



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

**NEW BRITAIN BOARD OF EDUCATION
REGULAR BOARD MEETING**

March 6, 2023 – 6:00 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER



NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: March 3, 2023

RE: Regular Meeting of the New Britain Board of Education

A regular meeting of the New Britain Board of Education will be held on Monday, March 6, 2023 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

Individuals seeking public participation may attend meeting in person or join the queue beginning at 6:00 PM by calling (US)+1 304-900-3693 and entering PIN: 514 743 450#. Callers are asked to wait with their phones on mute until they are recognized to speak.

The agenda and board packet in its entirety can be found on the Board of Education website:

<https://www.csdnb.org/board/BOE-2023-Meetings-Documents-Calendar.php>





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Regular School Board Meeting

March 6, 2023 - 6:00 PM – New Britain Educational Administration Center

Members of the public may attend this meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

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1. Call to Order and Opening

- A. Meeting Called to Order
- B. Pledge of Allegiance
- C. Roll Call of Members
- D. Meditation
- E. Public Participation

2. Reports

- A. Superintendent's Report
- B. Committee Reports
- C. Board Reports
- D. Student Representatives Report

3. Presentations

Presentation: Discussion/Review Mid-Year Progress Report

Presented by Ms. Ivelise Velasquez | Page 8

4. New Business

- A. Operations: Approve Minutes from the Regular Board of Education Meeting on February 6, 2023
Submitted by Ms. Aja Edwards | No Committee Review | Page 28
- B. Operations: Accept Enrollment Report
Submitted by Mr. Jeff Prokop | No Committee Review | Page 34
- C. Personnel: Accept Report of Personnel Transactions and Extracurricular Appointments

New Britain Board of Education

Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

Submitted by Dr. Nicole Sanders | No Committee Review

- D. Partnerships: Approve Contract Between Parisi Speed School and CSDNB for 8 Week Spring Afterschool Program – Slade Middle School (\$6,000.00)
Submitted by Mr. Andrew Mazzei | Funding Source: Commissioner's Network 234805210001-53200 | Page 35
- E. Partnerships: Approve Contract Between Moore Basketball Clinic and CSDNB for 10-week Afterschool Program (\$ 10,700.00)
Submitted by Mr. Andrew Mazzei | Funding Source: Commissioner's Network 234805210001-53200 | Page 39
- F. Partnerships: Approve MOU Between Meriden-New Britain-Berlin YMCA and CSDNB for 9 Days of Team Building Opportunities Off Campus – Slade Middle School
Submitted by Mr. Andrew Mazzei | Funding Source: Commissioner's Network 234805210001-53200 | Page 43
- G. Partnerships: Approve Contract Between Invention Convention and CSDNB for 8-week Afterschool Program – Slade Middle School
Submitted by Mr. Andrew Mazzei | Funding Source: Commissioner's Network 234805210001-53200 | Page 47
- H. Partnerships: Approve Contract Between ROOTS and CSDNB for 3 Week Summer Program (\$27,600.00)
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 51

5. Consent Agenda

- A. Review: Revised Job Description – Dual Language Teacher
Submitted by Ms. Silvia Mayo Molina | Page 58
- B. Review: Revised Job Description – Instructional Coach
Submitted by Ms. Ivelise Velasquez | Page 65
- C. Review: Revised Job Description – District Coordinator of Curriculum - PK-5
Submitted by Ms. Ivelise Velasquez | Page 69
- D. Review: Revised Job Description – District Coordinator of Curriculum - 6-12
Submitted by Ms. Ivelise Velasquez | Page 75
- E. Review: Revised Job Description – District Coordinator of Language Arts - PK-12
Submitted by Ms. Ivelise Velasquez | Page 78
- F. Review: Elimination of a Position – Administrative Secretary | 1.0 FTE
Submitted by: Dr. Nicole Sanders | Page 97
- G. Presentation: ERate Form 470 for Contracted Firewall Services for the 2023-24 School Year
Presented by Mr. Jeffrey Prokop | Funding Source: Local MIS Budget 101092125800-57346 | Page 102
- H. Partnerships: Accept Donation from the Anna Grace Project to Purchase Books in Each Classroom, that Celebrate Kindness and Friendship in the Month of February – Chamberlain Elementary School (\$2,300.00)
Submitted by Mr. Manuel Zaldivar | Funding Source: Anna Grace Project | Page 103
- I. Partnerships: Accept Donation from Game Time Sports for the Physical Education Department – Jefferson Elementary School (\$1,000.00)
Submitted by Mr. Robert Smedley | Funding Source: Game Time Sports | Page 104

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Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

- J. Academics: Approve Contract to Fund a Custom Designed School Assembly Focused on Addressing Major Culture and Climate Concerns at Slade Middle School (\$2,500.00)
Submitted by Ms. Lauren Miele | Funding Source: Commissioner's Network 2348xxx10001-53200 | Page 105
- K. Academics: Approve Purchase Order for Renewal/Replacement of Mystery Science Kits for Grades K-5 (\$80,340.00)
Submitted by Amy Anderson | Funding Source: Grant Alliance Grant, Instructional Supplies, 234196910001-56110 | Page 107
- L. Academics: Approve Purchase Order for Renewal K-8 Mathematics Curriculum - Illustrative Mathematics – Districtwide (\$130,953.43)
Submitted by Ms. Lara Bohlke | Funding Source: Local Academics-Textbooks 101096110001 56410 | Page 110
- M. Operations: Approve Purchase Order of One Year Renewal of Student Consumables for Students in Grades K-3 to Continue Foundations Program (\$47,462.40)
Submitted by Amy Anderson | Funding Source: Alliance Grant Alliance Grant, Instructional Supplies, 234196910001-56110 | Page 147
- N. Operations: Approve Purchase Order of Two New Scoreboards, Shot Clock System, and Installation of Shot Clock System for 2023-2024 Boys & Girls Varsity Basketball Games (\$9,794.00)
Submitted by Lisa Kaweck | Funding Source: Athletics Activity Account | Page 164
- O. Partnerships: Approve Contract Between Master Yang, Yang's U.S. Taekwondo and CSDNB to Provide Students K-8 With Weekly Discounted Classes to Improve Self-Regulation and Social Skills Through Taekwondo – NBTC (\$14,006.00)
Submitted by Ms. Donna Swaby | Funding Source: Title IV 2019-969-10001-53320 | Page 167
- P. Partnerships: Approve Purchase Order and Review MOU Between the CSDNB and Klingberg Family Centers, Inc to Provide Staff with the Skill Set Needed to Support Whole Child Development (\$90,000.00)
Submitted by Donna Clark on Behalf of Mark Spalding | Funding Source: Title 4 201996910001-53320 | Page 170
- Q. Partnerships: Approve Purchase Order and Contract Between OIC of New Britain and CSDNB to Provide Healthy Living Program for Youth in Middle and High School - Brookside School, Transition Center and the Bridges Program (\$57,000.00)
Submitted by Donna Clark on behalf of Mark Spalding | Funding Source: Title 4 201996910001-53320 | Page 175
- R. Partnerships: Approve Contract and Purchase Order in Collaboration with YMCA New Britain and OIC New Britain for Summer Bridges Program for 30 8th Graders Transitioning into High School (\$44,000.00)
Submitted by Ms. Daisy Sanchez | Funding Source: ARP/ESSER 3 206395110002-53200 | Page 182
- S. Partnerships: Approve Contract Between Southern Regional Education Board and CSDNB for Rounds of 3-day Visits That Include Job-Embedded Coaching/Technical Assistance in Classrooms
Submitted by Ms. Sondra Sanford | Funding Source: Perkins V Perkins V Grant, Employee Training & Development 202896910001-53300 | Page 191
- T. Partnerships: Approve Purchase Order Between Delta-T Group and CSDNB to Cover Additional Costs Anticipated for the Remainder of the School Year (\$386,874.73)
Submitted by Ms. Donna Clark | Funding Source: ESSER 2063-974-12001 -53200 | Page 196
- U. Academics: Approve Purchase Order to Expand SPIRE Access, a Comprehensive, Multisensory, and Systematic Reading and Language Arts Program to the Secondary Level (\$16,613.68)
Submitted by Ms. Donna Clark | Funding Source: Local 101097412002-56110 | Page 199
- V. Operations: Approve Purchase Order Between Bureau Veritas Technical Assessments LLC and CSDNB for Facilities Master Plan Bid Award (\$173,112.65)

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- W. Partnerships: Approve Contract Between 2-4-1 Sports and CSDNB for 3 Week Summer Program (\$16,587.00)
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 240
- X. Partnerships: Approve Contract Between Parisi Speed School and CSDNB for 3 Week Summer Program (\$25,272.50)
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 246
- Y. Partnerships: Approve Contract Between Bring the Hoopla and CSDNB for 3 Week Summer Program (\$15,714.50) Chamberlin Elementary School
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 252
- Z. Partnerships: Approve Contract Between Invention Convention and CSDNB for 3 Week Summer Program (\$15,131.00) Smalley Elementary School
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 258
- AA. Partnerships: Approve Contract Between Bhogah Yoga and CSDNB for 3 Week Summer Program (\$10,742.50.00) Smalley Elementary School
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 265
- BB. Partnerships: Approve Contract Between Arts for Learning Connecticut and CSDNB for 3 Week Summer Program (\$41,375.00) Lincoln Elementary, Chamberlain Elementary School
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 271
- CC. Partnerships: Approve Contract Between the Children’s Museum and CSDNB for 3 Week Summer Program (\$32,202.28)
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 277
- DD. Partnerships: Approve Contract Between Meriden New Britain YMCA and CSDNB for 3 Week Summer Program (\$7,175.25) Lincoln Elementary
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 283
- EE. Partnerships: Approve Contract Between IngenuityNE, Inc. dba NE FIRST and CSDNB for 3 Week Summer Program (\$36,540.00) - Smalley, Lincoln and Chamberlain Elementary School
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 289
- FF. Partnerships: Approve Contract Between Meriden New Britain YMCA (YARTS) and CSDNB for 3 Week Summer Program (\$14,740.00) – Smalley Elementary School
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 295
- GG. Partnerships: Approve Contract Between World Wide Youth Network Inc. and CSDNB for 3 Week Summer Program (\$7521.14) Lincoln Elementary School
Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford,

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HH. Partnerships: Approve Contract Between Master Yang U.S. Taekwondo and CSDNB for 3 Week Summer Program (\$33,840.00) Lincoln & Chamberlain Elementary School

Submitted by Ms. Jennifer Wright | Funding Source: American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service | Page 308

II. Operations: Accept Financial Report – January 31, 2023

Submitted by Ms. Ann Alfano | Page 315

Closing and Adjournment

Other Business as Permitted by Law
Adjournment

New Britain Board of Education

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Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana



BOE Mid-Year Progress Report

March 6, 2023

Monitoring Progress, Fall vs. Winter & Year Over Year

PreK-5

Reading

Mathematics

Attendance Tracker

6-12

Reading

Mathematics

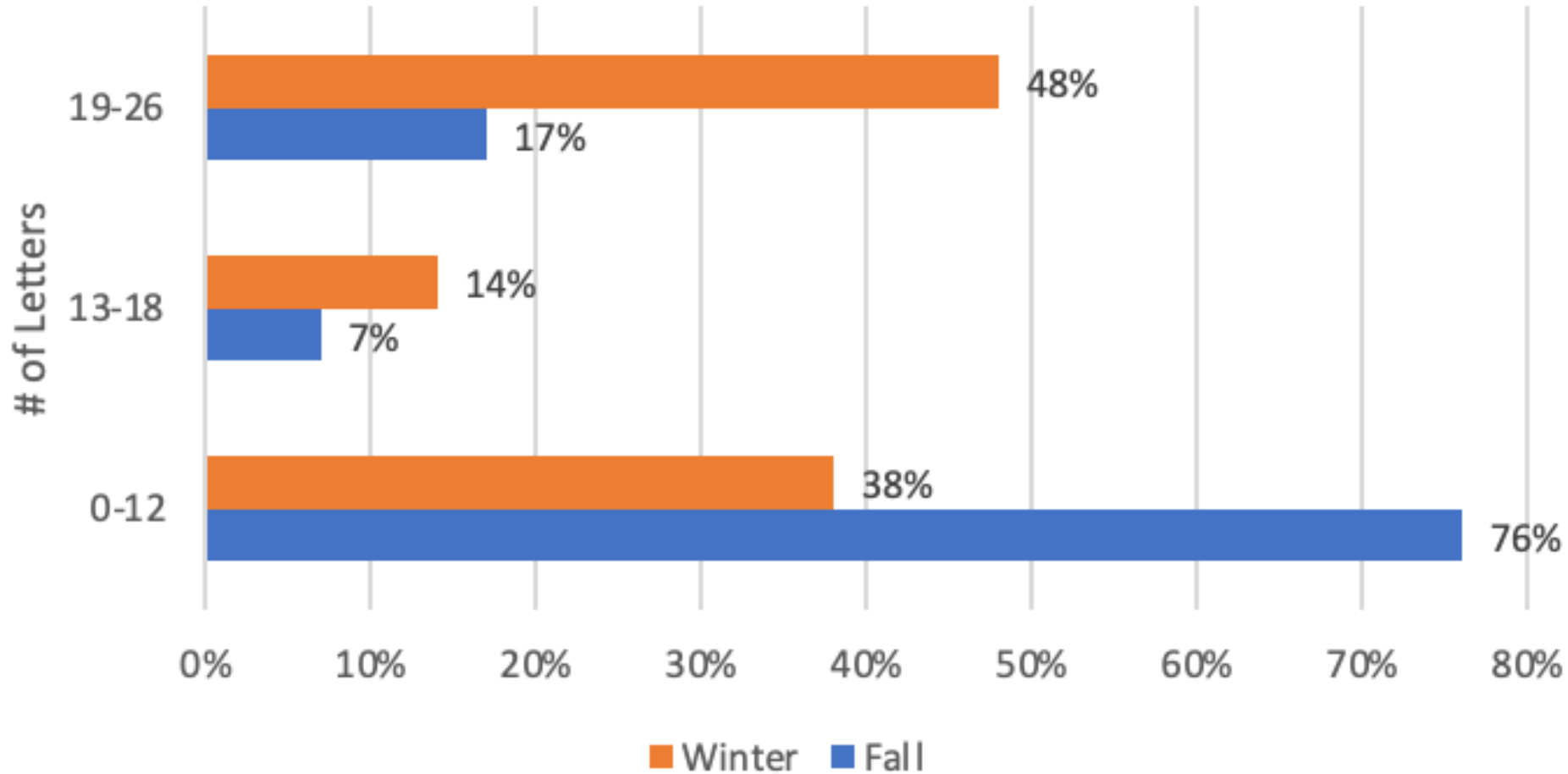
Attendance Tracker

Ninth Grade On-Track Data

**Preschool-5th Grade
Middle of the Year
Progress Indicators**

Preschool, Letter Identification

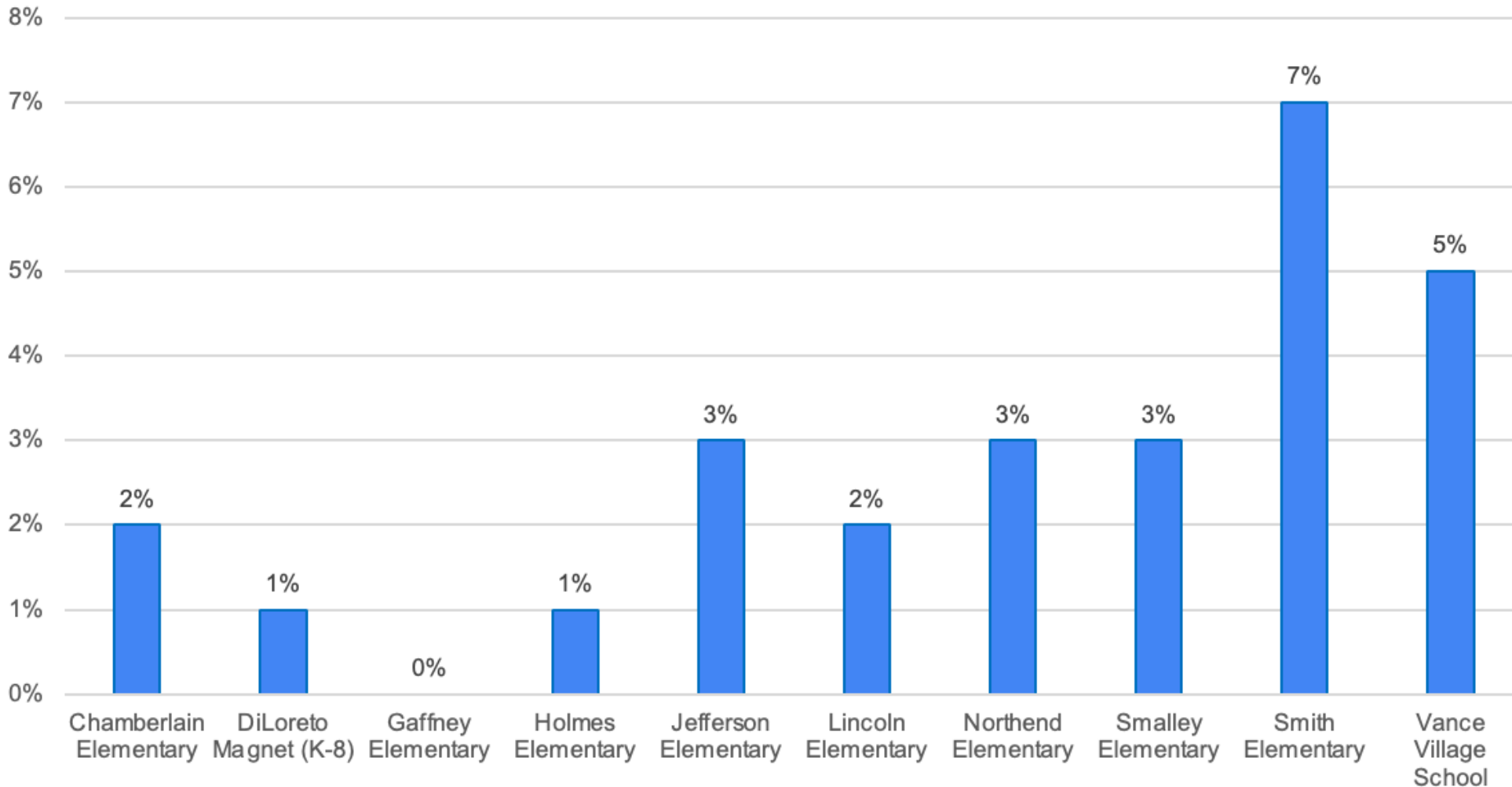
Preschool Letter Identification, 2022-2023



Nearly half of all preschool students are demonstrating their knowledge of letters at the highest levels.

