



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

**NEW BRITAIN BOARD OF EDUCATION
REGULAR BOARD MEETING**

September 5, 2023 – 6:00 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER



NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: September 1, 2023

RE: Regular Meeting of the New Britain Board of Education

A regular meeting of the New Britain Board of Education will be held on Tuesday, September 5, 2023 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

Individuals seeking public participation may attend meeting in person or join the queue beginning at 6:00 PM by calling (US)+1 386-401-8807 and entering PIN: 536 782 786#. Callers are asked to wait with their phones on mute until they are recognized to speak.

The agenda and board packet in its entirety can be found on the Board of Education website:

<https://www.csdnb.org/board/BOE-2023-Meetings-Documents-Calendar.php>





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Regular School Board Meeting

September 5, 2023 - 6:00 PM – New Britain Educational Administration Center

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1. Call to Order and Opening

- A. Meeting Called to Order
- B. Pledge of Allegiance
- C. Roll Call of Members
- D. Meditation
- E. Public Participation

2. Reports

- A. Committee Reports
- B. Board Reports
- C. Superintendent's Report

3. Executive Session & Public Action

- A. Appointment of Academics & Accountability Officer PK-5
Submitted by Dr. Tony Gasper

4. New Business

- A. Approve Minutes from the Regular Board of Education Meeting on August 14, 2023
Submitted by Ms. Aja Edwards | No Committee Review | Page 6

Board Acceptance:

- B. Enrollment Report
Submitted by Mr. Jeff Prokop | No Committee Review | Page 13
- C. Report of Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Nicole Sanders | No Committee Review
- D. Financial Report – August 31, 2023
Submitted by Ms. Ann Alfano | Page 14

New Britain Board of Education

Gayle Sanders-Conolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary
Anthony Cane | Monica Dawkins | Anthony Kane | Barbara Marino | Annie S. Parker | Diana Reyes | Tina Santana

- E. Grant from Partners in Social Research, LLC To Implement Teen Pregnancy Prevention Programs – Districtwide (\$71,210.00)
Submitted by Dr. Tony Gasper | Page 28

Board Approval:

- F. Memorandum of Understanding Between CSDNB and Local 2407, New Britain Federation of Paraeducators, regarding, Compensation for Professional Development
Submitted by Ms. Maryellen Manning | Page 42
- G. Contract & Purchase Order Between CSDNB and SREB To Provide Feedback, Professional Development and Instructional Coaching to Teachers – New Britain High School (\$29,700.00)
Submitted by Ms. Sondra Sanford | Funding: Perkins 2023-2024 Pending 2028-969-1000-000-001-53320 | Page 44
- H. Purchase Order Between CSDNB and Action Air for Slade HVAC Project (\$4,296,500.00)
Submitted by Ms. Rebecca Gonzalez | Funding Source: ESSER 206393110002-54001 | Page 50
- I. Contract Between Bridge the Gap Educational Consulting, LLC and CSDNB to Provide Instructional Coaching for Special Education Teachers – Chamberlain Elementary School (\$22,680.00)
Submitted by Mr. Manuel Zaldivar | Funding Source: SIG GRANT 53320 | Page 66
- J. Purchase Order Between CSDNB and Houghton Mifflin Harcourt for the Purchase of Read180 Intervention Class to Improve Student’s Reading Abilities – Pulaski Middle School (\$31,245.14)
Submitted by Mr. Alex Ortiz | Funding Source: Commissioner's Network 2347-053-10001-53320 | Page 71

Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

NEW BUSINESS



New Britain Board of Education | Regular School Board Meeting Minutes

August 14, 2023 - 6:00 PM – New Britain Educational Administration Center

1. Call to Order and Opening

Meeting Called to Order

Ms. Gayle Sanders-Connolly, President of the New Britain Board of Education, called the meeting to order at 6:02 pm.

Board Members Present

Mr. Anthony Cane, Ms. Monica Dawkins, Mr. Merrill Gay, Mr. Anthony Kane, Ms. Barbara Marino, Ms. Annie Parker, Ms. Diana Reyes, Ms. Gayle Sanders-Connolly and Ms. Tina Santana*.

**Arrived at 6:25 pm*

2. Public Participation

Paul Catanzaro: City Council member and father of a Lincoln student, addressed the board and asked for consideration to add purple or pink as a uniform color. He also asked about security, and if there is any way there could be extra security added at the elementary schools, as safety is his biggest concern.

3. Reports

Board Reports

Mr. Cane visited both HALS and Northend and was impressed. Leona Clerkin, HALS Principal, invited him to attend Wedding Singer, presented by the theater group and he was amazed with the student's talent. Mr. Cane would love to see the HALS program expanded to more students. Ms. Booker, Northend Principal, shared Eagles Landing program designed to assist with absenteeism. He also brought to the Board's attention, the traffic concerns at Northend and how the principal reports that people ignore the crossing guard and safety signs.

Ms. Reyes also attended the students' performance of Beauty and the Beast and the Wedding Singer, which she stated was phenomenal. Ms. Reyes along with Mr. Cane attended the CAFE Conference, and were delighted to witness the participation of one of our district's students who did a great job. She is also looking forward to meeting the new student representatives.

Mr. Kane stated Band Camp and Student Sports have started. He asked everyone to keep those students in mind as they start this new year.

Ms. Sanders-Connolly followed up and concluded by reminding everyone that the fundraiser for the NBHS Football team will be August 25, 2023.

Superintendent's Report

The following individuals are new administrative appointments that were approved by the Board:

Ms. Lori Butterfield - District Coordinator of Special Education & Pupil Services (PreK and Districtwide KEY Program)

Ms. Allison Galin – District Supervisor of Small Classroom Setting

Ms. Keira Soler – Assistant Coordinator of School Culture pK-12

Ms. Lisa Kawecki – Athletics Director

4. Executive Session

- A. Executive Session: Discuss Matters Pertaining to Attorney/Client Privilege
Submitted by Ms. Maryellen Manning

Mr. Cane motioned to go into executive session to discuss matters pertaining to attorney/client privilege, seconded by Mr. Kane. Superintendent Gasper, Chief of Staff Ms. Maryellen Manning, and Attorney Erik Bartlett were invited to executive session with the full Board.

5. Presentations

Presentations are attached

- A. Pupil Services 2023-2024 Staffing Needs
Presented by Mr. Mark Spalding
- B. Varsity Tutors – High Dosage Tutoring
Presented by Ms. Lillie Stuart

6. New Business

- A. Operations: Approve Minutes from the Regular Board of Education Meeting on June 5, 2023
Submitted by Ms. Aja Edwards

Ms. Santana motioned to approve amended minutes from the regular Board of Education meeting on June 5, 2023, seconded by Ms. Reyes. Motion carried unanimously.

- B. Operations: Approve Minutes from the Special Board of Education Meeting on June 13, 2023
Submitted by Ms. Aja Edwards

Mr. Cane motioned to approve amended minutes from the special Board of Education meeting on June 13, 2023, seconded by Ms. Santana. Motion carried, Ms. Marino abstained from voting.

New Britain Board of Education

Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary
Anthony Cane | Monica Dawkins | Anthony Kane | Barbara Marino | Annie S. Parker | Diana Reyes | Tina Santana

- C. Personnel: Accept Report of Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Nicole Sanders | No Committee Review
Mr. Gay motioned to accept report of Personnel Transactions and Extracurricular Appointments, seconded by Ms. Parker. Motion carried unanimously.
- D. Partnerships: Accept Grant from American Heart Association to Support School Bowling Equipment – Northend Elementary (\$1,587.00)
Submitted by Ms. Rolanda Booker
Mr. Kane motioned to accept grant from American Heart Association to Support School Bowling Equipment at Northend Elementary in the amount of \$1,587.00, seconded by Ms. Santana. Motion carried unanimously.
- E. Partnerships: Approve Purchase Order and Contract Between CSDNB and The Children’s Museum to Provide Lessons/Field Experiences About a Variety of Topics to Keep Student’s Engaged – Northend Elementary School (\$16,000.00)
Submitted by Ms. Rolanda Booker | Funding Source: SIG Grant 53200
Mr. Cane motioned to approve purchase order and contract Between CSDNB and The Children’s Museum to Provide Lessons/Field Experiences About a Variety of Topics to Keep Student’s Engaged at Northend Elementary School in the amount of \$16,000.00, seconded by Ms. Santana. Motion carried unanimously.
- F. Partnerships: Approve Contract Between CSDNB and The Children’s Museum to Provide Lessons/Field Experiences About a Variety of Topics to Build Background Knowledge and Vocabulary – Chamberlain Elementary School (\$27,500.00)
Submitted by Mr. Manuel Zaldivar | Funding Source: SIG Grant 53200
Ms. Santana motioned to approve contract between CSDNB and The Children’s Museum to Provide Experiences About a Variety of Topics to Build Background Knowledge and Vocabulary at Chamberlain Elementary School in the amount of \$27,500.00, seconded by Ms. Reyes. Motion carried unanimously.
- G. Operations: Approve Purchase Order and Contract Between CSDNB and Varsity Tutors for Schools, LLC to Address CT Core Standards in Literacy or Numeracy (\$158,155.00)
Submitted by Ms. Jennifer Wright | Funding Source: FY 2021 ARPA Priority School District and Faith Act Grant 300
Ms. Reyes motioned to approve purchase order and contract between CSDNB and Varsity Tutors for Schools, LLC to address CT Core standards in Literacy or Numeracy in the amount of \$158,155.00, seconded by Ms. Parker. Motion carried 7:1 vote, Mr. Cane abstained from voting. Motion carried unanimously.
- H. Operations: Approve Purchase Order and Contract Between CSDNB and World-Wide Youth Network/ParaDYM Academy to Use Esports and Gaming to Bring Experiential Learning Activities through SEL and CTE curricula to 30 Students - Pulaski Middle School (\$19,130.00)
Submitted by Mr. Alex Ortiz | Funding Source: Commissioner's Network Grant 234705310001-53320
Ms. Santana motioned to approve purchase order and contract between CSDNB and World-Wide Youth Network/ParaDYM Academy to use Esports and Gaming to Bring Experiential Learning Activities through SEL and CTE curricula to 30 Students at Pulaski Middle School in the amount of \$19,130.00, seconded by Ms. Reyes. Motion carried unanimously.

- I. Operations: Approve Memorandum of Understanding Between Pulaski Middle School and Engaging Schools, Regarding Increasing Academic Discourse & New Teacher Mentoring (\$130,997.48)
Submitted by Mr. Alex Ortiz | Funding Source: Commissioner's Network 234705310001-53320
Ms. Santana motioned to approve Memorandum of Understanding between Pulaski Middle School and Engaging Schools, Regarding Increasing Academic Discourse & New Teacher Mentoring in the amount of \$130,997.48, seconded by Mr. Cane. Motion carried unanimously.
- J. Operations: Approve Memorandum of Understanding Between CSDNB and Local 871, New Britain Federation of Teachers Regarding Article 4:12 - Substitute Teaching
Submitted by Ms. Maryellen Manning | Funding Source: Local Extra Earnings: 101096910001-51181
Ms. Parker motioned to approve Memorandum of Understanding between CSDNB and Local 871, New Britain Federation of Teachers Regarding Article 4:12 - Substitute Teaching, seconded by Ms. Reyes. Motion carried unanimously.
- K. Operations: Approve Memorandum of Understanding Between CSDNB and Local 871, New Britain Federation of Teachers to Amend Article 5:3 Regarding Classes for Special Education Students
Submitted by Ms. Maryellen Manning | Funding Source: ESSER 206393110002-54001
Mr. Kane motioned to approve Memorandum of Understanding Between CSDNB and Local 871, New Britain Federation of Teachers to Amend Article 5:3 Regarding Classes for Special Education Students, seconded by Ms. Santana. Motion carried unanimously.
- L. Operations: Approve Purchase Order Between CSDNB and Unique Learning System for 1-year Curriculum Renewal - Districtwide (\$23,440.49)
Submitted by Ms. Donna Clark | Funding Source: \$1,596.00 IDEA 611 FY2023; \$21,844.49 101097412002-56110 (Local Inst Supplies)
Ms. Santana motioned to approve purchase order between CSDNB and Unique Learning System for 1-year curriculum renewal in the amount of \$23,440.49, seconded by Ms. Marino. Motion carried unanimously
- M. Operations: Approve Purchase Order and Contract Between CSDNB and Cormier Consulting to Provide Executive Coaching, Professional Development, and Support with School-wide Systems – Pulaski & Slade Middle School (\$90,750.00)
Submitted by Mr. Tyrone Richardson | Funding Source: Commissioner's Network
Ms. Parker motioned to approve purchase order and contract between CSDNB and Cormier Consulting to Provide Executive Coaching, Professional Development, and Support with School-wide Systems at Pulaski and Slade Middle School in the amount of \$90,750.00, seconded by Mr. Kane. Motion carried unanimously
- N. Operations: Approve Purchase Order Between CSDNB and Imagine Learning for Renewal of Licenses that Provide Credit Recovery Solutions – New Britain Adult Education (\$21,017.15)
Submitted by Ms. Lara Bohlke | Funding Source: Academics-Software-tech-related 10109611000157350
Ms. Santana motioned to approve purchase order between CSDNB and Imagine Learning for Renewal of Licenses that Provide Credit Recovery Solutions at New Britain Adult Education in the amount of 21,017.15, seconded by Ms. Reyes. Motion carried unanimously
- O. Operations: Approve Purchase Order Between CSDNB and SchoolMessenger For Yearly Renewal of Calling Software – Districtwide (\$15,750.00)
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Software Budget 101092110000-53510

Mr. Cane motioned to approve purchase order between CSDNB and SchoolMessenger for yearly renewal of calling software, in the amount of \$15,700.00, seconded by Mr. Gay. Motion carried unanimously.

- P. Operations: Approve Purchase Order and Contract Between CSDNB and Bridge the Gap Educational Consulting, LLC to Provide Instructional Coaching to Special Education Teachers – Smalley Elementary School (\$45,360.00)
Submitted by Ms. Andrea Foligno | Funding Source: Commissioner’s Network 23012100153320

Ms. Santana motioned to approve purchase order and contract between CSDNB and Bridge the Gap Educational Consulting, LLC in the amount of \$45,360.00, seconded by Ms. Reyes. Motion carried unanimously

- Q. Operations: Approve Purchase Order and Contract Between CSDNB and CREC Senior Education Specialist, Jessica Kazigian to Develop Student Work Protocol and Support Instructional Coaches – Chamberlain Elementary (\$12,400.00)
Submitted by Mr. Manuel Zaldivar | Funding Source: SIG Grant 53320

Ms. Santana motioned to approve purchase order and contract between CSDNB and CREC Senior Education Specialist, Jessica Kazigian to Develop Student Work Protocol and Support Instructional Coaches at Chamberlain Elementary in the amount of \$12,400.00, seconded by Mr. Cane. Motion carried unanimously

- R. Operations: Approve Purchase Order and Contract Between CSDNB and SchoolLinks For Subscription of College Exploration, Application Management System and Career Essentials for Students Grades 9 Through 12 – NBHS (\$70,647.63)
Submitted by Ms. Sondra Sanford | Funding Source: ESSER ARP Grant 20631000001-56110

Ms. Santana motioned to approve purchase order and contract between CSDNB and SchoolLinks for Subscription of College exploration, Application Management and System Career Essentials for Students grades 9-12 in the amount of \$70,647.63, seconded by Mr. Cane. Motion carried unanimously

- ~~S. Operations: Approve Purchase Order and Contract Between CSDNB and Kathryn Y. Serino to Improve Practices and Outcomes Related to Effective Professional Relationships and High-Quality Teaching and Learning – Chamberlain Elementary (\$3,600.00)
Submitted by Mr. Manuel Zaldivar | Funding Source: SIG Grant 53320~~

~~*This item was pulled off agenda because it was under the amount required for board approval.*~~

- T. Operations: Approve Purchase Order Between CSDNB and Bureau Veritas for 3D Scanning, and Annual Fee for Hosting Scans on the Cloud (\$149,057.00)
Submitted by Ms. Rebecca Gonzalez | Funding Source: ESSER 206393110002-54001

Ms. Santana motioned to approve purchase order between CSDNB and Bureau Vitas for 3D scanning, and Annual Fee for Hosting Scans on the Cloud, seconded by Ms. Reyes. Motion carried unanimously

- U. Operations: Approve Purchase Order Between CSDNB and IReady, An Online Platform to Diagnose and Offer a Virtual Learning Path for Students Needing Support in Reading and Math – Districtwide (\$248,298.00) Submitted by Mr. Tyrone Richardson | Funding Source: Local 101096110001 57350

Ms. Reyes motioned to approve purchase order between CSDNB and IReady, seconded by Ms. Dawkins. Motion carried unanimously

- V. Operations: Approve Purchase Order and Contract Between CSDNB and Delta-T Group to Provide Paraeducator Staffing Coverage – Lincoln Elementary School (\$363,600.00)
Submitted by Ms. Donna Clark | Funding Source: 206397412002-53200

New Britain Board of Education

Mr. Gay motioned to approve purchase order and contract between CSDNB and Delta-T Group to provide Paraeducator Staffing Coverage in the amount of \$363,600.00, seconded by Ms. Reyes. Ms. Santana opposed, motion carried with 8:1 vote.

