



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

**NEW BRITAIN BOARD OF EDUCATION
REGULAR BOARD MEETING**

APRIL 1, 2024 – 6:00 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER



NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: March 28, 2024

RE: Regular Meeting of the New Britain Board of Education

A regular meeting of the New Britain Board of Education will be held on Monday, April 1, 2024 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

Individuals seeking public participation may attend meeting in person or join the queue beginning at 6:00 PM by calling (US)+1 224-662-0349 and entering PIN: 943 726 595#. Callers are asked to wait with their phones on mute until they are recognized to speak.

The agenda and board packet in its entirety can be found on the Board of Education website:

<https://www.csdnb.org/board/BOE-2024-Meetings-Documents-Calendar.php>





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Regular School Board Meeting

April 1, 2024 - 6:00 PM – New Britain Educational Administration Center

Members of the public may attend this meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

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1. Call to Order and Opening

- A. Meeting Called to Order
- B. Pledge of Allegiance
- C. Roll Call of Members
- D. Meditation
- E. Public Participation

2. Reports

- A. Superintendent's Report
- B. Committee Reports
- C. Board Reports
- D. Student Representatives Report

3. Executive Session

- A. Attorney/Client privileged communications with Attorney Peter Murphy
Submitted by Dr. Nicole Sanders

4. New Business

- A. Approve minutes from the Regular Board of Education meeting on March 5, 2024
Submitted by Ms. Aja Edwards | No Committee Review | Page 7
- B. Discussion of the process for developing a strategic plan for the Board of Education
Submitted by Dr. Tony Gasper | Presented by Dave Erwin
- C. Recognition of Teachers & Students whose artwork was exhibited in Atsugi, Japan for Sister-City Exhibition 2024
Submitted by Ms. Leona Clerkin | Page 13

New Britain Board of Education

Joseph Listro – President | Barbara Marino – Vice President | Diana Reyes – Secretary

Anthony Cane | Salvador Escobales | Anthony Kane | Annie S. Parker | Joan Pina | Jose Rivera | Tina Santana

- D. Review new job description for Lead Teacher for SEE/CREATE Summer Program
Submitted by Dr. Nicole Sanders | No Committee Review | Page 14

Board Acceptance:

- E. Enrollment Report
Submitted by Mr. Jeff Prokop | No Committee Review | Page 16
- F. Report of Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Nicole Sanders | No Committee Review | Page 17

Board Approval:

- G. Board policy P6115.3 – Flag (Display)
Submitted by Mr. Joseph Listro | Page 21
- H. Exit Survey Data
Submitted by Dr. Nicole Sanders | Page 22
- I. Implementation of healthy food option & food and beverage exemption – Consideration 1
Submitted by Rebecca Gonzalez | Page 25
- J. Implementation of healthy food option & food and beverage exemption – Consideration 2
Submitted by Rebecca Gonzalez | Page 27

5. Consent Agenda

- A. Approve Memorandum of Understanding between CSDNB and Local 871, The New Britain Federation of Teachers allowing the instruction of two additional classes articulated with Central Connecticut State University Submitted by Mr. Damon Pearce | Page 30
- B. Review and approve CSDNB Standard Life Policy with amendments to align with certain collective bargaining union agreements ratified after 2018
Submitted by Dr. Nicole Sanders | Page 33
- C. Review new position request and job description – Food Service Manager
Submitted by Ms. Rebecca Gonzalez | Page 78
- D. Review and approve Increasing Educator Diversity Plan
Submitted by Dr. Nicole Sanders | Page 82
- E. Accept donation from Schaller Subaru through Adopt-a-Classroom to help teachers and schools get funding to support their students and equip classrooms – Slade (\$3,000.00)
Submitted by Mr. Andrew Mazzei | Page 88
- F. Approve purchase order between CSDNB and Imagine Learning for the purchase of Illustrative Mathematics consumables for students grades 6-8 – Districtwide (\$28,072.00)
Submitted by Ms. Lara Bohlke | Funding Source: Local Academics-Textbooks 101096110001 56410 | Page 89
- G. Approve purchase order between CSDNB and Technology Education Concepts, Inc. for The VersaUV LEF2-300 Benchtop UV Printer, which will provide additional learning experiences using a variety of textures for students – NBHS (47,000.00)
Submitted by Ms. Sondra Sanford | Funding Source: LP1 - NBHS MET 2628-969-10001-57346 | Page 98

- H. Approve purchase order and bid waiver between CSDNB and KnowBe4 for PhishER services and subscription services for Email Security Awareness training – Districtwide (39,556.00)
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Software Budget 101092110000-53510 | Page 104
- I. Approve contract and purchase order between CSDNB and WestEd to provide a review of data and information gathering on the outcomes for students receiving special education services – Districtwide (\$95,000.00)
Submitted by Ms. Donna Clark | Funding Source: ESSER III 206397412002-53200 | Page 106
- J. Approve purchase order between CSDNB and MSC Industrial Supply Co. to replace and update outdated shop tools and equipment – NBHS (\$14,982.87)
Submitted by Mr. Ted Kerrigan | Funding Source: Perkins V Grant 20289691000-57346 | Page 123
- K. Approve purchase order between CSDNB and School Datebooks to supply grades 3 through 9 with student planners – Districtwide (\$21,684.42)
Submitted by Ms. Lara Bohlke | Funding Source: Title 1 2011-969-10001-56900 | Page 128
- L. Approve request to open an account for CSDNB Building rental fees which will allow the district to collect funds in a centralized manner – Districtwide
Submitted by Ms. Ann Alfano | Funding Source: N/A | Page 134
- M. Approve purchase order between CSDNB and Teaching Strategies, LLC for Creative Curriculum for Preschool, a research-based program that incorporates language, literacy and mathematics through play-based, hands-on investigations – RELC & Gaffney Elementary (\$206,132.40)
Submitted by Ms. Kristie Bourdoulous | Funding Source: ESSER | Page 135
- N. Approve purchase order between CSDNB and American Reading Company to provide tool kits for small group instruction and consumables for students for school year 24-25, and school year 25-26 – Districtwide (\$798,987.00)
Submitted by Lillie Stuart | Funding Source: Various (ARPA right to read and Faith Acts) 000000000000 | Page 154
- O. Approve contract between CSDNB and The Modern Classroom to provide virtual mentorship, implement support services and Math implementation project for 6th grade teachers – Districtwide (\$70,000.00) Submitted by Mr. Tyrone Richardson | Funding Source: ESSER | Page 166
- P. Approve purchase order between CSDNB and Vista Higher Learning for Senderos series Spanish 1 textbooks and workbooks for school course – Pulaski & Slade Middle School (\$17,501.92)
Submitted by Ms. Silvia Mayo-Molina | Funding Source: Academics Local Budget PD: 101096122004 53320 Digital: 101096110001 57350 Textbooks 101096122004 56410 | Page 172
- Q. Accept financial report – February 29, 2024
Submitted by Ms. Ann Alfano | Page 176

6. Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment

REVISED 3/28/24 at 2:30pm



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

NEW BUSINESS



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Regular School Board Meeting

March 5, 2024 - 6:00 PM – New Britain Educational Administration Center

Members of the public may attend this meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

Individuals seeking public participation may attend meeting in person or join the queue beginning at 6:00 PM by calling (US)+1 402-882-6011 and entering PIN: 619 022 610#. Callers are asked to wait with their phones on mute until they are recognized to speak.

1. Call to Order and Opening

Meeting Called to Order

Joseph Listro, President of the New Britain Board of Education called the meeting to order at 6:05PM

Board members present

Mr. Anthony Cane, Mr. Salvador Escobales, Mr. Anthony Kane, Mr. Joseph Listro, Ms. Barbara Marino, Ms. Annie Parker, Ms. Joan Pina, Ms. Diana Reyes, Mr. Jose Rivera, and Ms. Tina Santana

Student representative present

Ariana Mohamed

2. Reports

A. Superintendent's Report

Report Attached.

B. Committee Reports

Policy – The committee reviewed Policy 6141.51 – Policy for Advanced Coursework. Policy Chair, Ms. Marino expressed that CABE is still reviewing the District's policies and will have a report by their scheduled April deadline.

Curriculum- The committee discussed updating to FTE Latinos in Action positions to World Language Spanish positions. This item was moved to the regular agenda for the upcoming meeting.

Personnel – The committee discussed updating to FTE Latinos in Action positions to World Language Spanish positions as well as a request for a Pupil Services assistant which was moved to the consent agenda.

Finance, Facilities, and Transportation - The Finance committee reviewed donations, contracts, purchase orders, and the financial report for February 29, 2024. All items were moved to consent.

New Britain Board of Education

Joseph Listro – President | Barbara Marino – Vice President | Diana Reyes – Secretary

Anthony Cane | Salvador Escobales | Anthony Kane | Annie S. Parker | Joan Pina | Jose Rivera | Tina Santana

C. Board Reports

Ms. Santana gave a shout out to Mr. Ticotsky and all the wonderful work he does for the district. She expressed her enjoyment of attending the Mayor's Ball and watching HALS band perform. She ended by reminding the CSDNB Staff that the CLIMB cart is in City Hall every Friday from 9-10am, please support our students!

Mr. Kane reminded everyone to come out and support the NBHS Band as they will be marching in the St. Patrick's Day parade in Hartford on Saturday.

Mr. Listro thanked the Guidance counselors at NBHS, as the process for FASFA has changed. Their diligent work while assisting students through this new process is appreciated.

Mr. Rivera sent a thank you to Principal of NBHS, Mr. Damon Pearce for the work that went into senior night being successful.

D. Student Representatives Report

3. Executive Session

- A. Discussion of Worker's Compensation Matter with Attorney Nicole Fluckiger
Submitted by Ms. Heather Barrett

Ms. Santana motioned to go into executive session for the discussion of Worker' Compensation matter with Attorney Fluckiger, seconded by Mr. Cane. Superintendent Tony Gasper, Chief of Staff Maryellen Manning, and Director of Talent and Equity Dr. Nicole Sanders were invited into executive session along with the full Board.

4. Presentation

Ms. Santana motioned to amend the agenda to reflect item B being presented before item A, seconded by Ms. Parker. Motion carried unanimously.

- ~~A. Comprehensive Reading Program, K-5 Implementation Update
Presented by Ms. Ivelise Velasquez~~

- ~~B. 2023-2024 Middle of the Year District Growth Plan Update
Presented by Ms. Ivelise Velasquez~~

Deputy Superintendent Ivelise Velasquez, Academics & Accountability Officers Kristie Bourdoulous and Tyrone Richardson, along with District ELA Coordinator Lillie Stuart gave an update on the Middle of the Year District growth plan as well the implementation of Comprehensive reading program, K-5. Presentations attached.

- A. 2023-2024 Middle of the Year District Growth Plan Update
Presented by Ms. Ivelise Velasquez
- B. Comprehensive Reading Program, K-5 Implementation Update
Presented by Ms. Ivelise Velasquez

*Ms. Santana motioned to amend the agenda to reflect section 7. **Executive Session** for the purpose of discussing school security being moved before the discussion of section 5. **New Business**, seconded by Mr. Rivera. Motion carried unanimously.*

5. Executive session

- A. Executive session for the purpose of discussing matters of school security
Submitted by Dr. Tony Gasper

Ms. Santana motioned to go into executive session for the purposes of discussing school security, seconded by Mr. Kane. Superintendent Tony Gasper, New Britain Police Department, and Academics and Accountability Officer Tyrone Richardson were invited to discuss this matter with the full board.

6. New Business

- A. Approve minutes from the Regular Board of Education meeting on February 5, 2024
Submitted by Ms. Aja Edwards | No Committee Review

Mr. Cane motioned to approve minutes from the regular Board of Education Meeting on February 5, 2024, seconded by Ms. Parker. Motion carried unanimously.

Board Acceptance:

- B. Enrollment Report
Submitted by Mr. Jeff Prokop | No Committee Review

Ms. Reyes motioned to accept the enrollment report, seconded by Ms. Santana. Motion carried unanimously.

- C. Report of Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Nicole Sanders | No Committee Review

Edgar Garcia was appointed to the position of Associate Principal at New Britain High School, and Todd Verdi was appointed Principal of Alternate Education Program at Brookside Extension Center.

Board Approval:

- D. Amended position request – 2 FTE Latinos in Action
Submitted by Ms. Silvia Mayo-Molina

Ms. Reyes motioned to approve amended position request – 2 FTE Latinos in Action, seconded by Ms. Parker. Motion carried unanimously.

- E. New position request – 1 FTE ESL Teacher
Submitted by Ms. Silvia Mayo-Molina

Ms. Parker motioned to approve new position request – 1 FTE ESL Teacher, seconded by Ms. Reyes. Motion carried unanimously.

7. Consent Agenda

(There were no objections and/or requests from Board Members to pull the following items off the Consent Agenda. Therefore, these items were approved):

- A. Review board policy 6141.51 – Policy on Advanced Coursework

Submitted by Ms. Ivelise Velasquez

- B. New position request – 1 FTE Pupil Services Assistant
Submitted by Ms. Donna Clark
- C. Accept donation from the Mayor’s Trophy Charitable Fund to purchase a new amp and speaker for the Guitar Ensemble – HALS (\$2,079.00)
Submitted by Ms. Leona Clerkin
- D. Accept donation(s) from The Connecticut State Department of Education, Donor’s Choose to assist/fund PK-5 teachers with projects aligning to CSDE ESSER priorities – Districtwide
Submitted by Ms. Kristie Bourdoulous & Tyrone Richardson
- E. Approve purchase order between CSDNB and Mystery Science for renewal/replacement of mystery science kits for all classrooms K-5 – Districtwide (\$80,560.00)
Submitted by Ms. Lara Bohlke | Funding Source: Alliance Grant Alliance Grant, Instructional Supplies, Account # 234196910001-56110
- F. Approve purchase order between CSDNB and Imagine Learning for one-year cost of student print consumables in both English and Spanish – Districtwide (\$103,004.62)
Submitted by Ms. Lara Bohlke | Funding Source: Local Academics-Textbooks 101096110001 56410
- G. Approve purchase order between CSDNB and Red Thread for 50 mobile student desk and chairs to create mobile workstations provide flexible seating arrangements – Northend Elementary (\$27,500.00)
Submitted by Ms. Rolanda Booker | Funding Source: Low Performing Schools Bond
- H. Approve purchase order between CSDNB and Wilson Language Training Corp. to replenish Foundations consumables – Districtwide (\$53,676.00)
Submitted by Ms. Lillie Stuart | Funding Source: Alliance 234196910001-56110
- I. Approve memorandum of understanding between CSDNB and New Britain Institute – Manufacturing Collaborative, a parent – Enrichment Program that will provide hands-on learning in stem and manufacturing – Districtwide (\$50,000.00)
Submitted by Ms. Sondra Sanford | Funding Source: LP1
- J. Approve purchase order between CSDNB and Carbide 3D for 5 Nomad 3 - Bamboo Desktop CNC Mills with starter pack attached – NBHS (\$15,675.00)
Submitted by Ms. Sondra Sanford | Funding Source: Governor's Budget: LP1 Other Expenses 2628-969-10001-57346
- K. Approve purchase order and bid waiver between CSDNB and Bantam Tools to purchase equipment for the manufacturing labs, aligned to industry standards – NBHS (\$54,721.16)
Submitted by Ms. Sondra Sanford | Funding Source: LP1/NBHS 2620
- L. Approve purchase order and bid waiver between CSDNB and B&H Video for additional and updated equipment in the video production room – NBHS Met Academy (\$79,976.00)
Submitted by Ms. Sondra Sanford | Funding Source: LP1/NBHS MET 2628-969-10001-57346
- M. Approve purchase order and contract between CSDNB and Kaestle Boos Associates, Inc. to complete Feasibility Study – Smith & Jefferson Elementary School (\$97,500.00)
Submitted by Ms. Rebecca Gonzalez | Funding Source: Facilities - Professional Services 101093126000-53340
- N. Approve purchase order between CSDNB and Bartholomew Contract Interiors for the refurbishing of gymnasium

floor – Roosevelt Middle School (\$39,150.00)

Submitted by Ms. Rebecca Gonzalez | Funding Source: Facilities Budget 101093126000 – 56102

- O. Approve purchase order between CSDNB and Bartholomew Contract Interiors for the refurbishing of lower level gymnasium floor – NBHS (\$55,000.00)
Submitted by Ms. Rebecca Gonzalez | Funding Source: Facilities Budget 101093126000 – 56102
- P. Approve purchase order and bid waiver between CSDNB and CT Air Temp to upgrade Building Management System – Districtwide (\$145,000.00)
Submitted by Mr. Robert Smedley | Funding Source: ESSER
- Q. Approve purchase order between CSDNB and Air Temp Mechanical Services Inc. for replacement of Evapco cooling tower – NBHS (\$345,524.00)
Submitted by Mr. Robert Smedley | Funding Source: ESSER/ Facilities
- R. Approve contract between CSDNB and Lotterease, LLC to provide school choice lottery services – DiLoreto Magnet School (\$8,086.02)
Submitted by Mr. Jeff Prokop | Funding Source: ESSER
- S. Approve purchase order between CSDNB and PowerSchool for one-year renewal of Unified Insights Platform – Districtwide (\$64,840.00)
Submitted by Mr. Jeff Prokop | Funding Source: ESSER
- T. Approve purchase order between CSDNB and Follett School Solutions, LLC for the renewal of Destiny Library Manager and Resource Manager services – Districtwide (\$23,994.67)
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Software Budget 101092110000-53510
- U. Approve purchase order between CSDNB and Pearson Review 360 for one-year renewal of general education subscription – Districtwide (\$25,900.00)
Submitted by Mr. John Taylor | Funding Source: ESSER – Software/Tech
- V. Approve purchase order between CSDNB and Red Thread for furniture to promote collaborative learning, share their mastery of skills and learn from each other – Slade Middle School (\$90,712.68)
Submitted by Mr. Andrew Mazzei | Funding Source: Commissioner's Network 2348-1000-000-001-228721
- W. Approve purchase order between CSDNB and Red Thread for furniture to promote collaborative learning, and support student centered engagement – Pulaski Middle School (\$110, 793.93)
Submitted by Mr. Alejandro Ortiz | Funding Source: Low Performing Bond Grant 2390-053-10001-57333
- X. Approve purchase order and bid waiver between CSDNB and DialMedical USA to purchase equipment needed to provide students the opportunities to utilize the SimRig Ambulance Trainer – NBHS (\$11,185.00)
Submitted by Mr. Ted Kerrigan | Funding Source: Perkins V Grant 20289691000-57346
- Y. Approve purchase order between CSDNB and Pocket Nurse for Body Interact Education 12 Month Subscription with 100 emergency scenarios – NBHS (\$15,950.00)
Submitted by Mr. Ted Kerrigan | Funding Source: Perkins V Grant 20289691000-57346
- Z. Approve purchase order and bid waiver between CSDNB and Engraving Systems LLC to provide additional laser engravers – NBHS (\$33,014.00)
Submitted by Mr. Ted Kerrigan | Funding Source: Perkins V Grant 20289691000-57346
- AA. Approve contract, and purchase order between CSDNB and Powerschool, LLC to provide a fully integrated

automated timesheet module – Districtwide (\$131,320.00)

Submitted by Ms. Ann Alfano | Funding Source: ESSER III Grant Funds 206391125900-53500

BB. Approve contract and purchase order between CSDNB and Questica Ltd., an end-to-end budgeting system that assists with the management of the budgeting process & provides full circle budgeting solutions – Districtwide (\$258,401.33)

Submitted by Ms. Ann Alfano | Funding Source: ESSER Grant Funds 206391124000-53500

CC. Accept financial report – January 31, 2024

Submitted by Ms. Ann Alfano

8. Closing and Adjournment

A. Other Business as Permitted by Law

Ms. Reyes motioned to amend Graduation Day to officially be on June 13, 2024, seconded by Mr. Kane. Motion carried unanimously.

B. Adjournment

Meeting adjourned at 8:17PM



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Leona C. Clerkin () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Leona C. Clerkin

Type of Memorandum

Other -

Background and Purpose/Rationale

Please recognize the teachers who submitted and their students whose artwork was exhibited in Atsugi, Japan for our Sister-city Exhibition 2024.

Atsugi, Japan is one of five sister cities of New Britain. This sister city relationship was established on May 31, 1983. Atsugi is mainly known as a bedroom community for the Tokyo-Yokohama metropolitan area. Every year, the Atsugi Board of Education requests artwork from our students in New Britain for their art show in Japan. Each year I extend the invitation to all the art teachers in the district based on Atsugi's specification. The specifications include children ages six to fifteen, pictures and designs using any materials, with about ten pieces sent for a display in January - February. The student pieces were selected and matted by their art teachers. Atsugi's Superintendent in turn sends a lovely thank you letter to us and a token of appreciation to each child. We are very pleased to participate again after an extended delay due to the Pandemic.

Financial Information

The total is \$0.00 and the funding source is N/A Not applicable.

Committee Review



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Lead Teacher for SEE/CREATE Summer Program

POSITION SPECIFICATIONS

REPORTS TO

Assistant Coordinator of STEAM/Summer Learning or other Program Leader as designated by the Superintendent

PRIMARY FUNCTION

- Under the general supervision of the Assistant Coordinator of STEAM and Summer Learning, administers the educational program of SEE/CREATE Summer Programs in accordance with Board of Education policies, administrative procedures, rules, and regulations.
- Provides leadership in program development and improvement.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

Connecticut state certification as a licensed educator in a PK-12 field. Motor vehicle license or ability to provide own transportation.

EDUCATION

Bachelor's and Master's degree from an accredited college or university.

EXPERIENCE

Extensive teaching in project-based learning, working with community-based organizations, and school leadership.

SKILLS, KNOWLEDGE & ABILITIES

- Knowledge of project-based teaching methods, educational pedagogy and behavioral management methods successful for elementary school environments.
- Knowledge of building management concepts.
- Ability to organize and coordinate work.
- Ability to develop and implement a working schedule.
- Ability to prepare oral and written communications for distribution to CSDNB employees, Community-based Organizations, students, parents and other stakeholders.
- Ability to organize multiple tasks and work within time constraints.
- Ability to establish and maintain cooperative working relationships with others in the course of work.
- Ability to support all staff in working with students and families enrolled in the program.
- Ability to engage in reflection and self-evaluation for professional growth.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Collaborative program planning after school hours with District Summer Learning Team beginning in March.
- Communication with building administration regarding protocols and procedures.
- Review protocols with all staff members to ensure staff and student safety during program hours.
- Collaborate with Pupil Services administrators to ensure that students with IEPs are receiving appropriate services.
- Collaborate with World Language administrators to ensure that multilingual students receive in-class/pull-out support for language development.

- Share important information about students garnered from Power-School or similar system that is only accessible to district staff with Community Based Organizations as allowed by law.
- Facilitate the daily team building and other engagement events for students to increase daily attendance.
- Facilitate the administration of the pre-post tests and data collection.
- Ensure daily attendance has been recorded in PowerSchool.
- Train staff on curriculum and monitor its implementation with fidelity.
- Support the relationships between the district staff teachers and the CBOs.
- Provide feedback to the Assistant Coordinator of STEAM/Summer Learning for programmatic improvements.
- Plan an end-of-program Showcase of Learning to engage families.

ADDITIONAL DUTIES

Performs other related tasks assigned by Assistant Coordinator of STEAM/Summer Learning or other central office administrators designated by the Superintendent.

EQUIPMENT

Uses personal computer and printer.

TRAVEL REQUIREMENTS

None.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

- Stipend: \$7,880

WORK SCHEDULE

- Planning and preparation work outside of the contract day as required for a prepared program.
- Two days of professional development prior to the start of program (8-3).
- 15 days of program – 7:45 until the buses clear. (approximately 4:00 PM)

UNION AFFILIATION

Stipend linked to Local 871

FUNDING SOURCE

Local Funding

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

The Consolidated School District of New Britain (CSDNB) is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

Applicants requiring reasonable accommodations for the hiring process must request the necessary accommodations when scheduled for an interview.

CREATED: 3/28/24
PERSONNEL REVIEW: Month/Day/Year
BOARD APPROVED: Month/Day/Year

New Britain Public Schools K-12 Enrollment as of March 27, 2024

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Chamberlain Elementary School	419	35	-4	18.62	18.62	51.07	48.93	2.15	15.51	72.32	0	0	10.02	84.25
Chamberlain Bridges	25	7	0	100	16	88	12	0	20	72	0	0	8	92
Chamberlain DHH	13	0	0	100	7.69	69.23	30.77	0	0	92.31	0	0	7.69	100
DiLoreto Elementary & Middle School	813	2	-5	16.97	18.7	49.45	50.55	1.35	7.75	81.55	0	0.12	9.23	72.94
Gaffney Elementary School	374	24	2	16.31	13.9	49.2	50.8	2.41	14.44	65.51	0	0	17.65	68.18
Gaffney - Key Elementary	58	0	0	100	5.17	86.21	13.79	6.9	17.24	65.52	0	0	10.34	86.21
Holmes Elementary School	471	24	4	15.71	26.54	51.17	48.83	6.37	17.62	50.32	0.21	0.42	24.84	69
Jefferson Elementary School	401	8	3	16.71	28.93	49.63	50.37	5.24	12.97	63.34	0	0.25	18.2	73.82
Lincoln Elementary School	576	43	-1	14.93	28.3	51.22	48.78	2.26	13.02	64.06	0.35	0	20.31	71.7
Lincoln SCS	2	-5	-1	0	0	0	100	0	0	100	0	0	0	50
Lincoln - Key Elementary	39	3	2	100	5.13	71.79	28.21	0	30.77	51.28	2.56	0	15.38	92.31
Northend Elementary School	220	16	1	22.27	17.27	47.73	52.27	2.27	19.55	67.73	0.45	0	10	81.36
Smalley Elementary School	624	6	-4	20.67	25.64	50	50	1.44	12.02	75.64	0.64	0.16	10.1	83.01
Smith Elementary School	476	18	6	15.55	20.8	48.11	51.89	2.31	14.29	68.49	1.47	0	13.45	77.31
Smith Pathways	20	-1	0	100	15	70	30	0	15	60	0	0	25	80
Smith - Key Elementary	20	2	1	100	10	70	30	10	25	60	0	0	5	80
Vance Elementary School	455	0	0	15.82	16.92	50.11	49.89	0.22	14.29	74.51	0.22	0	10.77	75.16
Slade Middle School	738	44	11	22.22	21.54	51.9	48.1	2.85	13.14	72.9	0.14	0.14	10.84	72.9
Slade Bridges	25	0	-1	100	16	68	32	0	20	64	0	0	16	72
Slade - Key Middle	28	1	1	100	3.57	75	25	0	17.86	75	0	0	7.14	78.57
Pulaski Middle School	887	10	-1	21.42	26.61	53.33	46.56	3.16	14.09	65.16	0.23	0.45	16.91	77
Pulaski Pathways	32	0	1	100	6.25	40.63	59.38	3.13	6.25	75	0	0	15.63	75
HALS Academy	136	1	1	0	0	44.12	55.88	4.41	18.38	39.71	0	0	37.5	52.21
New Britain High School	2350	-25	-16	20.77	20.09	50.43	49.45	3.23	14.38	65.23	0.51	0.3	16.26	68.13
New Britain Transitional Center	46	13	2	100	19.57	63.04	36.96	0	4.35	80.43	0	0	15.22	86.96
Brookside School	83	12	1	57.83	18.07	60.24	39.76	0	20.48	65.06	0	0	14.46	83.13
CLIMB	29	-12	-1	100	24.14	79.31	20.69	6.9	20.69	55.17	0	0	17.24	62.07
Satellite Careers Academy	173	3	0	20.81	14.45	53.18	46.82	0.58	13.29	76.88	0	0	9.25	85.55
District Total	9533	229	2	21.91	21.03	51.32	48.64	2.73	13.88	67.92	0.34	0.18	14.93	73.73

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Gaffney Elementary School	81	13	-1	49.38	0	53.09	46.91	3.7	22.22	62.96	0	0	11.11	56.79
Gaffney - Key Elementary	70	30	1	81.43	0	68.57	31.43	1.43	27.14	62.86	0	0	8.57	70
Roosevelt Early Learning Center	313	110	13	49.52	0	56.87	43.13	2.24	14.38	70.29	0.32	0	12.78	65.18
District Total	464	153	13	54.31	0	57.97	42.03	2.37	17.67	67.89	0.22	0	11.85	64.44

Note Regarding Free and Reduced Lunch %:

This district participates in the Universal Lunch Program, which has our certified number at 64%. Newly registered parents are updated by central registration, but current students are not updated through an automated process as in the past. These numbers provide context but are not exact.



Personnel Transactions Report

April 1, 2024

Certified Personnel

4

Angela Cefarelli, Preschool Teacher at Roosevelt Early Learning Center

Effective March 14, 2024

Bachelor's Degree – Certification: Integrated Early Childhood and Special Education Birth – K
\$52,673, Step 3 – Vacancy; Grant Funding

Nataine Grant, Instructional Coach at Jefferson Elementary School

Effective April 24, 2024

PhD – Certification: Elementary 1-6; Intermediate Administration and Supervision
\$108,278, Step 12 – Vacancy; Local Funding

Meghan Lennehan, Preschool Teacher at Roosevelt Early Learning Center

Currently Instructional Preschool Paraeducator at Roosevelt Early Learning Center

Effective March 13, 2024

Bachelor's Degree – Certification: Integrated Early Childhood and Special Education Birth – K
\$52,673, Step 3 – Vacancy; Grant Funding

Allessandra Rimkie, Science Teacher at Pulaski Middle School

Effective March 11, 2024

Bachelor's Degree – Certification: Biology 7-12 (Pending)
\$52,673, Step 3 – Vacancy; Local Funding

Support Personnel

4

Nylsa Davila, Instructional Paraeducator at Smalley Elementary School

Effective March 20, 2024

\$19.86 per hour, Step 1 – Vacancy; Local Funding

John Ouellette, Senior Accountant at NBEAC – Finance Department

Effective April 1, 2024

\$87,889, Step 2 – Vacancy; Local Funding

Dayna Quinonez, Next Gen at Lincoln Elementary School

Effective March 13, 2024

\$19.98 per hour – Temporary Assignment; Local Funding

Dwight Wooten Jr., Districtwide Carpenter/Maintenance at Facilities

Currently Districtwide Maintenance Mechanic at Facilities

Effective April 8, 2024

\$31.91 per hour, Step 4 – Vacancy; Local Funding

Leave of Absence

0

Resignations

9

Danielle Bianchi, Special Education Teacher (LTS) at New Britain High School

Effective April 5, 2024

7 months of service

Tylee Flowers, Behavior Support Assistant at Slade Middle School

Effective March 22, 2024

2 years of service

Mirhada Kuljancic, Grade 6 Teacher at Slade Middle School

Effective March 13, 2024

3 years of service

Keith Luebeck, Custodian I (2nd Shift) at Gaffney Elementary School

Effective March 8, 2024

1 month of service

Marisol Morell, Vocational Job Coach at CLIMB

Effective April 6, 2024

6 years, 4 months of service

Nelson Nunez-Martinez, Instructional Paraeducator at Slade Middle School

Effective March 15, 2024

2 years of service

Jonathan Pleafka, Varsity Baseball/Softball Head Coach at New Britain High School

Effective March 19, 2024

8 years, 3 months of service

John Ruot, Instructional Paraeducator at Chamberlain Elementary School – Bridges

Effective March 1, 2024

1 year, 9 months of service

Samantha Taddeo, Instructional Paraeducator at Gaffney Elementary School – KEY

Effective June 12, 2024

2 years of service

Retirements

1

Cathy Scanlon, Kindergarten Teacher at Gaffney Elementary School

Effective June 30, 2024 (revised effective date)

23 years of service

Layoffs

0

Terminations

0



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Extracurriculars Report

April 1, 2024

Extracurricular Activities

Location	Extracurricular Activity	Employee
Pulaski	Culinary Club – Grant Funded	Delaney Quinn
Pulaski	Culinary Club – Grant Funded	Anthony Mango
Pulaski	Game Changers – Grant Funded	Split – Jason Gibson/Wilfredo Irizarry
Pulaski	Girls Empowered & Motivated for Success (GEMS) – Grant Funded	Michelle Norton
Pulaski	Hit Factory Beat Club – Grant Funded	Marquan Shumpert-Reid
Pulaski	Paradym (E-sports) – Grant Funded	Gabriel Leardi

Athletics

Location	Sport	Employee
DiLoreto	Spring Intramurals – Nothing But Net	Clinton Matarazzo
DiLoreto	Winter Intramurals – Volleyball Girls	Tamara Hyde
NBHS	Cheerleading – Assistant	Chelsea Muniz
Pulaski	After School Supervisor – Fall – Grant Funded	Erik Flores
Pulaski	After School Supervisor – Spring – Grant Funded	Erik Flores
Pulaski	After School Supervisor – Winter – Grant Funded	Erik Flores
Pulaski	Golf – Spring – Grant Funded	Jason Gibson
Pulaski	Golf – Winter – Grant Funded	Jason Gibson
Pulaski	UMI Fitness – Fall – Grant Funded	Yesenia Mercedes
Pulaski	UMI Fitness – Winter – Grant Funded	Yesenia Mercedes
Slade	Spring Intramurals – Flag Football	Rafal Garcarz



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Policy Statement Flag Raising Policy - DRAFT

It is the policy of the Board of Education (Board) to correctly honor the flags of the United States, the State of Connecticut, and the City of New Britain, as well as Board-approved flags representing a school operated by the Board, and ensure a standard of flag display on District property. The American flag should always be present when others are flying.

The Board shall comply with national and state protocols for flag display and etiquette.

It is the policy of the Board that District flag poles are a forum of government speech, thereby maintaining the distinction between government speech and private speech by students and community members.

All flag requests that meet the criteria will be considered for approval by the Superintendent (or their designee). All requests whether accepted or denied must then be reported to the Board at the next regular meeting. The criteria outlined in this policy establish minimum standards for a flag request to be considered.

The Superintendent (or their designee) will only consider requests from District students, school groups, or staff when there is sufficient reason to believe that such messaging via the flag will promote student well-being. Requests will only be considered for individual schools and not District-wide. Any approved flag requests must also comply with existing District policies.

- Requests must be made no later than three (3) weeks before the requested flag-raising date.
- Requests to fly a flag will be submitted to the Superintendent (or their designee) in writing.
- Written requests must include the names of the individual(s) making the request, affiliation with the school, a proposed time frame for raising and flying the flag, and rationale explaining how the request aligns with the District's vision, goals, and well-being of our students and staff.
- If approved, the requestor is responsible for delivering a flag that is in good condition and of appropriate size, and for retrieving the flag. The dimensions of the flag should be 3 feet in width by 5 feet in length.
- Flags will always comply with the U.S. Flag Code. If ordered, flags may be lowered to comply with the U.S. Flag Code.
- The Board of Education will not fly flags considered to be inappropriate, offensive, or discriminatory.

Year	Total Resignation Count
2021 - 2022	155
2022 - 2023	190
2023 - 2024 (to-date)	152
Total Employees	~2,000
Percent Resigned vs Total (21 - 22)	7.75%
Percent Resigned vs Total (22 - 23)	9.50%
Percent Resigned vs Total (23 - 24)	7.60%

Reasons for Resignation (2022 - 2023 School Year)	Count	Percentage
Accepted a teaching position with an out of state school district	2	1.06%
Accepted a teaching position with another CT school district	48	25.26%
Commute, travel difficulties, work closer to home	3	1.58%
Dissatisfaction with hiring process	1	0.53%
Dissatisfaction with job or type of work	4	2.11%
Dissatisfaction with working conditions	25	13.16%
Education/to attend school	5	2.63%
Family	10	5.26%
Health	4	2.11%
New employment opportunity in the education field	15	7.89%
New employment opportunity outside of the education field	30	15.79%
Personal	18	9.47%
Prefer not to provide reason	17	8.95%
Relocation	8	4.21%
Grand Total	190	
Reasons for Resignation (2023 - 2024 School Year)	Count	Percentage
Accepted a teaching position with an out of state school district	2	1.32%
Accepted a teaching position with another CT school district	43	28.29%
Commute, travel difficulties, work closer to home	2	1.32%
Dissatisfaction with hiring process	0	0.00%
Dissatisfaction with job or type of work	5	3.29%
Dissatisfaction with working conditions	6	3.95%
Education/to attend school	4	2.63%
Family	10	6.58%
Health	5	3.29%
New employment opportunity in the education field	27	17.76%
New employment opportunity outside of the education field	19	12.50%
Personal	15	9.87%
Prefer not to provide reason	8	5.26%
Relocation	6	3.95%
Grand Total	152	



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Diana Rios () for approval at the Regular Board Meeting on April 1, 2024.

Senior Leadership Sponsor: Ann Alfano Staff Presenter: Ann Alfano

Type of Memorandum

Other -

Background and Purpose/Rationale

Consideration 1 – Healthy Food Option: Pursuant to C.G.S. Section 10-215f, Consolidated School District of New Britain certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Financial Information

N/A

Committee Review

[HFC BOE Voting Items - Antonietta Alfano - Diana Rios.docx](#)

Considerations for the vote by the board of education/governing authority are whether to implement the healthy food option and whether to allow food and beverage exemptions.

Consideration 1 – Healthy Food Option: Pursuant to C.G.S. Section 10-215f, Consolidated School District of New Britain certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Diana Rios () for approval at the Regular Board Meeting on April 1, 2024.

Senior Leadership Sponsor: Ann Alfano Staff Presenter: Ann Alfano

Type of Memorandum

Other -

Background and Purpose/Rationale

Consideration 2 – Exemption for Food and Beverage Items: The Consolidated School District of New Britain will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

Financial Information

N/A

Committee Review

N/A

[HFC_BOE Voting Items - Antonietta Alfano - Diana Rios.docx](#)

Considerations for the vote by the board of education/governing authority are whether to implement the healthy food option and whether to allow food and beverage exemptions.

Consideration 2 – Exemption for Food and Beverage Items: The Consolidated School District of New Britain will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

CONSENT AGENDA



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Damon Pearce () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Damon Pearce and Sondra Sanford

Type of Memorandum

Other -

Background and Purpose/Rationale

Seeking MOU for teachers to instruct two additional classes that are articulated with CCSU.

The two classes are TE 218 (Electrical Applications for STEM) and SPED 215 (Diversity, Equity and Inclusion through (dis)ability Perspectives). These classes will be after school as we do not have the staffing required to offer the courses during the regular school day.

Financial Information

The total is \$12,400 and the funding source is Perkins Grant 202896910001-51191.

Committee Review

To be reviewed by the Personnel Committee on March 25, 2024

[Perkins Grant.MOU - Local.871 - 2023.24.semester.2 - Damon.Pearce.docx](#)

Memorandum of Understanding
between
The Consolidated School District of New Britain and
The New Britain Federation of Teachers, Local 871

The parties agree to the following:

1. Eric Nelson is teaching one additional class (TE 218, articulated with CCSU) effective semester 2 of the 2023-2024 school year.
2. The compensation for this class will be six-thousand two hundred dollars per semester.
3. This agreement will terminate on June 30, 2024.
4. This agreement is not precedent setting.

For the Board/Date

For the Union/Date

Memorandum of Understanding
between
The Consolidated School District of New Britain and
The New Britain Federation of Teachers, Local 871

The parties agree to the following:

1. Heather Miano and Collen Moffet-Mals are team teaching one additional class (SPED 215, articulated with CCSU) effective semester 2 of the 2023-2024 school year.
2. The compensation for this class will be six-thousand two hundred dollars per semester split between the two teachers.
3. This agreement will terminate on June 30, 2024.
4. This agreement is not precedent setting.

For the Board/Date

For the Union/Date



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Nicole Sanders () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Ann Alfano Staff Presenter: Ann Alfano, Nicole Sanders and Kristin Salerni

Type of Memorandum

Other -

Background and Purpose/Rationale

CSDNB's current standard life insurance policy does not reflect accurate coverage to align with certain collective bargaining unit agreements ratified after 2018.

In order to ensure alignment, the following amendments are being proposed:

- Expand the definition of a member to include non-union members, ex. BSA, Deans, etc., that follow collective bargaining units.
- Update independent contract employees job titles to reflect current organizational structure. Increase basic maximum benefit amount for administrators and independent contract employees to align with salaries.
- Revise several life insurance benefit amounts to align with collective bargaining agreements.

The effective date to implement amendments once approved is January 1, 2024.

Financial Information

N/A

Committee Review

To be reviewed by the Personnel Committee on March 25, 2024

[Group Insurance Amendment - Nicole Sanders.pdf](#), [Original Group Life Insurance Policy - Nicole Sanders.pdf](#)

STANDARD INSURANCE COMPANY

A Stock Life Insurance Company
900 SW Fifth Avenue
Portland, Oregon 97204-1282
(503) 321-7000

GROUP LIFE INSURANCE POLICY

Policyholder:	City of New Britain
Policy Number:	754247-A
Effective Date:	July 1, 2016

The consideration for this Group Policy is the application of the Policyholder and the payment by the Policyholder of premiums as provided herein.

Subject to the **Policyholder Provisions** and the **Incontestability Provisions**, this Group Policy (a) is issued for the Initial Rate Guarantee Period shown in the **Coverage Features**, and (b) may be renewed for successive renewal periods by the payment of the premium set by us on each renewal date. The length of each renewal period will be set by us, but will not be less than 12 months.

This policy includes an Accelerated Benefit. Death benefits will be reduced if an Accelerated Benefit is paid. The receipt of this benefit may be taxable and may affect your eligibility for Medicaid or other government benefits or entitlements. However, if you meet the definition of "terminally ill individual" according to the Internal Revenue Code Section 101, your Accelerated Benefit may be non-taxable. You should consult your personal tax and/or legal advisor before you apply for an Accelerated Benefit.

Benefits as specified under the Group Policy will be reduced upon receipt of an Accelerated Benefit. The Group Policy is not a long term care policy as defined in Section 38a-501 and 38a-528 of the Connecticut general statutes.

For purposes of effective dates and ending dates under this Group Policy, all days begin and end at 12:00 midnight Standard Time at the Policyholder's address.

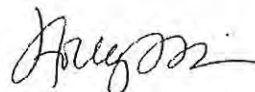
All provisions on this and the following pages are part of this Group Policy. "You" and "your" mean the Member. "We", "us", and "our" mean Standard Insurance Company. Other defined terms appear with their initial letters capitalized. Section headings, and references to them, appear in boldface type.

STANDARD INSURANCE COMPANY

By



Chairman, President and CEO



Corporate Secretary

GP190-LIFE/S399

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COVERAGE FEATURES

This section contains many of the features of your group life insurance. Other provisions, including exclusions and limitations, appear in other sections. Please refer to the text of each section for full details. The Table of Contents and the Index of Defined Terms help locate sections and definitions.

GENERAL POLICY INFORMATION

Group Policy Number:	754247-A
Type of Insurance Provided:	
Life Insurance:	Yes
Supplemental Life Insurance:	Not applicable
Dependents Life Insurance:	Yes
Accidental Death And Dismemberment (AD&D) Insurance:	Yes
Policyholder:	City of New Britain
Employer(s):	City of New Britain Consolidated School District of New Britain
Group Policy Effective Date:	July 1, 2016
Policy Issued in:	Connecticut

BECOMING INSURED

To become insured for Life Insurance you must: (a) Be a Member; (b) Complete your Eligibility Waiting Period; and (c) Meet the requirements in **Life Insurance** and **Active Work Provisions**. The Active Work requirement does not apply to Members who are retired on the Group Policy Effective Date. The requirements for becoming insured for coverages other than Life Insurance are set out in the text.

Definition of Member:

Active Members: You are a Member if you are an active employee of the Employer regularly working at least 20 hours each week and one of the following:

1. A City of New Britain employee subject to a collective bargaining agreement who is a professional or technical employee, general government employee, firefighter, police officer, supervisor, telecommunication 911 operator or outside agencies employee; or
2. A City of New Britain employee not subject to a collective bargaining agreement who is an elected employee, civil service management employee or outside agencies employee; or
3. A New Britain Board of Education employee subject to a collective bargaining agreement who is an administrator, clerical or custodial employee, supervisor, paraprofessional or teacher; or
4. A New Britain Board of Education superintendent, assistant superintendent, human resource director, finance director, or director of manager of information systems.

Retired Members: You are a Member if you are an employee who retired under the Employer's retirement program and one of the following:

1. A retired City of New Britain firefighter or police officer subject to a collective bargaining agreement who meets the provisions of the Pension Plan as outlined by their union's collective bargaining agreement; or
2. A retired City of New Britain employee subject to a collective bargaining agreement who retired as a general government employee, professional or technical employee, supervisor or dispatch employee; or
3. A retired City of New Britain department head represented by Managers and Professionals Union (MPA), non-union elected employee or a member of Fund A of the Municipal Employees Retirement Fund; or
4. A retired City of New Britain non-union civil service management employee not subject to a collective bargaining agreement; or
5. A retired New Britain Board of Education employee subject to a collective bargaining agreement who retired as a supervisor, clerical or custodial employee, administrator or teacher.

You are not a Member if you are:

1. A temporary or seasonal employee.
2. A leased employee.
3. An independent contractor.
4. A full time member of the armed forces of any country.