K-5 Grade Level Reading

How many more kids showed growth in READING to attain "Tier 1" in 22-23 compared to 21-22?



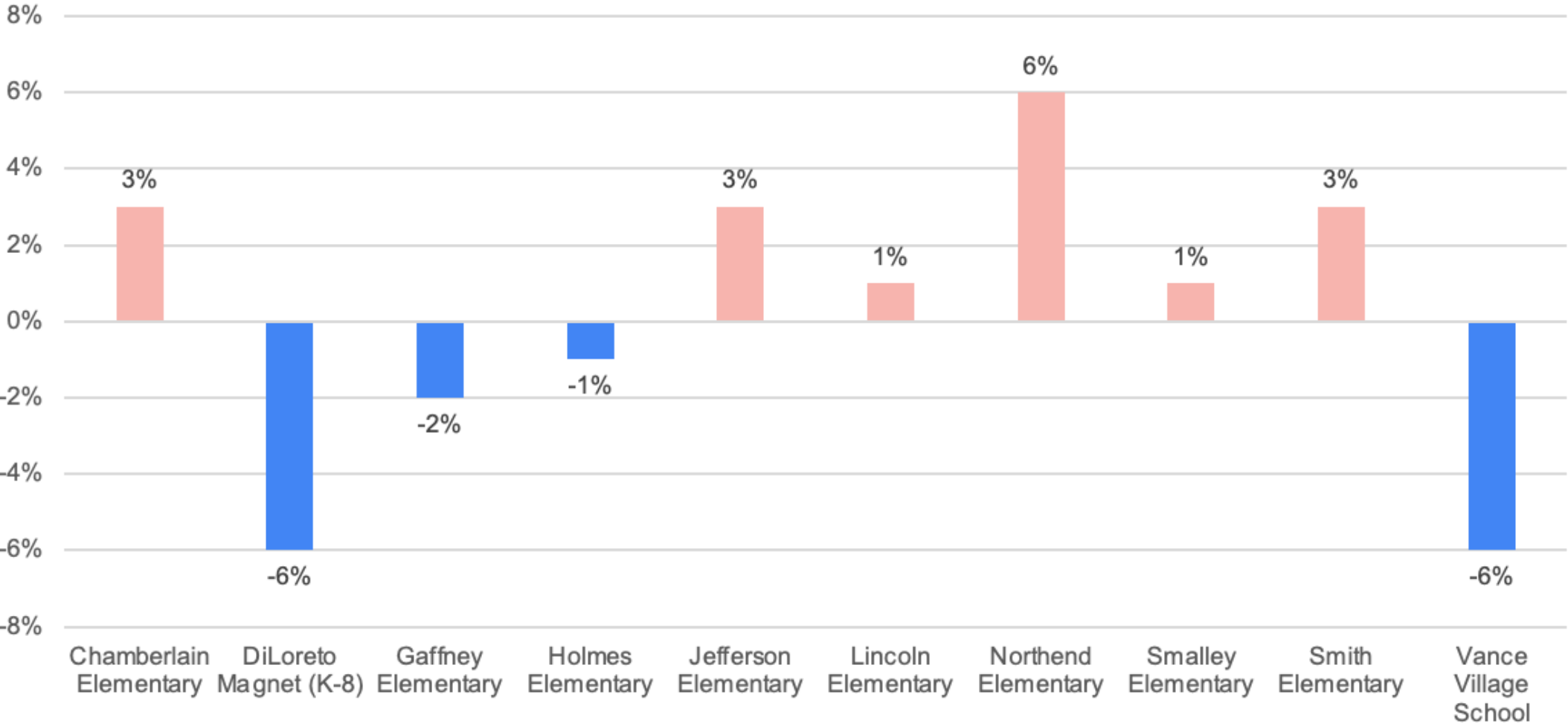
Nearly all elementary schools had more gains this year compared to last year.

That means they moved more students into Tier 1 than last year.

Smith saw the highest gains.

K-5 Growth Out of Lowest Reading Level

How many fewer kids remained in "Tier 3" READING in 22-23 compared to 21-22?



Four schools moved more students out of Tier 3 this year over last year.



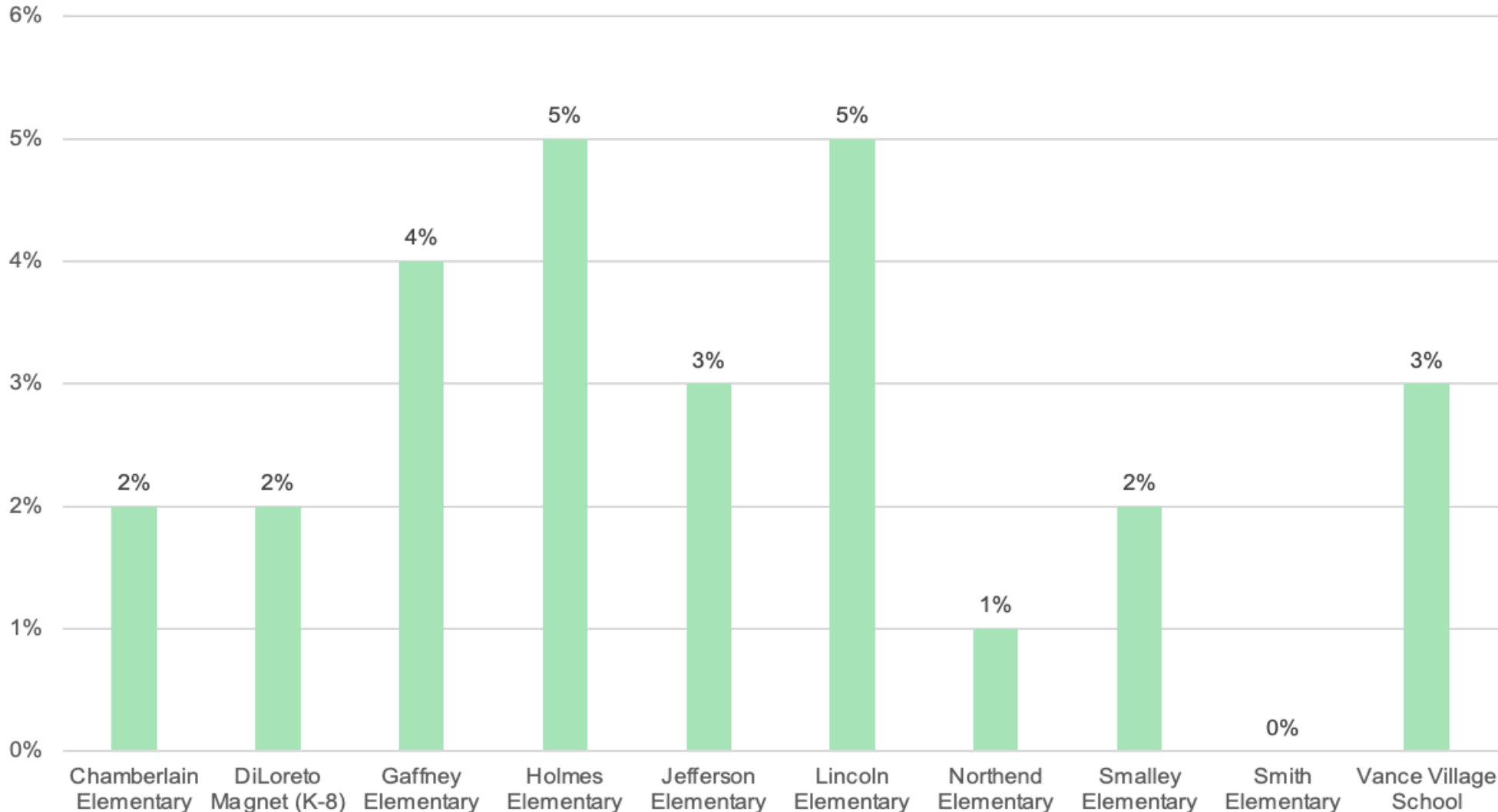
Reading in K-5 using iReady - Fall vs. Winter, by School

School Name	Fall Tier 1 21-22	Fall Tier 1 22-23	Wint. Tier 1 21-22	Wint. Tier 1 22-23	Fall Tier 2 21-22	Fall Tier 2 22-23	Wint. Tier 2 21-22	Wint. Tier 2 22-23	Fall Tier 3 21-22	Fall Tier 3 22-23	Wint. Tier 3 21-22	Wint. Tier 3 22-23
Chamberlain Elementary	7%	9%	17%	21%	37%	40%	39%	36%	56%	51%	44%	42%
DiLoreto Magnet (K-8)	11%	12%	18%	20%	26%	25%	31%	33%	63%	64%	51%	46%
<i>Gaffney Elementary</i>	12%	9%	29%	26%	35%	41%	40%	43%	53%	50%	35%	30%
Holmes Elementary	12%	13%	28%	30%	47%	47%	46%	45%	41%	40%	26%	24%
Jefferson Elementary	13%	10%	19%	19%	35%	37%	44%	36%	48%	52%	38%	45%
Lincoln Elementary	9%	10%	20%	23%	36%	36%	44%	41%	55%	54%	36%	36%
Northend Elementary	6%	8%	15%	20%	32%	40%	42%	40%	61%	52%	43%	40%
Smalley Elementary	4%	5%	10%	14%	23%	29%	39%	41%	73%	66%	51%	45%
<i>Smith Elementary</i>	11%	13%	25%	34%	36%	49%	44%	44%	53%	38%	35%	23%
Vance Village School	11%	11%	21%	26%	39%	42%	39%	44%	50%	47%	39%	30%

The green boxes represent where the schools showed improvements over last year's results, more students in Tier 1 and fewer students in Tier 3.

K-5 Grade Level Math

How many more kids showed growth in MATH to attain "Tier 1" in 22-23 compared to 21-22?



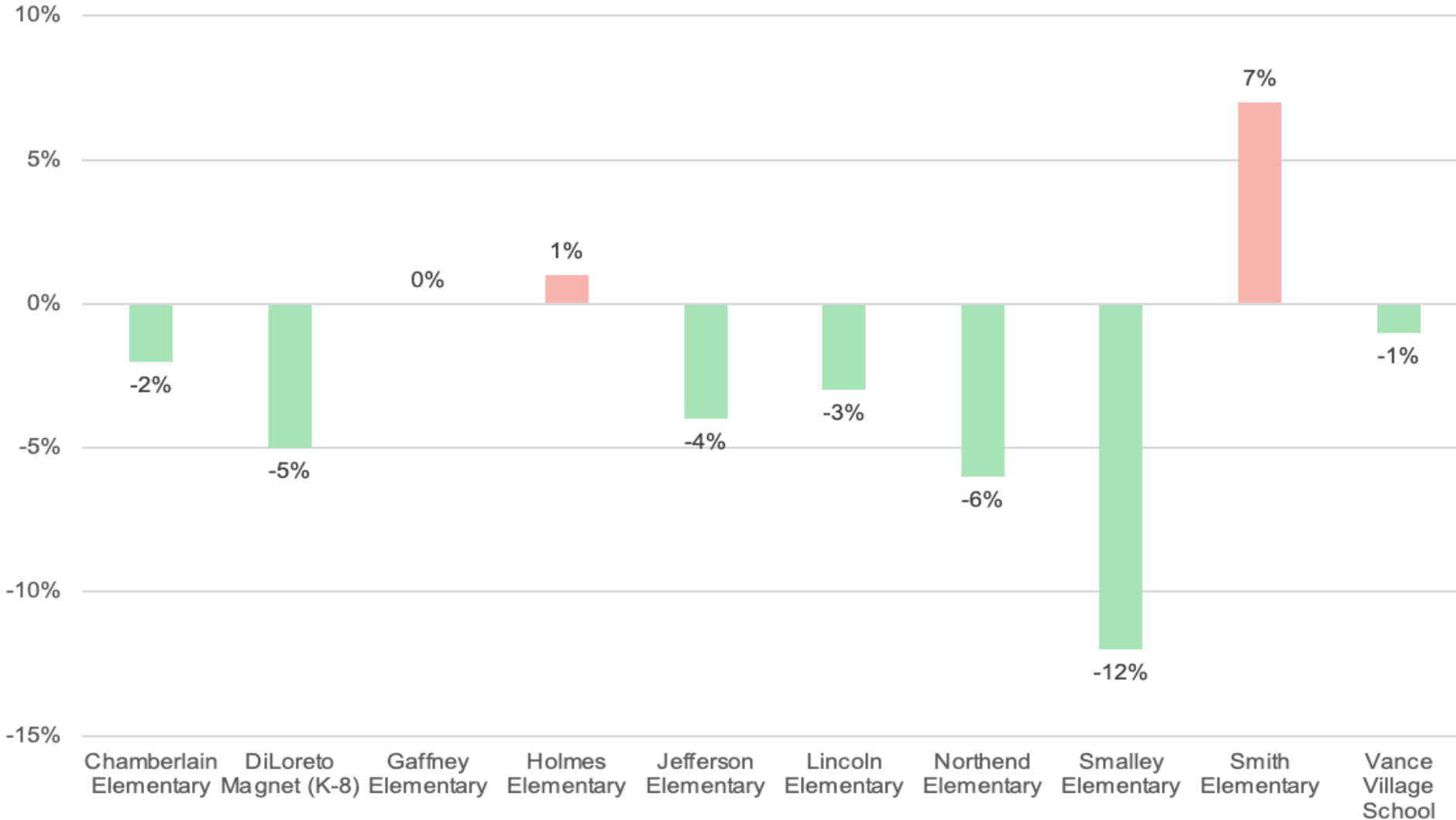
Nearly all elementary schools had more gains this year compared to last year.

That means they moved more students into Tier 1 than last year.

Lincoln and Holmes saw the highest gains.

pK-5 Growth Out of Lowest Reading Level

How many fewer kids remained in "Tier 3" in MATH 22-23 compared to 21-22?



Seven of the 10 elementary schools moved more students out of the lowest level of the test this year than last year.

Smalley was the most successful with 12% fewer students scoring at the lowest level.

MATH in K-5 using iReady - Fall vs. Winter, by School

School Name	Fall Tier 1 21-22	Fall Tier 1 22-23	Wint. Tier 1 21-22	Wint. Tier 1 22-23	Fall Tier 2 21-22	Fall Tier 2 22-23	Wint. Tier 2 21-22	Wint. Tier 2 22-23	Fall Tier 3 21-22	Fall Tier 3 22-23	Wint. Tier 3 21-22	Wint. Tier 3 22-23
Chamberlain Elementary	1%	2%	5%	8%	34%	37%	50%	51%	64%	61%	46%	41%
DiLoreto Magnet (K-8)	2%	4%	7%	11%	31%	26%	38%	36%	67%	70%	55%	53%
Gaffney Elementary	3%	4%	10%	15%	31%	37%	49%	52%	66%	59%	41%	34%
Holmes Elementary	5%	5%	13%	18%	44%	54%	56%	58%	51%	41%	32%	23%
Jefferson Elementary	2%	2%	9%	12%	43%	35%	48%	42%	56%	63%	43%	46%
Lincoln Elementary	1%	1%	5%	10%	32%	36%	49%	50%	67%	63%	46%	39%
Northend Elementary	3%	1%	10%	9%	32%	36%	48%	50%	65%	65%	42%	36%
Smalley Elementary	0%	1%	2%	5%	21%	22%	34%	44%	79%	78%	64%	51%
Smith Elementary	3%	7%	16%	20%	34%	51%	48%	57%	62%	42%	36%	23%
Vance Village School	1%	2%	8%	12%	37%	45%	46%	51%	62%	53%	46%	36%


The green boxes represent where the schools showed improvements over last year's results, more students in Tier 1 and fewer students in Tier 3.

Attendance, Preschool to Grade 5, 100 Days of School

	Grade	PK	K	1	2	3	4	5
2021-22 Day 100	Percentage Chronic Absence	60.43%	37.64%	32.93%	31.91%	28.94%	28.76%	28.14%
<u>YTD</u>	Total Students	418	769	790	735	736	780	763
9-Feb-23	Total Chronic	275	329	318	243	214	224	233
100 School Days	Percentage Chronic Absence	65.79%	42.78%	40.25%	33.06%	29.08%	28.72%	30.54%
	Year to Year comparison of equal days	5.4%	5.1%	7.3%	1.2%	0.1%	0.0%	2.4%

Attendance data for the district's youngest learners continues to lag behind other grade levels.

