



## CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

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### **New Britain Board of Education Regular Meeting**

December 5, 2022 - 6:00 PM | New Britain Educational Administration Center

#### **Call to Order and Roll Call**

##### **Call to Order**

Ms. Gayle Sanders-Connolly, President of the New Britain Board of Education, called the meeting to order at 6:02 PM.

##### **Board Members Present**

Mr. Anthony Cane\*, Ms. Monica Dawkins, Mr. Merrill Gay, Mr. Anthony Kane, Mr. Joseph Listro, Mr. Matthew Marino, Ms. Annie Parker, Ms. Diana Reyes, Ms. Gayle Sanders-Connolly, Ms. Tina Santana,

\*Arrived at 7:04

##### **Student Representative Present:**

Yousef Alwan, Olivia Rutkowski

#### **Meditation**

Ms. Sanders-Connolly asked everyone to take a moment of meditation.

#### **Public Participation**

##### **Mr. William Clark:**

Mr. Clark addressed the safety of our New Britain students. He discussed how buses are continuously late picking up and dropping off students. He would like to see a safer environment for kids waiting at bus stops and intersections going to school.

##### **Alderman Desiree Costa**

Ms. Costa acknowledged a program at NBHS led by Mr. Sorge, called **Future Business Leaders of America**. The program is a new club that introduces students to business principles, local business leaders and future planning for community education and business initiatives. The program is a credit-based afterschool program.

#### **Elections**

##### **President:**

Mr. Gay motioned to nominate Ms. Sanders- Connolly as President, Seconded by Ms. Parker. All were in favor of nomination, with the exception of Ms. Santana. Ms. Sanders- Connolly was elected to the position of President by 8:1 vote.

#### **Vice President:**

Mr. Kane motioned to nominate Mr. Gay as Vice President, seconded by Ms. Sanders–Connolly. Mr. Gay was elected to the position of Vice President by unanimous 9:0 vote.

#### **Secretary:**

Ms. Reyes motioned to nominate Mr. Listro as secretary, Seconded by Mr. Kane. Mr. Listro was elected to the position of Secretary by unanimous 9:0 vote.

Ms. Sanders – Connolly appointed Mr. Cane as Chair of Finance, Facilities and Transportation, Ms. Parker as Chair of Personnel, Mr. Kane as Chair of Curriculum, and Mr. Gay as Chair of Policy Committee.

## **New Business**

### **Review Memorandum of Understanding between Consolidated School District of New Britain and Local 871, New Britain Federation of Teachers to Modify Article 4:12 of the Current Collective Bargaining Agreement Executive Session I Submitted by Ms. Maryellen Manning**

Mr. Gay motioned to go into executive session at 6:12 pm to review and modify MOU between Consolidated School District of New Britain and Local 871, and New Britain Federation of Teachers Article 4:12, seconded by Mr. Kane. Superintendent Gasper, Director of Talent and Equity, Dr. Sanders and Chief of Staff Relations, and Accountability Maryellen Manning were invited into executive session with the board members.

*Meeting resumed in open session at 6:31 pm*

## **Reports**

The Superintendent 's report is attached.

### **Student Reports**

Student Representative Yousef Alwan highlighted some of the awesome things going on at the high school. The Interact Club, a club based on volunteering for the community, helped at the Friendship Center passing out plates, also did raffles at the tree lighting downtown to win different snacks and drinks all for free. Yousef mentioned wanting to join forces with more clubs and the community to be able to interact and assist with giving back to the city of New Britain.

Student Representative Olivia Rutkowski mentioned the discussion they had at Student Council, and a few of the concerns were student safety in the halls, prom, and updating superlatives to either add new ones, or take old ones off. Instead of using Prom King and Prom Queen they would like to update it to Prom Royalty.

## Presentation

### Slade Middle School HVAC System Design Proposal with Option for Approval as a Purchase Order

Presented by Ms. Rebecca Gonzalez

Kaestle Boos Associates, Inc. ("KBA") is pleased to submit our proposal to provide design services for the HVAC modifications at the Slade Middle School. KBA will provide you with complete design documents and construction administration services for the project. It is our understanding that a separate re-roofing project is anticipated to be designed by others and completed during the summer of 2023. This proposal includes miscellaneous coordination with the anticipated re-roofing project.