- W. Operations: Approve Purchase Order and Contract Between CSDNB and VocoVision, LLC dba Blazerworks, to Occupy 18 Paraeducator Positions for the Key Program – Districtwide (\$1,126,440.00)
Submitted by Ms. Donna Clark | Funding Source: 206397412002-53200
Ms. Reyes motioned to approve purchase order and contract between CSDNB and VocoVision, LLC to Occupy 18 Paraeducator Positions for the KEY program in the amount of \$1,126,440.00, seconded by Mr. Cane. Ms. Santana opposed, motion carried with 8:1 vote.
- X. Operations: Approve Purchase Order and Contract Renewal Between CSDNB and All Point Healthcare to Provide a Contracted 1:1 Nurse to Assist Student with Significant Medical Needs (\$60/hour for LPN, \$70/hour for RN - \$88,200.00)
Submitted by Ms. Donna Clark | Funding Source: 206397412002-53200
Ms. Reyes motioned to approve Purchase Order and Contract Renewal between CSDNB and All Point Healthcare to provide a contracted 1:1 Nurse to Assist Student with Significant Medical Needs in the amount of \$88,200.00, seconded by Ms. Santana. Motion carried unanimously
- Y. Operations: Approve Bid Waiver Between CSDNB and ESS to Provide Employee Substitute Staffing K-12 – Districtwide (\$1,000,000.00)
Submitted by Dr. Nicole Sanders | Funding Source: Talent Department - Outside Sub Service: Certified 101094125700-53590
Mr. Cane motioned to approve bid waiver between CSDNB and ESS to Provide Employee Substitute Staffing Districtwide in the amount of 1,000,000.00, seconded by Ms. Santana. Motion carried unanimously
- Z. Operations: Approve Purchase Order Between CSDNB and Houghton Mifflin Harcourt Publishing Co. for READ 180, a Program Designed to Improve Reading Abilities for Students Testing Below Grade Level – Slade Middle School (\$35,977.94)
Submitted by Mr. Andrew Mazzei | Funding Source: Commissioner's Network 2346-012-1000-000-001-56110
Ms. Dawkins motioned to approve purchase order between CSDNB and Haughton Mifflin Harcourt Publishing Co. for READ180, seconded by Ms. Santana. Motion carried unanimously.
- AA. Operations: Approve Purchase Order Between CSDNB and Ouaver Ed for Renewal of Quaver Music Technology Platform Which Includes Movement Videos, Activities, Interactives, Games, and Assignments (\$18,000.00)
Submitted by Ms. Leona Clerkin | Funding Source: Local Fine Arts Budget 101096322074-57350 Software-Tech. related
Ms. Dawkins motioned to approve purchase order between CSDNB and Quaver Ed for Renewal of Quaver music Technology Platform, seconded by Ms. Santana. Motion carried unanimously
- BB. Operations: Approve Purchase Order and Contract Between CSDNB and Donald F. Perra, Ph.D. to Provide a Foundation of Strategies to Achieve Long-Term Success – Pulaski Middle School (\$18,000.00)
Submitted by Mr. Alex Ortiz | Funding Source: Commissioner's Network 234705310001-53320
Ms. Dawkins motioned to approve purchase order and contract between CSDNB and Donald F. Perra, Ph.D. to provide a Foundation of Strategies to Achieve Long-Term Success at Pulaski Middle School in the amount of \$18,000.00, seconded by Ms. Reyes. Motion carried unanimously

CC. Operations: Approve Smith School Playground Dedication
Submitted by Mr. Joseph Listro

Mr. Cane motioned to approve Smith School Playground Dedication, seconded by Ms. Reyes. Motion carried

DD. Approve Financial Report – June 30, 2023
Submitted by Ms. Ann Alfano

Mr. Cane motioned to approve the Financial Report for June 30, 2023, seconded by Ms. Reyes. Motion carried unanimously

EE. Executive Session for the Purposes of Discussing Matters Related to the Superintendent’s Performance Evaluation

Mr. Cane motioned to go into Executive Session for the Purposes of Discussing Matters Related to the Superintendent’s performance evaluation, seconded by Ms. Santana. Superintendent Gasper, was invited into executive session with the full Board.

Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment

Meeting was Adjourned at 9:37 p.m.

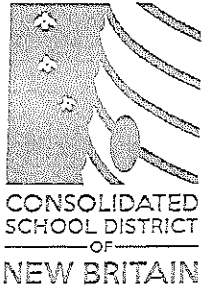
New Britain Public Schools K-12 Enrollment as of August 29, 2023

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Chamberlain Elementary School	384	0	0	16.41	16.15	49.74	50.26	1.56	15.1	73.7	0	0	9.64	73.18
Chamberlain Bridges	18	0	0	100	16.67	88.89	11.11	0	22.22	61.11	0	0	16.67	83.33
Chamberlain DHH	13	0	0	100	7.69	69.23	30.77	0	0	100	0	0	0	100
DiLoreto Elementary & Middle School	811	0	0	17.39	16.28	49.69	50.31	1.48	7.77	80.89	0	0.12	9.74	71.64
Gaffney Elementary School	350	0	0	14.57	12	50.86	49.14	2.57	14.57	65.14	0	0	17.71	67.43
Gaffney - Key Elementary	58	0	0	94.83	0	87.93	12.07	6.9	17.24	65.52	0	0	10.34	82.76
Holmes Elementary School	447	0	0	15.88	22.6	52.35	47.65	5.37	19.02	48.55	0.45	0.45	25.73	63.98
Jefferson Elementary School	393	0	0	15.27	26.46	49.62	50.38	5.34	13.23	62.6	0	0.25	18.58	66.16
Lincoln Elementary School	533	0	0	13.7	24.77	50.84	49.16	2.06	14.26	63.23	0.38	0	20.08	69.23
Lincoln SCS	7	0	0	0	28.57	71.43	28.57	0	14.29	57.14	0	0	28.57	71.43
Lincoln - Key Elementary	36	0	0	91.67	2.78	69.44	30.56	2.78	27.78	55.56	2.78	0	11.11	77.78
Northend Elementary School	204	0	0	23.04	13.24	48.53	51.47	2.45	19.12	68.63	0.49	0	9.31	73.53
Smalley Elementary School	618	0	0	19.09	24.27	49.35	50.65	1.62	11.49	77.51	0.49	0.16	8.74	76.7
Smith Elementary School	458	0	0	15.94	17.25	47.16	52.84	3.06	15.28	67.03	1.53	0	13.1	66.16
Smith Pathways	21	0	0	95.24	9.52	71.43	28.57	0	9.52	66.67	0	0	23.81	85.71
Smith - Key Elementary	18	0	0	94.44	5.56	66.67	33.33	11.11	27.78	55.56	0	0	5.56	77.78
Vance Elementary School	455	0	0	15.16	13.85	49.23	50.77	0.22	13.63	73.19	0.44	0	12.53	68.35
Slade Middle School	694	0	0	20.61	18.73	51.3	48.7	2.59	13.83	72.05	0.29	0	11.24	76.95
Slade Bridges	25	0	0	100	12	68	32	0	28	56	0	0	16	80
Slade - Key Middle	27	0	0	100	3.7	77.78	22.22	0	18.52	74.07	0	0	7.41	96.3
Pulaski Middle School	877	0	0	19.84	23.15	53.71	46.07	2.96	13.91	65.56	0.11	0.57	16.88	78.56
Pulaski Pathways	32	0	0	100	3.13	40.63	59.38	3.13	6.25	75	0	0	15.63	81.25
HALS Academy	135	0	0	0	0.74	45.19	54.81	2.96	17.78	40	0	0	39.26	52.59
New Britain High School	2375	0	0	21.47	18.32	51.03	48.76	2.86	14.06	66.11	0.55	0.17	16.17	71.75
New Britain Transitional Center	33	0	0	96.97	21.21	69.7	30.3	0	3.03	87.88	0	0	9.09	84.85
Brookside School	71	0	0	57.75	23.94	59.15	40.85	0	16.9	71.83	0	0	11.27	84.51
CLIMB	41	0	0	100	21.95	73.17	26.83	4.88	26.83	53.66	0	0	14.63	68.29
Satellite Careers Academy	170	0	0	20.59	13.53	50	50	0.59	13.53	78.24	0	0	7.65	88.82
District Total	9304	0	0	21.3	18.62	51.38	48.55	2.58	13.93	68.01	0.37	0.15	14.92	72.32

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Gaffney Elementary School	68	0	0	42.65	0	54.41	45.59	4.41	19.12	64.71	0	0	11.76	47.06
Gaffney - Key Elementary	40	0	0	70	0	75	25	2.5	20	72.5	0	0	5	70
Roosevelt Early Learning Center	203	0	0	38.92	0	56.16	43.84	3.45	14.29	68.47	0	0	12.81	49.26
District Total	311	0	0	43.73	0	58.2	41.8	3.54	16.08	68.17	0	0	11.58	51.45

Note Regarding Free and Reduced Lunch %:

This district participates in the Universal Lunch Program, which has our certified number at 64%. Newly registered parents are updated by central registration, but current students are not updated through an automated process as in the past. These numbers provide context but are not exact.



FINANCE DEPARTMENT

August 14, 2023

To: Board of Education
From: Ann Alfano, Chief Financial Officer
CC: Dr Tony Gasper, Superintendent
Re: Financial Report Month Ending July 31, 2023

Please see attached financial reports:

General Fund Operating Budget:

- Exhibit A – By Category – Page 1
- Exhibit B – By Object Code – Pages 2 to 4
- Exhibit C – Pending Budget Transfers (NEEDS BOARD APPROVAL) – Page 5
- Exhibit D – Internal (Departmental/School) Budget Transfers – Page 6

Extra Earnings – Exhibit F – Pages 7-8

Check Register – Exhibit E – Pages 9-13



Consolidated School District of New Britain
 2023-2024 Operating Budget Summary Report
 As of July 31, 2023

Description	Adopted Budget	Transfers				Revised Budget	Expenditures			%	
		Prior Transfers		Pending Transfers			Encumbr.	Actuals	Total	Available Balance	Expended / Encumb.
		Board	Internal	Board	Internal						
Certified Salaries	51,158,809	-	-	-	-	51,158,809	4,947,704	836,780	5,784,484	45,374,325	11.3%
Non-Certified Salaries	22,530,427	-	-	-	-	22,530,427	9,210,025	1,035,845	10,245,869	12,284,558	45.5%
Fringes & Insurances	15,838,837	-	-	-	-	15,838,837	2,633,627	377,778	3,011,405	12,827,432	19.0%
Purchased Professional Services	3,885,421	-	-	-	-	3,885,421	96,458	79,578	176,036	3,709,385	4.5%
Purchased Contractual Services	2,278,354	-	-	-	-	2,278,354	434,510	50,316	484,826	1,793,528	21.3%
Purchased Other Services	24,436,409	-	-	-	-	24,436,409	37,186	7,924	45,110	24,391,299	0.2%
Supplies	5,747,449	-	-	-	-	5,747,449	300,757	17,595	318,351	5,429,098	5.5%
Capital Outlay	1,062,825	-	-	-	-	1,062,825	445,335	15,431	460,766	602,059	43.4%
Other	184,957	-	-	-	-	184,957	1,425	55,335	56,760	128,197	30.7%
Operating Transfers Out	376,512	-	-	-	-	376,512	-	-	-	376,512	0.0%
Grand Total	127,500,000	-	-	-	-	127,500,000	18,107,027	2,476,581	20,583,608	106,916,392	16.1%

Consolidated School District of New Britain
 2023-2024 Operating Budget Detail Report
 As of July 31, 2023

Obj Code	Description					Expenditures			%			
		Adopted Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals	Total	Available Balance	Expended / Encumb.
			Board	Internal	Board	Internal						
511XX	<u>Certified Salaries</u>	51,158,809	-	-	-	51,158,809	4,947,704	836,780	5,784,484	45,374,325	11.3%	
	<u>Non-Certified Salaries</u>											
5122X	Managers / Supervisors	2,127,866				2,127,866	1,578,592	133,359	1,711,951	415,914	80.5%	
5123X	Secretarial	4,986,937				4,986,937	3,670,881	327,010	3,997,892	989,045	80.2%	
5124X	Paraprofessional	7,052,240				7,052,240	23,000	73,709	96,709	6,955,531	1.4%	
5125X	Custodial /Maint./ Security	5,308,218				5,308,218	3,763,126	457,876	4,221,002	1,087,216	79.5%	
5126X	Health / Medical	1,535,726				1,535,726	21,032	20,869	41,901	1,493,825	2.7%	
5127X	Other Salaries	1,519,441				1,519,441	153,393	23,022	176,414	1,343,027	11.6%	
		22,530,427				22,530,427	9,210,025	1,035,845	10,245,869	12,284,558	45.5%	
	<u>Fringes & Insurances</u>											
52101	Health Insurance	8,885,774				8,885,774	-	-	-	8,885,774	0.0%	
52102	Life Insurance	109,000				109,000	-	-	-	109,000	0.0%	
52103	Disability Insurance	-				-	-	-	-	-	0.0%	
52104	H.S.A. Contribution	1,750,000				1,750,000	-	-	-	1,750,000	0.0%	
52200	FICA / Medicare	1,118,636				1,118,636	260,916	35,553	296,470	822,166	26.5%	
52300	Retirement Contributions	3,147,427				3,147,427	2,372,711	342,225	2,714,936	432,491	86.3%	
52500	Tuition Reimbursement	24,000				24,000	-	-	-	24,000	0.0%	
52600	Unemployment Compensation	120,000				120,000	-	-	-	120,000	0.0%	
52700	Workers' Compensation	684,000				684,000	-	-	-	684,000	0.0%	
		15,838,837				15,838,837	2,633,627	377,778	3,011,405	12,827,432	19.0%	
	<u>Purchased Professional Services</u>	15,838,837										
53061	Testing / Scoring Psy Ex	10,000				10,000	-	-	-	10,000	0.0%	
53200	Instructional	40,350				40,350	-	-	-	40,350	0.0%	
53210	Tutors	50,000				50,000	-	-	-	50,000	0.0%	
53211	Tutors - Special Ed	180,000				180,000	-	5,370	5,370	174,630	3.0%	
53212	Bus Monitors	738,426				738,426	-	-	-	738,426	0.0%	
53300	Employee Train & Dev	13,550				13,550	-	-	-	13,550	0.0%	
53320	In-Service	117,390				117,390	-	-	-	117,390	0.0%	
53321	Testing Services	27,250				27,250	-	-	-	27,250	0.0%	
53323	Prof Educational Svc.	-				-	-	-	-	-	0.0%	
53325	Parent Activities	2,300				2,300	-	-	-	2,300	0.0%	
53340	Other Prof/Tech Services	44,258				44,258	-	-	-	44,258	0.0%	
53350	Recruitment & Retention	45,000				45,000	-	-	-	45,000	0.0%	
53400	Translations	5,000				5,000	-	-	-	5,000	0.0%	
53402	Other Serv - Medical	-				-	-	-	-	-	0.0%	
53409	Other Serv - Reg Ed	-				-	-	-	-	-	0.0%	
53410	Other Serv - Support	26,372				26,372	-	-	-	26,372	0.0%	

Consolidated School District of New Britain
2023-2024 Operating Budget Detail Report
As of July 31, 2023

Obj Code	Description					Expenditures			%			
		Adopted Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals	Total	Available Balance	Expended / Encumb.
			Board	Internal	Board	Internal						
53411	Audit/Accounting Services	102,000				102,000	-	-	-	102,000	0.0%	
53412	Legal Fees	236,000				236,000	-	-	-	236,000	0.0%	
53440	Outside Trainer Services	25,000				25,000	-	-	-	25,000	0.0%	
53500	Technical Services	222,560				222,560	-	14,186	14,186	208,374	6.4%	
53510	Data Processing	833,965				833,965	96,458	60,022	156,480	677,485	18.8%	
53540	Sports Officials	166,000				166,000	-	-	-	166,000	0.0%	
53950	Outside Substitute Services	1,000,000				1,000,000	-	-	-	1,000,000	0.0%	
		3,885,421	-	-	-	3,885,421	96,458	79,578	176,036	3,709,385	4.5%	
	<u>Purchased Contractual Services</u>											
54101	Refuse Removal	180,500				180,500	163,339	3,661	167,000	13,500	92.5%	
54103	Snow Removal	45,000				45,000	-	-	-	45,000	0.0%	
54300	Repairs & Maintenance	1,775,400				1,775,400	121,781	28,618	150,399	1,625,001	8.5%	
54400	Rentals	277,454				277,454	149,390	18,037	167,427	110,027	60.3%	
		2,278,354	-	-	-	2,278,354	424,510	50,316	484,826	1,793,528	21.3%	
	<u>Purchased Other Services</u>											
55100	Transportation	6,808,306				6,808,306	-	-	-	6,808,306	0.0%	
55109	Transportation - Special Ed	4,675,913				4,675,913	-	-	-	4,675,913	0.0%	
55110	Transportation - Outplaced	610,000				610,000	-	-	-	610,000	0.0%	
55300	Communications	261,000				261,000	-	6,752	6,752	254,248	2.6%	
55301	Postage	82,292				82,292	500	500	1,000	81,292	1.2%	
55302	Licenses/Fees - Tech	31,547				31,547	31,547	-	31,547	0	100.0%	
55303	Internet Service	-				-	-	-	-	-	0.0%	
55400	Advertising	14,200				14,200	-	200	200	14,000	1.4%	
55500	Printing & Binding	355,700				355,700	4,833	-	4,833	350,867	1.4%	
55610	Tuition - Public In-State	1,019,101				1,019,101	-	-	-	1,019,101	0.0%	
55611	Tuition - Local Residential	91,241				91,241	-	-	-	91,241	0.0%	
55612	Tuition - VOAG/Magnet Schools	3,279,000				3,279,000	-	-	-	3,279,000	0.0%	
55613	Tuition - Outplacement	18,357				18,357	-	-	-	18,357	0.0%	
55620	Tuition - Regular Ed	21,888				21,888	-	-	-	21,888	0.0%	
55630	Tuition - Private In-State	5,179,060				5,179,060	-	-	-	5,179,060	0.0%	
55631	Tuition - Private Out-State	91,241				91,241	-	-	-	91,241	0.0%	
55690	Tuition - Outplaced	462,854				462,854	-	-	-	462,854	0.0%	
55691	Tuition - Other services	1,393,409				1,393,409	-	-	-	1,393,409	0.0%	
55800	Travel Reimbursement	41,300				41,300	306	472	778	40,522	1.9%	
		24,436,409	-	-	-	24,436,409	37,186	7,924	45,110	24,391,299	0.2%	
	<u>Supplies</u>											
56100	Office Supplies	206,956				206,956	17,342	2,263	19,605	187,351	9.5%	