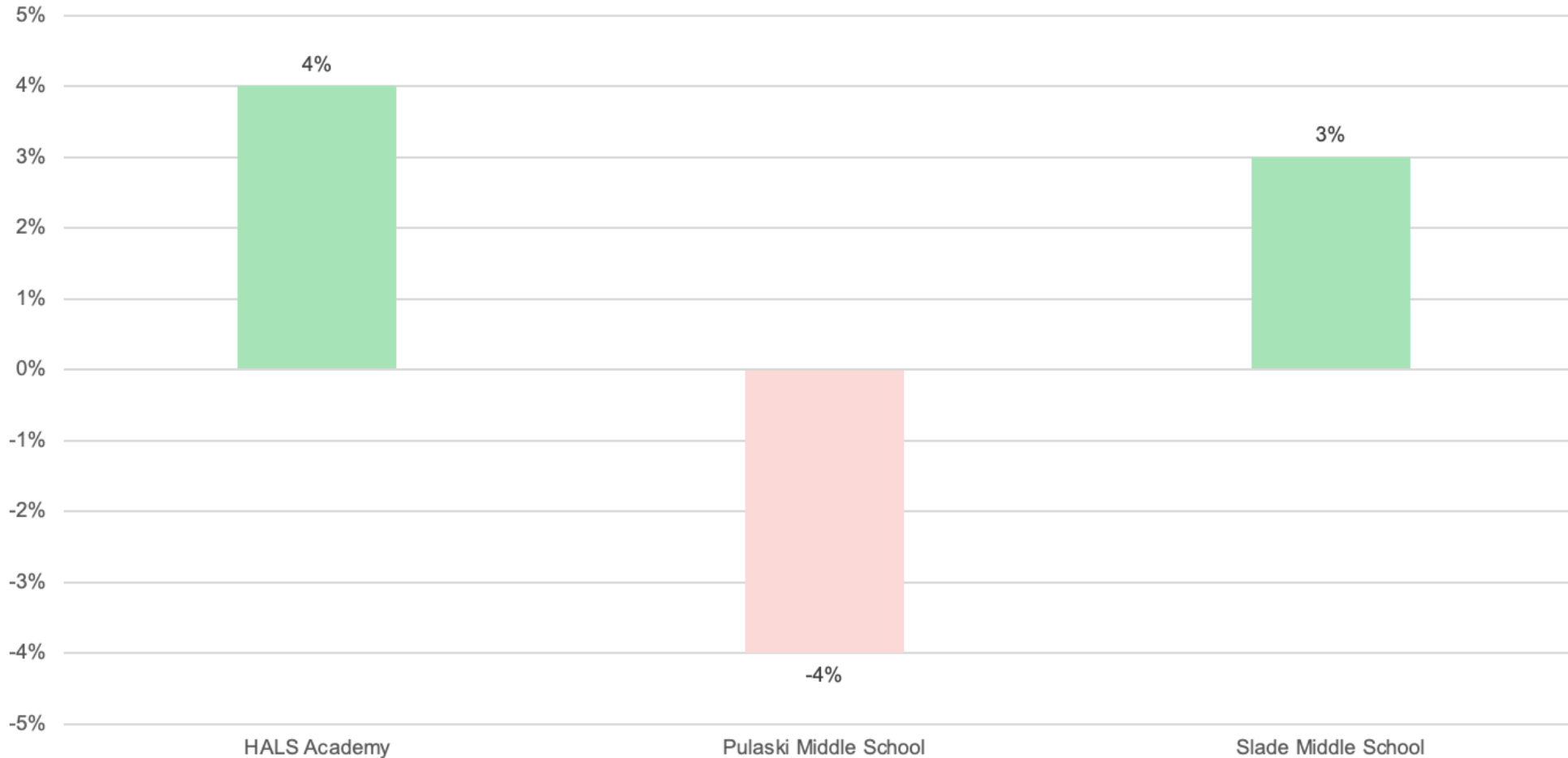
Recent efforts to improve these trends include one-to-one conferences with parents, more frequent contacts by school personnel, and contact by ML and Special Education staff.



**6-12th Grade
Middle of the Year
Progress Indicators**

6-8 Grade Level Reading

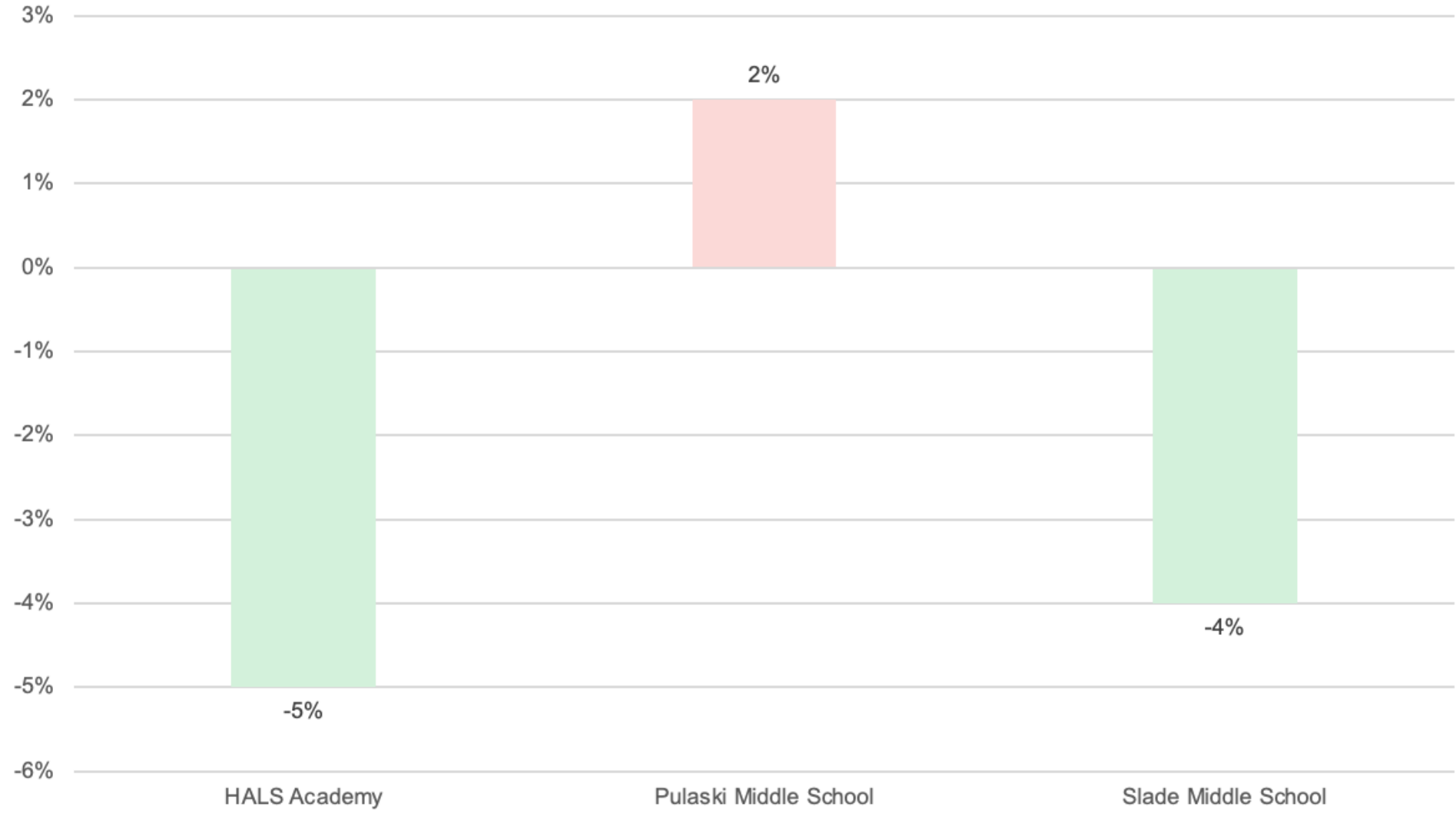
How many more kids showed growth in READING to attain "Tier 1" in 22-23 compared to 21-22?



Gains at HALS and Slade from Fall to Winter were greater than last year. A lower percent of students at Pulaski moved into the highest levels this winter.

6-8 Growth Out of Lowest Reading Level

How many fewer kids remained in "Tier 3" READING in 22-23 compared to 21-22?



HALS and Slade moved more students out of the lowest level on iReady this year than last. Pulaski moved fewer students out of the lowest range than last year.



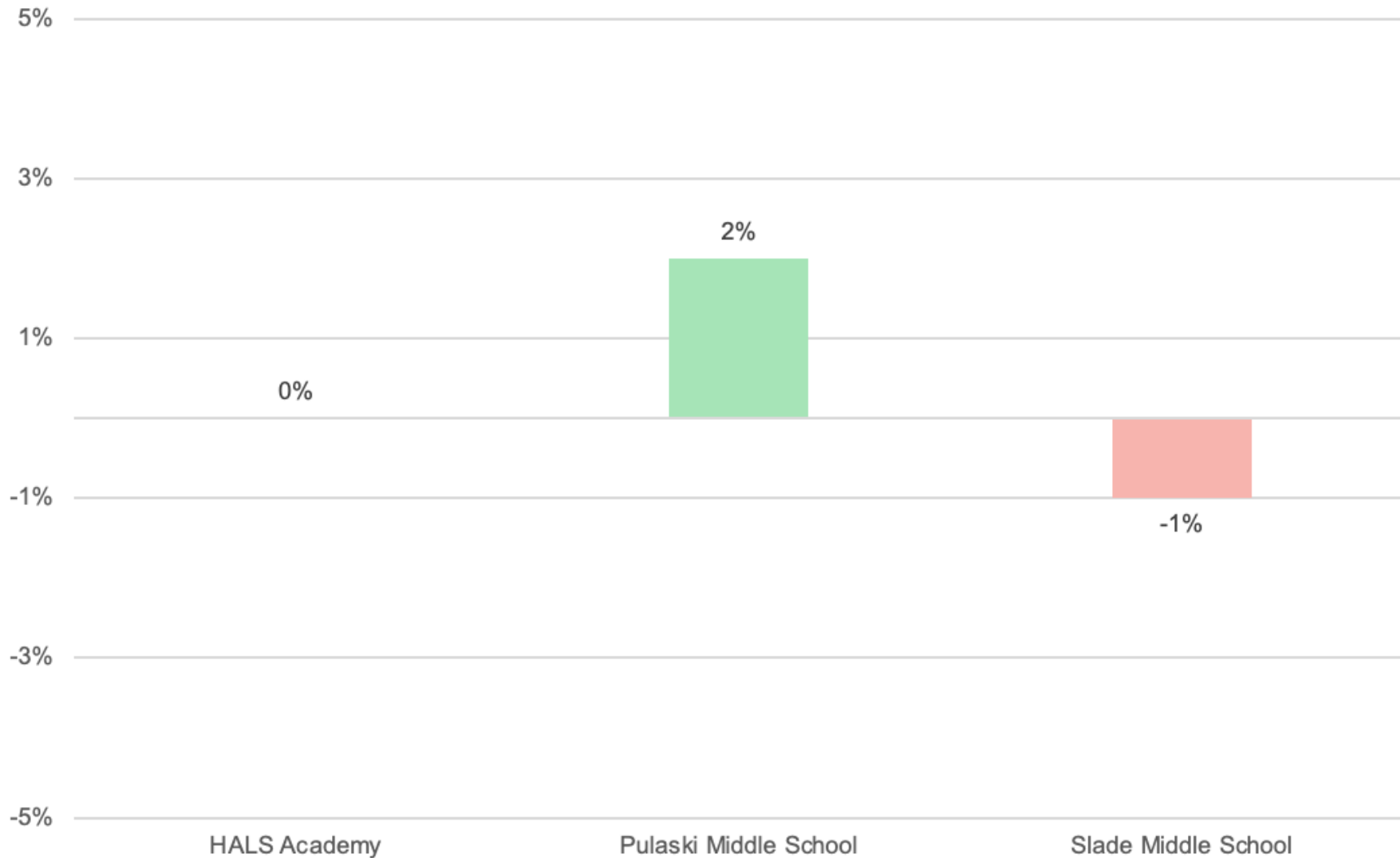
Reading in 6-8 using iReady - Fall vs. Winter, by School

School Name	Fall Tier 1 21-22	Fall Tier 1 22-23	Wint. Tier 1 21-22	Wint. Tier 1 22-23	Fall Tier 2 21-22	Fall Tier 2 22-23	Wint. Tier 2 21-22	Wint. Tier 2 22-23	Fall Tier 3 21-22	Fall Tier 3 22-23	Wint. Tier 3 21-22	Wint. Tier 3 22-23
HALS Academy	82%	80%	87%	89%	17%	17%	9%	10%	1%	3%	4%	1%
Pulaski Middle School	10%	12%	17%	15%	15%	14%	17%	17%	76%	75%	66%	67%
Slade Middle School	9%	10%	11%	15%	13%	14%	13%	17%	79%	76%	76%	69%

The green boxes represent where the schools showed improvements over last year's results, more students in Tier 1 and fewer students in Tier 3.

6-8 Grade Level Math

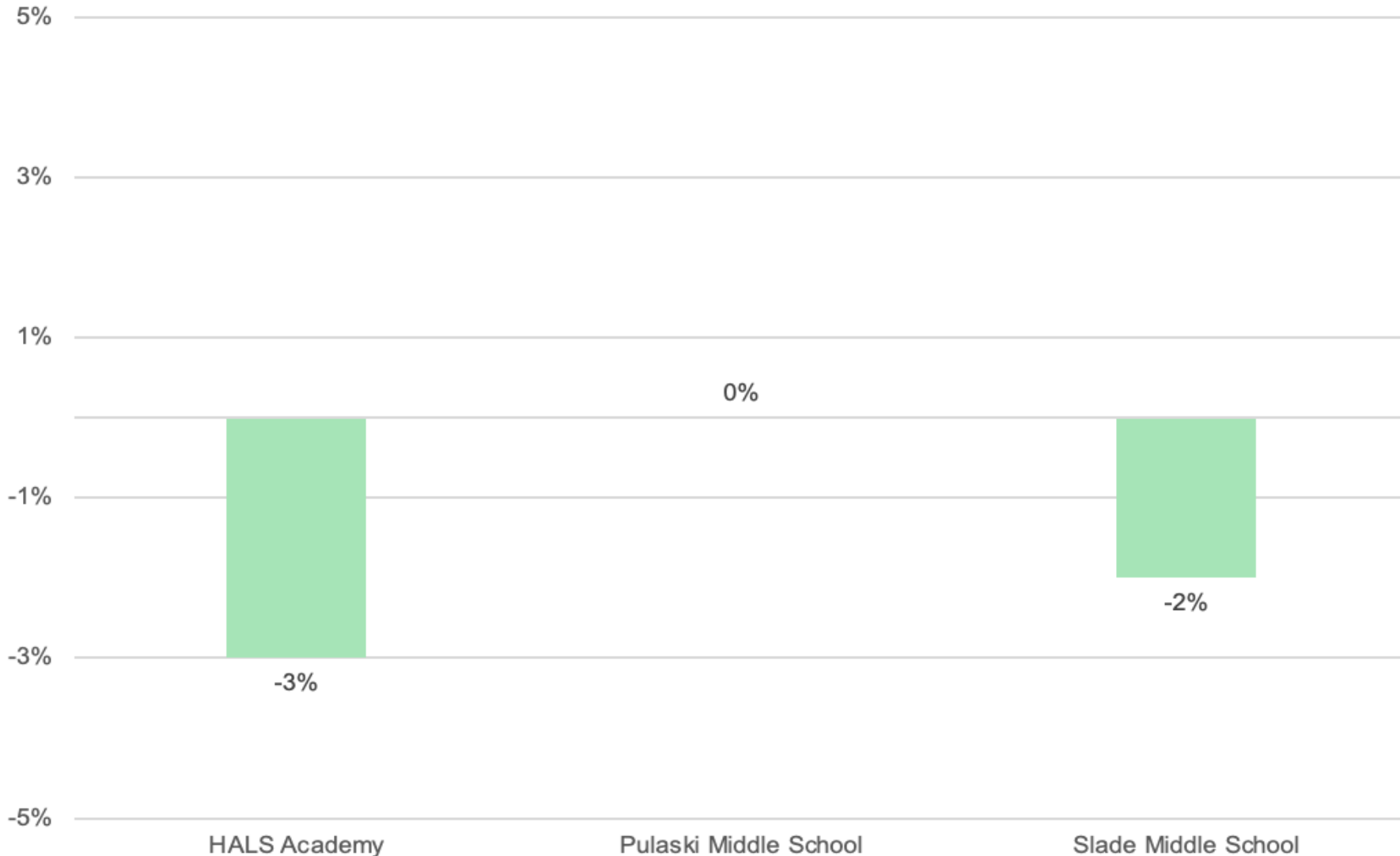
How many more kids showed growth in MATH to attain "Tier 1" in 22-23 compared to 21-22?



This year gains from Fall to Winter of students scoring in the "early to mid grade level" is nearly the same as it was last year.

6-8 Growth Out of Lowest Math Level

How many fewer kids remained in "Tier 3" MATH in 22-23 compared to 21-22?



At HALS and SLADE more students moved out of the lowest level, 2 grade levels behind.

The implication is that the impact of teaching on student learning has changed very little.

MATH in 6-8 using iReady - Fall vs. Winter, by School

School Name	Fall Tier 1 21-22	Fall Tier 1 22-23	Wint. Tier 1 21-22	Wint. Tier 1 22-23	Fall Tier 2 21-22	Fall Tier 2 22-23	Wint. Tier 2 21-22	Wint. Tier 2 22-23	Fall Tier 3 21-22	Fall Tier 3 22-23	Wint. Tier 3 21-22	Wint. Tier 3 22-23
HALS Academy	58%	66%	75%	83%	37%	29%	22%	17%	5%	5%	3%	0%
Pulaski Middle School	2%	2%	4%	6%	16%	17%	23%	21%	82%	81%	73%	72%
Slade Middle School	3%	2%	7%	5%	15%	15%	16%	20%	82%	82%	77%	75%

The green boxes represent where the schools showed improvements over last year's results, more students in Tier 1 and fewer students in Tier 3.

