add revised job description for Breakfast/Lunch Aide to the consent agenda for approval at the next regular meeting in October, seconded by Mr. Cane. Motion carried unanimously

Review Revised Job Description for Tutor Position

Submitted by Dr. Nicole Sanders

Ms. Monica Dawkins motioned to add revised Job Description for Tutor Position to the consent agenda for approval at the next regular meeting in October, seconded by Ms. Parker. Motion carried unanimously.

Closing and Adjournment

The meeting was adjourned at 6:17 PM

Certified Vacancy List Updated October 20, 2023

LOCATION	POSITION	REASON VACANT	DATE VACANT
Administration Total: 2			
Chamberlain	Assistant Principal	Transfer	10/03/2023
Districtwide	District Curriculum Coordinator for Physical Education, Health & Wellness PK-12	Transfer	08/16/2023
Elementary Total: 17			
Chamberlain/Gaffney /Vance	Art	Resignation	08/07/2023
Chamberlain Bridges	Special Education	Transfer	07/01/2023
DiLoreto	World Language Spanish – Elementary	Transfer	08/23/2023
Gaffney	Grade 1	Transfer	08/23/2023
Gaffney KEY	Special Education	Resignation	08/01/2023
Holmes	Special Education	Resignation	10/31/2023
Districtwide - Holmes	Instructional Coach	Resignation	09/29/2023
Jefferson	Special Education	Resignation	10/10/2023
Districtwide - Jefferson	Instructional Coach	Resignation	08/30/2023
Lincoln SCS	School Social Worker	Resignation	08/16/2023
Lincoln	Special Education	Resignation	03/21/2023
Lincoln KEY	Special Education	Resignation	07/19/2023
RELC	Preschool	Resignation	08/19/2023
RELC	Speech Pathologist	Resignation	06/15/2023
Smith/Smalley	Art	Resignation	06/30/2023
Smith	Special Education	Resignation	11/24/2023
Districtwide – Vance	Speech Pathologist	Transfer	08/23/2023
Middle School Total: 15			
DiLoreto	Art	Transfer	08/23/2023
Districtwide – DiLoreto	English as a Second Language	Resignation	08/09/2023
DiLoreto	Math	Resignation	06/15/2023

Certified Vacancy List Updated October 20, 2023

DiLoreto	Science	Transfer	07/01/2023
Pulaski	English	Resignation	10/25/2023
Pulaski	Instructional Coach	Resignation	08/22/2023
Pulaski	Math	Transfer	08/24/2022
Pulaski	Physical Education/Health	Resignation	12/21/2022
Pulaski	Science	Resignation	08/18/2023
Pulaski	Science	Resignation	10/27/2023
Pulaski	Special Education	Transfer	08/29/2022
Slade	Special Education	Resignation	07/14/2023
Slade	Special Education	Resignation	09/15/2023
Slade	Special Education	Resignation	
Slade Bridges	Special Education	Resignation	08/04/2023
High School	Total: 5		
NBHS	Physical Education/Health	Retirement	06/30/2023
NBHS	Special Education	Resignation	08/24/2023
NBHS Pathways	Special Education	Transfer	07/01/2023
Districtwide – NBHS	Transition Specialist	Resignation	08/15/2023
SCA	Science	Transfer	07/01/2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Andrew Mazzei () for approval at the Regular Board Meeting on November 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Tyrone Richardson

Type of Memorandum

New Position Request

Background and Purpose/Rationale

In alignment with other district middle schools, Slade Middle School is requesting a new Dean position that is replacing the "Climate and Culture Specialist" that was created three years ago (replacing the past Dean position). The Dean of Students is a non-certified position, whose purpose is to assist administration in resolving disciplinary problems in an equitable manner, creating a equitable learning experience for all learners, proactively mentor students, and ensure that Restorative practices be implemented and adhered to. The Dean is also a support for staff in sharing strategies for student engagement, perspective on student conduct, and for sharing pertinent data to inform personalized plans for best learning environments.

Financial Information

The total is \$50,000 - estimate and the funding source is Commissioner's Network and SIG 2348-052-10001-51154.

Committee Review

To be reviewed by the Personnel Committee on September 26, 2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Damon Pearce/Sondra Sanford () for approval at the Regular Board Meeting on November 6, 2023.

Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Sondra Sanford/Damon Pearce

Type of Memorandum

Other -

Background and Purpose/Rationale

Two Perkins grant funded courses to be taught after school hours: accounting and personal finance

Financial Information

The total is \$24,800 and the funding source is Perkins Grant 2028-061-100001-51191.

Committee Review

To be reviewed by the Personnel Committee on October 23, 2023

[Perkins Grant MOU - Local 871 - 2023.24 - Damon Pearce.docx](#)

Memorandum of Understanding
between
The Consolidated School District of New Britain and
The New Britain Federation of Teachers, Local 871

The parties agree to the following:

1. Marc Wesoly is teaching one additional class effective October 10th, 2023 through the end of the 2023-2024 school year.
2. The compensation for this class will be six-thousand two hundred dollars per semester.
3. This agreement will terminate on June 30, 2024.
4. This agreement is not precedent setting.

For the Board/Date

For the Union/Date

Memorandum of Understanding
between
The Consolidated School District of New Britain and
The New Britain Federation of Teachers, Local 871

The parties agree to the following:

1. Denise Soto is teaching one additional class effective October 10th, 2023 through the end of the 2023-2024 school year.
2. The compensation for this class will be six-thousand two hundred dollars per semester.
3. This agreement will terminate on June 30, 2024.
4. This agreement is not precedent setting.

For the Board/Date

For the Union/Date