



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

**NEW BRITAIN BOARD OF EDUCATION
CURRICULUM COMMITTEE MEETING**

FEBRUARY 20, 2024 – 6:15 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER



NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: February 15, 2024

RE: New Britain Board of Education Committee Meetings

The following Board of Education committee meetings will be held:

- **The New Britain Board of Education Policy Committee** will hold a regular meeting on Tuesday, February 20, 2024 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.
- **The New Britain Board of Education Curriculum Committee** will hold a regular meeting on Tuesday, February 20, 2024 at 6:15 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

Members of the public may attend meetings in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

The agendas and board packets in their entirety can be found on the Board of Education website:
<https://www.csdnb.org/board/BOE-2024-Meetings-Documents-Calendar.php>





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Curriculum Committee Regular Meeting

February 20, 2024 – 6:15 PM | New Britain Educational Administration Center

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

1. Call to Order and Opening

- A. Meeting Called to Order

2. New Business

- A. Review and Approve Minutes from Curriculum Committee Meeting on January 22, 2024
Submitted by Ms. Aja Edwards | Page 5
- B. Review amended position request – 2. FTE Latinos in Action
Submitted by Ms. Silvia Mayo-Molina | Page 7

3. Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

NEW BUSINESS



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Curriculum Committee Regular Meeting

January 22, 2024 – 6:15 PM | New Britain Educational Administration Center

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

1. Call to Order and Opening

Committee Chair, Sal Escobales called the meeting to order at 7:44 pm

Board Members Present

Salvador Escobales*, Anthony Kane*, Joseph Listro, Barbara Marino*, Diana Reyes*, and Tina Santana**

*Committee member #Attended remotely

CSDNB Staff Present

Ms. Kristie Bourdoulous, Ms. Leona Clerkin, Ms. Aja Edwards, Dr. Anthony Gasper, Dr. Silvia Mayo-Molina, Mr. Jeff Prokop#, Mr. Tyrone Richardson, Dr. Nicole Sanders, Mr. Paul Salina, Mr. Mark Spalding, Ms. Lillie Stuart, and Ms. Ivelise Velasquez

2. Presentation

- A. Art Curriculum – K-8 Art, Elements of Art, Drawing 1
Presented by Ms. Leona Clerkin

Ms. Leona Clerkin along with Ms. Jenna Lombardo, and Ms. Melissa Lesser presented the Art curriculum for the District, and how they plan to implement it successfully.

The committee recommended to add Art Curriculum – K-8 Art, Elements of Art, Drawing 1 to the consent agenda for the February meeting.

Presentation attached.

- B. Multilingual Department – Middle School World Language, Spanish
Submitted by Ms. Silvia Mayo-Molina

The committee recommended to add Multilingual Department – Middle School World Language, Spanish to the consent agenda for the February meeting.

Presentation attached.

3. New Business

- A. Review and Approve Minutes from Curriculum Committee Meeting on December 11, 2023
Submitted by Ms. Aja Edwards

New Britain Board of Education

Joseph Listro – President | Barbara Marino – Vice President | Diana Reyes – Secretary
Anthony Cane | Salvador Escobales | Anthony Kane | Annie S. Parker | Joan Pina | Jose Rivera | Tina Santana

Mr. Escobales motioned to approve minutes from curriculum meeting on December 11, 2023, seconded by Ms. Marino. Motion carried.

4. Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment

Meeting adjourned at 8:27 pm



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Silvia Mayo Molina () for approval at the Regular Board Meeting on March 5, 2024.
Senior Leadership Sponsor: Ivelise Velazquez Staff Presenter: Silvia Mayo Molina

Type of Memorandum

Other -

Background and Purpose/Rationale

We would like to change the two FTE Latinos In Action positions (one at Pulaski and one at Slade) to World Language Spanish positions.

Financial Information

The total is N/A

Committee Review

To be reviewed by the Curriculum Committee on February 20, 2024 and Personnel Committee on February 26, 2024.

[Foreign Language Teacher - Silvia Mayo-Molina.doc](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
TALENT DEVELOPMENT OFFICE

Foreign Language Teacher

POSITION SPECIFICATIONS

REPORTS TO

Building Principal and District Coordinator of World Languages.