Attendance, 6-12, 100 Days of School

District-Wide								
Grade		6	7	8	9	10	11	12
2021-22 Day 100	Percentage Chronic Absence	36.71%	37.47%	39.54%	61.74%	56.35%	53.61%	60.45%
<u>YTD</u>	Total Students	763	700	757	748	845	652	511
9-Feb-23	Total Chronic	233	231	305	301	421	290	236
100 School Days	Percentage Chronic Absence	30.54%	33.00%	40.29%	40.24%	49.82%	44.48%	46.18%
	Year to Year comparison of equal days	-6.2%	-4.5%	0.8%	-21.5%	-6.5%	-9.1%	-14.3%

On average 43% of students in 6-12 are chronically absent - that's down from 49% at the end of last year.

The high school's cohort meetings for each grade level have increased contact with parents and conversations with individual students to get these gains.

On-track in 9th Grade, End of Semester 1

9th Grade ENGLISH Credit Attainment Data				
Passing	Failing	Total	2022-23 % Fail	2021-22 S1 % Fail
434	102	538	18.96%	18.63%
Attendance Data for Students Who Did Not Earn Credit				
Chronic Attendance Concerns		Total	2022-23 % Attendance Concerns	2021-22 S1 % Attendance Concerns
69		102	67.64%	86.67%

9th Grade MATH Credit Attainment Data				
Passing	Failing	Total	2022-23 % Fail	2021-22 S1 % Fail
491	97	588	16.50%	23.90%
Attendance Data for Students Who Did Not Earn Credit				
Chronic Attendance Concerns		Total	2022-23 % Attendance Concerns	2021-22 S1 % Attendance Concerns
66		97	68.04%	91.67%





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Regular Meeting

February 6, 2023 - 6:00 PM | New Britain Educational Administration Center

Call to Order and Roll Call

Call to Order

Ms. Gayle Sanders-Connolly, President of the New Britain Board of Education, called the meeting to order at 6:02pm.

Board Members Present

Mr. Anthony Cane*, Ms. Monica Dawkins, Mr. Merrill Gay, Mr. Anthony Kane, Mr. Joseph Listro, Mr. Matthew Marino, Ms. Annie Parker, Ms. Diana Reyes, Ms. Gayle Sanders-Connolly, Ms. Tina Santana.

*Arrived at 7:17pm

Student Representative Present:

Yousef Alwan, Tomas Portillo, Olivia Rutkowski

Meditation

Ms. Sanders-Connolly asked everyone to take a moment of meditation.

Public Participation

Smith Elementary Principal Karen Falvey & Northend Elementary Principal Rolanda Booker

Both principals showed their support of the ARC comprehensive reading program and stated how it will help the progression of our students in multiple ways. They stated how it will provide structure for both the staff and students and the great things that this program will offer.

John Board

Mr. Board spoke on the expansion and instruction of ASL. He spoke in support to adopt the proposed Senate proposed bill 665 an act concerning the instruction of American sign language in school in Connecticut. In August 2024, the Board will soon have the option to vote or opt in to this 3-year state funded program, which would then allow students in high school to receive credits while learning ASL.

Student - Sofia Solis

Ms. Solis is an 8th grade student at Diloreto Magnet School. She shared the programs that she's in that mentor and tutor younger students. She is a part of the Latinos in Action, and Language Dual and is in full support of the American Reading Program. Having the options of books to help connect with kids, reading to them, and keeping them engaged she had seen a big improvement with the student that she tutors.

Student - Lismarie Velasquez

Ms. Velasquez is a student at Diloreto Magnet School. She is in support of the new American Reading Program. She discussed how amazing it is having multiple options of books, and how it's helped connect her with the kids that she tutors. She discussed the

importance of reading, and how it's helped keep her kids engaged.

Student - Gabriela Alberto

Ms. Alberto is also student at Diloreto Magnet School. She is in support of the new American Reading Program. She discussed how it's helped connect her with the students that she tutors. She discussed the importance of reading, and how it has helped keep her students engaged. She's watched the progress of their confidence in reading.

Executive Session

Executive Session – To Discuss Attorney/Client Privileged Communications

Submitted by: Superintendent Tony Gasper

Ms. Parker motioned to go into Executive Session at 6:25 pm to discuss Attorney/Client privileged communications, seconded by Ms. Reyes. Superintendent Gasper, Chief Operations Officer Rebecca Gonzalez and Transportation Manager Richard Valerio were invited to discuss this item with the Board.

Executive Session – Discussion of Personnel Matter with Attorney Richard Bartlett

Submitted by Ms. Maryellen Manning

Ms. Santana motioned to go into executive session at 7:07 pm to discuss a personnel matter with Attorney Richard Bartlett, seconded by Mr. Kane. Superintendent Gasper, Director of Talent & Equity Dr. Nicole Sanders, and Chief of Staff Maryellen Manning were invited to discuss this item with the Board.

The meeting resumed in open session at 7:35 pm.

Reports

The Superintendent's report is attached.

Curriculum:

Mr. Kane mentioned the committee received the different Reading Materials that were presented.

Finance:

Mr. Cane shared that the committee discussed multiple donations and purchase orders.

Policy:

The committee had no new items to present.

Personnel:

The committee went over revised job descriptions, and two new positions.

Student Reports

Mr. Portillo showed us the template website he has been working on called Canes Courant. It is a newsletter for NBHS, where it shows the different things going on at the High School. For the Yearbook Club, Mr. Portillo mentioned they will be hosting the Snowball this year and how the yearbook sales are doing well.

Ms. Rutkowski stated how the school is working on adding more healthy options at lunch and around the school. She mentioned utilizing the green house for vegetables to supply some of the food, and opening up the school snack store that will serve healthier

options.

Mr. Alwan discussed Eid al- Fitr, the religious holiday celebrated by Muslims universally. Speaking from his own cultural background, he had discussed sacrificing missing school in order to be able to celebrate. He discussed how each year it falls on a different day but usually Ramadhan. He asked the Board to honor the holiday so he along with the growing demographic of Muslims in New Britain do not get an unexcused absence.

Presentations

The presentations are attached.

Presentation: Adult Education – Progression and Services of Adult Education in New Britain
Presented by Mr. Mark Fernandes

Presentation: Comprehensive Reading Program Adoption 2023-2024
Presented by Ms. Ivelise Velazquez, Ms. Kristina DeNegre, and Mr. Tyrone Richardson

New Business

Operations: Approve Minutes from the Regular Board of Education Meeting on January 9, 2023
Submitted by Ms. Aja Edwards | No Committee Review

Mr. Gay motioned to approve minutes from the Regular Board of Education Meeting on January 9, 2023, seconded by Mr. Marino. Motion carried unanimously.

Operations: Accept Enrollment Report
Submitted by Mr. Jeff Prokop | No Committee Review

Mr. Gay motioned to accept Enrollment Report, seconded by Ms. Reyes. Motion to approve carried unanimously.

Personnel: Accept Report of Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Nicole Sanders | No Committee Review

Mr. Listro motioned to accept Report of Personnel Transactions and Extracurricular Appointments, seconded by Mr. Cane Motion carried unanimously.

Operations: Approve Proposed 2023-2024 Consolidated School District of New Britain Calendar
Submitted by Ms. Ivelise Velazquez

Ms. Santana motioned to approve the Proposed 2023-2024 Consolidated School District of New Britain Calendar as amended, seconded by Mr. Cane. Motion carried unanimously

Finance: Approve Allocation of Two MS Sport Stipends to Pay Coaches for Women's Flag Football League (\$4,000.00)
Submitted by Ms. Lisa Kawecky | Funding Source: 1010-978-30199-51191

Mr. Marino motioned to approve Allocation of Two MS Sport Stipends to Pay Coaches for Women's Flag Football League in the amount of \$4,000.00, seconded by Ms. Reyes

Academics: Vote/Approve to Adopt the American Reading Company's Comprehensive Reading Program for Use in All CSDNB K-5 Schools

Submitted by Ms. Ivelise Velasquez | Funding Source: ESSER

Mr. Kane motioned to approve/adopt the American Reading Company's Comprehensive Reading Program for Use in All CSDNB K-5 Schools, seconded by Mr. Marino. Motion carried by 8:2 vote.

Academics: Approve Purchase Order of American Reading Company's Comprehensive Reading Program for Use in All CSDNB K-5 Schools (\$2,739,281.00)

Submitted by Ms. Ivelise Velasquez | Funding Source: ESSER

The Board voted to approve the purchase order of American Reading Company's Comprehensive Reading Program for use in all CSDNB K-5 Schools in the amount of \$2,739,281.00. Motion carried by 8:2 vote.

Operations: Award a General Student Transportation Bid for 2023-2024 Through 2024-2028 School Years (\$38,154,177.60)

Submitted by Superintendent Tony Gasper | Funding Source: Local 55100

Ms. Parker motioned to award a General Student Transportation Bid for 2023-2024 through 2024-2028 School Years in the amount of \$38,154,177.60, seconded by Ms. Reyes. Motion carried unanimously

Consent Agenda

(There were no objections and/or requests from Board Members to pull the following items off the Consent Agenda. Therefore, these items were approved):

Policy: Review Memorandum of Understanding Between Consolidated School District of New Britain and Local 2407, New Britain Federation of Paraeducators Regarding the Sick Leave Bank

Submitted by Ms. Maryellen Manning

Personnel: Review Revised Job Description: STEAM Enrichment Teacher

Submitted by Ms. Ivelise Velazquez

Personnel: Review Revised Job Description: Manager of Security

Submitted by Dr. Nicole Sanders

Personnel: New Position Request: 10.0 FTE Districtwide Reading Teacher

Submitted by Ms. Ivelise Velazquez

Personnel: Review New Position Request: 1.0 FTE Special Education Teacher for Expulsion Site at Boys & Girls Club of New Britain

Submitted by Ms. Donna Clark

Personnel: Review New Position Request: 1.0 FTE Behavior Support Assistant for Expulsion Site at Boys & Girls Club of New Britain

Submitted by Ms. Donna Clark

Partnerships: Accept Donations from Women's Club of New Britain, First Church of Christ Congregational, and Suburban Women's Club of New Britain for the Road to Recovery Program to Help Support Homeless Students and Their Families in the District (\$4,500.00)

Submitted by Mr. Joe Vaverchak | Funding Source: Women's Club of New Britain, First Church of Christ, Congregational, and Suburban Women's Club of New Britain

Partnerships: Accept Donation of Four European Style Soccer Goals with Nets for Middle School Sports Programs from ESPN (\$6,000.00)

Submitted by Ms. Lisa Kawecki | Funding Source: ESPN

Operations: Approve Purchase Order and Bid Waiver for MET Equipment for SCA, Slade Middle School and Pulaski Middle School (\$79,716.00)

Submitted by Ms. Sondra Sanford | Funding Source Perkins: 20289691000001-57346 – SCA; ESSER 2: 20689691000001-57346 - Pulaski and Slade

Academics: Approve Purchase Order and Bid Waiver for An Extension of Current Contract Between Consolidated School District of New Britain and Father Flanagan's Boys' Home (Boys Town) to include Pulaski Middle School (\$19,997.00)

Submitted by Mr. Todd Verdi | Funding Source: Commissioners Network 100

Academics: Approve Purchase Order between Consolidated School District of New Britain and Scholastic Education for Guided Reading Programs (\$54,129.00)

Submitted by Mr. Todd Verdi | Funding Source: Commissioners Network 600- Supplies

Operations: Approve Purchase Order for Renewal of PowerSchool E-collect Add-On Platform (\$20,007.25)

Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Software Budget 101092110000-53510

Operations: Accept Financial Report – December 31, 2022

Adjournment

Meeting adjourned at 9:15 pm



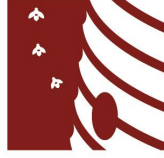
Superintendent's Report
New Britain Board of Education Meeting | March 6, 2023

New Britain Public Schools K-12 Enrollment as of February 28, 2023

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Chamberlain Elementary School	403	31	1	17.87	17.87	53.1	46.9	1.74	16.38	71.22	0.5	0	10.17	85.61
Chamberlain Bridges	14	1	1	100	7.14	85.71	14.29	0	14.29	78.57	0	0	7.14	92.86
DiLoreto Elementary & Middle School	821	-24	-5	16.2	16.08	49.94	50.06	1.22	8.89	80.02	0	0.12	9.74	73.45
Gaffney Elementary School	363	5	-1	14.6	14.05	48.76	51.24	2.75	14.88	66.39	0	0	15.98	73.28
Gaffney - Key Elementary	53	-3	-2	100	0	83.02	16.98	9.43	20.75	60.38	0	0	9.43	88.68
Holmes Elementary School	479	20	-1	15.24	24.01	54.28	45.72	6.47	17.75	46.56	0.21	0.21	28.81	63.88
Holmes Bridges	12	1	0	100	25	91.67	8.33	0	25	50	0	0	25	75
Jefferson Elementary School	398	12	0	17.84	27.64	49.75	50.25	6.03	12.56	62.06	0	0.5	18.84	73.87
Lincoln Elementary School	526	16	-7	15.59	24.71	48.29	51.71	1.52	13.31	67.68	0.57	0	16.92	76.81
Lincoln SCS	15	1	0	6.67	20	86.67	13.33	0	20	60	0	0	20	80
Lincoln - Key Elementary	19	0	1	94.74	10.53	73.68	26.32	0	21.05	57.89	0	0	21.05	84.21
Northend Elementary School	220	-1	-4	20.45	14.09	45.91	54.09	2.27	23.18	65	0.45	0	9.09	81.36
Smalley Elementary School	624	45	7	18.59	26.92	51.76	48.24	1.76	11.06	78.04	0.16	0.16	8.81	85.9
Smith Elementary School	443	-7	-1	16.48	16.93	48.08	51.92	2.48	14.45	69.3	0.9	0.23	12.64	76.52
Smith Pathways	23	2	0	100	0	65.22	34.78	4.35	4.35	69.57	0	0	21.74	86.96
Smith - Key Elementary	17	0	0	100	11.76	82.35	17.65	5.88	23.53	64.71	0	0	5.88	88.24
Vance Elementary School	441	23	3	15.19	15.42	47.17	52.83	0.45	15.65	72.11	0.23	0.23	11.34	76.64
Slade Middle School	774	-32	-8	21.06	21.19	48.45	51.29	1.94	15.12	70.54	0.39	0.13	11.89	75.71
Slade Bridges	30	2	0	100	13.33	60	40	0	20	63.33	0	0	16.67	76.67
Slade - Key Middle	32	1	0	100	3.13	81.25	18.75	0	21.88	75	0	0	3.13	78.13
Pulaski Middle School	884	21	2	19.12	24.66	52.71	47.17	2.26	13.35	66.06	0.34	0.57	17.42	78.73
Pulaski Pathways	32	-1	0	96.88	15.63	40.63	59.38	3.13	6.25	78.13	0	0	12.5	78.13
HALS Academy	138	-5	0	0.72	0	45.65	54.35	0.72	21.01	40.58	0	0	37.68	50
New Britain High School	2256	-74	-42	20.92	18.13	51.11	48.89	3.15	15.16	63.79	0.62	0.13	16.93	69.15
New Britain Transitional Center	35	5	1	100	8.57	71.43	28.57	2.86	5.71	80	0	0	11.43	82.86
Brookside School	69	16	5	62.32	20.29	55.07	44.93	0	14.49	75.36	0	0	10.14	92.75
CLIMB	33	-7	0	100	27.27	75.76	24.24	3.03	24.24	57.58	0	0	15.15	66.67
Satellite Careers Academy	168	21	5	16.07	15.48	51.19	48.81	0.6	11.31	75	0.6	0	12.5	80.36
District Total	9322	69	-45	21.01	19.48	51.16	48.81	2.54	14.36	67.37	0.36	0.17	15.14	74.83

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Gaffney Elementary School	77	18	5	45.45	0	51.95	48.05	7.79	12.99	58.44	0	0	20.78	58.44
Gaffney - Key Elementary	70	17	4	75.71	0	80	20	4.29	17.14	64.29	0	0	14.29	78.57
Roosevelt Early Learning Center	281	87	9	45.55	0	58.01	41.99	4.27	16.37	64.77	0.71	0	13.52	68.68
District Total	428	122	18	50.47	0	60.51	39.49	4.91	15.89	63.55	0.47	0	14.95	68.46

Note Regarding Free and Reduced Lunch %: This district participates in the Universal Lunch Program, which has our certified number at 64%. Newly registered parents are updated by central registration, but current students are not updated through an automated process as in the past. These numbers provide context but are not exact.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Andrew Mazzei () for approval at the Regular Board Meeting on March 6, 2023
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Andrew Mazzei

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

After School outside partner. Parisi Speed School

Financial Information

The total is \$6,000 and the funding source is Commissioner's Network 234805210001-53200.

Committee Review

N/A

[Parisi Speed School_Afterschool Contract .docx - Andrew Mazzei.pdf](#)

CSDNB Afterschool Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

Community Based Organization (CBO) Organization: **Parisi Speed School**
Contact or Vendor Contact: Contact Name: Michael Church
Title: Director
Address: 67 Hartland Terr., Berlin CT 06037
Contact #: (860) 402-6667
E-mail: mchurch18@gmail.com

Program Background: The Parisi Speed School spring camp program will be designed to help students improve their athletic performance, increase their physical fitness, and develop their coordination and agility. The training will be tailored to the individual needs of each student and help them to become better athletes and better students. The program is also designed to help prevent injuries by teaching proper form and technique in athletic endeavors.

In addition to the physical benefits, Parisi Speed School Training will also provide students with the opportunity to develop their mental and emotional skills. Through our training protocols, the program will focus on teaching students how to set goals, work together as a team, and develop their self-confidence. The intended benefits described will help students to become more productive in the classroom and in turn, their daily lives. By participating in Parisi Speed School Training, students can develop their physical and mental skills to help them reach their full potential as student-athletes.

In addition to in person training, all students participating will have access to 2 months of remote training available to them on our Parisi Speed School TrainHeroic App. This will allow the student-athletes to train additional days as they see fit.