Consolidated School District of New Britain
 2023-2024 Operating Budget Detail Report
 As of July 31, 2023

Obj Code	Description					Expenditures			%			
		Adopted Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals	Total	Available Balance	Expended / Encumb.
			Board	Internal	Board	Internal						
56101	Custodial Supplies	350,000					350,000	166,817	6,684	173,501	176,499	49.6%
56102	Maint Supplies / Repairs	240,000					240,000	65,690	5,006	70,696	169,304	29.5%
56103	Misc (Equip) Supplies	24,937					24,937	-	3,200	3,200	21,737	12.8%
56110	Instructional Supplies	443,544					443,544	48,918	442	49,360	394,184	11.1%
56111	Instructional Supplies - Art	53,831					53,831	1,990		1,990	51,841	3.7%
56112	Instructional Supplies - Music	29,921					29,921	-		-	29,921	0.0%
56113	Instructional Supplies - PE	15,242					15,242	-		-	15,242	0.0%
56114	Supplies - Tech Related	8,260					8,260	-		-	8,260	0.0%
56115	Instructional Supplies - Culinary	17,000					17,000	-		-	17,000	0.0%
56210	Heat & Gas	1,120,166					1,120,166	-		-	1,120,166	0.0%
56220	Electricity	2,244,643					2,244,643	-		-	2,244,643	0.0%
56260	Gasoline	521,367					521,367	-		-	521,367	0.0%
56270	Water	149,416					149,416	-		-	149,416	0.0%
56401	Parent Activity Supplies	1,845					1,845	-		-	1,845	0.0%
56410	Textbooks	120,600					120,600	-		-	120,600	0.0%
56420	Library Books	73,700					73,700	-		-	73,700	33.3%
56430	Periodicals	5,200					5,200	-		-	5,200	0.0%
56900	Other Supplies	120,821					120,821	-		-	120,821	0.0%
		5,747,449	-	-	-	-	5,747,449	300,757	17,595	318,351	5,429,098	5.5%
	<u>Capital Outlay</u>											
57300	Non-Instruct Equip - Replace	43,600					43,600	-		-	43,600	0.0%
57301	Non-Instruct Equip - New	81,750					81,750	-		-	81,750	0.0%
57345	Instruct Equip - Replace	524,650					524,650	288,900	700	289,600	235,050	55.2%
57346	Instruct Equip - New	55,000					55,000	6,194	1,781	7,975	47,025	14.5%
57350	Software - Tech Related	357,825					357,825	150,241	12,950	163,191	194,635	45.6%
57969	Facilities Improvements											#DIV/0!
		1,062,825	-	-	-	-	1,062,825	445,335	15,431	460,766	602,059	43.4%
	<u>Other</u>											
58100	Dues & Fees	104,957					104,957	1,425	55,335	56,760	48,197	54.1%
58150	Operational / Athletics	20,000					20,000	-		-	20,000	0.0%
58200	Operational / High School Grad.	60,000					60,000	-		-	60,000	0.0%
		184,957	-	-	-	-	184,957	1,425	55,335	56,760	128,197	30.7%
	<u>Operating Transfers Out</u>											
59101	Transfer to Adult Ed Fund	376,512					376,512			-	376,512	0.0%
	<u>Grand Total</u>	127,500,000	-	-	-	-	127,500,000	18,107,027	2,476,581	20,583,608	106,916,392	16.1%

CSDNB
Pending Budget Transfers
Requires Board Approval
July 31, 2023

<u>Budget Unit</u>	<u>Object Code</u>	<u>Description</u>	<u>From</u>	<u>To</u>
No Pending Transfers				

Consolidated School District of New Britain
2023-2024 Internal Budget Transfers
As of July 31, 2023

<u>Budget Unit</u>	<u>Object Code</u>	<u>Description</u>	<u>From</u>	<u>To</u>
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No Pending Transfers

Consolidated School District of New Britain
 General Fund Extra Earnings/Overtime and Substitute Coverage Report
 Month Ending July 31, 2023 Versus Fiscal Year Ended 2022-2023, 2021-22 and 2020-21

Organization	Account Title	Fiscal Year 2023 - 2024			Fiscal Year 2021-2022	Fiscal Year 2020-2021	Fiscal Year 2019-2020
		Budget	Expenditures	Variance	Jun-22	Jun-21	Jun-20
TEACHER'S							
<u>EXTRA EARNINGS / OT:</u>							
101096900030	51181 DW DUTY FREE	125,000		125,000	107,471	249,753	138,819
101096900040	51181 DW GUIDANCE	28,000		28,000	72,414	57,008	66,227
101096900130	51181 DW TESTING	6,000	1,072	4,928	697	-	119
101096910001	51181 DW	235,000		235,000	822,910	514,306	436,903
		<u>394,000</u>	<u>1,072</u>	<u>392,928</u>	<u>1,003,492</u>	<u>821,066</u>	<u>642,069</u>
<u>SUB COVERAGE</u>							
101096900110	51181 DW SUB TEACH	151,000		151,000	8,810	-	92,314
GRAND TOTAL		<u>545,000</u>	<u>1,072</u>	<u>543,928</u>	<u>1,012,302</u>	<u>821,066</u>	<u>734,383</u>
SECRETARIAL/CLERICAL							
<u>EXTRA EARNINGS / OT:</u>							
101096900010	51238 DW OT/DT	125,000		125,000	151,016	194,084	169,269
101096910001	51238 DW	24,000		24,000	88,540	35,662	30,012
		<u>149,000</u>	<u>-</u>	<u>149,000</u>	<u>239,556</u>	<u>229,746</u>	<u>199,282</u>
<u>SUB COVERAGE</u>							
101096900100	51238 DW SUB SEC	51,000		51,000	69,635	26,719	41,172
		<u>200,000</u>	<u>-</u>	<u>200,000</u>	<u>309,191</u>	<u>256,465</u>	<u>240,454</u>
PARA							
<u>EXTRA EARNINGS / OT:</u>							
101096900010	51248 DW OT/DT	200,000		200,000	252,658	17,972	1,161
101096900030	51248 DW DUTY FREE	75,000		75,000	116,847	117,106	32,655
101096910001	51248 DW	54,000		54,000	467	19,922	53,828
		<u>329,000</u>	<u>-</u>	<u>329,000</u>	<u>369,972</u>	<u>155,001</u>	<u>87,644</u>
<u>SUB COVERAGE</u>							
101096900090	51248 DW SUB PARA	101,000		101,000	118,578	98,784	40,566
		<u>430,000</u>	<u>-</u>	<u>430,000</u>	<u>488,550</u>	<u>253,784</u>	<u>128,210</u>

Consolidated School District of New Britain
 General Fund Extra Earnings/Overtime and Substitute Coverage Report
 Month Ending July 31, 2023 Versus Fiscal Year Ended 2022-2023, 2021-22 and 2020-21

Organization	Account Title	Fiscal Year 2023 - 2024			Fiscal Year 2021-2022	Fiscal Year 2020-2021	Fiscal Year 2019-2020
		Budget	Expenditures	Variance	Jun-22	Jun-21	Jun-20
CUSTODIAL / MAINTENANCE / SECURITY							
<u>EXTRA EARNINGS / OT:</u>							
101096900010	51258 DW OT/DT	278,000	33,822	244,178	782,258	316,030	403,631
101096900020	51258 DW CALL IN	13,000	1,124	11,876	8,592	8,247	11,396
101096900990	51258 DW COVID19	-	-	-	652	268,213	-
	51258 Total	291,000	34,946	256,054	791,502	592,489	415,027
<u>SUB COVERAGE</u>							
101096900060	51258 DW SUB MAINT	350,000	106,995	243,005	263,339	598,773	424,840
		641,000	141,941	499,059	1,054,841	1,191,262	839,866
HEALTH / MEDICAL							
<u>EXTRA EARNINGS / OT:</u>							
101096900010	51268 DW OT/DT	48,000	-	48,000	280,140	68,432	31,378
101096910001	51268 DW	100,000	-	100,000	71,822	169,076	104,620
	51268 Total	148,000	-	148,000	351,962	237,508	135,998
<u>SUB COVERAGE</u>							
101096900070	51268 DW SUB HEALTH	10,000	-	10,000	-	-	17,757
		158,000	-	158,000	351,962	237,508	153,755
GRAND TOTAL							
	EXTRA EARNINGS/OT	1,311,000	36,018	1,274,982	2,756,485	2,035,811	1,480,019
	SUBCOVERAGE	663,000	106,995	556,005	460,362	724,276	616,649
		1,974,000	143,013	1,830,987	3,216,846	2,760,087	2,096,667

Consolidated School District of New Britain
 Check Register
 July 1, 2023 - July 31, 2023

Check Number	Check Date	Vendor Number	Vendor Name	Fund	Location	Account Code	Account Title	Amount
401061	07/25/2023	14990	2-4-1 CARE INC	2606	973	58999	OTHER EXPENSES	\$15,342.00
401062	07/25/2023	14258	ADOBE INC	1010	921	53510	DP AND CODING SERV	\$4,920.00
401063	07/25/2023	14577	AIR TEMP MECHANICAL SERVICES INC	1010	013	54300	REPAIRS & MAINTENANCE	\$108.75
401063	07/25/2023	14577	AIR TEMP MECHANICAL SERVICES INC	1010	051	54300	REPAIRS & MAINTENANCE	\$348.00
401063	07/25/2023	14577	AIR TEMP MECHANICAL SERVICES INC	1010	052	54300	REPAIRS & MAINTENANCE	\$435.00
401063	07/25/2023	14577	AIR TEMP MECHANICAL SERVICES INC	1010	053	54300	REPAIRS & MAINTENANCE	\$736.00
401063	07/25/2023	14577	AIR TEMP MECHANICAL SERVICES INC	1010	061	54300	REPAIRS & MAINTENANCE	\$2,821.00
401064	07/25/2023	15389	ALL POINTE HOMECARE LLC	2063	974	53200	INSTRUCTIONAL SERV	\$233.75
401065	07/25/2023	14862	ALLIED ROOFING & SHEET METAL CO INC	1010	006	54300	REPAIRS & MAINTENANCE	\$1,649.85
401065	07/25/2023	14862	ALLIED ROOFING & SHEET METAL CO INC	1010	007	54300	REPAIRS & MAINTENANCE	\$665.90
401065	07/25/2023	14862	ALLIED ROOFING & SHEET METAL CO INC	1010	051	54300	REPAIRS & MAINTENANCE	\$1,831.22
401065	07/25/2023	14862	ALLIED ROOFING & SHEET METAL CO INC	1010	061	54300	REPAIRS & MAINTENANCE	\$662.10
401065	07/25/2023	14862	ALLIED ROOFING & SHEET METAL CO INC	1010	931	54300	REPAIRS & MAINTENANCE	\$539.70
401066	07/25/2023	14395	AMAZON.COM SERVICES INC	1010	062	56100	OFFICE SUPPLIES	\$117.20
401066	07/25/2023	14395	AMAZON.COM SERVICES INC	1010	921	57345	INSTR EQUIP - REPLACE	\$699.99
401066	07/25/2023	14395	AMAZON.COM SERVICES INC	1010	931	55300	COMMUNICATIONS	\$79.90
401069	07/25/2023	13543	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	\$3,500.00
401069	07/25/2023	13543	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	\$2,500.00
401069	07/25/2023	13543	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	\$2,500.00
401070	07/25/2023	15195	ARBITERSPORTS LLC	1010	978	53500	TECHNICAL SERVICES	\$1,875.00
401071	07/25/2023	14619	CHRISTOPHER L BADENHOP	2025	544	53320	IN-SERVICE	\$530.00
401073	07/25/2023	10197	NEW BRITAIN WATER DEPT	1010	931	54300	REPAIRS & MAINTENANCE	\$5,735.00
401074	07/25/2023	15387	BRIGHTLY SOFTWARE INC	1010	921	53510	DP AND CODING SERV	\$20,054.66
401075	07/25/2023	14080	BRINGTHEHOOLA LLC	2606	973	58999	OTHER EXPENSES	\$15,714.50
401076	07/25/2023	10254	C I A C	1010	978	58100	DUES & FEES	\$75.00
401077	07/25/2023	10257	CABE	1010	941	53320	IN-SERVICE	\$500.00
401078	07/25/2023	10272	CAPSS	1010	902	58100	DUES & FEES	\$4,722.00
401079	07/25/2023	10285	CAS CT ASSOCIATION OF SCHOOLS	1010	061	58100	DUES & FEES	\$5,200.00
401079	07/25/2023	10285	CAS CT ASSOCIATION OF SCHOOLS	1010	902	58100	DUES & FEES	\$1,700.00
401081	07/25/2023	10313	CENTRAL CONNECTICUT CONFERENCE	1010	978	58100	DUES & FEES	\$5,422.00

Check Register

July 1, 2023 - July 31, 2023

Check Number	Check Date	Vendor Number	Vendor Name	Fund	Location	Account Code	Account Title	Amount
401082	07/25/2023	10346	CITY OF NEW BRITAIN	2058	969	SS050	OTHER PURCHASE SERVICES	\$267.00
401083	07/25/2023	10432	CRISIS PREVENTION INSTITUTE INC	2020	969	53320	IN-SERVICE	\$200.00
401084	07/25/2023	10451	CWPM LLC	1010	931	54101	REFUSE REMOVAL	\$3,661.01
401085	07/25/2023	15307	JANEL B DAVIS	1010	061	55800	TRAVEL REIMBURSEMENT	\$36.68
401086	07/25/2023	10529	EAGLE LEASING CO	1010	931	54400	RENTALS	\$110.00
401087	07/25/2023	10569	ELECTRICAL WHOLESALERS INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$832.07
401088	07/25/2023	10582	ENVIRONMENTAL SYSTEMS CORP	1010	005	54300	REPAIRS & MAINTENANCE	\$348.00
401088	07/25/2023	10582	ENVIRONMENTAL SYSTEMS CORP	1010	008	54300	REPAIRS & MAINTENANCE	\$348.00
401088	07/25/2023	10582	ENVIRONMENTAL SYSTEMS CORP	1010	052	54300	REPAIRS & MAINTENANCE	\$696.00
401088	07/25/2023	10582	ENVIRONMENTAL SYSTEMS CORP	1010	091	54300	REPAIRS & MAINTENANCE	\$348.00
401089	07/25/2023	12281	FRONTLINE EDUCATION	1010	941	53500	TECHNICAL SERVICES	\$10,820.00
401090	07/25/2023	15308	JULIEVETTE S GORDON	1010	061	55800	TRAVEL REIMBURSEMENT	\$30.13
401091	07/25/2023	10669	GRAINGER	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$123.27
401092	07/25/2023	10589	HAND2MIND INC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$441.98
401093	07/25/2023	13767	HOLY CROSS CHURCH	1010	911	54400	RENTALS	\$12,000.00
401095	07/25/2023	10730	HOME DEPOT CREDIT SERVICES	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$3,161.07
401096	07/25/2023	15076	IMPERIAL DADE	1010	931	56101	CUSTODIAL SUPPLIES	\$5,757.25
401097	07/25/2023	12002	IRON MOUNTAIN INC	1010	941	53500	TECHNICAL SERVICES	\$1,032.15
401098	07/25/2023	10914	KONE INC	1010	931	54300	REPAIRS & MAINTENANCE	\$4,318.08
401099	07/25/2023	14291	LAGACE & ASSOC TREE SERVICE LLC	1010	006	54300	REPAIRS & MAINTENANCE	\$2,327.00
401100	07/25/2023	12291	RYAN M LANGER	1010	061	58200	OPER/HS GRAD	\$99.00
401101	07/25/2023	12340	COMMUNITY FOUNDATION OF	1010	902	55400	ADVERTISING	\$200.00
401102	07/25/2023	15377	MCREL INTERNATIONAL	1010	902	56100	OFFICE SUPPLIES	\$10.20
401103	07/25/2023	14934	METAL WORKS ENTERPRISES LLC	1010	931	54400	RENTALS	\$5,927.20
401104	07/25/2023	14630	MYSTERY SCIENCE INC	1010	961	57350	SOFTWARE-TECH. RELATED	\$12,950.00
401105	07/25/2023	15414	NATIONAL CENTER FOR EDUCATION	1010	902	58100	DUES & FEES	\$8,950.00
401106	07/25/2023	14032	NEW BRITAIN EMS ACADEMY	1010	931	53320	IN-SERVICE	\$850.00
401107	07/25/2023	11142	NEW BRITAIN PARKS & RECREATION	2058	969	55050	OTHER PURCHASE SERVICES	\$9,510.00
401108	07/25/2023	11151	NEW ENGLAND ASSOCIATION OF SCHOOLS	1010	061	58100	DUES & FEES	\$5,520.00