Class Definition:

Active Members:

Class 1:	City of New Britain Professional and Technical Employees with Local 1303, AFSCME
Class 2:	City of New Britain General Government Employees with Local 1186, AFSCME
Class 3:	City of New Britain Firefighters with Local 992, IAFF
Class 4:	City of New Britain Elected Employees
Class 5:	City of New Britain Civil Service Management Employees
Class 6:	City of New Britain Police Officers with Local 1165, AFSCME, Council 15, AFL-CIO
Class 7:	City of New Britain Supervisors with Local 818, AFSCME
Class 8:	City of New Britain Tele-communication 911 Operators with Local 25, CILU
Class 9:	City of New Britain Outside Agencies, Library, MEDA and Art Museum Employees
Class 10:	New Britain Board of Education Administrators with Local 51 or NBSSA
Class 11:	New Britain Board of Education Clerical and Custodial Employees with Local 1186, AFSCME
Class 12:	New Britain Board of Education Supervisors with Local 818, AFSCME

- Class 13: New Britain Board of Education Paraprofessionals with Local 2407
- Class 14: New Britain Board of Education Teachers with Local 871
- Class 15: New Britain Board of Education Superintendent, Assistant Superintendents, Human Resource Director, Finance Director, and Director of Manager of Information Systems

Retired Members:

- Class 16: City of New Britain Firefighters with Local 992, IAFF who retired on or after July 1, 1974 but prior to January 28, 1993*
- Class 17: City of New Britain Firefighters with Local 992, IAFF who retired on or after January 28, 1993 but prior to July 1, 1999*
- Class 18: City of New Britain Firefighters with Local 992, IAFF who retired on or after July 1, 1999*
- Class 19: City of New Britain Police Officers with Local 1165, AFSCME, Council 15, AFL-CIO who retired prior to July 1, 1990*
- Class 20: City of New Britain Police Officers with Local 1165, AFSCME, Council 15, AFL-CIO who retired on or after July 1, 1990 but prior to July 1, 1993*
- Class 21: City of New Britain Police Officers with Local 1165, AFSCME, Council 15, AFL-CIO who retired on or after July 1, 1993 but prior to July 1, 2010*
- Class 22: City of New Britain Police Officers with Local 1165, AFSCME, Council 15, AFL-CIO who retired on or after July 1, 2010*
- Class 23: City of New Britain General Government Employees with Local 1186, AFSCME who retired prior to April 1, 1970*
- Class 24: City of New Britain General Government Employees with Local 1186, AFSCME who retired on or after April 1, 1970 but prior to July 1, 1988*
- Class 25: City of New Britain General Government Employees with Local 1186, AFSCME who retired on or after July 1, 1988 but prior to July 1, 1997*
- Class 26: City of New Britain General Government Employees with Local 1186, AFSCME who retired on or after July 1, 1997*
- Class 27: City of New Britain Department Heads Represented by Managers and Professionals Union (MPA) who retired on or after July 1, 1992 but prior to July 1, 1998*
- Class 28: City of New Britain Department Heads Represented by Managers and Professionals Union (MPA) who retired on or after July 1, 1998*
- Class 29: Retired City of New Britain Non-Union Elected Employee*
- Class 30: Retired City of New Britain Non-Union Civil Service Management Employees who were not subject to a collective bargaining unit*
- Class 31: City of New Britain Professional and Technical Employees with Local 1303, AFSCME who retired prior to April 1, 1970*
- Class 32: City of New Britain Professional and Technical Employees with Local 1303, AFSCME who retired on or after April 1, 1970 but prior to July 1, 1999*

Class 33:	City of New Britain Professional and Technical Employees with Local 1303, AFSCME who retired on or after July 1, 1999*
Class 34:	City of New Britain Supervisors with Local 818, AFSCME who retired prior to July 1, 1992*
Class 35:	City of New Britain Supervisors with Local 818, AFSCME who retired on or after July 1, 1992 but prior to July 1, 1998*
Class 36:	City of New Britain Supervisors with Local 818, AFSCME who retired on or after July 1, 1998 but prior to July 1, 2008*
Class 37:	City of New Britain Supervisors with Local 818, AFSCME who retired on or after July 1, 2008*
Class 38:	Retired New Britain Board of Education Administrators with Local 51 prior to their retirement*
Class 39:	Retired New Britain Board of Education Clerical and Custodial Employees with Local 1186, AFSCME electing \$5,000*
Class 40:	Retired New Britain Board of Education Supervisors with Local 818, AFSCME*
Class 41:	Retired New Britain Board of Education Teachers with Local 871, AFSCME*
Class 42:	City of New Britain Dispatch Employees with Local CILU 25 who retired on or after July 2, 1995*
Class 43:	Members of Fund A of the Municipal Employees Retirement Fund*
Class 44:	Retired New Britain Board of Education Clerical and Custodial Employees with Local 1186, AFSCME electing \$30,000*

* This class does not include a Member who is covered under Waiver Of Premium.

Eligibility Waiting Period:

You are eligible on one of the following dates:

Active Members:

Class 1, 3, 4, 5, 6, 8, 9, 11 and 12: If you are a Member on the Group Policy Effective Date, you are eligible on that date.

If you become a Member after the Group Policy Effective Date, you are eligible on the date you become a Member.

Class 2, 7, 10, 13, 14 and 15: You are eligible on the first day of the calendar month following 90 consecutive days as a Member.

Retired Members: The date you become a retired Member.

Your Eligibility Waiting Period will be reduced by any continuous period as an employee of the Employer immediately prior to the date you become a Member.

Evidence Of Insurability:

Required:

- a. For late application for Contributory insurance.
- b. For reinstatements if required.
- c. For Members and Dependents eligible but not insured under the Prior Plan.
- d. Class 2: For any Plan 2 Life Insurance Benefit in excess of the Guarantee Issue Amount of \$100,000. However, this requirement

will be waived on the Group Policy Effective Date for an amount equal to the amount of additional life insurance under the Prior Plan on the day before the Group Policy Effective Date, if you apply on or before the Group Policy Effective Date.

Class 5: For any Plan 2 Life Insurance Benefit in excess of the Guarantee Issue Amount of the lesser of a) 3 times your Annual Earnings or b) \$200,000. However, this requirement will be waived on the Group Policy Effective Date for an amount equal to the amount of additional life insurance under the Prior Plan on the day before the Group Policy Effective Date, if you apply on or before the Group Policy Effective Date.

Class 7, 10, 11 and 12: For any Plan 2 Life Insurance Benefit in excess of the Guarantee Issue Amount of \$200,000. However, this requirement will be waived on the Group Policy Effective Date for an amount equal to the amount of additional life insurance under the Prior Plan on the day before the Group Policy Effective Date, if you apply on or before the Group Policy Effective Date.

- e. For any Dependents Life Insurance Benefit for your Spouse in excess of the Guarantee Issue Amount of \$30,000. However, this requirement will be waived on the Group Policy Effective Date for an amount equal to the amount of dependents life insurance under the Prior Plan on the day before the Group Policy Effective Date, if you apply on or before the Group Policy Effective Date.
- f. For any increase resulting from a plan or option change you elect.

PREMIUM CONTRIBUTIONS

Class 1:

Life Insurance:	Plan 1: Noncontributory
	Plan 2: Contributory
AD&D Insurance:	Noncontributory
Dependents Life Insurance:	
Spouse:	Contributory
Child:	Contributory

Class 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12 and 14:

Life Insurance:	Plan 1: Noncontributory
	Plan 2: Contributory

Class 9, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 40, 42 and 43:

Life Insurance:	Plan 1: Noncontributory
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Class 38, 41 and 44:

Life Insurance:	Plan 1: Contributory
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SCHEDULE OF INSURANCE

SCHEDULE OF LIFE INSURANCE

For you:

Life Insurance Benefit:

You will become insured under Plan 1 if you meet the requirements to become insured under the Group Policy.

Class 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12 and 14: If you are insured under Plan 1, you may also become insured under Plan 2 if you meet the requirements to become insured under Plan 2 Life Insurance under the Group Policy. Plan 2 is a Contributory plan requiring premium contributions from Members.

Plan 1 (basic):

Class 1 and 5: \$50,000

Class 2: \$40,000

Class 3, 4, 6, 11 and 44: \$30,000

Class 7: \$75,000

Class 8 and 13: \$25,000

Class 9: \$15,000

Class 10: 2.5 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000. The maximum amount is \$400,000.

Class 12: \$60,000

Class 14 and 41: \$35,000

Class 15: 3 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000. The maximum amount is \$450,000.

Class 16, 19, 23 and 31: \$1,000

Class 17, 20, 24, 34 and 42: \$4,000

Class 18, 26 and 29: \$7,000

Class 21, 25, 27, 30, 32 and 35: \$6,000

Class 22, 28, 33, 37 and 40: \$10,000

Class 36: \$7,500

Class 38: 2.5 times your pre-retirement Annual Earnings as determined on your last full day of Active Work, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000. The maximum amount is \$400,000.

Class 39: \$5,000

Class 43: \$1,500

A Member may not be insured as both an active Member and a retired Member.

Plan 2 (additional):

Class 1:

You may apply for Life Insurance in multiples of \$10,000, from \$10,000 to \$100,000.

Class 2, 7 and 11:

You may apply for Life Insurance in multiples of \$5,000, from \$5,000 to \$200,000.

Class 3 and 6:

You may apply for Life Insurance in multiples of \$5,000, from \$5,000 to \$50,000.

Class 4 and 8:

\$10,000

Class 5:

You may apply for Life Insurance in multiples of \$5,000, from \$5,000 to \$400,000.

Class 10:

You may apply for Life Insurance in multiples of \$10,000, from \$10,000 to \$400,000.

Class 12:

You may apply for Life Insurance in multiples of \$10,000, from \$10,000 to \$200,000.

Class 14:

You may apply for Life Insurance in multiples of \$10,000, from \$10,000 to \$80,000.

Class 9, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43 and 44:

None

The Repatriation Benefit:

The expenses incurred to transport your body to a mortuary near your primary place of residence, but not to exceed \$5,000 or 10% of the Life Insurance Benefit, whichever is less.

Dependents Life Insurance Benefit:

Class 1:

If you are insured under Plan 2 Life Insurance, you may apply for Dependents Life Insurance for your Dependents. You may elect to insure your Spouse, your Child(ren), or both.

For your Spouse:

You may apply for Dependents Life Insurance in multiples of \$5,000 from \$5,000 to \$100,000.

The amount of Dependents Life Insurance for your Spouse may not exceed 50% of the amount of your Plan 2 Life Insurance.

For your Child:

\$10,000

The amount of Dependents Life Insurance for your Child may not exceed 100% of the amount of your Plan 2 Life Insurance.

Class 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43 and 44:

None

SCHEDULE OF AD&D INSURANCE

For you:

Class 1

AD&D Insurance Benefit:	The amount of your AD&D Insurance Benefit is equal to the amount of your Plan 1 Life Insurance Benefit. The amount payable for certain Losses is less than 100% of the AD&D Insurance Benefit. See AD&D Table Of Losses.
Seat Belt Benefit:	The amount of the Seat Belt Benefit is the lesser of (1) \$10,000 or (2) the amount of AD&D Insurance Benefit payable for loss of life.
Air Bag Benefit:	The amount of the Air Bag Benefit is the lesser of (1) \$5,000; or (2) the amount of AD&D Insurance Benefit payable for Loss of your life.
Career Adjustment Benefit:	The tuition expenses for training incurred by your Spouse within 36 months after the date of your death, exclusive of board and room, books, fees, supplies and other expenses, but not to exceed \$5,000 per year, or the cumulative total of \$10,000 or 25% of the AD&D Insurance Benefit, whichever is less.
Child Care Benefit:	The total child care expense incurred by your Spouse within 36 months after the date of your death for all Children under age 13, but not to exceed \$5,000 per year, or the cumulative total of \$10,000 or 25% of the AD&D Insurance Benefit, whichever is less.
Higher Education Benefit:	The tuition expenses incurred per Child within 4 years after the date of your death at an accredited institution of higher education, exclusive of board and room, books, fees, supplies and other expenses, but not to exceed \$5,000 per year, or the cumulative total of \$20,000 or 25% of the AD&D Insurance Benefit, whichever is less.
Occupational Assault Benefit:	The lesser of (1) \$25,000; or (2) 50% of the amount of the AD&D Insurance Benefit otherwise payable for the Loss.
Public Transportation Benefit:	The lesser of (1) \$200,000; or (2) 100% of the amount of the AD&D Insurance Benefit otherwise payable for the Loss of your life.

Class 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43 and 44:

AD&D Insurance Benefit: None

AD&D TABLE OF LOSSES

The amount payable is a percentage of the AD&D Insurance Benefit in effect on the date of the accident and is determined by the Loss suffered as shown in the following table:

Loss:	Percentage Payable:
a. Life	100%
b. One hand or one foot	50%

c.	Sight in one eye, speech, or hearing in both ears	50%
d.	Two or more of the Losses listed in b. and c. above	100%
e.	Thumb and index finger of the same hand	25% *
f.	Quadriplegia	100%**
g.	Hemiplegia	50% **
h.	Paraplegia	50% **

No more than 100% of your AD&D Insurance will be paid for all Losses resulting from one accident.

* No AD&D Insurance Benefit will be paid for Loss of thumb and index finger of the same hand if an AD&D Insurance Benefit is payable for the Loss of that entire hand.

** No AD&D Insurance Benefit will be paid for loss of a hand or foot if an AD&D Insurance Benefit is payable for Quadriplegia, Hemiplegia, or Paraplegia involving that same hand or foot.

REDUCTIONS IN INSURANCE

Life Insurance:

Class 38:	Age Of Member	Percentage
	65 or over	65%

Your Life Insurance terminates when you reach age 70.

Class 41:

Your Life Insurance terminates when you reach age 65.

Class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 40, 42, 43 and 44:

Not Applicable

Dependents Life Insurance for Your Spouses

Dependents Life Insurance for Your Spouse terminates when your Spouse reaches age 70.

OTHER BENEFITS

Waiver Of Premium:	Active Members: Yes
	Retired Members: No
Accelerated Benefit:	Active Members: Yes
	Retired Members: No

OTHER PROVISIONS

Limits on Right To Convert if
Group Policy terminates
or is amended:

Minimum Time Insured: 5 years

Maximum Conversion Amount: \$10,000

Suicide Exclusion: Applies to:

- a. Plan 2 Life Insurance
- b. Dependents Life Insurance on your Spouse
- c. AD&D Insurance

Leave Of Absence Period: 60 days

Continuity of Coverage: Yes

Insurance Eligible For Portability: If as a retired Member you are insured or eligible for insurance under the Group Policy, you are not eligible to buy portable group insurance coverage.

For you:

Life Insurance Yes

Minimum amount: \$10,000

Maximum amount: \$300,000

AD&D Insurance Yes

Minimum amount: \$10,000

Maximum amount: \$300,000

For your Spouse:

Dependents Life Insurance Yes

Minimum amount: \$5,000

Maximum amount: \$100,000

For your Child:

Dependents Life Insurance Yes

Minimum amount: \$1,000

Maximum amount: \$5,000

Annual Earnings based on: Earnings in effect on your last full day of Active Work.

PREMIUM RATES AND RENEWALS

Premium Rates:

Life Insurance:

Plan 1:

Class 1, 2, 3, 4, 5, 6, 7, 8, 9, 42 and 43: \$0.120 monthly per \$1,000 of Life Insurance

Class 10, 11, 12, 13, 14 and 15: \$0.130 monthly per \$1,000 of Life Insurance

Class 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36 and 37: \$1.020 monthly per \$1,000 of Life Insurance

Class 38, 39, 40, 41 and 44: \$5.300 monthly per \$1,000 of Life Insurance

Plan 2:

Age of Member on 1st Day of Month Coinciding with or Next Following Change in Age

Monthly Rate Per Multiple of \$1,000

24 or under	\$ 0.050
25 through 29	0.060
30 through 34	0.079
35 through 39	0.089
40 through 44	0.099
45 through 49	0.149
50 through 54	0.228
55 through 59	0.426
60 through 64	0.654
65 through 69	1.258
70 through 74	2.041
75 or over	2.041

Dependents Life Insurance:

Spouse:

Age of Spouse on 1st Day of Month Coinciding with or Next Following Change in Age

Monthly Rate Per Multiple of \$1,000

24 or under	\$ 0.050
25 through 29	0.060
30 through 34	0.079
35 through 39	0.089
40 through 44	0.099
45 through 49	0.149
50 through 54	0.228
55 through 59	0.426
60 through 64	0.654
65 through 69	1.258
70 through 74	2.041
75 or over	2.041

Child:	\$0.203 monthly per \$1,000 of Dependents Life Insurance for each Member electing Dependents Life Insurance for their Children, regardless of the number of Children covered
AD&D Insurance:	\$0.020 monthly per \$1,000 of AD&D Insurance
Premium Due Dates:	July 1, 2016 and the first day of each calendar month thereafter.
Grace Period:	45 days
Initial Rate Guarantee Period:	July 1, 2016 to July 1, 2019
Notice of Rate Change:	180 days
Minimum Participation:	
Life Insurance:	
Plan 1 (basic):	
Class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 40, 42, and 43:	
Number:	10 insured Members
Percentage:	100% of active Members eligible for Plan 1
Class 38, 41, and 44:	None
Plan 2 (additional):	The greater of 10 insured Members or 20% of eligible active Members
Dependents Life Insurance:	20% of insured active Members with eligible Dependents must elect to insure those Dependents

LIFE INSURANCE

A. Insuring Clause

If you die while insured for Life Insurance, we will pay benefits according to the terms of the Group Policy after we receive Proof Of Loss satisfactory to us.

B. Amount Of Life Insurance

See the **Coverage Features** for the Life Insurance schedule.

C. Changes In Life Insurance

1. Increases

You must apply in writing for any elective increase in your Life Insurance.

Subject to the **Active Work Provisions**, an increase in your Life Insurance becomes effective as follows:

a. Increases Subject To Evidence Of Insurability

An increase in your Life Insurance subject to Evidence Of Insurability becomes effective on the date we approve your Evidence Of Insurability.

b. Increases Not Subject To Evidence Of Insurability

An increase in your Life Insurance not subject to Evidence Of Insurability becomes effective on the first day of the calendar month coinciding with or next following the date you apply for an elective increase or the date of change in your classification, age or Annual Earnings.

2. Decreases

A decrease in your Life Insurance because of a change in your classification, age or Annual Earnings becomes effective on the first day of the calendar month coinciding with or next following the date of the change.

Any other decrease in your Life Insurance becomes effective on the first day of the calendar month coinciding with or next following the date the Policyholder or your Employer receives your written request for the decrease.

D. Repatriation Benefit

The amount of the Repatriation Benefit is shown in the **Coverage Features**.

We will pay a Repatriation Benefit if all of the following requirements are met.

1. A Life Insurance Benefit is payable because of your death.
2. You die more than 200 miles from your primary place of residence.
3. Expenses are incurred to transport your body to a mortuary near your primary place of residence.

E. Suicide Exclusion: Life Insurance

If your death results from suicide or other intentionally self-inflicted Injury, while sane or insane, 1 and 2 below apply.

1. The amount payable will exclude the amount of your Life Insurance which is subject to this suicide exclusion and which has not been continuously in effect for at least 2 years on the date of your death. In computing the 2-year period, we will include time you were insured under the Prior Plan.
2. We will refund all premiums paid for that portion of your Life Insurance which is excluded from payment under this suicide exclusion.

F. When Life Insurance Becomes Effective

The **Coverage Features** states whether your Life Insurance is Contributory or Noncontributory.

Subject to the **Active Work Provisions**, your Life Insurance becomes effective as follows:

1. Life Insurance subject to Evidence Of Insurability

Life Insurance subject to Evidence Of Insurability becomes effective on the date we approve your Evidence Of Insurability.

2. Life Insurance not subject to Evidence Of Insurability

a. Noncontributory Life Insurance

Noncontributory Life Insurance not subject to Evidence Of Insurability becomes effective on the date you become eligible.

b. Contributory Life Insurance

You must apply in writing for Contributory Life Insurance and agree to pay premiums. Contributory Life Insurance not subject to Evidence Of Insurability becomes effective on:

- (i) The date you become eligible if you apply on or before that date.
- (ii) The date you apply if you apply within 31 days after you become eligible.

Late application: Evidence Of Insurability is required if you apply more than 31 days after you become eligible.

3. Takeover Provision

- a. If you were insured under the Prior Plan on the day before the effective date of your Employer's coverage under the Group Policy, your Eligibility Waiting Period is waived on the effective date of your Employer's coverage under the Group Policy.
- b. You must submit satisfactory Evidence Of Insurability to become insured for Life Insurance if you were eligible under the Prior Plan for more than 31 days but were not insured.

G. When Life Insurance Ends

Life Insurance ends automatically on the earliest of:

- 1. The date the last period ends for which a premium was paid for your Life Insurance;
- 2. The date the Group Policy terminates;
- 3. The date your employment terminates, unless you are covered as a retired Member or you are receiving compensation under the Connecticut Workers' Compensation Chapter of the Connecticut General Statutes; and
- 4. The date you cease to be a Member. However, if you cease to be a Member because you are working less than the required minimum number of hours, your Life Insurance will be continued with premium payment during the following periods, unless it ends under 1 through 3 above.
 - a. While your Employer is paying you at least the same Annual Earnings paid to you immediately before you ceased to be a Member.
 - b. While your ability to work is limited because of Sickness, Injury, or Pregnancy.
 - c. During the first 60 days of:
 - (1) A temporary layoff; or
 - (2) A strike, lockout, or other general work stoppage caused by a labor dispute between your collective bargaining unit and your Employer.
 - d. During a leave of absence if continuation of your insurance under the Group Policy is required by a state-mandated family or medical leave act or law.
 - e. During any other scheduled leave of absence approved by your Employer in advance and in writing and lasting not more than the period shown in the **Coverage Features**.

- f. While you are receiving compensation under the Connecticut Workers' Compensation Chapter of the Connecticut General Statutes.

H. Reinstatement Of Life Insurance

If your Life Insurance ends, you may become insured again as a new Member. However, 1 through 4 below will apply.

1. If your Life Insurance ends because you cease to be a Member, and if you become a Member again within 90 days, the Eligibility Waiting Period will be waived.
2. If your Life Insurance ends because you fail to make a required premium contribution, you must provide Evidence Of Insurability to become insured again.
3. If you exercised your Right To Convert, you must provide Evidence Of Insurability to become insured again.
4. If your Life Insurance ends because you are on a federal or state-mandated family or medical leave of absence, and you become a Member again immediately following the period allowed, your insurance will be reinstated pursuant to the federal or state-mandated family or medical leave act or law.

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DEPENDENTS LIFE INSURANCE

A. Insuring Clause

If your Dependent dies while insured for Dependents Life Insurance, we will pay benefits according to the terms of the Group Policy after we receive Proof Of Loss satisfactory to us.

B. Amount Of Dependents Life Insurance

See the **Coverage Features** for the amount of your Dependents Life Insurance.

C. Changes In Dependents Life Insurance

1. Increases

You must apply in writing for any elective increase in your Dependents Life Insurance.

Subject to the **Active Work Provisions**, an increase in your Dependents Life Insurance becomes effective as follows:

a. Increases Subject To Evidence Of Insurability

An increase in your Dependents Life Insurance subject to Evidence Of Insurability becomes effective on the date we approve that Dependent's Evidence Of Insurability.

b. Increases Not Subject To Evidence Of Insurability

An increase in your Dependents Life Insurance not subject to Evidence Of Insurability becomes effective on the first day of the calendar month coinciding with or next following the date you apply for an elective increase.

An increase in your Dependents Life Insurance because of an increase in your Life Insurance becomes effective on the date your Life Insurance increases.

2. Decreases

A decrease in your Dependents Life Insurance because of a decrease in your Life Insurance becomes effective on the date your Life Insurance decreases.

D. Suicide Exclusion: Dependents Life Insurance

If a Dependent's death results from suicide or other intentionally self-inflicted Injury, while sane or insane, 1 and 2 below will apply.

1. The amount payable will exclude the amount of Dependents Life Insurance which has not been continuously in effect for at least 2 years on the date of death. In computing the 2-year period, we will include time insured under the Prior Plan.
2. We will refund all premiums paid for Dependents Life Insurance which is excluded from payment under this suicide exclusion which we determine are attributable to that Dependent.

E. Definitions For Dependents Life Insurance

Dependent means your Spouse or Child. Dependent does not include a person who is a full-time member of the armed forces of any country.

F. Becoming Insured For Dependents Life Insurance

1. Eligibility

You become eligible to insure your Dependents on the later of:

- a. The date you become eligible for Life Insurance; and
- b. The date you first acquire a Dependent.

A Member may not be insured as both a Member and a Dependent. A Child may not be insured by more than one Member.

2. Effective Date

The **Coverage Features** states whether your Dependents Life Insurance is Contributory or Noncontributory. Subject to the **Active Work Provisions**, your Dependents Life Insurance becomes effective as follows:

a. Dependents Life Insurance Subject To Evidence Of Insurability

Dependents Life Insurance subject to Evidence Of Insurability becomes effective on the later of:

1. The date your Life Insurance becomes effective; and
2. The first day of the calendar month coinciding with or next following the date we approve the Dependent's Evidence Of Insurability.

b. Dependents Life Insurance Not Subject To Evidence Of Insurability

1. Noncontributory Dependents Life Insurance

Noncontributory Dependents Life Insurance not subject to Evidence Of Insurability becomes effective on the later of:

- i. The date your Life Insurance becomes effective; and
- ii. The date you first acquire a Dependent.

2. Contributory Dependents Life Insurance

You must apply in writing for Contributory Dependents Life Insurance and agree to pay premiums. Contributory Dependents Life Insurance not subject to Evidence Of Insurability becomes effective on the latest of:

- i. The date your Life Insurance becomes effective if you apply on or before that date;
- ii. The date you become eligible to insure your Dependents if you apply on or before that date; and
- iii. The date you apply if you apply within 31 days after you become eligible.

Late Application: Evidence Of Insurability is required for each Dependent if you apply more than 31 days after you become eligible.

- c. While your Dependents Life Insurance is in effect, each new Child becomes insured immediately.
- d. Takeover Provision

Each Dependent who was eligible under the Prior Plan for more than 31 days but was not insured must submit satisfactory Evidence Of Insurability to become insured for Dependents Life Insurance.

G. When Dependents Life Insurance Ends

Dependents Life Insurance ends automatically on the earliest of:

1. Five months after you die (no premiums will be charged for your Dependents Life Insurance during this time);
2. The date your Life Insurance ends;
3. The date the Group Policy terminates, or the date Dependents Life Insurance terminates under the Group Policy;
4. The date the last period ends for which you made a premium contribution, if your Dependents Life Insurance is Contributory;
5. For your Spouse, the date of your divorce or termination of your Domestic Partner relationship;
6. For any Dependent, the date the Dependent ceases to be a Dependent; and
7. For a Child who is Disabled, 90 days after we mail you a request for proof of Disability, if proof is not given.

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ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE

A. Insuring Clause

If you have an accident, including accidental exposure to adverse weather conditions, while insured for AD&D Insurance, and the accident results in a Loss, we will pay benefits according to the terms of the Group Policy after we receive Proof Of Loss satisfactory to us.

B. Definition Of Loss For AD&D Insurance

Loss means loss of life, hand, foot, sight, speech, hearing in both ears, thumb and index finger of the same hand and Quadriplegia, Hemiplegia or Paraplegia which meets all of the following requirements:

1. Is caused solely and directly by an accident.
2. Occurs independently of all other causes.
3. Occurs within 365 days after the accident.
4. With respect to Loss of life, is evidenced by a certified copy of the death certificate.
5. With respect to all other Losses, is certified by a Physician in the appropriate specialty as determined by us.

With respect to Loss of life, death will be presumed if you disappear and the disappearance:

1. Is caused solely and directly by an accident that reasonably could have caused Loss of life;
2. Occurs independently of all other causes; and
3. Continues for a period of 365 days after the date of the accident, despite reasonable search efforts.

With respect to a hand or foot, Loss means actual and permanent severance from the body at or above the wrist or ankle joint, whether or not surgically reattached.

With respect to sight, Loss means entire, uncorrectable, and irrecoverable loss of sight.

With respect to speech, Loss means entire, uncorrectable, and irrecoverable loss of audible speech.

With respect to hearing, Loss means entire, uncorrectable, and irrecoverable loss of hearing in both ears.

With respect to thumb and index finger of the same hand, Loss means actual and permanent severance from the body at or above the metacarpophalangeal joints.

With respect to Quadriplegia, Hemiplegia, and Paraplegia, Loss must be permanent, complete, and irreversible.

Quadriplegia means total paralysis of both upper and lower limbs. Hemiplegia means total paralysis of the upper and lower limbs on the same side of the body. Paraplegia means total paralysis of both lower limbs.

C. Amount Payable

See **Coverage Features** for the AD&D Insurance schedule. The amount payable is a percentage of the AD&D Insurance Benefit in effect on the date of the accident and is determined by the Loss suffered. See AD&D Table Of Losses in the **Coverage Features**.

D. Changes In AD&D Insurance

Changes in your AD&D Insurance will become effective on the date your Life Insurance changes.

E. AD&D Insurance Exclusions

No AD&D Insurance benefit is payable if the accident or Loss is caused or contributed to by any of the following:

1. War or act of War. War means declared or undeclared war, whether civil or international, and any substantial armed conflict between organized forces of a military nature.
2. Suicide or other intentionally self-inflicted Injury, while sane or insane.
3. Committing a felony.
4. The voluntary use of any controlled substance as defined in Title II of the Comprehensive Drug Abuse Prevention and Control Act of 1970, as amended, unless used in accordance with the directions of your Physician. The voluntary use or consumption of alcohol, unless used or consumed according to the direction of a Physician.
5. Sickness or Pregnancy existing at the time of the accident.
6. Heart attack or stroke.
7. Medical or surgical treatment for any of the above.

F. Additional AD&D Benefits

Seat Belt Benefit

The amount of the Seat Belt Benefit is shown in the **Coverage Features**.

We will pay a Seat Belt Benefit if all of the following requirements are met:

1. You die as a result of an Automobile accident for which an AD&D Insurance Benefit is payable for Loss of your Life; and
2. You are wearing and properly utilizing a Seat Belt System at the time of the accident, as evidenced by a police accident report.

Seat Belt System means a properly installed combination lap and shoulder restraint system that meets the Federal Vehicle Safety Standards of the National Highway Traffic Safety Administration. Seat Belt System will include a lap belt alone, but only if the Automobile did not have a combination lap and shoulder restraint system when manufactured. Seat Belt System does not include a shoulder restraint alone.

Automobile means a motor vehicle licensed for use on public highways.

Air Bag Benefit

The amount of the Air Bag Benefit is shown in the **Coverage Features**.

We will pay an Air Bag Benefit if all of the following requirements are met:

1. You die as a result of an Automobile accident for which a Seat Belt Benefit is payable for Loss of your life.
2. The Automobile is equipped with an Air Bag System that was installed as original equipment by the Automobile manufacturer and has received regular maintenance or scheduled replacement as recommended by the Automobile or Air Bag manufacturer.
3. You are seated in the driver's or a passenger's seating position intended to be protected by the Air Bag System and the Air Bag System deploys, as evidenced by a police accident report.

Air Bag System means an automatically inflatable passive restraint system that is designed to provide automatic crash protection in front or side impact Automobile accidents and meets the Federal Vehicle Safety Standards of the National Highway Traffic Safety Administration.

Automobile means a motor vehicle licensed for use on public highways.

Career Adjustment Benefit

The amount of the Career Adjustment Benefit is shown in the **Coverage Features**.

We will pay a Career Adjustment Benefit to your Spouse if all of the following requirements are met:

1. You are insured for AD&D Insurance under the Group Policy.
2. You die as a result of an accident for which an AD&D Insurance Benefit is payable for Loss of your life.
3. Your Spouse is, within 36 months after the date of your death, registered and in attendance at an accredited institution of higher education or trades training program for the purpose of obtaining employment or increasing earnings.

No Career Adjustment Benefit will be paid if you have no surviving Spouse.

Child Care Benefit

The amount of the Child Care Benefit is shown in the **Coverage Features**.

We will pay a Child Care Benefit to your Spouse if all of the following requirements are met:

1. You are insured for AD&D Insurance under the Group Policy.
2. You die as a result of an accident for which an AD&D Insurance Benefit is payable for Loss of your life.
3. Your Spouse pays a licensed child care provider who is not a member of your family for child care provided to your Child(ren) under age 13 within 36 months of your death.
4. The child care is necessary in order for your Spouse to work or to obtain training for work or to increase earnings.

No Child Care Benefit will be paid if you have no surviving Spouse.

Higher Education Benefit

The amount of the Higher Education Benefit is shown in the **Coverage Features**.

We will pay a Higher Education Benefit to your Child if all of the following requirements are met:

1. You are insured for AD&D Insurance under the Group Policy.
2. You die as a result of an accident for which an AD&D Insurance Benefit is payable for Loss of your life.
3. Your Child is, within 12 months after the date of your death, registered and in full-time attendance at an accredited institution of higher education beyond high school.

The Higher Education Benefit will be paid to each Child who meets the requirements of item 3 above, for a maximum of 4 consecutive years beginning on the date of your death. No Higher Education Benefit will be paid if there is no Child eligible to receive it.

Occupational Assault Benefit

The amount of the Occupational Assault Benefit is shown in the **Coverage Features**.

We will pay an Occupational Assault Benefit if all of the following requirements are met:

1. While Actively At Work you suffer a Loss for which an AD&D Insurance Benefit is payable.
2. The Loss is the result of an act of physical violence against you that is punishable by law and is evidenced by a police report.

Public Transportation Benefit

The amount of the Public Transportation Benefit is shown in the **Coverage Features**.

We will pay a Public Transportation Benefit if all of the following requirements are met:

1. You die as a result of an accident for which an AD&D Insurance Benefit is payable for Loss of your life.
2. The accident occurs while you are riding as a fare-paying passenger on Public Transportation.

Public Transportation means a public passenger conveyance operated by a licensed common carrier for the transportation of the general public for a fare and operating on regular passenger routes with a definite schedule of departures and arrivals.

G. Becoming Insured For AD&D Insurance

1. Eligibility

You become eligible for AD&D Insurance on the date your Life Insurance is effective.

2. Effective Date

The **Coverage Features** states whether AD&D Insurance is Contributory or Noncontributory. Subject to the **Active Work Provisions**, AD&D Insurance becomes effective as follows:

a. Noncontributory AD&D Insurance

Noncontributory AD&D Insurance becomes effective on the date you become eligible.

b. Contributory AD&D Insurance

You must apply in writing for Contributory AD&D Insurance and agree to pay premiums. Contributory AD&D Insurance becomes effective on the later of:

- (i) The date you become eligible if you apply on or before that date.
- (ii) The first day of the calendar month coinciding with or next following the date you apply, if you apply after you become eligible.

H. When AD&D Insurance Ends

AD&D Insurance ends automatically on the earlier of:

1. The date your Life Insurance ends.
2. The date your Waiver Of Premium begins.
3. The date AD&D Insurance terminates under the Group Policy.
4. The date the last period ends for which a premium was paid for your AD&D Insurance.

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ACTIVE WORK PROVISIONS

If you are incapable of Active Work because of Sickness, Injury or Pregnancy on the day before the scheduled effective date of your insurance or an increase in your insurance, your insurance or increase will not become effective until the day after you complete one full day of Active Work as an eligible Member.

Active Work and Actively At Work mean performing the material duties of your own occupation at your Employer's usual place of business. You will also meet the Active Work requirement if:

1. You were absent from Active Work because of a regularly scheduled day off, holiday, or vacation day;
2. You were Actively At Work on your last scheduled work day before the date of your absence; and
3. You were capable of Active Work on the day before the scheduled effective date of your insurance or increase in your insurance.

LI.AW.OT.1

PORTABILITY OF INSURANCE

A. Portability Of Insurance

If your insurance under the Group Policy ends because your employment with your Employer terminates, you may be eligible to buy portable group insurance coverage as shown in the **Coverage Features** for yourself and your Dependents without submitting Evidence Of Insurability. To be eligible you must satisfy the following requirements:

1. On the date your employment terminates, you must be able to perform with reasonable continuity the material duties of at least one gainful occupation for which you are reasonably fitted by education, training and experience.

(If you are unable to meet this requirement, see the **Right To Convert and Waiver Of Premium** provisions for other options that may be available to you under the Group Policy.)

2. On the date your employment terminates, you are under age 65.
3. On the date your employment terminates, you must have been continuously insured under the Group Policy for at least 12 consecutive months. In computing the 12 consecutive month period, we will include time insured under the Prior Plan.
4. You must apply in writing and pay the first premium directly to us at our Home Office within 31 days after the date your employment terminates. You must purchase portable group life insurance coverage for yourself in order to purchase any other insurance eligible for portability.

This portable group insurance will be provided under a master Group Life Portability Insurance Policy we have issued to the Standard Insurance Company Group Insurance Trust. If approved, the certificate you will receive will be governed under the terms of the Group Life Portability Insurance Policy and will contain provisions that differ from your Employer's coverage under the Group Policy.

B. Amount Of Portable Insurance

The minimum and maximum amounts that you are eligible to buy under the Group Life Portability Insurance Policy are shown in the **Coverage Features**. You may buy less than the maximum amounts in increments of \$1,000.

The combined amounts of insurance purchased under this **Portability Of Insurance** provision and the **Right To Convert** provision cannot exceed the amount in effect under the Group Policy on the day before your employment terminates.

C. When Portable Insurance Becomes Effective

Portable group insurance will become effective the day after your employment with your Employer terminates, if you apply within 31 days after the date your employment terminates.

If death occurs within 31 days after the date insurance ends under the Group Policy, life insurance benefits, if any, will be paid according to the terms of the Group Policy in effect on the date your employment terminates and not the terms of

the Group Life Portability Insurance Policy. AD&D benefits, if any, will be paid according to the terms of the Group Policy or the Group Life Portability Insurance Policy, but not both. In no event will the benefits paid exceed the amount in effect under the Group Policy on the day before your employment terminates.

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CONTINUITY OF COVERAGE

A. Waiver Of Active Work Requirement

If you were insured under the Prior Plan on the day before the effective date of your Employer's coverage under the Group Policy, you can become insured on the effective date of your Employer's coverage without meeting the Active Work requirement. See **Active Work Provisions**.

B. Payment Of Benefit

The benefits payable before you meet the Active Work requirement will be:

1. The benefits which would have been payable under the terms of the Prior Plan if it had remained in force; reduced by
2. Any benefits payable under the Prior Plan.

LI.CC.01X

WAIVER OF PREMIUM

A. Waiver Of Premium Benefit

Insurance will be continued without payment of premiums while you are Totally Disabled if:

1. You become Totally Disabled while insured under the Group Policy and under age 60;
2. You complete your Waiting Period; and
3. You give us satisfactory Proof Of Loss.

We may have you examined at our expense at reasonable intervals. Any such examination will be conducted by specialists of our choice.

B. Definitions For Waiver Of Premium

1. Insurance means all your insurance under the Group Policy, except AD&D Insurance.
2. Totally Disabled means that, as a result of Sickness, accidental Injury, or Pregnancy, you are unable to perform with reasonable continuity the material duties of any gainful occupation for which you are reasonably fitted by education, training and experience.
3. Waiting Period means the 180 consecutive day period beginning on the date you become Totally Disabled. Waiver Of Premium begins when you complete the Waiting Period.

C. Premium Payment

Premium payment must continue until the later of:

1. The date you complete your Waiting Period; and
2. The date we approve your claim for Waiver Of Premium.

D. Refund Of Premiums

We will refund up to 12 months of the premiums that were paid for Insurance after the date you become Totally Disabled.

E. Amount Of Insurance

The amount of Insurance eligible for Waiver Of Premium is the amount in effect on the day before you become Totally Disabled. However, the following will apply:

1. Insurance will be reduced or terminated according to the Group Policy provisions in effect on the day before you become Totally Disabled.
2. If you become insured under a group life insurance plan that replaces the Group Policy while you are eligible for Waiver Of Premium, any death benefit payable under the Group Policy will be reduced by the amount payable under the replacement group life insurance plan.
3. If you receive an Accelerated Benefit, Insurance will be reduced according to the **Accelerated Benefit** provision.
4. The amount of Supplemental Life Insurance on your Spouse will be the lesser of:
 - a. The amount in effect on the day before you become Totally Disabled; and
 - b. The amount in effect one year before the date you become Totally Disabled.

F. Effect Of Death During The Waiting Period

If you die during the Waiting Period and are otherwise eligible for Waiver Of Premium, the Waiting Period will be waived.

G. Termination Or Amendment Of The Group Policy

Insurance will not be affected by termination or amendment of the Group Policy after you become Totally Disabled.

H. When Waiver Of Premium Ends

Waiver Of Premium ends on the earliest of:

1. The date you cease to be Totally Disabled;
2. 90 days after the date we mail you a request for additional Proof Of Loss, if it is not given;
3. The date you fail to attend an examination or cooperate with the examiner;
4. With respect to the amount of Insurance which an insured has converted, the effective date of the individual life insurance policy issued to the insured; and
5. The date you reach age 65.

(ELIG 60_TERMS 65) LLWP.OT.2

ACCELERATED BENEFIT

A. Accelerated Benefit

If you qualify for Waiver Of Premium and give us satisfactory proof of having a Qualifying Medical Condition while you are insured under the Group Policy, you may have the right to receive during your lifetime a portion of your Insurance as an Accelerated Benefit. You must have at least \$10,000 of Insurance in effect to be eligible.

If your Insurance is scheduled to end within 12 months following the date you apply for the Accelerated Benefit, you will not be eligible for the Accelerated Benefit.

Qualifying Medical Condition means you are terminally ill as a result of an illness or physical condition which is reasonably expected to result in death within 12 months.

We may have you examined at our expense in connection with your claim for an Accelerated Benefit. Any such examination will be conducted by one or more Physicians of our choice.

B. Application For Accelerated Benefit

You must apply for an Accelerated Benefit. To apply you must give us satisfactory Proof Of Loss on our forms. Proof Of Loss must include a statement from a Physician that you have a Qualifying Medical Condition.

C. Amount Of Accelerated Benefit

You may receive an Accelerated Benefit of up to 75% of your Insurance. The maximum Accelerated Benefit is \$500,000. The minimum Accelerated Benefit is 25% of your Insurance.

If the amount of your Insurance is scheduled to reduce within 12 months following the date you apply for the Accelerated Benefit, your Accelerated Benefit will be based on the reduced amount.

The Accelerated Benefit will be paid to you once in your lifetime in a lump sum. If you recover from your Qualifying Medical Condition after receiving an Accelerated Benefit, we will not ask you for a refund.

D. Effect On Insurance And Other Benefits

For any purpose other than premium payment, the amount of your Insurance after payment of the Accelerated Benefit will be the greater of the amounts in (1) and (2) below; however, if you assign your rights under the Group Policy, the amount of your Insurance will be the amount in (2) below.

(1) 10% of the amount of your Insurance as if no Accelerated Benefit had been paid; or

(2) The amount of your Insurance as if no Accelerated Benefit had been paid; minus

The amount of the Accelerated Benefit; minus

An interest charge calculated as follows:

A times B times C divided by 365 = interest charge.

A = The amount of the Accelerated Benefit.

B = The monthly average of our variable policy loan interest rate.

C = The number of days from payment of the Accelerated Benefit to the earlier of (1) the date you die, and (2) the date you have a Right To Convert.

The amount of your AD&D Insurance, if any, is not affected by payment of the Accelerated Benefit. AD&D is not continued under Waiver Of Premium.

Note: If you assign your rights under the Group Policy, the amount of your Insurance after payment of the Accelerated Benefit will be the amount in (2) above.

E. Exclusions

No Accelerated Benefit will be paid if:

1. All or part of your Insurance must be paid to your Child(ren), or your Spouse or former Spouse as part of a court approved divorce decree, separate maintenance agreement, or property settlement agreement.
2. You are married and live in a community property state unless you give us a signed written consent from your Spouse.
3. You have made an assignment of all or part of your Insurance unless you give us a signed written consent from the assignee.
4. You have previously received an Accelerated Benefit under the Group Policy.

F. Definitions For Accelerated Benefit

Insurance means your Life Insurance Benefit and Supplemental Life Insurance Benefit, if any, under the Group Policy.

LI.AB.CT.5

RIGHT TO CONVERT

A. Right To Convert

You may buy an individual policy of life insurance without Evidence Of Insurability if:

1. Your Insurance ends or is reduced due to a Qualifying Event; and
2. You apply in writing and pay us the first premium during the Conversion Period.

Except as limited under C. Limits On Right To Convert, the maximum amount you have a Right To Convert is the amount of your Insurance which ended.

B. Definitions For Right To Convert

1. Conversion Period means the 31-day period after the date of any Qualifying Event.
2. Insurance means all your insurance under the Group Policy, including insurance continued under Waiver Of Premium, but excluding AD&D Insurance.
3. Qualifying Event means termination or reduction of your Insurance for any reason except:
 - a. The Member's failure to make a required premium contribution.
 - b. Payment of an Accelerated Benefit.
4. You and your mean any person insured under the Group Policy.

C. Limits On Right To Convert

If your Insurance ends or is reduced because of termination or amendment of the Group Policy, 1 and 2 below will apply.

1. You may not convert Insurance which has been in effect for less than the Minimum Time Insured. See **Coverage Features**.
2. The maximum amount you have a Right To Convert is the lesser of:
 - a. The amount of your Insurance which ended, minus any other group life insurance for which you become eligible during the Conversion Period; and
 - b. The Maximum Conversion Amount. See **Coverage Features**.

D. The Individual Policy

You may select any form of individual life insurance policy we issue to persons of your age, except:

1. A term insurance policy;
2. A universal life policy;
3. A policy with disability, accidental death, or other additional benefits; or
4. A policy in an amount less than the minimum amount we issue for the form of life insurance you select.

The individual policy of life insurance will become effective on the day after the end of the Conversion Period. We will use our published rates for standard risks to determine the premium.

E. Death During The Conversion Period

If you die during the Conversion Period, we will pay a death benefit equal to the maximum amount you had a Right To Convert, whether or not you applied for an individual policy. The benefit will be paid according to the **Benefit Payment And Beneficiary Provisions**.

LI.RC.OT.1

CLAIMS

A. Filing A Claim

Claims should be filed on our forms. If we do not provide our forms within 15 days after they are requested, the claim may be submitted in a letter to us.

B. Time Limits On Filing Proof Of Loss

Proof Of Loss must be provided within 90 days after the date of the loss. If that is not possible, it must be provided as soon as reasonably possible, but not later than one year after that 90-day period.

Proof Of Loss for Waiver Of Premium must be provided within 12 months after the end of the Waiting Period. We will require further Proof Of Loss at reasonable intervals, but not more often than once a year after you have been continuously Totally Disabled for two years.

If Proof Of Loss is filed outside these time limits, the claim will be denied. These limits will not apply while the Member or Beneficiary lacks legal capacity.

C. Proof Of Loss

Proof Of Loss means written proof that a loss occurred:

1. For which the Group Policy provides benefits;
2. Which is not subject to any exclusions; and
3. Which meets all other conditions for benefits.

Proof Of Loss includes any other information we may reasonably require in support of a claim. Proof Of Loss must be in writing and must be provided at the expense of the claimant. No benefits will be provided until we receive Proof Of Loss satisfactory to us.

D. Investigation Of Claim

We may have you examined at our expense at reasonable intervals. Any such examination will be conducted by specialists of our choice.

We may have an autopsy performed at our expense, except where prohibited by law.

E. Time Of Payment

We will pay benefits within 60 days after Proof Of Loss is satisfied.

F. Notice Of Decision On Claim

We will evaluate a claim for benefits promptly after we receive it. With respect to all claims except Waiver Of Premium claims (or other benefits based on disability), within 90 days after we receive the claim we will send the claimant: (a) a written decision on the claim; or (b) a notice that we are extending the period to decide the claim for an additional 90 days.

With respect to Waiver Of Premium claims (or other benefits based on disability), within 45 days after we receive the claim we will send the claimant: (a) a written decision on the claim; or (b) a notice that we are extending the period to decide the claim for 30 days. Before the end of this extension period we will send the claimant: (a) a written decision on the Waiver Of Premium claim (or other benefits based on disability); or (b) a notice that we are extending the period to decide the claim for an additional 30 days. If an extension is due to the claimant's failure to provide information necessary to decide the Waiver Of Premium claim (or other benefits based on disability), the extended time period for deciding the claim will not begin until the claimant provides the information or otherwise responds.