I. Dates of Service:

- 8-week program beginning March 20, 2023 through the end of calendar school year June 30th.
- Total program Cost: \$6,000.00

II. CBO/Vendor Expectation: It is the expectation that programs conducted by partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- Partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- All Partner employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. This entails

completing the [Volunteer Packet](#) with background check on the District Webpage and completing the application. Here is the PDF [link](#) to the application.

- All Partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Extended Day Programs.

III. Agreement:

The Consolidated School District of New Britain shall:

- Recruit and register students who meet the criteria for the Program.
- Provide student transportation for all qualifying program participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where extended day programming will take place.

Parisi Speed School shall:

(Organization Name)

- Have adequate staffing in place throughout the full program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the program.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of programming.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Maintain professional and general liability insurance in the amount of \$1,000,000.00 for the program with the Consolidated School District as an additional insured and shall provide a certificate of insurance to the Consolidated School District.
- Inform its employees and staff that all applicable policies, procedures, rules and regulations of the Consolidated School District apply to **Parisi Speed School** Convention employees and/or staff during participation in the program.
- Indemnify and hold harmless Consolidated School District, its directors, officers, agents and employees, from and against any and all claims, demands, actions, settlements or judgments, liabilities, losses, damages, suits, costs and expenses whatsoever, including without limitation any and all expenses whatsoever reasonably incurred in connection with investigating, preparing for, or defending against any litigation, commenced or threatened, or any claim whatsoever, based upon or arising out of the program.

IV. Terms of Invoicing and Payment:

Cost: The cost of this program shall be: \$15 per student X 25 students X 16 sessions for a grand cost of \$6,000.00.

Consolidated School District is only required to pay for sessions which are completed by Connecticut Invention Convention and for the actual number of students that register and enroll in the program. The Consolidated School District is not required to pay staff if absent during the program or for any session which are canceled and not rescheduled.

Parisi Speed School will invoice the Consolidated School District each week after the first week of services rendered and then every two weeks until the program ends. Consolidated School District is required to pay for only the number of staff that attend and participate in the program. Consolidated School District is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. Partner should expect payment within 30 days from the invoice date. Please submit invoices to Andrew Mazzei at mazzei@csdnb.org or mail to 183 Steele St. New Britain, CT 06052.

V. Duration

The term of this contract shall be from March 20,2023 thru June 30, 2023 .

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

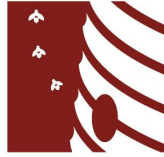
Date: _____

CBO/Vendor Representative Name: _____

CBO/Vendor Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Andrew Mazzei () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Andrew Mazzei

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

Moore Basketball Clinic
After school programming through our CN grant

Financial Information

The total is \$10,700 and the funding source is Commissioner's Network 234805210001-53200.

Committee Review

N/A

[Signed Contract - Moore Basketball Clinic - Andrew Mazzei.pdf](#)

CSDNB Afterschool Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

Community Based Organization (CBO) Organization: Moore Basketball Clinic, LLC
Contact or Vendor Contact: Contact Name: Kendrick Moore
Title: President
Address:
Contact #: 860-982-4776
E-mail: moorebasketballclinic3@gmail.com

Program Background: As a leader in personal development, Kendrick Moore has spent most of his life empowering individuals, teams, and organizations to achieve beyond their expectations. He truly lives by the title of 'Coach,' as he believes you already have what it takes inside of you, and he has what it takes to help you reach your potential. This program is designed to develop young men and women into leaders of tomorrow. They want to provide them with the necessary tools to overcome daily obstacles while preparing them for future opportunities. Their mission is to get them to realize their greatness and to perform at levels beyond expectation by creating an environment where every member of this community is respectful to themselves and others; responsible in their daily actions; and proud of who they are as individuals and who they represent.

I. Dates of Service:

- 10-week program beginning March 20, 2023 through the end of the calendar school year June 30th.
- Estimated Total Program Cost: \$10,700.00

II. CBO/Vendor Expectation: It is the expectation that programs conducted by partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- Partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- All Partner employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. This entails completing the Volunteer Packet with background check on the District Webpage and completing the application. Here is the PDF link to the application.
- All Partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Extended Day Programs.

III. Agreement:

The Consolidated School District of New Britain shall:

- Recruit and register students who meet the criteria for the program.
- Provide student transportation for all qualifying program participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where extended day programming will take place.

Moore Basketball Clinic, LLC shall:

(Organization Name)

- Have adequate staffing in place throughout the full program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the program.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of programming.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Maintain professional and general liability insurance in the amount of \$1,000,000.00 for the program with the Consolidated School District as an additional insured and shall provide a certificate of insurance to the Consolidated School District.
- Inform its employees and staff that all applicable policies, procedures, rules and regulations of the Consolidated School District apply to Moore Basketball Clinic, LLC employees and/or staff during participation in the program.
- Indemnify and hold harmless Consolidated School District, its directors, officers, agents and employees, from and against any and all claims, demands, actions, settlements or judgments, liabilities, losses, damages, suits, costs and expenses whatsoever, including without limitation any and all expenses whatsoever reasonably incurred in connection with investigating, preparing for, or defending against any litigation, commenced or threatened, or any claim whatsoever, based upon or arising out of the program.

IV. Terms of Invoicing and Payment:

Cost:

Fee for Program Director = \$400 per session x 20 = \$8000 (2 sessions per week, 10 weeks)

Fee for Supplies (Journals, Pens, Folders) = \$200

Fee for Food/Incentive:

Food: \$1000 (Pizza/Snacks for meetings)

Fee for Gifts for Program Completion: \$1000 (\$50 gift card x 20 participants)

Miscellaneous = \$500

Consolidated School District is only required to pay for sessions which are completed by Connecticut Invention Convention and for the actual number of students that register and enroll in the program. The Consolidated School District is not required to pay staff if absent during the program or for any session which are canceled and not rescheduled.

Moore Basketball Clinic, LLC will invoice the Consolidated School District each week after the first week of services rendered and then every two weeks until the program ends. Consolidated School District is required to pay for only the number of staff that attend and participate in the program. Consolidated School District is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. Partner should expect payment within 30 days from the invoice date. Please submit invoices to Andrew Mazzei at mazzei@csdnb.org or mail to 183 Steele St. New Britain, CT 06052.

V. Duration

The term of this contract shall be from March 20, 2023 thru June 30, 2023 .

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

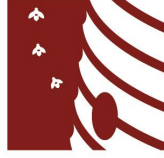
Date: _____

CBO/Vendor Representative Name: Hendrick Moore

CBO/Vendor Representative Signature: _____

Title: President

Date: 2/22/23



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Andrew Mazzei () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Andrew Mazzei

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

Team building opportunities off campus (YMCA)
9 days of team building, one for each team

Financial Information

The total is \$6,750 and the funding source is Commissioner's Network 234805210001-53200.

Committee Review

N/A

Memorandum of Understanding
Meriden-New Britain-Berlin YMCA
And
NEW BRITAIN BOARD OF EDUCATION/CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
FOR
Slade Middle School

This Memorandum of Understanding (“MOU”) sets for the terms and understanding between the Meriden-New Britain-Berlin YMCA and the New Britain Board of Education/Consolidated School District of New Britain for Slade Middle School.

I. PURPOSE AND SCOPE

The purpose of this Memorandum of Understanding (MOU) is to clearly identify the roles and responsibilities of each party as they relate to the collaboration and partnership in providing a team building experience for the 6th, 7th, and 8th graders of Slade Middle School. In particular, the MOU is intended to implement team building activities for kids that will give them the opportunity to learn how to communicate with their peers. By working as a team, children develop important life skills like problem solving, listening, leadership and creative thinking.

II. BACKGROUND

This partnership is very important because teamwork teaches essential communication and social skills, such as active listening and effective speaking. Teamwork teaches students how to respectfully and confidently express their ideas and opinions effectively in a group setting.

Teamwork also improves self-confidence. Participation in team activities teaches students how to be better communicators and better listeners which in turn helps every member of the team to feel valued and respected.

Teamwork and teambuilding also reduces bullying. When a student knows that he/she is valued and respected by others, he /she will be able to rise above the hurtful acts or comments of a bully. Being part of a team that genuinely cares about its members will also give a student a strong support system. Ultimately, team members tend to stick together outside of a collaborative setting (like sports practice and clubs), which means they can support one another in challenging settings. Furthermore, the self-confidence from team activities may empower a student to stand up for other victims of bullying who may not have a similar support system.

Finally, this partnership is so important because it sets students up for future success. The benefits of teamwork almost always translate into success outside of the classroom. There are very few career paths that operate in isolation. People are required to work closely with others. Introducing students to collaborative environments early in their school experiences presents opportunities for them to be more productive and joyful as they work with others in a team-based environment.

III. COST

The YMCA shall offer 9 days of team building activities with 8-10 staffed stations at Slade Middle School on the following dates. The cost for each day will be \$750 per day and a total of \$6,750 for all 9 days.

Friday, March 10 th	9:30am-12:30pm
Monday, March 13 th	9:30am-12:30pm

Friday, March 17 th	9:30am-12:30pm
Monday, March 20 th	9:30am-12:30pm
Wednesday, March 22 nd	9:30am-12:30pm
Friday, March 24 th	9:30am-12:30pm
Monday, March 27 th	9:30am-12:30pm
Friday, March 31 st	9:30am-12:30pm
Monday, April 3 rd	9:30am-12:30pm

YMCA will invoice the Consolidated School District of New Britain upon completion of the 9 days of team building activities. The Consolidated School District of New Britain will process payment upon receipt of the invoice.

IV. DURATION

This MOU is at-will and may be modified in writing by mutual consent of authorized officials from the Meriden-New Britain-Berlin YMCA and the Consolidated School District of New Britain. This MOU may be terminated by either party with 60 days notice. If terminated, the YMCA shall only be paid for the days completed prior to termination.

This MOU shall become effective upon signature by the authorized officials from the Meriden-New Britain-Berlin YMCA and the Consolidated School District of New Britain and will remain in effect June 16, 2023 unless modified in writing by mutual consent of the parties or terminated by any one of the partners as set forth above .

Contact Information:

Meriden-New Britain-Berlin YMCA
Marci Moskal
Branch Executive Director
50 High Street
New Britain, CT 06051
860-229-3787
860-225-8063 fax
mmoskal@nbbymca.org

V. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

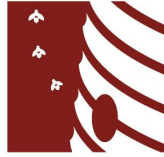
Date: _____

CBO/Vendor Representative Name: _____

CBO/Vendor Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Andrew Mazzei () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Andrew Mazzei

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

CT Invention Convention
The company will serve as enrichment to our students after school

Financial Information

The total is \$1,695 and the funding source is Commissioner's Network 234805210001-53200.

Committee Review

N/A

[Invention Convention_Afterschool Contract_Signed - Andrew Mazzei.pdf](#)

CSDNB Afterschool Programming Contract

Name of School District:	Consolidated School District of New Britain Dr. Anthony Gasper, Superintendent New Britain Educational Administration Center 272 Main Street New Britain, CT 06051
Community Based Organization (CBO) Contact or Vendor Contact:	Organization: Connecticut iNVENTION Convention Contact Name: Nick Briere Title: Executive Director Address: PO Box 230311, Hartford, CT. 06143 Contact #: 860-377-1976 E-mail: nick@ctinventionconvention.org

Program Background: The CIC program will take place at Slade Middle School in New Britain. Students engaged in the program will meet 2 times each week, taking part in a curated set of activities designed by the CIC team. Students in the program will spend one session learning about a facet of invention education relevant to the stage that they are on. The second session will be a planning and development session for participants' invention projects that will be showcased at the conclusion of the program. At the Final Showcase, participants will exhibit their hard work and will be judged along a rubric developed by the CIC specifically for this event. Judges will be composed of CIC and CSDNB staff with the opportunity to engage community members and volunteers. Students will have the opportunity to be awarded with recognition and prizes.

I. Dates of Service:

- 8-week program beginning March 20, 2023 through the end of the calendar school year June 30th: meeting students 2x week for 1.5 hours each time = 3 hours of programming per week at Slade Middle School.
- Estimated Total Program Cost: \$1,695.00

II. CBO/Vendor Expectation: It is the expectation that programs conducted by partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- Partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- All Partner employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. This entails completing the [Volunteer Packet](#) with background check on the District Webpage and completing the application. Here is the PDF [link](#) to the application.
- All Partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Extended Day Programs.

III. Agreement:

The Consolidated School District of New Britain shall:

- Recruit and register students who meet the criteria for the Program.
- Provide student transportation for all qualifying program participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where extended day programming will take place.

Connecticut iNVENTION Convention shall:

(Organization Name)

- Have adequate staffing in place throughout the full program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the program.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of programming.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Maintain professional and general liability insurance in the amount of \$1,000,000.00 for the program with the Consolidated School District as an additional insured and shall provide a certificate of insurance to the Consolidated School District.
- Inform its employees and staff that all applicable policies, procedures, rules and regulations of the Consolidated School District apply to Connecticut iNVENTION Convention employees and/or staff during participation in the program.
- Indemnify and hold harmless Consolidated School District, its directors, officers, agents and employees, from and against any and all claims, demands, actions, settlements or judgments, liabilities, losses, damages, suits, costs and expenses whatsoever, including without limitation any and all expenses whatsoever reasonably incurred in connection with investigating, preparing for, or defending against any litigation, commenced or threatened, or any claim whatsoever, based upon or arising out of the program.

IV. Terms of Invoicing and Payment:

Cost: The cost of this program shall be: One Salary Program Instructor @\$35 per hour @24 hours for a total of \$840; Planning and Development Costs @35 per hour at 8 hours for a total of \$380.00 and Invention Kits/Materials @ \$19 per student @ 25 students for a total of \$475 for a grand cost of \$1,695.

Consolidated School District is only required to pay for sessions which are completed by Connecticut Invention Convention and for the actual number of students that register and enroll in the program. The Consolidated School District is not required to pay staff if absent during the program or for any session which are canceled and not rescheduled.

Connecticut Invention Convention will invoice the Consolidated School District each week after the first week of services rendered and then every two weeks until the program ends. Consolidated School District is required to pay for only the number of staff that attend and participate in the program. Consolidated School District is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. Partner should expect payment within 30 days from the invoice date. Please submit invoices to Andrew Mazzei at mazzei@csdnb.org or mail to 183 Steele St. New Britain, CT 06052.

V. Duration

The term of this contract shall be from March 20,2023 thru June 30, 2023 .

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO/Vendor Representative Name: Connecticut Invention Convention, Inc.

CBO/Vendor Representative Signature:  _____

Title: Executive Director

Date: 2.22.2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. New Britain Roots will be awarded up to \$27,600 to work in the SEE program at Chamberlain, Lincoln, and Smalley.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$27,600.00 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

ROOTS

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

ROOTS

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$27,600.00 for the following program(s) & site(s):
SEE: Smalley, Lincoln, and Chamberlain Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csgdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **ROOTS**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Smalley, Chamberlain and Lincoln Elementary**
- **Estimated Total Program Cost: \$27,600.00**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

ROOTS (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

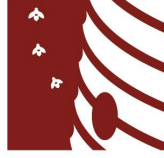
Title: _____

Date: _____



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

CONSENT AGENDA



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Silvia Mayo Molina () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Silvia Mayo Molina and Nicole Sanders

Type of Memorandum

Other -

Background and Purpose/Rationale

I am requesting a review of updated job descriptions for Dual Language teaching positions at DiLoreto

Financial Information

The total is n/a and the funding source is n/a n/a.

Committee Review

To be reviewed by the Personnel Committee: 2/27/2023

[Revised Dual English Elementary Teacher - Silvia Mayo-Molina.doc](#), [REVISED Dual Bilingual Teacher Job Description 2023 - Silvia Mayo-Molina.doc](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
TALENT DEVELOPMENT OFFICE

Elementary Dual Language School Teacher

POSITION SPECIFICATIONS

REPORTS TO

School Principal.

PRIMARY FUNCTION

To provide an instructional program which develops individual pupil competencies consistent with district programs and elementary school curricula **in an English/ Spanish Dual language immersion program.**

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

Connecticut teacher certification for Grades 1-6 (305); Integrated Early Childhood/Special Ed., Birth-Kindergarten (112); Integrated Early Childhood/Special Ed., Nursery-K-Elem., 1-3 (113); or Elementary, 1-6 (305).

EDUCATION

Bachelor's or Master's degree from an accredited college or university in education or other relevant field.

EXPERIENCE

Prior elementary teaching experience with **English as a Second Language students** is preferred.

SKILLS, KNOWLEDGE & ABILITIES

- Develops and implements programs consistent with the goals of the district **in conjunction with regular classroom partner teacher and the English as a Second Language teacher.**
- Demonstrates a knowledge, understanding, and application of the elementary school curriculum **and the principles of Dual Language Education.**
- **Contributes to the implementation of Dual Language Immersion program which emphasizes:**
 - **Student opportunities to gain comprehensive biliteracy, numeracy and cultural competence.**
 - **The increased acquisition of skills in Spanish and English.**
- Creates an atmosphere and presents an educational program which will be conducive to the intellectual, social and emotional growth of each student.
- Provides students with opportunities to develop critical thinking and decision-making skill.
- Provides for creative activity through purposeful learning tasks.
- Employs a variety of teaching techniques through the use of instructional materials and visual aids.
- Uses community resources where applicable and available.
- **Promotes and contributes to grade level and school activities.**
- Makes use of significant aspects of pupil growth as a guide in planning individual and group activities.
- Prepares and maintains written plans to meet the individual needs and creative abilities of students.
- Strong classroom management skills and work with diverse populations.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Establishes criteria for evaluation and use of test to diagnose students' needs and progress.
- Confers with individual students relative to progress and recommends reinforcement procedures with enrichment activities.
- Keeps parent informed of student progress **through a variety of means, including parent conferences to discuss of student progress**
- Promotes student self-awareness, self-respect, confidence, and trust.
- **Teaches good work habits and encourages students to work to the best of their ability and to take pride in their accomplishments**—Develops and encourage the use of good study habits
- Creates an atmosphere in which students feel free to express their views.
- ~~Provides a seating arrangement to meet the needs of individual students.~~
- Promotes proper care of instructional equipment and materials.
- Encourages students to care for and take pride in their classroom.
- Provides a learning environment conducive to students' educational development.
- **Works with their partner teacher and the English as a Second Language teacher to identify and assess the student's language dominance and proficiency.**
- Keep accurate records as required by district, building, state or federal requirements

ADDITIONAL DUTIES

- Shares professional literature and innovative practices with staff.
- Contributes to school committees, staff meetings and other staff efforts.
- Assists in interpreting the district's instructional program to parents and the community.
- **Follows school procedures as established by the Principal in accordance with the contract**
- Keeps informed of developments in the field of elementary **and Dual Language** education.
- Makes constructive use of personal evaluation.

