



## CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

# New Britain Board of Education Finance, Facilities, and Transportation Committee Meeting November 28, 2022 – 6:15 PM | New Britain Educational Administration Center

### Call to Order and Opening

Ms. Sanders- Connolly, Board President, called the meeting to order at 6:42 PM.

### Board Members Present

Mr. Anthony Cane\*, Ms. Monica Dawkins\*, Ms. Annie Parker\*, Ms. Gayle Sanders-Connolly\*, Ms. Tina Santana#

\*Committee member

#Attended remotely

### CSDNB Staff Present

Ms. Ann Alfano, Ms. Amy Anderson, Ms. Lara Bohlke, Ms. Kristina DeNegre, Dr. Anthony Gasper, Ms. Rebecca Gonzalez, Ms. Maryellen Manning, Dr. Silvia Mayo-Molina, Mr. Jeff Prokop, Dr. Nicole Sanders, Mr. Robert Smedley, Mr. Mark Spalding, Ms. Donna Swaby, Ms. Jennifer Wright

### Consent

#### Academics: Approve Purchase Order for Print and eBooks for School Libraries (\$43,500.00)

Submitted by Ms. Lara Bohlke | Reviewed by the Curriculum Committee on November 21, 2022 | Funding Source: Local – Academics – Library Books  
101096122004-56420

Lara Bohlke presented to the curriculum committee and recommended the purchase order with an effort to continue with collection development in our school libraries. Ms. Bohlke requested a blanket PO for \$43,500 with Follett would allow books to be purchased throughout the year. The budget is shared among the 14 district school libraries for print and eBooks, as well as eBooks for Jefferson, which houses a branch of the New Britain Public Library. This vendor, Follett, continues to have less expensive prices and gives us a 10% discount. Dr. Gasper explained it has been presented to the curriculum committee to now be approved by the financial committee.

*The Finance Committee recommended to add the purchase order for Print and eBooks for School Libraries in the amount of \$43,500.00 to the Board's Consent Agenda for the regular board meeting in December.*

### New Business

#### Review and Approve Minutes from Finance, Facilities, and Transportation Committee Meeting on October 24, 2022

There were no recommended changes to the minutes from the Finance, Facilities, and Transportation Committee Meeting on October 24, 2022.

*Ms. Sanders-Connolly motioned to approve the minutes from the Finance, Facilities, and Transportation Committee Meeting*

## New Britain Board of Education

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*on as submitted, seconded by Ms. Parker. Motion carried unanimously.*

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## **IT Update**

Presented by Mr. Jeff Prokop

Chief Information Officer, Jeff Prokop discussed the status of the projector installation project. Slade is almost finished and now they are at punch list items. Network updates have been put on hold at Pulaski and Holmes. The goal is to add Smith and hopefully be done by the end of the week in preparation for The Day of Code which is December 5, 2022.

## **Facilities Update**

Presented by Ms. Rebecca Gonzalez

Director of Facilities Rebecca Gonzalez provided committee members with updates regarding the following projects in the district:

- **NBHS ADA Project**
  - Punch list phase
  - Wheelchair lift needs to be installed
  - Additional Kitchen, and bathroom which will be installed during December break through January
  - Minor door modifications
- **Chamberlain School Construction**
  - Project is approximately 90% completed.
  - Final finishes including VCT tile, final coats of paint and device installation
  - Flooring will be installed, furniture delivery will be January 9, 2023
  - Outside landscape is 99 % done
  - RTU's al commissioned and running
  - Phones, Network, Security, Life Safety – Scheduled – In Progress
- **Slade Roof & HVAC Projects**
  - Approval was given to move forward with these projects.
  - Moving forward with using one architect for 2 separate projects due to funding sources
  - Received 2 bids which will open up on Nov. 30th
  - Gym floors are being installed
- **Jefferson Elementary**
  - Main court needs to be replaced, pre -bidding starts December 15, 2022
  - Project was bid in in 2020 – but due to unresponsive contractor, looking to finish new gym by January/February 2023
- **Holmes**
  - Have been some increases in cost, mainly related to financing for the projects. Data will be presented at the council meeting and presented to the board in January
- **Northend Elementary**
  - Structural issues corrected Oct/Nov 2022
  - Final connections and commissioning are planned for Dec. 2022

D. Gasper clarified architectural design is “bid-exempt”. Board policies don’t require that architectural designs have to go to bid, but due to quantity, Dr. Gasper wants full transparency.

Ms. Gonzalez discussed the enigmatic odor in RELC that no one could locate. They went through multiple sources combed through any option to see what the smell could be. After an extensive search, they found that piping in the sinks were cracked and decayed. They have been cut and capped to monitor the smell. Students have said that the smell has since dissipated, but they will continue to monitor.