PRIMARY FUNCTION

To provide an instructional program which will develop student competence in a foreign language and enable them to earn the Connecticut Seal of Biliteracy.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

Connecticut teacher certification in the appropriate language(s) required.

EDUCATION

Bachelor's or Master's degree from an accredited college or university in foreign language or other related field.

EXPERIENCE

Prior experience teaching a foreign language preferred.

SKILLS, KNOWLEDGE & ABILITIES

- Develops and implements an instructional program consistent with the goals of the district.
- Demonstrates a knowledge, understanding and application of Foreign Language instruction in the curriculum.
- Helps students to achieve competence in the four areas of language, listening, speaking, reading and writing.
- Contributes to the development of a sequential pattern of instruction in foreign language.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Ensure students understand the sequence for attaining the Seal of Biliteracy with the appropriate forms.
- During the curriculum cycle, revise foreign language curriculum relevant to language instructed.
- Employs a variety of teaching techniques with the use of instructional materials and technology.
- Uses community resources where applicable and available.
- Utilizes knowledge of students' background to facilitate program planning.
- Prepares and maintains written plans to meet the individual needs and creative abilities of students.
- Teaches desirable work and study habits and encourages students to take pride in their accomplishments.
- Promotes student self-respect, confidence and trust.
- Promotes proper care of instructional materials and equipment.
- Keeps an inventory of equipment based on program needs.
- Provides a learning environment conducive to the student's educational development.
- Establishes criteria for evaluation and maintains records of pupil growth.

- Keep accurate records as required by building, district, state or federal requirements.
- Keep parents informed of student's progress and the benefit of enrolling in advanced World Language studies.
- Revise foreign language placement and final examinations as necessary.
- Confers with individual students relative to progress and recommends reinforcement procedures and/or enrichment activities

ADDITIONAL DUTIES

- Participates yearly in the Foreign Language Honor Society event held in May.
- Promotes and contributes to inter-departmental activities and programs.
- Shares professional literature and innovative practices with the staff.
- Contributes to school committees, staff meetings, and other staff efforts.
- Assists in interpreting the district's instructional program to parents and community.
- Follows school procedures as established by the principal in accordance with the contract.
- Keeps informed of developments in the field of Foreign Language instruction.
- Makes constructive use of personal evaluation.

EQUIPMENT

Must be able to use a Chromebook and job-related equipment.

TRAVEL REQUIREMENTS

Travel to schools as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 871 collective bargaining agreement.

WORK SCHEDULE

Work schedule is in accordance with the agreement with the New Britain Federation of Teachers.

UNION AFFILIATION

Local 871, New Britain Federation of Teachers.

FUNDING SOURCE

Local funding.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: Jan. 2007
 REVISED: 11/2018 CC
 PERSONNEL REVIEW: 12/11/18
 BOARD APPROVED: 12/17/18