If we extend the period to decide the claim, we will notify the claimant of the following: (a) the reasons for the extension; (b) when we expect to decide the claim; (c) an explanation of the standards on which entitlement to benefits is based; (d) the unresolved issues preventing a decision; and (e) any additional information we need to resolve those issues.

If we request additional information, the claimant will have 45 days to provide the information. If the claimant does not provide the requested information within 45 days, we may decide the claim based on the information we have received.

If we deny any part of the claim, we will send the claimant a written notice of denial containing:

1. The reasons for our decision.
2. Reference to the parts of the Group Policy on which our decision is based.

3. A description of any additional information needed to support the claim.
4. Information concerning the claimant's right to a review of our decision.

G. Review Procedure

If all or part of a claim is denied, the claimant may request a review. The claimant must request a review in writing:

1. Within 180 days after receiving notice of the denial of a claim for Waiver Of Premium (or other benefits based on disability);
2. Within 60 days after receiving notice of the denial of any other claim.

The claimant may send us written comments or other items to support the claim. The claimant may review and receive copies of any non-privileged information that is relevant to the request for review. There will be no charge for such copies. Our review will include any written comments or other items the claimant submits to support the claim.

We will review the claim promptly after we receive the request. With respect to all claims except Waiver Of Premium claims (or other benefits based on disability), within 60 days after we receive the request for review we will send the claimant: (a) a written decision on review; or (b) a notice that we are extending the review period for 60 days.

With respect to Waiver Of Premium claims (or other benefits based on disability), within 45 days after we receive the request for review we will send the claimant: (a) a written decision on review; or (b) a notice that we are extending the review period for 45 days.

If an extension is due to the claimant's failure to provide information necessary to decide the claim on review, the extended time period for review of the claim will not begin until the claimant provides the information or otherwise responds.

If we extend the review period, we will notify the claimant of the following: (a) the reasons for the extension; (b) when we expect to decide the claim on review; and (c) any additional information we need to decide the claim.

If we request additional information, the claimant will have 45 days to provide the information. If the claimant does not provide the requested information within 45 days, we may conclude our review of the claim based on the information we have received.

With respect to Waiver Of Premium claims (or other benefits based on disability), the person conducting the review will be someone other than the person who denied the claim and will not be subordinate to that person. The person conducting the review will not give deference to the initial denial decision. If the denial was based on a medical judgement, the person conducting the review will consult with a qualified health care professional. This health care professional will be someone other than the person who made the original medical judgement and will not be subordinate to that person. The claimant may request the names of medical or vocational experts who provided advice to us about a claim for Waiver Of Premium (or other benefits based on disability).

If we deny any part of the claim on review, the claimant will receive a written notice of denial containing:

1. The reasons for our decision.
2. Reference to the parts of the Group Policy on which our decision is based.
3. Information concerning the claimant's right to receive, free of charge, copies of non-privileged documents and records relevant to the claim.

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ASSIGNMENT

The rights and benefits under the Group Policy cannot be assigned.

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BENEFIT PAYMENT AND BENEFICIARY PROVISIONS

A. Payment Of Benefits

1. Except as provided in item 5 below, benefits payable because of your death will be paid to the Beneficiary you name. See B through E of this section.
2. AD&D Insurance benefits payable for Losses other than Loss of Life will be paid to the person who suffers the Loss for which benefits are payable. Any such benefits remaining unpaid at that person's death will be paid according to the provisions for payment of a death benefit.
3. The benefits below will be paid to you if you are living.
 - a. AD&D Insurance benefits payable because of the death of your Dependent.
 - b. Dependents Life Insurance benefits.
 - c. Accelerated Benefits.
4. Dependents Life Insurance benefits and AD&D Insurance benefits payable because of the death of your Dependent which are unpaid at your death will be paid in equal shares to the first surviving class of the classes below.
 - a. The children of the Dependent.
 - b. The parents of the Dependent.
 - c. The brothers and sisters of the Dependent.
 - d. Your estate.
5. Additional Benefits will be paid as follows:

The Child Care Benefit will be paid to your surviving Spouse. No Child Care Benefit will be paid if you have no Spouse.

The Career Adjustment Benefit will be paid to your Spouse. No Career Adjustment Benefit will be paid if you have no Spouse.

The Higher Education Benefit will be paid to each eligible Child. No Higher Education Benefit will be paid if there is no Child eligible to receive it.

The Repatriation Benefit will be paid to the person who incurs the transportation expenses.

B. Naming A Beneficiary

Beneficiary means a person you name to receive death benefits. You may name one or more Beneficiaries.

If you name two or more Beneficiaries in a class:

1. Two or more surviving Beneficiaries will share equally, unless you provide for unequal shares.
2. If you provide for unequal shares in a class, and two or more Beneficiaries in that class survive, we will pay each surviving Beneficiary his or her designated share. Unless you provide otherwise, we will then pay the share(s) otherwise due to any deceased Beneficiary(ies) to the surviving Beneficiaries pro rata based on the relationship that the designated percentage or fractional share of each surviving Beneficiary bears to the total shares of all surviving Beneficiaries.
3. If only one Beneficiary in a class survives, we will pay the total death benefits to that Beneficiary.

You may name or change Beneficiaries at any time without the consent of a Beneficiary.

Your Beneficiary designation must be the same for Life Insurance and AD&D Insurance death benefits. Your Beneficiary designations for Life Insurance and your Supplemental Life Insurance may be different.

You may name or change Beneficiaries in writing. Writing includes a form signed by you; or a verification from us, or our designated agent, the Policyholder, the Policyholder's designated agent, the Employer, or the Employer's designated agent of an electronic or telephonic designation made by you.

Your designation:

1. Must be dated;

2. Must be delivered to us, our designated agent, the Policyholder, the Policyholder's designated agent, the Employer, or the Employer's designated agent; during your lifetime.
3. Must relate to the insurance provided under the Group Policy; and
4. Will take effect on the date it is delivered or, if a telephonic or electronic designation, verified by us, our designated agent, the Policyholder, the Policyholder's designated agent, the Employer, or the Employer's designated agent.

If we approve it, a designation, which meets the requirements of a Prior Plan, will be accepted as your Beneficiary designation under the Group Policy.

C. Simultaneous Death Provision

If a Beneficiary or a person in one of the classes listed in item D. No Surviving Beneficiary dies on the same day you die, or within 15 days thereafter, benefits will be paid as if that Beneficiary or person had died before you, unless Proof Of Loss with respect to your death is delivered to us before the date of the Beneficiary's death.

D. No Surviving Beneficiary

If you do not name a Beneficiary, or if you are not survived by one, benefits will be paid in equal shares to the first surviving class of the following classes:

1. Your Spouse. (See **Definitions**)
2. Your children.
3. Your parents.
4. Your brothers and sisters.
5. Your estate.

E. Methods Of Payment

Recipient means a person who is entitled to benefits under this **Benefit Payment and Beneficiary Provisions** section.

1. Lump Sum

If the amount payable to a Recipient is less than \$25,000, we will pay it in a lump sum.

2. Standard Secure Access Checking Account

If the amount payable to a Recipient is \$25,000, or more, we will deposit it into a Standard Secure Access checking account which:

- a. Bears interest at a rate equal to the 13-week Treasury Bill (T-Bill) auction rate, but not to exceed 5%;
- b. Is owned by the Recipient;
- c. Is subject to the terms and conditions of a confirmation certificate which will be given to the Recipient; and
- d. Is fully guaranteed by us.

3. Installments

Payment to a Recipient may be made in installments if:

- a. The amount payable is \$25,000 or more;
- b. The Recipient chooses; and
- c. We agree.

To the extent permitted by law, the amount payable to the Recipient will not be subject to any legal process or to the claims of any creditor or creditor's representative.

(FB_REPAT_ELECT/TEL DESIG_WITH DEF SP_WITH REV SSA_SPOUSE DEF TERM_THIRD PARTY DESIG) LI.BB.CT.6

ALLOCATION OF AUTHORITY

Except for those functions which the Group Policy specifically reserves to the Policyholder, we have full and exclusive authority to control and manage the Group Policy, to administer claims, and to interpret the Group Policy and resolve all questions arising in the administration, interpretation, and application of the Group Policy.

Our authority includes, but is not limited to:

1. The right to resolve all matters when a review has been requested;
2. The right to establish and enforce rules and procedures for the administration of the Group Policy and any claim under it;
3. The right to determine:
 - a. Eligibility for insurance;
 - b. Entitlement to benefits;
 - c. Amount of benefits payable;
 - d. Sufficiency and the amount of information we may reasonably require to determine a., b., or c., above.

Subject to the review procedures of the Group Policy any decision we make in the exercise of our authority is conclusive and binding.

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TIME LIMITS ON LEGAL ACTIONS

No action at law or in equity may be brought until 60 days after we have been given Proof Of Loss. No such action may be brought more than three years after the earlier of:

1. The date we receive Proof Of Loss; and
2. The time within which Proof Of Loss is required to be given.

LITL.OT.1

INCONTESTABILITY PROVISIONS

A. Incontestability Of Insurance

Any statement made to obtain or to increase insurance is a representation and not a warranty.

No misrepresentation will be used to reduce or deny a claim unless:

1. The insurance would not have been approved if we had known the truth; and
2. We have given you or any other person claiming benefits a copy of the signed written instrument which contains the misrepresentation.

We will not use a misrepresentation to reduce or deny a claim after the insured's insurance has been in effect for two years during the lifetime of the insured.

B. Incontestability Of Group Policy

Any statement made by the Policyholder or Employer to obtain the Group Policy is a representation and not a warranty.

No misrepresentation by the Policyholder or Employer will be used to deny a claim or to deny the validity of the Group Policy unless:

1. The Group Policy would not have been issued if we had known the truth; and
2. We have given the Policyholder or Employer a copy of a written instrument signed by the Policyholder or Employer which contains the misrepresentation.

The validity of the Group Policy will not be contested after it has been in force for two years, except for nonpayment of premiums.

LI.IN.OT.2

CLERICAL ERROR AND MISSTATEMENT

A. Clerical Error

Clerical error by the Policyholder, your Employer, or their respective employees or representatives will not:

1. Cause a person to become insured;
2. Invalidate insurance under the Group Policy otherwise validly in force; or
3. Continue insurance under the Group Policy otherwise validly terminated.

B. The Policyholder and your Employer act on their own behalf as your agent, and not as our agent.

C. Misstatement Of Age

If a person's age has been misstated, we will make an equitable adjustment of premiums, benefits, or both. The adjustment will be based on:

1. The amount of insurance based on the correct age; and
2. The difference between the premiums paid and the premiums which would have been paid if the age had been correctly stated.

LI.CE.OT.2

TERMINATION OR AMENDMENT OF THE GROUP POLICY

The Group Policy may be terminated by us or the Policyholder according to its terms. It will terminate automatically for nonpayment of premium. The Policyholder may terminate the Group Policy in whole, and may terminate insurance for any class or group of Members, at any time by giving us written notice.

Benefits under the Group Policy are limited to its terms, including any valid amendment. No change or amendment will be valid unless it is approved in writing by one of our executive officers and given to the Policyholder for attachment to the Group Policy. If the terms of the Certificate differ from the Group Policy, the terms stated in the Group Policy will govern. The Policyholder, your Employer, and their respective employees or representatives have no right or authority to change or amend the Group Policy or to waive any of its terms or provisions without our signed written approval.

We may change the Group Policy in whole or in part when any change or clarification in law or governmental regulation affects our obligations under the Group Policy, or with the Policyholder's consent.

Any such change or amendment of the Group Policy may apply to current or future Members or to any separate classes or groups thereof.

LI.TA.OT.1

DEFINITIONS

AD&D Insurance means accidental death and dismemberment insurance, if any, under the Group Policy.

Annual Earnings means your annual rate of earnings from your Employer. Your Annual Earnings will be based on your earnings in effect on your last full day of Active Work unless a different date applies (see the **Coverage Features**). Annual Earnings includes:

1. Contributions you make through a salary reduction agreement with your Employer to:
 - a. An Internal Revenue Code (IRC) Section 401(k), 403(b), 408(k), or 457 deferred compensation arrangement; or
 - b. An executive nonqualified deferred compensation arrangement.

2. Amounts contributed to your fringe benefits according to a salary reduction agreement under an IRC Section 125 plan.

Annual Earnings does not include:

1. Bonuses.
2. Commissions.
3. Overtime pay.
4. Shift differential pay.
5. Stock options or stock bonuses.
6. Your Employer's contributions on your behalf to any deferred compensation arrangement or pension plan.
7. Any other extra compensation.

Child means:

1. Your child from live birth through age 25; or
2. Your child who meets either of the following requirements:
 - a. The child is insured under the Group Policy and, on and after the date on which insurance would otherwise end because of the Child's age, is continuously Disabled.
 - b. The child was insured under the Prior Plan on the day before the effective date of your Employer's coverage under the Group Policy and was Disabled on that day, and is continuously Disabled thereafter.

Child includes any of the following, if they otherwise meet the definition of Child:

- i. Your adopted child; or
- ii. Your stepchild and the child of your Spouse, if living in your home.

Your child is Disabled if your child is:

1. Continuously incapable of self-sustaining employment because of mental retardation or physical handicap; and
2. Chiefly dependent upon you for support and maintenance, or institutionalized because of mental retardation or physical handicap.

You must give us proof your Child is Disabled on our forms within 31 days after a) the date on which insurance would otherwise end because of the Child's age or b) the effective date of your Employer's coverage under the Group Policy if your child is Disabled on that date. At reasonable intervals thereafter, we may require further proof, and have your Child examined at our expense.

Contributory means you pay all or part of the premium for insurance.

Dependents Life Insurance means dependents life insurance, if any, under the Group Policy.

Eligibility Waiting Period means the period you must be a Member before you become eligible for insurance. See **Coverage Features**.

Evidence Of Insurability means an applicant must:

1. Complete and sign our medical history statement;
2. Sign our form authorizing us to obtain information about the applicant's health;
3. Undergo a physical examination, if required by us, which may include blood testing; and
4. Provide any additional information about the applicant's insurability that we may reasonably require.

Group Policy means the group life insurance policy issued by us to the Policyholder and identified by the Group Policy Number.

Injury means an injury to your body.

Life Insurance means life insurance under the Group Policy.

L.L.C. Owner-Employee means an individual who owns an equity interest in an Employer and is actively employed in the conduct of the Employer's business.

Noncontributory means the Policyholder or Employer pays the entire premium for insurance.

P.C. Partner means the sole active employee and majority shareholder of a professional corporation in partnership with the Policyholder.

Physician means a licensed M.D. or D.O., acting within the scope of the license. Physician does not include you or your Spouse, or the brother, sister, parent or child of either you or your Spouse.

Pregnancy means your pregnancy, childbirth, or related medical conditions, including complications of pregnancy.

Prior Plan means your Employer's group life insurance plan in effect on the day before the effective date of your Employer's coverage under the Group Policy and which is replaced by the Group Policy.

Sickness means your sickness, illness, or disease.

Spouse means:

1. A person to whom you are legally married; or
2. Your Domestic Partner. Domestic Partner means an individual with whom you have completed an affidavit of declaration of domestic partnership, submitted that affidavit to the Employer, and filed that affidavit for public record if required by law.

For purposes of insurance under the Group Policy, Spouse does not include a person who is a full-time member of the armed forces of any country or a person from whom you are divorced or from whom you have terminated a Domestic Partner relationship.

Supplemental Life Insurance means supplemental life insurance, if any, under the Group Policy.

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POLICYHOLDER PROVISIONS

A. Premiums

The premium due on each Premium Due Date is the sum of the premiums for all persons then insured. Premium Rates are shown in the **Coverage Features**.

B. Contributions From Members

The Policyholder determines the amount, if any, of each Member's contribution toward the cost of insurance under the Group Policy.

C. Changes In Premium Rates

We may change Premium Rates for Supplemental Life Insurance upon 31 days written notice, but not more often than once in any calendar year.

We may change any other Premium Rates when:

1. A change or clarification in law or governmental regulation affects the amount payable under the Group Policy. Any such change in Premium Rates will reflect only the change in our obligations; or
2. Factors material to underwriting the risk we assumed under the Group Policy, including, but not limited to, number of persons insured, age, Annual Earnings, gender and occupational classification, change by 25% or more; or
3. We and the Policyholder mutually agree to change Premium Rates.

Except as provided above, Premium Rates will not be changed during the Initial Rate Guarantee Period shown in the **Coverage Features**. Thereafter, except as provided above, we may change Premium Rates upon advance written notice to the Policyholder. The minimum advance notice is shown in the **Coverage Features** as Notice of Rate Change. Any such change in Premium Rates may be made effective on any Premium Due Date, but no such change will be made more than once in any contract year. Contract years are successive 12 month periods computed from the end of the Initial Rate Guarantee Period.

D. Payment Of Premiums

All premiums are due on the Premium Due Dates shown in the **Coverage Features**.

Each premium is payable on or before its Premium Due Date directly to us at our home office. The payment of each premium as it becomes due will maintain the Group Policy in force until the next Premium Due Date.

E. Grace Period And Termination For Nonpayment

If a premium is not paid on or before its Premium Due Date, it may be paid during the following Grace Period. The length of the Grace Period is shown in the **Coverage Features**. The Group Policy will remain in force during the Grace Period.

If the premium is not paid during the Grace Period, the Group Policy will terminate automatically at the end of the Grace Period.

The Policyholder is liable for premium for insurance under the Group Policy during the Grace Period. We may charge interest at the legal rate for any premium which is not paid during the Grace Period, beginning with the first day after the Grace Period.

F. Termination For Other Reasons

The Policyholder may terminate the Group Policy by giving us written notice. The effective date of termination will be the later of:

1. The date stated in the notice; and
2. The date we receive the notice.

We may terminate the Group Policy as follows:

1. On any Premium Due Date if the number of persons insured is less than the Minimum Participation shown in the **Coverage Features**.
2. On any Premium Due Date if we determine that the Policyholder has failed to promptly furnish any necessary information requested by us, or has failed to perform any other obligations relating to the Group Policy.

The minimum advance notice of such termination by us is 60 days.

G. Premium Adjustments

Premium adjustments involving a return of unearned premiums to the Policyholder will be limited to the 12 months just before the date we receive a request for premium adjustment.

H. Certificates

We will issue certificates to the Policyholder showing the coverage under the Group Policy. The Policyholder will distribute a certificate to each insured Member. If the terms of the Certificate differ from the Group Policy, the terms stated in the Group Policy will govern.

I. Records And Reports

The Policyholder or Employer will furnish on our forms all information reasonably necessary to administer the Group Policy. We have the right at all reasonable times to inspect the payroll and other records of the Policyholder or Employer which relate to insurance under the Group Policy.

J. Agency And Release

Individuals selected by the Policyholder or by any Employer to secure coverage under the Group Policy or to perform their administrative function under it, represent and act on behalf of the person selecting them, and do not represent or act on behalf of Standard Insurance Company. The Policyholder, Employer and such individuals have no authority to alter, expand or extend our liability or to waive, modify or compromise any defense or right we may have under the Group Policy. The Policyholder and each Employer hereby release, hold harmless and indemnify Standard Insurance Company from any liability arising from or related to any negligence, error, omission, misrepresentation or dishonesty of any of them or their representatives, agents or employees.

K. Notice Of Suit

The Policyholder or Employer shall promptly give us written notice of any lawsuit or other legal proceedings arising under the Group Policy.

L. Entire Contract, Changes

The Group Policy and the application of the Policyholder constitute the entire contract between the parties. A copy of the Policyholder's application is attached to the Group Policy when issued.

The Group Policy may be changed in whole or in part. No change in the Group Policy will be valid unless it is approved in writing by one of our executive officers and given to the Policyholder for attachment to the Group Policy. No agent has authority to change the Group Policy or to waive any of its provisions.

M. Effect On Workers' Compensation, State Disability Insurance

The coverage provided under the Group Policy is not a substitute for coverage under a workers' compensation or state disability income benefit law and does not relieve the Employer of any obligation to provide such coverage.

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GROUP POLICY AMENDMENT NO. 1

Attached to and made a part of Group Policy 754247-A issued to
City of New Britain as Policyholder.

Effective July 1, 2016, and subject to the **Active Work Provisions**, the Group Policy is amended as follows:

1. The Schedule Of Insurance portion of the **Coverage Features** is amended to provide the following amount of Plan 2 (additional) Life Insurance Benefit for Norma Patterson and Lisa Foligno:

<u>Name:</u>	<u>Plan 2 (additional) Life Insurance Benefit:</u>
Norma Patterson	\$50,000
Lisa Foligno	\$25,000

Your insurance is not subject to reductions due to age.

2. The Schedule Of Insurance portion of the **Coverage Features** has been amended to provide the following amount of Dependents Life Insurance Benefit for the Spouse of Norma Patterson:

Dependents Life Insurance Benefit for your Spouse: \$30,000

Your Spouse's insurance is not subject to reductions due to age.

STANDARD INSURANCE COMPANY

By



Chairman, President and CEO



Corporate Secretary

GROUP POLICY AMENDMENT NO. 2

Attached to and made a part of Group Policy 754247-A issued to
City of New Britain as Policyholder.

Effective October 1, 2016, and subject to the **Active Work Provisions**, the Group Policy is amended as follows:

- 1. The Schedule Of Insurance portion of the **Coverage Features** is amended to provide the following Class Definition for Class 26 Members:

Class 26: City of New Britain General Government Employees with Local 1186, AFSCME who retired on or after July 1, 1997, but prior to October 1, 2016*

* This class does not include a Member who is covered under Waiver Of Premium.

- 2. The Schedule Of Insurance portion of the **Coverage Features** is amended by the addition of the following Class Definition:

Class 45: City of New Britain General Government Employees with Local 1186, AFSCME who retired on or after October 1, 2016*

* This class does not include a Member who is covered under Waiver Of Premium.

- 3. The Schedule Of Insurance portion of the **Coverage Features** has been amended to provide the following amount of Plan 1 (basic) Life Insurance Benefit for Class 2 Members:

Life Insurance Benefit: \$50,000

Your insurance is not subject to reductions due to age.

- 4. The Schedule Of Insurance portion of the **Coverage Features** has been amended to provide the following for Class 45 Members:

Life Insurance Benefit:

Plan 1 (basic): \$10,000

Plan 2 (additional): None

Dependents Life Insurance Benefit: None

AD&D Insurance Benefit: None

Your insurance is not subject to reductions due to age.

- 5. The Premium Rate for Life Insurance for Class 45 Members will be \$1.02 monthly per \$1,000 of Life Insurance, beginning October 1, 2016, and continuing until changed as provided in the Group Policy.

STANDARD INSURANCE COMPANY

By

Chairman, President and CEO

Corporate Secretary

GROUP POLICY AMENDMENT NO. 4

Attached to and made a part of Group Policy 754247-A issued to
City of New Britain as Policyholder.

Effective July 1, 2018, and subject to the **Active Work Provisions**, the Schedule Of Insurance portion
of the **Coverage Features** is amended to provide the following for Class 13:

Life Insurance Benefit: \$35,000

STANDARD INSURANCE COMPANY

By



Chairman, President and CEO



Corporate Secretary

GROUP POLICY AMENDMENT NO. 4

Attached to and made a part of Group Policy 754247-A issued to
City of New Britain as Policyholder.

Effective July 1, 2018, and subject to the **Active Work Provisions**, the Schedule Of Insurance portion
of the **Coverage Features** is amended to provide the following for Class 13:

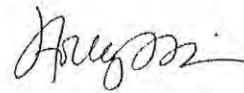
Life Insurance Benefit: \$35,000

STANDARD INSURANCE COMPANY

By



Chairman, President and CEO



Corporate Secretary



Request for Group Insurance Amendment

Standard Insurance Company
900 SW Fifth Avenue
Portland, OR 97204-1282

Employee Benefits Consultant: Jim Russell
Employee Benefits Service Representative: Katie Heselton
Employee Benefits Sales and Service Office: Hartford

Policyholder: City of New Britain
Employer Name: Consolidated School District of New Britain
Group Number: 754247

As an authorized representative of the Employer, I request that Standard Insurance Company (“The Standard”) amend the above Employer’s coverage under the Group Policy to make the following change(s):

Class 10: Increase Basic Life maximum benefit to \$500,000 and update class description to include non-union employees following CBA

Class 11: Increase Basic Life benefit to \$50,000 and update class description to include non-union employees following CBA.

Class 12: Update class definition to include non-union employees following CBA.

Class 13: Increase Basic Life benefit to \$50,000 and update class definition to include non-union employees following CBA.

Class 15: Update class description to reflect updated Job Titles and increase maximum benefit to \$600,000.

Class 39: Increase Basic Life benefit to \$10,000

Class 44: Decrease Basic Life benefit to \$25,000

Updates to Member Definitions to reflect changes in Job Titles and include non-union employees following CBA.

I request that the amendment become effective on 01/01/2024. I understand that the amendment will not become effective unless approved and issued by The Standard.

I request that the amendment be approved by The Standard subject to The Standard’s usual underwriting requirements, including, if applicable, Evidence of Insurability or a Pre-existing Condition provision.

I understand that the amendment, if approved by The Standard, will be issued in the policy language customarily used by The Standard.

I understand that any increase in Insurance for a Member who is not Actively At Work all day on the Member’s last regular work day before the scheduled effective date of the amendment will be deferred until the first day after the Member completes one full day of Active Work.

I request that the amendment, if approved and issued by The Standard, become effective by its terms without any further acceptance by the Employer, and that a copy of this Request for Group Insurance Amendment form be attached to and made a part of the amendment.

Sign Name: _____ Title: _____
Authorized Representative

Print Name: _____ Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Rebecca Gonzalez () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Tony Gasper Staff Presenter: Rebecca Gonzalez

Type of Memorandum

New Position Request

Background and Purpose/Rationale

A Food Service Manager position is needed to oversee the day-to-day operations of the food service program and ensure the district is meeting all standards of food quality, program efficiency, and compliance with sanitation and safety requirements as specified by local, state, and federal guidelines.

Financial Information

The total is In alignment with 818 Grade 1A Pay Range: \$116,806 -\$120,337 and the funding source is Cafeteria Account.

Committee Review

To be reviewed by the Personnel Committee on March 25, 2024

[Food Service Manager - Revised 03.18.24 - Rebecca Gonzalez.docx](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Food Service Manager

POSITION SPECIFICATIONS

REPORTS TO

Chief Operations Officer

PRIMARY FUNCTION

Under the general supervision of the Chief Operations Officer, the Food Service Manager oversees the District's Food Service Program which includes:

- Oversight of the District's Food Service Management Company to ensure all standards of food quality, program efficiency, and compliance with sanitation and safety requirements as specified by local, state, and federal guidelines are maintained
- Maintaining compliance with USDA regulations and guidance for all applicable meal and retail programs
- Coordinate with the District and Food Service Management Company to prepare for the CSDE Administrative Review that occurs every three (3) years
- Oversight of food service accounts (accounts receivable, accounts payable, bank deposits, withdrawals, cash management).

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Valid State Certificate in food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, or business.
- ServSafe Certified
- Valid driver's license is required

EDUCATION

- Bachelors' degree required

EXPERIENCE

- Well-versed in all aspects of food service management, with a proven track record of success, ideally in K-12 foodservice
- Proven track record of leading a business and a team, along with good business and financial acumen

SKILLS, KNOWLEDGE & ABILITIES

- Ability to effectively communicate verbally, and electronically, with clients, parents, students and support staff
- Must possess excellent time management and organizational skills
- Proficiency in all Microsoft Office applications is required
- Bilingual Spanish is highly desirable
- Exhibits initiative, organization, responsibility, flexibility, resiliency, and leadership
- Fosters a culture of transparency, understanding, education, safety, and accountability

- Has the ability to think critically, analytically, strategically, quickly, and accurately, can evaluate problems and make appropriate recommendations to person(s) involved
- Has demonstrated the ability to multitask and prioritize in a fast-paced, dynamic work environment
- Must be able to climb, bend, stoop and reach.
- Must be able to walk and stand for long periods.
- Working in confined spaces is sometimes required.
- Must be able to push, pull or lift at least 15 pounds.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Conduct annual on-site monitoring requirements required by the State Department of Education prior to February 1st of each year
- Conduct the required Triennial Assessment of Wellness Policy implementation
- Responsible for all State and Federal reporting including, ED103 claim submissions, Verification Report, Healthy Food Certification Statement, Street Assignment Verification, and all parent notification forms
- Complete and submit the Community Eligibility Provision documentation and application
- Assist with preparing food service program updates for board reporting
- Establishes policies and procedures around menu planning based on principles of good nutrition and established guidelines, as well as student acceptance
- Analyze monthly menus prepared by the Food Service Management Company, ensuring all menu requirements are being met and in compliance with USDA nutrient composition at all grade levels
- In collaboration with our Food Service Management Company, maintain systems and operating procedures for daily sales and the ordering, receiving and storage of food and supplies, maximizing opportunities for subsidies and reimbursements
- Schedule for the inspection of all safety and food service equipment in the kitchens, as required
- Attend State and Board of Education meetings and food shows, and serve on district level committees, as required
- Markets the breakfast and lunch programs to students, families, and staff through effective merchandising and promotions while monitoring quality using feedback surveys and advisory groups
- Verifies all invoices for accuracy and ensures payment in a timely manner
- In collaboration with the District's Food Service Management Company, writes grant applications for Child Nutrition Programs
- Bid Preparation and execution following State & Federal procurement guidelines for contracting with a Food Service Management Company
- Make recommendations to improve food program quality and operations
- Review of FSMC's Profit and Loss Statement and provide recommendations for management of food, labor, and direct expenses

ADDITIONAL DUTIES

- Performs other related duties as assigned by supervisor or designee.

EQUIPMENT

- Uses computers, network systems, provided district technology and job-related equipment as required.

TRAVEL REQUIREMENTS

- Travel required to all school district buildings regularly.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

- Non-union exempt position in alignment with Local 818 contract - Grade 1a

WORK SCHEDULE

- Twelve-month work year.
- 40 hours per week, with the ability to work flexible hours.
- Exempt position.
- Annual \$2,500 mileage reimbursement stipend.

UNION AFFILIATION

- Non-Union

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

The Consolidated School District of New Britain (CSDNB) is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

Applicants requiring reasonable accommodations for the hiring process must request the necessary accommodations when scheduled for an interview.

CREATED: 3/25/24 RG
PERSONNEL REVIEW:
BOARD APPROVAL:



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Nicole Sanders () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Maryellen Manning Staff Presenter: Nicole Sanders

Type of Memorandum

Presentation

Background and Purpose/Rationale

This is a presentation for board approval to comply with Public Act 23-167 Section 10. The Public Act requires local boards of education to submit an Increasing Educator Diversity (IED) plan.

Financial Information

Alliance Grant: Increasing Educator Diversity allocation is \$391,847.00. Budget code: 234394125700.

Committee Review

To be reviewed by the Personnel Committee on March 25, 2024

[IED Plan - Nicole Sanders.pdf](#)

Consolidated School District of New Britain

Increasing Educator Diversity Plan

RECRUITMENT

What are we trying to do? CSDNB is dedicated to recruiting, hiring, and retaining educators who reflect the diversity not only in color but also in various aspects such as ethnicity, culture, language, and background, mirroring the student and community demographics. This objective will be pursued through both traditional and alternative routes to certification.

Key Activities: (What are we going to do?)

Grow Your Own Pathways:

- Connecticut Teacher Apprentice Program
- Educators Rising Program (EdRising)
- RELAY
- Explore paraeducator teacher residency program at CCSU

Certified Staff Endorsement Pathways:

- Reciprocity
- Cross Endorsement in shortage areas

District and school social media management and campaigns:

- **CSDNB Why Diversity Matters** recruitment video showcasing district diversity and the importance of inclusive hiring
- Individual schools reflect recruitment efforts/postings
- Each school has spotlight and/or webpage
- Alignment of diversity recruitment information and events across all platforms simultaneously

Cultivating Connections:

- Develop action plan for outreach outside of continental USA
- Strengthen in state university partnerships to include outreach to student affinity groups
- Actively engage in university and SDE teacher of college career

Indicators of Success: (How will we know that we are successful?)

Grow Your Own Pathways:

- 50 % Increase in the number of teacher residents who successfully complete the program and are hired. 12 teachers over the last 3 years to 18 teachers over the next 3 years.
- Establish baseline data for percentage of residents recruited in shortage area programs
- Establish baseline data for percentage of 2022 EdRising graduating high school Cohort hired in district after college graduation in 2026

Certified Staff Endorsement Pathways:

- Establish a baseline data of certified staff receiving reciprocity and participating in cross endorsed programs to fill shortage area vacancies

District and school social media campaigns:

- Viewership statistics for social media platforms
- Attendance at teacher of color recruitment and social events that yield increase in hires that is systematically tracked

Cultivating Communications:

fairs and social events	<ul style="list-style-type: none"> ● Board resolution to engage in strategic planning for outreach outside the continental USA <ul style="list-style-type: none"> ○ Establish partnership/communications with Hartford ● At least one partnership with student affinity groups at in state universities
<p>Resources: (What people, time, money, and technology will be needed?)</p> <ul style="list-style-type: none"> ● Personnel: Communications Department (strategic planning regarding marketing), Recruitment team, and Connecticut Teacher Residency Program and RELAY program directors. ● Technology: Communication and MIS Department ● Funding: Annual Alliance Increasing Educator Diversity grant allocation 	
<p>Risks/Mitigation: (What could go wrong? How will we make it less likely to happen?)</p> <ul style="list-style-type: none"> ● Limited visibility and marketing strategies to recruit candidates. Increase social media presence through targeted advertising, networking and outreach efforts ● Outdated recruitment resources. Enhance the design of recruitment materials and publications to maximize their reach and appeal to a broad spectrum of potential applicants. ● Not all schools are active on social media, and each school may have its own manager for social media platforms. Prioritize maintenance through education tech stipend position on the school level as well as district level 	
<p>Communication: (Who needs to be consulted/ engaged? What needs to be communicated? To whom?)</p> <ul style="list-style-type: none"> ● District Talent department, DELT committee, and Communications Department. ● District administrators and staff will be aware of recruitment efforts to be able to support hiring goals. 	

HIRING and SELECTION

What are we trying to do? Prioritize leadership development and implement unbiased interviewing practices to increase the recruitment and selection of educators and leaders from diverse backgrounds. The district's emphasis will be on promoting applicant diversity, expediting processing times, and improving vacancy fill rates.

Key Activities: (What are we going to do?)

- Revise CSDNB Hiring Procedure Manual to include:
 - interview questions that afford candidates an opportunity to share personal experiences
 - district's commitment to diversity and inclusive interview committees
- Identify Vector Solutions leadership development training on culturally responsive hiring and selection practices
- Explore Frontline reporting structure to capture demographics of applicant pool
- Explore with legal consult distribute anticipated hire letters during recruitment fairs
- Coordinate with Helpdesk and administrators to explore opportunities to ease operational components of onboarding

Indicators of Success: (How will we know that we are successful?)

- Updated and professional development of the CSDNB hiring manual
- Increase in minority applicants interviewed and hired
- Track applicant demographics within Frontline to assist with targeted recruitment, interviewing, and hiring processes
- Implicit bias training completion among administrators
- Creation on an anticipate hire letter and establish baseline of number given to teachers of color

Resources: (What people, time, money, and technology will be needed?)

- Technology: Vector solutions leadership development training and functions in Frontline
- Collaborate with Department of Academics

Risks/Mitigation: (What could go wrong? How will we make it less likely to happen?)

- Implicit bias training for administrators not a module in Vector Solutions and completed once identified. Collaboration with the Academics Department to ensure training is detailed in the professional development schedule.
- Professional development on revised CSDNB Hiring Procedure Manual. Collaboration with the Academics Department to ensure training is outlined in the professional development schedule. Academics and Accountability Officers and Personnel Department will ensure procedures are followed during network meetings when necessary.
- Inconsistencies between communication and actions. Regular assessments of the hiring process to ensure alignment with the district's diversity commitment. Adjustments should be made as necessary to maintain this alignment.

Communication:(Who needs to be consulted/ engaged? What needs to be communicated? To whom?)

- Senior Leadership and the Communications Department: Dedicate at least three communications touchpoints in the District Dispatch to

communicate the district’s commitment to diversity

- Personnel and Talent Department: Proactively solicit feedback from current employees through newly implemented hire and engagement surveys to gather valuable insights and suggestions.

RETENTION

What are we trying to do?

The district will foster a workplace culture that recognizes and prioritizes diversity where all individuals feel a sense of value. This will be a supportive learning environment that supports and nourishes communication and a sense of belonging with opportunities for growth and advancement. Salaries, benefits, and workplace culture will retain diverse staff members.

Key Activities: (What are we going to do?)

Inclusive Onboarding

- Continue advancing the development of a thorough onboarding program designed to introduce new hires to the district's commitment to diversity and inclusion.
- Explore and establish a New Teacher Induction Program and Policy
- Ensure new hires are familiar with TEAM and the teacher evaluation process for differentiated support based on individual needs

Employee Survey Data

- Analysis of demographics of staff new teacher, exit, engagement and stay data

Systematize Mentorship Program

- Strategic school based and district community of practice to connect employees with experienced mentors who can provide guidance and support (in addition to TEAM) similar to what teacher residence experience in the program

Indicators of Success: (How will we know that we are successful?)

Inclusive onboarding:

- Stay survey data indicates percentage of new hires reporting feeling well-informed about the district’s commitment to diversity and inclusion during onboarding process
- Monitor the number of mentorship pairings established and gather feedback on the effectiveness of mentorship in providing guidance and support.

Employee Survey Data:

- Principals provided with school specific attrition data and jointly plan with Academics and Accountability Officer to increase retention for teacher of color
- Establish a baseline using the number of teachers of color exiting district and develop targeted retention strategies aimed at retaining all staff members

Systematize Mentorship Program

- Establish school and district mentorship programs with meeting touchpoints at least three times annually

Affinity Groups

- Partner and consult with Waterbury and Meriden’s Equity

<p>Affinity Groups</p> <ul style="list-style-type: none"> ● Explore implementation of affinity groups focused on providing support for employees to connect, sharing experiences and self care opportunities. <p>Teacher Certification</p> <ul style="list-style-type: none"> ● Financial assistance and tutoring sessions for teacher residents struggling to pass certification assessments. ● Analyze teacher retention data by demographics <p>Leadership Opportunities and Career Pathways</p> <ul style="list-style-type: none"> ● Explore opportunities with CCSU for entrance into 092, 093 and doctoral programs 	<p>Directors to create blueprint to establish employee affinity groups</p> <p>Teacher Certification</p> <ul style="list-style-type: none"> ● Decrease incidences that teacher residents take teacher certification assessment <p>Leadership Opportunities and Career Pathways</p> <ul style="list-style-type: none"> ● Partnership with CCSU Leadership Program ● Establish a baseline of percentage of NBHS EdRising graduates attending CCSU who are hired by CSDNB.
<p>Resources: (What people, time, money, and technology will be needed?) District Senior Leadership Funding: Annual Alliance Increasing Educator Diversity grant allocation School based leadership Mentorship Modules</p>	
<p>Risks/Mitigation: (What could go wrong? How will we make it less likely to happen?)</p> <ul style="list-style-type: none"> ● Partnership in school and district mentorship program. Coordination with Academics Department on professional development schedule ● Leadership responsiveness to survey data: Academics and Accountability Officers integrate data into networking meetings and other touchpoints with administrators ● Strategically time the implementation of surveys to ensure maximum participation, aligning with the communicated purpose and expected outcomes. ● Monitor the progress of EdRising highschool graduates and enhance the capabilities for more teacher leaders to track students throughout their college years at CCSU and other educational institutions. ● Limited to no interested in leadership opportunities and becoming a National Certified Board Teacher can be mitigated through targeted marketing 	
<p>Communication: (Who needs to be consulted/ engaged? What needs to be communicated? To whom?)</p> <ul style="list-style-type: none"> ● District Senior Leadership on the importance of school and district based mentorship program and use of survey data to promote school climate and culture through retention strategies 	



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Andrew Mazzei () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Andrew Mazzei

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale

Schaller Subaru has donated \$3,000 to Slade for six teachers over the last three years through Adopt-a-classroom. The non for profit company's mission is: Adopt-A-Classroom, Inc.'s mission is to help teachers and schools get the funding they need to support their students and equip their classrooms.

Financial Information

The total donation is \$3,000

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Lara K. Bohlke () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Kristie Bourdoulous Staff Presenter: Lara K. Bohlke

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

This memo is to request the purchase of Illustrative Mathematics consumable materials for students at grades 6-8. These resources were purchased at K-5 as a separate request. As we plan for year 4 of our K-8 Mathematics Curriculum, CSDNB continues to be fully committed to our math resource, Imagine Learning's Illustrative Mathematics. Illustrative Mathematics is a mathematics curriculum that is highly usable, well-designed and supported. As part of this implementation, we have a yearly cost to replace consumables (workbooks) for students.

The quotes include a 1-year cost for Student Print Consumables.

Financial Information

The total is \$28,072.00 and the funding source is Local Academics-Textbooks 101096110001 56410.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

[2024-2025 NEW-EXP CSDNB - DiLoreto Magnet - Imagine IM 6-8 \(PRINT\) \(1\) - Lara Bohlke.pdf](#), [2024-2025 NEW-EXP CSDNB - HALS - Imagine IM 6-8 \(PRINT\) \(1\) - Lara Bohlke.pdf](#), [2024-2025 NEW-EXP CSDNB - NBTC - Imagine IM 6-8 \(PRINT\) \(1\) - Lara Bohlke.pdf](#), [2024-2025 NEW-EXP CSDNB - Pulaski MS - Imagine IM 6-8 \(PRINT\) \(1\) - Lara Bohlke.pdf](#), [2024-2025 NEW-EXP CSDNB - Slade MS - Imagine IM 6-8 \(PRINT\) \(1\) - Lara Bohlke.pdf](#)



Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/2/2024
Quote No. Q-32105
Acct. No. 12218192
Total 10,417.00
Pricing Expires 07/29/2024

Consolidated School Dist of New Britain
 272 Main Street PO Box 1960
 New Britain CT 06050-1960
 United States

2024-2025 RENEWAL CSDNB - Slade MS- IM 6-8 (PRINT)

Thank you for the opportunity to work in partnership with the district!
 Respectfully,
 Ms. Suki Shergill, M. Ed., TEFL

Payment Term	Contract Start	Contract End
Net 30	9/1/2024	8/31/2025

Site	Description	Comments	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	Imagine IM Student Print - Grade 6 - Available Fall 2024		08/31/2025	240	10.00	2,400.00
	Imagine IM Student Print - Grade 6 - Spanish - Available Fall 2024		08/31/2025	20	32.00	640.00
	Imagine IM Student Print - Grade 7 - Available Fall 2024		08/31/2025	240	10.00	2,400.00
	Imagine IM Student Print - Grade 7 - Spanish - Available Fall 2024		08/31/2025	20	32.00	640.00
	Imagine IM Student Print - Grade 8 - Available Fall 2024		08/31/2025	275	10.00	2,750.00
	Imagine IM Student Print - Grade 8 - Spanish - Available Fall 2024		08/31/2025	20	32.00	640.00
	Shipping and Handling (ILC)	Shipping and Handling fee covers all physical materials listed above for the duration of the term.	08/31/2025	1	947.00	947.00

Subtotal 10,417.00
Tax Total 0.00
Total 10,417.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Suki Shergill
Account Executive -
suki.shergill@imaginelearning.com
imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/2/2024
Quote No. Q-32139
Acct. No. 12218192
Total 165.00
Pricing Expires 07/29/2024

Consolidated School Dist of New Britain
 272 Main Street PO Box 1960
 New Britain CT 06050-1960
 United States

2024-2025 NEW/EXPNSN - CSDNB - NBTC - Imagine IM 6-8 (PRINT)

Thank you for the opportunity to work in partnership with the district!
 Respectfully,
 Ms. Suki Shergill, M. Ed., TEFL

Payment Term	Contract Start	Contract End
Net 30	9/1/2024	8/31/2025

Site	Description	Comments	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	Imagine IM Student Print - Grade 6 - Available Fall 2024		08/31/2025	5	10.00	50.00
	Imagine IM Student Print - Grade 7 - Available Fall 2024		08/31/2025	5	10.00	50.00
	Imagine IM Student Print - Grade 8 - Available Fall 2024		08/31/2025	5	10.00	50.00
	Shipping and Handling (ILC)	Shipping and Handling fee covers all physical materials listed above for the duration of the term.	08/31/2025	1	15.00	15.00

Subtotal 165.00
Tax Total 0.00
Total 165.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Suki Shergill
Account Executive -
suki.shergill@imaginelearning.com
imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/2/2024
Quote No. Q-32123
Acct. No. 12218192
Total 1,650.00
Pricing Expires 07/29/2024

Consolidated School Dist of New Britain
 272 Main Street PO Box 1960
 New Britain CT 06050-1960
 United States

2024-2025 NEW/EXPNSN - CSDNB - HALS - IM 6-8 Accelerated (PRINT)

Thank you for the opportunity to work in partnership with the district!
 Respectfully,
 Ms. Suki Shergill, M. Ed., TEFL

Payment Term	Contract Start	Contract End
Net 30	9/1/2024	8/31/2025

Site	Description	Comments	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Print (Accelerated) - Grade 6 - Color		08/31/2025	50	10.00	500.00
	IM Mathematics Student Print (Accelerated) - Grade 7 - Color		08/31/2025	50	10.00	500.00
	Imagine IM Student Print - Grade 8 - Available Fall 2024		08/31/2025	50	10.00	500.00
	Shipping and Handling (ILC)	Shipping and Handling fee covers all physical materials listed above for the duration of the term.	08/31/2025	1	150.00	150.00

Subtotal 1,650.00
Tax Total 0.00
Total 1,650.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Suki Shergill
Account Executive -
suki.shergill@imaginelearning.com
imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/2/2024
Quote No. Q-32095
Acct. No. 12218192
Total 2,750.00
Pricing Expires 07/29/2024

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2024-2025 RENEWAL CSDNB - DiLoreto Magnet - IM 6-8 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL

Payment Term	Contract Start	Contract End
Net 30	9/1/2024	8/31/2025

Site	Description	Comments	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	Imagine IM Student Print - Grade 6 - Available Fall 2024		08/31/2025	125	10.00	1,250.00
	Imagine IM Student Print - Grade 7 - Available Fall 2024		08/31/2025	125	10.00	1,250.00
	Shipping and Handling (ILC)	Shipping and Handling fee covers all physical materials listed above for the duration of the term.	08/31/2025	1	250.00	250.00

Subtotal 2,750.00
Tax Total 0.00
Total 2,750.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

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Consolidated School Dist of New Britain

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Suki Shergill
Account Executive -
suki.shergill@imaginelearning.com
imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Sondra Sanford () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Sondra Sanford

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

The attached quote is from a state approved vendor - Contract # 22PSX0115
The VersaUV LEF2-300 Benchtop UV Printer will provide additional learning experiences using a variety of textures for students. Data from the Advisory Board SWOT analysis indicated that students should work with a wide variety of composite materials in the designing and creating phases. Multiple students across disciplinary courses will be able to work on projects in engineering and graphics.