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**Partnerships: Accept Donation from American Savings Foundation for FAFSA Event (\$1,175.00)**

Submitted by Ms. Daisy Sanchez | Funding Source: American Savings Foundation

**Mr. Cane motioned to add this item to the Board's consent agenda for the regular board meeting in December. Motion carried unanimously.**

**Partnerships: Accept Donation from Yang's U.S. Taekwondo for S.E.E. Summer Program (\$1,200.00)**

Submitted by Ms. Diana Rios | Funding Source: Master Yang

**Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.**

**Partnerships: Accept Donation from the Mayor's Trophy Charitable Fund for NBHS Tennis and Golf Teams (\$1,000.00)**

Submitted by Mr. Joe Vaverchak | Funding Source: Mayor's Trophy Charitable Fund

**Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.**

**Finance: Accept Donation from Hammonasset Construction LLC (\$700.00)**

Submitted by Ms. Rolanda Booker

**Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.**

**Academics: Accept Donation from Mr. Holland's Opus Foundation for Band and String Instruments for Slade Middle School (\$38,429.00)**

Submitted by Ms. Suzanne O'Connor

**Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.**

**Academics: Accept Grant from Dollar General Literacy Foundation for Resources and Training in Science of Reading (\$3,000.00)**

Submitted by Ms. Michele Kushman

**Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.**

**Operations: Approve Contract between Consolidated School District of New Britain and Specialty Transportation, Inc. for Transportation Services (Year 1: \$6,427,317.00 – Year 2: \$6,620,137.00)**

Submitted by Ms. Rebecca Gonzalez

An offer was made from our transportation providers to extend our contract that ends this year. Specialty Transportation has offered to extend our existing contract for 2 years with no increase and then an increase of .3 % after that. If the board put's an offer out to bid, Specialty Transportation's offer could potentially be null and void. The board decided to add to new agenda.

**Mr. Cane motioned to add this item to the Board's New Business Agenda for the Regular Board Meeting in December. Motion carried unanimously.**

**Partnerships: Approve Amendment to Contract between Consolidated School District of New Britain and Dr. Dee Cole for Consultant Work in Literacy for Smalley Elementary School (\$6,160.00)**

Submitted by Ms. Andrea Foligno

Dr. Gasper discussed the already approved contract of Dr. Dee Cole, a consultant/coach who will build administrators' capacity

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in providing effective feedback, engage in data decision making process and leveraging researched based instructional practices to improve student outcomes. These services are in alignment with our Commissioner Network plan. The contract for services has already been approved by the BOE in August. It was 5,000.00 prior and now with extension the updated total is \$6,160.00 and the funding source is Commissioner's Network.

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.***

**Partnerships: Approve Purchase Order for After School Fitness Classes at Pulaski Middle School by BodyRoc (\$10,000.00)**

Submitted by Ms. Johanna Robles | Funding Source: CN Grant 300

BodyRoc in partnership with Pulaski Middle School will conduct after school fitness classes while creating a safe, encouraging, but challenging environment. The program will serve as an outlet for youth creativity, development of physical fitness skills and healthy options. Ms. Vasquez discussed it's 20 kids per class and throughout the end of the year it is only 18.00 per session per child.

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.***

**Finance: Approve Purchase Order and Contract between Consolidated School District of New Britain and Father Flanagan's Boys' Home (Boys Town) for Consultation Services (\$22,271.04)**

Submitted by Ms. Donna Clark

CSDNB has been working with Boys Town to roll out Specialized Classroom Management to improve the delivery of our social/behavioral expectations and demonstrations of such by all of our NB students. This contract represents the fading of contracted services as we build Program Consultation and Technical Consultation in house. For the specialized classroom management portion of the contract, it covers all of Bridges K-12, New Britain Transitional Center, and the Smaller Classroom Center at Lincoln.

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.***

**Operations: Approve Purchase Order for Yearly Renewal of PowerSchool SIS Licensing, Cloud Hosting and PowerSchool Registration Services (\$135,054.18)**

Submitted by Mr. Jeff Prokop

Yearly renewal of PowerSchool, the going rate for the contract in total is \$135,054.18 and the funding source is MIS Local Software Budget 101092110000-53510.

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.***

**Operations: Accept Financial Report – October 31, 2022**

Submitted by Ms. Ann Alfano

The Financial Report ending in October 31, 2022 was presented.

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in December. Motion carried unanimously.***

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## Closing and Adjournment

The meeting was adjourned at 7:20 PM.

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