Multilingual Department

January 22, 2024

CSDNB Multilingual Department- Current Offerings for World Languages

DiLoreto Elementary

Spanish Language Development K-5

Dos en Uno K-5 by 2027



DiLoreto Middle School

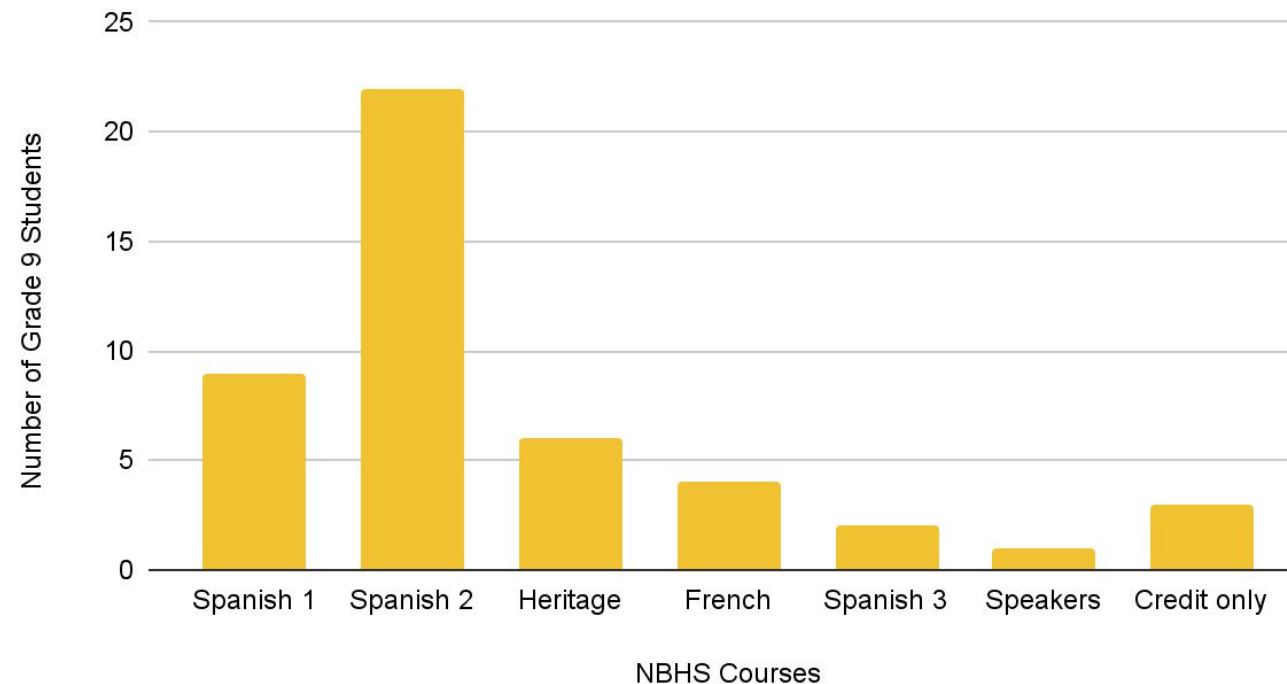