Consolidated School District of New Britain
 Check Register
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Check Number	Check Date	Vendor Number	Vendor Name	Fund	Location	Account Code	Account Title	Amount
401109	07/25/2023	14666	OMNI DATA LLC	1010	921	53510	DP AND CODING SERV	\$6,577.50
401109	07/25/2023	14666	OMNI DATA LLC	1010	921	57346	INSTR EQUIP - NEW	\$1,781.25
401110	07/25/2023	14882	PATRIOT PEST SOLUTIONS LLC	1010	931	54300	REPAIRS & MAINTENANCE	\$4,700.00
401111	07/25/2023	13146	POWERSCHOOL GROUP LLC	1010	921	53510	DP AND CODING SERV	\$15,033.72
401112	07/25/2023	15111	ROTARY CLUB OF NEW BRITAIN - BERLIN	1010	902	58100	DUES & FEES	\$370.00
401113	07/25/2023	15310	JOHN V RYAN III	1010	061	55800	TRAVEL REIMBURSEMENT	\$31.44
401114	07/25/2023	14004	NICOLE SANDERS	1010	941	53320	IN-SERVICE	\$275.00
401115	07/25/2023	13788	SCENARIO LEARNING LLC	1010	974	53320	IN-SERVICE	\$3,410.00
401116	07/25/2023	11513	SHERWIN WILLIAMS	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$108.50
401117	07/25/2023	14731	GENESE SIMMONS	1010	061	55800	TRAVEL REIMBURSEMENT	\$22.60
401118	07/25/2023	13199	SOLIANT HEALTH	2063	974	53200	INSTRUCTIONAL SERV	\$58,118.10
401119	07/25/2023	14031	THE STANDARD (EAP)	1010	941	53500	TECHNICAL SERVICES	\$458.75
401121	07/25/2023	11708	TULL BROTHERS	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$781.20
401122	07/25/2023	11711	TURF PRODUCTS CORPORATION	1010	931	56101	CUSTODIAL SUPPLIES	\$926.65
401123	07/25/2023	11714	U S POSTAL SERVICE	1010	062	55301	POSTAGE	\$500.00
401124	07/25/2023	12480	US TAEKWONDO CENTER CT INC	2606	973	58999	OTHER EXPENSES	\$32,160.00
401125	07/25/2023	12792	YOUSEF TAEKWON DO SCHOOL	2058	969	55050	OTHER PURCHASE SERVICES	\$15,900.00
401164	07/28/2023	15458	ACTION AIR SYSTEMS INC	2063	931	54001	PURCH PROP SVC	\$360,952.50
401165	07/28/2023	14395	AMAZON.COM SERVICES INC	1010	902	55300	COMMUNICATIONS	\$28.88
401165	07/28/2023	14395	AMAZON.COM SERVICES INC	1010	911	56100	OFFICE SUPPLIES	\$153.03
401165	07/28/2023	14395	AMAZON.COM SERVICES INC	1010	931	56100	OFFICE SUPPLIES	\$1,059.56
401166	07/28/2023	10173	BHOGAH YOGA	2606	973	58999	OTHER EXPENSES	\$7,691.25
401167	07/28/2023	10238	BSN SPORTS LLC	2700	061	58999	OTHER EXPENSES	\$6,520.46
401168	07/28/2023	10250	C & M TELEPHONE	1010	931	55300	COMMUNICATIONS	\$125.00
401169	07/28/2023	10257	CABE	1010	901	56100	OFFICE SUPPLIES	\$105.00
401169	07/28/2023	10257	CABE	1010	901	58100	DUES & FEES	\$23,376.00
401170	07/28/2023	10302	CDW GOVERNMENT INC	1010	051	56100	OFFICE SUPPLIES	\$471.45
401171	07/28/2023	10392	CONNECTICUT RADIO INC	1010	931	56103	MISC (EQUIP) SUPPLIES	\$3,200.00
401172	07/28/2023	14360	DIAMOND KINGS BASEBALL & SOFTBALL	2606	973	58999	OTHER EXPENSES	\$23,772.50

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Check Number	Check Date	Vendor Number	Vendor Name	Fund	Location	Account Code	Account Title	Amount
401173	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.20
401174	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.79
401175	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.79
401176	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$134.37
401177	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401178	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401179	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401180	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401181	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401182	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401183	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401184	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401185	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401186	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401187	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
401188	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$107.80
401189	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$12.25
401190	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$66.95
401191	07/28/2023	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$13.39
401192	07/28/2023	15216	ANTHONY J GASPER	1010	902	55800	TRAVEL REIMBURSEMENT	\$350.72
401193	07/28/2023	14523	LANGUAGE TESTING INTERNATIONAL INC	1010	962	53321	TESTING SERVICES	\$5.00
401194	07/28/2023	13642	MERIDEN-NEW BRITAIN-BERLIN YMCA	2606	961	58999	OTHER EXPENSES	\$11,540.00
401195	07/28/2023	11049	METADOT CORPORATION	1010	921	53510	DP AND CODING SERV	\$1,526.40
401196	07/28/2023	15437	NATIONAL EDUCATION EXCHANGE INC	2028	969	53300	EMPLOYEE TRAIN & DEV	\$3,700.00
401197	07/28/2023	13783	NEW BRITAIN ROOTS INC	2606	973	58999	OTHER EXPENSES	\$24,000.00
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	003	56270	WATER	\$561.03
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	005	56270	WATER	\$2,581.55
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	006	56270	WATER	\$1,966.05
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	007	56270	WATER	\$2,660.50

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Check Number	Check Date	Vendor Number	Vendor Name	Fund	Location	Account Code	Account Title	Amount
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	008	56270	WATER	\$3,280.87
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	009	56270	WATER	\$1,141.28
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	011	56270	WATER	\$4,185.58
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	012	56270	WATER	\$3,037.34
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	013	56270	WATER	\$3,574.99
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	015	56270	WATER	\$2,478.63
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	051	56270	WATER	\$1,570.40
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	052	56270	WATER	\$5,460.37
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	053	56270	WATER	\$4,982.72
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	061	56270	WATER	\$9,859.80
401199	07/28/2023	10197	NEW BRITAIN WATER DEPT	1010	931	56270	WATER	\$792.51
401200	07/28/2023	11308	QUILL CORP	1010	051	56100	OFFICE SUPPLIES	\$346.21
401201	07/28/2023	13788	SCENARIO LEARNING LLC	1010	921	53510	DP AND CODING SERV	\$11,909.80
							TOTAL	\$868,733.24



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Tony Gasper () for approval at the Regular Board Meeting on September 5, 2023.
Senior Leadership Sponsor: Tony Gasper Staff Presenter: Tony Gasper & Tyrone Richardson

Type of Memorandum

Grant Acceptance

Background and Purpose/Rationale

Receive a grant in the amount of \$71,210 in support of teen pregnancy prevention programming.

Financial Information

The total is \$71,210 and the funding source is .

Committee Review

No committee review due to summer meeting schedule

[2023-08-18_CSDNB_Letter_MOU\(1\)-Anthony Gasper.pdf](#)



Partners in Social Research, LLC
517 West Avon Road
Avon, CT 06001

August 17, 2023

Consolidated School District of New Britain
272 Main Street
New Britain, CT 06051

Dear Dr. Gasper:

In July 2023, Partners in Social Research, LLC was awarded an Office of Population Affairs (OPA) grant to advance equity in adolescent health by implementing evidence-based teen pregnancy prevention programs in communities with the greatest need.

As per our Memorandum of Understanding (MOU), the Consolidated School District of New Britain (CSDNB) will receive \$71,210 during the 2023-2024 school year in order to deliver evidence-based teen pregnancy prevention curricula in health classes and to promote positive youth development among students in grades 6-8 at Slade and Pulaski middle schools and among students in New Britain High School, pending New Britain Board of Education approval. As outlined in the budget included in the MOU, Appendix A, funding will cover remuneration for substitute teachers, teacher training, classroom supplies, and educational materials. Additional funding will be made available in the subsequent school years, through June 2028, to cover staff trainings, classroom supplies, and educational materials, pending OPA approval. Payments to CSDNB will be based submission of program and financial expenditure reports on or after due dates shown in the attached MOU, Section C.1.

Please send me the contact information for the CSDNB fiscal/accounting person, and PSR's accountant, Mike Merinov, will contact regarding financial reports and payment arrangements.

Sincerely,

A handwritten signature in black ink that reads 'Iva Kosutic'.

Iva Kosutic, PhD
Project Director

Enclosure

MOU

Type of Contract: <input checked="" type="checkbox"/> New Contract (Memorandum of Understanding) <input type="checkbox"/> Amendment			
Contractor:	Contractor Name: Consolidated School District of New Britain		
	Address: 272 Main Street, New Britain, CT 06051		
Organization:	Organization Name: Partners in Social Research, LLC		
	Address: 517 Avon Road, Avon, CT 06001		
Contract Period:	Date From: 8/1/2023	Date Through: 6/30/2028	
Cancellation Clause:	THIS AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT FOR THE ENTIRE TERM OF THE CONTRACT PERIOD STATED ABOVE UNLESS CANCELLED BY PSR, BY GIVING THE CONTRACTOR 30 DAYS WRITTEN NOTICE OF SUCH INTENTION		
Description of Services	The Contractor shall deliver evidence-based teen pregnancy prevention curricula to youth in grades 6-8 at Slade and Pulaski middle schools and youth in New Britain high school and lay the foundation for developmentally appropriate behavioral skills related to improving sexual and reproductive health equity and promoting positive youth development; designate one CSDNB administrator or teacher to serve as a member of the PSR-convened Teen Pregnancy Prevention Advisory and assist in the selection of the evidenced-based curricula, and receive CSDNB Board of Education, parent/caregiver, or other approvals, if needed, for the implementation of selected EBP curricula in CSDNB middle and high schools.		
Funding			
Federal Fiscal Year	Year	Amount	Source
FFY23	Year 1 8/1/23-6/30/24	\$71,210	CFDA 93.297
FFY24	Year 2 7/1/24-6/30/25	\$0	CFDA 93.297
FFY25	Year 3 7/1/25-6/30/26	\$0	CFDA 93.297
FFY26	Year 4 7/1/26-6/30/27	\$0	CFDA 93.297
FFY27	Year 5 7/1/27-6/30/28	\$0	CFDA 93.297
TOTAL CONTRACT		\$71,210	
An Individual entering into a Contractual Agreement with Partners in Social Research, LLC is contracting under a "work-for-hire" arrangement. As such, the individual is an independent contractor, and does not satisfy the characteristics of an employee under the common law rules for determining the employer/employee relationship of Internal Revenue Code section 3121(d) (2). Individuals performing services as independent contractors are not employees of Partners in Social Research, LLC and are responsible themselves for payment of all State and local income taxes, federal income taxes and Federal Insurance Contribution Act (FICA) taxes.			
Acceptances			
Contractor Authorizing Official Signature <i>Pending BOE approval [Signature]</i>		Title Superintendent	Date: 7/27/23
Partners in Social Research, LLC Authorizing Official Signature <i>Iva Kovacic</i>		Title Director	Date 7/27/2023

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is a Contractual agreement between Partners in Social Research, LLC, hereafter referred to as "PSR", with a principal place of business at 517 West Avon Road, Avon, CT 06001, and the Consolidated School District of New Britain (CSDNB), hereafter referred to as the "Contractor", with a principal place of business at 272 Main Street, New Britain, CT. This MOU is contingent upon CSDNB Board of Education approval of the evidence-based curricula selected by the Teen Pregnancy Prevention Advisory, and shall be effective once fully executed and signed by both parties, and terminates on June 30, 2028.

A. Definitions:

For the purposes of this Contract, the following definitions shall apply:

1. **Adaptation-** A process of making changes to an Evidence-Based Program (EBP) so that it is more suitable for a particular population or an organization's setting or program structure without compromising or deleting its core components.
2. **Age appropriate-** Education that is suitable or right for persons based on their age.
3. **Conscience protections-** A Federal statute that prohibit recipients of certain federal funds from discriminating against health care providers who refuse to participate in certain services based on moral objections or religious beliefs.
4. **Cohort-**The group of participants that participate and are counted in the scheduled delivery of an evidence-based program at a given site, and in the same time period.
5. **Core Components-** Are the major areas of service and delivery that are provided to the target population and include the following three parts: 1) Adherence to the content learning activities and whether it was implemented as designed, 2) the quality of the program delivery and whether fidelity was maintained, and 3) implementation logistics including exposure, dosage and participant responsiveness and engagement.
6. **Curricula-** The educational materials used in an evidence-based program that are offered by the educational institution course of study, and are designed to increase knowledge about HIV, STDs, and pregnancy prevention, and support positive youth development.
7. **Culturally and Linguistically Appropriate Services (CLAS)-** Are services that are respectful of and responsive to the health beliefs, practices, and needs of diverse patients.
8. **Data Collection-** All information collected from program participants through surveys to identify the impact of the program and any change in risk-taking behavior among youth participants. Data collection points are: entry (at the start of the evidence-based program prior to the first module) and exit (following the last module).
9. **Entry Survey-** A questionnaire developed for PSR to collect data necessary for federal performance measure reporting and assess youth knowledge, beliefs, attitudes, and practices regarding sexual health prior to program delivery.
10. **Evidence-Based Programs (EBPs)-** Programs identified through an independent systematic review of programs by the U.S. Department of Health and Human Services (HHS) which were effective in reducing teen pregnancy, sexually transmitted infections, and associated sexual risk behaviors and met the criteria for the HHS List of Evidence-Based Teen Pregnancy Prevention Program Models. Each EBP contains a curriculum to be used for delivery to youth by the facilitator. <https://topevidencereview.youth.gov/EvidencePrograms.aspx>
11. **Exit Survey-** A questionnaire that will be completed by youth immediately following the end of the evidence-based program and used by PSR to collect data necessary for federal performance measure reporting and to

assess the impact of the program delivery on changes in youth knowledge, beliefs, attitudes and practices regarding sexual health.

12. **Facilitator-** The person or persons trained by a model developer approved trainer, or PSR designee, to deliver an evidence-based program to participants.
13. **Facilitator Supervisor-** An individual with a minimum of 5 years' experience in the delivery of evidence-based programs to youth that oversees the replication of the EBP selected by the Teen Pregnancy Prevention Advisory.
14. **Facilitator Training-** The necessary training to learn the skills that enable an individual to facilitate an evidence-based program as designed by the Model Developer.
15. **Federal Funding Agency:** U.S. Department of Health & Human Services, Office of the Secretary, Office of Population Affairs, which awarded the funding to PSR.
16. **Fidelity-** The degree to which a curriculum or program is implemented, without compromising the program's core components.
17. **Health Equity-** The state in which everyone has a fair and just opportunity to attain their highest level of health.
18. **Inclusive-** Means making sure everyone feels welcome, valued, and respected, and are treated fairly, regardless of their background, race, gender, beliefs, or sexual orientation.
19. **Medically accurate-** Means verified or supported by research conducted in compliance with scientific methods and published in peer - reviewed journals, where appropriate, and recognized as **accurate** and objective by professional organizations and agencies with expertise in the relevant field, such as the Centers for Disease Control and Prevention.
20. **Model Developer-** The person or persons that created the evidence-based program and curriculum.
21. **Outreach-** Is an effort to bring services or information to people where they live or spend time in an effort to recruit youth for enrollment in a program or activity.
22. **Participants:** Youth who voluntarily participate in the selected evidence-based program.
23. **Population:** Youth ages 14-19 in the targeted service area.
24. **Performance Report:** Is the annual online report of program deliverables and outcomes that PSR is required to submit to the federal funding agency.
25. **Positive Youth Development-** Is an intentional, prosocial approach that engages **youth** within their communities, schools, organizations, peer groups, and families in a manner that is productive and constructive; recognizes, utilizes, and enhances young people's strengths; and promotes **positive** outcomes for young people.
26. **Targeted Service Area:** Slade and Pulaski middle schools and New Britain high school.
27. **Teen Pregnancy Prevention (TPP) Advisory-** A group of experts convened by PSR that is comprised of community youth-serving providers, professionals, families, teens, and community organizations that will meet regularly to provide input into the planning and implementation of the grant activities, including the selection of the best fit EBP and delivery of services to best meet the needs of the community and target population.
28. **Trauma-informed-** An approach in which the organization or person delivering services 1) Realizes the widespread impact of trauma and understands potential paths for recovery; 2) Recognizes the signs and symptoms of trauma in youth, families, staff, and others involved with the system; 3) Responds by fully integrating knowledge about trauma into policies, procedures, and practices; and 4) Seeks to actively resist re-traumatization.

B. Description of Services be Performed:

The Contractor shall deliver evidence-based teen pregnancy prevention programs to youth in middle and high school settings in New Britain, CT and lay the foundation for developmentally appropriate behavioral skills related to improving sexual and reproductive health equity and promoting positive youth development.

The Contractor shall:

1. designate one CSDNB administrator or teacher to serve as a member of the PSR-convened TPP Advisory and assist in the selection of the EBPs to be implemented in CSDNB middle and high schools;
2. receive internal, CSDNB Board of Education, parent/caregiver, or other approvals, if needed, for the implementation of selected EBP curricula in CSDNB middle and high schools;
3. deliver each school year Board of Education approved EBP curricula to a target number of 531 youth in grades 6-8 at Slade Middle school; 581 youth in grades 6-8 at Pulaski Middle school; and 533 youth ages 14-19 years at New Britain High school;
4. inform youth that participation in the evidence-based program is voluntary;
5. provide PSR with a schedule of each program start date, time period, location and teacher facilitator name, when known.
6. deliver EBPs with quality and fidelity to the approved model
7. designate sufficient numbers of middle and high school health teachers to be trained as facilitators in the selected EBPs.
8. ensure that each teacher shall complete the necessary facilitator training as described by the Model Developer, for the selected evidence-based program(s) prior to delivery of any services to students.
9. allow all selected teachers to attend in-person orientations, trainings or other meetings as convened by PSR;
10. only implement the EBP curricula as selected by the TPP Advisory in collaboration with PSR, and upon approval by the CSDNB Board of Education;
11. request approval from PSR for any adaptations to the EBP;
12. deliver services to youth that are medically-accurate, age-appropriate, culturally and linguistically appropriate, trauma-informed, and inclusive of all youth.
13. designate one CSDNB staff as the key contact person for this project, who shall participate in bi-weekly virtual meetings, telephone calls, or email communication with PSR, on a mutually agreed upon day and time;
14. collect and submit data, including, but not limited to, Entry Surveys, Exit Surveys, attendance logs, and fidelity logs, in the format, timeframe and manner described by PSR, necessary for the evaluation of services and federal performance monitoring;
15. allow PSR to observe the delivery of EBP curricula by teachers upon request and obtain school access approval at each school;
16. maintain confidentiality of any data disclosed by or collected from youth, unless required by CT State law to report suspected abuse or neglect.
17. maintain records of the amounts of stipends paid, or number of substitute teachers used for teachers to attend PSR orientation, trainings, or other meetings including the date, number of hours, teacher requesting the substitute, stipend amount if applicable, training location and the reason.