EQUIPMENT

Must be able to use a computer and job related equipment.

TRAVEL REQUIREMENTS

Travel between schools at an infrequent/as needed basis.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 871 collective bargaining agreement.

WORK SCHEDULE

Follows school procedures as established by the principal in accordance with the agreement with the New Britain Federation of Teachers.

UNION AFFILIATION

Local 871, New Britain Federation of Teachers.

FUNDING SOURCE

Determined by position.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

REVISED:07/05
REVISED:01/07
REVISED: 2/22/2019
PERSONNEL REVIEW: 2/25/19
BOARD APPROVED: 3/4/19



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
TALENT DEVELOPMENT OFFICE

Bilingual Teacher

POSITION SPECIFICATIONS

REPORTS TO

Principal

PRIMARY FUNCTION

To provide needed instruction in the student's dominant language to insure continued educational growth as the student gains proficiency in the English Language.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

State Certification in Bilingual Education

EDUCATION

Graduate of an accredited university. Bachelor's degree minimum.

EXPERIENCE

SKILLS, KNOWLEDGE & ABILITIES

- Develops and implements an instructional program, consistent with the goals of the district, in conjunction with regular classroom teacher and the English as a Second Language teacher.
- Demonstrates a knowledge, understanding and application of the principles of Bilingual Education.
- Contributes to the implementation of a sequential Kindergarten Grade 12 Bilingual Education Curriculum which emphasizes:
 - The education of a student through instruction in his/her dominant language
 - a.
 -
 -
 -
 -
 - b. The increased acquisition of skills in the English language.
 - Employs a variety of teaching techniques through the use of instructional materials and audio-visual aids.
 - Uses community resources where applicable and available.
 - Promotes and contributes to the inter-departmental activities and programs.
 -
 - Prepares and maintains written plans to meet individual needs and creative abilities of students.

- Uses knowledge of student's background to facilitate program planning.
-

ESSENTIAL PERFORMANCE RESPONSIBILITIES

-
-
-
- Promotes student self-awareness, self-respect and confidence.
- Teaches desirable work habits and encourages students to work to the best of their ability and to take pride in their accomplishments.
- Creates an atmosphere in which students feel free to express their views.
- Promotes proper care of instructional equipment and materials.
-
- Provides a learning environment conducive to the student's educational development.
- Guides the work of the paraprofessional assigned to the program.
- Keep accurate records as required by Building, District, State, or Federal requirements.
- Establishes criteria for evaluation and uses tests to diagnose student needs and progress in a bilingual education program.
- Keep parents informed of student progress.
- Works with the English as a Second Language teacher to identify and assess the student's language dominance and proficiency.
-
- Confers with individual students relative to progress recommending reinforcement procedures and/or enrichment activities.

ADDITIONAL DUTIES

- Shares professional literature and innovative practices with staff.
- Promotes and contributes to inter-departmental activities and programs.
- Assists in interpreting the districts' instructional program to parents and the community.
- Follows school procedures as established by the Principal in accordance with the contract.
- Contributes to school committees, staff meetings, and other staff efforts.
- Keeps informed of developments in the field of Bilingual Education.
- Makes constructive use of personal evaluation.

EQUIPMENT

Must be able to use a computer and job related equipment.

TRAVEL REQUIREMENTS

Travel between schools, as needed.

TERMS OF EMPLOYMENT

As per agreement with the New Britain Federation of Teachers.

WORK SCHEDULE

As per agreement with the New Britain Federation of Teachers.

UNION AFFILIATION

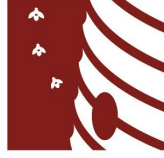
Member of Local 871

FUNDING SOURCE

Local funding

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

LAST REVISED: 01/07 JF



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Evie Velazquez () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Ivelise Velzaquez Staff Presenter: Evie Velazquez

Type of Memorandum

Other -

Background and Purpose/Rationale

In conjunction with the rollout of reading teachers district-wide, we are updating the defined work of instructional coaches throughout the district. These changes better define these roles and increase direct service to students in need of academic interventions.

Financial Information

The total is N/A: No financial impact and the funding source is N/A N/A.

Committee Review

To be reviewed by the Personnel Committee: 2/27/2023

[REVISED Instructional Coach pK.5 2.21.23 \(1\) - Anthony Gasper.doc](#), [REVISED Instructional Coach 6-12 2.21.23 - Anthony Gasper.doc](#), [Mark Up Instructional Coach pK.5 2.21.23 \(1\) - Anthony Gasper.doc](#), [Mark up Instructional Coach 6-12 2.21.23 \(1\) - Anthony Gasper.doc](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
PERSONNEL & TALENT DEVELOPMENT

Instructional Coach

POSITION SPECIFICATIONS

REPORTS TO

Curriculum Coordinator

PRIMARY FUNCTION

- Identifies, designs and facilitates professional development for building staff based on observation and data.
- Active participant in district professional learning.
- Serves as building TEAM mentor.
- Teaches, co-teaches and models lessons in classrooms.
- Provides direct instruction to three small groups of students per day.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Current Connecticut teacher certification for Grades PK-12. Specific endorsement may vary depending upon grade level of the position.
- Technology certifications preferred (Google Certified Educator, ISTE certification, or similar).
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years of successful classroom teaching experience required.
- Experience mentoring, assisting and supporting teachers.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- In-depth command of effective, research-based curriculum and assessment practices.
- Knowledgeable in curriculum development and design.
- Knowledgeable of data teaming and coaching protocols and procedures.
- In-depth knowledge of systems thinking.
- Ability to encourage and support technology integration at high levels.
- Knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.
- Ability to establish and maintain professional relationships with school colleagues, administrators, teachers and students.

- Ability to present professional development to and/or facilitate professional learning opportunities for teachers and administrators.
- Demonstrates continued professional curiosity and growth.
- Ability to maintain strict confidentiality of information as necessary.
- Ability to use computer equipment and related software programs.
- Knowledge of national, state and local educational goals and objectives.
- Able to successfully meet the needs of a culturally and linguistically diverse student population.
- Understands the principals of equitable instructional practices that lead to access to learning for ALL students.
- General knowledge of all curriculum areas.
- Specific knowledge of assigned content area(s), if applicable, and Smarter Balanced Assessments.
- Specific knowledge of assessment and lesson design.
- General knowledge of serving special populations of learners.
- Excellent communication, public relations, presentation and interpersonal skills to effectively communicate with staff, students, families and community partners.
- Demonstrates organizational and technology skills.
-

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Informs, works in concert with, or is a member of the building leadership team.
- Facilitate the effective use of the data-driven decision-making process to inform instruction.
- Works in concert with individuals who have responsibilities from Central Office Administration to improve instruction and associated delivery models for academics and school leadership to build a culture of continuous improvement.
- Knowledge of culturally responsive pedagogy.
- Assists teachers in implementing professional learning into lesson planning and execution.
- Provides assistance to teachers in their instructional practices using key principles that are equitable, critical to high quality instruction, and inclusive of ALL learners.
- Support classroom teachers in identifying research-based classroom tested instructional strategies that promote rigorous academic language development and literacy skills across the core subject areas.
- Collaborate with grade level teachers in utilizing supplemental, formative and summative assessments of students' numeracy, reading and/or linguistic skills.
- Identify and implement coaching methods that ensure teachers' reflective practice.
- Acts as an instructional and behavioral change agent.
- Implement classroom-specific types of coaching interventions.
- Articulate verbally and in writing to site and district leaders their efforts and outcomes.
- Work with district leaders and/or school-based administration to design and provide professional development focused on improving alignment and delivery of the written, taught and tested curriculum to increase student success and close performance gaps.
- Work with teachers and school-based administration to analyze student data, diagnose instructional needs and identify research-based instructional strategies to close achievement gaps.
- Provide job-embedded professional development for teachers through modeling engaging, standards-based teaching as needed.
- Conduct non-evaluative teacher observations and/or learning walks and provide feedback that facilitates teacher reflection and growth.
- Work with district leaders, school-based administration, and team and/or grade level teachers in planning standards-based lessons and assessments aligned to the district curriculum.
- Manage and distribute instructional resources to teachers and provide training on the use of those resources.

ADDITIONAL DUTIES

Performs other related duties as assigned by supervisor.

EQUIPMENT

- Uses provided district technology.
- Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 871 collective bargaining agreement.

WORK SCHEDULE

Regular teacher work schedule, in accordance with the Local 871 collective bargaining agreement.

UNION AFFILIATION

Local 871, New Britain Federation of Teachers.

FUNDING SOURCE

Grant funding.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

REVISED: 6/17 AA
REVISED: 3/2018 HC
BOARD APPROVED: 4/16/18
REVISED: 03/11/21
PERSONNEL REVIEW: 03/22/21
BOARD APPROVED: 04/05/21
REVISION: 02/01/2023 IV
PERSONNEL REVIEW: _____
BOARD APPROVED: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
PERSONNEL & TALENT DEVELOPMENT

Instructional Coach, pK-5

POSITION SPECIFICATIONS

REPORTS TO

Principal at assigned school

PRIMARY FUNCTION

- Identifies, designs and facilitates professional development for building staff based on observation and data.
- Active participant in district professional learning.
- Serves as building TEAM mentor.
- Teaches, co-teaches and models lessons in classrooms.
- Provides direct instruction to three small groups of students per day.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Current Connecticut teacher certification for Grades PK-5. Specific endorsement may vary depending upon grade level of the position.
- Technology certifications preferred (Google Certified Educator, ISTE certification, or similar).
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years of successful classroom teaching experience required.
- Experience mentoring, assisting and supporting teachers.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- In-depth command of effective, research-based curriculum and assessment practices.
- Knowledgeable in curriculum development and design.
- Knowledgeable of data teaming and coaching protocols and procedures.
- In-depth knowledge of systems thinking.
- Ability to encourage and support technology integration at high levels.
- Knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.
- Ability to establish and maintain professional relationships with school colleagues, administrators, teachers and students.

- Ability to present professional development to and/or facilitate professional learning opportunities for teachers and administrators.
- Demonstrates continued professional curiosity and growth.
- Ability to maintain strict confidentiality of information as necessary.
- Ability to use computer equipment and related software programs.
- Knowledge of national, state and local educational goals and objectives.
- Able to successfully meet the needs of a culturally and linguistically diverse student population.
- Understands the principals of equitable instructional practices that lead to access to learning for ALL students.
- General knowledge of all curriculum areas.
- Specific knowledge of assigned content area(s), if applicable, and Smarter Balanced Assessments.
- Specific knowledge of assessment and lesson design.
- General knowledge of serving special populations of learners.
- Excellent communication, public relations, presentation and interpersonal skills to effectively communicate with staff, students, families and community partners.
- Demonstrates organizational and technology skills.
- Knowledge of culturally responsive pedagogy.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Informs, works in concert with, or is a member of the building leadership team.
- Facilitate the effective use of the data-driven decision-making process to inform instruction.
- Works in concert with individuals who have responsibilities from Central Office Administration to improve instruction and associated delivery models for academics and school leadership to build a culture of continuous improvement.
- Assists teachers in implementing professional learning into lesson planning and execution.
- Provides assistance to teachers in their instructional practices using key principles that are equitable, critical to high quality instruction, and inclusive of ALL learners.
- Support classroom teachers in identifying research-based classroom tested instructional strategies that promote rigorous academic language development and literacy skills across the core subject areas.
- Collaborate with grade level teachers in utilizing supplemental, formative and summative assessments of students' numeracy, reading and/or linguistic skills.
- Identify and implement coaching methods that ensure teachers' reflective practice.
- Acts as an instructional and behavioral change agent.
- Implement classroom-specific types of coaching interventions.
- Articulate verbally and in writing to site and district leaders their efforts and outcomes.
- Work with district leaders and/or school-based administration to design and provide professional development focused on improving alignment and delivery of the written, taught and tested curriculum to increase student success and close performance gaps.
- Work with teachers and school-based administration to analyze student data, diagnose instructional needs and identify research-based instructional strategies to close achievement gaps.
- Provide job-embedded professional development for teachers through modeling engaging, standards-based teaching as needed.
- Conduct non-evaluative teacher observations and/or learning walks and provide feedback that facilitates teacher reflection and growth.
- Work with district leaders, school-based administration, and team and/or grade level teachers in planning standards-based lessons and assessments aligned to the district curriculum.
- Manage and distribute instructional resources to teachers and provide training on the use of those resources.

ADDITIONAL DUTIES

Performs other related duties as assigned by supervisor.

EQUIPMENT

- Uses provided district technology.
- Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 871 collective bargaining agreement.

WORK SCHEDULE

Regular teacher work schedule, in accordance with the Local 871 collective bargaining agreement.

UNION AFFILIATION

Local 871, New Britain Federation of Teachers.

FUNDING SOURCE

Grant funding.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

REVISED: 6/17 AA
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CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
PERSONNEL & TALENT DEVELOPMENT

Instructional Coach

POSITION SPECIFICATIONS

REPORTS TO

Curriculum Coordinator

PRIMARY FUNCTION

- Identifies, designs and facilitates professional development for building staff based on observation and data.
- Active participant in district professional learning.
- Serves as building TEAM mentor.
- Teaches, co-teaches and models lessons in classrooms.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Current Connecticut teacher certification for Grades pK-12. Specific endorsement may vary depending upon grade level of the position.
- Technology certifications preferred (Google Certified Educator, ISTE certification, or similar).
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years of successful classroom teaching experience required.
- Experience mentoring, assisting and supporting teachers.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- In-depth command of effective, research-based curriculum and assessment practices.
- Knowledgeable in curriculum development and design.
- Knowledgeable of data teaming and coaching protocols and procedures.
- In-depth knowledge of systems thinking.
- Ability to encourage and support technology integration at high levels.
- Knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.
- Ability to establish and maintain professional relationships with school colleagues, administrators, teachers and students.

- Ability to present professional development to and/or facilitate professional learning opportunities for teachers and administrators.
- Demonstrates continued professional curiosity and growth.
- Ability to maintain strict confidentiality of information as necessary.
- Ability to use computer equipment and related software programs.
- Knowledge of national, state and local educational goals and objectives.
- Able to successfully meet the needs of a culturally and linguistically diverse student population.
- Understands the principals of equitable instructional practices that lead to access to learning for ALL students.
- General knowledge of all curriculum areas.
- Specific knowledge of assigned content area(s), if applicable, and Smarter Balanced Assessments.
- Specific knowledge of assessment and lesson design.
- General knowledge of serving special populations of learners.
- Excellent communication, public relations, presentation and interpersonal skills to effectively communicate with staff, students, families and community partners.
- Demonstrates organizational and technology skills.
-

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Informs, works in concert with, or is a member of the building leadership team.
- Facilitate the effective use of the data-driven decision-making process to inform instruction.
- Works in concert with individuals who have responsibilities from Central Office Administration to improve instruction and associated delivery models for academics and school leadership to build a culture of continuous improvement.
- Knowledge of culturally responsive pedagogy.
- Assists teachers in implementing professional learning into lesson planning and execution.
- Provides assistance to teachers in their instructional practices using key principles that are equitable, critical to high quality instruction, and inclusive of ALL learners.
- Support classroom teachers in identifying research-based classroom tested instructional strategies that promote rigorous academic language development and literacy skills across the core subject areas.
- Collaborate with grade level teachers in utilizing supplemental, formative and summative assessments of students' numeracy, reading and/or linguistic skills.
- Identify and implement coaching methods that ensure teachers' reflective practice.
- Acts as an instructional and behavioral change agent.
- Implement classroom-specific types of coaching interventions.
- Articulate verbally and in writing to site and district leaders their efforts and outcomes.
- Work with district leaders and/or school-based administration to design and provide professional development focused on improving alignment and delivery of the written, taught and tested curriculum to increase student success and close performance gaps.
- Work with teachers and school-based administration to analyze student data, diagnose instructional needs and identify research-based instructional strategies to close achievement gaps.
- Provide job-embedded professional development for teachers through modeling engaging, standards-based teaching as needed.
- Conduct non-evaluative teacher observations and/or learning walks and provide feedback that facilitates teacher reflection and growth.
- Work with district leaders, school-based administration, and team and/or grade level teachers in planning standards-based lessons and assessments aligned to the district curriculum.
- Manage and distribute instructional resources to teachers and provide training on the use of those resources.

ADDITIONAL DUTIES

Performs other related duties as assigned by supervisor.

EQUIPMENT

- Uses provided district technology.
- Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 871 collective bargaining agreement.

WORK SCHEDULE

Regular teacher work schedule, in accordance with the Local 871 collective bargaining agreement.

UNION AFFILIATION

Local 871, New Britain Federation of Teachers.