Financial Information

The total is \$47,000 and the funding source is LP1 - NBHS MET 2628-969-10001-57346.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

[Quotation - S01527 - Sondra Sanford.pdf](#), [Screenshot 2024-02-22 at 7.37.00 AM - Sondra Sanford.png](#), [Screenshot 2024-02-22 at 7.38.11 AM - Sondra Sanford.png](#), [Screenshot 2024-02-22 at 7.38.37 AM - Sondra Sanford.png](#), [Screenshot 2024-02-22 at 7.38.51 AM - Sondra Sanford.png](#)

[Screenshot 2024-02-22 at 7.38.51 AM - Sondra Sanford.png](#)

New Britain High School, Eric Nelson
 110 Mill St
 New Britain CT 06051
 United States

Quotation # S01527

Quotation Date:
 02/13/2024

Expiration:
 03/14/2024

Salesperson:
 Tom Donahue

Description	Quantity	Unit Price	Taxes	Amount
<i>LEF2-300D MSRP \$36,995. Promotional Discount \$3,000. Promotional Discount Expires March 31, 2024</i>				
[510-0353D] Roland VersaUV LEF2-300D Benchtop UV Printer	1.00 Units	33,995.00		\$ 33,995.00
[510-0368] Roland LEF2-300 Rotary Rack	1.00 Units	3,299.99		\$ 3,299.99
[510-0392] Roland V Bond UV Ink 220cc Black	1.00 Units	59.99		\$ 59.99
[510-0393] Roland V Bond UV Ink 220cc Cyan	1.00 Units	59.99		\$ 59.99
[510-0395] Roland V Bond UV Ink 220cc Gloss	2.00 Units	59.99		\$ 119.98
[510-0394] Roland V Bond UV Ink 220cc Magenta	1.00 Units	59.99		\$ 59.99
[510-0397] Roland V Bond UV Ink 220cc White	1.00 Units	59.99		\$ 59.99
[510-0398] Roland V Bond UV Ink 220cc Yellow	1.00 Units	59.99		\$ 59.99
[510-0326] ULT Air Filtration Unit for LEF2-300	1.00 Units	5,999.95		\$ 5,999.95
[510-0207] Roland Swab Kit, 5" Swabs, 50 pack	1.00 Units	22.43		\$ 22.43
[510-9999] TEC Roland Install and Training	1.00 Units	1,500.00		\$ 1,500.00
Fed Ex	1.00 Units	1,640.00		\$ 1,640.00

Total	\$ 46,877.30
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Pricing is valid for 30 days after the Quotation date unless otherwise noted. Subject to Promotional Pricing Restrictions. The actual shipping amount will be reflected on the invoice on the day the order is shipped. Shipping quotes are not guaranteed for any length of time.

Accepted Methods of Payment: Major credit/debit cards (MC, VI, AMEX, Discover), PayPal, bank or cashier checks, business checks, ACH



Technology Education Concepts, Inc.
32 Commercial Street
Concord NH 03301

Experienced Provider of 3D
Manufacturing Solutions &
Teaching Labs

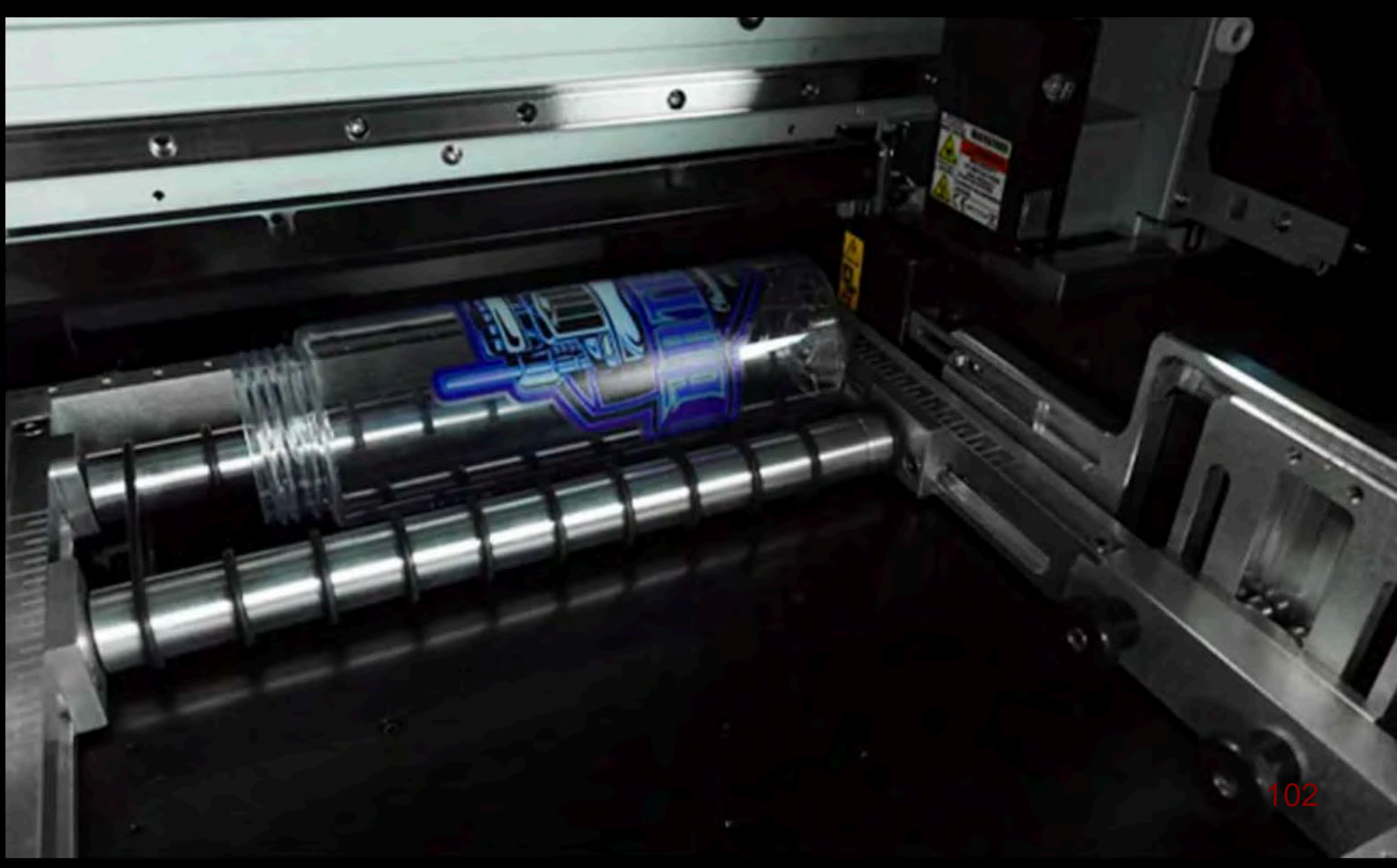
transfers, Net 30 with approved credit only, and School/Library Purchase Orders (without credit approval). Purchase orders may be sent to sales@TECedu.com or faxed to 1-603-225-7766.



VersaUV
LEF2-300D



VersaUV
LEF2-300





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jeff Prokop () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Jeff Prokop Staff Presenter: Jeff Prokop

Type of Memorandum

Purchase Order & Bid Waiver

Background and Purpose/Rationale

This purchase order is for subscription services for Email Security Awareness training and PhishER services through KnowBe4.

This particular subscription has a proven track record of improving employee awareness which is critical to improving an organization's security posture.

Services are secured through the company itself and not by a third party vendor.

Financial Information

The total is \$39,556.00 and the funding source is MIS Local Software Budget 101092110000-53510.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

[Consolidated School District of New Britain - S to G PRP- 2200 - 12 - Jeffrey Prokop.pdf](#)



KnowBe4
 33 N Garden Avenue, Suite 1200
 Clearwater, FL
 33755 US

Created Date 2/14/2024 10:39 AM
Expiration Date 6/28/2024
Quote Number Q-992807
Payment Terms Net 30

Prepared By Miesh Blankenship
Email mieshb@knowbe4.com

Contact Name Margaret Kochanowicz
Contact Phone (860) 832-4691
Contact Email kochanow@csgdnb.org

Bill to Name Consolidated School District of New Britain - CT
 272 Main St
 New Britain, CT 06051-2203
 USA

Ship to Name Consolidated School District of New Britain - CT
 272 Main St
 New Britain, CT 06051-2203
 USA

Description **Notes**

Total Term(Months) 12

Non Profit Discounting has been applied to this quote.

PRODUCT	DESCRIPTION	UPGRADE	QTY	LIST PRICE	DISC. (%)	SALES PRICE	MONTHLY NET PRICE	TOTAL PRICE
KMSATS	KnowBe4 Security Awareness Training Subscription Silver		2,200	USD 10.80	10	USD 9.72	USD 0.81	USD 21,384.00
KMSATG	KnowBe4 Security Awareness Training Subscription Gold	X	2,200	USD 1.94	100	USD 0.00	USD 0.00	USD 0.00
PHISHER PLUS	KnowBe4 PhishER Plus Subscription		2,200	USD 9.18	10	USD 8.26	USD 0.69	USD 18,172.00

Grand Total USD 39,556.00

Signature
Name
Title
Date

Terms & Conditions

Your signature on this quote tells us that you have the authority to make this purchase on behalf of your company and that you agree to pay within the stated terms. For first year subscriptions, mid-subscription add-ons, and/or upgrades, the subscription period will begin when we process your order, which is when we receive your signed quote. For renewal subscriptions, the subscription period will begin on the day after your current subscription expires. Unless included on the invoice, customer is responsible for any applicable sales and use tax.

KnowBe4's standard Terms of Service (www.KnowBe4.com/Legal) and Product Privacy Policy (www.KnowBe4.com/Product-Privacy-Notice) apply, unless mutually agreed otherwise in writing.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Donna Clark () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Mark Spalding Staff Presenter: Mark Spalding

Type of Memorandum

Contract and Purchase Order Approval

Background and Purpose/Rationale

Bid waiver requested secondary to services requiring specific expertise.

The Consolidated School District of New Britain (CSDNB) has requested a review of data and information gathering on the outcomes for students receiving special education services in the district. In addition, CSDNB has requested WestEd explore the degree the experiences of students with an IEP in their system align or misalign to the espoused vision of core instruction, tiered interventions and services, and other structures for student support defined within the system. The outcome of this review will be both development of recommendations and next steps to support the efficient and effective design of supports and services for students receiving special education services, furthering these students' access to inclusive and equitable tier 1 instruction, and a series of general recommendations regarding global improvements to core instruction and tiered interventions based on the experiences these students had within their systems.

Financial Information

The total is \$95,000 and the funding source is ESSER III 206397412002-53200.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

[WestEd Proposal 2024 - Donna Clark.pdf](#)

FUNDING AGREEMENT

Agreement Number: C-00020810

This Agreement is entered into between WestEd and the Funder named in Section A below.

SECTION A: CONTACTS

Consolidated School District of New Britain (“Funder”)

Consolidated School District of New Britain Technical Contact:

Dr. Anthony Gasper
Superintendent
272 Main Street
New Britain, CT 06050
P: (860) 827-2213
gasper@csdnb.org

WestEd

WestEd Technical Contact:

Dona Meinders
Senior Project Director
P: (916) 715-2468
dmeinde@wested.org

WestEd Contracts Contact:

Contracts Management
Department
730 Harrison Street
San Francisco, CA 94107
P: 415.615.3136
contracts@wested.org

WestEd Billing Contact:

Accounts Receivable
Department
3020 Old Ranch Parkway,
Suite 220
Seal Beach, CA 90740
P: 562.799.5188
billing@wested.org

SECTION B: WORK OR SERVICES

1. Agreement Term

Start Date: 04/01/2024

End Date: 11/30/2024

2. Work or Services to be Completed by WestEd (brief description)

See Exhibit 1, Scope of Work.

3. Maximum Fees and Expenses

\$95,000.00

4. Attachments

The parties agree to comply with the terms and conditions of the following attachments which are by this reference made a part of this Agreement. See attached:

- WestEd Terms and Conditions
- Exhibit 1, Scope of Work

SECTION C: PAYMENT

Payment Schedule:

This is a Fixed Price agreement.
50% shall be due upon execution of agreement.
50% shall be due upon completion of services.

Checks Made Payable to:

WestEd
Attn: WestEd Operating Account
P. O. Box 889001
Los Angeles, CA 90088-9001

Electronic Fund Transfers (EFT):

Wells Fargo Bank
ABA Number 121000248
Account Number: 4029113164

All payments must include a reference to Agreement Number C-00020810

SECTION D: AUTHORIZED SIGNATORIES

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

WestEd

Agreed and accepted:

Authorized Signature

Name: Rajwant Virk

Title: Contracts Department Manager

Date:

Consolidated School District of New Britain (“Funder”)

Agreed and accepted:

Authorized Signature

Name:

Title:

Date:

WestEd and Funder hereby enter into this Agreement (“Agreement”) for the performance of the services set forth above in Section B (2).

The remainder of this page is intentionally left blank.

WestEd Funding Agreement: Terms and Conditions

GENERAL PROVISIONS

1.0 Independent Status and Responsibilities

In performing its services, WestEd shall be an independent contractor with authority and responsibility to control and direct the performance of the services required under this Agreement, subject to Funder's general right to inspect work in progress to determine whether the services are being performed in accordance with this Agreement. All persons hired and/or contracted by WestEd shall be WestEd's employees and/or subcontractors.

DATA PROPRIETARY RIGHTS AND PRIVACY, LEGAL PROTECTION, AND TERMINATION

2.0 Intellectual Property Ownership and Limited License to Use

2.1 WestEd is and will remain the sole and exclusive owner of any newly created data, documents, information, and other materials ("Work Product") developed by WestEd under this Agreement. WestEd is and will remain the sole and exclusive owner of any of WestEd's pre-existing Work Product that may be incorporated into Work Product or shared with Funder under this Agreement. These ownership rights includes, without limitation, any and all intellectual property rights in such newly created and pre-existing Work Product.

2.2 WestEd hereby grants to Funder a nonexclusive, non-transferable, without right to sublicense, global, royalty-free, limited license to use Work Product provided by WestEd to Funder under this Agreement solely for noncommercial purposes. For the avoidance of doubt, a "commercial purpose" would include any activity by the Funder directly or indirectly through an agent to market, offer to sell, sell, or otherwise monetize WestEd's Work Product. This limited license does not include the right to use the WestEd name, trademarks, service marks, or logos in any way without the express written consent of WestEd.

2.3 Unless sooner terminated or extended, this limited license expires on the **third** anniversary of the effective date of this Agreement.

2.4 All pre-existing WestEd data and materials provided to Funder by WestEd to assist in the performance of this Agreement shall remain WestEd's property. WestEd hereby authorizes Funder to have access to and make use of the data and/or materials as is appropriate for the performance by Funder of its obligations under the Agreement. Funder receives no authorization, permission, or license to use WestEd data and materials other than for Funder's compliance with this Agreement. Any such authorization, permission or license automatically terminates with the expiration or termination of this Agreement.

2.5 Upon expiration or termination of this Agreement for any reason before completion, Funder shall promptly request instructions from WestEd regarding whether Funder should: (a) Erase or destroy any WestEd Work Product maintained by it; or (b) Return the Work Product to WestEd. Funder shall promptly comply with WestEd's instructions. This provision shall survive termination of this Agreement.

3.0 Confidential Information

3.1 If the parties have previously or concurrently entered into a Confidential Nondisclosure Agreement ("NDA"), that NDA is incorporated herein by reference. If the parties have not entered into an NDA, the following provisions apply.

3.2 The party disclosing Confidential Information is the "Disclosing Party"; the party receiving the disclosed Confidential Information is the "Receiving Party".

3.3 "Confidential Information" shall mean and include, where appropriate and without limitation, all technical, financial, and business information of any kind whatsoever, such as, for example and not limited to, data, specifications, proposals research projections, processes, techniques, technology, ideas, know-how, improvements, inventions (whether or not patentable or copyrightable), trade secrets, formulae, information concerning research or development by or for the Disclosing Party, information which is

or has been generated or received in confidence by or for the Disclosing Party by or from any person, and any other information as well as any and all tangible and intangible embodiments thereof of any kind whatsoever; in each case disclosed by the Disclosing Party to the Receiving Party, or obtained by the Receiving Party through observation or examination of the foregoing, regardless of whether such information or embodiment has been marked as confidential. Confidential Information shall include disclosures in any form, whether in writing, in an electronic format (including without limitation emails, tapes, diskettes, compact disks, or other similar media), and orally (in the case of oral disclosures, only if such disclosure is identified as confidential prior to disclosure).

3.4 The confidentiality obligations of this Agreement shall not apply to any information which (a) is already in the public domain through no breach of this Agreement; (b) was, as between the parties, lawfully in the Receiving Party's possession prior to receipt from the Disclosing Party; (c) is received by the Receiving Party independently from a third party free to disclose such information to the Receiving Party lawfully; or (d) is independently developed by the Receiving Party without reliance on Confidential Information or reliance on individuals who have had access to Confidential Information. It will be the Receiving Party's burden to prove the existence of one of these exceptions by a preponderance of the evidence.

3.5 Shall not be copied, distributed, or disseminated in any way or form to any third parties by the Receiving Party without the prior written consent of the Disclosing Party, except as required by a valid legal process or a court or other lawful order; provided, however, that the Receiving Party shall first have given reasonable notice to the Disclosing Party and shall have provided reasonable assistance at the Disclosing Party's expense to contest or limit the scope of disclosure of Confidential Information pursuant to such legal process; and if disclosure is compelled, that such disclosure be pursuant to a suitable protective order.

3.6 Shall be maintained in confidence and may only be disclosed to those employees and agents of the Receiving Party or of its affiliates who have a need to know.

3.7 Shall not be used by the Receiving Party for any purpose, except as otherwise expressly stated in this Agreement, without the prior written consent of the Disclosing Party.

3.8 Shall remain the property of the Disclosing Party and be either destroyed or returned to the Disclosing Party (along with all paper, electronic, or other copies thereof) within 30 days of the completion of the Agreement, or within 30 days of receipt by the Receiving Party of a written request from the Disclosing Party setting forth the Confidential Information to be destroyed or returned. For any Confidential Information to be destroyed, the Receiving Party shall certify in writing to the Disclosing Party the destruction of any and all documents, papers, and materials containing such Confidential Information, and notes thereon in the Receiving Party's possession, including paper, electronic, or other copies thereof.

3.9 The Receiving Party shall protect the confidentiality of Confidential Information through the exercise of the same degree of care, but no less than a reasonable degree of care, to prevent the unauthorized dissemination, duplication, use, or disclosure of the Confidential Information as the Receiving Party uses to protect its own confidential information of a like nature. If the Receiving Party discloses Confidential Information to any of its employees or agents, the Receiving Party shall inform such employees or agents of the restrictions under this Agreement on duplication, use, and disclosure to third parties and dissemination within its organization, and shall take other actions necessary to maintain the confidence of such Confidential Information (including executing agreements with employees that are materially similar to those set forth herein).

3.10 All provisions governing Confidential Information set forth above shall survive termination of this Agreement and shall remain in effect for three (3) years following the termination of this Agreement, or from the last act performed by either party in furtherance of their obligations under this Agreement, whichever occurs later.

4.0 Protection of Confidential Pupil Records and Information

4.1 This Agreement potentially involves Funder's possession of confidential pupil records or information under the Family Education Rights and Privacy Act of 1974 (FERPA) (20 U.S.C.A. §1232g), California Education Code section 49060 et seq., and any other applicable statute or regulation of any other State with jurisdiction over this Agreement, whether provided by WestEd or by a local educational agency.

4.2 Funder bears full responsibility for compliance with all applicable federal, state, and local laws concerning the confidentiality of pupil records or information, including but not limited to the following: (1) ensuring that the storage, maintenance, and transmission of all confidential pupil records or information, whether in electronic or paper form, uses the most secure form of data protection, encryption, and security to prevent breach unauthorized disclosure, or theft of data; (2) ensuring that confidential pupil records or information is only accessed by personnel necessary to carry out Funder's obligations under this Agreement; (3) entering into any necessary agreements with educational agencies for the possession, maintenance, and use of confidential pupil records and information; (4) ensuring that Funder's use of confidential pupil records or information complies with all statutory and/or contractual provisions regarding the permissible uses of such records or information; (5) providing any required notice to parents and/or guardians regarding Funder's possession, storage, or use of confidential pupil records or information, including any unauthorized disclosure thereof; (6) complying with procedures for the return, disposal, or destruction of confidential pupil records or information upon the completion of Funder's duties and obligations under this Agreement; (7) procedures to ensure that confidential pupil records or information shall be aggregated or anonymized in such a manner so as to prevent the disclosure of Personally Identifiable Information as defined in 34 CFR § 99.3; and (8) any other measures that may be reasonably necessary to comply with all applicable laws governing pupil records or information. Funder shall not disclose any confidential pupil records or information to any third party, subcontractor, or vendor, without the written consent of WestEd. In the event that Funder discloses any confidential pupil records or information to any third party, subcontractor, or vendor as part of the performance of its obligations under this Agreement, it shall include Funder's obligations under this Agreement in any agreement with the third party, subcontractor, or vendor.

4.3 Nothing in this Agreement shall be construed to give WestEd any proprietary right, whether it be in copyright, trademark, patent, or otherwise, to any pupil records or information provided in connection with its performance of its obligations under this Agreement.

4.4 The indemnification provision in this Agreement shall apply to any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities made by any party in connection with the alleged disclosure of confidential pupil records or information.

4.5 This paragraph shall be interpreted in conjunction with any other requirements applying to Funder as contained in any prime contract, subcontract, or Request for Proposal terms. Any such requirements that are more restrictive as to Funder shall supersede those set forth in this Agreement.

4.6 All provisions governing Confidential Pupil Records and Information set forth above shall survive termination of this Agreement and shall remain in effect for seven (7) years following the termination of this Agreement, or from the last act performed by either party in furtherance of their obligations under this Agreement, whichever occurs later.

5.0 Indemnification

Funder shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless WestEd, its constituent entities, officers, directors, employees, attorneys, agents, representatives, volunteers, successors, and assigns (collectively hereinafter "WestEd") from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against WestEd, that may be asserted or claimed by any person, firm or entity arising

out of, or in connection with, WestEd's performance under this Agreement, or any acts, errors, negligence, omissions, or intentional acts by Funder, its Governing Board, administrators, employees, agents, representatives, volunteers, successors, and assigns. This indemnity and hold harmless provision shall exclude actions brought by third persons against WestEd arising out of any acts, errors, negligence, omissions, or intentional acts by the WestEd or solely out of any acts or omissions of WestEd that are not otherwise related to or connected with Funder. WestEd shall promptly give notice to Funder of the threatened or instituted claim along with a demand for defense and/or indemnity under this Section. This indemnification clause shall survive termination of this Agreement.

6.0 Insurance

6.1 Without in any way limiting the Funder's liability pursuant to Section 5 Indemnification of this Agreement, Funder shall procure and maintain during the full term of this Agreement the following insurance amounts and coverage for services and work provided for in this Agreement:

- a) Commercial General Liability, with limits not less than \$1,000,000 each occurrence, \$2,000,000 aggregate combined Single Limit for Bodily Injury and Property Damage, including coverage (or no exclusion) for sexual abuse and molestation;
- b) Business Automobile Liability Insurance with limits not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage, including coverage for Owned, Non-owned, and Hired Vehicles, as applicable;
- c) Worker's Compensation Insurance, for statutory limits and Employer's Liability limits not less than \$1,000,000 each accident;
- d) Umbrella or Excess Liability for limits not less than \$1,000,000 per occurrence, \$1,000,000 aggregate above general liability, auto liability and employer's liability;
- e) Professional Liability (if applicable) for limits not less than \$1,000,000 per occurrence, \$3,000,000 aggregate
- f) Employment Practices Liability for limits not less than \$2,000,000 per occurrence, \$2,000,000 aggregate;
- g) Cyber Liability for limits not less than \$2,000,000 per occurrence, \$2,000,000 aggregate; and
- h) Funder shall name WestEd as additional insured. Funder shall provide WestEd with appropriate certificate(s) of insurance and of endorsement, including an updated certificate in the event the certificate originally provided expires during the performance period of the Agreement. Funder also understands and agrees that WestEd may withhold payment for services for any violations of the insurance provisions of this Agreement.

7.0 Force Majeure

WestEd will not be liable for any failure to perform as required by this Agreement, if the failure to perform is caused by circumstances reasonably beyond WestEd's control, such as labor disturbances or labor disputes of any kind; accidents; failure of governmental approval required for full performance; civil disorders, insurrections, or commotions; acts of aggression; acts of God; natural disasters (such as earthquakes, floods, tsunamis, etc.); energy or other conservation measures; explosions; failure of utilities; mechanical breakdowns; material shortages or supply chain disruptions; cyberattacks or other compromise of digital systems; disease, pandemic, or other public health crises; theft, vandalism, acts of terrorism, civil disturbance, Acts of war, geopolitical disturbances; or other such occurrences.

8.0 Termination

Either party may terminate this Agreement before performance is completed by giving written notice to the other party at least thirty calendar (30) days before the termination date. In the event of termination, WestEd shall cease all work on the Agreement upon receiving written notice of termination. Payment shall be made under the Agreement for all work performed as of the

effective date of termination and all non-cancelable obligations. WestEd agrees to submit all final invoices with respect to this Section within ninety (90) days of termination of this Agreement. See Section 18 for specifics regarding notice.

CONDUCT AND CAPACITY OF PARTIES

9.0 Conflict of Interest

Funder and WestEd agree that, to the best of each party's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest, as defined as, activities or relationships with other persons, organizations or any other third party which would cause either party to be unable or potentially unable to render impartial assistance or advice to the other party or the other party's objectivity in performing the work might be otherwise impaired, or resulting in an unfair competitive advantage, or that Funder or WestEd has disclosed all such relevant information to the other party. Funder and WestEd agree that if an actual or potential organizational conflict of interest is discovered after this Agreement is executed, each party will make a full disclosure in writing to the other party. This disclosure shall include a description of actions which the party has taken or proposes to take, after consultation with the other party, to avoid, mitigate, or neutralize the actual or potential conflict. WestEd or Funder may terminate for convenience this Agreement, in whole or in part, if it deems such termination necessary to avoid an organizational conflict of interest. If Funder or WestEd was aware of a potential organizational conflict of interest prior to the execution of this Agreement or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the other party, the Agreement may be terminated for default, or the parties may pursue such other remedies as may be permitted by law or this Agreement.

10.0 Disputes

The parties will attempt to settle any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation, or validity thereof, including the determination of the scope (hereinafter a "Dispute"), through good faith negotiations. Such negotiations shall take place face to face, between representatives authorized to settle the Dispute, within 30 days from the date one party provides the other party with written notice of a Dispute, and the legal and factual basis for such Dispute (hereinafter the "Negotiations"). Only in the event that a Dispute cannot be resolved through such good faith Negotiations, either party may submit the Dispute to arbitration in San Francisco, California. The arbitration shall be administered by JAMS, a private, third party alternative dispute resolution provider, pursuant to its Comprehensive Arbitration Rules and Procedures. No party shall file an arbitration demand or complaint until the parties have engaged in good faith Negotiations and such Negotiations have ended in an impasse. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

11.0 Non-Discrimination in Employment

No person shall on the ground of race, religion, citizenship, color, disabilities, national origin, sex, age, political affiliation, service in the uniformed services, genetic information or genetic characteristics, ancestry, marital status, sexual orientation, gender identity, gender expression, pregnancy, physical or mental disability, medical condition, or beliefs be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded or otherwise financially assisted, in whole or in part with funds made available hereunder.

OTHER CONTRACTUAL PROVISIONS

12.0 No Alteration of Agreement

No alteration, addendum, modification, or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both parties, and no oral understanding or agreement not incorporated herein shall be binding on either of the parties. No inline delineation or alteration shall be accepted or bind WestEd.

13.0 Authority to Sign

Both parties executing this Agreement acknowledge and warrant that they possess the authority to enter into this Agreement on behalf of their respective companies.

14.0 Jurisdiction, Venue, and Governing Law

The parties agree that any legal proceedings arising out the performance of this Agreement shall be filed in the County of San Francisco, State of California. This Agreement shall be governed by the substantive laws of California. Funder shall also comply with all applicable Federal and state laws, regulations, standards, orders, and requirements.

15.0 Entire Agreement

This Agreement, together with Exhibits hereto, and any agreements or documents expressly incorporated by reference, is the entire agreement of the parties and supersedes any prior agreements between them, whether written or oral, with respect to the subject matter hereof.

16.0 Severability

If any provision of this Agreement is found by a court to be void, invalid or unenforceable, this Agreement will either be reformed to comply with applicable law or the provision in question will be stricken so as not to affect the validity or enforceability of the remainder of this Agreement.

17.0 Counterparts

This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by email delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

18.0 Notices

Any notice or other communication given by one party to the other under this Agreement shall be in writing and will be considered to have been given if delivered by hand or sent by certified United States mail, return receipt requested, or by commercial courier service to the other party at the address stated above or to such other address as may be specified by either party in a notice to the other. Notice is effective upon receipt. Service of legal process by one party on the other relating to a Dispute or an IP Dispute may be accomplished under the provisions of this Section and shall have the same force and effect as if personally served on that party. A copy of any notice or other communication shall also be sent to the Parties' respective email addresses, but such email copy shall not affect the calculation of the effective date of notice.

19.0 Audit

During the term of this Agreement and for a reasonable period of time thereafter, WestEd or its agent shall have the right, with reasonable notice and at mutually agreeable times during regular business hours, on Funder's premises, to examine and make copies of all books and records of Funder insofar as they relate to this Agreement.



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**Consolidated School District of New Britain
Scope of Work
Review of Special Education Supports and Services**

WestEd Approach to Special Education Reviews

The Consolidated School District of New Britain (CSDNB) has requested a review of data and information gathering on the outcomes for students receiving special education services in the district. In addition, CSDNB has requested WestEd explore the degree the experiences of students with an IEP in their system align or misalign to the espoused vision of core instruction, tiered interventions and services, and other structures for student support defined within the system. The outcome of this review will be both development of recommendations and next steps to support the efficient and effective design of supports and services for students receiving special education services, furthering these students' access to inclusive and equitable tier 1 instruction, and a series of general recommendations regarding global improvements to core instruction and tiered interventions based on the experiences these students had within their systems.

Taking a Phased Approach

At WestEd, the Special Education Systemic Review (SESR) team develops a customized review for each client and does not have a one size fits all to the review process but rather employs a methodology that can be tailored to the needs of district or program. After a contract for a special education review has been established, the multi-method review process can be summarized across three phases. Figure 1 below describes the phases WestEd would take when working with CSDNB to better understand the strengths and needs of its system related to supporting students with an IEP.

Phase 1 – First Month

The first phase of work for WestEd's special education review is to co-construct a scope of work with key constituents from CSDNB defining the clear areas of focus the district is aiming to better understand as a result of the special education review. Within this phase, WestEd encourages district leadership to recruit key leaders from both general education and special education areas of the system whose sphere of influence includes shaping the direction of core instruction, tiered supports, and services, and supports specific to special populations. During this phase it is also important for both WestEd and district representatives to calibrate on the evaluation methods, project duration, and approaches to ongoing collaboration these partners will engage in through the duration of the project.



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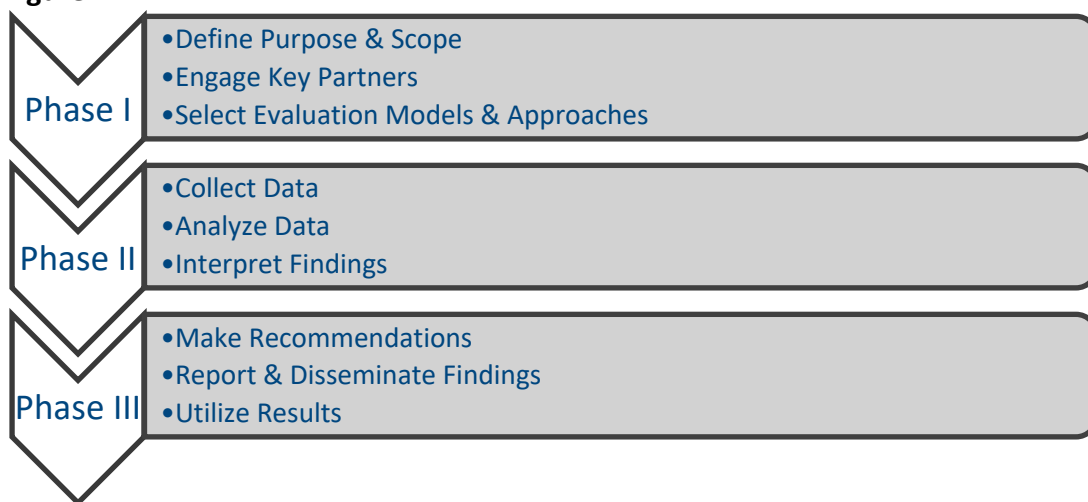
Phase 2 – Months 2 through 4

The second phase of the project centers on the data collection tasks (defined in the section below) accomplished within the project. Coordination of data gathering activities is key in phase two of a WestEd special education review because these activities often require sponsorship and scheduling support between district staff and WestEd to maximize the quality of data coming from the system. Having clearly defined personnel acting as points of contact with WestEd staff on an ongoing basis is what has been most fruitful in establishing a supportive process. Additionally, as data is collected, WestEd staff will spend time analyzing the data to interpret findings in preparation for phase three.

Phase 3 – Months 5 and 6

The final stage of the special education review involves presenting the findings to the district, which includes insights from the project's second phase. The review model and strategies will be chosen by WestEd and the client, focusing on the district's priorities. In presenting these findings, WestEd will use a comprehensive approach to assess the education system's strengths and weaknesses, specifically those affecting students with an Individualized Education Program (IEP). Recommendations will be made using a strengths-based perspective, suggesting how the district can enhance its education system by leveraging existing strengths with identifying a theory of action.

Figure 1





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Core Tasks Driving the Work

We would see this work falling into the following categories or tasks:

Task 1 – Quantitative data analysis of district and state data and financial materials related services and supports designed to improve the outcomes for students with disabilities will be assessed for appropriateness, efficiency, the effectiveness of the program and services, and the degree these experiences align to the district’s vision related to core instruction and tiered systems of support.

Task 2 – Qualitative data collection and analysis of District staff and family members to assess appropriate and effectiveness of the District’s staff and organizational structure.

Task 3 – Develop a report of discoveries and recommendations that identify the strengths and needs of CSDNB systems related to supporting students with disabilities inclusive ways that also satisfy IDEA-based protections.

As an important note, WestEd is using these tasks as a starting place and would create structures for consultation with the CSDNB leadership, to co-create a customized task list and scope of work for specific areas of service or programs will be developed.

WestEd will be addressing and delineating the work by each of the three possible tasks and assign staff with specific expertise to each task. We have assembled a team with extensive experience in special education and evaluation. The project director will take overall responsibility for all tasks, and each team member will conduct data collection activities, review results, and provide support in the development of the final recommendations. WestEd will collect and analyze information that will assist the CSDNB leadership by identifying recommendations focused on producing positive outcomes for students with disabilities.

We have identified a draft of the key questions for each task area of the study and will work with CSDNB leadership review and revise these questions and tasks as necessary to address the expected outcomes of the study. We will employ multiple methods to provide a comprehensive and well-documented review of the special education services across the CSDNB leadership. We will engage with the CSDNB leadership at all points along the way to ensure that we are reflecting the revolving needs of CSDNB leadership.



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We will begin with an off-site document review of whatever relevant data and information is available. Staff will use qualitative methods to investigate more complex and sensitive inquiries that are not as easy to quantify or where quantification of the data would be inappropriate. We will employ descriptive methods when it is necessary to define data and to add to the construction of the model. Our staff will gain a variety of perspectives from multiple data sources including district-provided and publicly available data and document reviews; online surveys; interviews with administrators, educators, and staff; focus groups with educators and parents; classroom observations; and IEP reviews.

WestEd staff will then comprehensively review the data and share preliminary results with the CSDNB leadership team to ensure that we have explored and addressed all components. Staff will then produce a final report that includes findings, recommendations for each task area, and next steps for changes to the program if necessary.

For each task outlined below, we have provided a table highlighting **sample study questions**. The WestEd team will meet with the CSDNB leadership to tailor study questions to the district's exact needs under each task. WestEd's staff will partner with CSDNB leadership to inform and engage them in a meaningful and active way throughout the review process. Regular, ongoing meetings of the WestEd review team will provide a formal feedback loop whereby data can be collected, shared, examined, and refined. In between meetings, the audit team will use electronic media and face-to-face meetings to continue to inform each other and solicit valuable feedback.

As WestEd engages in the tasks below, the team will schedule ongoing time to meet with CSDNB district leaders to coordinate project activities, share preliminary finds, and re-calibrate on project revisions when or if new needs arise from the data. Additionally, as part of this process in the final stages of the project. The WestEd team will support CSDNB to identify potential next steps related to the next steps for the district as a result of findings — supporting district leaders in such things as the creation of a logic model or theory of action related to how the district deploys evidence-based and effective strategies to reimagine more integrated general education- and special education-based systems.

Tables 1, 2, and 3 below describe in greater detail what CSDNB can expect from each task including specific questions and the data gathering activities WestEd staff will utilize when conducting the review.



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Table 1. Task 1 Study Questions

Task 1 Policy, Procedures, and Practices and Systems Integration	Data Collection Activities					
Are the program and services of the district appropriately designed to maximize the outcomes for the students receiving special education services?	Document Review	Data Analysis	Surveys	Interviews	Focus Groups	Classroom Observations
1. Does the overall organizational structure and its functionality meet the needs of all students?	X	X	X	X	X	X
2. In what areas does the functionality of the organizational structure indicate that there are inconsistencies within the district that may contribute to ineffectiveness and inefficiency?	X	X	X	X	X	X
3. Does the district provide a comprehensive and user-friendly procedural guide that outlines step-by-step processes for identifying, evaluating, and serving students with disabilities in least restrictive contexts.	X	X	X	X	X	
4. Are IEPs, including the documentation and meeting practices, designed to provide educational benefit for the students?	X	X		X	X	
5. In what areas are there inconsistencies within the district's staffing levels that may contribute to ineffectiveness and inefficiency?	X	X	X	X	X	X
6. Is the current structure of special education services optimal for ensuring improved outcomes for students receiving special education support and services?	X	X	X	X	X	X
7. Does the district employ multi-tiered logic for interventions and include students with disabilities?	X	X	X	X	X	



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Table 2. Task 2 Study Questions

Task 2 Educational Environment and Instructional Settings	Data Collection Activities					
Are the District’s staffing and organizational structures designed for effectiveness and efficiency in improving results for students receiving special education services?	Document Review	Data Analysis	Surveys	Interviews	Focus Groups	Classroom Observations
8. Are supports available in general education to support students who are struggling?	X	X	X	X	X	
9. Do special education and general education departments have strategies for integrating supports and services creating seamless structures for the design and delivery of instruction?	X	X	X	X	X	X
10. Do all students receive instruction in grade-level curriculum aligned with the Connecticut’s Learning Standards.	X	X	X	X	X	X
11. Educational environments and lessons are proactively designed to meet the full range of learner variability and consistently include opportunities for multiple means of engagement, representation, and action/expression.	X	X	X	X	X	X

Task 3: Summarize Findings and Make Recommendations

Table 3. Task 3 Study Questions

Task 3 – Human and Fiscal Responsibility	Data Collection Activities					
Are the District’s staffing and organizational structures designed for effectiveness and efficiency in improving results for students receiving special education services?	Document Review	Data Analysis	Surveys	Interviews	Focus Groups	Classroom Observations
12. Are the policies and practices for hiring, staffing ratios, position control and resource, human and						



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fiscal alignment designed and implemented for effectiveness and efficiency?	X	X	X	X	X	
13. Are the levels and types of administrative staff and special education services staff appropriate to meet District and student goals and objectives?	X	X	X	X	X	X
14. Do the HR Department & Special Education department partner to recruit and retain high-quality staff?	X	X	X	X	X	X
15. Are there clearly defined roles and responsibilities for all staff regarding instruction of students receiving special education services?	X	X	X	X	X	X
16. What recommendations could be made for changes or improvements to the district’s organizational structure, processes, procedures, staffing, special education maintenance of effort to increase/maximize efficiency and effectiveness of educational programs and student outcomes and contribute to the overall fiscal stability of the district?	X	X	X	X	X	X

Final Report and Presentation Format

The final report will include the following sections, to be determined in collaboration with CSDNB leadership:

- Executive Summary
- Project Overview
- District Data Overview
- Methodology of Onsite Data Collection
- Onsite Data Collection Findings
- Summary of Findings and Prioritized Recommendations

The report will contain graphs and charts including outcomes of surveys; interviews; focus groups and observations; demographic data; staffing; policy analyses; and a summary of District resources used in comparison to Districts with similar characteristics. Recommendations will be presented in a prioritized table, as well as narrative.



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From this analysis, WestEd will provide the CSDNB leadership with specific recommendations that support maximizing organizational effectiveness and efficiency that aligns both human and fiscal resources to meet the needs of students with disabilities.

In addition to a final report, CSDNB leadership will also receive a presentation summarizing the finding described in the report at a high and consumable level for use with district constituents. This presentation will be delivered to CSDNB leadership at the final schedule project meeting and will include a presentation planning guide for use when other CSDNB employees want to share the information with personnel in the system

Next Steps Planning

The WestEd team believes that special education needs to be a part of an aligned and collaborative district that works to maximize the systemic supports to address the needs of all students. To that end, the WestEd team will work with you district leadership to review the district wide systems of supports and introduce or expand the district’s MTSS framework and processes to maximize the systemic processes and leadership to support the improvement of the support for all students.

Timeline

Upon execution of the contract, the WestEd project director will work with the district staff to finalize the work plan, schedule, and deliverables. The Schedule of Activities below details the activities for each task, with agency responsibilities, and timelines.

Schedule of Activities

Review Activities	Primary Responsibility	Deliverable	Timeline Begin
Initial planning meeting between WestEd and the District to reach agreements purpose, processes, evaluation questions, methodology and timelines	WestEd The District	Meeting notes of conference calls about study questions, methodology, and timelines finalized	Within 10 days from start of award
Schedule and make arrangements for site visits	The District WestEd	Meeting notes with schedule	Weeks 3-4
Submit documents and data for review to WestEd	The District		Week 3 and ongoing



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Review Activities	Primary Responsibility	Deliverable	Timeline Begin
Review documents, data and summarize	WestEd	Preliminary document and data review	Weeks 3-7
Develop surveys/interview/focus group and data review protocols for CSDNB's review and approval	WestEd	Evaluation Instruments	Weeks 3-5
Finalize online surveys and protocols	WestEd	Draft online surveys	Week 7
Disseminate online surveys to teachers, parents, administrators	The District	Online surveys	Weeks 8-10
Conduct site visits, including interviews and focus groups	WestEd	Interviews Focus groups	Week 12-18 (onsite 3 full days)
Qualitative analysis and write up of interview focus groups and document reviews	WestEd	Preliminary findings from interviews and focus groups to inform Tasks	Weeks 16-21
Analysis and write up of online surveys	WestEd	Preliminary findings from online surveys to inform all tasks	Week 20
Discuss preliminary findings with the District	WestEd The District	Minutes from meeting	Week 22
Finalize written report and provide an in person presentation to share findings and recommendations with School Board and District Leadership Team	WestEd The District	Written report of findings and recommendations	Weeks 22-26



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Fees/Budget

WestEd cost is an **all-inclusive price of \$95,000.00** with the following breakdown of activities:

Activity	Timeline	Amount
1. Interviews	Month 2	(~20-25 Interviews)
2. Surveys a. School/District level staff i. District Administrators ii. Site Administrators iii. General Education teachers iv. Special Education teachers v. Related service personnel (speech, OT/PT) vi. Paraprofessionals b. Parents/family members (English and Spanish) c. Central Office Administrators	Months 2-3	(4 Surveys)
3. Focus Groups-Possible groupings-could be combined) a. District Administrators b. Site Administrators c. General Education teachers d. Special Education teachers e. Related service personnel (speech, OT/PT) f. Paraprofessionals g. Parents/family members h. Students	September/October	(~40-45 Focus Groups)
4. School observations a. Short classroom walkthroughs b. Interviews with principals	September/October	(TBD) ~20-25 schools/programs



excellence in research, development, and service

**Consolidated School District of New Britain
Scope of Work
Review of Special Education Supports and Services**

Activity	Timeline	Amount
5. Data Analysis (including but not limited to:) <ul style="list-style-type: none"> a. CSDNB district data b. Special Education Indicator Data (Annual Performance Reports) c. District Strategic Plans d. IEP Reviews 	Ongoing throughout the process	(Reviewing previous reports and data, triangulating data with current and collected data)
6. Pre and post assessment facilitation and development of next steps	Pre assessment – February Post assessment - November	Leadership team facilitation of screening/preassessment process and post assessment process
7. In person presentation of the Report	November	Building, Writing, editing, sharing preliminary report,
8. Overall Project Management	Ongoing throughout the process	Check-in meetings, logistics, budget management



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ted Kerrigan () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Sondra Sanford

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

The purchases using the existing proven CT State vendor #17PSX0232AC allows us to purchase equipment and tools for machinery we have in the shop.

These automotive shop supplies mainly consist of updating shop tools and equipment to replace outdated, missing, or broken equipment. They are needed for students to fully execute lesson activities that allow them to practice the skills needed to problem solve issues related to automotive repair.

Financial Information

The total is \$14,982.87 and the funding source is Perkins V Grant 20289691000-57346.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

Subject: Quote 28141738 for KEVIN SHUBERT, Cust # 953956-NEW BRITAIN HIGH SCHOOL has been created.