C. Reports and Reporting Schedule:

1. The Contractor shall submit periodic program and financial expenditure reports to PSR, in the format provided by PSR, and according to the schedules below.

FUNDING PERIOD 1: 7/1/23-6/30/24

Reporting Period	Date Due
8/1/23-9/30/2023	October 15, 2023
10/1/2023-12/30/23	January 15, 2024
1/1/2024-3/31/2024	May 15, 2024
4/1/2024-6/30/2024	July 15, 2024

FUNDING PERIOD 2: 7/1/24-6/30/25

Reporting Period	Date Due
7/1/2024-9/30/2024	October 15, 2024
10/1/2024-12/30/24	January 15, 2025
1/1/2025-3/31/2025	May 15, 2025
4/1/2025-6/30/2025	July 15, 2025

FUNDING PERIOD 3: 7/1/25-6/30/26

Reporting Period	Date Due
7/1/2025-9/30/2025	October 15, 2025
10/1/2025-12/30/25	January 15, 2026
1/1/2026-3/31/2026	May 15, 2026
4/1/2026-6/30/2026	July 15, 2026

FUNDING PERIOD 4: 7/1/26-6/30/27

Reporting Period	Date Due
7/1/2026-9/30/2026	October 15, 2026
10/1/2026-12/30/26	January 15, 2027
1/1/2027-3/31/2027	May 15, 2027
4/1/2027-6/30/2027	July 15, 2027

FUNDING PERIOD 5: 7/1/27-6/30/28

Reporting Period	Date Due
7/1/2027-9/30/2027	October 15, 2027
10/1/2027-12/30/27	January 15, 2028
1/1/2028-3/31/2028	May 15, 2028
4/1/2028-6/30/2028	July 15, 2028

2. The Contractor's last programmatic and financial expenditure report for each Funding Period shall be cumulative for the entire Funding Period and are due to PSR on July 15th of each year and no later than thirty (30) days after the completion of all scheduled work or at the end of the Funding Period.
 - a. The cumulative Final Financial Report shall not include any unpaid obligations.
3. This Section remains a requirement of the Contractor, regardless of the termination or end of the Contract.

D. Budget and Funding:

1. The Contractor shall adhere to, and expend funds in accordance with, the mutually agreed upon Budget included in this Contract, Appendix A.
2. The Contractor agrees that any expenditures that exceed a budget line item by more than 20% must be pre-approved in writing by PSR.
3. The Contractor shall not commingle the funds provided by PSR with those provided from any other funding source or budget.
4. This Contract includes Federal Financial Assistance, and therefore such funds shall be subject to the Federal Office of Management and Budgets Cost Principles (OMB Circulars A21, A87 or A122, as applicable).
5. Future Funding Period Budgets can only be changed via Contract amendment.

E. Terms of Agreement:

The Contract is effective when signed by the Contractor and PSR and fully executed. The Contract period starts upon execution, and will end on 6/30/2028. The total Contract amount is not to exceed **\$71,210**. Funds for Funding Periods 2-5 will be added annually via Contract amendment, contingent upon continuation of federal funding.

Payments, Reimbursement, Excess Payments, Under-Expenditures, and Refunds:

1. Maximum Payment:

- a. The total payment for Funding Period 1 shall not exceed \$71,210.
- b. The total payment for Funding Period 2 shall not exceed \$0.
- c. The total payment for Funding Period 3 shall not exceed \$0.
- d. The total payment for Funding Period 4 shall not exceed \$0.
- e. The total payment for Funding Period 5 shall not exceed \$0.

2. **Payments and Payment Schedule:** Payment shall be made according to the following schedule upon the PSR's receipt and approval of satisfactorily and timely completed deliverables, program and financial reports, and invoices submitted by the Contractor.

- a. Payments shall be made at the end of each Reporting Period as follows:
 - i. after PSR's receipt and approval of scheduled financial and program reports and all deliverables or services, as submitted by the Contractor, pursuant to the Contract terms and the Report Schedule, and
 - ii. PSR's receipt of an invoice submitted by the Contractor, and
 - iii. in an amount equal to the expenditures reported and approved on the last submitted financial report.
- b. A final reconciliation shall be made by PSR at the end of each Contract Funding Period, after receipt and approval of the final financial report for the Contract Funding Period and shall result in:
 - i. an additional payment to fully reimburse the Contractor for all reported and approved expenses incurred under the Contract during the Funding Period, if all approved expenditures have not been fully reimbursed for the Contract Funding Period, OR

- ii. a request for reimbursement of funds paid to the Contractor in excess of approved expenditures incurred by the Contractor during the Contract Funding Period, if the Contractor has been paid an amount that exceeds the approved expenditures reported on the final financial report.
- 3. **Under-expenditures:** When PSR's review of any financial report indicates that an under-expenditure is likely to occur by the end of a Contract year, PSR may revise the payment amounts for the balance of the Contract year.
- 4. **Payment Reduction:** In addition to applicable provisions of this Contract, PSR reserves the right to reduce payments and withhold funding in the Contract for which the Contractor:
 - a. has not submitted or completed required deliverables,
 - b. has not submitted required program or financial reports,
 - c. has submitted reports that have not received PSR approval, or
 - d. has submitted reports that do not support the need for full payment.

PSR shall give the Contractor written notice of any payments that are reduced or withheld under this provision.

5. **Surplus or Excess Payments; Refund:**

The Contractor shall:

- a. upon request by PSR at the end of each Funding Period of the Contract, remit in full to PSR any:
 - i. funds paid in excess of allowable budgeted costs, and/or unexpended funds, and/or
 - ii. unexpended funds;
- b. not carry funds paid in excess of allowable budgeted costs forward into the following Funding Period or Contract unless requested of, and authorized by, PSR;
- c. be liable for any PSR program or financial audit exceptions and shall return to PSR those payments which have been disallowed upon completion of such audit by PSR or as provided under the provisions of this Contract, within the time specified by PSR in the written notice PSR shall provide to the Contractor regarding such refund.

F. **Contract Amendment or Revision:**

No amendment to, or modification, or other alteration of this Contract shall be valid or binding unless made in writing and signed by both parties and fully executed by PSR.

G. **Contract Reduction:**

PSR reserves the right to reduce the Contracted amount of compensation at any given time in the event that: (1) the U.S. Health and Human Services, Office of the Assistant Secretary, Office of Population Affairs rescinds, reallocates, or in any way reduces or withholds the amount of funding; or (2) federal funding reductions result in reallocation of funds within PSR; or (3) the Contractor does not fulfill the programmatic or financial obligations as outlined in the delivery of services.

The Contractor and PSR agree to negotiate in good faith on the implementation of the reduction within thirty (30) days of receipt of formal notification of intent to reduce the Contracted amount of compensation from PSR to the Contractor. If agreement on the implementation of the reduction is not reached within 30 calendar days of such formal notification and a Contract amendment has not been executed, PSR may terminate the Contract sixty (60) days from receipt of such formal notification. PSR will formally notify Contractor of the termination date. PSR shall only be obligated to make payments to Contractor for actual work performed prior to and up to the Contract termination date.

H. Confidential Information:

1. The Contractor has a duty to and shall protect any and all confidential information which they come to possess or control, for any reason related to this Contract, or the Contractor's duties hereunder, wherever and however stored or maintained, in a commercially reasonable manner shall be in accordance with current industry standards.
2. The Contractor shall implement and maintain a comprehensive data security program for the protection of confidential information. The safeguards contained in such program shall be consistent with and comply with the safeguards for the protection of confidential information, and information of a similar character, as set forth in all applicable federal and state law. Such data-security program shall include, but not be limited to, the following:
 - a. Reasonable restrictions on access to records containing confidential information, including access to any locked storage where such records are kept;
 - b. A process for reviewing policies and security measures at least annually;
 - c. Creating secure access controls to confidential information, including but not limited to passwords and two-factor authentication; and
 - d. Encrypting of confidential information that is stored on laptops, portable devices or being transmitted electronically.

I. Applicable Law and Sovereign Immunity:

This Contract will be governed by the laws of the State of Connecticut. The Contractor will comply with all federal laws, laws of the State of Connecticut state, including local laws, regulations, ordinances, guidelines, policies and requirements applicable to providing services pursuant to this agreement and will solely be responsible for obtaining current information on such requirements.

1. The Contractor acknowledges and agree that nothing in this Contract shall be construed as a modification, compromise, or waiver by PSR or any rights or defenses of any immunities provided by Federal law or laws of the State of Connecticut to PSR or any of its officers or employees, which may have had, now have, or will have with respect to all matters arising out of this Contract.
2. The Contractor agrees to indemnify and hold harmless PSR from any losses or damages due to any breach of this Agreement by the Contractor or its employees, subcontractors, or consultants.
3. The Contractor shall be responsible for all federal, state, or local taxes applicable to compensation or payments paid to any employee, subcontractor or consultant engaged by or employed by the Contractor under this Contract, and PSR shall not be required to withhold any amounts from the compensation or payments to cover the Contractor's federal, state, or local tax obligations.
4. The Contractor agrees to comply with all federal civil rights laws that prohibit discrimination based on race, color, national origin, disability, age, and comply with applicable conscience protections. (<https://www.hhs.gov/civil-rights/for-providers/provider-obligations/index.html>)
5. The Contractor agrees to comply with all applicable laws that prohibit discrimination based on sex, which includes discrimination based on gender identity, sexual orientation, and pregnancy. (www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html)
6. The Contractor shall administer the program and delivery of services in an environment free of sexual harassment. (<https://www.hhs.gov/civil-rights/for-individuals/sexdiscrimination/index.html>)
7. The Contractor, and its employees, subcontractors or consultants providing deliverables under this Agreement must file a report with the CT Department of Children & Families when, in the ordinary course of their employment

or profession, they have reasonable cause to believe or suspect that a child under age 18 has been abused, neglected, or placed in imminent risk of serious harm (CGS § 17a-101b).

J. Terminating the Agreement:

With reasonable cause, either party may terminate this Agreement effective immediately by giving written notice of termination for cause. Reasonable cause includes a material violation of this Contract.

The Contractor shall be entitled to full payment any services performed as described in this Contract, up to the effective date of termination.

K. Exclusive Agreement:

This is the entire Contract when signed by both Parties is between the Contractor and PSR. The Contractor may not transfer the Contract or subcontract out for the services to be provided without formal approval of PSR.

L. Record Keeping and Access:

The Contractor shall maintain books, records, documents, program and individual service records and evidence of its accounting and billing procedures and practices, which sufficiently and properly reflect accountability, transparency, and adherence to results-based outcomes in addition to accounting for all direct and indirect costs of any nature incurred in the performance of this Contract. These records shall be subject at all reasonable times to monitoring, inspection, review, or audit by PSR or federal agencies. The Contractor shall retain all such records concerning this Contract for a period of three (3) years after the latter of (i) final payment under this Contract, (ii) the expiration or earlier termination of this Contract.

M. Indemnification

1. The Contractor shall indemnify, defend and hold harmless PSR and its officers and representatives and assigns from and against any and all (a) Claims arising directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively the "Acts") of the Contractor or Contractor Parties; and (b) liabilities, damages, losses, costs and expenses, including but not limited to attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts of the Contract. The Contractor shall use counsel reasonably acceptable to PSR in carrying out its indemnification and hold harmless obligations under this Contract. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning (i) the confidentiality of any part of or all of the Contractor's bid or proposal, and (ii) Records, intellectual property rights, other propriety rights of any person or entity, copyrighted or un-copyrighted compositions, secret processes, patented or unpatented inventions, or Goods furnished or used in the performance of the Contract. For purposes of this provision "Goods" means all things which are movable at the time that the Contract is effective and which includes, without limiting this definition, supplies, materials and equipment.
2. The Contractor shall reimburse PSR for any and all damages to the real or personal property of PSR caused by the Acts of the Contractor or any Contractor Parties. PSR shall give the Contractor reasonable notice of any such Claims.
3. The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where PSR is alleged or is found to have contributed to the Acts giving rise to the Claims. The Contractor shall not be responsible for indemnifying or holding PSR harmless from any liability solely from the negligence of PSR or any other person or entity acting under the direct control or supervision of PSR.

4. The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract. The Contractor shall cause PSR to be named as an additional insured on the policy and shall provide (a) a certificate of insurance, (b) the declaration page, and (c) the additional insured endorsement to the policy to the Client Agency all in an electronic format acceptable to PSR prior to the Effective Date of the Contract evidencing that PSR is an additional insured. Contractor shall provide an annual electronic update of the three (3) documents to PSR on or before each anniversary of the Effective Date during the Contract term.
5. This section shall survive the Termination of the Contract, and shall not be limited by reason of any insurance coverage.

N. Litigation:

The Contractor shall provide written notice to PSR of any litigation that relates to the services directly or indirectly financed under this Contract or that has the potential to impair the ability of the Contractor to fulfill the terms and conditions of this Contract, including but not limited to financial, legal or any other situation which may prevent the Contractor from meeting its obligations under the Contract. The Contractor shall provide written notice to PSR of any final decision by any tribunal or state or federal agency or court which is adverse to the Contractor or which results in a settlement, compromise or claim or agreement of any kind for any action or proceeding brought against the Contractor or its employee or agent under the Americans with Disabilities Act of 1990, Executive Orders Nos. 3 & 17 of Governor Thomas J. Meskill and any other provisions of federal or state law concerning equal employment opportunities or nondiscriminatory practices.

O. Independent Capacity of Contractor:

The Contractor, its officers, employees, subcontractors, or any other agent of the Contractor will act in an independent capacity and not as officers or employees of PSR.

P. Audit and Inspection of Places of Business and Records:

1. PSR and its representatives, or where applicable, federal agencies, may, at reasonable hours, inspect and examine all of the parts of the Contractor's places of business which, in any way, are related to, or involved in, the performance of this Contract. The Contractor shall comply with federal and state single audit standards as applicable.
2. The Contractor shall maintain, and shall require each of the Contractor Parties to maintain accurate and complete Records. The Contractor shall make all of its records available at all reasonable hours for audit and inspection by PSR.
3. PSR shall make all requests for any audit or inspection in writing and shall provide the Contractor with at least twenty-four (24) hours' notice prior to the requested audit and inspection date. If PSR suspects fraud or other abuse, or in the event of an emergency, PSR is not obligated to provide any prior notice.
4. The Contractor shall pay for all costs and expenses of any audit and inspection which reveals information that, in the sole determination of PSR, is sufficient to constitute a breach by the Contractor under this Contract. The Contractor shall remit full payment to PSR for such audit or inspection no later than thirty (30) days after receiving an invoice from PSR. If PSR does not receive payment within such time, PSR may set off the amount from any moneys which PSR would otherwise be obligated to pay the Contractor.
5. The Contractor shall keep and preserve or cause to be kept and preserved all of its Records until three (3) years after the latter of (i) final payment under this Contract, (ii) the expiration or earlier termination of this Contract, as the same may be modified for any reason. PSR may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Contractor shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.

6. The Contractor shall cooperate fully with PSR and its representatives in connection with an audit or inspection. Following any audit or inspection, PSR may conduct and the Contractor shall cooperate with an exit conference.
7. The Contractor must incorporate this entire Section verbatim into any contract or other agreement it enters into with any Contractor Party.

This Agreement includes Federal Financial Assistance that is subject to Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

Appendix A: Contract Budget

Category	Item	Year 1 Cost
Personnel		\$ -
Travel		\$ 668.1
Equipment		\$ -
Supplies		
	Flip chart	\$ 850.0
	Markers	\$ 170.0
	Gel pens	\$ 136.0
	Copy paper	\$ 160.0
	Toner	\$ 200.0
	Sticky notes	\$ 306.0
	Mailing	\$ 2,000.0
	Envelopes	\$ 544.0
	Subtotal	\$ 4,366.0
	Brochures	\$ 336.0
	Condom demonstrators	\$ 3,150.0
	Birth control kit	\$ 750.0
	External condoms	\$ 280.0
	Pelvic models	\$ 1,000.0
	Workbooks	\$ 2,200.0
	Subtotal	\$ 7,716.0
Contractual		\$ -
Other		
	Subs or Stipends	\$ 13,260.0
	Facilitator	\$ 42,500.0
	Bargaining Unit	\$ 2,700.0
	Subtotal	\$ 58,460.0
Total		\$ 71,210.1



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Maryellen Manning () for approval at the Regular Board Meeting on September 5, 2023.
Senior Leadership Sponsor: Maryellen Manning Staff Presenter: Manning/Spalding

Type of Memorandum

Other -

Background and Purpose/Rationale

In partnership with Local 2407, Article XI, 11.5 Compensation for Professional Development has been amended to note payment only for contractual hours outside the work day, and a rollover of up to 10 hours outside of the contractual day. Payment is now \$150 dollars. This change was prompted by new State legislation requiring Paras to receive a large increase in the number of required professional learning hours provided by their employer.

