



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

**New Britain Board of Education Finance, Facilities,  
and Transportation Committee Meeting**

May 31, 2023 – 6:15 PM | New Britain Educational Administration Center

**Call to Order and Opening**

Board President Ms. Gayle Sanders-Connolly, called the meeting to order at 6:22 PM.

**Board Members Present**

Ms. Gayle Sanders-Connolly, Ms. Barbara Marino, and Ms. Annie Parker.

**CSDNB Staff Present**

Ms. Donna Clark, Ms. Kristina DeNegre, Ms. Aja Edwards, Dr. Anthony Gasper, Ms. Christina Juraska, Ms. Maryellen Manning, Mr. Jeffrey Prokop, Mr. Tyrone Richardson, Dr. Nicole Sanders, Mr. Robert Smedley, Mr. Mark Spalding, and Ms. Ivelise Velazquez.

**Presentations**

CT Feminine Care Act - Accessibility to Feminine Hygiene Products

Presented by Ms. Rebecca Gonzalez/ Mr. Robert Smedley

140 Production Court - Freezer Project

Presented by Mr. Robert Smedley

DRAFT Lease to Extend CSDNB use of Pope John Paul School as Swing Space During Renovation of Holmes School

Presented by Dr. Tony Gasper

**Presentations are attached.**

**New Business**

- A. Review and Approve Minutes from Finance, Facilities, and Transportation Committee Meeting on April 24, 2023  
Submitted by Ms. Aja Edwards

**Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting. Motion carried unanimously**

- B. Facilities/IT Update

Presented by Ms. Rebecca Gonzalez and Mr. Jeff Prokop

- C. Partnerships: Accept Donation from The Petit Foundation to Help Support the 3 Week CREATE Summer Program  
(\$10,000.00)

Submitted by Ms. Mayra Rodriguez

**New Britain Board of Education**

**Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary**

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the next Regular Board Meeting. Motion carried unanimously

- D. Partnerships: Accept Donation from the First Church of Christ, Congregational for Youth Homeless Road to Recovery Program (\$2,000.00)  
Submitted by Mr. Joe Vaverchak

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the next Regular Board Meeting. Motion carried unanimously

- E. Partnerships: Accept Grant from The Fund for Greater Hartford to Help Support the 3-week SEE and CREATE Summer Programs (\$50,000.00)  
Submitted by Ms. Mayra Rodriguez

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting. Motion carried unanimously

- F. Operations: Approve Purchase Order Under the CT Feminine Care Act for Accessibility to Feminine Hygiene Products- NBHS (\$18,202.08)  
Submitted by Ms. Rebecca Gonzalez | Funding Source: State grant and Facilities 56101

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting. Motion carried unanimously

- G. Operations: Approve Bid Award Between CSDNB and Imperial Bag & Paper Co. LLC for Custodial Equipment and Supplies – Districtwide (\$350,000.00)  
Submitted by Ms. Rebecca Gonzalez | Funding Source: Facilities Custodial Supplies 101093126000 – 56101

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting. Motion carried unanimously

- H. Operations: Approve Purchase Order for 300 Pochar C30BH Charging Carts for the District (\$153,000.00)  
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget - Equipment Replacement 101092125800-57345

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting. Motion carried unanimously

- I. Operations: Approve Purchase Order for Chromebooks for Online Assessments, Classroom Tasks, Assignments and Enrichments for the Students – Pulaski (\$35,000.00)  
Submitted by Mr. Alex Ortiz | Funding Source: Commissioner's Network 234705310001-57243

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting. Motion carried unanimously

- J. Operations: Approve Contract and Bid Award Between CSDNB and Ricoh for Yearly Copier Services and Fleet Leasing -Districtwide (\$212,019.36 - \$245,000.00)  
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget Copier and Print Services starting in FY 2023-24 101092125300-55500

Ms. Gayle Sanders Connolly motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting. Motion carried unanimously

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## New Britain Board of Education

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Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

- K. Operations: Approve Purchase Order of 900 Chromebooks for the Elementary Schools – Districtwide (\$288,900.00)  
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget Equipment Replacement 2023-24 101092125800-57345
- Ms. Gayle Sanders Connolly motioned to add this item to the Board’s Consent Agenda for the Regular Board Meeting. Motion carried unanimously
- L. Operations: Approve Purchase Order of 900 Touchscreen Chromebooks for the Elementary Schools – Districtwide (\$301,500.00)  
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget Equipment Replacement 2023-24 101092125800-57345
- Ms. Gayle Sanders Connolly motioned to add this item to the Board’s Consent Agenda for the Regular Board Meeting. Motion carried unanimously
- M. Operations: Approve Purchase Order Between CSDNB and Webroot EDR For One Year License of Several Antivirus Products (\$26,650.00)  
Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Software Budget (2023-24) 101092110000-53510
- Ms. Gayle Sanders Connolly motioned to add this item to the Board’s Consent Agenda for the Regular Board Meeting. Motion carried unanimously
- N. Operations: Accept Financial Report – April 30, 2023  
Submitted by Ms. Ann Alfano
- Ms. Gayle Sanders Connolly motioned to add this item to the Board’s Consent Agenda for the Regular Board Meeting. Motion carried unanimously

## Closing and Adjournment

The meeting was adjourned at 7:10 PM.

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**New Britain Board of Education**

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