[MSC Industrial Supply](#)

QUOTE

MSC CT State Contract 17PSX0232AC Shipping & handling paid by MSC

[view on line](#)

Quote # 28141738

Customer Reference #

Quoted by:

Phone:

Expiration Date: 04/18/2024

Number of lines: 37

Quote total: \$14,982.87

Customer Info

Contact: KEVIN SHUBERT
Phone: 203-558-1061

Bill To: SCHOOL DIST OF NEW BRITIAN
272 MAIN ST
NEW BRITAIN, CT 06051

Ship To: 01363301
NEW BRITAIN HIGH SCHOOL
110 MILL ST
NEW BRITAIN, CT 06051

Line	Item#	Big Book@ Page #	Qty.	Unit Price	Disc	Disc. Unit Price	Disc. Ext. Price
1	01400662	1085	1	\$128.81	0.0%	\$128.81	\$128.81
	Description: #1 12PC 1/8 SHK DBL CT SGS CBDE BUR SET						
2	59546770	none	2	\$56.38	0.0%	\$56.38	\$112.76
	Description: 12" HOSE 10-120 PSI TIRE INFLATOR GAUGE						
3	78085321	4204	3	\$499.00	0.0%	\$499.00	\$1,497.00
	Description: 3/8" 50FT AIR/WATER SAFETY SERIES EZCOIL REEL						
4	35322783	none	2	\$155.39	0.0%	\$155.39	\$310.78
	Description: 3/8" ANGLE KEY REV PNEUMATIC AIR DRILL						
5	19217140	none	2	\$297.44	25.0%	\$223.08	\$446.16
	Description: 3.7V NYLN LITH-ION YLW VULCAN RECHRG LED LANTERN						
6	98030356	none	2	\$14.17	0.0%	\$14.17	\$28.34
	Description: 2.625X3 9ROW WOOD HNDL BRS BRSH						
7	01400696	1085	1	\$265.25	0.0%	\$265.25	\$265.25
	Description: #6 8PC 1/4 SHK DBL CUT SGS CBDE BUR SET						
8	96518485	none	1	\$250.02	0.0%	\$250.02	\$250.02
	Description: 8PC 5-1/4-7-1/4" SNAP RING PLIER SET						
9	74038290	1115	3	\$13.91	0.0%	\$13.91	\$41.73
	Description: 1X1/4 .014 BRASS SOLID FILL END BRUSH						

10	84963941	3780	1	\$158.56	18.0%	\$130.02	\$130.02
Description: LGT REVERSE 3 JAW PROTO PULLERS							
11	09131186	2745	2	\$26.87	0.0%	\$26.87	\$53.74
Description: FOAM LINED BLUE LRG PR STEINER WELDERS GLOVES							
12	66960493	2605	2	\$175.76	18.0%	\$144.12	\$288.24
Description: 1/4" 90DEG 0.3HP PNEU MINI DIE GRINDER							
13	78453842	2476	1	\$240.66	0.0%	\$240.66	\$240.66
Description: 5PC F/PITMAN FRONT END SERVICE KIT							
14	35716372	2476	1	\$15.95	0.0%	\$15.95	\$15.95
Description: 11PC STEERING WHEEL PULLER							
15	92215110	2640	1	\$334.29	0.0%	\$334.29	\$334.29
Description: 5000RPM W/18T&24T BLD COMPOS HD AIR PIPE SW KIT							
16	40737264	none	1	\$1,695.45	18.0%	\$1,390.27	\$1,390.27
Description: 1/2" 850RPM 90PSI AIR DRILL HOLE SAW							
17	46470241	none	1	\$16.23	0.0%	\$16.23	\$16.23
Description: 5-100 PSI DIG TIRE PRESSURE GAUGE							
18	03959517	379	1	\$1,969.78	0.0%	\$1,969.78	\$1,969.78
Description: 4-3/4NC NF NPT+ISO HSS 110PC SET OF TAPAND DIE							
19	14607220	none	1	\$378.55	0.0%	\$378.55	\$378.55
Description: CYCLONE X 10GAL BEAD SEATER							

20	39026877	none	2	\$2.82	0.0%	\$2.82	\$5.64
Description: 4-IN-1 VALVE REPAIR TOOL							
21	48658314	2021	1	\$320.99	20.0%	\$256.79	\$256.79
Description: 35PC 3/32-15/16 SCREW EXTRACTOR/DRILL SET							
22	18066175	none	1	\$72.80	10.0%	\$65.52	\$65.52
Description: 5PC MAGNETIC SPARK PLUG SOCKET SET							
23	82442849	2397	1	\$41.00	0.0%	\$41.00	\$41.00
Description: 6PC STYLE 2A-7 SS EZ-PIK TWEEZER SET							
24	79027306	2609	1	\$323.58	20.0%	\$258.86	\$258.86
Description: 1/4"60000RPM W/CASE PENCIL GRINDER KIT							
25	91091124	2326	1	\$113.58	0.0%	\$113.58	\$113.58
Description: 4PC ADJ 3/4-6-1/4" SPANNER WRENCH SET							
26	13496161	none	1	\$1,582.50	0.0%	\$1,582.50	\$1,582.50
Description: 5.5X1MM 640X480 2X AUTOMOTIVE BORREScope							
27	08086803	1501	1	\$59.09	0.0%	\$59.09	\$59.09
Description: MAGNETIC GROUND 800AMP CLAMP							
28	03597952	1110	1	\$35.92	0.0%	\$35.92	\$35.92
Description: SRA-3 .023 5/8-11 WEI SR KNOT CUP BRUSH							
29	05083779	2021	1	\$113.99	20.0%	\$91.19	\$91.19
Description: 25PC SPLINE 1/8-7/8 SCREW EXTRACTOR SET							
30	74038225	1115	3	\$9.20	0.0%	\$9.20	\$27.60
Description: 1/2X1/4 .014 BRASS SOLID FILL END BRUSH							
31	74038266	1115	3	\$11.78	0.0%	\$11.78	\$35.34
Description: 3/4X1/4 .020 BRASS SOLID FILL END BRUSH							

32	10068682	none	10	\$69.22	0.0%	\$69.22	\$692.20
Description: 9X13" CLR AF LENS MAXVIEW FACESHLD&HEADGEAR							
33	30424352	1752	1	\$131.58	0.0%	\$131.58	\$131.58
Description: 0-6" .001GRAD SS WHT DIAL CALIPER							
34	CC67666974/ 67666974	none	2	\$379.00	0.0%	\$379.00	\$758.00
Description: 6PC M12 3/8&M12 XC 5AH STUBBY IMPACT WR KIT&BATT							
35	DD04610952/ 04610952	none	2	\$319.00	0.0%	\$319.00	\$638.00
Description: 6PC M12 1/2"&M12 XC5.0 RATCHET KIT&BATT							
36	CC74052168/ 74052168	none	2	\$559.00	0.0%	\$559.00	\$1,118.00
Description: 6PC 1/2" 18V&XC5.0 MID TORQ IMP WR/RNG&BATT							
37	42099143	3549	2	\$586.74	0.0%	\$586.74	\$1,173.48
Description: 45' TRI-TAP OUTLET ELECTRIC CORD REEL							
stock at msc							

Total Quote Value: \$14,982.87

Thank you for allowing us the opportunity to quote your requirements.

Quoted price will only be reflected on web in the shopping options section under quotes.

If you have any questions or concerns, please contact your local MSC Team toll-free at 888-857-6176 or email us at

BRANCHSPR@MSCDIRECT.COM.

Team hours are Monday through Friday 8am-5pm.

To search, order or learn more about MSC, log on to www.mscdirect.com.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Lara K. Bohlke () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Ivelise Velazquez Staff Presenter: Lara K. Bohlke

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

Per Board Policy 3324, this purchase is bid exempt: Only one supplier exists for truly bilingual planners.

Each year, CSDNB provides student planners for all students in grades 3-9. The student planner is an organizational tool for students to use to record their homework, assignments or projects and is also an excellent communication tool for parents to help their students stay on track and be successful. This is a recurring expense charged to Title 1, addressing parent engagement. Only one supplier exists for Bilingual planners, in which all text is provided in both English and Spanish. Planning, prioritizing, task initiation and time management are critical to academic success. Student planners assist students with mastering these important life skills and habits of mind as they make their way toward graduation.

The supplier is School Datebooks. The purchase order contains the total cost for all students in grades 3-8 to get a student planner.

The total is \$21,684.42 and the funding source is Title 1: 2011-969-10001-56900

Financial Information

The total is \$21,684.42 and the funding source is Title 1 2011-969-10001-56900.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

[Consolidated School District Of New Britain Classic Middle - Lara Bohlke.pdf](#), [Consolidated School District Of New Britain Classic for High School - Lara Bohlke.pdf](#), [Consolidated School District Of New Britain Classic Elementary - Lara Bohlke.pdf](#), [Consolidated School District Of New Britain Bilingual Middle \(4\) - Lara Bohlke.pdf](#), [Consolidated School District Of New Britain Bilingual Elementary \(3\) - Lara Bohlke.pdf](#)



2024 Classic Bilingual Elementary Matrix 8.5x11 Contract

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

Order online @ schooldatebooks.com

School Consolidated School District Of New Britain 272 Main Street New Britain, CT 06051-2663	Administrator , Phone: _____ Fax: _____ Email: _____	Contact Ms. Lara Bohlke, District Coordinator of 6-12 Curriculum Phone: (860) 827-2018 Cell/Summer Number: _____ Email: bohlike@csdnb.org ; secondo@csdnb.org ; filip@csdnb.org ; Andersoa@csdnb.org	Date: 11/6/2023 Sales Rep: Laura Hookham laura.hookham@schooldatebooks.com CSR: Mallory Huffer mallory@schooldatebooks.com
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Billing and Shipping			
Bill To	PO#: New Britain School District 272 Main Street PO Box 1960 NEW BRITAIN, Connecticut 06050 United States Email: ap@csdnb.org	Ship To	Consolidated School District Of New Britain Ms. Lara Bohlke 272 Main Street New Britain, Connecticut 06051-2663 United States Phone: (860) 827-2018 Email: bohlike@csdnb.org
			Desired Delivery Date: 8/16/2024 Earliest Delivery Date: 8/8/2024 No deliveries prior to 5/1/2024 . It is possible that your order may arrive before your Desired Delivery Date. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required. Please ensure deliveries can be accepted during this time.

Product	#Books	# Custom Pages	Cost/Book	Base Cost
Classic Bilingual Elementary Matrix 8.5x11	580	8	\$3.85	\$2,233.00

FastTrack Pricing

FastTrack	\$2,233.00	x	0%	\$0.00
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Discounts *Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$2,233.00	x	0.00	-\$0.00
4% Discount for contracts received by 10/27/23*	\$2,233.00	x	0.04	-\$89.32
3% Discount for contracts received by 12/15/23*	\$2,233.00	x	0.00	-\$0.00
2% Discount for contracts received by 4/12/24*	\$2,233.00	x	0.00	-\$0.00
1% School District Discount	\$2,233.00	x	0.00	-\$0.00

Cover Options (View Covers Here)

<input checked="" type="checkbox"/> Personalized Cardstock Personalized cardstock covers featuring your school name and logo in black ink	\$0.00	x	580	\$0.00
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circle your selection

Hero

Pencils

Stickers

Widgets

ZigZag

Cover Details Circle Your Design Selection
Same TEXT/MASCOT as Last Year:

Text Line 1: _____

Text Line 2: _____

Mascot: Same As Last Year

Enhancements

Vinyl pocket page	\$0.50	x	0	\$0.00
Stickers (per sheet)	\$0.50	x	0	\$0.00
Card-stock hall pass	\$0.25	x	0	\$0.00
Full Color handbook	\$0.24	x	0	\$0.00

Accessories

This Week Marker <small>(Minimum order of 25)</small>	\$0.30	x	0	\$0.00
Teacher Lesson Plan and Grade Book <small>(Minimum order of 25)</small>	\$4.95	x	0	\$0.00

Adjustments

Per Unit: Consolidated School District Of New Britain	\$0.45	x	580	-\$261.00
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Adjustments Total	\$261.00
Sub-Total*	\$1,882.68

Shipping and Handling: 15% , Shipping Discount of 4% Applied, Consolidated School District Of New Britain Rate applies to contiguous US/Canada only. International shipping rates may vary and are subject to change after 30 days. S&H: \$207.09

Sales Tax: Exempt#: Out of State Tax: \$0.00

- * Net 30 (Net due within 30 days from invoice date)*
- * Sales tax will be added if applicable

Total (USD)	\$2,089.77
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* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to meet the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

In the event that an item on this contract is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.
*SDI reserves the right to request prepayment prior to processing an order.

- One-Year Contract**
We agree to purchase datebooks from School Datebooks for the year of 2024-2025.
- Three-Year Contract**
We agree to purchase datebooks from School Datebooks for the years of 2024-2025, 2025-2026, 2026-2027 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date Signed (School Administrator) Title



2024 Classic Bilingual Middle/High Matrix 8.5x11 Contract

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

Order online @ schooldatebooks.com

School Consolidated School District Of New Britain 272 Main Street New Britain, CT 06051-2663	Administrator , Phone: _____ Fax: _____ Email: _____	Contact Ms. Lara Bohlke, District Coordinator of 6-12 Curriculum Phone: (860) 827-2018 Cell/Summer Number: _____ Email: bohlike@csdnb.org ; secondo@csdnb.org ; filip@csdnb.org ; Andersoa@csdnb.org	Date: 11/6/2023 Sales Rep: Laura Hookham laura.hookham@schooldatebooks.com CSR: Mallory Huffer mallory@schooldatebooks.com
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Billing and Shipping			
Bill To	PO#: New Britain School District 272 Main Street PO Box 1960 NEW BRITAIN, Connecticut 06050 United States Email: ap@csdnb.org	Ship To	Consolidated School District Of New Britain Ms. Lara Bohlke 272 Main Street New Britain, Connecticut 06051-2663 United States Phone: (860) 827-2018 Email: bohlike@csdnb.org
			Desired Delivery Date: 8/16/2024 Earliest Delivery Date: 8/8/2024 No deliveries prior to 5/1/2024 . It is possible that your order may arrive before your Desired Delivery Date. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required. Please ensure deliveries can be accepted during this time.

Product	# Books	# Custom Pages	Cost/Book	Base Cost
Classic Bilingual Middle/High Matrix 8.5x11	955	8	\$3.85	\$3,676.75

FastTrack Pricing

FastTrack	\$3,676.75	x	0%	\$0.00
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Discounts *Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$3,676.75	x	0.00	-\$0.00
4% Discount for contracts received by 10/27/23*	\$3,676.75	x	0.04	-\$147.07
3% Discount for contracts received by 12/15/23*	\$3,676.75	x	0.00	-\$0.00
2% Discount for contracts received by 4/12/24*	\$3,676.75	x	0.00	-\$0.00
1% School District Discount	\$3,676.75	x	0.00	-\$0.00

Cover Options (View Covers Here)

<input checked="" type="checkbox"/> Personalized Cardstock Personalized cardstock covers featuring your school name and logo in black ink	\$0.00	x	955	\$0.00
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circle your selection

Hero

Pencils

Stickers

Widgets

ZigZag

Cover Details Circle Your Design Selection
Same TEXT/MASCOT as Last Year:

Text Line 1: _____

Text Line 2: _____

Mascot: Same As Last Year

Enhancements

Vinyl pocket page	\$0.50	x	0	\$0.00
Stickers (per sheet)	\$0.50	x	0	\$0.00
Card-stock hall pass	\$0.25	x	0	\$0.00
Full Color handbook	\$0.24	x	0	\$0.00

Accessories

This Week Marker <small>(Minimum order of 25)</small>	\$0.30	x	0	\$0.00
Teacher Lesson Plan and Grade Book <small>(Minimum order of 25)</small>	\$4.95	x	0	\$0.00

Adjustments

Per Unit: Consolidated School District Of New Britain	\$0.45	x	955	-\$429.75
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Adjustments Total	\$429.75
Sub-Total*	\$3,099.93

Shipping and Handling: 15% , Shipping Discount of 4% Applied, Consolidated School District Of New Britain Rate applies to contiguous US/Canada only. International shipping rates may vary and are subject to change after 30 days. S&H: \$340.99

Sales Tax: Exempt#: Out of State Tax: \$0.00

- * Net 30 (Net due within 30 days from invoice date)*
- * Sales tax will be added if applicable

Total (USD)	\$3,440.92
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* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to meet the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

In the event that an item on this contract is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.
*SDI reserves the right to request prepayment prior to processing an order.

- One-Year Contract**
We agree to purchase datebooks from School Datebooks for the year of 2024-2025.
- Three-Year Contract**
We agree to purchase datebooks from School Datebooks for the years of 2024-2025, 2025-2026, 2026-2027 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date Signed (School Administrator) Title



2024 Classic Elementary Matrix 8.5x11 Contract

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

Order online @ schooldatebooks.com

School Consolidated School District Of New Britain 272 Main Street New Britain, CT 06051-2663	Administrator Phone: _____ Fax: _____ Email: _____	Contact Ms. Lara Bohlke, District Coordinator of 6-12 Curriculum Phone: (860) 827-2018 Cell/Summer Number: _____ Email: bohlike@csdnb.org ; secondo@csdnb.org ; filip@csdnb.org ; Anderso@csdnb.org	Date: 11/6/2023 Sales Rep: Laura Hookham laura.hookham@schooldatebooks.com CSR: Mallory Huffer mallory@schooldatebooks.com
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Billing and Shipping

Bill To PO#: New Britain School District 272 Main Street PO Box 1960 NEW BRITAIN, Connecticut 06050 United States Email: ap@csdnb.org	Ship To Consolidated School District Of New Britain Ms. Lara Bohlke 272 Main Street New Britain, Connecticut 06051-2663 United States Phone: (860) 827-2018 Email: bohlike@csdnb.org	Desired Delivery Date: 8/16/2024 Earliest Delivery Date: 8/8/2024 No deliveries prior to 5/1/2024 . It is possible that your order may arrive before your Desired Delivery Date. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required. Please ensure deliveries can be accepted during this time.
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Product	#Books	# Custom Pages	Cost/Book	Base Cost
Classic Elementary Matrix 8.5x11	2,615	8	\$3.03	\$7,923.45

FastTrack Pricing

FastTrack	\$7,923.45	x	0%	\$0.00
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Discounts

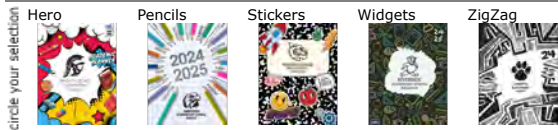
 *Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$7,923.45	x	0.00	-\$0.00
4% Discount for contracts received by 10/27/23*	\$7,923.45	x	0.04	-\$316.94
3% Discount for contracts received by 12/15/23*	\$7,923.45	x	0.00	-\$0.00
2% Discount for contracts received by 4/12/24*	\$7,923.45	x	0.00	-\$0.00
1% School District Discount	\$7,923.45	x	0.00	-\$0.00

Cover Options

 ([View Covers Here](#))

Personalized Cardstock	Personalized cardstock covers featuring your school name and logo in black ink	\$0.00	x	2,615	\$0.00
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Cover Details

 Circle Your Design SelectionSame TEXT/MASCOT as Last Year:

Text Line 1: _____

Text Line 2: _____

Mascot: Same As Last Year

Enhancements

Vinyl pocket page	\$0.50	x	0	\$0.00
Stickers (per sheet)	\$0.50	x	0	\$0.00
Card-stock hall pass	\$0.25	x	0	\$0.00
Full Color handbook	\$0.24	x	0	\$0.00

Accessories

This Week Marker (Minimum order of 25)	\$0.30	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$4.95	x	0	\$0.00

Adjustments

Per Unit: Consolidated School District Of New Britain	\$0.30	x	2,615	-\$784.50
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Adjustments Total \$784.50**Sub-Total* \$6,822.01**

Shipping and Handling: 15% , Shipping Discount of 4% Applied, Consolidated School District Of New Britain Rate applies to contiguous US/Canada only. International shipping rates may vary and are subject to change after 30 days.

S&H: \$750.42

Sales Tax: Exempt#: Out of State

Tax: \$0.00

* Net 30 (Net due within 30 days from invoice date)*

* Sales tax will be added if applicable

Total (USD) \$7,572.43

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

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One-Year Contract

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Three-Year Contract

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Date

Signed (School Administrator)

Title



2024 Classic Middle/High Matrix 8.5x11 Contract

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

Order online @ schooldatebooks.com

School Consolidated School District Of New Britain 272 Main Street New Britain, CT 06051-2663	Administrator Phone: _____ Fax: _____ Email: _____	Contact Ms. Lara Bohlke, District Coordinator of 6-12 Curriculum Phone: (860) 827-2018 Cell/Summer Number: _____ Email: bohlke@csdnb.org ; secondo@csdnb.org ; filip@csdnb.org ; Anderso@csdnb.org	Date: 11/6/2023 Sales Rep: Laura Hookham laura.hookham@schooldatebooks.com CSR: Mallory Huffer mallory@schooldatebooks.com
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Billing and Shipping

Bill To PO#: New Britain School District 272 Main Street PO Box 1960 NEW BRITAIN, Connecticut 06050 United States Email: ap@csdnb.org	Ship To Consolidated School District Of New Britain Ms. Lara Bohlke 272 Main Street New Britain, Connecticut 06051-2663 United States Phone: (860) 827-2018 Email: bohlke@csdnb.org	Desired Delivery Date: 8/16/2024 Earliest Delivery Date: 8/8/2024 No deliveries prior to 5/1/2024 . It is possible that your order may arrive before your Desired Delivery Date. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required. Please ensure deliveries can be accepted during this time.
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Product	#Books	# Custom Pages	Cost/Book	Base Cost
Classic Middle/High Matrix 8.5x11	825	8	\$3.14	\$2,590.50

FastTrack Pricing

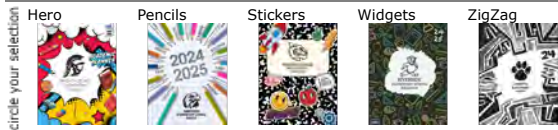
FastTrack	\$2,590.50	x	0%	\$0.00
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Discounts *Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$2,590.50	x	0.00	-\$0.00
4% Discount for contracts received by 10/27/23*	\$2,590.50	x	0.04	-\$103.62
3% Discount for contracts received by 12/15/23*	\$2,590.50	x	0.00	-\$0.00
2% Discount for contracts received by 4/12/24*	\$2,590.50	x	0.00	-\$0.00
1% School District Discount	\$2,590.50	x	0.00	-\$0.00

Cover Options (View Covers Here)

Personalized Cardstock	Personalized cardstock covers featuring your school name and logo in black ink	\$0.00	x	825	\$0.00
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Cover Details Circle Your Design Selection

Same TEXT/MASCOT as Last Year:

Text Line 1: _____

Text Line 2: _____

Mascot: Same As Last Year

Enhancements

Vinyl pocket page	\$0.50	x	0	\$0.00
Stickers (per sheet)	\$0.50	x	0	\$0.00
Card-stock hall pass	\$0.25	x	0	\$0.00
Full Color handbook	\$0.24	x	0	\$0.00

Accessories

This Week Marker (Minimum order of 25)	\$0.30	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$4.95	x	0	\$0.00

Adjustments

Per Unit: Consolidated School District Of New Britain	\$0.30	x	825	-\$247.50
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Adjustments Total \$247.50

Sub-Total* \$2,239.38

Shipping and Handling: 15% , Shipping Discount of 4% Applied Rate applies to contiguous US/Canada only. International shipping rates may vary and are subject to change after 30 days.

S&H: \$246.33

Sales Tax: Exempt#: Out of State

Tax: \$0.00

* Net 30 (Net due within 30 days from invoice date)*

* Sales tax will be added if applicable

Total (USD) \$2,485.71

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

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Date	Signed (School Administrator)	Title



2024 Classic Middle/High Matrix 8.5x11 Contract

2880 Old U.S. Hwy. 231 S.
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Phone: (800) 705-7526
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School Consolidated School District Of New Britain 272 Main Street New Britain, CT 06051-2663	Administrator Phone: _____ Fax: _____ Email: _____	Contact Ms. Lara Bohlke, District Coordinator of 6-12 Curriculum Phone: (860) 827-2018 Cell/Summer Number: _____ Email: bohlke@csdnb.org ; secondo@csdnb.org ; filip@csdnb.org ; Anderso@csdnb.org	Date: 11/6/2023 Sales Rep: Laura Hookham laura.hookham@schooldatebooks.com CSR: Mallory Huffer mallory@schooldatebooks.com
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Product	#Books	# Custom Pages	Cost/Book	Base Cost
Classic Middle/High Matrix 8.5x11	2,105	8	\$3.03	\$6,378.15

FastTrack Pricing

FastTrack	\$6,378.15	x	0%	\$0.00
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Discounts *Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$6,378.15	x	0.00	-\$0.00
4% Discount for contracts received by 10/27/23*	\$6,378.15	x	0.04	-\$255.13
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1% School District Discount	\$6,378.15	x	0.00	-\$0.00

Cover Options (View Covers Here)

<input checked="" type="checkbox"/> Personalized Cardstock	Personalized cardstock covers featuring your school name and logo in black ink	\$0.00	x	2,105	\$0.00
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circle your selection

Cover Details Circle Your Design Selection
Same TEXT/MASCOT as Last Year:

Text Line 1: _____
Text Line 2: _____
Mascot: Same As Last Year

Enhancements

Vinyl pocket page	\$0.50	x	0	\$0.00
Stickers (per sheet)	\$0.50	x	0	\$0.00
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Accessories

This Week Marker (Minimum order of 25)	\$0.30	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$4.95	x	0	\$0.00

Adjustments

Per Unit: Consolidated School District Of New Britain	\$0.30	x	2,105	-\$631.50
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Adjustments Total	\$631.50
Sub-Total*	\$5,491.52

Shipping and Handling: 15% , Shipping Discount of 4% Applied, Consolidated School District Of New Britain Rate applies to contiguous US/Canada only. International shipping rates may vary and are subject to change after 30 days. S&H: \$604.07
Sales Tax: Exempt#: Out of State Tax: \$0.00

* Net 30 (Net due within 30 days from invoice date)*
* Sales tax will be added if applicable

Total (USD)	\$6,095.59
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_____	_____	_____
Date	Signed (School Administrator)	Title



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ann Alfano () for approval at the Regular Board Meeting on April 1, 2024.

Senior Leadership Sponsor: Ann Alfano Staff Presenter: Ann Alfano

Type of Memorandum

Other -

Background and Purpose/Rationale

A request to open an account for the Consolidated School District of New Britain building rental fees. The purpose of this account would be to provide the school district the ability to collect funds for the rental of school buildings in a centralized manner. In turn, fees collected from this fund will be used to repair and/or purchase equipment for the auditorium at New Britain High School.

The account will be administered and monitored in the Finance Department. The checking account will follow the established guidelines and require two signers. The signers will include the Superintendent, Deputy Superintendent and the Chief Financial Officer.

Financial Information

N/A

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Kristie Bourdoulous () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Ivelise Velazquez Staff Presenter: Kristie Bourdoulous & Terry Turcotte

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

The purpose of this memo is to request the purchase of curricular materials for our preschool programs at RELC & Gaffney. We are requesting the purchase of Creative Curriculum for Preschool. The Creative Curriculum is the most widely used preschool program in the country. It's a research based program that incorporates language, literacy and mathematics throughout the day through play-based, hands-on investigations. Theme based topics include: trees, water, insects, simple machines, wheels, sand, pets, tubes and tunnels, music and more.

The purchase price includes 20 theme based teacher guides, children's books, discussion cards, and posters. In addition, this purchase includes a virtual professional learning platform for teachers, an online assessment tool, and assessment portfolios. In addition, the materials include strategies for SEL and family engagement.

On site, in person professional development will be offered free of charge.

Financial Information

The total is \$206,132.40 and the funding source is ESSER

Committee Review

To be reviewed by the Curriculum Committee on March 18, 2024 and Finance, Facilities, and Transportation Committee on March 25, 2024

[Q-285665 - Order form for Roosevelt Early Learning Center - 12 8 2023; Deceber 8, 2023; A1 \(1\) - Kristie Bourdoulous.pdf](#), [CC for Preschool Guided Edition - Kristie Bourdoulous.pdf](#)

Language & Literacy

Within

The Creative Curriculum® *for* Preschool

by  Teaching Strategies®



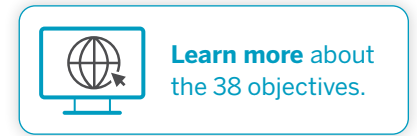
Integrate Language and Literacy Throughout Your Day

With *The Creative Curriculum® for Preschool*, teachers nurture language and literacy development throughout the day, every day. Adults and children use language and literacy skills all day, so language and literacy development learning should occur throughout the classroom day, too, without being limited to a specific time slot. The curriculum incorporates the latest best practices that support children's language and vocabulary, phonological awareness, knowledge of the alphabet, concepts of print, emergent writing skills, and more through various engaging activities that happen throughout each day. This guide will illustrate how language and literacy skills are nurtured throughout the day, every day, with *The Creative Curriculum® for Preschool*.



The Heart of Everything We Do

The Teaching Strategies objectives for development and learning are at the heart of everything we do. They define the path teachers take with the children in their classrooms. Our 38 research-based objectives for development and learning cover all areas that research has shown to be ultimately critical for children's success: social-emotional, physical, language, literacy, cognitive, mathematics, science and technology, social studies, and the arts. Two dedicated objectives also help teachers support and measure the expressive and receptive language learning of English-language learners.



Inform Individualized Language and Literacy Instruction

The objectives span birth through third grade and enable teachers to see children’s development and learning along a progression across the whole of the early childhood years. They enable teachers to see the big picture of language and literacy development and drill down to the widely held expectations for children at each stage of development from birth through third grade. Because the objectives reflect critical development from birth all the way to age 8, *The Creative Curriculum® for Preschool* is uniquely inclusive of children with developmental delays and disabilities, children who are English-language or dual-language learners, and children who are advanced learners.

Color-coded progressions illustrate the widely held expectations for the development and learning of various age-groups and grades in the early childhood years. Within a progression, indicators with even-numbered levels describe specific points in the development of children’s knowledge, skills, and abilities; odd-numbered levels provide a way to recognize emerging skills that a teacher can scaffold to the next level. “Not Yet” indicates that a particular age-group or grade is not yet expected to demonstrate development in an objective.



Objective 8 Listens to and understands increasingly complex language

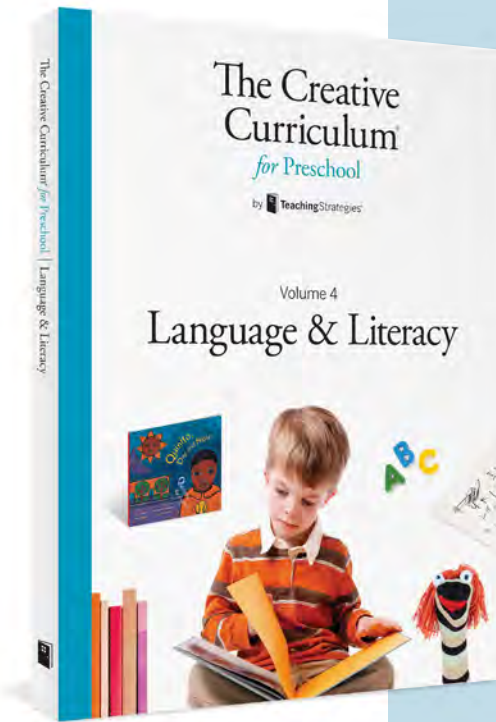
b. Follows directions

Not Yet	1	2	3	4	5	6	7	8	9	10	11
	<p>Responds to simple verbal requests accompanied by gestures or tone of voice</p> <ul style="list-style-type: none"> Waves when mother says, “Wave bye-bye,” as she waves her hand Covers eyes when adult prompts, “Wheeeere’s Lucy?” Drops toy when teacher extends hand and says, “Please give it to me.” 	<p>Follows simple requests not accompanied by gestures</p> <ul style="list-style-type: none"> Throws trash in can when asked, “Will you please throw this away?” Puts the balls in the basket when told, “Put all the balls in the basket, please.” Goes to cubby when teacher says, “It’s time to put coats on to go outside.” 	<p>Follows directions of two or more steps that relate to familiar objects and experiences</p> <ul style="list-style-type: none"> Washes and dries hands after being reminded about the hand-washing sequence Completes a sequence of tasks, “Get the book bin and put it on the table. Then bring the paper and crayons.” 	<p>Follows detailed, instructional, multistep directions</p> <ul style="list-style-type: none"> Follows instructions for navigating a new computer program Follows teacher’s guidance: “To feed the fish, open the jar and sprinkle a pinch of food on the water. Then put the lid on the jar and put it back on the shelf, please.” 	<p>Asks for clarification in order to understand complex directions; carries out directions with five to six steps</p> <ul style="list-style-type: none"> Follows the steps to set up and play a new board game 						

Charting the Path for Language and Literacy in the Classroom

Our language and literacy objectives define the path teachers take in the classroom to incorporate language and literacy development and learning throughout the day. During the early childhood years, it is critical that children engage in emergent reading and writing behaviors, so every day with *The Creative Curriculum*® includes opportunities for children to increase their vocabulary and develop more complex language structures through meaningful, play-based experiences. The learning environment is designed to be literacy-rich, providing both teacher- and child-led opportunities for children to practice reading and writing skills.

A dedicated language and literacy foundational volume explains the theory and most up-to-date research behind best practices for acquiring language and literacy skills.



8. Listens to and understands increasingly complex language
a. Comprehends language
b. Follows directions
9. Uses language to express thoughts and needs
a. Uses an expanding expressive vocabulary
b. Speaks clearly
c. Uses conventional grammar
d. Tells about another time or place
10. Uses appropriate conversational and other communication skills
a. Engages in conversations
b. Uses social rules of language

Our language and literacy objectives for development and learning are aligned to your state early learning guidelines and the Head Start Early Learning Outcomes Framework.



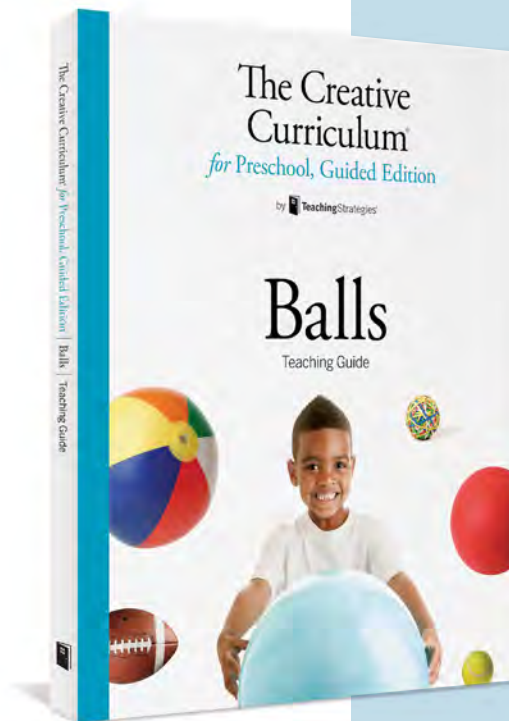
Learn more about Head Start alignments. Select *Find My State* to learn more about state alignments

15. Demonstrates phonological awareness, phonics skills, and word recognition
a. Notices and discriminates rhyme
b. Notices and discriminates alliteration
c. Notices and discriminates discrete units of sound
d. Applies phonics rules and knowledge of word structure to decode text
16. Demonstrates knowledge of the alphabet
a. Identifies and names letters
b. Identifies letter-sound correspondences
17. Demonstrates knowledge of print and its uses
a. Uses and appreciates books and other texts
b. Uses print concepts
18. Comprehends and responds to books and other texts
a. Interacts during reading experiences, book conversations, and text reflections
b. Uses emergent reading skills
c. Retells stories and recounts details from informational texts
d. Uses context clues to read and comprehend texts
e. Reads fluently
19. Demonstrates writing skills
a. Writes name
b. Writes to convey meaning
c. Writes using conventions

Language and Literacy: A Day in the Life of *The Creative Curriculum® for Preschool*

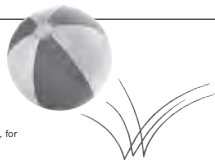
With *The Creative Curriculum® for Preschool*, teachers nurture language and literacy development from the time children arrive to the time they depart, during large group, choice time, read-aloud, small group, and large-group roundup—in every part of the day.

Let's explore how language and literacy are integrated throughout the day, every day using a *Guided Edition Teaching Guide*. Let's use the *Balls* study, Investigation 2, Day 3, "How do balls bounce?" as our example. Throughout this example, refer to the visuals to see exactly how language and literacy objectives are addressed.



Day 3 Investigation 2

How do balls bounce?



Question of the Day: Which ball is heavier? (Display a heavy ball and a light ball.)
Vocabulary: weight; firm; ball pump; see Book Discussion Card 06, *The Little Red Hen*, for additional words
Spanish: peso, firme, bomba de pelotas
Mighty Minutes®: *Mighty Minutes* 243, "I Have Two"

Getting to know studies. Children may be interested in things that are not related to the study topic. There are many times throughout the day (e.g., choice time, read-alouds, outdoor play) when children can explore their other interests through one-on-one or small-group experiences.

Large Group

Opening Routine

- Welcome the children to the large-group area and begin your opening routine.

Game: Imaginary Bag

- Use *Mighty Minutes* 236, "Imaginary Bag."

Discussion and Shared Writing: Weight and Bounciness

- Review the question of the day.
- Display heavy and light balls that bounce from your classroom collection.
- Pass around a heavy ball (e.g., a weighted exercise ball or basketball) and then pass around a light ball (e.g., a tennis ball or plastic ball).
- Ask, "What do you notice about these balls?" and "How are they different?" Write the children's responses on the board.
- Introduce the term **weight** and explain that it refers to how heavy something is.

- Encourage the children to share what they noticed about the two balls' weights.
 - Say, "Yesterday, we learned that the higher we hold the ball to drop it, the higher it bounces."
 - Ask, "Do you think a lighter ball like this will bounce higher than a heavier ball?" Invite the children to share their responses.
 - Invite two children to drop both balls from the same height and at the same time.
 - Encourage the children to share which ball bounced higher and help them draw conclusions about how a ball's weight affects its bounciness.
 - Write their responses on the board.
- Before transitioning to the interest areas, explain to the children that they can explore balls that do not bounce well in the Discovery area and find ways to fix them.

Display the ball collection and invite the children to continue testing light and heavy balls in an open area of the classroom during choice time.

Choice Time

As you interact with the children in each interest area, make time to do the following in the Discovery area:

- Include balls in the collection that are flat and need more air.
- Invite the children to test the bounciness of the flat balls.
- Encourage the children to press on the outside of the balls with their hands. Say, "These balls feel squishy instead of **firm**, or hard, like other balls. I wonder what we can do to make these balls feel firm again."

- Display a ball pump. Explain that a **ball pump** is a tool that people use to add air to a ball.

- Support the children to find the valve, place the needle inside the valve, and press on the pump's handle to inflate the flat balls. Observe children as they inflate the ball to ensure they do not overinflate it.
- When the balls are inflated, invite the children to retest the balls' bounciness.

Guiding your observations This activity gives children the opportunity to examine the balls in the collection and determine which ones need air. As children decide which balls to inflate and how to use a ball pump to inflate them, observe for Objective 11, "Solves problems."

Read-Aloud

Read *The Little Red Hen*.

- Use Book Discussion Card 06, *The Little Red Hen*. Follow the guidance for the first read-aloud.

Small Group

Playing With Environmental Print

- Use *Intentional Teaching Experience* LL23, "Playing With Environmental Print."

Large-Group Roundup

- Invite the children who used the ball pump to inflate flat balls in the collection to share what happened to the balls' bounciness after they added air to them.
- Display the *What We Know About Balls* chart and invite the children to share what they learned about how balls bounce.

If the children were interested in this activity, set up an area of the classroom with ball pumps, patches, tape, and other materials children can use throughout the study to fix balls that need repair.

- Explain to the children that in the next few days, they will explore how balls roll.

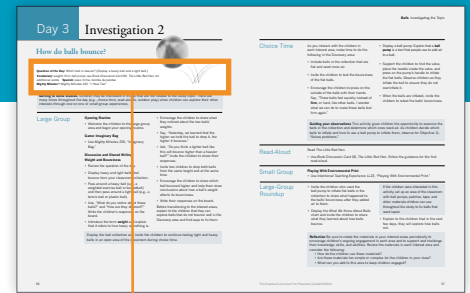
Reflection Be sure to rotate the materials in your interest areas periodically to encourage children's ongoing engagement in each area and to support and challenge their knowledge, skills, and abilities. Review the materials in each interest area and consider the following:

- How do the children use these materials?
- Are these materials too simple or complex for the children in your class?
- What can you add to this area to keep children engaged?

Above are pages 55–56 of the *Balls* study. This study is included in your physical sampler and on pages 39–40 of our *A Look Inside The Creative Curriculum® for Preschool, Guided Edition*.

Arrival Time

When children arrive, the question of the day provides an immediate opportunity to practice language and literacy skills. The teacher will return to the question of the day later to engage children in a conversation about their answers. Prior to the large-group meeting, children may be asked to write their name for attendance. The vocabulary is also outlined for teachers for daily planning purposes, sometimes including vocabulary that will be featured in the *Book Discussion Card* the teacher will use during read-aloud time.



Prior to the day's first large-group meeting, children help take attendance in a *The Creative Curriculum*® classroom. This might look like an interactive attendance chart displayed at children's eye level or a space for children to write their name to sign in. Teachers are encouraged to individualize their interactions with children based on their understanding of children's knowledge, skills, and abilities.



Question of the Day: Which ball is heavier? (Display a heavy ball and a light ball.)
Vocabulary: weight; firm; ball pump; see *Book Discussion Card 06, The Little Red Hen*, for additional words
Spanish: peso, firme, bomba de pelotas
Mighty Minutes®: *Mighty Minutes 243, "I Have Two"*

243

I Have Two

Objective 20
 Uses number concepts and operations
c. Connects numerals with their quantities
 Related Objectives: 4, 9a, 9a, 12b, 20b, 29, 35

What You Do

- Say,** "There are lots of body parts that we have two of. Can you help me think of what they are?"
- Sing the following to the tune of "Bingo."**
 I have two [eyes]
 On my body,
 My [eyes] can help me [see].
 My [eyes] [blink] and [wink].
 My [eyes] [blink] and [wink].
 My [eyes] [blink] and [wink].
 My [eyes] can help me [see].
- Repeat with other body parts, purposes, and actions,** e.g., arms/bend/reach; ears/listen/hear; legs/kick/run.

Watch
"I Have Two"
 in action.

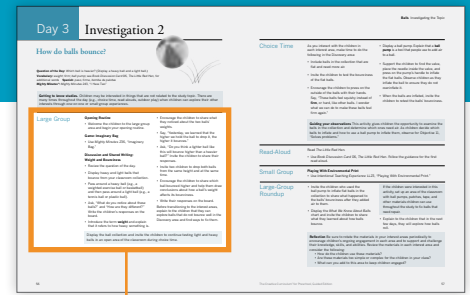
Mighty Minutes® are short songs, chants, games, and rhymes to turn every transition and every moment into a meaningful opportunity to teach language and literacy.

Language and Literacy Objectives Covered:

- 8a. Comprehends language
- 9a. Uses an expanding expressive vocabulary
- 9b. Speaks clearly
- 19a. Writes name

Large Group

When large group begins, the teacher uses a *Mighty Minutes*® activity to engage the children. In this example, children participate in sociodramatic play. During large group, the teacher leads the children in a discussion and shared writing experience: they will use writing and print concepts; further develop their language comprehension, vocabulary, and grammar; and engage in meaningful conversations based on the study topic.



During this large group, *Mighty Minutes*® 236, “Imaginary Bag,” teaches literacy skills through a game in which the teacher asks children to guess what is in the imaginary bag after giving them clues. Teachers continue to focus on language and literacy objectives when they ask children notice characteristics of the balls in the collection and then use print concepts to write their responses on the board.

Large Group

Imaginary Bag

236

Objective 14
Uses symbols and images to represent something not present
b. Engages in sociodramatic play
Related Objectives: 3a, 8a, 9a, 15c, 26, 36

What You Do

1. Say, “I have an imaginary bag full of fun things! I will give you clues about each item I pull out of the bag. Can you guess what it is?”
2. Pretend to reach into an imaginary bag. Give the children clues to describe the item you pull out of the bag, e.g., “The object I am holding is round, it can bounce, and we can play catch with it. What am I holding?”
3. Invite the children to guess what the item is. Offer additional clues if they need more support.



Watch “Imaginary Bag” in action.

Opening Routine

- Welcome the children to the large-group area and begin your opening routine.

Game: Imaginary Bag

- Use *Mighty Minutes* 236, “Imaginary Bag.”

Discussion and Shared Writing: Weight and Bounciness

- Review the question of the day.
- Display heavy and light balls that bounce from your classroom collection.
- Pass around a heavy ball (e.g., a weighted exercise ball or basketball) and then pass around a light ball (e.g., a tennis ball or plastic ball).
- Ask, “What do you notice about these balls?” and “How are they different?” Write the children’s responses on the board.
- Introduce the term **weight** and explain that it refers to how heavy something is.

- Encourage the children to share what they noticed about the two balls’ weights.
- Say, “Yesterday, we learned that the higher we hold the ball to drop it, the higher it bounces.”
- Ask, “Do you think a lighter ball like this will bounce higher than a heavier ball?” Invite the children to share their responses.
- Invite two children to drop both balls from the same height and at the same time.
- Encourage the children to share which ball bounced higher and help them draw conclusions about how a ball’s weight affects its bounciness.
- Write their responses on the board.

Before transitioning to the interest areas, explain to the children that they can explore balls that do not bounce well in the Discovery area and find ways to fix them.

Display the ball collection and invite the children to continue testing light and heavy balls in an open area of the classroom during choice time.

Language and Literacy Objectives Covered:

- | | |
|---|------------------------------------|
| 8a. Comprehends language | 10a. Engages in conversations |
| 9a. Uses an expanding expressive vocabulary | 10b. Uses social rules of language |
| 9b. Speaks clearly | 14b. Engages in sociodramatic play |
| 9c. Uses conventional grammar | 17b. Uses print concepts |

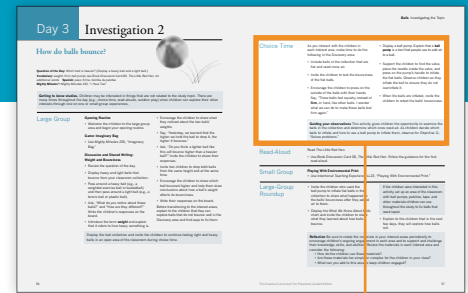


Choice Time

During choice time, children explore interest areas. Interest areas include Blocks, Dramatic Play, Toys and Games, Discovery, Art, Library, and Sand and Water. Classrooms may also feature areas dedicated to Technology, Cooking, and Music and Movement.

Although the Library area is the hub of literacy learning, teachers embed meaningful content learning, including opportunities to strengthen literacy skills, throughout all the interest areas.

In this example from the *Balls* study, children are encouraged to press on the outside of balls in the Discovery area and test if they need more air to make them bounce. The teacher uses this experience to introduce new vocabulary related to the children's discoveries.



Choice Time

As you interact with the children in each interest area, make time to do the following in the Discovery area:

- Include balls in the collection that are flat and need more air.
- Invite the children to test the bounciness of the flat balls.
- Encourage the children to press on the outside of the balls with their hands. Say, "These balls feel squishy instead of **firm**, or hard, like other balls. I wonder what we can do to make these balls feel firm again."
- Display a ball pump. Explain that a **ball pump** is a tool that people use to add air to a ball.
- Support the children to find the valve, place the needle inside the valve, and press on the pump's handle to inflate the flat balls. Observe children as they inflate the ball to ensure they do not overinflate it.
- When the balls are inflated, invite the children to retest the balls' bounciness.