Financial Information

The total is NA and the funding source is Salary act. 234196910002-56110.

Committee Review

No committee review due to summer meeting schedule

[Memorandum of Understanding Local 2407 PD Hours DRAFT3 BOE Approval - Marvellen Manning.pdf](#)

Memorandum of Understanding

Between

The New Britain Board of Education

And

Local 2407, New Britain Federation of Paraeducators

The New Britain Board of Education (the “Board”) and the New Britain Federation of Paraeducators, Local 2407 (the “Federation”) hereby enter into the following Memorandum of Understanding (the “MOU”) regarding fringe benefits:

For the remainder of the current collective bargaining agreement, June 30, 2025, the language of Article XI, 11.5 Compensation for Professional Development, shall be as follows:

Paraeducators who complete and log professional development of 28 or more hours annually (July 1 through June 30), 10 of which hours must be outside of the contractual work day and in accordance with both State and District required professional development, shall have \$150 added to their annual earnings. A paraeducator may rollover up to 10 hours outside of the contractual work day for the following school year.

For the Board /Date

For the Union /Date



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Sondra Sanford () for approval at the Regular Board Meeting on July 17, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Tyrone Richardson

Type of Memorandum

Purchase Order and Contract Approval

Background and Purpose/Rationale

During the 2018-2019 school year, while New Britain High School was in the second year of the Commissioner's Network, the continuation of initiatives with SREB was approved and again approved last year, 2022-2023. This work includes but not limited to engaging instruction for CTE teachers as well as PD and coaching to support the development of authentic, project-based learning (PBL) with focused attention given to reading informational text, authentic project based learning and DOK. The intent is to continue this work into the following years. In 2023-2024, The SREB will work with 6-12 CTE teachers in 3 Professional Learning areas:

1. Unit Planning Support and Feedback – Support teachers who are writing curricula over the summer and next year, through virtual coaching. One coaching session per teacher to check in on progress, provide ideas for planning, and provide mid-design level feedback. Two days of virtual support to provide feedback on finalized plans prior to submitting them to the board for approval. This feedback loop will focus on finding evidence of using instruction, assignments, and assessments that employ increased use of depth of knowledge characteristics. Looking at full-year classes that have business and industry partners to engage in a project that includes a third party working with students or providing feedback on their final products.

2. Professional Development – Provide a 1.5-days professional development and coaching to provide feedback on unit plans to district and provide a one-day session on planning instruction around DOK 3/4 assignments and how to scaffold learning toward those assignments. This session will be open to both Middle School and High School teachers.

3. On-going Instructional Coaching Support - Provide four rounds of instructional coaching to support PLCs and individual teachers to implement and refine their Unit plans around DOK 3/4 assignments.

Southern Regional Education Board (SREB): High Schools That Work has found through experience that for changes in school and classroom practice to take hold it must be supported by ongoing professional development with effective coaching. The goal of training is to change behaviors that will in turn change student achievement results. SREB will provide the following support services to assist district leadership in New Britain: Support for Career and Technical Education Teachers – SREB Instructional Coaches will provide support in three distinct ways to enable teachers of Career and Technical courses to design

curriculum and instruction that is aligned to standards and provide students with meaningful learning experiences designed to encourage the effort required to learn the skills required in the high-wage, high-skill, high-demand careers in the programs available at New Britain High School.

Financial Information

The total is \$29,700 and the funding source is Perkins 2023-2024 Pending 2028-969-1000-000-001-53320.

Committee Review

No committee review due to summer meeting schedule

[CT New Britain 2324 \(1\) - Sondra Sanford.pdf](#)



CONTRACT BETWEEN THE SOUTHERN REGIONAL EDUCATION BOARD/HIGH SCHOOLS THAT WORK AND CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Contract Effective Dates from July 1, 2023 to June 30, 2024

The Consolidated School District of New Britain proposes to use elements of the Southern Regional Education Board (SREB) Making Schools Work (MSW) framework to graduate more students college ready, career ready or both. SREB has committed to work with New Britain High School in its efforts to raise student achievement by changing school and classroom practices. This document constitutes the contract for the services to be provided by SREB.

Historical Information

The Southern Regional Education Board: The Southern Regional Education Board (SREB), headquartered in Atlanta in the United States, is passionate about and committed to school reform and school leader preparation and development. The Southern region of the United States has historically had higher poverty levels and lower educational achievement than the rest of the country. In 1948, Southern governors, recognizing the link between education and economic vitality, created SREB as an organization to improve public education at every level.

For more than 30 years, SREB has partnered with states, districts and schools to identify and implement strategies that empower young people to put what they learn in the classroom to work in the real world.

Our efforts began in 1987 with High Schools That Work, SREB’s premier school improvement design. HSTW is a proven, comprehensive approach to creating learning environments that empower youth to identify their goals, earn credentials and degrees, and embark on careers.

Since 1987, we’ve continuously refined the design and our related school improvement services. In an effort to support all schools K-12, we have evolved our work into one process: Making Schools Work (MSW). This improvement process engages teachers and school leaders in identifying promising practices to build upon, learning from a network of schools, and studying problems of practice to determine solutions to these problems.

Support Services to be Provided by SREB

SREB has found through experience that for changes in school and classroom practice to take hold it must be supported by ongoing professional development with effective coaching. The goal of training is to change behaviors that will in turn change student achievement results. SREB will provide the following support services to assist district leadership in New Britain:

Support for Career and Technical Education Teachers – SREB Instructional Coaches will provide support in three distinct ways to enable teachers of Career and Technical courses to

design curriculum and instruction that is aligned to standards and provide students with meaningful learning experiences designed to encourage the effort required to learn the skills required in the high-wage, high-skill, high-demand careers in the programs available at New Britain High School. These supports include:

- 1. Unit Planning Support and Feedback** – Support teachers who are writing curricula over the summer through virtual coaching. One coaching session per teacher to check in on progress, provide ideas for planning, and provide mid-design level feedback. Two days of virtual support to provide feedback on finalized plans prior to submitting them to the board for approval. This feedback loop will focus on finding evidence of using instruction, assignments, and assessments that employ increased use of depth of knowledge characteristics. Looking at full-year classes that have business and industry partners to engage in a project that includes a third party working with students or providing feedback on their final products.
- 2. Professional Development** – Provide a 1.5-days professional development and coaching to provide feedback on unit plans to district and provide a one-day session on planning instruction around DOK 3/4 assignments and how to scaffold learning toward those assignments. This session will be open to both Middle School and High School teachers.
- 3. On-going Instructional Coaching Support** - Provide four rounds of instructional coaching to support PLCs and individual teachers to implement and refine their Unit plans around DOK 3/4 assignments.

Agreements

1. Certificate of Insurance.
 - a. SREB maintains insurance coverages throughout the term of this Agreement. Certificates of all required insurance shall be delivered to the Board prior to commencement of services under this Agreement. SREB shall maintain the following insurance coverages throughout the term of this Agreement. Certificates of all required insurance shall be delivered to the Board prior to commencement of services under this Agreement.
 1. Commercial General Liability Insurance with minimum limits per occurrence of One Million Dollars (\$1,000,000.00);
 2. Professional Liability Insurance with minimum limits per occurrence of One Million Dollars (\$1,000,00.00); and
 3. \$3,000,000.00 in general aggregate.

2. Terms of Invoicing and Payment Section.
 - a. SREB will invoice the district "monthly" after services have been rendered. Payment of services rendered should be expected within 30 days from invoice.
3. Agreement Term:
 - a. This agreement shall run from February 15, 2023, through June 30, 2023.

Costs

Description	Cost Per Item	Quantity	Total
Unit Planning Support and Feedback (Virtual Support)	\$1500.00	3	\$4,500.00
Professional Development (On-site Professional Learning)	\$2,400.00	1.5	\$3,600.00
On-going Instructional Coaching Support (On-site Support)	\$2,400.00	9	\$21,600.00
Total			\$29,700.00

NOTE: All daily services costs include planning, travel, on-site support, and follow-up.

Schools will be responsible for travel costs incurred if they cancel a workshop within 14 days of the planned event.

TOTAL AMOUNT - \$29,700.00

Invoices to be sent monthly

The Board of Control for Southern Regional Education, d/b/a Southern Regional Education Board (SREB), as a not-for-profit educational compact, must comply with OMB Circular A-133. Please indicate with your remittance whether any of the funds are from Federal sources, including CFDA number. In the absence of any notification with remittance, SREB will assume that the funds are not subject to OMB Circular A-133, and that there is not "recipient" nor "sub recipient" relationship created hereunder.

Dale Winkler
SREB Vice President

Date

Superintendent or Designee
Consolidated School District of
New Britain

Date

Return Signed Documents to:
Southern Regional Education Board
Attn: Jenn Carter
592 10th St. NW
Atlanta, GA 30318
404-875-9211
jenn.carter@sreb.org
SREB.org



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Rebecca Gonzalez () for approval at the Regular Board Meeting on September 5, 2023.
Senior Leadership Sponsor: Tony Gasper Staff Presenter: Rebecca Gonzalez

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

Slade HVAC Project: This project was approved by the board and an AIA Contract was issued to Action Air after awarded the project. Request for blanket purchase order for the amount of \$4,296,500.00.

Financial Information

The total is \$4,296,500.00 and the funding source is ESSER 206393110002-54001.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on September 26, 2023

[Slade HVAC - Action Air Certificate for Payment - Rebecca Gonzalez.pdf](#)

TO OWNER/CLIENT:

Consolidated School District of New Britain BOE
272 Main St, PO Box 1960
New Britain, Connecticut 06050

PROJECT:

Slade Middle School
183 Steele Street
New Britain, Connecticut 06052

APPLICATION NO: 1

INVOICE NO: 1

PERIOD: 05/01/23 - 05/31/23

PROJECT NO: 230040

CONTRACT DATE: 6/12/2023

FROM CONTRACTOR:

Action Air Systems, Inc.
131 Adams St
Manchester, Connecticut 06042

VIA ARCHITECT/ENGINEER:

Kaestle Boos Associates
416 Slater Rd
New Britain, CT 06053

CONTRACT FOR: HVAC Replacement

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum		\$4,296,500.00
2. Net change by change orders		\$0.00
3. Contract Sum to date (Line 1 ± 2)		\$4,296,500.00
4. Total completed and stored to date (Column G on detail sheet)		\$260,780.00
5. Retainage:		
a. 5.00% of completed work	\$7,872.50	
b. 5.00% of stored material	\$5,166.50	
Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$13,039.00
6. Total earned less retainage (Line 4 less Line 5 Total)		\$247,741.00
7. Less previous certificates for payment (Line 6 from prior certificate)		\$0.00
8. Current payment due:		\$247,741.00
9. Balance to finish, including retainage (Line 3 less Line 6)		\$4,048,759.00

CHANGE ORDER SUMMARY		
	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Action Air Systems, Inc.

By: Chercha Beth Date: 6/12/23

State of: Connecticut

County of: Hartford

Subscribed and sworn to before

me this 12th day of June

Notary Public:

My commission expires: 3/31/28

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$247,741.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER

By: Wherich Date: 6/13/23

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 1

APPLICATION DATE: 5/31/2023

PERIOD: 05/01/23 - 05/31/23

Contract Lines

ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		General Conditions @ \$1,250 per month	\$250,000.00	\$0.00	\$31,250.00	\$0.00	\$31,250.00	12.50%	\$218,750.00	\$1,562.50
2		Builders Risk	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$250.00
3		State Education fee	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%	\$0.00	\$60.00
4		Mobilization	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00	\$0.00
5		Demobilization	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
6		Dumpsters	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
7		Bond	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00	100.00%	\$0.00	\$4,000.00
8		Submittals	\$20,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	50.00%	\$10,000.00	\$500.00
9		Project Close Out	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
10		O & M Manuals / As Built Drawings	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00	\$0.00
11		Cleanup	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
12		Project Management @ \$12,500 per month	\$100,000.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	12.50%	\$87,500.00	\$625.00
13		Supervision @ \$12,500 per month	\$100,000.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	12.50%	\$87,500.00	\$625.00
14		Drafting	\$25,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	20.00%	\$20,000.00	\$250.00
15		ALLOWANCES:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
16		Allowance #1 90 Sf VCT	\$1,170.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,170.00	\$0.00
17		Allowance #2 200 Sf Ceiling Tile	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
18		Allowance #3 200 Sf Drop Ceiling	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
19		Allowance #4 200 Sf 2 X 2 Ceiling	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
20		Allowance #5 Raise 5 Fans	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
21		Allowance #6 SS Table H.E.	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
22		Allowance #7 Relocate A.V.	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00
23		Allowance #8 Relocate 20 Lights	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
24		Allowance #9 Wireless Clocks	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	\$0.00
25		Allowance #10 Remove LB Paint	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
26		Allowance #11 R & R 12 x 12 CT	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
27		GENERAL TRADES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
28		Plywood Floor Covers	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,500.00	\$0.00
29		Door Louvers	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,000.00	\$0.00
30		Sheetrock Floor Infill Area B	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,000.00	\$0.00
31		Duct Wall Enclosures	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,000.00	\$0.00
32		Soffit Work	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,000.00	\$0.00
33		Demo Acoustical Ceilings Area B	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
34		Patch Acoustical Ceilings	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,000.00	\$0.00
35		1 X 1 Ceiling Work	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,000.00	\$0.00
36		Floor Patch	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,500.00	\$0.00
37		Sheetrock Floor Infill Area C	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
38		Duct Wall Enclosures Area C	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00
39		Soffit Work Area C	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
40		Demo Acoustical Ceilings Area C	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
41		Patch Acoustical Ceilings Area C	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,000.00	\$0.00
42		1 X 1 Ceiling Work	\$9,900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,900.00	\$0.00
43		Floor Patch Area C	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,500.00	\$0.00
44		Demo Acoustical Ceilings Area D	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00	\$0.00
45		Patch Acoustical Ceilings Area D	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,500.00	\$0.00
46		1 X 1 Ceiling Work	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,500.00	\$0.00
47		ELECTRICAL WORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
48		System Package-Panels & Breakers	\$44,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,000.00	\$0.00
49		Panel Feeders	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
50		Panel Feeders Ground Level Labor	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,000.00	\$0.00
51		Panel Feeders Ground Level Materials	\$33,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,000.00	\$0.00
52		Panel Feeders Main Level Labor	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
53		Panel Feeders Main Level Materials	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,000.00	\$0.00
54		Panel Feeders Upper-Level Labor	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
55		Panel Feeders Upper-Level Materials	\$26,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$26,000.00	\$0.00
56		Control And Device Branch Circuits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
57		Ground Level Labor	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,200.00	\$0.00
58		Ground Level Materials	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
59		Main Level Labor	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
60		Main Level Materials	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,200.00	\$0.00
61		Upper-Level Labor	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00
62		Upper-Level Materials	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
63		Roof Labor	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
64		Roof Materials	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
65		Distribution/Installation	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
66		Ground Level Labor	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
67		Ground Level Materials	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$900.00	\$0.00
68		Main Level Labor	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,500.00	\$0.00
69		Main Level Materials	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,500.00	\$0.00
70		Upper-Level Labor	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
71		Upper-Level Materials	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00

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				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
72		HVAC Equipment and Circuits	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
73		Ground Level Labor	\$18,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,000.00	\$0.00	
74		Ground Level Materials	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00	
75		Main Level Labor	\$18,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,000.00	\$0.00	
76		Main Level Materials	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00	
77		Upper-Level Labor	\$43,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$43,000.00	\$0.00	
78		Upper-Level Materials	\$21,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,000.00	\$0.00	
79		Roof Labor	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00	
80		Roof Materials	\$8,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00	
81		Electrical Demolition	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
82		Ground Level Labor	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00	
83		Ground Level Materials	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	\$0.00	
84		Main Level Labor	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00	
85		Main Level Materials	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	\$0.00	
86		Upper-Level Labor	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00	\$0.00	
87		Upper-Level Materials	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	\$0.00	
88		Roof Labor	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00	\$0.00	
89		Roof Materials	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	\$0.00	
90		FIRE ALARM SYSTEM	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
91		Upper-Level Labor	\$5,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,500.00	\$0.00	
92		Upper-Level Materials	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00	
93		HVAC Demolition	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00	
94		Plumbing Demolition	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00	
95		Sheetmetal Materials ground floor B	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00	
96		Sheetmetal Materials ground floor C	\$4,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00	
97		Sheetmetal Materials ground floor D	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00	
98		Sheetmetal Materials main floor B	\$15,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00	
99		Sheetmetal Materials main floor C	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00	
100		Sheetmetal Materials main floor D	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00	
101		Sheetmetal Materials upper floor B	\$35,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,000.00	\$0.00	
102		Installation ground floor B	\$30,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00	
103		Installation ground floor C	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00	
104		Installation ground floor D	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00	
105		Installation main floor B	\$35,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,000.00	\$0.00	
106		Installation main floor C	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00	
107		Installation main floor D	\$8,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00	
108		Installation upper floor B	\$40,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,000.00	\$0.00	
109		Registers And Grilles	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00	