Standard Spanish 1 and Advanced Spanish Courses



High School Credits Earned

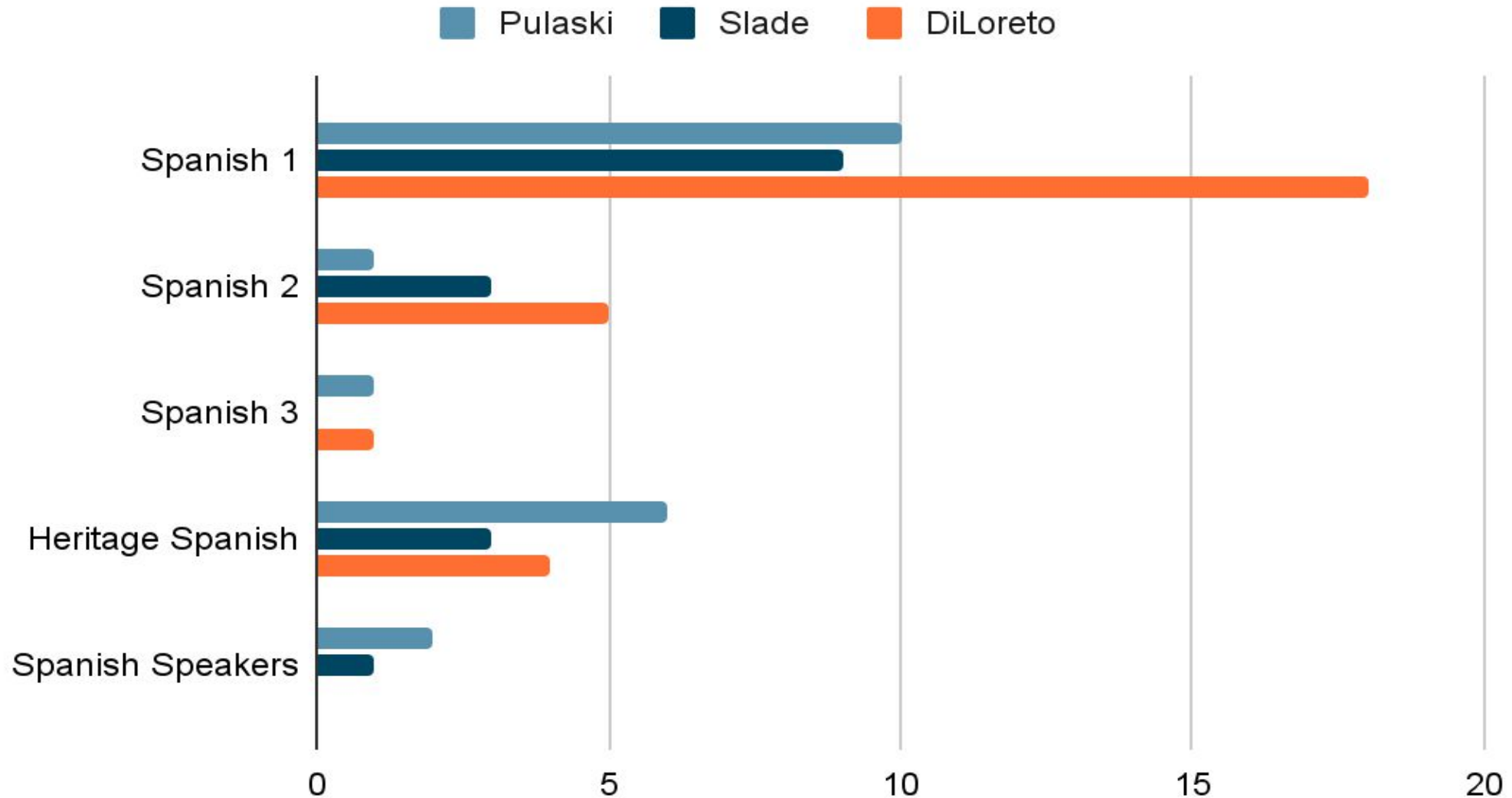
In Spring 2023, 38 out of 47 (81%) DiLoreto 8th graders passed the Spanish 1 Final Exam, earning high school credit