Guiding your observations This activity gives children the opportunity to examine the balls in the collection and determine which ones need air. As children decide which balls to inflate and how to use a ball pump to inflate them, observe for Objective 11, "Solves problems."

Language and Literacy Objectives Covered:

- 8a. Comprehends language
- 8b. Follows directions
- 9a. Uses an expanding expressive vocabulary
- 9b. Speaks clearly
- 9c. Uses conventional grammar



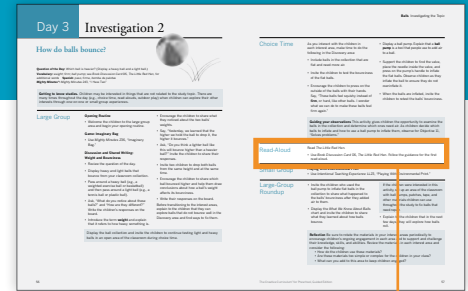
Teachers can find additional guidance in both *Volume 2: Interest Areas* and *Volume 4: Language & Literacy* on how to incorporate language and literacy learning throughout the day and throughout the interest areas.

Read-Aloud

Reading aloud to children is one of the most important activities for reading and writing success. When children enjoy having books read to them, they are motivated to learn to read and then to read to learn.

Daily read-alouds leverage our Digital Children's Library; *Children's Book Collection*; and corresponding *Book Discussion Cards™*, which provide strategies for teachers to effectively implement the repeated read-aloud approach, to ensure children are getting the most out of the literacy experience.

The *Book Discussion Cards™* offer teachers suggestions for before, while, and after reading, including how to introduce each book, emphasize vocabulary, discuss the characters, and ask complex questions that nurture language and literacy development.



Read-Aloud

Read *The Little Red Hen*.

- Use *Book Discussion Card 06, The Little Red Hen*. Follow the guidance for the first read-aloud.

Language and Literacy Objectives Covered:

- 15a. Notices and discriminates rhyme
- 17a. Uses and appreciates books and other texts
- 18a. Interacts during reading experiences, book conversations, and text reflections
- 18c. Retells stories and recounts details from informational texts



1 First Read-Aloud

Before Reading

Introduce the characters and the problem.

"In *The Little Red Hen*, a Dog, a Goose, and a Cat live with a Little Red Hen. She works hard around the house, but her friends don't help at all. One day she finds a bag of wheat seeds and decides to grow wheat so she can bake bread. When she asks her friends to help her plant the seeds and harvest the wheat, they say no. Now she has to decide whether or not she will share the bread with them."

While Reading

Expand vocabulary by pointing to pictures, using gestures to dramatize, and describing:

groom, talkative, gossip, hoed, harvest, miller, muss, kneaded, chore, aroma, drifted

Comment on the main characters' thoughts and actions.

- "I wonder how Little Red Hen feels about doing all the housework by herself. I think she wishes her friends would be more helpful."
- "I wonder why Little Red Hen asked for help planting the seeds when she already knows her friends aren't very helpful. Maybe she thought they might say yes this time."
- "I think Little Red Hen is surprised that her friends agreed to help her eat the bread since they refused to help her with everything else."
- "Maybe Little Red Hen ate the bread herself to teach her friends a lesson about being more helpful. It looks like her lesson worked!"

After Reading

Invite explanations, wonder aloud, and ask follow-up questions.

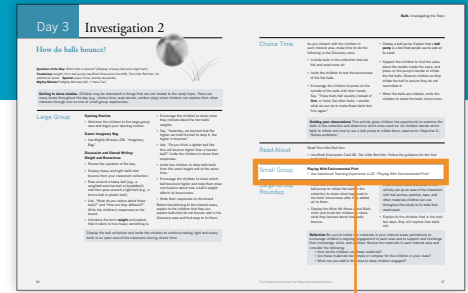
- "When Little Red Hen asked her friends to help her, they said no. Little Red Hen did everything herself. What would you have done if you were Little Red Hen?"
- "Why do you think Little Red Hen ate the bread all by herself? What else could she have done to teach her friends a lesson about being helpful?"



Small Group

During small group, teachers use *Intentional Teaching Experiences* to engage small groups of children in adaptable activities focused on specific skills. Language and Literacy *Intentional Teaching Experiences* focus on specific language and literacy objectives that are supported by the activity with embedded guidance for supporting all children.

In this small-group time that uses *Intentional Teaching Experience LL23, "Playing With Environmental Print,"* the teacher will discuss examples of environmental print with the children and invite the children to identify the letters they see and what the letters sound like.



Small Group

Playing With Environmental Print

- Use *Intentional Teaching Experience LL23, "Playing With Environmental Print."*

Playing With Environmental Print



What You Do

Materials: variety of environmental print, e.g., product labels, photos of road and store signs

1. Invite the children to join you in exploring the environmental print. Share one label at a time, and prompt the children to describe what they see.

"Joni, you said this label has two colors, red and white. What else do we see on the label?"

"What can you tell me about the picture on the box? Yes, I see the white bird."

2. Point out letters in the environmental print, and talk about letter sounds with the children. Read the words and talk about the products represented by each label.

"Antonio is pointing to the large *T* on the carton. What sound does the *T* make? It's the first letter in the words *Tomatoes* and *Tomas*."

"This carton of cream has the word *fresh*. What does it mean if the cream is fresh?"

3. Continue the activity for as long as it interests and engages the children. Explain that the labels and products will be available in the Dramatic Play area for the children to read during choice time.

LL23 Dramatic Play

Objective 17
Demonstrates knowledge of print and its uses
b. Uses print concepts

Related Objectives: 8b, 9a, 11a, 16a

Additional Idea
Explore more environmental print with samples sent in by family members.

English-Language Learners

- Include items with environmental print in children's first languages.
- Include answer options in the phrasing of a question. For example, ask, "Is this a carton for milk or juice?"

Including All Children

- Enlarge print examples or mount them on firm paper with a contrasting color to make them easier to see and handle.
- Highlight the first letter or word shape. Guide the child's hand to feel the shape as you describe it.
- Provide large foam or magnetic letters to handle as you describe the various print examples.

Questions to Guide Your Observations

- Did the child recognize, name, and read the environmental print? (17b)
- Was the child able to explain what the label represents, e.g., a box of cereal, a can of corn (symbol representation)? (9a)
- How long was the child able to attend to this experience? (11a)
- What letters did the child recognize? (16a)

Language and Literacy Objectives Covered:

- 8b. Comprehends language
- 9b. Speaks clearly
- 9c. Uses conventional grammar
- 16a. Identifies and names letters
- 17b. Uses print concepts



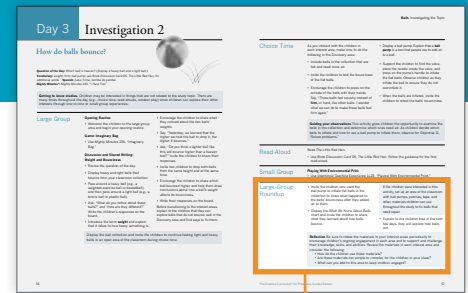
Watch "Playing With Environmental Print" in action.

Teaching Sequence

YELLOW	<p>Show the child familiar environmental print, and give him or her a chance to recognize the product.</p> <p>"I see you pointing to the macaroni box. I know you like macaroni. What do you call macaroni and cheese? You call it 'mac.'"</p> <p>"Can you make the /m/ sound like in <i>macaroni</i>?"</p>
GREEN	<p>Encourage discussion about unfamiliar print by talking about descriptors, such as colors and pictures.</p> <p>"How can we figure out what was in this carton? What do you see that might tell us? Yes, you see oranges, and here is a picture of an orange tree."</p> <p>"What letter is this in the name? Yes, it's <i>T</i>. Can you make a sound like a <i>T</i>?"</p>
GREEN	<p>Ask the child to point to a product name on a familiar label and encourage him to identify it.</p> <p>"I see a name on your shirt today. Do you know what it says? Yes, it says <i>Superhero</i>."</p> <p>"What sound does <i>Superhero</i> start with? Here is the letter <i>S</i> that makes the /s/ sound."</p>
BLUE	<p>Encourage the child to move her finger across print while naming environmental print.</p> <p>"We read these labels the same way we read books. Can you start at the beginning letter?"</p> <p>"<i>Chicken</i> starts with a /ch/ sound. That is the sound we make when we see <i>c</i> and <i>h</i> together, /ch/. <i>Cheese</i> starts the same way."</p>

Large-Group Roundup

At the close of the day, the classroom community comes together to reflect on their learning. Teachers frequently use this time to reinforce literacy concepts. For example, teachers might document children's discoveries from the day on chart paper, facilitate an additional *Mighty Minutes*[®] rhyming activity, or lead the group in an alliterative song.



In this large-group roundup, the teacher asks children what they discovered and models writing by documenting their responses on chart paper.

Large-Group Roundup

- Invite the children who used the ball pump to inflate flat balls in the collection to share what happened to the balls' bounciness after they added air to them.
- Display the *What We Know About Balls* chart and invite the children to share what they learned about how balls bounce.

If the children were interested in this activity, set up an area of the classroom with ball pumps, patches, tape, and other materials children can use throughout the study to fix balls that need repair.

- Explain to the children that in the next few days, they will explore how balls roll.

Reflection Be sure to rotate the materials in your interest areas periodically to encourage children's ongoing engagement in each area and to support and challenge their knowledge, skills, and abilities. Review the materials in each interest area and consider the following:

- How do the children use these materials?
- Are these materials too simple or complex for the children in your class?
- What can you add to this area to keep children engaged?

Language and Literacy Objectives Covered:

8a. Comprehends language

9a. Uses an expanding expressive vocabulary

9b. Speaks clearly

9c. Uses conventional grammar

9d. Tells about another time or place

10a. Engages in conversations

10b. Uses social rules of language



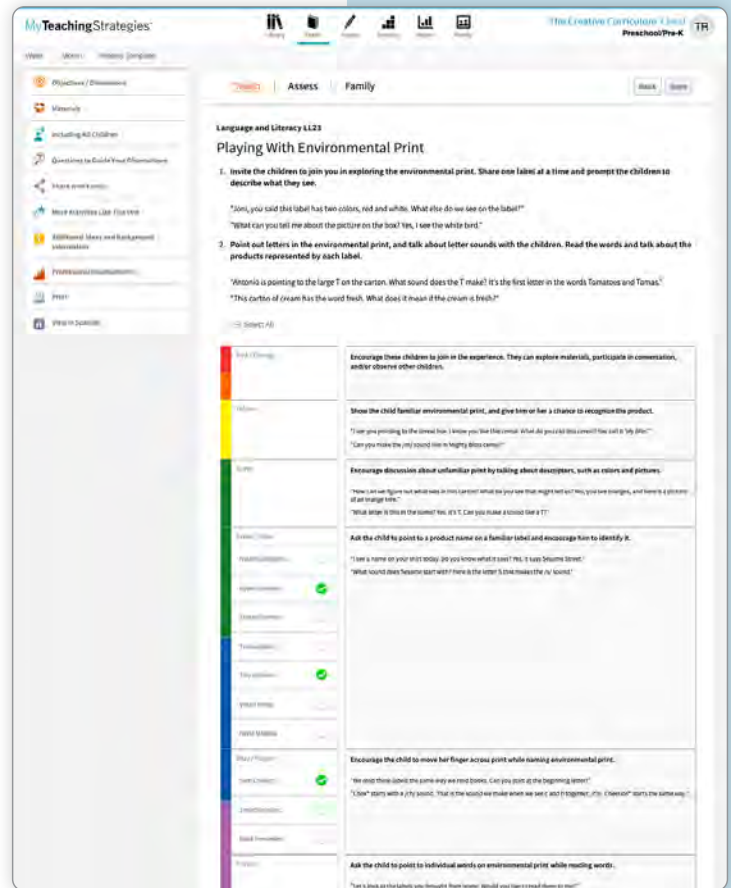
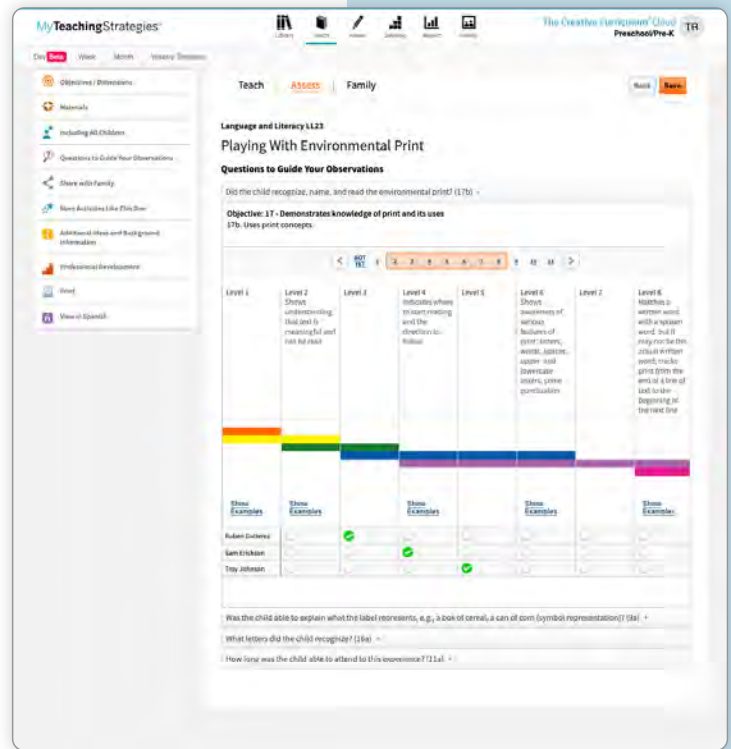
Intentional Teaching Experiences

These engaging activities can be implemented throughout the day, whether during small group, large group, outdoor time, or in one-on-one experiences. *Intentional Teaching Experiences* are bilingual, offering content in English and Spanish, and include Teaching Sequences to make it easy for teachers to individualize the experience for each child. Each *Intentional Teaching Experience* also identifies related objectives that are supported by the activity.



In addition to guiding individualized instruction, *Intentional Teaching Experiences* provide formative assessment opportunities. Guided observation questions help teachers easily gather documentation of children's language and literacy learning while they are teaching, assess how children are progressing, and select the color-coded level for each child's demonstrated abilities.

The Creative Curriculum® Cloud automatically connects the *GOLD®* assessment data that a teacher gathers to her daily instructional resources—meaning that children's names will automatically appear alongside individualized guidance for each *Intentional Teaching Experience* based on the teacher's most recent assessment information. This automated link between assessment data and curricular *Intentional Teaching Experiences* creates an instantaneous and ongoing feedback loop so teachers can simultaneously lead an activity and add new observations with just a few taps on the screen. The future learning experiences she has planned will update for each child based on the new data. When curriculum and assessment are linked in this way, teachers can be confident that they're doing just what each child needs in order to be successful.



Digital Children's Library and *Children's Book Collection*

With over 200 titles, in English and Spanish, our Digital Children's Library and *Children's Book Collection* allow teachers to choose from a variety of genres, including beloved classic tales; contemporary works by well-known authors; and original nonfiction books that support language, literacy, and social-emotional development.

The books are filled with illustrations and storylines that reflect the wide range of experiences of the diverse families and communities to which children belong. Our Digital Children's Library includes an interactive e-reader experience for families to create even more reading opportunities at home.



Ensure Language and Literacy Are Incorporated Throughout the Day, Every Day in Your Program

The Creative Curriculum® for Preschool ensures language and literacy is a focus throughout the day, every day in preschool classrooms—not just at a defined time of day. Language and literacy objectives are incorporated from the time children arrive to the time they depart, during large group, small group, a dedicated time for a read-aloud, and large-group roundup. *Daily Resources*, including *Mighty Minutes®*, *Intentional Teaching Experiences*, *Book Discussion Cards™*, and our *Children's Book Collection*, enable teachers to seamlessly incorporate language and literacy learning into every day, throughout each day.



Ready to get started with *The Creative Curriculum® for Preschool*?
Contact An Expert



Customer/Subscriber Name: Roosevelt Early Learning Center

Customer/Subscriber Number:

Contact Name: Terryanne Turcotte

Contact Email: turcotte@csdnb.org

Contact Title: Principal

TEACHING STRATEGIES, LLC ("TS")

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Prepared by: Michael Brucato

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Expiration Date: 01-03-2024

Subscription Term: 04/01/2024 - 03/31/2029

SUMMARY			
PRODUCT	SALES PRICE	QTY	TOTAL PRICE
CCPGE-PrintDig-2 The Creative Curriculum® for Preschool, Guided Edition with ReadyRosie, PD Teacher Membership and The Essentials Kit English	\$8,055.00	19	\$153,045.00
30SHIPSUR-PK Shipping Surcharge - Pre-K	\$100.00	19	\$1,900.00
10GOLDPORT GOLD™ Online Assessment Portfolios	\$107.50	342	\$36,765.00
60ARCHIVE GOLD Archives	\$0.00	3420	\$0.00
40OPDCOACH Coach Membership	\$7,495.00	1	\$7,495.00
		Subtotal:	\$199,205.00
		Shipping:	\$6,927.40
		Tax:	\$0.00
		Total:	\$206,132.40

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The subscription period will begin on 04-01-2024 and expire on 03-31-2029 ("Term") unless noted otherwise in the subscription details below.

The administrator identified for this subscription is:
Terryanne Turcotte
turcotte@csdnb.org

Subscription Details			
Product	Qty	Start	End
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ReadyRosie Classroom Resources (Multiyear Discount Available)	19	04/01/2024	03/31/2029
PD Teacher Membership	19	04/01/2024	03/31/2029
GOLD™ Online Assessment Portfolios	342	04/01/2024	03/31/2029
GOLD Archives	3420	04/01/2024	03/31/2029
Coach Membership	1	04/01/2024	03/31/2029


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Name (Print): Terryanne Turcotte	Name: Heather O'Shea
Title: Principal	Title: Chief Financial Officer
Address: 40 Goodwin St	Address: 4500 East West Highway, Suite 300
New Britain, Connecticut 06051	Bethesda, MD 20814
Date:	Date:



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Lillie Stuart () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Kristie Bourdoulous Staff Presenter: Lillie Stuart

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

In our continued commitment to the implementation of our comprehensive reading program, ARC, we will be making the following purchases;

It is a district expectation for all teachers to provide small group instruction using the ARC Toolkits as the main resource. Teachers have requested 316 individual kits to address all 13 IRLA proficiency levels. This will allow them to address student needs during small group instruction by personalizing the lesson target to the skills students need. We have adjusted a grant (ARPA Faith Acts) to include this purchase. The cost is \$155,125.00. See attached quote.

As part of Tier 1 instruction, students are expected to write their responses in Lab Notebooks, Word Study Notebooks, etc. These are consumables that have to be replenished on a yearly basis. We are fortunate to have received the ARPA Right to Read Grant totaling \$526,000 to cover this expense with a reimbursement after our purchase.

Right to Read is a K-3 reimbursement grant, so quotes are separated into grades K-3 and 4-5. CSDNB will fund the grade 4 and 5 purchases for 24-25 and 25-26 school years.

We are planning to purchase materials for both 24-25 and 25-26 school years for K-5 at this time. See breakdown below and attached quotes.

24-25 School Year
Grades K-3 \$269, 519.00
Grades 4-5 \$90,930.00

25-26 School Year
Grades K-3 \$190,320.00
Grades 4-5 \$93,093.00

Financial Information

The total is \$798,987.00 and the funding source is Various (ARPA right to read and Faith Acts) 000000000000.

Committee Review

To be reviewed by the Finance Committee on March 25, 2024

[ARC Proposal - IRLA Toolkits - 243840 - Lillie Stuart.pdf](#), [RE_ARC Consumables for SY 2024-25 and 2025-26 - Lillie Stuart.zip](#)

Consolidated School District of New Britain

IRLA Toolkits

12/21/2023

Proposal Number: 243840

Submitted To: -

New Britain, CT 06051

PRICING SUMMARY	
Materials	\$155,125.00
Grand Total	\$155,125.00

Please note: Prices are valid 90 days from date of proposal

Prices and Fulfillment

Prices are valid 90 days from date of proposal. Upon receipt of purchase order or other payment method, materials will be shipped on a timeline mutually agreed to by the parties. ARC's Professional Development services will be delivered at customer's request and subject to American Reading Company personnel availability. Please send purchase orders to orders@americanreading.com.

Warranty and Exchanges

ARC guarantees quality products and will replace products due to order discrepancies and/or damaged products reported within 90 days of receipt of order. Customers will be provided either credit or replacement product. Marked, stickered, stamped, or otherwise altered materials are non-returnable. Beyond the ninety days allowed for replacement of items deemed defective, ARC disclaims all warranties, expressed or implied.

American Reading Company will pay for return shipping if it is a result of company error. Please contact American Reading Company to ensure your exchange is processed correctly and you receive credit or replacement. If you have questions regarding your order, please contact our Customer Care Department at customer@americanreading.com or (866) 810-2665.

Professional Development

American Reading Company limits all workshops to a maximum of 25 participants (20 teachers and 5 support staff). If more than 25 people attend the workshop, you agree to pay \$350 for each additional participant. Professional development training cannot be cancelled or changed within 15 days of the event date, or you will be billed for the event.

American Reading Company reserves the right to convert in person professional development, upon consultation with the customer, to a combination of virtual professional development, physical materials, and/or digital materials when necessary to ensure the health and safety of its employees and customers.

ARC reserves the right to charge a temporary inflation surcharge of up to \$300 per day for any remaining, as yet undelivered, in-person PD.

Recording of Professional Development sessions

American Reading Company retains proprietary rights to its professional development, both in person and virtual; therefore, recording of professional development is prohibited. ARC reserves the right to maintain distribution of its professional development services.

All [ARC Terms and Conditions](#) apply regardless of any additional terms that you may provide with your purchase.

Signature

Date

Title

Approved Amount: \$

Assessment and Instruction				
Heading	Product	Quantity	Price	Total
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Holmes	1	\$525.00	\$525.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Chamberlain	10	\$525.00	\$5,250.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Northend	3	\$525.00	\$1,575.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Jefferson	3	\$525.00	\$1,575.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 DiLoreto	8	\$525.00	\$4,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Smalley	5	\$525.00	\$2,625.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Vance	4	\$525.00	\$2,100.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Smith	4	\$525.00	\$2,100.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Blue V5 Gaffney	7	\$525.00	\$3,675.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Gaffney	8	\$600.00	\$4,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Northend	3	\$600.00	\$1,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Holmes	4	\$600.00	\$2,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Vance	9	\$600.00	\$5,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Smalley	5	\$600.00	\$3,000.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Chamberlain	8	\$600.00	\$4,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Jefferson	3	\$600.00	\$1,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 Smith	4	\$600.00	\$2,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Green V11 DiLoreto	8	\$600.00	\$4,800.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Northend	3	\$400.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Vance	3	\$400.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 DiLoreto	4	\$400.00	\$1,600.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Gaffney	7	\$400.00	\$2,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Smith	3	\$400.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Holmes	1	\$400.00	\$400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Jefferson	3	\$400.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Smalley	5	\$400.00	\$2,000.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Lincoln	4	\$400.00	\$1,600.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 1 Red V5 Chamberlain	7	\$400.00	\$2,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 Jefferson	3	\$275.00	\$825.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 Northend	3	\$275.00	\$825.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 DiLoreto	4	\$275.00	\$1,100.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 Smith	4	\$275.00	\$1,100.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 Chamberlain	9	\$275.00	\$2,475.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 Vance	4	\$275.00	\$1,100.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 Gaffney	7	\$275.00	\$1,925.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Blue V5 Smalley	5	\$275.00	\$1,375.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Holmes	2	\$600.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Gaffney	6	\$600.00	\$3,600.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Smalley	5	\$600.00	\$3,000.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Smith	6	\$600.00	\$3,600.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Jefferson	3	\$600.00	\$1,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 DiLoreto	6	\$600.00	\$3,600.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Northend	3	\$600.00	\$1,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Lincoln	2	\$600.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Chamberlain	9	\$600.00	\$5,400.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Green V11 Vance	9	\$600.00	\$5,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Lincoln	6	\$400.00	\$2,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Chamberlain	7	\$400.00	\$2,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Gaffney	6	\$400.00	\$2,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Jefferson	3	\$400.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Northend	3	\$400.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Smalley	5	\$400.00	\$2,000.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Smith	2	\$400.00	\$800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit 2 Red V5 Vance	2	\$400.00	\$800.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit Yellow V11 Gaffney	3	\$350.00	\$1,050.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit Yellow V11 Jefferson	3	\$350.00	\$1,050.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit Yellow V11 Smith	2	\$350.00	\$700.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Foundational Skills Toolkit Yellow V11 Vance	4	\$350.00	\$1,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Black Version 3 Northend	2	\$600.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Black Version 3 Gaffney	2	\$600.00	\$1,200.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Black Version 3 Smalley	3	\$600.00	\$1,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Black Version 3 Jefferson	1	\$600.00	\$600.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Black Version 3 Smith	2	\$600.00	\$1,200.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Orange V3 Holmes	1	\$700.00	\$700.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Orange V3 Northend	1	\$700.00	\$700.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Orange V3 Gaffney	2	\$700.00	\$1,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Orange V3 Vance	1	\$700.00	\$700.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Orange V3 Smith	2	\$700.00	\$1,400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Orange V3 Chamberlain	3	\$700.00	\$2,100.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Orange V3 Smalley	3	\$700.00	\$2,100.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Purple V5 Gaffney	2	\$625.00	\$1,250.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Purple V5 Northend	1	\$625.00	\$625.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Purple V5 Vance	1	\$625.00	\$625.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Purple V5 Chamberlain	2	\$625.00	\$1,250.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Purple V5 Smith	1	\$625.00	\$625.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS White V3 Smith	2	\$475.00	\$950.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS White V3 Smalley	3	\$475.00	\$1,425.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS White V3 Jefferson	2	\$475.00	\$950.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS White V3 Northend	2	\$475.00	\$950.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS White V3 Gaffney	3	\$475.00	\$1,425.00
			Subtotal	\$155,125.00

TOTAL: \$155,125.00



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Tyrone Richardson () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Ivelise Velazquez Staff Presenter: Tyrone Richardson

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

This is ongoing support from Modern Classroom for next school year. We are focusing support on 6th grade math classrooms across the district. This is 8 teachers in total. This contract will also allow for continued teachers in other 6-12 content areas to sign up for training. Those that have already received training will receive feedback from walkthroughs as well resources and support from MCP and the district.

The contract is for the 2024 school year and begins with training over the summer. It is for \$70,000 and includes everything in the background session. MCP personnel will be required to provide both in-person and virtual training and support of the course of the year and CSDNB will help facilitate time and space for the support to take place.

Financial Information

The total is \$70,000 and the funding source is ESSER ESSER.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

[Modern Classroom \(1\) \(003\) - Ventine "Tyrone" Richardson.pdf](#)

TRAINING & SUPPORT AGREEMENT

This Agreement (the “Agreement”) is entered into as of January 2, 2024, by and between The Modern Classrooms Project, a nonprofit corporation organized under the laws of the District of Columbia, located at 15 14th St SE, Washington, DC 20003 (“TMCP”), and Consolidated School District of New Britain, located at 272 Main St, New Britain, CT 06050 (“Sponsor”).

WHEREAS, Sponsor wishes that TMCP provide certain services and TMCP's performance of such services are of mutual interest and benefit to the TMCP and Sponsor; and WHEREAS, TMCP's performance of services hereunder will further its educational objectives in a manner consistent with its status as a non-profit, tax-exempt, charitable institution;

NOW, THEREFORE, in consideration of the following mutual promises, covenants, and conditions and any sums to be paid, the parties hereto agree as follows:

1. Scope of Work

Part #1: Virtual Mentorship Program (Unlimited)

TMCP will provide Sponsor unlimited full subscriptions to TMCP's online Mentorship Program, to be used by the educator(s) selected by Sponsor.

TMCP shall enroll Sponsor's educators in its Mentorship Program as part of regularly occurring Mentorship Program sessions. Educators must register using their district email address before session registration deadlines to qualify for the unlimited subscription. This agreement provides for the enrollment of Sponsor's educators in Mentorship Program sessions starting on or after July 1, 2024, and starting on or before June 30, 2025.

TMCP considers a Mentorship Program subscription to be used as of the date on which the educator using that subscription's Mentorship Program session begins. After the start date of that session, the educator's subscription may no longer be transferred or refunded.

For each subscription, each participant shall receive:

- ❖ Full access to TMCP's premium online course for Consolidated School District of New Britain educator(s).
- ❖ Virtual coaching and detailed feedback from one of TMCP's expert mentors.
- ❖ Eligibility for CEUs/graduate credits upon completion (*additional fees required*)

Upon request and at any given point prior to June 30, 2025, TMCP shall promptly provide Sponsor with updates about the number of Mentorship Program subscriptions that have been used to date.

The cost of unlimited full subscriptions to TMCP's online Mentorship Program is \$40,000.00.

Part #2: Implementation Support Services

TMCP will provide Sponsor with a professional learning support package ("Implementation Support Services") which will include the following:

- ❖ Comprehensive recruitment planning and support
- ❖ 3 On-site visit to schools to build understanding of the model
- ❖ Teacher community building and connection
- ❖ Leadership support and and coaching
- ❖ Up to four seats in the Modern Classrooms Project Leadership Collaborative

The cost of the Implementation Support Services is \$50,000.00.

Part #3: Math Implementation Project

TMCP will provide the Sponsor with adapted curricular resources and support to implement and evaluate the effectiveness of the TMCP model in 6th-grade math. This work will include the following services:

- ❖ Develop and provide adapted curricular resources and planning support to a selected group of 6th-grade math teachers
- ❖ Instructional coaching and feedback visits for 6th-grade math teachers participating in the program
- ❖ Measure and evaluate the effective implementation of agreed-upon student outcomes
- ❖ Leadership capacity building to prepare for scaled implementation after year 1 of implementation

The cost of the Math Implementation Project is \$50,000.00.

2. Payment

- a) The total cost of the services outlined above is \$140,000. Thanks to philanthropic support, we are able to offer the services above at a 50% discount, totaling to \$70,000.
- b) In consideration of TMCP performing services described above, Sponsor shall pay TMCP in two installments, each covering half of the total discounted cost of **\$70,000.00**.
- c) TMCP shall submit to Sponsor two separate invoices, each in the amount of **\$35,000.00**, as follows:
 - i) For services performed from July to December, TMCP shall send an invoice for **\$35,000.00** on or around July 1, 2024. This invoice shall be due for payment within thirty (30) days of receipt.
 - ii) For Implementation Support Services performed from January to June, TMCP shall send an invoice for **\$35,000.00** on or around January 1, 2025. This invoice shall be due for payment within thirty (30) days of receipt.

- a) All payments made hereunder shall include the invoice number and be made by ACH transfer, credit card, or check to The Modern Classrooms Project, 15 14th St SE, Washington, DC 20003.
- b) In the event that Sponsor wishes to arrange a different plan for payment, requests for alternative arrangements shall be made in writing to finance@modernclassrooms.org.

8) Independent Contractors

The relationship of Sponsor to TMCP shall be that of an Independent Contractor with respect to all rights and obligations arising under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a relationship of employment, principal and agent, partnership, co- or joint employer, or joint venture. Sponsor shall not permit any of its officers, directors, agents, employees, representatives, contractors, successors, assigns, or anyone acting on their behalf to represent or hold out itself or themselves as employees, agents, or representatives of TMCP or as authorized to make any commitment to incur any obligation on behalf of TMCP. The Consolidated School District of New Britain reserves the right to monitor and evaluate services under this contract.

9) Intellectual Property

- a) Sponsor understands and acknowledges that TMCP, through its employees, has knowledge, experience and expertise in performing work and analysis of the type to be provided under this Agreement, which has been acquired over a substantial number of years prior to entering into this Agreement (“TMCP Background Intellectual Property”). TMCP shall retain all rights to such TMCP Background Intellectual Property. Nothing in this Agreement shall confer any right to Sponsor to acquire by assignment or license, exclusive ownership or use of TMCP Background Intellectual Property.
- b) Copyright in materials created for the performance of the Scope of Work (“Deliverables”) shall vest in TMCP.
- c) TMCP hereby grants to Sponsor an irrevocable, royalty-free, nonexclusive license to use any such copyright to the Deliverables for non-commercial internal purposes.

10) Termination

- a) This Agreement may be terminated (i) for convenience by either party upon sixty (60) days written notice to the other party; or (ii) if either party materially breaches this Agreement, and the non-breaching party provides the breaching party with thirty (30) days advance written notice of termination, and such breach is not remedied within such thirty (30) day period.
- b) Upon written notice, TMCP shall proceed in an orderly fashion to limit or terminate any outstanding commitments and to conclude the work. All costs incurred by TMCP associated with termination shall be allowable including, without limitation, all unreimbursed or non-cancelable costs or commitments incurred or obligated and work

performed prior to the effective date of termination, which shall include all appointment of staff prior to the effective date of termination.

- c) In the event of any early termination, TMCP shall submit a final financial report within sixty (60) days of the effective date of termination, accounting for all costs incurred and funds received.
- d) Neither party will be responsible for or liable to the other party for non-performance or delay in performance of any terms or conditions of this Agreement due to acts or occurrences beyond the reasonable control of the nonperforming or delayed party. Such causes include, but are not limited to, acts of God, acts of government, embargoes, terrorism, wars, riots, strikes or other labor disputes, shortages of labor or materials, hurricanes, fires, floods, or any other circumstances of like character. The party whose performance is delayed or prevented shall promptly provide to the other party written notice of the existence of and the reason for such non-performance or delay, and shall work diligently to mitigate its effects and make best efforts to resume performance as soon as practicable.

11) Scope of Agreement

- a) This Agreement, including any exhibits, attachments, and documents referenced herein, which are incorporated into this Agreement, constitutes the final agreement between the parties. It is the complete and exclusive expression of the parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement. In entering into this Agreement, neither party has relied upon any statement, representation, warranty, or agreement of the other party except for those expressly contained in this Agreement. There are no conditions precedent to the effectiveness of this Agreement other than those expressly stated in this Agreement.
- b) No amendment, modification, or addition to this Agreement will be binding upon the parties hereto unless reduced to writing and signed by an authorized representative of each party.

12) Governing Law

The laws of the District of Columbia, without giving effect to its choice of law provisions, shall govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement. Any legal suit, action, or proceeding arising out of or relating to this Agreement shall be brought in the Superior Court of the District of Columbia. The parties agree that a final judgment in any such suit, action, or proceeding may be enforced in other jurisdictions as provided by law.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

The Modern Classrooms Project

Signature: *Kareem Farah*

Name: Kareem Farah

Title: CEO

Date: January 2nd, 2024

Consolidated School District of New Britain

Signature: *[Handwritten Signature]*

Name: *Anthony Casper*

Title: *Superintendent*

Date: *2/1/24*



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Silvia Mayo Molina () for approval at the Regular Board Meeting on April 1, 2024.
Senior Leadership Sponsor: Ivelise Velazquez Staff Presenter: Silvia Mayo Molina and Ivelise Velazquez

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

This request is for the purchase of Spanish 1 textbooks and workbooks for the Middle School course offered at Pulaski and Slade from Vista Higher Learning. In order for the Grade 8 students to have the option of earning a high school credit for an elective, the 8th Gr. The Middle School Spanish World Language course must mirror the NBHS course offering which uses the Senderos series from Vista Higher Learning. As a result we are asking that the BOE approve this purchase order for Senderos textbooks and workbooks, which is over \$15,000 so that we can provide the appropriate materials for middle school students who will be enrolled in Spanish 1 at Pulaski and Slade.

Financial Information

The total is \$17,501.92 and the funding source is Academics Local Budget PD: 101096122004 53320
Digital: 101096110001 57350 Textbooks 101096122004 56410.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on March 25, 2024

[New Britain School District - Quote 1 Year - 3_19_2024 - Silvia Mayo-Molina.pdf](#)



COST PROPOSAL

Quote Prepared On March 19, 2024
 Quote Valid Through October 15, 2024
 Quote No. 2403148643
 Version No. 5

Prepared For
New Britain School District 272 Main Street New Britain, CT 06050

Prepared By
Myles Stavis mstavis@vistahigherlearning.com Vista Higher Learning 500 Boylston St, Suite 620 Boston, MA 02116-3736

Professional Development					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
1	WBNR002	Professional Development WL Product Training: Remote/Webinar (3 hours)	\$750.00	\$750.00	\$750.00

Senderos 2023					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
100	978-1-54337-839-9	Senderos 2023 Supersite Plus + WebSAM(1 year license)	\$39.95	\$3,995.00	\$3,995.00
10	978-1-54337-063-8	Senderos 2023 Level 1 Practice Workbook (10-pack)	\$299.95	\$2,999.50	\$2,999.50
100	978-1-54335-793-6	Senderos 2023 Level 1 Student Edition	\$91.95	\$9,195.00	\$9,195.00
4	978-1-54337-954-9	Senderos 2023 Level 1 National TRB	\$451.95	\$1,807.80	\$0.00

Total Value	\$18,747.30
Total Gratis	\$1,807.80
Total Cost	\$16,939.50
Est. Shipping (3%)	\$562.42
Est. Grand Total Cost	\$17,501.92

Ordering Instructions



COST PROPOSAL

Quote Prepared On March 19, 2024
Quote Valid Through October 15, 2024
Quote No. 2403148643
Version No. 5

- Purchase Orders will be processed upon receipt and will be invoiced for the full “Total Cost” amount as shown above as well as the actual final Shipping charges required for your shipment, where applicable. Please note that the “Est. Shipping” amount shown above is an estimate only and may be different than the final charges applied.
- When submitting your Purchase Order, please be sure to attach:
 - A copy of this Quote
 - If applicable, a copy of your signed and dated tax exemption certificate
- To place your order, please contact Customer Support:

Vista Higher Learning
500 Boylston Street, Suite 620
Boston, MA 02116
Email: orders@vistahigherlearning.com
Phone: (800) 269-6311, option 3
Fax: (617) 426-5215

Terms of Purchase

By accepting a Quote, initiating a Purchase Order to us, entering into a separate agreement with us, and/or ordering online content, you are agreeing to these Terms of Purchase. The Vista Higher Learning Terms of Purchase shall govern all sales of materials and online content and shall supersede any and all terms and conditions attached to your Purchase Orders and/or any other document that you present to Vista Higher Learning, which shall be considered as a confirmation only and the terms and conditions shall in no way amend, prevail over, supplement or supersede any term or condition hereof.

- **Terms of Use:** All sales of Vista Higher Learning materials and online content are expressly made subject to the Vista Higher Learning Terms of Use: https://www.vhcentral.com/terms_of_use.
- **Return Policy:** Returns of Vista Higher Learning materials and online content are subject to the Vista Higher Learning Return Policy: <https://vistahigherlearning.com/return-policy>.
- **Tax:** Prices included within this Quote are exclusive of all applicable taxes, which are the responsibility of the Customer. Customer must provide documentation of tax-exempt status, if applicable.
- **Subscription Term:** For digital product license purchases, the duration of access being purchased based on the product license selection outlined in the Quote above will be considered the Subscription Term.
- **Term Dates:** Subscription Terms are aligned to an academic year calendar and will start as of the next upcoming academic year following the receipt of a Purchase Order, unless otherwise requested by Customer. All product licenses will have the same start and end dates aligned with the Subscription Term.
- **Unused Licenses:** All product licenses must be used within the purchased Subscription Term. Unused licenses during the purchased Subscription Term are not refundable or eligible for credit.
- **Licensing Add-ons:** If purchasing additional license quantities and/or licensing level upgrades to be added onto an existing base of product licenses, the additional quantities and/or upgrades will be applied beginning with the currently active Subscription Term, unless otherwise requested by Customer. All product licenses must maintain the same start and end dates aligned with the Subscription Term, with any additional quantities and/or upgrades matching the current expiration date of the existing Subscription Term in place.

Thank you for your business!



COST PROPOSAL

Quote Prepared On March 19, 2024
Quote Valid Through October 15, 2024
Quote No. 2403148643
Version No. 5



March 25, 2024

To: Board of Education
From: Ann Alfano, Chief Financial Officer
CC: Dr Tony Gasper, Superintendent
Re: Financial Report Month Ending February 29, 2024

Please see attached financial reports:

General Fund Operating Budget:

- Exhibit A – By Category – Page 1
- Exhibit B – By Object Code – Pages 2 to 4
- Exhibit C – Pending Budget Transfers (NEEDS BOARD APPROVAL) – Page 5
- Exhibit D – Internal (Departmental/School) Budget Transfers – Page 6

Extra Earnings – Exhibit E – Pages 7-8

Check Register – Exhibit F – Pages 9-29



Consolidated School District of New Britain
2023-2024 Operating Budget Summary Report

Description						Expenditures				%	
	Adopted Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals	Total	Available Balance	Expended / Encumb.
		Board	Internal	Board	Internal						
Certified Salaries	51,174,724	-	13,000	-	-	51,174,724	22,630,192	23,356,126	45,986,318	5,188,405	89.9%
Non-Certified Salaries	22,528,612	-	-	-	-	22,528,612	7,681,193	12,392,931	20,074,124	2,454,488	89.1%
Fringes & Insurances	15,838,837	-	-	-	-	15,838,837	3,129,499	4,639,462	7,768,961	8,069,876	49.1%
Purchased Professional Services	3,816,896	-	(11,667)	-	(0)	3,816,896	231,121	2,877,178	3,108,299	708,597	81.4%
Purchased Contractual Services	2,278,354	-	-	-	-	2,278,354	436,344	1,101,496	1,537,840	740,514	67.5%
Purchased Other Services	24,556,052	39,500	8,800	-	8,157	24,556,051	10,244,043	12,532,855	22,776,898	1,779,154	92.8%
Supplies	5,703,704	(7,500)	(13,875)	(10,000)	(8,686)	5,703,703	2,132,317	3,484,237	5,616,553	87,150	98.5%
Capital Outlay	1,041,354	(32,000)	-	10,000	529	1,041,354	59,167	448,493	507,660	533,694	48.7%
Other	184,957	-	3,742	-	-	184,957	18,756	99,053	117,808	67,149	63.7%
Operating Transfers Out	376,512	-	-	-	-	376,512	-	-	-	376,512	0.0%
Grand Total	127,500,000	-	(0)	-	(0)	127,500,000	46,562,631	60,931,830	107,494,462	20,005,538	84.3%

Obj Code	Description	Transfers				Revised Budget	Expenditures			%		Actual					
		Prior Transfers Board	Prior Transfers Internal	Pending Transfers Board	Pending Transfers Internal		Encumbr.	Actuals	Total Exp & Enc	Available Balance	Expended / Encumb.	2022-2023	2021-2022	2020-2021			
511XX	<u>Certified Salaries</u>		13,000	-	-	51,174,724	22,630,192	23,356,126	45,986,318	5,188,405	89.9%	46,995,023	48,894,910	49,474,156			
	<u>Non-Certified Salaries</u>																
5122X	Managers / Supervisors					2,127,866	619,327	1,192,175	1,811,502	316,364	85.1%	1,959,012	1,936,495	1,744,157			
5123X	Secretarial					4,986,937	1,407,701	2,691,605	4,099,306	887,631	82.2%	4,871,150	4,582,925	4,214,589			
5124X	Paraprofessional					7,052,240	2,882,778	3,246,131	6,128,909	923,332	86.9%	6,797,180	6,210,832	6,125,654			
5125X	Custodial /Maint./ Security					5,308,218	1,525,443	3,545,962	5,071,406	236,812	95.5%	5,345,521	5,138,517	5,264,308			
5126X	Health / Medical					1,535,726	654,309	723,587	1,377,896	157,830	89.7%	1,607,968	1,781,379	1,595,117			
5127X	Other Salaries				-	1,517,626	591,636	993,470	1,585,106	(67,480)	104.4%	1,207,681	2,205,413	1,202,446			
						22,528,612	-	-	22,528,612	7,681,193	12,392,931	20,074,124	2,454,488	89.1%	21,788,511	21,855,562	20,146,272
	<u>Fringes & Insurances</u>																
52101	Health Insurance					8,885,774			8,885,774	1,481,799	674,836	2,156,636	6,729,138	24.3%	5,135,406	2,741,139	14,325,661
52102	Life Insurance					109,000			109,000	-	100,987	100,987	8,013	92.6%	177,333	107,696	88,440
52103	Disability Insurance													0.0%	-		
52104	H.S.A. Contribution					1,750,000			1,750,000	-	1,709,620	1,709,620	40,380	97.7%	1,741,143	1,818,178	1,526,560
52200	FICA / Medicare					1,118,636			1,118,636	841,661	242,094	1,083,755	34,881	96.9%	1,180,837	1,094,975	1,118,595
52300	Retirement Contributions					3,147,427			3,147,427	735,559	1,343,716	2,079,275	1,068,152	66.1%	4,703,975	4,284,226	3,367,266
52500	Tuition Reimbursement					24,000			24,000	1,215	20,392	21,607	2,393	90.0%	58,542	25,710	28,688
52600	Unemployment Compensation					120,000			120,000	-	32,165	32,165	87,835	26.8%	59,250	33,829	276,167
52700	Workers' Compensation					684,000			684,000	69,265	515,651	584,915	99,085	85.5%	1,472,973	1,027,836	683,625
						15,838,837	-	-	15,838,837	3,129,499	4,639,462	7,768,961	8,069,876	49.1%	14,529,459	11,133,590	21,415,002
	<u>Purchased Professional Services</u>																
53061	Testing / Scoring Psy Ex					10,000			10,000	-	5,897	5,897	4,103	59.0%		5,333	18,645
53200	Instructional					40,350			40,350	-	9,162	9,162	31,188	22.7%	10,019	19,072	8,329
53210	Tutors					50,000			50,000	-	15,730	15,730	34,270	31.5%	19,912	45,149	22,308
53211	Tutors - Special Ed					180,000			180,000	-	91,986	91,986	88,014	51.1%	25,619	183,252	65,884
53212	Bus Monitors					663,426			663,426	-	568,744	568,744	94,682	85.7%	266,774	599,652	233,826
53300	Employee Train & Dev		(300)			13,250			13,250	2,600	11,460	14,060	(810)	106.1%	1,017,089		
53320	In-Service					130,893			130,893	1,657	74,431	76,088	54,804	58.1%	2,000	188,944	113,077
53321	Testing Services		(6,000)			27,100			27,100	563	4,355	4,918	22,182	18.1%	191,294	16,242	15,804
53323	Prof Educational Svc.					-			-	-	-	-	-	0.0%	17,290	63,867	
53325	Parent Activities					2,300			2,300	-	786	786	1,514		-		
53340	Other Prof/Tech Services		(3,742)		(3,128)	41,130			41,130	17,335	285,435	302,770	(261,640)	736.1%	459,076	439,867	13,264
53350	Recruitment & Retention					45,000			45,000	-	9,534	9,534	35,466	21.2%	21,775	32,220	
53400	Translations					10,000			10,000	632	6,569	7,201	2,799	72.0%	16,701	8,151	61,186
53402	Other Serv - Medical					-			-	-	-	-	-	0.0%	-		817,599
53409	Other Serv - Reg Ed					-			-	8,185	8,232	16,417	(16,417)	0.0%	82,136	22,366	
53410	Other Serv - Support					26,372			26,372	-	811	811	25,561	3.1%	19,116	27,942	694,606
53411	Audit/Accounting Services					102,000			102,000	-	9,935	9,935	92,065	9.7%	26,078		