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				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
110		Installation ground floor	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
111		Installation main floor	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
112		Installation upper floor	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
113		Dampers	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,000.00	\$0.00
114		Installation	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,000.00	\$0.00
115		Gas Piping Roof	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,000.00	\$0.00
116		Installation Roof	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00	\$0.00
117		DOAS Units Roof B	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$350,000.00	\$0.00
118		DOAS Units Roof C	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$100,000.00	\$0.00
119		DOAS Units Roof D	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00	\$0.00
120		Curbs Roof B	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$70,000.00	\$0.00
121		Curbs Roof C	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	\$0.00
122		Curbs Roof D	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
123		DOAS Installation Roof B	\$95,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$95,000.00	\$0.00
124		DOAS Installation Roof C	\$27,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$27,500.00	\$0.00
125		DOAS Installation Roof D	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,000.00	\$0.00
126		Curb Installation Roof B	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,000.00	\$0.00
127		Curb Installation Roof C	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
128		Curb Installation Roof D	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
129		Condensate Piping B	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
130		Condensate Piping C	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
131		Condensate Piping D	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
132		Install condensate piping B	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00
133		Install condensate piping C	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
134		Install condensate piping D	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
135		Refrigeration Piping Alternate #1 B-1	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	\$0.00
136		Refrigeration Piping Alternate #1 B-2	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$28,000.00	\$0.00
137		Refrigeration Piping Alternate #1 B-3	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00
138		Refrigeration Piping Alternate #1 C	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,000.00	\$0.00
139		Refrigeration Piping Alternate #1 D	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,000.00	\$0.00
140		Installation B-1	\$26,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$26,000.00	\$0.00
141		Installation B-2	\$34,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$34,000.00	\$0.00
142		Installation B-3	\$39,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$39,000.00	\$0.00
143		Installation C	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
144		Installation D	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,000.00	\$0.00
145		Duct Insulation	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
146		Pipe Insulation	\$49,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$49,000.00	\$0.00
147		Exhaust Fans on Roof	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$42,000.00	\$0.00

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
148		Installation	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
149		Plumbing Carriers	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
150		Installation	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
151		Sanitary Waste and Vent Above Grade	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
152		Installation	\$8,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,800.00	\$0.00
153		Domestic Water Piping	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$800.00	\$0.00
154		Installation	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
155		Plumbing Fixtures	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,800.00	\$0.00
156		Installation	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,800.00	\$0.00
157		Toilet Partition	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
158		Installation	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,200.00	\$0.00
159		Pipe And Equipment Supports/Portals	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
160		Roof Fan Demo /Reset Fans	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
161		Roof infills	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
162		Painting of chases	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
163		Painting of soffits	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
164		Painting of duct	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
165		Crane And Rigging Roof A	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
166		Crane And Rigging Roof B	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00
167		Crane And Rigging Roof C	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
168		Crane And Rigging Roof D	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
169		Safety	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
170		Masonry Cutting & Patching	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
171		Firestopping	\$19,029.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,029.00	\$0.00
172		Final Cleaning	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
173		STRUCTURAL STEEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
174		Roof framing/metal deck infill B	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$80,000.00	\$0.00
175		Roof framing/metal deck infill C	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	\$0.00
176		Roof framing/metal deck Infill D	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
177		Floor framing B	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$90,000.00	\$0.00
178		VRF Equipment B Alternate #1	\$162,000.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	37.04%	\$102,000.00	\$3,000.00
179		VRF Equipment C Alternate #1	\$36,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	55.56%	\$16,000.00	\$1,000.00
180		VRF Equipment D Alternate #1	\$54,000.00	\$0.00	\$0.00	\$23,330.00	\$23,330.00	43.20%	\$30,670.00	\$1,166.50
181		Installation B Alternate #1	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,500.00	\$0.00
182		Installation C Alternate #1	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
183		Installation D Alternate #1	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,500.00	\$0.00
184		Fan Coil Installation	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
185		Balancing	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	\$0.00

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		%	(G / C)		
186		Remove/Replace Refrigeration Piping on Roof	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
187		Startup Of Equipment	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,000.00	\$0.00
188		HAZARDOUS ABATEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,000.00	\$0.00
189		Mobilization	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
190		Erect Containment at Duct Shafts	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00
191		Abate At Duct Shafts Upper Level	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
192		Abate At Duct Shafts Main Level	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,000.00	\$0.00
193		Abate Ground Floor	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00
194		Remove Containment	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00
195		Cut Floors Upper Level	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,000.00	\$0.00
196		Cut Floors Main Level	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
197		Lead Abatement	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
198		CONTROLS -GENERAL CONDITIONS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00
199		Engineering	\$46,000.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
200		Project Management	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$46,000.00	\$0.00
201		Ground Floor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$23,000.00	\$0.00
202		Controls Material	\$14,390.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
203		Installation	\$11,992.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,390.00	\$0.00
204		Software / Programming	\$1,439.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,992.00	\$0.00
205		Checkout / Commissioning	\$1,439.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,439.00	\$0.00
206		1st Floor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,439.00	\$0.00
207		Controls Material	\$44,865.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
208		Installation	\$35,498.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,865.00	\$0.00
209		Software / Programming	\$3,365.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,498.00	\$0.00
210		Checkout / Commissioning	\$3,365.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,365.00	\$0.00
211		2nd Floor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,365.00	\$0.00
212		Controls Material	\$25,168.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
213		Installation	\$18,876.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,168.00	\$0.00
214		Software / Programming	\$2,517.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,876.00	\$0.00
215		Checkout / Commissioning	\$2,517.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,517.00	\$0.00
216		Roof	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,517.00	\$0.00
217		Controls Material	\$114,525.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
218		Installation	\$94,671.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$114,525.00	\$0.00
219		Software / Programming	\$8,187.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$94,671.00	\$0.00
220		Checkout / Commissioning	\$8,187.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,187.00	\$0.00
TOTALS:			\$4,296,500.00	\$0.00	\$157,450.00	\$103,330.00	\$260,780.00	6.07%	\$4,035,720.00	\$13,039.00

Grand Totals

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)							
GRAND TOTALS:		\$4,296,500.00	\$0.00	\$157,450.00	\$103,330.00	\$260,780.00	6.07%	\$4,035,720.00	\$13,039.00	

Homans Associates

613 Main St.
Wilmington, MA 01887



BILL TO
ACTION AIR SYSTEMS, INC
131 ADAMS ST
MANCHESTER, CT, US 06042-1919



230040 - Slade MS
Vinny

INVOICE 184194-01		PAGE 1 OF 1
INVOICE DATE 05/26/2023	5130	CUST # 386796
PURCHASE ORDER # 008289 SLADE MS		
REFERENCE	ORDER DATE 05/08/2023	
CUSTOMER CONTACT	SHIP DATE 05/26/2023	
REMIT PAYMENT TO: Homans Associates P.O. Box 32098 New York, Ny 10087-2098		
FOR ASSISTANCE OR QUESTIONS		
CONTACT	Pamela Porcaro	
PHONE	9789091623	
EMAIL	pamela.porcaro@homans.com	

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Final Destination

SHIP VIA Best Way PPA	SHIPPING ORIGIN Homans Brookfield	PAYMENT TERMS net 60 days
SHIPPING REF	INCOTERMS Shipping Point	
SELLING LOCATION 1267	INSTRUCTIONS	
SHIP TO: SLADE MS ACTION AIR SYSTEMS, INC 111 HILLIARD STREET MANCHESTER, CT, US 06042-1919	ORDER NOTES	NET DUE BY 07/25/2023

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY			U/M	UNIT PRICE	AMOUNT (NET)
		ORDERED	SHIPPED	BACK			
1	MISPUHYHP120TNUA PUHY-HP120TNU-A 10T HYPE R HEAT 208/230/3 Serial #: ns ns1	2	2	0	ea	11,545.00	23,090.00
9	MISCMYY202S-G2 CMY-Y202S-G2 BRANCH JT CTM	1	1	0	ea	84.00	84.00
10	MISPACPH03EHYUE1 PAC-PH03EHYU-E1 PANEL HE ATER EXL 16/18/20 MOD	1	1	0	ea	877.00	877.00

TENDER PAYMENT

No terms/conditions differing from Seller's become part of any sales agreement, purchase order, or other document unless approved in writing by Seller. Goods shipped at buyer's risk. Seller not responsible for lost or damaged goods. Title transfers on shipment. Buyer responsible for attorney fees, where allowed, for invoices not paid according to terms indicated. Goods manufactured by others carry manufacturer's warranty. Seller makes no other warranty of any kind, express or implied. Seller is not liable for special, indirect or consequential damages resulting in any way from the furnishing or use of Goods provided. Goods are commercial per FAR Part 12. NO RETURN WITHOUT WRITTEN AUTHORIZATION. RESTOCKING CHARGE MAY APPLY.

SUBTOTAL	\$24,051.00
TAX	\$0.00
FREIGHT CHARGES	\$0.00
TEMP INFLATION SURCHARGE	\$0.00
TOTAL	\$24,051.00
AMOUNT TENDERED	\$0.00
AMOUNT DUE	\$24,051.00

A SERVICE CHARGE OF 1.5% TO 11 MONTHS (10% AFTER) PERCENTAGE FEE, ON THE DEDUCTIBLE NET INVOICE TOTAL, IS APPLICABLE, EXCEPT WHERE SHOWN OTHERWISE, WHICH EVER IS LESS, WILL BE MADE ON ALL DUE DATES.

Homans Associates

613 Main St.
Wilmington, MA 01887



BILL TO
ACTION AIR SYSTEMS, INC
131 ADAMS ST
MANCHESTER, CT, US 06042-1919

INVOICE 184262-00		PAGE 2 OF 3
INVOICE DATE 05/15/2023	CUST # 386796	
PURCHASE ORDER # 008289 SLADE MS		
REFERENCE	ORDER DATE 05/08/2023	
CUSTOMER CONTACT	SHIP DATE 05/15/2023	
REMIT PAYMENT TO: Homans Associates P.O. Box 32098 New York, Ny 10087-2098		
FOR ASSISTANCE OR QUESTIONS CONTACT Pamela Porcaro PHONE 9789091623 EMAIL pamela.porcaro@homans.com		

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Final Destination

SHIP VIA Our Truck	SHIPPING ORIGIN Homans Brookfield	PAYMENT TERMS net 60 days
SHIPPING REF	INCOTERMS Shipping Point	
SELLING LOCATION 1267	INSTRUCTIONS PLEASE DELIVER 05-15-2023	
SHIP TO: SLADE MS ACTION AIR SYSTEMS, INC 111 HILLIARD STREET MANCHESTER, CT, US 06042-1919	ORDER NOTES	NET DUE BY 07/14/2023

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY			U/M	UNIT PRICE	AMOUNT (NET)
		ORDERED	SHIPPED	BACK			
7	MISA18571U 1/4 IN OD SWEAT BALL VAL VE INSULATED	8	8	0	ea	56.00	448.00
8	MISA18572U 3/8 IN OD SWEAT BALL VAL VE INSULATED	32	32	0	ea	56.00	1,792.00
9	MISA18573U 1/2 IN OD SWEAT BALL VAL VE INSULATED	8	8	0	ea	56.00	448.00
10	MISA18574U 5/8 IN OD SWEAT BALL VAL VE INSULATED	32	32	0	ea	56.00	1,792.00
11	MISFBM24 FBM2-4 FILTER BOX MERV13 36 48 CTM	1	1	0	ea	375.00	375.00
12	QSSB2000-12 QUICK SLING VRF 12IN END BASE U-BAR KIT	9	4	5	ea	830.00	3,320.00
13	QSSB248 QUICK SLING 48IN CROSSRA ILS 2PC KIT	11	11	0	ea	315.00	3,465.00

TENDER PAYMENT

No terms/conditions differing from Seller's become part of any sales agreement, purchase order, or other document unless approved in writing by Seller. Goods shipped at buyer's risk. Seller not responsible for lost or damaged goods. Title transfers on shipment. Buyer responsible for attorney fees, where allowed, for invoices not paid according to terms included. Goods manufactured by others carry manufacturer's warranty. Seller makes no other warranty of any kind, express or implied. Seller is not liable for special, indirect or consequential damages resulting in any way from the furnishing or use of Goods provided. Goods are commercial per FAR Part 12. NO RETURN WITHOUT WRITTEN AUTHORIZATION. RESTOCKING CHARGE MAY APPLY.

SUBTOTAL	\$38,969.00
TAX	\$0.00
FREIGHT CHARGES	\$0.00
TEMP INFLATION SURCHARGE	\$0.00
TOTAL	\$38,969.00
AMOUNT TENDERED	\$0.00
AMOUNT DUE	\$38,969.00

A SERVICE CHARGE OF 1.5% PER MONTH (18% ANNUAL PERCENTAGE RATE) OR THE MAXIMUM RATE PERMITTED BY A APPLICABLE LAW, WHICHEVER IS LESS, WILL BE MADE ON ALL OVERDUE ACCOUNTS.

Homans Associates

613 Main St.
Wilmington, MA 01887



BILL TO
ACTION AIR SYSTEMS, INC
131 ADAMS ST
MANCHESTER, CT, US 06042-1919

INVOICE 184262-00		PAGE 3 OF 3
INVOICE DATE	05/15/2023	CUST #
		386796
PURCHASE ORDER #	008289 SLADE MS	
REFERENCE	ORDER DATE	05/08/2023
CUSTOMER CONTACT	SHIP DATE	05/15/2023
REMIT PAYMENT TO: Homans Associates P.O. Box 32098 New York, Ny 10087-2098		
FOR ASSISTANCE OR QUESTIONS		
CONTACT	Pamela Porcaro	
PHONE	9789091623	
EMAIL	pamela.porcaro@homans.com	

Visit us at www.carrierenterprise.com to find out more about our e-statement program. Sign up to view and manage your account online, and pay or view your statements at your convenience from anywhere. Sign up today!

Final Destination

SHIP VIA		Our Truck		SHIPPING ORIGIN Homans Brookfield			PAYMENT TERMS	
SHIPPING REF				INCOTERMS Shipping Point			net 60 days	
SELLING LOCATION		1267		INSTRUCTIONS PLEASE DELIVER 05-15-2023			NET DUE BY	
SHIP TO:		SLADE MS		ORDER NOTES			07/14/2023	
		ACTION AIR SYSTEMS, INC						
		111 HILLIARD STREET						
		MANCHESTER, CT, US 06042-1919						
LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY			U/M	UNIT PRICE	AMOUNT (NET)	
		ORDERED	SHIPPED	BACK				
14	QSSX2000-12 QUICK SLING VRF 12IN EXT ENSION U-BAR KIT	2	2	0	ea	375.00	750.00	
15	MISS610E SS610E DRAIN PAN LEVEL S ENSOR	39	39	0	ea	58.00	2,262.00	

TENDER PAYMENT

No terms/conditions differing from Seller's become part of any sales agreement, purchase order, or other document unless approved in writing by Seller. Goods shipped at buyer's risk. Seller not responsible for lost or damaged goods. Title transfers on shipment. Buyer responsible for attorney fees, where allowed, for invoices not paid according to terms indicated. Goods manufactured by others carry manufacturer's warranty. Seller makes no other warranty of any kind, express or implied. Seller is not liable for special, indirect or consequential damages resulting in any way from the furnishing or use of Goods provided. Goods are commercial per FAR Part 12. NO RETURN WITHOUT WRITTEN AUTHORIZATION. RESTOCKING CHARGE MAY APPLY.

SUBTOTAL	\$38,969.00
TAX	\$0.00
FREIGHT CHARGES	\$0.00
TEMP INFLATION SURCHARGE	\$0.00
TOTAL	\$38,969.00
AMOUNT TENDERED	\$0.00
AMOUNT DUE	\$38,969.00

A SERVICE CHARGE OF 1.5% PER MONTH (18% ANNUAL PERCENTAGE RATE) ON THE MAXIMUM RATE PERMITTED BY APPLICABLE LAW, WHICHEVER IS LESS, WILL BE MADE ON ALL OVERDUE AMOUNTS.

Homans Associates

613 Main St.
Wilmington, MA 01887



BILL TO
ACTION AIR SYSTEMS, INC
131 ADAMS ST
MANCHESTER, CT, US 06042-1919

230040 - Slade MS
Vinny

INVOICE 184262-01		PAGE 1 OF 1
INVOICE DATE 05/30/2023	5/31	CUST # 386796
PURCHASE ORDER # 008289 SLADE MS		
REFERENCE	ORDER DATE 05/06/2023	
CUSTOMER CONTACT	SHIP DATE 05/30/2023	
REMIT PAYMENT TO: Homans Associates P.O. Box 32098 New York, Ny 10087-2098		
FOR ASSISTANCE OR QUESTIONS CONTACT Pamela Porcario PHONE 9789091623 EMAIL pamela.porcario@homans.com		

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Final Destination

SHIP VIA Our Truck	SHIPPING ORIGIN Homans Brookfield	PAYMENT TERMS net 60 days
SHIPPING REF	INCOTERMS Shipping Point	
SELLING LOCATION 1267	INSTRUCTIONS PLEASE DELIVER 05-15-2023	
SHIP TO: SLADE MS ACTION AIR SYSTEMS, INC 111 HILLIARD STREET MANCHESTER, CT, US 06042-1919	ORDER NOTES	NET DUE BY 07/29/2023

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY			U/M	UNIT PRICE	AMOUNT (NET)
		ORDERED	SHIPPED	BACK			
12	QSSB2000-12 QUICK SLING VRF 12IN END BASE U-BAR KIT	5	5	0	ea	830.00	4,150.00

TENDER PAYMENT

No terms/conditions differing from Seller's become part of any sales agreement, purchase order, or other document unless approved in writing by Seller. Goods shipped at buyer's risk. Seller not responsible for lost or damaged goods. Title transfers on shipment. Buyer responsible for attorney fees, where allowed, for invoices not paid according to terms indicated. Goods manufactured by others carry manufacturer's warranty. Seller makes no other warranty of any kind, express or implied. Seller is not liable for special, indirect or consequential damages resulting in any way from the furnishing or use of goods provided. Goods are commercial per FAR Part 12. NO RETURN WITHOUT WRITTEN AUTHORIZATION. RESTOCKING CHARGE MAY APPLY.