FUNDING SOURCE

Grant funding.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

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CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
PERSONNEL & TALENT DEVELOPMENT

Instructional Coach, 6-12

POSITION SPECIFICATIONS

REPORTS TO

Principal at Assigned School

PRIMARY FUNCTION

- Identifies, designs and facilitates professional development for building staff based on observation and data.
- Active participant in district professional learning.
- Serves as building TEAM mentor.
- Teaches, co-teaches and models lessons in classrooms.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Current Connecticut teacher certification for Grades 6-12. Specific endorsement may vary depending upon grade level of the position.
- Technology certifications preferred (Google Certified Educator, ISTE certification, or similar).
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years of successful classroom teaching experience required.
- Experience mentoring, assisting and supporting teachers.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- In-depth command of effective, research-based curriculum and assessment practices.
- Knowledgeable in curriculum development and design.
- Knowledgeable of data teaming and coaching protocols and procedures.
- In-depth knowledge of systems thinking.
- Ability to encourage and support technology integration at high levels.
- Knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.
- Ability to establish and maintain professional relationships with school colleagues, administrators, teachers and students.

- Ability to present professional development to and/or facilitate professional learning opportunities for teachers and administrators.
- Demonstrates continued professional curiosity and growth.
- Ability to maintain strict confidentiality of information as necessary.
- Ability to use computer equipment and related software programs.
- Knowledge of national, state and local educational goals and objectives.
- Able to successfully meet the needs of a culturally and linguistically diverse student population.
- Understands the principals of equitable instructional practices that lead to access to learning for ALL students.
- General knowledge of all curriculum areas.
- Specific knowledge of assigned content area(s), if applicable, and Smarter Balanced Assessments.
- Specific knowledge of assessment and lesson design.
- General knowledge of serving special populations of learners.
- Excellent communication, public relations, presentation and interpersonal skills to effectively communicate with staff, students, families and community partners.
- Demonstrates organizational and technology skills.
- Knowledge of culturally responsive pedagogy.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Informs, works in concert with, or is a member of the building leadership team.
- Facilitate the effective use of the data-driven decision-making process to inform instruction.
- Works in concert with individuals who have responsibilities from Central Office Administration to improve instruction and associated delivery models for academics and school leadership to build a culture of continuous improvement.
- Assists teachers in implementing professional learning into lesson planning and execution.
- Provides assistance to teachers in their instructional practices using key principles that are equitable, critical to high quality instruction, and inclusive of ALL learners.
- Support classroom teachers in identifying research-based classroom tested instructional strategies that promote rigorous academic language development and literacy skills across the core subject areas.
- Collaborate with grade level teachers in utilizing supplemental, formative and summative assessments of students' numeracy, reading and/or linguistic skills.
- Identify and implement coaching methods that ensure teachers' reflective practice.
- Acts as an instructional and behavioral change agent.
- Implement classroom-specific types of coaching interventions.
- Articulate verbally and in writing to site and district leaders their efforts and outcomes.
- Work with district leaders and/or school-based administration to design and provide professional development focused on improving alignment and delivery of the written, taught and tested curriculum to increase student success and close performance gaps.
- Work with teachers and school-based administration to analyze student data, diagnose instructional needs and identify research-based instructional strategies to close achievement gaps.
- Provide job-embedded professional development for teachers through modeling engaging, standards-based teaching as needed.
- Conduct non-evaluative teacher observations and/or learning walks and provide feedback that facilitates teacher reflection and growth.
- Work with district leaders, school-based administration, and team and/or grade level teachers in planning standards-based lessons and assessments aligned to the district curriculum.
- Manage and distribute instructional resources to teachers and provide training on the use of those resources.

ADDITIONAL DUTIES

Performs other related duties as assigned by supervisor.

EQUIPMENT

- Uses provided district technology.
- Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 871 collective bargaining agreement.

WORK SCHEDULE

Regular teacher work schedule, in accordance with the Local 871 collective bargaining agreement.

UNION AFFILIATION

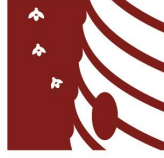
Local 871, New Britain Federation of Teachers.

FUNDING SOURCE

Grant funding.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

REVISED: 6/17 AA
REVISED: 3/2018 HC
BOARD APPROVED: 4/16/18
REVISED: 03/11/21
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BOARD APPROVED: 04/05/21
REVISION: 02/01/2023 IV
PERSONNEL REVIEW: _____
BOARD APPROVED: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ivelise Velazquez () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Ivelise Velzaquez Staff Presenter: Ivelise Velazquez

Type of Memorandum

Other -

Background and Purpose/Rationale

Three existing position descriptions for the coordinators in Academic Office were revised to properly assign content area related responsibilities. In consultation with the administrators union, the employees currently in the positions and HR, revisions were made to the District Coordinator of Curriculum, pK-5, District Coordinator of Curriculum, 6-12 and the District Coordinator of Language Arts, pK-12.

Financial Information

The total is N/A and the funding source is Alliance Salaries & Benefits.

Committee Review

To be reviewed by the Personnel Committee: 2/27/2023

[Mark Up District Coordinator of Curriculum Gr. 6-12 - Ivelise Velazquez.docx](#), [Mark Up District Coordinator of Curriculum Gr. PK-5 - Ivelise Velazquez.docx](#), [Mark up District Coordinator of Language Arts - Ivelise Velazquez.docx](#), [REVISED District Coordinator of Curriculum Gr. 6-12 - Ivelise Velazquez.docx](#), [REVISED District Coordinator of Curriculum Gr. PK-5 - Ivelise Velazquez.docx](#), [REVISED District Coordinator of Language Arts - Ivelise Velazquez.docx](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
HUMAN RESOURCES DEPARTMENT

District Coordinator of Curriculum for Grades 6-12

POSITION SPECIFICATIONS

REPORTS TO

Superintendent of Schools

PRIMARY FUNCTION

- Under the direction of the Superintendent of Schools, will use ongoing feedback from appropriate stakeholders to develop and implement high quality procedures and processes that ensure districtwide fidelity.
- Develop, coordinate, plan and assist in the evaluation of district 6-12 curricula designed to meet the needs of all children.
- Serve as the district lead for the Department of Academics for Grades 6-12.
- Coordinate the Department of Academics Team, including Curriculum Information Teachers, to provide ongoing high quality curriculum, professional development and support to administrators and teachers.
- Keep current of federal, state, and local changes and initiatives impacting educational reform, including updates to standards and assessments.
- Collaborate with stakeholders to foster students' social, emotional and intellectual growth and independence within a well-organized environment.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Connecticut Certification as an Intermediate Administrator (092).
- Professional Secondary Level Teacher Certification.
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years of exemplary classroom teaching experience required.
- Experience writing curriculum.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- Must be knowledgeable in curriculum development and design.
- Technology skills in web-based assessments, data collection, and reporting.
- Must possess knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.

- Must possess highly effective presentation and communication skills, both written and oral
- Must possess the ability to establish and maintain professional relationships with school colleagues, administrators, teachers and students.
- Must be willing to present professional development to and/or facilitate professional learning opportunities for teachers and administrators.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Coordinate and facilitate curriculum and assessment development and review.
- Work in concert with the Superintendent and the Chief Academic Officer to assure continuity of purpose and practice of curriculum and assessment, PK-12.
- As a member of the Administrative Cabinet, will work to assure congruence with content, instruction, student assessment and data analysis.
- Establish representative committee(s)/workgroup(s) as needed for the development of procedures and processes for academic policies and/or projects.
- Oversee committee/workgroup meetings, assuring that minutes of each meeting are taken and shared with the members of that committee, with the Superintendent, and with interested and appropriate parties.
- Facilitate regular meetings of the Department of Academics to keep abreast of projects and report progress toward completion of initiatives.
- Work with the Department of Academics team, content area staff, and with the office of the Chief Financial Officer to provide administrative oversight for the review, selection, and purchase of appropriate and effective content area texts, resources and other materials to support curriculum and instruction.
- Serve as the repository for all curriculum and assessment work, resources and information.
- Maintain current, updated files and records for the Department of Academics.
- Work to assure congruence of protocols, templates, expectations, and outcomes of all content areas, PK-12.
- Be the point person with internal and external groups, organizations, agencies, and firms for 6-12 academics.
- Work in concert with individuals who have responsibilities for Professional Development to improve instruction and associated delivery models for academics.
- Demonstrate leadership skills necessary to effectively work at all levels of the school system.
- Collaborate with school level leaders and data/improvement teams.
- Work collaboratively with the district data/improvement team to improve student achievement
- Ability to support the integration and use of student information systems to inform instructional decisions.
- Ability to review and evaluate testing results and to develop a plan of action based on conclusions
- Assist in the selection and implementation of information systems that connect curriculum, instruction, and assessment with teacher practice, performance and growth
- Guides the administrative team through the development, implementation, and evaluation of 6-12 curriculum and instruction.
- Assumes responsibility for the implementation of a local system of assessment to include data gathering and analysis.
- Solicits feedback from staff, parent, student, and community members regarding climate, curriculum and instruction.
- Coordinates compliance with federal, state, standards and legislated mandates.
- Reports to the Superintendent and local school committees the curriculum and staff development needs of the district.
- Assists in keeping the community informed about the curriculum and instructional programs of the schools and student achievement.
- Leads in the continued development and revision of report cards and grading policies.
- Assist in the selection of personnel and participate in evaluations as necessary.
- Assist with budget development for expenses related to curriculum development and evaluation, textbook purchases, resources and staff training.
- Attend pertinent meetings and other Professional Development activities and keep abreast of developments, research and new technology in the field.

ADDITIONAL DUTIES

Performs other related duties as assigned by the Superintendent of Schools.

EQUIPMENT

Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and fringe benefits as set forth in the Local 51 collective bargaining agreement.

WORK SCHEDULE

Standard administrator work schedule including attendance at Board meetings and other meetings as needed.

UNION AFFILIATION

Local 51

FUNDING SOURCE

Alliance Grant

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 7/16 NS
BOARD APPROVED: 7/18/16



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
HUMAN RESOURCES DEPARTMENT

District Coordinator of Curriculum for Grades 6-12

POSITION SPECIFICATIONS

REPORTS TO

Academic and Accountability Officer (AAO), 6-12

PRIMARY FUNCTION

- Under the direction of the AAO, 6-12 uses ongoing feedback from appropriate stakeholders to develop and implement high quality procedures and processes that ensure districtwide fidelity to CSDNB curriculum.
- In collaboration with the Academic and Accountability Officers, the Coordinator for Language Arts, the Special Education Department and the Multilingual Department, develops, coordinates, plans and assists in the evaluation of district pK-5 curricula designed to meet the needs of all children.
- Ensures access to high quality curriculum, professional development and support for administrators, teachers and staff.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Connecticut Certification as an Intermediate Administrator (092).
- Professional Secondary Level Teacher Certification.
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years of exemplary classroom teaching experience required.
- Experience writing curriculum.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- Knowledgeable in curriculum development and design and strategies for students with culturally and linguistically diverse backgrounds.
- Technology skills in web-based assessments, data collection, and reporting.
- Knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.
- Highly effective presentation and communication skills, both written and oral.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Coordinates and facilitates curriculum and assessment development and review.
- As a member of the Academic Team, works to assure congruence with content, instruction, student assessment and data analysis.
- Oversees representative committee(s)/workgroup(s) as needed for the development of procedures and processes regarding curriculum, instruction and assessment.
- Participates in meetings of the Academics Team to keep abreast of projects and report progress toward completion of initiatives.
- Works with the Academics Team to provide administrative oversight for the review, selection, and purchase of appropriate and effective content area texts, resources and other materials to support curriculum and instruction.
- In collaboration with the District Coordinator of Curriculum for Grades PK-5 and the District Coordinator for Language Arts, PK-12, serves as the repository for all curriculum and assessment work, resources and information.
- Works in concert with individuals who have responsibilities for Professional Development to improve instruction and associated delivery models for academics.
- Collaborates with school level leaders and data/improvement teams to improve student achievement.
- Reviews and evaluates data to develop a plan of action based on conclusions.
- Assists in the selection, implementation, and integration of information systems that connect curriculum, instruction, and assessment with teacher practice, performance and growth.
- Guides the administrative team through the development, implementation, and evaluation of 6-12 curriculum and instruction.
- Keeps current of federal, state, and local changes and initiatives impacting educational reform, including updates to standards and assessments.
- Assists in keeping the community informed about the curriculum and instructional programs of the schools and student achievement.
- Works with the Academics Team on the continued development and revision of report cards and grading policies.
- Assists in the selection of personnel and participate in evaluations as necessary.
- Assists with budget development for expenses related to curriculum development and evaluation, textbook purchases, resources and staff training.
- Attends pertinent meetings and other Professional Development activities and keep abreast of developments, research and new technology in the field.
- Reviews and guides instructional practices to ensure culturally relevant pedagogy is infused throughout the curriculum.
- Collaborates with coaches (outside of literacy) and principals to implement the district curriculum and programming.
- Meets regularly with coaches (outside of literacy) to monitor implementation of quality instruction and build the capacity of coaches.

ADDITIONAL DUTIES

Performs other related duties as assigned by the Superintendent of Schools.

EQUIPMENT

Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and fringe benefits as set forth in the Local 51 collective bargaining agreement.

WORK SCHEDULE

Standard administrator work schedule including attendance at Board meetings and other meetings as needed.

UNION AFFILIATION

Local 51

FUNDING SOURCE

Alliance Grant

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 7/16 NS
BOARD APPROVED: 7/18/16



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
HUMAN RESOURCES DEPARTMENT

District Coordinator of Curriculum for Grades PK-5

POSITION SPECIFICATIONS

REPORTS TO

Superintendent of Schools

PRIMARY FUNCTION

- Under the direction supervisor of the AAO, PK-5 Superintendent of Schools, will uses ongoing feedback from appropriate stakeholders to develop and implement high quality procedures and processes that ensure districtwide fidelity to CSDNB curriculum.
- In collaboration with the Academic and Accountability Officers, the Coordinator for Language Arts, the Special Education Department and the Multilingual Department, develops, coordinates, plans and assists in the evaluation of district pK-12 curricula designed to meet the needs of all children.
- ~~Serve as the district lead for the Department of Academics for Grades PK-5.~~
- ~~Coordinate the Department of Academics Team, including Curriculum Information Teachers, to provide ongoing~~ Ensures access to high quality language arts curriculum, professional development and support to for administrators, and teachers and staff.
- Keep current of federal, state and local changes and initiatives impacting educational reform, including updates to standards and assessments.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Connecticut Certification as an Intermediate Administrator (092).
- Professional Elementary Level Teacher Certification.
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years exemplary classroom teaching experience required.
- Experience writing curriculum.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- Knowledgeable in curriculum development and design.
- Technology skills in web-based assessments, data collection and reporting.
- Must possess knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.

- Must possess highly effective presentation and communication skills, both written and oral.
- Must possess the ability to establish and maintain professional relationships with school colleagues, administrators, teachers and students.
- Must be willing to present professional development to and/or facilitate professional learning opportunities for teachers and administrators.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Coordinate and facilitate curriculum, assessment development and review.
- Work in concert with the Superintendent and the Chief Academic Officer to assure continuity of purpose and practice of curriculum and assessment for PK-12.
- As a member of the Administrative Cabinet, the Curriculum Coordinator will work to assure congruence with content, instruction, student assessment, and data analysis.
- Establish representative committee(s)/workgroup(s) as needed for the development of procedures and processes for academic policies and/or projects.
- Oversee committee/workgroup meetings, assuring that minutes of each meeting are taken and shared with the members of that committee, with the Superintendent, and with interested and appropriate parties.
- Facilitate regular meetings of the Department of Academics to keep abreast of projects and report progress toward completion of initiatives.
- Work with the Department of Academics team, content area staff and with the Chief Financial Officer to provide administrative oversight for the review, selection and purchase of appropriate and effective content area texts, resources and other materials to support curriculum and instruction.
- Serve as the repository for all curriculum and assessment work, resources and information.
- Maintain current, updated files and records for the Department of Academics.
- Work to assure congruence of protocols, templates, expectations and outcomes of all content areas for PK-12.
- Serves as the point person with internal and external groups, organizations, agencies and firms for PK-5 academics.
- Work in concert with individuals who have responsibilities for professional development to improve instruction and associated delivery models for academics.
- Demonstrate leadership skills necessary to effectively work at all levels of the school system
- Collaborate with school level leaders and data/improvement teams
- Work collaboratively with the district data/improvement team to improve student achievement
- Ability to support the integration and use of student information systems to inform instructional decisions
- Ability to review and evaluate testing results and to develop a plan of action based on conclusions
- Assist in the selection and implementation of information systems that connect curriculum, instruction, and assessment with teacher practice, performance and growth
- Guides the administrative team through the development, implementation, and evaluation of PK-5 curriculum and instruction.
- Assumes responsibility for the implementation of a local system of assessment to include data gathering and analysis.
- Solicits feedback from staff, parent, student, and community members regarding climate, curriculum and instruction.
- Coordinates compliance with federal, state, standards and legislated mandates.
- Reports to the Superintendent and local school committees the curriculum and staff development needs of the district.
- Assists in keeping the community informed about the curriculum and instructional programs of the schools and student achievement.
- Leads in the continued development and revision of report cards and grading policies.
- Assist in the selection of personnel and participate in evaluations as necessary.
- Assist with budget development for expenses related to curriculum development and evaluation, textbook purchases, resources and staff training.
- Attends pertinent meetings and other professional development activities
- Keep abreast of developments, research and new technology in the field.

ADDITIONAL DUTIES

Performs other related duties as assigned by the Superintendent of Schools.

EQUIPMENT

Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and fringe benefits as set forth in the Local 51 collective bargaining agreement.

WORK SCHEDULE

Standard administrator work schedule, including attendance at Board meetings and other meetings as needed.