Consolidated School District of New Britain
2023-2024 Operating Budget Detail Report

Obj Code	Description	Transfers				Revised Budget	Expenditures			%		Actual			
		Adopted Budget	Prior Transfers Board	Prior Transfers Internal	Pending Transfers Board		Pending Transfers Internal	Encumbr.	Actuals	Total Exp & Enc	Available Balance	Expended / Encumb.	2022-2023	2021-2022	2020-2021
53412	Legal Fees	236,000				236,000	-	75,073	75,073	160,927	31.8%	521,533	276,926	207,247	
53440	Outside Trainer Services	25,000				25,000	-	6,569	6,569	18,431	26.3%	15,278	24,730	23,000	
53500	Technical Services	214,110		(7,000)	-	214,110	65,932	160,585	226,517	(12,407)	105.8%	225,317	2,748,725	2,030,358	
53510	Data Processing	833,965				833,965	49,775	638,017	687,792	146,173	82.5%	630,000	601,631	911,612	
53540	Sports Officials	166,000				166,000	3,879	81,223	85,102	80,898	51.3%	109,917	47,368	38,986	
53950	Outside Substitute Services	1,000,000				1,000,000	80,563	812,643	893,206	106,794	89.3%	959,064	868,003	1,026,929	
		3,816,896	-	(11,667)	-	(0)	3,816,896	231,121	2,877,178	3,108,299	708,597	81.4%	4,635,988	6,219,438	6,302,660
Purchased Contractual Services															
54101	Refuse Removal	180,500				180,500	83,175	124,451	207,625	(27,125)	115.0%	184,478	10,478	187,300	
54103	Snow Removal	45,000				45,000	18,223	36,888	55,110	(10,110)	122.5%	6,750		5,680	
54300	Repairs & Maintenance	1,775,400			-	1,775,400	277,958	829,719	1,107,678	667,722	62.4%	1,819,943	3,587,113	1,294,141	
54400	Rentals	277,454				277,454	56,989	110,439	167,427	110,027	60.3%	316,667	202,634	546,579	
		2,278,354	-	-	-	-	2,278,354	436,344	1,101,496	1,537,840	740,514	67.5%	2,327,838	3,800,224	2,033,699
Purchased Other Services															
55100	Transportation	6,808,142				6,808,142	148,563	2,808,902	2,957,465	3,850,677	43.4%	6,903,124	7,213,187	5,448,350	
55109	Transportation - Special Ed	4,675,913				4,675,913	-	706,469	706,469	3,969,444	15.1%	2,657,024	4,410,947	1,883,578	
55110	Transportation - Outplaced	685,000				685,000	-	672,276	672,276	12,724	98.1%	1,141,485	237,608	116,595	
55300	Communications	261,000				261,000	113,976	289,456	403,432	(142,432)	154.6%	472,996	277,252	205,341	
55301	Postage	80,777		300		80,777	4,326	50,612	54,938	25,839	68.0%	50,525	50,203	49,394	
55302	Licenses/Fees - Tech	87,705	39,500	8,500	-	8,157	87,705	-	87,705	87,705	100.0%	63,192	77,114	346,106	
55303	Internet Service	-				-	-	5,759	5,759	(5,759)	0.0%	6,403	13,007	2,084	
55400	Advertising	14,200				14,200	-	2,759	2,759	11,441	19.4%	35,116	7,269	1,353	
55500	Printing & Binding	355,700				355,700	15,709	190,383	206,092	149,608	57.9%	288,243	258,554	244,912	
55610	Tuition - Public In-State	1,019,101				1,019,101	1,050,202	465,607	1,515,808	(496,707)	148.7%	1,081,479	998,506	1,010,100	
55611	Tuition - Local Residential	91,241				91,241	110,289	40,941	151,230	(59,989)	165.7%	133,929	60,255	121,536	
55612	Tuition - VOAG/Magnet Schools	3,279,000				3,279,000	-	4,916,989	4,916,989	(1,637,989)	150.0%	3,937,903	3,283,960	2,957,298	
55613	Tuition - Outplacement	18,357				18,357	6,623	9,235	15,858	2,499	86.4%	33,960	24,515		
55620	Tuition - Regular Ed	21,888				21,888	-	912	912	20,976	0.0%	12,090	21,888		
55630	Tuition - Private In-State	5,179,060				5,179,060	4,597,014	1,682,562	6,279,577	(1,100,517)	121.2%	5,499,912	3,476,424	2,473,333	
55631	Tuition - Private Out-State	91,241				91,241	84,382	35,545	119,928	(28,687)	131.4%	160,326	63,125	88,630	
55690	Tuition - Outplaced	462,854				462,854	1,165,879	40,110	1,205,989	(743,135)	260.6%	952,583	386,842	404,384	
55691	Tuition - Other services	1,393,409				1,393,409	2,946,863	516,901	3,463,764	(2,070,355)	248.6%	3,529,806	2,430,551	1,180,867	
55800	Travel Reimbursement	31,465				31,465	217	9,733	9,950	21,515	31.6%	20,592	12,422	6,498	
		24,556,053	39,500	8,800	-	8,157	24,556,051	10,244,043	12,532,855	22,776,898	1,779,154	92.8%	26,980,687	23,303,631	16,540,360
Supplies															
56100	Office Supplies	207,070		(208)	-	321	207,070	29,840	107,775	137,614	69,455	66.5%	211,949	257,061	205,213
56101	Custodial Supplies	350,000					350,000	178,684	527,115	705,799	(355,799)	201.7%	429,350	539,258	381,316
56102	Maint Supplies / Repairs	240,000					240,000	124,312	228,920	353,233	(113,233)	147.2%	269,887	545,002	456,244

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Obj Code	Description	Transfers				Revised Budget	Expenditures			%		Actual			
		Prior Transfers Board	Prior Transfers Internal	Pending Transfers Board	Pending Transfers Internal		Encumbr.	Actuals	Total Exp & Enc	Available Balance	Expended / Encumb.	2022-2023	2021-2022	2020-2021	
56103	Misc (Equip) Supplies					24,937	12,800	3,796	16,596	8,341	66.6%	4,198	3,537	122,940	
56110	Instructional Supplies		5,208		(12,712)	431,034	71,057	346,525	417,582	13,452	96.9%	479,878	788,410	1,231,000	
56111	Instructional Supplies - Art		(375)			53,456	8,749	34,540	43,289	10,167	81.0%	53,896	58,772	34,770	
56112	Instructional Supplies - Music					29,921	4,700	17,211	21,910	8,011	73.2%	31,335	31,170	21,133	
56113	Instructional Supplies - PE		(500)			14,742	8,600	4,005	12,605	2,137	85.5%	15,493	12,652	14,679	
56114	Supplies - Tech Related		(7,000)		-	1,260	-	275	275	985	21.8%	-	-	-	
56115	Instructional Supplies - Culinary				3,500	20,500	6,990	13,141	20,131	369	98.2%	34,481	28,179	14,480	
56150	COVID19 Supplies					-	-	-	-	-	0.0%	-	3,527	336,695	
56210	Heat & Gas					1,120,166	813,140	503,767	1,316,907	(196,742)	117.6%	1,284,652	788,304	954,011	
56220	Electricity					2,244,643	783,454	1,181,150	1,964,604	280,039	87.5%	2,110,647	1,977,659	1,739,423	
56260	Gasoline					521,367	-	252,330	252,330	269,037	48.4%	410,704	289,830	135,929	
56270	Water					149,416	57,428	154,618	212,046	(62,630)	141.9%	151,215	149,416	87,432	
56401	Parent Activity Supplies					1,845	-	-	-	1,845	0.0%	986	-	-	
56410	Textbooks	(7,500)	(18,000)		1,458	97,879	4,166	22,865	27,031	70,847	27.6%	207,418	602,716	1,051,437	
56420	Library Books			(10,000)		63,700	16,276	44,356	60,632	3,068	33.3%	44,859	44,885	194,128	
56430	Periodicals				(1,253)	3,947	-	2,260	2,260	1,688	57.2%	1,011	1,671	6,068	
56900	Other Supplies		7,000	-	-	127,821	12,121	39,588	51,709	76,113	40.5%	342,495	1,730,218	118,401	
		5,703,704	(7,500)	(13,875)	(10,000)	(8,686)	5,703,703	2,132,317	3,484,237	5,616,553	87,150	98.5%	6,084,454	7,852,267	6,905,298
Capital Outlay															
57010	Facilities - Cafeteria					-									
57201	CARES ACT												13,087		
57300	Non-Instruct Equip - Replace					43,600	11,659	3,253	14,912	28,688	34.2%	-	435	2,516	
57301	Non-Instruct Equip - New					81,750	2,000	73,449	75,449	6,301	92.3%	476,352	25,559	13,089	
57345	Instruct Equip - Replace					524,650	7,133	289,743	296,876	227,774	56.6%	109,126	494,915	670,853	
57346	Instruct Equip - New				9,976	64,976	38,374	-	38,374	26,602	59.1%	-	534,906	1,227,996	
57350	Software - Tech Related	(32,000)		10,000	(9,448)	326,378	-	82,048	82,048	244,330	25.1%	62,484	94,966	38,634	
57969	Facilities Improvements					-	-	-	-	-		1,217,874	965,133	351,800	
		1,041,354	(32,000)	-	10,000	529	1,041,354	59,167	448,493	507,660	533,694	48.7%	1,878,924	2,115,913	2,304,889
Other															
58100	Dues & Fees		3,742		-	104,957	7,473	86,398	93,871	11,086	89.4%	101,192	100,900	124,558	
58150	Operational / Athletics					20,000	11,282	12,556	23,838	(3,838)	119.2%	5,788	5,222	5,203	
58200	Operational / High School Grad.					60,000	-	99	99	59,901	0.2%	41,103	61,830	94,435	
		184,957	-	3,742	-	-	184,957	18,756	99,053	117,808	67,149	63.7%	148,083	167,952	224,196
Operating Transfers Out															
59101	Transfer to Adult Ed Fund					376,512	-	-	-	376,512	0.0%	331,033	356,511	353,468	
	Grand Total	127,500,000	-	(0)	-	(0)	127,500,000	46,562,631	60,931,830	107,494,462	20,005,538	84.3%	125,700,000	125,700,000	125,700,000

CSDNB
 Pending Budget Transfers
 Requires Board Approval

<u>Account Code</u>	<u>Object Code</u>	<u>Description</u>	<u>From</u>	<u>To</u>
101096122004	56420	ACAD SS LIBRARY BOOKS	10,000.00	
101096110001	57350	ACAD SOFTWARE-TECH. RELATED		10,000.00

Consolidated School District of New Britain
2023-2024 Internal Budget Transfers

<u>Budget Unit</u>	<u>Object Code</u>	<u>Description</u>	<u>From</u>	<u>To</u>
101006124001	56110	NBHS INSTRUCTIONAL SUPPLIES	3,500.00	
101006110001	56115	NBHS INSTR SUPPLIES-CULINARY		3,500.00
101009012002	56110	NBTC INSTRUCTIONAL SUPPLIES	321.45	
101009012002	56100	NBTC OFFICE SUPPLIES		321.45
101006124001	56110	NBHS INSTRUCTIONAL SUPPLIES	2,912.26	
101006110001	57346	NBHS INSTR EQUIP - NEW		2,912.26
101096110001	57350	ACAD SOFTWARE-TECH. RELATED	8,157.33	
101096110001	55302	ACAD LICENSES/FEES - TECH		8,157.33
101090223200	53340	CEO OTHER PROF/TECH SVC	3,127.79	
101090223200	53320	CEO IN-SERVICE		3,127.79
101006124001	56110	NBHS INSTRUCTIONAL SUPPLIES	6,758.00	
101006110001	57346	NBHS INSTR EQUIP - NEW		6,758.00
101006124001	56110	NBHS INSTRUCTIONAL SUPPLIES	306.00	
101006110001	57346	NBHS INSTR EQUIP - NEW		306.00
101096110001	57350	ACAD SOFTWARE-TECH. RELATED	205.03	
101096122004	56430	ACAD SS PERIODICALS	1,252.75	
101096122004	56410	ACAD SS TEXTBOOKS		1,457.78
101096110001	57350	ACAD SOFTWARE-TECH. RELATED	1,085.40	
101096122004	56110	ACAD SS INSTRUCTIONAL SUPPLIES		1,085.40

Consolidated School District of New Britain
 General Fund Extra Earnings/Overtime and Substitute Coverage Report
 Month Ending February 29, 2024 Versus Fiscal Year Ended 2022-2023, 2021-22 and 2020-21

Organization	Account	Title	Fiscal Year 2023 - 2024			Fiscal Year 2022-2023		Fiscal Year 2021-2022		Fiscal Year 2020-2021	
			Budget	Expenditures	Balance	Feb-23	Jun-23	Feb-22	Jun-22	Feb-21	Jun-21
TEACHER'S											
EXTRA EARNINGS / OT:											
101096900030	51181	DW DUTY FREE	125,000	99,088	25,912	210,111	138,053	252,698	107,471	142,352	249,753
101096900040	51181	DW GUIDANCE	28,000		28,000	31,102	52,276	54,485	72,414	38,692	57,008
101096900130	51181	DW TESTING	6,000	619	5,381	1,858	-	-	697	-	-
101096910001	51181	DW	235,000	45,919	189,081	341,375	121,137	864,114	822,910	331,480	514,306
			<u>394,000</u>	<u>145,626</u>	<u>248,374</u>	<u>584,446</u>	<u>311,465</u>	<u>1,171,297</u>	<u>1,003,492</u>	<u>512,524</u>	<u>821,066</u>
SUB COVERAGE											
101096900110	51181	DW SUB TEACH	151,000	-	151,000	-	138,053	744	8,810	-	-
GRAND TOTAL			<u>545,000</u>	<u>145,626</u>	<u>399,374</u>	<u>584,446</u>	<u>449,518</u>	<u>1,172,041</u>	<u>1,012,302</u>	<u>512,524</u>	<u>821,066</u>
SECRETARIAL/CLERICAL											
EXTRA EARNINGS / OT:											
101096900010	51238	DW OT/DT	125,000	122,721	2,279	174,354	265,385	303,214	151,016	112,075	194,084
101096910001	51238	DW	24,000	15,766	8,234	71,240	88,679	62,326	88,540	25,691	35,662
			<u>149,000</u>	<u>138,486</u>	<u>10,514</u>	<u>245,594</u>	<u>354,063</u>	<u>365,540</u>	<u>239,556</u>	<u>137,766</u>	<u>229,746</u>
SUB COVERAGE											
101096900100	51238	DW SUB SEC	51,000	34,339	16,661	40,111	62,370	31,658	69,635	9,025	26,719
			<u>200,000</u>	<u>172,826</u>	<u>27,174</u>	<u>285,706</u>	<u>416,433</u>	<u>397,198</u>	<u>309,191</u>	<u>146,791</u>	<u>256,465</u>
PARA											
EXTRA EARNINGS / OT:											
101096900010	51248	DW OT/DT	200,000	-	200,000	7,087	9,947	177,129	252,658	-	17,972
101096900030	51248	DW DUTY FREE	75,000	231,513	(156,513)	779,146	1,374,561	717,900	116,847	58,441	117,106
101096910001	51248	DW	54,000	8,781	45,219	60,234	90,587	467	467	19,657	19,922
			<u>329,000</u>	<u>240,295</u>	<u>88,705</u>	<u>846,468</u>	<u>1,475,094</u>	<u>895,496</u>	<u>369,972</u>	<u>78,098</u>	<u>155,001</u>
SUB COVERAGE											
101096900090	51248	DW SUB PARA	101,000	33,165	67,835	92,244	180,734	56,912	118,578	54,175	98,784
			<u>430,000</u>	<u>273,460</u>	<u>156,540</u>	<u>938,712</u>	<u>1,655,828</u>	<u>952,408</u>	<u>488,550</u>	<u>132,273</u>	<u>253,784</u>

Consolidated School District of New Britain
 General Fund Extra Earnings/Overtime and Substitute Coverage Report
 Month Ending February 29, 2024 Versus Fiscal Year Ended 2022-2023, 2021-22 and 2020-21

Organization	Account	Title	Fiscal Year 2023 - 2024			Fiscal Year 2022-2023		Fiscal Year 2021-2022		Fiscal Year 2020-2021	
			Budget	Expenditures	Balance	Feb-23	Jun-23	Feb-22	Jun-22	Feb-21	Jun-21
CUSTODIAL / MAINTENANCE / SECURITY											
EXTRA EARNINGS / OT:											
101096900010	51258	DW OT/DT	278,000	539,200	(261,200)	442,087	744,444	503,616	782,258	166,855	316,030
101096900020	51258	DW CALL IN	13,000	5,538	7,462	6,622	9,165	6,044	8,592	5,456	8,247
101096910001	51258	DW	-	-	-	-	-	-	-	-	-
101096900990	51258	DW COVID19	-	-	-	-	-	652	652	112,033	268,213
	51258 Total		291,000	544,738	(253,738)	448,709	753,608	510,312	791,502	284,344	592,489
SUB COVERAGE											
101096900060	51258	DW SUB MAINT	350,000	292,397	57,603	282,366		218,395	263,339	397,681	598,773
			641,000	837,135	(196,135)	731,075	753,608	728,707	1,054,841	682,025	1,191,262
HEALTH / MEDICAL											
EXTRA EARNINGS / OT:											
101096900010	51268	DW OT/DT	48,000	28,914	19,086	31,040	46,198	194,669	280,140	28,466	68,432
101096910001	51268	DW	100,000	91,857	8,143	83,819	117,305	50,640	71,822	105,785	169,076
	51268 Total		148,000	120,771	27,229	114,859	163,503	245,309	351,962	134,251	237,508
SUB COVERAGE											
101096900070	51268	DW SUB HEALTH	10,000	7,479	2,521	5,030	7,214	-	-	-	-
			158,000	128,250	29,750	119,888	170,717	245,309	351,962	134,251	237,508
GRAND TOTAL											
	EXTRA EARNINGS/OT		1,311,000	1,189,916	121,084	2,240,076	3,057,734	3,187,955	2,756,485	1,146,983	2,035,811
	SUBCOVERAGE		663,000	367,380	295,620	419,751	388,371	307,709	460,362	460,881	724,276
			1,974,000	1,557,297	416,703	2,659,827	3,446,104	3,495,664	3,216,846	1,607,864	2,760,087

Consolidated School District of New Britain
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Check Number	Check Date	Vendor Number	Vendor Name	Fund	Location	Account Code	Account Title	Amount
404036	02/02/2024	14431	ABIGAIL JACQUES	2012	999	53320	IN-SERVICE	\$50.00
404037	02/02/2024	10022	ACE TRAILER LEASING INC	1010	931	54400	RENTALS	\$975.00
404038	02/02/2024	10024	ACES	1010	974	55610	TUITION - PUBLIC IN-STATE	\$79,137.30
404038	02/02/2024	10024	ACES	1010	974	55690	TUITION - OUTPLACED	\$297.50
404039	02/02/2024	10035	ADELBROOK INC	1010	974	55630	TUITION - PRIV IN-STATE	\$24,960.00
404039	02/02/2024	10035	ADELBROOK INC	1010	974	55690	TUITION - OUTPLACED	\$1,078.00
404039	02/02/2024	10035	ADELBROOK INC	1010	974	55691	TUITION-OTHER SERV	\$4,095.00
404040	02/02/2024	14577	AIR TEMP MECHANICAL SERVICES INC	1010	931	54300	REPAIRS & MAINTENANCE	\$1,392.00
404041	02/02/2024	14862	ALLIED ROOFING & SHEET METAL CO INC	1010	931	54300	REPAIRS & MAINTENANCE	\$11,039.96
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	051	56110	INSTRUCTIONAL SUPPLIES	\$29.71
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	062	56100	OFFICE SUPPLIES	\$229.20
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	090	56111	INSTR SUPPLIES - ART	\$36.83
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	090	56100	OFFICE SUPPLIES	\$110.95
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	090	56110	INSTRUCTIONAL SUPPLIES	\$17.87
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	952	56900	OTHER SUPPLIES	\$228.95
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$261.45
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	974	56110	INSTRUCTIONAL SUPPLIES	\$212.23
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	1010	978	58150	OPER/ATHL EXP	\$35.95
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	2047	003	56900	OTHER SUPPLIES	\$450.94
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	2067	969	56110	INSTRUCTIONAL SUPPLIES	\$350.39
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	2334	003	56401	PARENT ACTIVITY SUPPLIES	\$143.91
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	2334	007	56100	OFFICE SUPPLIES	\$996.13
404042	02/02/2024	14395	AMAZON.COM SERVICES INC	2628	061	58999	OTHER EXPENSES	\$113.89
404043	02/02/2024	10127	AT&T MOBILITY	1010	931	55300	COMMUNICATIONS	\$1,734.79
404044	02/02/2024	10127	AT&T MOBILITY	1010	931	55300	COMMUNICATIONS	\$3,442.93
404045	02/02/2024	13025	BERLIN PUBLIC SCHOOLS	1010	912	55108	TRANSPORT-HOMELESS	\$1,050.00
404046	02/02/2024	10197	NEW BRITAIN WATER DEPT	1010	931	54300	REPAIRS & MAINTENANCE	\$5,735.00
404047	02/02/2024	14729	BRENDA BRYANT	2012	999	53320	IN-SERVICE	\$50.00
404048	02/02/2024	15593	CALVIN JOHNSON JR	2012	999	53320	IN-SERVICE	\$50.00
404049	02/02/2024	13908	CAPITOL CITY CREDIT CO LLC	1010	941	53500	TECHNICAL SERVICES	\$120.00
404050	02/02/2024	10272	CAPSS	1010	902	53300	EMPLOYEE TRAIN & DEV	\$1,750.00

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404051	02/02/2024	10302	CDW GOVERNMENT INC	1010	011	56110	INSTRUCTIONAL SUPPLIES	\$360.98
404051	02/02/2024	10302	CDW GOVERNMENT INC	1010	921	54300	REPAIRS & MAINTENANCE	\$450.57
404051	02/02/2024	10302	CDW GOVERNMENT INC	1010	974	56110	INSTRUCTIONAL SUPPLIES	\$382.84
404052	02/02/2024	10328	CHILDREN'S CENTER OF HAMDEN INC	1010	974	55630	TUITION - PRIV IN-STATE	\$80,569.06
404054	02/02/2024	15440	CITRON HYGIENE US CORP	1010	931	56101	CUSTODIAL SUPPLIES	\$201.88
404055	02/02/2024	10346	CITY OF NEW BRITAIN	2058	969	55050	OTHER PURCHASE SERVICES	\$534.00
404056	02/02/2024	10366	COLLINSVILLE POWER EQUIPMENT	1010	931	54300	REPAIRS & MAINTENANCE	\$359.76
404056	02/02/2024	10366	COLLINSVILLE POWER EQUIPMENT	1010	931	57301	NON-INSTR EQUIP - NEW	\$2,496.08
404057	02/02/2024	10368	COMCAST	1010	052	56220	ELECTRICITY	\$11.19
404058	02/02/2024	10368	COMCAST	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$176.82
404059	02/02/2024	10368	COMCAST	1010	061	55300	COMMUNICATIONS	\$728.32
404060	02/02/2024	12335	COMCAST BUSINESS	1010	051	55300	COMMUNICATIONS	\$602.37
404061	02/02/2024	12335	COMCAST BUSINESS	1010	005	55300	COMMUNICATIONS	\$602.37
404062	02/02/2024	10389	CONNECTICUT NATURAL GAS	1010	013	56210	HEAT & GAS	\$2,917.01
404062	02/02/2024	10389	CONNECTICUT NATURAL GAS	1010	051	56210	HEAT & GAS	\$1,568.41
404063	02/02/2024	10424	CREATIVE FINANCIAL STAFFING	1010	941	53591	OUTSIDE SUB SVC -NON CERT	\$15,075.63
404070	02/02/2024	10428	CREC	1010	974	55690	TUITION - OUTPLACED	\$151,801.06
404070	02/02/2024	10428	CREC	1010	974	55691	TUITION-OTHER SERV	\$493,782.62
404071	02/02/2024	14151	CT EARS LLC	1010	974	55691	TUITION-OTHER SERV	\$10,825.25
404072	02/02/2024	14235	DARREN PIGHT	2012	999	53320	IN-SERVICE	\$100.00
404073	02/02/2024	14285	DAWN BENSON	2012	999	53320	IN-SERVICE	\$100.00
404074	02/02/2024	14482	DELTA T GROUP HARTFORD INC	2063	974	53200	INSTRUCTIONAL SERV	\$2,859.75
404075	02/02/2024	10569	ELECTRICAL WHOLESALERS INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$5,314.42
404075	02/02/2024	10569	ELECTRICAL WHOLESALERS INC	1010	932	54300	REPAIRS & MAINTENANCE	\$599.85
404076	02/02/2024	15586	ELIAS COLON	1010	978	53540	SPORTS OFFICIALS	\$1,040.00
404077	02/02/2024	14911	ELIZABETH F PERRY	2012	999	53320	IN-SERVICE	\$50.00
404078	02/02/2024	15511	ERIK LEE BIRD	1010	978	53540	SPORTS OFFICIALS	\$120.00
404079	02/02/2024	12576	EVERSOURCE ENERGY	1010	006	56220	ELECTRICITY	\$5,902.25
404079	02/02/2024	12576	EVERSOURCE ENERGY	1010	007	56220	ELECTRICITY	\$44.00
404079	02/02/2024	12576	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	\$7,253.85
404079	02/02/2024	12576	EVERSOURCE ENERGY	1010	061	56220	ELECTRICITY	\$1,550.53

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404081	02/02/2024	14139	FIRST STUDENT INC	1010	912	53212	BUS MONITORS	\$2,671.68
404081	02/02/2024	14139	FIRST STUDENT INC	1010	912	55100	TRANSPORTATION	\$4,440.00
404081	02/02/2024	14139	FIRST STUDENT INC	1010	978	55100	TRANSPORTATION	\$2,132.00
404082	02/02/2024	15151	FOLLETT CONTENT SOLUTIONS LLC	1010	061	56420	LIBRARY BOOKS	\$1,318.45
404083	02/02/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404084	02/02/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404085	02/02/2024	15612	GABRIEL PEDZICH	1010	978	58150	OPER/ATHL EXP	\$310.00
404086	02/02/2024	10664	GOPHER	1010	009	56113	INSTR SUPPLIES - PE	\$390.35
404087	02/02/2024	10669	GRAINGER	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$52.55
404088	02/02/2024	15618	LINDA M GREGG	1010	974	56900	OTHER SUPPLIES	\$100.00
404089	02/02/2024	13479	HARTFORD TRUCK EQUIPMENT INC	1010	931	54300	REPAIRS & MAINTENANCE	\$2,370.60
404089	02/02/2024	13479	HARTFORD TRUCK EQUIPMENT INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$2,091.88
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	53320	IN-SERVICE	\$144.00
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	53401	OTHER SERV - SUPPORT	\$51.00
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	53403	OTHER SERV - PROF	\$842.00
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	54001	PURCH PROP SVC	\$5,625.00
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	55050	OTHER PURCHASE SERVICES	\$2,841.00
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	56110	INSTRUCTIONAL SUPPLIES	\$454.00
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	59900	NON DISTRICT EXP	\$9,434.98
404090	02/02/2024	10751	HUMAN RESOURCE AGENCY INC	2324	532	59901	NON DISTR-INSTR EXP	\$50,650.00
404091	02/02/2024	15462	HYTONE AG-GRID LLC	1010	005	56220	ELECTRICITY	\$2,499.95
404091	02/02/2024	15462	HYTONE AG-GRID LLC	1010	006	56220	ELECTRICITY	\$1,837.32
404091	02/02/2024	15462	HYTONE AG-GRID LLC	1010	012	56220	ELECTRICITY	\$3,734.87
404091	02/02/2024	15462	HYTONE AG-GRID LLC	1010	015	56220	ELECTRICITY	\$3,373.43
404091	02/02/2024	15462	HYTONE AG-GRID LLC	1010	051	56220	ELECTRICITY	\$4,939.66
404091	02/02/2024	15462	HYTONE AG-GRID LLC	1010	052	56220	ELECTRICITY	\$5,331.23
404091	02/02/2024	15462	HYTONE AG-GRID LLC	1010	053	56220	ELECTRICITY	\$4,216.79
404092	02/02/2024	15076	IMPERIAL DADE	1010	931	54300	REPAIRS & MAINTENANCE	\$7,139.50
404092	02/02/2024	15076	IMPERIAL DADE	1010	931	56101	CUSTODIAL SUPPLIES	\$19,948.31
404093	02/02/2024	10788	J.W. PEPPER & SON INC	1010	963	56112	INSTR SUPPLIES - MUSIC	\$100.99
404094	02/02/2024	14234	JACLYN AUSTIN	2012	999	53320	IN-SERVICE	\$50.00

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404095	02/02/2024	13468	JANE D MORRIS	2012	999	53320	IN-SERVICE	\$100.00
404096	02/02/2024	15257	JENNA DONAGHY	2012	999	53320	IN-SERVICE	\$50.00
404097	02/02/2024	10835	JOHN BOYLE COMPANY	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$290.15
404098	02/02/2024	15337	KATHERINE ELIZABETH BALBI	2025	544	53323	PROF EDUCATIONAL SVC	\$750.00
404099	02/02/2024	14636	KAYLI DIORIO	2012	999	53320	IN-SERVICE	\$50.00
404100	02/02/2024	13943	KEITH E THOMPSON	2012	999	53320	IN-SERVICE	\$50.00
404101	02/02/2024	10890	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	\$24,877.08
404102	02/02/2024	11325	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55630	TUITION - PRIV IN-STATE	\$39,248.80
404102	02/02/2024	11325	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55690	TUITION - OUTPLACED	\$1,861.00
404102	02/02/2024	11325	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55691	TUITION-OTHER SERV	\$3,960.00
404103	02/02/2024	15107	LEIGH E MORSE	2012	999	53320	IN-SERVICE	\$50.00
404104	02/02/2024	13525	LINKEDIN CORPORATION	1010	921	53200	INSTRUCTIONAL SERV	\$3,938.00
404105	02/02/2024	14810	ANTHONY J MANGO	2347	053	56110	INSTRUCTIONAL SUPPLIES	\$117.67
404106	02/02/2024	13574	MAX PIZZA II LLC	1010	941	53320	IN-SERVICE	\$78.09
404107	02/02/2024	14970	MELIORA ACADEMY INC	1010	974	55630	TUITION - PRIV IN-STATE	\$43,095.00
404107	02/02/2024	14970	MELIORA ACADEMY INC	1010	974	55690	TUITION - OUTPLACED	\$17,061.00
404108	02/02/2024	14187	MULTIMODAL TEACHER OF DEAF SERVICES	2020	969	53401	OTHER SERV - SUPPORT	\$6,992.00
404109	02/02/2024	15487	NAPA AUTO PARTS	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$526.53
404110	02/02/2024	14903	NEW YORK SECURITY SOLUTIONS INC	1010	061	54300	REPAIRS & MAINTENANCE	\$1,384.18
404111	02/02/2024	12512	NICHOLAS HUDYMA JR	1010	978	53540	SPORTS OFFICIALS	\$150.00
404112	02/02/2024	11194	OIC OF NEW BRITAIN INC	2004	951	53200	INSTRUCTIONAL SERV	\$29,840.19
404113	02/02/2024	11201	OTIS ELEVATOR COMPANY	1010	931	53340	OTHER PROF/TECH SVC	\$1,246.39
404114	02/02/2024	11250	PETER PELUSO	2601	963	58999	OTHER EXPENSES	\$85.00
404115	02/02/2024	13989	TOWN OF PORTLAND CT	1010	978	58100	DUES & FEES	\$700.00
404116	02/02/2024	15020	PRISM ACADEMY LLC	1010	974	55630	TUITION - PRIV IN-STATE	\$9,798.88
404116	02/02/2024	15020	PRISM ACADEMY LLC	1010	974	55690	TUITION - OUTPLACED	\$750.00
404117	02/02/2024	13544	PROSPECT MANCHESTER HOSPITAL INC	1010	974	55630	TUITION - PRIV IN-STATE	\$29,050.00
404118	02/02/2024	15029	PV BUSINESS SOLUTIONS INC	1010	931	53340	OTHER PROF/TECH SVC	\$298.50
404119	02/02/2024	11308	QUILL CORP	1010	941	56100	OFFICE SUPPLIES	\$672.24
404120	02/02/2024	14474	READYCT	2063	951	53200	INSTRUCTIONAL SERV	\$23,148.78
404121	02/02/2024	15394	RELAYHUB LLC	2581	969	53500	TECHNICAL SERVICES	\$7,638.59

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404122	02/02/2024	11356	RICOH	1010	008	56100	OFFICE SUPPLIES	\$52.79
404123	02/02/2024	14692	SARAH K FOCARILE	2012	999	53320	IN-SERVICE	\$50.00
404124	02/02/2024	14730	SCHOOL SPECIALTY LLC	1010	963	56110	INSTRUCTIONAL SUPPLIES	\$1,017.70
404126	02/02/2024	11513	SHERWIN WILLIAMS	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$13.28
404127	02/02/2024	11516	SHIPMAN & GOODWIN LLP	1010	941	53412	LEGAL	\$5,937.50
404127	02/02/2024	11516	SHIPMAN & GOODWIN LLP	1010	974	53412	LEGAL	\$7,059.50
404128	02/02/2024	13670	SILKTOWN ROOFING INC	1010	931	54300	REPAIRS & MAINTENANCE	\$2,195.00
404129	02/02/2024	13493	SNO-WHITE POWER EQUIPMENT	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$205.68
404130	02/02/2024	15588	SOUNDTRAP US INC	1010	054	57350	SOFTWARE-TECH. RELATED	\$952.00
404131	02/02/2024	12439	SOUTHWEST STRINGS	2601	963	58999	OTHER EXPENSES	\$1,099.29
404132	02/02/2024	14171	ST FRANCIS HOSPITAL & MEDICAL CENTE	2619	009	58999	OTHER EXPENSES	\$1,100.00
404133	02/02/2024	11566	STAPLES BUSINESS ADVANTAGE	1010	951	56100	OFFICE SUPPLIES	\$758.99
404134	02/02/2024	11568	STATE OF CONN BUREAU OF ELEVATORS	1010	931	53340	OTHER PROF/TECH SVC	\$240.00
404135	02/02/2024	15101	STATE OF CT DPT OF EMERGENCY SVCS	1010	931	53320	IN-SERVICE	\$300.00
404136	02/02/2024	11586	STEVE WEISS MUSIC INC	1010	061	56112	INSTR SUPPLIES - MUSIC	\$559.60
404137	02/02/2024	15615	LILLIE K STUART	1010	961	55800	TRAVEL REIMBURSEMENT	\$250.47
404138	02/02/2024	11625	SWEETWATER SOUND INC	1010	963	56110	INSTRUCTIONAL SUPPLIES	\$1,457.99
404138	02/02/2024	11625	SWEETWATER SOUND INC	1010	963	56112	INSTR SUPPLIES - MUSIC	\$61.98
404138	02/02/2024	11625	SWEETWATER SOUND INC	2700	061	58999	OTHER EXPENSES	\$2,703.67
404139	02/02/2024	10330	THE CHILDREN'S MUSEUM INC	2047	003	53200	INSTRUCTIONAL SERV	\$6,500.00
404140	02/02/2024	13641	THE GRANITE GROUP WHOLSALERS LLC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$424.83
404141	02/02/2024	15564	THE KEYS COMMUNICATION LISTENING	2020	969	53401	OTHER SERV - SUPPORT	\$4,080.00
404142	02/02/2024	10948	THE LIBRARY STORE INC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$91.84
404143	02/02/2024	12263	THE MUSIC SHOP	1010	012	56112	INSTR SUPPLIES - MUSIC	\$1,680.93
404144	02/02/2024	14920	THE STOP & SHOP SUPERMARKET CO LLC	1010	052	56115	INSTR SUPPLIES-CULINARY	\$99.67
404144	02/02/2024	14920	THE STOP & SHOP SUPERMARKET CO LLC	1010	053	56115	INSTR SUPPLIES-CULINARY	\$173.94
404145	02/02/2024	14840	TIME USA LLC	2347	053	56110	INSTRUCTIONAL SUPPLIES	\$750.00
404146	02/02/2024	11694	TOOLS4EVER INC	1010	921	53510	DP AND CODING SERV	\$4,736.00
404147	02/02/2024	13868	TUXIS OHRS FUEL INC	1010	931	56210	HEAT & GAS	\$15,501.73
404148	02/02/2024	13671	TYLER TECHNOLOGIES INC	1010	912	53500	TECHNICAL SERVICES	\$410.00
404149	02/02/2024	15619	UNIVERSAL BODY & EQUIPMENT CO LLC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$317.68

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404150	02/02/2024	11754	VISTA HIGHER LEARNING INC	2067	969	56110	INSTRUCTIONAL SUPPLIES	\$656.07
404151	02/02/2024	11755	W. B. MASON COMPANY INC	1010	008	56110	INSTRUCTIONAL SUPPLIES	\$175.08
404151	02/02/2024	11755	W. B. MASON COMPANY INC	1010	011	56110	INSTRUCTIONAL SUPPLIES	\$371.30
404152	02/02/2024	11781	WEST MUSIC COMPANY	1010	006	56112	INSTR SUPPLIES - MUSIC	\$530.00
404153	02/02/2024	11786	WHITSONS SERVICE (NB)	1010	902	53320	IN-SERVICE	\$3,600.00
404154	02/02/2024	11805	WOODWIND & BRASSWIND	2601	963	58999	OTHER EXPENSES	\$229.25
404155	02/02/2024	15461	WYNTER LAPILA	1010	978	53540	SPORTS OFFICIALS	\$510.00
404156	02/02/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2323	049	59901	NON DISTR-INSTR EXP	\$5,237.00
404157	02/02/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2323	048	59901	NON DISTR-INSTR EXP	\$13,094.00
404158	02/02/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2058	969	53340	OTHER PROF/TECH SVC	\$842.00
404185	02/09/2024	10024	ACES	1010	974	55610	TUITION - PUBLIC IN-STATE	\$12,227.52
404186	02/09/2024	10035	ADELBROOK INC	1010	974	55630	TUITION - PRIV IN-STATE	\$66,560.00
404186	02/09/2024	10035	ADELBROOK INC	1010	974	55690	TUITION - OUTPLACED	\$971.75
404187	02/09/2024	14658	ADINA'S PIZZERIA	1010	952	56900	OTHER SUPPLIES	\$160.00
404188	02/09/2024	14968	AGPARTS WORLDWIDE INC	2637	921	56114	SUPPLIES - TECH RELATED	\$3,971.55
404189	02/09/2024	14577	AIR TEMP MECHANICAL SERVICES INC	1010	061	54300	REPAIRS & MAINTENANCE	\$1,743.00
404189	02/09/2024	14577	AIR TEMP MECHANICAL SERVICES INC	1010	931	54300	REPAIRS & MAINTENANCE	\$4,186.69
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	003	56110	INSTRUCTIONAL SUPPLIES	\$77.98
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	003	56100	OFFICE SUPPLIES	\$51.46
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	012	56110	INSTRUCTIONAL SUPPLIES	\$502.83
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	012	56111	INSTR SUPPLIES - ART	\$2,002.47
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	013	56113	INSTR SUPPLIES - PE	\$492.83
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	051	56110	INSTRUCTIONAL SUPPLIES	\$259.35
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	051	56100	OFFICE SUPPLIES	\$150.26
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	053	56115	INSTR SUPPLIES-CULINARY	\$159.62
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	054	57350	SOFTWARE-TECH. RELATED	\$37.01
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$874.00
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	902	56100	OFFICE SUPPLIES	\$71.99
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	902	56100	OFFICE SUPPLIES	\$1,019.58
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	911	56100	OFFICE SUPPLIES	\$987.58
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	931	56100	OFFICE SUPPLIES	\$234.62

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404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	941	56100	OFFICE SUPPLIES	\$36.87
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$537.03
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	1010	974	56110	INSTRUCTIONAL SUPPLIES	\$29.99
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2042	969	56900	OTHER SUPPLIES	\$229.27
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2047	003	56110	INSTRUCTIONAL SUPPLIES	\$195.91
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2047	003	56900	OTHER SUPPLIES	\$375.95
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2067	969	56110	INSTRUCTIONAL SUPPLIES	\$1,169.77
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2303	008	56110	INSTRUCTIONAL SUPPLIES	\$1,102.89
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2303	008	57301	NON-INSTR EQUIP - NEW	\$177.22
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2334	007	56110	INSTRUCTIONAL SUPPLIES	\$1,576.26
404191	02/09/2024	14395	AMAZON.COM SERVICES INC	2630	969	58999	OTHER EXPENSES	\$62.97
404192	02/09/2024	10082	AMERICAN SCHOOL FOR THE DEAF	1010	974	55630	TUITION - PRIV IN-STATE	\$4,671.60
404192	02/09/2024	10082	AMERICAN SCHOOL FOR THE DEAF	1010	974	55690	TUITION - OUTPLACED	\$891.40
404192	02/09/2024	10082	AMERICAN SCHOOL FOR THE DEAF	1010	974	55691	TUITION-OTHER SERV	\$7,260.40
404193	02/09/2024	13164	APPLE INC	1010	974	56110	INSTRUCTIONAL SUPPLIES	\$663.00
404193	02/09/2024	13164	APPLE INC	2050	969	57347	HARDWARE - TECH. RELATED	\$515.00
404194	02/09/2024	14542	AT&T MOBILITY LLC	1010	921	55303	INTERNET SERVICES	\$639.84
404196	02/09/2024	10504	BLICK ART MATERIALS LLC	1010	061	56111	INSTR SUPPLIES - ART	\$1,115.97
404197	02/09/2024	12089	LARA BOHLKE	1010	961	55800	TRAVEL REIMBURSEMENT	\$31.09
404198	02/09/2024	10209	BOYS' & GIRLS' CLUB OF NEW BRITAIN	2058	969	53340	OTHER PROF/TECH SVC	\$300.00
404199	02/09/2024	14711	BRIDGE THE GAP EDUCATION CONSULTING	2047	003	53320	IN-SERVICE	\$1,046.25
404199	02/09/2024	14711	BRIDGE THE GAP EDUCATION CONSULTING	2346	012	53320	IN-SERVICE	\$2,396.25
404200	02/09/2024	10250	C & M TELEPHONE	1010	931	55300	COMMUNICATIONS	\$1,166.06
404201	02/09/2024	12226	CARL W KNOX	2601	963	58999	OTHER EXPENSES	\$1,629.00
404202	02/09/2024	15611	CHANEY ELECTRONICS INC	2628	061	58999	OTHER EXPENSES	\$225.30
404203	02/09/2024	10347	CITY OF NEW BRITAIN	1010	978	53540	SPORTS OFFICIALS	\$1,426.28
404204	02/09/2024	10368	COMCAST	1010	053	55300	COMMUNICATIONS	\$179.35
404205	02/09/2024	10368	COMCAST	1010	052	56220	ELECTRICITY	\$707.07
404206	02/09/2024	10368	COMCAST	1010	061	55300	COMMUNICATIONS	\$723.74
404207	02/09/2024	10368	COMCAST	1010	011	55300	COMMUNICATIONS	\$910.06
404208	02/09/2024	10368	COMCAST	1010	009	55300	COMMUNICATIONS	\$958.21

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404209	02/09/2024	10368	COMCAST	1010	012	55300	COMMUNICATIONS	\$828.53
404210	02/09/2024	10368	COMCAST	1010	931	55300	COMMUNICATIONS	\$191.03
404211	02/09/2024	10368	COMCAST	1010	003	55300	COMMUNICATIONS	\$207.20
404212	02/09/2024	12335	COMCAST BUSINESS	2382	966	55050	OTHER PURCHASE SERVICES	\$402.24
404213	02/09/2024	12335	COMCAST BUSINESS	1010	931	55300	COMMUNICATIONS	\$338.23
404214	02/09/2024	10389	CONNECTICUT NATURAL GAS	1010	051	56210	HEAT & GAS	\$1,827.42
404214	02/09/2024	10389	CONNECTICUT NATURAL GAS	1010	931	54300	REPAIRS & MAINTENANCE	\$1,059.01
404214	02/09/2024	10389	CONNECTICUT NATURAL GAS	1010	931	56210	HEAT & GAS	\$719.81
404215	02/09/2024	10424	CREATIVE FINANCIAL STAFFING	1010	941	53591	OUTSIDE SUB SVC -NON CERT	\$8,615.02
404219	02/09/2024	10428	CREC	1010	974	55690	TUITION - OUTPLACED	\$86,136.97
404219	02/09/2024	10428	CREC	1010	974	55691	TUITION-OTHER SERV	\$327,401.52
404220	02/09/2024	10451	CWPM LLC	1010	931	54101	REFUSE REMOVAL	\$15,389.53
404221	02/09/2024	14482	DELTA T GROUP HARTFORD INC	2063	974	53200	INSTRUCTIONAL SERV	\$4,820.50
404222	02/09/2024	10493	DEMCO INC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$647.06
404223	02/09/2024	10500	DEVEREUX ADVANCED BEHAVIORAL HEALTH	1010	974	55611	TUITION - LOC RESIDENTIAL	\$2,650.50
404223	02/09/2024	10500	DEVEREUX ADVANCED BEHAVIORAL HEALTH	1010	974	55630	TUITION - PRIV IN-STATE	\$8,376.82
404223	02/09/2024	10500	DEVEREUX ADVANCED BEHAVIORAL HEALTH	1010	974	55690	TUITION - OUTPLACED	\$4,515.46
404224	02/09/2024	10516	DONALD F PERRAS	2347	053	53320	IN-SERVICE	\$1,200.00
404225	02/09/2024	10521	DRAIN DOCTOR INC	1010	931	54300	REPAIRS & MAINTENANCE	\$695.00
404226	02/09/2024	10529	EAGLE LEASING CO	1010	931	54400	RENTALS	\$110.00
404227	02/09/2024	10532	EARLY LEARNING PROGRAM INC	2324	534	55050	OTHER PURCHASE SERVICES	\$200.00
404227	02/09/2024	10532	EARLY LEARNING PROGRAM INC	2324	534	59900	NON DISTRICT EXP	\$253.00
404227	02/09/2024	10532	EARLY LEARNING PROGRAM INC	2324	534	59901	NON DISTR-INSTR EXP	\$14,750.85
404228	02/09/2024	10532	EARLY LEARNING PROGRAM INC	2326	534	55050	OTHER PURCHASE SERVICES	\$9,000.00
404230	02/09/2024	10535	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55610	TUITION - PUBLIC IN-STATE	\$100,894.00
404230	02/09/2024	10535	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55690	TUITION - OUTPLACED	\$1,678.71
404230	02/09/2024	10535	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55691	TUITION-OTHER SERV	\$7,173.20
404231	02/09/2024	10536	EAST RIVER ENERGY	1010	912	56260	GASOLINE	\$683.85
404231	02/09/2024	10536	EAST RIVER ENERGY	1010	912	56260	GASOLINE	\$21,164.50
404232	02/09/2024	13612	EDADVANCE	2346	012	53320	IN-SERVICE	\$38,759.48
404233	02/09/2024	10569	ELECTRICAL WHOLESALERS INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$1,072.25