DiLoreto Placement in Grade 9 NBHS courses



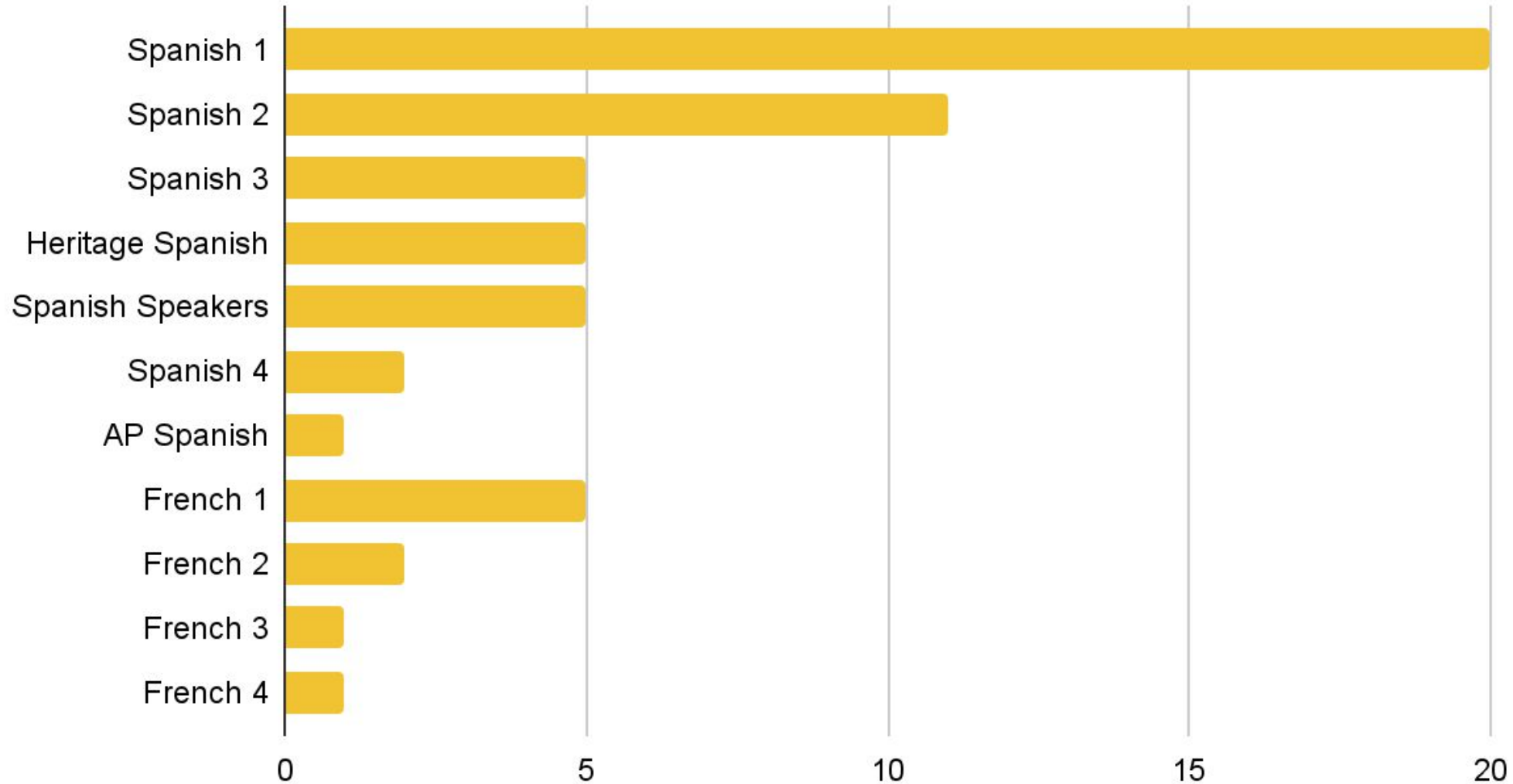
CSDNB World Language at NBHS

Pulaski, Slade and DiLoreto Students from LIA



CSDNB World Language at NBHS

Current Number of World Language Sections at NBHS



World Language Course Offerings

	Spanish	French	Grades and other languages
Southington	✓	✓	Spanish in Gr. 7 and 8 French in Gr. 8
Berlin	✓	✓	Both languages in Gr. 7 and Gr. 8
Plainville	✓	✓	Both languages in Gr. 7 and Gr. 8
Newington	✓	✗	Spanish as a core subject in Gr. 8
Bristol	✓	✗	Spanish in Gr. 7 and Gr. 8
Meriden	✓	✗	Spanish in Gr. 6, 7, and 8
Wethersfield	✓	✗	Spanish in Gr. 7 and Gr. 8

Adding Spanish World Language

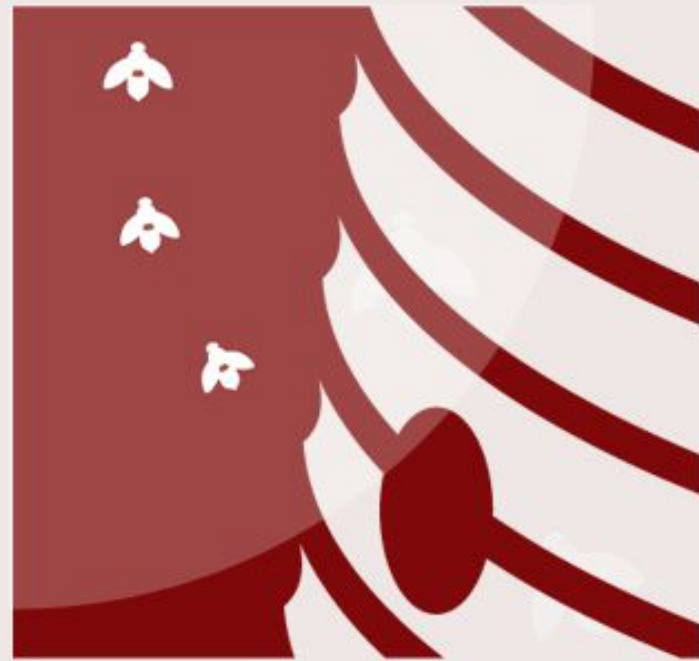
We can add Spanish 1 as a course offering for Slade and Pulaski 8th grade by changing our current unified arts rotation.

We can continue to offer Latinos in Action as an after school club activity that develops students specific skills as a leader and fosters their experiences for college and career readiness.

At NBHS our current Latinos in Action course offering can be consolidated so that we continue to participate in the yearly Latinos in Action competitions and Regional Spring conference.

CSDNB Plan for Selecting a Program

Jan. 2024	Proposal to Curriculum Committee and BOE
Feb. 2024	Finalize Middle School schedule with Middle School Administrators Explore LIA Club Opportunities
March 2024	Design Middle School Spanish Curriculum Map
April 2024	Share Spanish Course Description with students and families
May 2024	Gather preliminary student course registration
June 2024	Provide 1-2 Days of Professional Development for Spanish Teachers



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**