



New Britain Board of Education Personnel Committee Meeting

December 19, 2022 – 6:00 PM | New Britain Educational Administration Center

Call to Order and Opening

Ms. Annie Parker, Personnel Committee Chair, called the meeting to order at 6:00 PM.

Board Members Present

Mr. Anthony Cane*, Mr. Matt Marino*, Ms. Annie Parker*, Ms. Gayle Sanders-Connolly*, Ms. Tina Santana#

*Committee member

#Attended remotely

CSDNB Staff Present

Ms. Ann Alfano, Mr. Christopher Badenhop, Ms. Lara Bohlke, Ms. Donna Clark, Dr. Anthony Gasper, Ms. Rebecca Gonzalez, Ms. Wanda Lickwar, Ms. Maryellen Manning, Dr. Silvia Mayo-Molina, Mr. Jeff Prokop, Dr. Nicole Sanders, Mr. Paul Salina, Mr. Robert Smedley, Mr. Mark Spalding, Ms. Donnah Swaby

New Business

Review and Approve Minutes from Special Personnel Committee Meeting on November 28, 2022

There were no recommended changes to the minutes from the Special Personnel Committee Meeting on September 27, 2022.

Board President Ms. Gayle Sanders – Connolly asked to update the *Diversification of the Workforce: Recruitment and Retention*, she would like for it to reflect that there is a plan in place that will be seen by the end of the year clarified by Dr. Sanders

Review Vacancy List/Staffing Update

The Personnel Committee reviewed the current vacancy list throughout the district.

Mr. Cane motioned to accept vacancy list/ staffing update, seconded by Dr. Sanders- Connolly

Finance Chair Anthony Cane asked to add another column to the vacancy list showing the amount of time that a position is vacated.

Review New Job Description and New Position Request for 1.0 FTE Specialized Classroom Management Trainer – Districtwide

The Specialized Classroom Management Trainer position aligns with the district's goal to improve outcomes for students. The position supports social, emotional, and ultimately academic learning. This position will also benefit the CSDNB by initiating sustainability, realizing cost savings and increasing the frequency of training and technical

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assistance to teachers, paraeducators, BSAs deans and administrators at six sites:

- NBTC
- Bridges at NBHS
- Slade
- Chamberlain
- Holmes
- Smaller Classroom Setting at Lincoln Elementary School

Review New Position Request for 1.0 FTE Specialized Classroom Management Trainer – Districtwide

The Specialized Classroom Management (SCM) Trainer will work with the Pupil Services Department and the administrators of the self-contained behavioral programs to implement and support behavior management and modification in a structured, coordinated manner. This position is responsible for overseeing and leading implementation of social skills teaching in self-contained behavioral programs. This position will represent the school district and maintain positive relationships with Boy’s Town to sustain a partnership that furthers the mission of the district and community. The funding source will be local budget and the cost for this 12-month position is estimated to be 59,651.80 per year. Document needs to be updated and signed by personnel and finance department.

The Personnel Committee recommended to add the new position request for (1.0) Specialized Classroom Management Trainer Campus Safety Officers districtwide to the Board’s new business agenda for the next regular meeting in January.

Closing and Adjournment

The meeting was adjourned at 6:17 PM

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