SUBTOTAL	\$4,150.00
TAX	\$0.00
FREIGHT CHARGES	\$0.00
TEMP INFLATION SURCHARGE	\$0.00
TOTAL	\$4,150.00
AMOUNT TENDERED	\$0.00
AMOUNT DUE	\$4,150.00

A SERVICE CHARGE OF 1.5% PER MONTH (18.0% ANNUAL PENALTY RATE) ON THE UNPAID BALANCE PER MONTHLY APPLICABLE LAW, WHICHEVER IS LESS, WILL BE ADDED ON ALL OVERDUE ACCOUNTS.

Homans Associates

613 Main St.
Wilmington, MA 01887



HOMANS ASSOCIATES

BILL TO

ACTION AIR SYSTEMS, INC
131 ADAMS ST
MANCHESTER, CT, US 06042-1919

230040 - Slade MS
Vinny

INVOICE 184194-02		PAGE 1 OF 2
INVOICE DATE 05/30/2023	5/31	CUST # 386796
PURCHASE ORDER # 008289 SLADE MS		
REFERENCE	ORDER DATE 05/08/2023	
CUSTOMER CONTACT	SHIP DATE 05/30/2023	
REMIT PAYMENT TO: Homans Associates P.O. Box 32098 New York, Ny 10087-2098		
FOR ASSISTANCE OR QUESTIONS		
CONTACT	Pamela Porcaro	
PHONE	9789091623	
EMAIL	pamela.porcaro@homans.com	

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Final Destination

SHIP VIA Best Way PPA	SHIPPING ORIGIN Homans Brockfield	PAYMENT TERMS net 60 days NET DUE BY 07/29/2023
SHIPPING REF	INCOTERMS Shipping Point:	
SELLING LOCATION 1267	INSTRUCTIONS	
SHIP TO: SLADE MS ACTION AIR SYSTEMS, INC 111 HILLIARD STREET MANCHESTER, CT, US 06042-1919	ORDER NOTES	

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY			U/M	UNIT PRICE	AMOUNT (NET)
		ORDERED	SHIPPED	BACK			
4	MISPKFY P30-NKMU-E2 WALL MOUNT CTM PKFY P30-NKMU-E2 WALL MOUNT CTM Serial # NS0530-22 NS0530-23 NS0530-24 NS0530-25 Serial # NS0530-26 Serial # NS0530-27 NS0530-28 NS0530-29 NS0530-30 Serial #: NS0530-31 Serial # NS0530-32 NS0530-33 NS0530-34 NS0530-35 Serial #: NS0530-36 Serial # NS0530-37 NS0530-38 NS0530-39 NS0530-40 Serial # NS0530-41 Serial # NS0530-42 NS0530-43 NS0530-44 NS0530-45 Serial # NS0530-46 Serial # NS0530-47 NS0530-48 NS0530-49 NS0530-50 Serial #: NS0530-51 Serial # NS0530-52	31	31	0	ea	967.00	29,977.00

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SUBTOTAL	\$36,160.00
TAX	\$0.00
FREIGHT CHARGES	\$0.00
TEMP INFLATION SURCHARGE	\$0.00
TOTAL	\$36,160.00
AMOUNT TENDERED	\$0.00
AMOUNT DUE	\$36,160.00

A SERVICE CHARGE OF 1.5% PER MONTH (18% ANNUAL) PLACE/AGE DATE, OR THE MAXIMUM RATE PERMITTED BY APPLICABLE LAW, WILL BE MADE ON ALL OVERDUE AMOUNTS.

sent to Vinny for serials

Homans Associates

613 Main St.
Wilmington, MA 01887



BILL TO
ACTION AIR SYSTEMS, INC
131 ADAMS ST
MANCHESTER, CT, US 06042-1919

INVOICE 184194-02		PAGE 2 OF 2
INVOICE DATE 05/30/2023	CUST # 386796	
PURCHASE ORDER # 008289 SLADE MS		
REFERENCE	ORDER DATE 05/08/2023	
CUSTOMER CONTACT	SHIP DATE 05/30/2023	
REMIT PAYMENT TO: Homans Associates P.O. Box 32098 New York, Ny 10087-2098		
FOR ASSISTANCE OR QUESTIONS CONTACT Pamela Porcaro PHONE 9789091623 EMAIL pamola.porcaro@homans.com		

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Final Destination

SHIP VIA Best Way PPA		SHIPPING ORIGIN Homans Brookfield		PAYMENT TERMS			
SHIPPING REF		INCOTERMS Shipping Point		net 60 days			
SELLING LOCATION 1267		INSTRUCTIONS		NET DUE BY			
SHIP TO: SLADE MS ACTION AIR SYSTEMS, INC 111 HILLIARD STREET MANCHESTER, CT, US 06042-1919		ORDER NOTES		07/29/2023			
LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY			U/M	UNIT PRICE	AMOUNT (NET)
		ORDERED	SHIPPED	BACK			
5	MISAE200A AE-200 CENTRAL CONTROLLE R CTM Serial #: NS0530-38	1	1	0	ea	3,351.00	3,351.00
6	MISCMYY100CBK3 CMY-Y100-CBK3 TWINNING KIT CTM	2	2	0	ea	121.00	242.00
7	MISCMYY102LSG2 CMY-Y102LS-G2 BRANCH JT CTM	18	18	0	ea	74.00	1,332.00
8	MISCMYY102SSG2 CMY-Y102SS-G2 BRANCH JT CTM	17	17	0	ea	74.00	1,258.00

TENDER PAYMENT

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SUBTOTAL	\$36,160.00
TAX	\$0.00
FREIGHT CHARGES	\$0.00
TEMP INFLATION SURCHARGE	\$0.00
TOTAL	\$36,160.00
AMOUNT TENDERED	\$0.00
AMOUNT DUE	\$36,160.00

A SERVICE CHARGE OF 1.5% PER MONTH (18% ANNUAL PERCENTAGE RATE) ON THE MAXIMUM DATE PERMITTED BY APPLICABLE LAW, WHICHEVER IS LESS, WILL BE MADE ON ALL OVERDUE AMOUNTS.



Board Memorandum

Submitted by Manuel Zaldivar () for approval at the Regular Board Meeting on August 14, 2023.
Senior Leadership Sponsor: Kristina DeNegre Staff Presenter: Manuel Zaldivar

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

Chamberlain's assessment reveals 2.5 as an area of growth for our special populations. Although Sped teachers and administration engaged in data conversations, due to scheduling conflicts and staff turn around, they were not consistently implemented. This hindered administration from determining the effectiveness of agreed upon adult outcomes; resulting in barriers in establishing structures to support the SPEDteachers and implantation of instructional shifts and strategies. With a brand new hire, the loss of a team member during the school, and the hiring of an additional hire midyear it contributed to the lack of seamless instruction and planning. According to the iReady reading diagnostic assessment results, Chamberlain SPED population performing at tier 1 is 15% compared to 47% for the general ed population and 34% for the ML population. In addition, only 5% of SPED students of 4th grade are performing on tier 1 according to the iReady reading assessment results. These results make it evident that there is an achievement gap between Chamberlain's SPED population and the general ED population, moreover the ML population. Chamberlain will partner with a SPED consultant to provide support for administrators and SPED teachers on best practices centered around SPIRE through professional development, data analysis and coaching. 6 hours per week, for 28 weeks. for a total of 168 hours X \$135 = \$22,680.00

Financial Information

The total is \$22,680.00 and the funding source is SIG GRANT 53320.

Committee Review

No committee review due to summer meeting schedule

[Chamberlain-Bridge the Gap 2023-2024 Contract - Signed by LE - Manuel Zaldivar.pdf](#)



Bridge the Gap Educational Consulting, LLC

Teaching. Teaming. Leading

July 13, 2023

Dear Manuel,

As requested, this is a proposed contract that includes the agreement for Bridge the Gap Educational Consulting, LLC to provide coaching services for Chamberlain Elementary School for an average of 6 hours per week for 28 weeks and no more than 168 hours for the 2023-2024 school year, in case flexible scheduling is necessary.

Please find the updated Scope of Services and fee structure, which delineates the topics and expected outcomes of Special Education Instructional Coaching, including my understanding of the budgetary limit of \$22,680. for Bridge the Gap Educational Consulting, LLC to provide services to Chamberlain Elementary School.

Please also feel free to contact me by text, email or phone with any questions you may have.

With best regards,

A handwritten signature in black ink that reads "Lisa Eells". The signature is written in a cursive, flowing style.

Lisa Eells, M.S., 6th Yr.

LISA EELLS, M.S., 6TH YR., *Educational Consultant*



Scope of Services for the New Britain Public Schools Chamberlain Elementary School

The Scope of Services describes specific actions of Instructional Coaching designed to assist the New Britain Public Schools to accomplish its priorities for student achievement through the work of its teaching staff and administration. The Scope of Services outlines the domain of work, expected outcomes, proposed timeline and fee structure. The scope statement is helpful to all parties to articulate a shared vision and common expectation about the consulting services offered.

Overview

The following domains of work will be provided for Special Education Teachers at Chamberlain Elementary School through a series of customized Instructional Coaching sessions:

1. Build professional capacity of special education teachers in the areas of structural planning (grouping strategies, increasing the alignment and scope of materials to student goals, etc.) in order to accelerate changes in student growth.
2. Cultivate a practice of using a frequent cycle of instructional planning based on data from individualized assessments created to drive instruction specific to IEP and school/student achievement goals.
3. Facilitate a balance of effective instructional practices during classroom inclusion and direct instructional practices aligned to students' IEP's.
4. Ongoing communication with administration at Chamberlain Elementary School to align coaching with intended educational outcomes for students as well as teacher expectations.

Outcomes of coaching may include:

1. Increased expertise for special education teachers working in partnership with classroom teachers to accomplish student goals.

LISA EELLS, M.S., 6TH YR., *Educational Consultant*



Bridge the Gap Educational Consulting, LLC

Teaching, Teaming, Leading

2. Expanded competencies for special education teachers to use assessment data to drive planning of curriculum and instruction.
3. Increased ability to task-analyze specific academic sequences leading to more frequent and accurate assessment of student foundational skills.
4. Increased administrator points of focus that will align walkthrough observations to administrator feedback for teachers that will enhance individual student skills.

Framework and Fee Structure

	FOCUS	VISION	TIMELINE	COST
1.	Special Education Instruction	Increase specificity of: Planning, Assessment, Curriculum, Instruction	August/September 2023- June 2024	\$135/hour
2.	Teacher Goal-setting, Observation, and Conferencing	Increase Professional Reflection on Instruction; use of written coaching summaries to document observations and discussions related to future short- and long-term teacher goals	August/September 2023- June 2024	\$135/hour
3.	Administrative Alignment of Coaching Focus	Weekly discussions and sharing of information to increase instructional capacity of teachers for individualizing instruction for students with special needs	August/September 2023-June 2024	\$135/hour

LISA EELLS, M.S., 6TH YR., *Educational Consultant*



Bridge the Gap Educational Consulting, LLC

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Contract/Process

Lisa Eells will submit a monthly invoice for services rendered, which will be limited to an average of 6 hours per week for 28 weeks (up to a maximum total of 168 hours for the 2023-2024 school year) in case flexible scheduling is necessary. The yearly fee will not exceed \$22,680. for the year. Each invoice will detail dates of service, focus area(s) of coaching, and total charges. Courtesy discount: *No charges will be submitted for travel time, telephone conversations or email communication with the client (unless coaching work is conducted through the telephone or email).*

New Britain Public Schools/Chamberlain Elementary School agree on a total budget of \$22,680. allocated for Special Education Instructional Coaching by Bridge the Gap Educational Consulting, LLC for the fiscal year for Chamberlain Elementary School

Invoice payable within 30 business days of receipt.
Services begin immediately upon receiving signed contract.

BRIDGE THE GAP

NEW BRITAIN PUBLIC SCHOOLS

By:

By:

Lisa Eells, 7-13-2023

Lisa Eells Date
Educational Consultant

(Signature of District's Representative/Date)

LISA EELLS, M.S., 6TH YR., *Educational Consultant*



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Alejandro Ortiz () for approval at the Regular Board Meeting on September 5, 2023.

Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Tyrone Richardson

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

Based on the current 22-23 SBAC data, 10% of the students at Pulaski Middle School have either met or exceeded achievement standards in ELA. On the I-Ready reading Spring assessment 18% of the Pulaski Middle School students scored on or above grade level. 15% of students scored one year below grade level in reading. To better student outcomes, the students that scored in the “one year below” grade level band will be purposefully placed in the Read 180 intervention class to improve their reading abilities. The goal is to review data on a 6 to 8 week cycle to directly provide intervention to more students as students achieve their goal toward mastery.

Financial Information

The total is \$31,245.14 and the funding source is Commissioner's Network 2347-053-10001-53320.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on September 26, 2023

[New Britain - Pulaski Middle School Read 180 1yr - Alejandro Ortiz.pdf](#)



Houghton Mifflin Harcourt

Proposal #008798583

Prepared For

Pulaski Middle School

Attention:

Lillie Stuart

stuart@csdnb.org

For the Purchase of:

Read 180 Dedicated/pull-out (Stand-Alone)

Prepared By

Scott Nichols

scott.nichols@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Lillie Stuart
stuart@csdnb.org

Send **Orders** to:
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FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for Pulaski Middle School

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Stage B						
Student Licenses						
1835538	9780358740568 Read 180 Digital Access Student Subscription 1 Year	\$169.00	108	\$18,252.00	\$7,560.00	\$10,692.00
	Includes: Read 180 Student License 1 Year Implementation Success					
Total for Student Licenses		\$10,692.00				
Teacher Licenses						
1835546	9780358740643 Read 180 Digital Access Teacher Subscription 1 Year	\$299.00	2	\$598.00	\$598.00	
	Includes: Read 180 Teacher License 1 Year Access to Teacher's Corner					
Total for Teacher Licenses		\$0.00				
A la Carte Items Available for Purchase						
Classroom Materials						
1840342	9780358767305 Read 180 Stage B ReaL Book Workshops 1-3 Teaching Guide Bundle	\$395.00	1	\$395.00		\$395.00
1840343	9780358767312 Read 180 Stage B ReaL Book Workshops 4-6 Teaching Guide Bundle	\$395.00	1	\$395.00		\$395.00
1840344	9780358767329 Read 180 Stage B ReaL Book Workshops 7-9 Teaching Guide Bundle	\$395.00	1	\$395.00		\$395.00
1843973	9780358794882 Read 180 ReaL Book Code Teaching Guide Bundle	\$475.00	1	\$475.00		\$475.00
3016630	9780545900843 READ 180 Universal Stage B Independent Reading Library with System 44	\$2,500.00	1	\$2,500.00		\$2,500.00
1798805	9780358363002 HMH Word Building Kit	\$49.95	1	\$49.95		\$49.95
Student Materials						
1840249	9780358766377 Read 180 Stage B ReaL Book Workshops 1-3 Student Edition Bundle	\$30.00	1	\$30.00		\$30.00
	Includes: Read 180 Stage B ReaL Book Workshop 1-3 Student Edition Read 180 Stage B Getting Started Book 1 Student Edition					
1843211	9780358789963 Read 180 Code Books 1-4 Student Edition Bundle for Stage B	\$30.00	1	\$30.00		\$30.00
	Includes: Read 180 Code Books 1-4 Student Edition Read 180 Stage B Getting Started Book 1 Student Edition					
Total for A la Carte Items Available for Purchase		\$4,269.95				

Total for Stage B **\$14,961.95**

Professional Services - Read 180

Implementation Success Plan

1833602	9780358732082 Getting Started Introduction to Read 180 on Ed Live Online 2-Hour Grades 3-12	\$800.00	1	\$800.00	\$800.00	
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This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed.

Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.

Total for Implementation Success Plan **\$0.00**

Coaching and Courses

1833608	9780358732167 Read 180 on Ed Blended Coaching Membership Grades 3-12	\$19,500.00	1	\$19,500.00	\$3,900.00	\$15,600.00
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Chicago, IL 60693

Attention:
Lillie Stuart
stuart@csdnb.org

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Proposal for Pulaski Middle School

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
	<p>Blended Coaching brings the coaching experience into a small group context and opens up communication among teachers and/or instructional coaches. It is a collaborative conversation, focused on deepening understanding of student work, student learning targets, instructional practices, goal setting, and action steps.</p> <p>The blended coaching annual membership powered by HMH Coaching Studio provides within the term of the membership 4 in-person coaching days, 8 30-minute live online sessions, and HMH Coaching Studio licenses may be purchased and added to this annual membership as needed.</p>					
Total for Coaching and Courses				\$15,600.00		
<u>Total for Professional Services - Read 180</u>				\$15,600.00		

Total Savings:	\$12,058.00
Subtotal Purchase Amount:	\$30,561.95
Shipping & Handling:	\$683.19
<u>Total Cost of Proposal (PO Amount):</u>	\$31,245.14
Please add proper sales tax to your order	

Send **Check Payments** to:
 Houghton Mifflin Harcourt Publishing Company
 14046 Collections Center Drive
 Chicago, IL 60693

Attention:
 Lillie Stuart
 stuart@csdnb.org

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 orders@hnhco.com
 FAX: 800-269-5232

Total Cost of Proposal (PO Amount): \$31,245.14

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	Sold to:
Pulaski Middle School	Consolidated SD of New Britain
757 Farmington Ave	
New Britain, CT 06053-1364	New Britain, CT 06050-1960
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/7/2023

Proposal Expiration Date: 9/30/2023



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Chicago, IL 60693

Attention:
Lillie Stuart
stuart@csgdnb.org

Send **Orders** to:
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FAX: 800-269-5232

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008798583 Sold:0000336362 Ship:0000286462

Page 4 of 4

Please submit this form with your purchase order

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