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404234	02/09/2024	15586	ELIAS COLON	1010	978	53540	SPORTS OFFICIALS	\$140.00
404235	02/09/2024	15511	ERIK LEE BIRD	1010	978	53540	SPORTS OFFICIALS	\$80.00
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	005	56220	ELECTRICITY	\$3,835.82
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	007	56220	ELECTRICITY	\$5,091.07
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	008	56220	ELECTRICITY	\$12,530.88
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	009	56220	ELECTRICITY	\$11,260.04
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	\$140.24
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	015	56220	ELECTRICITY	\$5,476.14
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	053	56220	ELECTRICITY	\$5,763.44
404236	02/09/2024	12576	EVERSOURCE ENERGY	1010	931	56220	ELECTRICITY	\$4,193.56
404237	02/09/2024	10604	FILTER SALES & SERVICE INC	1010	931	54300	REPAIRS & MAINTENANCE	\$86.52
404239	02/09/2024	14139	FIRST STUDENT INC	1010	003	55100	TRANSPORTATION	\$960.00
404239	02/09/2024	14139	FIRST STUDENT INC	1010	007	55100	TRANSPORTATION	\$155.00
404239	02/09/2024	14139	FIRST STUDENT INC	1010	008	55100	TRANSPORTATION	\$300.00
404239	02/09/2024	14139	FIRST STUDENT INC	1010	008	56100	OFFICE SUPPLIES	\$240.00
404239	02/09/2024	14139	FIRST STUDENT INC	1010	011	55100	TRANSPORTATION	\$795.00
404239	02/09/2024	14139	FIRST STUDENT INC	1010	052	55100	TRANSPORTATION	\$600.00
404239	02/09/2024	14139	FIRST STUDENT INC	1010	912	55100	TRANSPORTATION	\$3,755.00
404240	02/09/2024	15151	FOLLETT CONTENT SOLUTIONS LLC	1010	061	56420	LIBRARY BOOKS	\$3,570.86
404240	02/09/2024	15151	FOLLETT CONTENT SOLUTIONS LLC	1010	961	56420	LIBRARY BOOKS	\$4,462.75
404241	02/09/2024	10627	FRAZIER'S COIN OP LAUNDROMAT INC	1010	978	57346	INSTR EQUIP - NEW	\$403.20
404242	02/09/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404243	02/09/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$448.61
404244	02/09/2024	14627	FS.COM INC	1010	921	56110	INSTRUCTIONAL SUPPLIES	\$168.00
404245	02/09/2024	15052	FUSS & O'NEIL INC	1010	931	53340	OTHER PROF/TECH SVC	\$1,350.00
404246	02/09/2024	15612	GABRIEL PEDZICH	1010	978	58150	OPER/ATHL EXP	\$140.00
404247	02/09/2024	10669	GRAINGER	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$788.04
404248	02/09/2024	10670	GRAYBAR ELECTRIC COMPANY	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$1,105.50
404249	02/09/2024	13432	KIM M GREMILLION	1010	007	56111	INSTR SUPPLIES - ART	\$87.00
404250	02/09/2024	13582	HARTFORD HEALTHCARE CORPORATION	1010	974	55630	TUITION - PRIV IN-STATE	\$5,470.00
404250	02/09/2024	13582	HARTFORD HEALTHCARE CORPORATION	1010	974	55690	TUITION - OUTPLACED	\$150.00

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404251	02/09/2024	13479	HARTFORD TRUCK EQUIPMENT INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$503.60
404252	02/09/2024	13767	HOLY CROSS CHURCH	1010	911	54400	RENTALS	\$6,000.00
404253	02/09/2024	15359	ID ZONE	1010	007	56100	OFFICE SUPPLIES	\$161.94
404254	02/09/2024	15076	IMPERIAL DADE	1010	931	56101	CUSTODIAL SUPPLIES	\$15,972.00
404255	02/09/2024	10788	J.W. PEPPER & SON INC	1010	053	56112	INSTR SUPPLIES - MUSIC	\$271.92
404256	02/09/2024	10835	JOHN BOYLE COMPANY	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$174.47
404257	02/09/2024	10890	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	\$37,743.61
404258	02/09/2024	11325	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55630	TUITION - PRIV IN-STATE	\$7,849.76
404258	02/09/2024	11325	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55690	TUITION - OUTPLACED	\$305.00
404258	02/09/2024	11325	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55691	TUITION-OTHER SERV	\$3,960.00
404259	02/09/2024	10914	KONE INC	1010	931	54300	REPAIRS & MAINTENANCE	\$4,022.26
404260	02/09/2024	14384	LANCE C JAMES	1010	963	53320	IN-SERVICE	\$500.00
404261	02/09/2024	14855	JOAN P LANDRUM	2067	969	55800	TRAVEL REIMBURSEMENT	\$29.41
404262	02/09/2024	12115	KAREN M LEARY	1010	974	56900	OTHER SUPPLIES	\$162.63
404263	02/09/2024	15613	LEHIGH ELECTRIC PRODUCTS CO INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$420.00
404264	02/09/2024	12887	KIMBERLY S LEMKEY	1010	091	56900	OTHER SUPPLIES	\$70.11
404264	02/09/2024	12887	KIMBERLY S LEMKEY	1010	091	56100	OFFICE SUPPLIES	\$77.03
404265	02/09/2024	14265	LESSARD LANES	2042	969	53320	IN-SERVICE	\$630.00
404266	02/09/2024	15622	LETIZIA, AMBROSE & FALLS, P.C.	2032	542	53320	IN-SERVICE	\$650.00
404267	02/09/2024	14644	MABE	1010	962	53500	TECHNICAL SERVICES	\$3,500.00
404268	02/09/2024	12020	MANCHESTER PUBLIC SCHOOLS	1010	974	55610	TUITION - PUBLIC IN-STATE	\$2,611.00
404268	02/09/2024	12020	MANCHESTER PUBLIC SCHOOLS	1010	974	55690	TUITION - OUTPLACED	\$47.50
404269	02/09/2024	14810	ANTHONY J MANGO	1010	053	56115	INSTR SUPPLIES-CULINARY	\$164.07
404270	02/09/2024	12098	JOHN P MAYETTE	1010	062	56103	MISC (EQUIP) SUPPLIES	\$94.96
404271	02/09/2024	14187	MULTIMODAL TEACHER OF DEAF SERVICES	2020	969	53401	OTHER SERV - SUPPORT	\$5,880.00
404272	02/09/2024	15361	MYBINDING LLC	1010	962	56110	INSTRUCTIONAL SUPPLIES	\$374.97
404273	02/09/2024	10197	NEW BRITAIN WATER DEPT	1010	931	56270	WATER	\$1,038.64
404274	02/09/2024	14903	NEW YORK SECURITY SOLUTIONS INC	2063	931	56900	OTHER SUPPLIES	\$41,202.36
404275	02/09/2024	13902	NOVUS INSIGHT INC	1010	921	53510	DP AND CODING SERV	\$361.00
404276	02/09/2024	15490	NRG BUSINESS MARKETING LLC	1010	013	56210	HEAT & GAS	\$6,858.92
404276	02/09/2024	15490	NRG BUSINESS MARKETING LLC	1010	051	56210	HEAT & GAS	\$7,863.47

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404276	02/09/2024	15490	NRG BUSINESS MARKETING LLC	1010	931	56210	HEAT & GAS	\$1,565.88
404277	02/09/2024	11175	NUTMEG PUBLIC ACCESS TELEVISION INC	1010	901	58100	DUES & FEES	\$373.75
404278	02/09/2024	11194	OIC OF NEW BRITAIN INC	2019	969	53340	OTHER PROF/TECH SVC	\$28,500.00
404278	02/09/2024	11194	OIC OF NEW BRITAIN INC	2063	951	53200	INSTRUCTIONAL SERV	\$7,500.00
404279	02/09/2024	14666	OMNI DATA LLC	1010	921	53510	DP AND CODING SERV	\$6,760.50
404280	02/09/2024	14882	PATRIOT PEST SOLUTIONS LLC	1010	931	54300	REPAIRS & MAINTENANCE	\$4,100.00
404281	02/09/2024	11855	PETER W SMULSKI STATE MARSHAL	1010	974	53412	LEGAL	\$275.00
404282	02/09/2024	11259	PITNEY BOWES GLOBAL FINANCIAL	2382	966	55050	OTHER PURCHASE SERVICES	\$87.63
404283	02/09/2024	11274	POSITIVE PROMOTIONS INC	2310	052	56900	OTHER SUPPLIES	\$2,527.42
404284	02/09/2024	11308	QUILL CORP	1010	051	56100	OFFICE SUPPLIES	\$109.41
404285	02/09/2024	14338	DELANEY R QUINN	1010	053	56115	INSTR SUPPLIES-CULINARY	\$7.96
404286	02/09/2024	11365	RICOH USA INC	1010	921	55500	PRINTING & BINDING	\$18,546.60
404287	02/09/2024	14730	SCHOOL SPECIALTY LLC	1010	051	56110	INSTRUCTIONAL SUPPLIES	\$91.24
404287	02/09/2024	14730	SCHOOL SPECIALTY LLC	1010	961	57350	SOFTWARE-TECH. RELATED	\$981.60
404288	02/09/2024	11496	SECURITY UNIFORMS	1010	931	56101	CUSTODIAL SUPPLIES	\$249.00
404289	02/09/2024	12332	SHERRY E BRZOSKA	2581	974	53402	OTHER SERV - MEDICAL	\$3,740.00
404290	02/09/2024	11513	SHERWIN WILLIAMS	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$12.22
404291	02/09/2024	14365	SILICON MOUNTAIN MEMORY	1010	931	54300	REPAIRS & MAINTENANCE	\$25.31
404292	02/09/2024	11530	SIR SPEEDY PRINTING CENTER	1010	963	53500	TECHNICAL SERVICES	\$518.25
404293	02/09/2024	13199	SOLIANT HEALTH	2063	974	53200	INSTRUCTIONAL SERV	\$114,927.70
404294	02/09/2024	14115	SPECIALTY TRANSPORTATION INC	1010	912	53212	BUS MONITORS	\$70,408.47
404294	02/09/2024	14115	SPECIALTY TRANSPORTATION INC	1010	912	55108	TRANSPORT-HOMELESS	\$19,830.85
404294	02/09/2024	14115	SPECIALTY TRANSPORTATION INC	1010	912	55109	TRANSPORT - SPECIAL ED	\$316,817.57
404294	02/09/2024	14115	SPECIALTY TRANSPORTATION INC	1010	912	55110	OUTPLACED-TRANSPORTATION	\$127,667.37
404294	02/09/2024	14115	SPECIALTY TRANSPORTATION INC	1010	912	55111	MONITORS OUTPLACED	\$11,398.50
404295	02/09/2024	11566	STAPLES BUSINESS ADVANTAGE	1010	903	56100	OFFICE SUPPLIES	\$396.40
404296	02/09/2024	15592	STICKER YOU INC	1010	952	56900	OTHER SUPPLIES	\$279.89
404297	02/09/2024	15397	SUCCESSFUL PRACTICES NETWORK INC	1010	902	53300	EMPLOYEE TRAIN & DEV	\$3,180.00
404298	02/09/2024	10330	THE CHILDREN'S MUSEUM INC	2063	009	53200	INSTRUCTIONAL SERV	\$3,750.00
404299	02/09/2024	15564	THE KEYS COMMUNICATION LISTENING	2020	969	53401	OTHER SERV - SUPPORT	\$3,492.80
404300	02/09/2024	14031	THE STANDARD (EAP)	1010	941	53500	TECHNICAL SERVICES	\$812.15

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404302	02/09/2024	14920	THE STOP & SHOP SUPERMARKET CO LLC	1010	052	56115	INSTR SUPPLIES-CULINARY	\$94.25
404303	02/09/2024	14344	TOTAL COMMUNICATIONS INC	2063	931	55300	COMMUNICATIONS	\$190,768.57
404304	02/09/2024	12303	TRC	1010	931	54101	REFUSE REMOVAL	\$3,106.00
404305	02/09/2024	13393	TREASURER STATE OF CONNECTICUT-CEN	1010	921	53510	DP AND CODING SERV	\$1,176.00
404306	02/09/2024	13342	TRINITY-ON-MAIN LTD	2382	966	54400	RENTALS	\$500.00
404307	02/09/2024	11708	TULL BROTHERS	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$1,207.12
404308	02/09/2024	11755	W. B. MASON COMPANY INC	1010	012	56100	OFFICE SUPPLIES	\$2,126.05
404309	02/09/2024	15616	WERNER LYNES	1010	978	58150	OPER/ATHL EXP	\$360.00
404310	02/09/2024	14578	WEST HARTFORD LOCK CO LLC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$118.58
404311	02/09/2024	11786	WHITSONS SERVICE (NB)	1010	901	58100	DUES & FEES	\$110.00
404311	02/09/2024	11786	WHITSONS SERVICE (NB)	1010	931	53320	IN-SERVICE	\$513.75
404312	02/09/2024	15560	WIPEBOOK CORP	1010	003	56110	INSTRUCTIONAL SUPPLIES	\$701.44
404313	02/09/2024	11805	WOODWIND & BRASSWIND	1010	061	56112	INSTR SUPPLIES - MUSIC	\$132.25
404314	02/09/2024	15595	WRISTBAND BROS	2310	052	56900	OTHER SUPPLIES	\$500.00
404315	02/09/2024	15461	WYNTER LAPILA	1010	978	53540	SPORTS OFFICIALS	\$120.00
404317	02/09/2024	11818	YWCA OF NEW BRITAIN	2326	047	55050	OTHER PURCHASE SERVICES	\$22,500.00
404318	02/09/2024	11818	YWCA OF NEW BRITAIN	2324	047	53320	IN-SERVICE	\$1,140.00
404318	02/09/2024	11818	YWCA OF NEW BRITAIN	2324	047	53403	OTHER SERV - PROF	\$1,108.78
404318	02/09/2024	11818	YWCA OF NEW BRITAIN	2324	047	54001	PURCH PROP SVC	\$13,751.00
404318	02/09/2024	11818	YWCA OF NEW BRITAIN	2324	047	55050	OTHER PURCHASE SERVICES	\$551.74
404318	02/09/2024	11818	YWCA OF NEW BRITAIN	2324	047	56110	INSTRUCTIONAL SUPPLIES	\$4,517.11
404318	02/09/2024	11818	YWCA OF NEW BRITAIN	2324	047	59900	NON DISTRICT EXP	\$11,448.30
404318	02/09/2024	11818	YWCA OF NEW BRITAIN	2324	047	59901	NON DISTR-INSTR EXP	\$97,647.43
404325	02/15/2024	10024	ACES	1010	974	55610	TUITION - PUBLIC IN-STATE	\$3,763.20
404326	02/15/2024	10035	ADELBROOK INC	1010	974	55630	TUITION - PRIV IN-STATE	\$62,400.00
404326	02/15/2024	10035	ADELBROOK INC	1010	974	55690	TUITION - OUTPLACED	\$1,379.50
404326	02/15/2024	10035	ADELBROOK INC	1010	974	55691	TUITION-OTHER SERV	\$4,214.00
404327	02/15/2024	14395	AMAZON.COM SERVICES INC	1010	005	56110	INSTRUCTIONAL SUPPLIES	\$208.84
404327	02/15/2024	14395	AMAZON.COM SERVICES INC	1010	052	56110	INSTRUCTIONAL SUPPLIES	\$87.98
404327	02/15/2024	14395	AMAZON.COM SERVICES INC	1010	941	56100	OFFICE SUPPLIES	\$24.84
404327	02/15/2024	14395	AMAZON.COM SERVICES INC	2028	969	56110	INSTRUCTIONAL SUPPLIES	\$713.59

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404327	02/15/2024	14395	AMAZON.COM SERVICES INC	2067	969	56110	INSTRUCTIONAL SUPPLIES	\$45.99
404327	02/15/2024	14395	AMAZON.COM SERVICES INC	2310	052	56900	OTHER SUPPLIES	\$468.17
404328	02/15/2024	15037	AMERICAN READING COMPANY INC	1010	962	53500	TECHNICAL SERVICES	\$3,000.00
404329	02/15/2024	15369	B LINE TRANSPORTATION LLC	1010	912	55108	TRANSPORT-HOMELESS	\$8,605.00
404330	02/15/2024	15329	BEN BRONZ FOUNDATION INC	1010	974	55630	TUITION - PRIV IN-STATE	\$17,425.00
404331	02/15/2024	15292	KAYLA H BENEDETTO	1010	974	55800	TRAVEL REIMBURSEMENT	\$45.52
404332	02/15/2024	12497	EILEEN M BLEAN	2601	963	58999	OTHER EXPENSES	\$15.95
404333	02/15/2024	10504	BLICK ART MATERIALS LLC	1010	061	56111	INSTR SUPPLIES - ART	\$4.26
404334	02/15/2024	10233	BRISTOL PUBLIC SCHOOLS	1010	974	55690	TUITION - OUTPLACED	\$665.00
404334	02/15/2024	10233	BRISTOL PUBLIC SCHOOLS	1010	974	55691	TUITION-OTHER SERV	\$14,731.60
404336	02/15/2024	15440	CITRON HYGIENE US CORP	1010	931	56101	CUSTODIAL SUPPLIES	\$13,558.61
404337	02/15/2024	10346	CITY OF NEW BRITAIN	2058	969	53340	OTHER PROF/TECH SVC	\$1,157.00
404338	02/15/2024	10350	CITY OF NEW BRITAIN PARKING GARAGE	1010	911	58100	DUES & FEES	\$1,086.00
404339	02/15/2024	10366	COLLINSVILLE POWER EQUIPMENT	1010	931	54300	REPAIRS & MAINTENANCE	\$149.99
404340	02/15/2024	10381	CONNECTICUT BEHAVIORAL HEALTH LLC	2063	974	53200	INSTRUCTIONAL SERV	\$25,454.80
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	003	56210	HEAT & GAS	\$3,949.53
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	005	56210	HEAT & GAS	\$637.16
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	006	56210	HEAT & GAS	\$2,285.08
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	007	56210	HEAT & GAS	\$2,719.36
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	008	56210	HEAT & GAS	\$2,680.68
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	009	56210	HEAT & GAS	\$1,971.38
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	012	56210	HEAT & GAS	\$958.45
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	015	56210	HEAT & GAS	\$2,168.93
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	052	56210	HEAT & GAS	\$302.32
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	053	56210	HEAT & GAS	\$361.16
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	061	56210	HEAT & GAS	\$5,603.61
404341	02/15/2024	10389	CONNECTICUT NATURAL GAS	1010	931	56210	HEAT & GAS	\$154.57
404342	02/15/2024	13764	CONSTELLATION NEWENERGY INC	1010	061	56220	ELECTRICITY	\$23,632.84
404343	02/15/2024	10428	CREC	1010	974	55690	TUITION - OUTPLACED	\$4,145.70
404343	02/15/2024	10428	CREC	1010	974	55691	TUITION-OTHER SERV	\$1,535.36
404344	02/15/2024	14151	CT EARS LLC	1010	974	55691	TUITION-OTHER SERV	\$10,644.00

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404345	02/15/2024	14482	DELTA T GROUP HARTFORD INC	2063	974	53200	INSTRUCTIONAL SERV	\$4,716.96
404346	02/15/2024	10500	DEVEREUX ADVANCED BEHAVIORAL HEALTH	1010	974	55611	TUITION - LOC RESIDENTIAL	\$2,650.50
404346	02/15/2024	10500	DEVEREUX ADVANCED BEHAVIORAL HEALTH	1010	974	55630	TUITION - PRIV IN-STATE	\$8,376.82
404346	02/15/2024	10500	DEVEREUX ADVANCED BEHAVIORAL HEALTH	1010	974	55690	TUITION - OUTPLACED	\$4,515.46
404347	02/15/2024	12744	EDWARD L DICKMAN	1010	061	56113	INSTR SUPPLIES - PE	\$126.86
404348	02/15/2024	13530	DOMINO SOLAR LTD	1010	012	56220	ELECTRICITY	\$298.07
404349	02/15/2024	13530	DOMINO SOLAR LTD	1010	013	56220	ELECTRICITY	\$278.53
404350	02/15/2024	13884	DOMUS KIDS INC	1010	974	55691	TUITION-OTHER SERV	\$16,555.50
404351	02/15/2024	14613	ANNA M DUFFIN	1010	961	55800	TRAVEL REIMBURSEMENT	\$58.70
404352	02/15/2024	12174	ANTHONY F DUVA	1010	921	55800	TRAVEL REIMBURSEMENT	\$85.49
404353	02/15/2024	10532	EARLY LEARNING PROGRAM INC	2323	534	59900	NON DISTRICT EXP	\$2,620.80
404353	02/15/2024	10532	EARLY LEARNING PROGRAM INC	2323	534	59901	NON DISTR-INSTR EXP	\$6,538.20
404354	02/15/2024	10535	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55610	TUITION - PUBLIC IN-STATE	\$31,336.80
404355	02/15/2024	10569	ELECTRICAL WHOLESALERS INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$38.32
404356	02/15/2024	15586	ELIAS COLON	1010	978	53540	SPORTS OFFICIALS	\$543.20
404357	02/15/2024	15511	ERIK LEE BIRD	1010	978	53540	SPORTS OFFICIALS	\$40.00
404358	02/15/2024	13584	EVERGREEN CENTER INCORPORATED	1010	974	55611	TUITION - LOC RESIDENTIAL	\$12,338.93
404358	02/15/2024	13584	EVERGREEN CENTER INCORPORATED	1010	974	55631	TUITION - PRIV O-O-STATE	\$12,338.93
404359	02/15/2024	12576	EVERSOURCE ENERGY	1010	011	56220	ELECTRICITY	\$8,509.74
404359	02/15/2024	12576	EVERSOURCE ENERGY	1010	052	56220	ELECTRICITY	\$9,974.67
404360	02/15/2024	14715	EVERYDAY SPEECH LLC	2042	969	56900	OTHER SUPPLIES	\$599.99
404361	02/15/2024	14766	FETCH A RIDE	1010	912	55108	TRANSPORT-HOMELESS	\$6,300.00
404362	02/15/2024	14139	FIRST STUDENT INC	1010	912	55100	TRANSPORTATION	\$1,620.00
404363	02/15/2024	15151	FOLLETT CONTENT SOLUTIONS LLC	1010	061	56420	LIBRARY BOOKS	\$6.05
404364	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404365	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404366	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404367	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404368	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$990.00
404369	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404370	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00

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404371	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404372	02/15/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404373	02/15/2024	15612	GABRIEL PEDZICH	1010	978	58150	OPER/ATHL EXP	\$120.00
404374	02/15/2024	10669	GRAINGER	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$27.35
404375	02/15/2024	15395	GRAINGER	1010	061	54300	REPAIRS & MAINTENANCE	\$4,804.14
404375	02/15/2024	15395	GRAINGER	1010	931	56101	CUSTODIAL SUPPLIES	\$1,581.48
404376	02/15/2024	13479	HARTFORD TRUCK EQUIPMENT INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$25.38
404377	02/15/2024	10751	HUMAN RESOURCE AGENCY INC	2323	532	59900	NON DISTRICT EXP	\$6,383.00
404377	02/15/2024	10751	HUMAN RESOURCE AGENCY INC	2323	532	59901	NON DISTR-INSTR EXP	\$29,517.50
404378	02/15/2024	10835	JOHN BOYLE COMPANY	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$203.38
404379	02/15/2024	10871	JUSTICE RESOURCE INSTITUTE INC	1010	974	55630	TUITION - PRIV IN-STATE	\$10,665.48
404380	02/15/2024	15289	KATHRYN Y SERINO	2042	969	53320	IN-SERVICE	\$2,200.00
404380	02/15/2024	15289	KATHRYN Y SERINO	2047	003	53320	IN-SERVICE	\$1,600.00
404381	02/15/2024	10890	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	\$24,644.03
404382	02/15/2024	15110	MELISSA J KOERMER	1010	974	56900	OTHER SUPPLIES	\$100.00
404383	02/15/2024	12177	JON LAMSON	1010	921	55800	TRAVEL REIMBURSEMENT	\$56.62
404384	02/15/2024	12209	JOHN S LARKIN	1010	062	56110	INSTRUCTIONAL SUPPLIES	\$274.19
404385	02/15/2024	14969	LAW OFFICE OF T J MORELLI-WOLFE PC	1010	974	53412	LEGAL	\$2,000.00
404386	02/15/2024	14644	MABE	1010	962	53500	TECHNICAL SERVICES	\$200.00
404387	02/15/2024	12020	MANCHESTER PUBLIC SCHOOLS	1010	974	55690	TUITION - OUTPLACED	\$977.60
404387	02/15/2024	12020	MANCHESTER PUBLIC SCHOOLS	1010	974	55691	TUITION-OTHER SERV	\$5,616.39
404388	02/15/2024	15539	MARIE BACHAND	2630	969	58999	OTHER EXPENSES	\$50.00
404389	02/15/2024	14934	METAL WORKS ENTERPRISES LLC	1010	931	54400	RENTALS	\$6,075.38
404390	02/15/2024	14187	MULTIMODAL TEACHER OF DEAF SERVICES	2020	969	53401	OTHER SERV - SUPPORT	\$5,248.00
404391	02/15/2024	11969	MUSIC AND ARTS	1010	052	56112	INSTR SUPPLIES - MUSIC	\$496.30
404392	02/15/2024	11142	NEW BRITAIN PARKS & RECREATION	2316	969	53200	INSTRUCTIONAL SERV	\$56,000.00
404393	02/15/2024	15584	NEWSTRIPE INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$1,027.46
404394	02/15/2024	11176	OAK HILL	1010	974	55630	TUITION - PRIV IN-STATE	\$82,725.30
404394	02/15/2024	11176	OAK HILL	1010	974	55691	TUITION-OTHER SERV	\$43,092.42
404395	02/15/2024	11201	OTIS ELEVATOR COMPANY	1010	051	54300	REPAIRS & MAINTENANCE	\$1,823.44
404396	02/15/2024	14588	PADLET	1010	961	57350	SOFTWARE-TECH. RELATED	\$1,750.00

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404397	02/15/2024	14050	PLAINVILLE COMMUNITY SCHOOLS	1010	912	55108	TRANSPORT-HOMELESS	\$937.50
404398	02/15/2024	15020	PRISM ACADEMY LLC	1010	974	55630	TUITION - PRIV IN-STATE	\$12,248.60
404398	02/15/2024	15020	PRISM ACADEMY LLC	1010	974	55690	TUITION - OUTPLACED	\$1,350.00
404399	02/15/2024	12859	PROJECT GENESIS INC	1010	974	55691	TUITION-OTHER SERV	\$3,161.00
404400	02/15/2024	11322	RAY-JURGEN INC	1010	931	53340	OTHER PROF/TECH SVC	\$750.00
404401	02/15/2024	13357	ROKKITWEAR	2620	951	58999	OTHER EXPENSES	\$1,681.50
404402	02/15/2024	12175	JAN C SAWICKI	1010	921	55800	TRAVEL REIMBURSEMENT	\$36.18
404403	02/15/2024	11454	SCHOLASTIC BOOK CLUBS INC	2047	003	56110	INSTRUCTIONAL SUPPLIES	\$209.28
404404	02/15/2024	11520	SHRED IT CONNECTICUT	1010	912	53500	TECHNICAL SERVICES	\$674.81
404405	02/15/2024	13528	SOLAR ENERGY OF AMERICA LLC	1010	011	56220	ELECTRICITY	\$218.07
404406	02/15/2024	13199	SOLIANT HEALTH	2063	974	53200	INSTRUCTIONAL SERV	\$202,759.16
404409	02/15/2024	14118	SOLTERRA ACADEMY	1010	974	55630	TUITION - PRIV IN-STATE	\$163,132.52
404409	02/15/2024	14118	SOLTERRA ACADEMY	1010	974	55690	TUITION - OUTPLACED	\$10,730.00
404409	02/15/2024	14118	SOLTERRA ACADEMY	1010	974	55691	TUITION-OTHER SERV	\$30,545.92
404410	02/15/2024	11606	SUBURBAN STATIONERS INC	1010	961	56100	OFFICE SUPPLIES	\$596.06
404411	02/15/2024	15397	SUCCESSFUL PRACTICES NETWORK INC	1010	902	53320	IN-SERVICE	\$9,000.00
404412	02/15/2024	12023	JORDAN D SYPEK	1010	921	55800	TRAVEL REIMBURSEMENT	\$25.80
404413	02/15/2024	15564	THE KEYS COMMUNICATION LISTENING	2020	969	53401	OTHER SERV - SUPPORT	\$3,332.80
404414	02/15/2024	14478	THURSTON FOODS INC	1010	061	56115	INSTR SUPPLIES-CULINARY	\$1,027.04
404415	02/15/2024	12831	CHRISTINE A TILTON	1010	961	55800	TRAVEL REIMBURSEMENT	\$41.79
404416	02/15/2024	11711	TURF PRODUCTS CORPORATION	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$2,134.36
404417	02/15/2024	13868	TUXIS OHRS FUEL INC	1010	931	56210	HEAT & GAS	\$5,600.10
404418	02/15/2024	13671	TYLER TECHNOLOGIES INC	1010	912	53500	TECHNICAL SERVICES	\$1,640.00
404419	02/15/2024	11714	U S POSTAL SERVICE	1010	008	55301	POSTAGE	\$231.20
404420	02/15/2024	11717	ULINE INC	1010	061	56102	MAINT SUPPLIES/REPAIRS	\$721.19
404421	02/15/2024	11755	W. B. MASON COMPANY INC	1010	008	56100	OFFICE SUPPLIES	\$1,964.23
404421	02/15/2024	11755	W. B. MASON COMPANY INC	2047	003	56900	OTHER SUPPLIES	\$686.31
404421	02/15/2024	11755	W. B. MASON COMPANY INC	2382	966	56100	OFFICE SUPPLIES	\$53.70
404422	02/15/2024	15616	WERNER LYNES	1010	978	58150	OPER/ATHL EXP	\$120.00
404423	02/15/2024	12685	MARC F WESOLY	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$36.11
404424	02/15/2024	11786	WHITSONS SERVICE (NB)	1010	963	56110	INSTRUCTIONAL SUPPLIES	\$235.00

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404425	02/15/2024	15560	WIPEBOOK CORP	2042	969	56900	OTHER SUPPLIES	\$565.38
404426	02/15/2024	15461	WYNTER LAPILA	1010	978	53540	SPORTS OFFICIALS	\$280.00
404427	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2326	048	55050	OTHER PURCHASE SERVICES	\$27,000.00
404428	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	54001	PURCH PROP SVC	\$2,191.92
404428	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	55050	OTHER PURCHASE SERVICES	\$2,530.25
404428	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	56110	INSTRUCTIONAL SUPPLIES	\$861.25
404428	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	59900	NON DISTRICT EXP	\$2,507.00
404428	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	59901	NON DISTR-INSTR EXP	\$15,786.58
404429	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	54001	PURCH PROP SVC	\$1,892.56
404429	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	55050	OTHER PURCHASE SERVICES	\$1,099.33
404429	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	56110	INSTRUCTIONAL SUPPLIES	\$1,030.75
404429	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	59900	NON DISTRICT EXP	\$1,243.67
404429	02/15/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	59901	NON DISTR-INSTR EXP	\$8,384.42
404466	02/23/2024	14658	ADINA'S PIZZERIA	1010	952	56900	OTHER SUPPLIES	\$78.00
404467	02/23/2024	10040	ADVANCED BENEFIT STRATEGIES INC	1010	911	58100	DUES & FEES	\$158.34
404468	02/23/2024	14862	ALLIED ROOFING & SHEET METAL CO INC	1010	931	54300	REPAIRS & MAINTENANCE	\$8,519.18
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	1010	005	56110	INSTRUCTIONAL SUPPLIES	\$273.26
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	1010	011	56100	OFFICE SUPPLIES	\$76.42
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	1010	013	56110	INSTRUCTIONAL SUPPLIES	\$173.96
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$67.36
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	1010	921	54300	REPAIRS & MAINTENANCE	\$514.51
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	1010	931	56101	CUSTODIAL SUPPLIES	\$19.99
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	1010	962	56110	INSTRUCTIONAL SUPPLIES	\$4,049.44
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2008	969	56900	OTHER SUPPLIES	\$146.01
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2047	003	56110	INSTRUCTIONAL SUPPLIES	\$5,976.44
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2047	003	56900	OTHER SUPPLIES	\$291.77
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2047	003	57346	INSTR EQUIP - NEW	\$11.19
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2067	969	56110	INSTRUCTIONAL SUPPLIES	\$495.83
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2303	008	56110	INSTRUCTIONAL SUPPLIES	\$873.10
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2347	053	56110	INSTRUCTIONAL SUPPLIES	\$223.75
404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2348	052	56110	INSTRUCTIONAL SUPPLIES	\$4,227.54

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404470	02/23/2024	14395	AMAZON.COM SERVICES INC	2630	969	58999	OTHER EXPENSES	\$138.30
404471	02/23/2024	10073	AMERICAN ASSOC OF SCHOOL PERSONNEL	1010	941	53500	TECHNICAL SERVICES	\$275.00
404472	02/23/2024	15037	AMERICAN READING COMPANY INC	2067	969	56110	INSTRUCTIONAL SUPPLIES	\$150.00
404473	02/23/2024	10152	BARNES & NOBLE	2348	052	56110	INSTRUCTIONAL SUPPLIES	\$1,168.00
404474	02/23/2024	10504	BLICK ART MATERIALS LLC	1010	061	56111	INSTR SUPPLIES - ART	\$10.74
404475	02/23/2024	10197	NEW BRITAIN WATER DEPT	1010	931	54300	REPAIRS & MAINTENANCE	\$172.05
404476	02/23/2024	10209	BOYS' & GIRLS' CLUB OF NEW BRITAIN	2058	969	53323	PROF EDUCATIONAL SVC	\$150.00
404477	02/23/2024	10257	CABE	1010	901	58100	DUES & FEES	\$112.00
404477	02/23/2024	10257	CABE	1010	902	53320	IN-SERVICE	\$374.00
404477	02/23/2024	10257	CABE	1010	941	53320	IN-SERVICE	\$1,717.00
404478	02/23/2024	14716	CANA KIT CORPORATION	2028	969	57346	INSTR EQUIP - NEW	\$3,272.95
404479	02/23/2024	10267	CANES' CORNER STORE	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$2,434.00
404480	02/23/2024	13908	CAPITOL CITY CREDIT CO LLC	1010	941	53500	TECHNICAL SERVICES	\$230.00
404481	02/23/2024	10302	CDW GOVERNMENT INC	2303	008	56110	INSTRUCTIONAL SUPPLIES	\$1,328.10
404482	02/23/2024	10366	COLLINSVILLE POWER EQUIPMENT	1010	931	54300	REPAIRS & MAINTENANCE	\$212.99
404483	02/23/2024	10368	COMCAST	1010	931	55300	COMMUNICATIONS	\$419.01
404484	02/23/2024	10368	COMCAST	1010	005	55300	COMMUNICATIONS	\$574.50
404485	02/23/2024	10368	COMCAST	1010	051	55300	COMMUNICATIONS	\$335.71
404486	02/23/2024	10368	COMCAST	1010	006	55300	COMMUNICATIONS	\$728.32
404487	02/23/2024	10368	COMCAST	1010	015	55300	COMMUNICATIONS	\$1,037.71
404488	02/23/2024	10368	COMCAST	1010	007	55300	COMMUNICATIONS	\$1,188.73
404489	02/23/2024	10368	COMCAST	1010	931	55300	COMMUNICATIONS	\$697.19
404490	02/23/2024	10368	COMCAST	1010	931	55300	COMMUNICATIONS	\$389.94
404491	02/23/2024	10368	COMCAST	1010	053	55300	COMMUNICATIONS	\$590.70
404492	02/23/2024	12335	COMCAST BUSINESS	1010	061	55300	COMMUNICATIONS	\$602.37
404493	02/23/2024	10372	COMMUNITY HEALTH CENTER INC	1010	974	53340	OTHER PROF/TECH SVC	\$46,750.00
404494	02/23/2024	10293	CONNECTICUT BUSINESS SYSTEMS LLC	2382	966	55050	OTHER PURCHASE SERVICES	\$158.45
404495	02/23/2024	10389	CONNECTICUT NATURAL GAS	1010	053	56210	HEAT & GAS	\$2,607.76
404496	02/23/2024	10392	CONNECTICUT RADIO INC	1010	931	55300	COMMUNICATIONS	\$490.00
404497	02/23/2024	10394	CONNECTICUT SCIENCE CENTER	1010	952	56900	OTHER SUPPLIES	\$350.00
404498	02/23/2024	10434	CONSOLIDATED SCHOOL DISTRICT	2024	005	55050	OTHER PURCHASE SERVICES	\$14,176.00

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404498	02/23/2024	10434	CONSOLIDATED SCHOOL DISTRICT	2024	051	55050	OTHER PURCHASE SERVICES	\$32,144.00
404499	02/23/2024	11301	PROTRAXX	1010	974	53300	EMPLOYEE TRAIN & DEV	\$1,485.00
404500	02/23/2024	10424	CREATIVE FINANCIAL STAFFING	1010	941	53591	OUTSIDE SUB SVC -NON CERT	\$12,240.81
404501	02/23/2024	10451	CWPM LLC	1010	931	54101	REFUSE REMOVAL	\$60.00
404502	02/23/2024	10489	DELL COMPUTER CORPORATION	1010	062	56100	OFFICE SUPPLIES	\$168.55
404503	02/23/2024	14482	DELTA T GROUP HARTFORD INC	2063	974	53200	INSTRUCTIONAL SERV	\$5,667.73
404504	02/23/2024	15581	DIFFIT INC	1010	961	55302	LICENSES/FEES - TECH	\$6,768.33
404505	02/23/2024	10532	EARLY LEARNING PROGRAM INC	2024	534	55050	OTHER PURCHASE SERVICES	\$5,664.00
404506	02/23/2024	10536	EAST RIVER ENERGY	1010	912	56260	GASOLINE	\$676.78
404506	02/23/2024	10536	EAST RIVER ENERGY	1010	912	56260	GASOLINE	\$20,945.47
404507	02/23/2024	10569	ELECTRICAL WHOLESALERS INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$905.87
404508	02/23/2024	12576	EVERSOURCE ENERGY	1010	003	56220	ELECTRICITY	\$85.55
404508	02/23/2024	12576	EVERSOURCE ENERGY	1010	011	56220	ELECTRICITY	\$21.10
404508	02/23/2024	12576	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	\$7,251.50
404508	02/23/2024	12576	EVERSOURCE ENERGY	1010	013	56220	ELECTRICITY	\$5,963.76
404508	02/23/2024	12576	EVERSOURCE ENERGY	1010	051	56220	ELECTRICITY	\$8,730.82
404508	02/23/2024	12576	EVERSOURCE ENERGY	1010	053	56220	ELECTRICITY	\$70.64
404508	02/23/2024	12576	EVERSOURCE ENERGY	1010	061	56220	ELECTRICITY	\$21,273.02
404509	02/23/2024	14139	FIRST STUDENT INC	1010	912	53212	BUS MONITORS	\$38,323.11
404509	02/23/2024	14139	FIRST STUDENT INC	1010	912	55100	TRANSPORTATION	\$682,933.65
404509	02/23/2024	14139	FIRST STUDENT INC	1010	912	55109	TRANSPORT - SPECIAL ED	\$42,560.30
404509	02/23/2024	14139	FIRST STUDENT INC	2060	969	55100	TRANSPORTATION	\$285.00
404510	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.20
404511	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.79
404512	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.79
404513	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$134.37
404514	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
404515	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$147.00
404516	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$17.15
404517	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$93.80
404518	02/23/2024	12437	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$18.76

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404519	02/23/2024	10669	GRAINGER	1010	061	54300	REPAIRS & MAINTENANCE	\$212.16
404520	02/23/2024	13479	HARTFORD TRUCK EQUIPMENT INC	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$1,997.44
404521	02/23/2024	10751	HUMAN RESOURCE AGENCY INC	2024	532	55050	OTHER PURCHASE SERVICES	\$29,104.00
404522	02/23/2024	15000	IMAGINE LEARNING LLC	1010	961	56410	TEXTBOOKS	\$47.76
404523	02/23/2024	15076	IMPERIAL DADE	1010	931	56101	CUSTODIAL SUPPLIES	\$19,565.45
404524	02/23/2024	10788	J.W. PEPPER & SON INC	1010	053	56112	INSTR SUPPLIES - MUSIC	\$286.70
404525	02/23/2024	10890	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	\$590.29
404525	02/23/2024	10890	KELLY SERVICES INC	2382	966	55050	OTHER PURCHASE SERVICES	\$124.50
404527	02/23/2024	14671	MACKIN EDUCATIONAL RESOURCES	1010	961	55302	LICENSES/FEES - TECH	\$8,345.00
404528	02/23/2024	13574	MAX PIZZA II LLC	1010	941	53320	IN-SERVICE	\$33.22
404529	02/23/2024	14932	SILVIA MAYO MOLINA	2060	969	55050	OTHER PURCHASE SERVICES	\$740.90
404530	02/23/2024	11073	MINDWING CONCEPTS INC	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$21.98
404531	02/23/2024	14187	MULTIMODAL TEACHER OF DEAF SERVICES	2020	969	53401	OTHER SERV - SUPPORT	\$3,766.40
404532	02/23/2024	15487	NAPA AUTO PARTS	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$372.80
404533	02/23/2024	11104	NASSP	1010	061	58100	DUES & FEES	\$385.00
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	006	56210	HEAT & GAS	\$6,905.65
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	007	56210	HEAT & GAS	\$995.75
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	008	56210	HEAT & GAS	\$6,915.55
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	009	56210	HEAT & GAS	\$4,269.94
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	015	56210	HEAT & GAS	\$4,785.02
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	052	56210	HEAT & GAS	\$403.70
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	053	56210	HEAT & GAS	\$556.90
404534	02/23/2024	15490	NRG BUSINESS MARKETING LLC	1010	061	56210	HEAT & GAS	\$17,647.76
404535	02/23/2024	11199	ORIENTAL TRADING COMPANY	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$456.18
404536	02/23/2024	14790	PAMELA S BOZZUTO	1010	061	53200	INSTRUCTIONAL SERV	\$1,249.17
404537	02/23/2024	11855	PETER W SMULSKI STATE MARSHAL	1010	974	53412	LEGAL	\$55.00
404538	02/23/2024	11308	QUILL CORP	1010	941	56100	OFFICE SUPPLIES	\$194.80
404539	02/23/2024	11322	RAY-JURGEN INC	1010	931	53340	OTHER PROF/TECH SVC	\$150.00
404540	02/23/2024	11365	RICOH USA INC	1010	911	53510	DP AND CODING SERV	\$5,545.68
404541	02/23/2024	13357	ROKKITWEAR	2620	951	58999	OTHER EXPENSES	\$804.38
404542	02/23/2024	14730	SCHOOL SPECIALTY LLC	1010	008	56111	INSTR SUPPLIES - ART	\$342.29

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404542	02/23/2024	14730	SCHOOL SPECIALTY LLC	1010	015	56113	INSTR SUPPLIES - PE	\$539.60
404543	02/23/2024	15552	SEEDS OF LEARNING LLC	1010	974	53300	EMPLOYEE TRAIN & DEV	\$1,400.00
404544	02/23/2024	11520	SHRED IT CONNECTICUT	1010	911	53500	TECHNICAL SERVICES	\$145.13
404545	02/23/2024	13199	SOLIANT HEALTH	2063	974	53200	INSTRUCTIONAL SERV	\$1,271.60
404546	02/23/2024	15624	TAYLOR & FRANCIS GROUP LLC	1010	961	56410	TEXTBOOKS	\$1,457.78
404547	02/23/2024	10330	THE CHILDREN'S MUSEUM INC	2047	003	53200	INSTRUCTIONAL SERV	\$4,950.00
404547	02/23/2024	10330	THE CHILDREN'S MUSEUM INC	2047	003	53200	INSTRUCTIONAL SERV	\$2,550.00
404547	02/23/2024	10330	THE CHILDREN'S MUSEUM INC	2346	012	53200	INSTRUCTIONAL SERV	\$9,000.00
404548	02/23/2024	15564	THE KEYS COMMUNICATION LISTENING	2020	969	53401	OTHER SERV - SUPPORT	\$2,040.00
404549	02/23/2024	15418	THE MODERN CLASSROOMS PROJECT INC	2022	969	53320	IN-SERVICE	\$16,005.81
404549	02/23/2024	15418	THE MODERN CLASSROOMS PROJECT INC	2341	969	53320	IN-SERVICE	\$1,494.19
404550	02/23/2024	15574	TRANSPORTATION MANAGEMENT SOLUTIONS	1010	912	55108	TRANSPORT-HOMELESS	\$2,090.00
404551	02/23/2024	11717	ULINE INC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$397.83
404552	02/23/2024	12676	UPSCALE MUSIC	1010	054	56112	INSTR SUPPLIES - MUSIC	\$200.00
404553	02/23/2024	11755	W. B. MASON COMPANY INC	1010	008	56100	OFFICE SUPPLIES	\$259.86
404553	02/23/2024	11755	W. B. MASON COMPANY INC	1010	011	56110	INSTRUCTIONAL SUPPLIES	\$1,485.20
404553	02/23/2024	11755	W. B. MASON COMPANY INC	2303	008	56110	INSTRUCTIONAL SUPPLIES	\$371.30
404554	02/23/2024	11786	WHITSONS SERVICE (NB)	1010	901	58100	DUES & FEES	\$123.75
404555	02/23/2024	11795	WILSON LANGUAGE TRAINING	2341	969	56110	INSTRUCTIONAL SUPPLIES	\$6,652.80
404556	02/23/2024	15099	WORLD WIDE YOUTH NETWORKS INC	2347	053	53200	INSTRUCTIONAL SERV	\$1,530.00
404557	02/23/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2024	049	55050	OTHER PURCHASE SERVICES	\$3,785.00
404558	02/23/2024	11814	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2024	048	55050	OTHER PURCHASE SERVICES	\$9,488.00
404559	02/23/2024	11818	YWCA OF NEW BRITAIN	2024	047	55050	OTHER PURCHASE SERVICES	\$37,494.00
							Total	\$5,916,108.39