#### Project Understanding / Scope of Work:

##### Pre-Design

- Obtain existing drawings.
- Field measure and draw existing conditions.
- Develop existing conditions computer model.
- Engage facilities personnel and KBA team in meetings.

##### Design Development

- Develop architectural and engineering design drawings for cost estimating purposes by owner. If necessary, KBA will develop a list of potential design alternates with owner input.
- Meet with City building and fire officials for review and comment.
- Coordinate with anticipated re-roofing project.
- Presentation to the Chief Operations Officer for review and approval.

##### Construction Documents

- Develop Construction Documents and Specifications for bidding and construction purposes.
- Perform Construction Contract Administration and Closeout.

##### Consultants:

- Mechanical, Electrical, Plumbing, and Fire Protection Engineering Consultant
- Structural Engineering
- Specifications Writer

##### Deliverables:

- Design Documents
- Specifications

#### KBA proposes the following schedule: Tentative Start - December 1, 2022 • Tentative Bid - March 13, 2023

For the services outlined above, a proposal lump sum fixed fee of three hundred and fifty thousand dollars \$350,000.00

Dr. Gasper and Ms. Gonzalez discussed Item 4 - Slade Middle School HVAC system proposal for approval. Dr. Gasper discussed the need for both a roof and an updated HVAC system which are both funded from different sources. Due to board policies, the architectural services don't require a bid but due to the quantity amount of 350,000.00 (which is a sample addendum), Dr. Gasper wanted to be completely transparent. This is a potential future contract with a KBA. Board members could endorse the plan but there is currently no purchase order. There is currently no contract but the deadline to submit one is mid- January for the project.

## Consent Agenda

(There were no objections and/or requests from Board Members to pull the following items off the Consent Agenda. Therefore, these items were approved):

### New Britain Board of Education

Gayle Sanders-Connelly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

**Operations: Approve Minutes from the Regular Board of Education Meeting on November 7, 2022**

Submitted by Ms. Kristin Salerni

**Operations: Accept Enrollment Report**

Submitted by Mr. Jeff Prokop

**Partnerships: Accept Donation from American Savings Foundation for FAFSA Event (\$1,175.00)**

Submitted by Ms. Daisy Sanchez | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

**Partnerships: Accept Donation from Yang's U.S. Taekwondo for S.E.E. Summer Program (\$1,200.00)**

Submitted by Ms. Diana Rios | Funding Source: Master Yang

**Partnerships: Accept Donation from the Mayor's Trophy Charitable Fund for NBHS Tennis and Golf Teams (\$1,000.00)**

Submitted by Mr. Joe Vaverchak | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

**Finance: Accept Donation from Hammonasset Construction LLC (\$700.00)**

Submitted by Ms. Rolanda Booker | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

**Academics: Accept Donation from Mr. Holland's Opus Foundation for Band and String Instruments for Slade Middle School (\$38,429.00)**

Submitted by Ms. Suzanne O'Connor | Funding Source: Mr. Holland's Opus Foundation Grant |

**Academics: Accept Grant from Dollar General Literacy Foundation for Resources and Training in Science of Reading (\$3,000.00)**

Submitted by Ms. Michele Kushman | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

**Academics: Approve Purchase Order for Print and eBooks for School Libraries (\$43,500.00)**

Submitted by Ms. Lara Bohlke | Reviewed by the Curriculum Committee on November 21, 2022

**Partnerships: Approve Amendment to Contract between Consolidated School District of New Britain and Dr. Dee Cole for Consultant Work in Literacy for Smalley Elementary School (\$6,160.00)**

Submitted by Ms. Andrea Foligno | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

**Partnerships: Approve Purchase Order for After School Fitness Classes at Pulaski Middle School by BodyRoc (\$10,000.00)**

Submitted by Ms. Johanna Robles | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

**Finance: Approve Purchase Order and Contract between Consolidated School District of New Britain and Father Flanagan's Boys' Home (Boys Town) for Consultation Services (\$22,271.04)**

Submitted by Ms. Donna Clark | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

**Operations: Approve Purchase Order for Yearly Renewal of PowerSchool SIS Licensing, Cloud Hosting and PowerSchool Registration Services (\$135,054.18)**

Submitted by Mr. Jeff Prokop | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022

*Operations: Accept Financial Report – October 31, 2022*

*Submitted by Ms. Ann Alfano*

**New Business**

**Personnel: Accept Report of Personnel Transactions and Extracurricular Appointments**

Submitted by Dr. Nicole Sanders

**Mr. Gay motioned to accept report of Personnel Transactions and Extracurricular Appointments, seconded by Ms. Parker. Motion carried unanimously**

**Operations: Accept NBHS School Resource Officer Report**

**New Britain Board of Education**

**Gayle Sanders-Connelly – President | Merrill Gay – Vice President | Joseph Listro – Secretary**  
Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

Submitted by Mr. Damon Pearce

Ms. Reyes motioned to accept NBHS School resource Officer Report, seconded by Ms. Parker. Motion carried unanimously.

**Operations: Approve 2023 Board of Education Meeting Calendar**

Submitted by Ms. Kristin Salerni

Mr. Listro motioned to approve 2023 BOE meeting calendar, seconded by Mr. Gay. Motion carried unanimously.

**Operations: Approve 2023 Board of Education Grievance Hearing Calendar**

Submitted by Ms. Kristin Salerni

Mr. Kane motioned to approve 2023 BOE Grievance Hearing Calendar, seconded by Mr. Gay. Motion carried unanimously.

**Personnel: Approve New Position Request for 3.0 FTE Campus Safety Officers for Middle and High Schools**

Submitted by Dr. Nicole Sanders | Reviewed by Personnel Committee on November 28, 2022

Mr. Kane motioned to approve New Position Request for 3.0 FTE Campus Safety Officers for Middle and High Schools. Seconded by Mr. Listro. Motion carried unanimously.

**Operations: Approve Contract between Consolidated School District of New Britain and Specialty Transportation, Inc. for Transportation Services (Year 1: \$6,427,317.00 – Year 2: \$6,620,137.00)**

Submitted by Ms. Rebecca Gonzalez | Reviewed by the Finance, Facilities, and Transportation Committee on November 28, 2022 | Funding Source: Transportation Budget Transportation

Mr. Gay motioned to approve contract between CSDNB and Specialty Transportation Inc. for transportation services, seconded by Mr. Listro. All were in favor of motion with the exception of Mr. Marino. Motion carried by 9:1 vote.

## Addition to Agenda

Mr. Gay motioned to add item 2A to the New Business Agenda to review article 4:12 the MOU between Consolidated School District of New Britain and Local 871, seconded by Ms. Parker Motion carried unanimously.

**Review Memorandum of Understanding between Consolidated School District of New Britain and Local 871, New Britain Federation of Teachers to Modify Article 4:12 of the Current Collective Bargaining Agreement**

Executive Session | Submitted by Ms. Maryellen Manning

Mr. Listro motioned to approve Memorandum of Understanding between Consolidated School District of New Britain and Local 871, New Britain Federation of Teachers to Modify Article 4:12 of the Current Collective Bargaining Agreement, seconded by Ms. Reyes. Motion carried unanimously.

## Adjournment

Meeting was adjourned at 7:21 pm.

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### New Britain Board of Education

**Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary**  
Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana



## **Superintendent's Report**

### **New Britain Board of Education Meeting | December 2022**

Dr. Gasper gave a preview of the new district newsletter, highlighted and thanked the staff Ms. Sanford, Ms. Falvey and Ms. Jen Wright. Smith School hosted Lt. Governor Susan Bysiewicz's coding event. There were over 100 4<sup>th</sup> and 5<sup>th</sup> grade students that were able learn about coding.

Dr. Gasper thanked Ms. DeNegre, Ms. Amy Anderson, and Ms. Ivelise Velazquez for their hard work and leadership with The Science of Reading program. The deadline of December 15, 2022 is now just to determine what choice they make regarding the purchase. The board has narrowed the selection from 5 to 2 options from over 100 stakeholders. Esser grants and the State will be providing funds but is unclear of how much the state will be providing. There will be an in-depth presentation to help decide the direction of the program.

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