UNION AFFILIATION

Local 51

FUNDING SOURCE

Alliance Grant

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 6/16 NS
BOARD APPROVED: 07/18/16



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
HUMAN RESOURCES DEPARTMENT

District Coordinator of Curriculum for Grades PK-5

POSITION SPECIFICATIONS

REPORTS TO

Academic and Accountability Officer (AAO), PK-5

PRIMARY FUNCTION

- Under the direction of the AAO, PK-5 uses ongoing feedback from appropriate stakeholders to develop and implement high quality procedures and processes that ensure districtwide fidelity to CSDNB curriculum.
- In collaboration with the Academic and Accountability Officers, the Coordinator for Language Arts, the Special Education Department and the Multilingual Department, develops, coordinates, plans and assists in the evaluation of district pK-5 curricula designed to meet the needs of all children.
- Ensures access to high quality curriculum, professional development and support for administrators, teachers and staff.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Connecticut Certification as an Intermediate Administrator (092).
- Professional Elementary Level Teacher Certification.
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years exemplary classroom teaching experience required.
- Experience writing curriculum.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- Knowledgeable in curriculum development and design and strategies for students with culturally and linguistically diverse backgrounds.
- Technology skills in web-based assessments, data collection and reporting.
- Knowledge of effective, developmentally appropriate instructional delivery techniques and research-based best practices with the ability to guide and develop staff in these areas.
- Highly effective presentation and communication skills, both written and oral.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Coordinates and facilitates curriculum, assessment development and review.
- As a member of the Academics Team, works to assure congruence with content, instruction, student assessment, and data analysis.
- Oversees representative committee(s)/workgroup(s) as needed for the development of procedures and processes regarding curriculum, instruction and assessment
- Participates in meetings of the Academics Team to keep abreast of projects and report progress toward completion of initiatives.
- Works with the Academics Team, to provide administrative oversight for the review, selection and purchase of appropriate and effective content area texts, resources and other materials to support curriculum and instruction.
- In collaboration with the District Coordinator of Curriculum for Grade 6-12 and the District Coordinator for language Arts, PK-12, serves as the repository for all curriculum and assessment work, resources and information.
- Works in concert with individuals who have responsibilities for professional development to improve instruction and associated delivery models for academics.
- Collaborates with school level leaders and data/improvement teams to improve student achievement.
- Reviews and evaluates data to develop a plan of action based on conclusions.
- Assists in the selection, implementation and integration of information systems that connect curriculum, instruction, and assessment with teacher practice, performance and growth
- Guides the administrative team through the development, implementation, and evaluation of PK-5 curriculum and instruction.
- Keeps current of federal, state and local changes and initiatives impacting educational reform, including updates to standards and assessments.
- Assists in keeping the community informed about the curriculum and instructional programs of the schools and student achievement.
- Works with the Academics Team on the continued development and revision of report cards and grading policies.
- Assists in the selection of personnel and participate in evaluations as necessary.
- Assists with budget development for expenses related to curriculum development and evaluation, textbook purchases, resources and staff training.
- Attends pertinent meetings and other professional development activities and keeps abreast of developments, research and new technology in the field.
- Reviews and guides instructional practices to ensure culturally relevant pedagogy is infused throughout the curriculum.
- Collaborates with coaches (outside of literacy) and principals to implement district curriculum and programming.
- Meets regularly with coaches (outside of literacy) to monitor implantation of quality instruction and build capacity of coaches.

ADDITIONAL DUTIES

Performs other related duties as assigned by the Superintendent of Schools.

EQUIPMENT

Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and fringe benefits as set forth in the Local 51 collective bargaining agreement.

WORK SCHEDULE

Standard administrator work schedule, including attendance at Board meetings and other meetings as needed.

UNION AFFILIATION

Local 51

FUNDING SOURCE

Alliance Grant

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 6/16 NS
BOARD APPROVED: 07/18/16



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
TALENT DEVELOPMENT OFFICE

District Coordinator of Language Arts

POSITION SPECIFICATIONS

REPORTS TO

Superintendent of Schools

PRIMARY FUNCTION

To develop, coordinate, supervise, and collaborate in the evaluation of the Language Arts Programs of the district, including Bilingual/ESL.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

Connecticut Certification as an Intermediate Administrator (092 or 097)

Connecticut Certification of Remedial Reading and Remedial Language Arts, K-12 (102)

EDUCATION

- Bachelor's degree from an accredited college or university in education or other relevant field.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of 5 years exemplary classroom or reading teaching experience.
- Excellent attendance record.

SKILLS, KNOWLEDGE & ABILITIES

- Knowledgeable of a broad range of remedial reading and remedial Language Arts teaching strategies.
- Ability to design and deliver adult learning sessions for administrators and teachers on the research of teaching and implementing effective literacy instruction including the use of data to make decisions.
- Knowledgeable about early literacy strategies for students with culturally and linguistically diverse backgrounds.
- Knowledge about multi-tiered systems of support in middle and high school for language arts.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Coordinates, supervises, and evaluates the teaching of Language Arts in the District.
- Collaborates with the Curriculum Coordinators for pK-5 and 6-12, and the high school ELA department chair.
- Provides direction and coordination to ensure sequential instruction of the Language Arts curriculum.
- Organizes and conducts curriculum development activities, including preparation of curriculum guides, resource units, and courses of study.

- Provides for continuing improvement of instruction and assists staff in implementing and improving methods and techniques for the teaching of Language Arts.
- Assists staff in the translation of district-wide philosophy and goals into building and teacher objectives for the Language Arts programs in the District.
- Organizes and conducts staff meetings for informational and in-services purposes.
- Keeps current of developments in the Language Arts field and provides staff members with instructional material and aids as appropriate.
- Assists in the selection of Language Arts personnel and participates in their evaluations as necessary.
- Plans, compiles, and manages expenditures for Language Arts.
- Organizes, conducts, and promotes programs to foster good school/community relations.
- Coordinates the selection and inventory of texts, teaching aids, supplies, and equipment.
- Coordinates, develops, and helps to evaluate State and Federally funded programs in the area of Language Arts.
- Compiles data and information for state reports, grants, the Board of Education on the on-going performance of students.
- Use data to make instructional decisions and guide the on-going development and adjustments to language arts teaching and learning.
- Review and guide instructional practice to ensure culturally relevant pedagogy is infused throughout the curriculum.
- Collaborate with literacy coaches, reading teachers and principals to implement the district's language arts programming.
- Conduct evaluations of teaching positions as assigned.
- Assumes other responsibilities as specified by the Director of Curriculum and Instruction and Staff Development.

ADDITIONAL DUTIES

Participates in district level meetings and leadership activities as assigned.

EQUIPMENT

Uses personal computer and printer.

TRAVEL REQUIREMENTS

Travels to all school district buildings, city/state agencies, professional meetings as required

TERMS OF EMPLOYMENT

- Standard administrator work schedule including attendance at Board meetings and other meetings as needed.
- Carries out his/her professional responsibilities to the extent required by the educational program of the New Britain Board of Education.
- Salary and fringe benefits as set forth in the applicable collective bargaining agreement.

WORK SCHEDULE

As per Local 51

UNION AFFILIATION

Member of Local 51

FUNDING SOURCE

Local funding

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 1/4/22

BOARD APPROVED: Month/Day/Year



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
TALENT DEVELOPMENT OFFICE

District Coordinator of Language Arts, pK-12

POSITION SPECIFICATIONS

REPORTS TO

Academic and Accountability Officer (AAO), PK-5

PRIMARY FUNCTION

- Under the direction of the AAO, pK-5 uses ongoing feedback from appropriate stakeholders to develop and implement high quality procedures and processes that ensure districtwide fidelity to CSDNB curriculum in the area of Language Arts.
- In collaboration with the Academic and Accountability Officers, the Special Education Department and the Multilingual Department, develops, coordinates, plans and assists in the evaluation of district pK-12 curricula designed to meet the needs of all children.
- Ensures access to high quality language arts curriculum, professional development and support ~~to~~ for administrators, ~~and~~ teachers and staff.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Connecticut Certification as an Intermediate Administrator (092 or 097)
- Connecticut Certification of Remedial Reading and Remedial Language Arts, K-12 (102)
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years exemplary classroom teaching and/or reading teacher experience required.
- Experience writing curriculum.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- Knowledgeable of a broad range of remedial reading and remedial Language Arts teaching strategies.
- Ability to design and deliver adult learning sessions for administrators and teachers on the research of teaching and implementing effective literacy instruction including the use of data to make decisions.
- Knowledgeable about early literacy strategies for students with culturally and linguistically diverse backgrounds.
- Knowledge about multi-tiered systems of support in middle and high school for language arts.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Coordinates and facilitates language arts curriculum, assessment development and review.
- As a member of the Academics Team, works to assure congruence with content, instruction, student assessment, and data analysis in the area of language arts.
- Oversees representative committee(s)/workgroup(s) as needed for the development of procedures and processes regarding language arts curriculum, instruction and assessment.
- Participates in meetings of the Academics Team to keep abreast of projects and report progress toward completion of initiatives for language arts.
- Works with the Academics Team, to provide administrative oversight for the review, selection and purchase of appropriate and effective content area texts, resources and other materials to support curriculum and instruction in language arts.
- In collaboration with the District Coordinator of Curriculum for Grade pK-5 and 6-12, serves as the repository for all language arts curriculum and assessment work, resources and information.
- Works in concert with individuals who have responsibilities for language arts professional development to improve instruction and associated delivery models for academics.
- Collaborates with school level leaders and data/improvement teams to improve student achievement in language arts.
- Reviews and evaluates language arts data to develop a plan of action based on outcomes.
- Assists in the selection, ~~and~~ implementation and integration of information systems that connect language arts curriculum, instruction, and assessment with teacher practice, performance and growth
- Guides the administrative team through the development, implementation, and evaluation of PK-5 curriculum and instruction.
- Keeps current of federal, state and local changes and initiatives impacting educational reform in language arts, including updates to standards and assessments.
- Assists in keeping the community informed about the language arts curriculum and instructional programs of the schools and student achievement.
- Works with the Academics Team on the continued development and revision of report cards and grading policies for language arts.
- Assists in the selection of personnel and participates in evaluations as necessary.
- Assists with budget development for expenses related to language arts curriculum development and evaluation, textbook purchases, resources and staff training.
- Attends pertinent meetings and other language arts professional development activities and keeps abreast of developments, research and new technology in the field.
- Reviews and guides instructional practices to ensure culturally relevant pedagogy is infused throughout the language arts curriculum.
- Collaborates with literacy coaches and principals to implement district language arts curriculum and programming.
- Meets regularly with literacy coaches to monitor implantation of quality instruction and build capacity of coaches.

ADDITIONAL DUTIES

Participates in district level meetings and leadership activities as assigned.

EQUIPMENT

Uses personal computer and printer.

TRAVEL REQUIREMENTS

Travels to all school district buildings, city/state agencies, professional meetings as required

TERMS OF EMPLOYMENT

- Standard administrator work schedule including attendance at Board meetings and other meetings as needed.
- Carries out his/her professional responsibilities to the extent required by the educational program of the New Britain Board of Education.
- Salary and fringe benefits as set forth in the applicable collective bargaining agreement.

WORK SCHEDULE

As per Local 51

UNION AFFILIATION

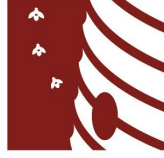
Member of Local 51

FUNDING SOURCE

Local funding

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 1/4/22
BOARD APPROVED: Month/Day/Year



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Nicole Sanders () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Maryellen Manning Staff Presenter: Nicole Sanders

Type of Memorandum

Other -

Background and Purpose/Rationale

Currently, there is only one employee in the Administrative Secretary I position and seventeen employees in the Administrative Secretary II position throughout the district. It has been recommended that we eliminate the Administrative Secretary I position to ensure position alignment as well as retain staff. The upgrade in salary is from \$51,909 to \$54,074, which is an increase of \$2,165.

Financial Information

The total is \$2,165 (salary increase) and the funding source is Local 51233.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee, To be reviewed by the Personnel Committee: 2/27/2023

[Administrative Secretary I - Nicole Sanders.pdf](#), [Administrative Secretary II - Nicole Sanders.pdf](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
HUMAN RESOURCES DEPARTMENT

Administrative Secretary I

POSITION SPECIFICATIONS

REPORTS TO

Principal or administrator.

PRIMARY FUNCTION

Performs administrative and secretarial assistance of a confidential and responsible nature for a school system administrator.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

n/a

EDUCATION

High school diploma.

EXPERIENCE

Two years of increasingly responsible secretarial or clerical experience.

SKILLS, KNOWLEDGE & ABILITIES

- Ability to type with speed and accuracy.
- Ability to transcribe information from shorthand notes or speedwriting, transcription equipment, or from rough notes.
- Ability to perform basic bookkeeping duties.
- Ability to compose clear and correct letters and memos.
- Ability to maintain accurate records.
- Ability to acquire working knowledge of unit responsibilities.
- Ability to relate to the public, staff members and parents in an effective and courteous manner.
- Ability to learn to operate a microcomputer, including data/word processing software.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

1. Receives oral or written directions from supervisor.
2. Plans and organizes work according to office or standard procedures.
3. Establishes priorities within work assignment.
4. Answers phones, providing information and assistance to staff members, parents and others as needed, or refers caller to appropriate office or staff person.
5. Types confidential letters, reports, records, and various other documents from hand-written notes, dictation notes, or transcription equipment.
6. Independently composes letters and reports.
7. Maintains and updates unit records through use of computer terminal.
8. Runs computer reports, correcting errors and resolving problems as needed.
9. Maintains time records of unit employees and transmits to payroll office.
10. Maintains running account of unit expenditures by line-item accounts.
11. Assists in unit budget preparation.

12. Prepares purchase orders for new or replacement equipment, materials, and supplies.
13. Screens incoming correspondence and refers to appropriate staff members.
14. Schedules appointments for supervisor.
15. Compiles and coordinates data for action by supervisor.
16. Performs special assignments, studies and routine administrative functions as directed.
17. Relieves supervisor of office detail work.
18. Reports work accomplished to supervisor.

ADDITIONAL DUTIES

- Supervises part-time, volunteer office helpers, or student office helpers.
- Greets visitors and directs to appropriate offices.
- Distributes mail.
- Develops and maintains office files.
- Performs related duties as required.

EQUIPMENT

Must be able to use appropriate office and/or job-related equipment.

TRAVEL REQUIREMENTS

Infrequent travel to schools.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

As set forth in the Local 1186 collective bargaining agreement.

WORK SCHEDULE

As set forth in the Local 1186 collective bargaining agreement.

UNION AFFILIATION

Local 1186.

FUNDING SOURCE

Local or grant.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED:
REVISED:
BOARD APPROVED: M/DD/YY



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
PERSONNEL & TALENT DEVELOPMENT

Administrative Secretary II

POSITION SPECIFICATIONS

REPORTS TO

Building principal or administrator.

PRIMARY FUNCTION

Performs administrative and secretarial assistance of a confidential, complex, and responsible nature for a school system program administrator requiring a high level of independence and judgment.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

N/A.

EDUCATION

High School diploma or equivalency.

EXPERIENCE

Three years of increasingly responsible secretarial, stenographic or clerical administrative experience.

SKILLS, KNOWLEDGE & ABILITIES

- Ability to independently carry out special projects and programs and to make judgment calls within assigned area of responsibility.
- Ability to type with speed and accuracy.
- Ability to take and transcribe minutes of meetings and correspondence, reports, etc. in shorthand, speed writing, rough notes, or from transcription equipment.
- Ability to establish and maintains complex files and record systems.
- Ability to compose clear and correct letters and reports.
- Ability to acquire a working knowledge of unit responsibilities.
- Ability to efficiently schedule and coordinate meetings and events.
- Ability to process paperwork accurately and efficiently.
- Ability to relate positively to staff members, students, parents and the general public.
- Ability to acquire skill to perform data and word processing functions.
- Ability to perform basic bookkeeping duties.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Receives oral or written directions from supervisor.
- Plans and organizes work assignment.
- Transcribes and types confidential letters, reports, and records from hand-written notes, dictation notes, or transcription equipment.
- Independently composes letters and reports.
- Prepares agendas, notices, and meeting or conference materials.
- Records proceedings at meetings or conferences as directed.
- Prepares minutes of meetings and distributes to participants.

- Maintains strict confidentiality of information as needed.
- Independently performs special projects such as preparing and producing handbooks, setting up computer databases, or overseeing routine administrative programs.
- Transmits and explains supervisor's directives to designated persons, and follows up for compliance, completeness, and conformance to deadlines.
- Maintains time records of unit employees and transmits to payroll office.
- Maintains running account of unit expenditures by line-item accounts.
- Maintains inventory of unit equipment, materials, and supplies.
- Screens incoming correspondence or call, provides information and assistance or refers to appropriate staff members, and follows up to ensure timely response.
- Schedules appointments for supervisor.
- Compiles and coordinates data for action by supervisor.
- Make decisions in the absence of supervisor regarding routine matters.
- Performs special assignments, studies, and routine administrative functions as directed.
- Relieves supervisor of office detail work.
- Reports work accomplished to supervisor.

ADDITIONAL DUTIES

- Prepares information and system-wide reports using word processing equipment.
- Develops and maintains office files.

EQUIPMENT

Must be able to use appropriate office and/or job-related equipment.

TRAVEL REQUIREMENTS

Infrequent travel to schools.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 1186 collective bargaining agreement.

WORK SCHEDULE

Work standard schedule in accordance with the Local 1186 contract.

UNION AFFILIATION

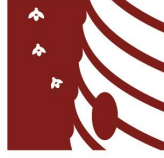
Local 1186, American Federation of State, County and Municipal Employees.

FUNDING SOURCE

Determined by position.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED:
REVISED:
BOARD APPROVED:



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jeff Prokop () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Jeff Prokop Staff Presenter: Jeff Prokop

Type of Memorandum

Informational Presentation

Background and Purpose/Rationale

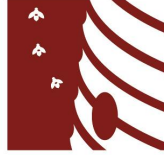
This submission is to inform the Board of Education of the district's intention to file ERate form 470 for contracted firewall services for the 2023-24 school year. As the filing window ends before the next full board meeting, we must file the form 470 in advance of explicit approval. As the bid window is still open at this time, we cannot provide the specific costs at this time. Once the bid process is completed we will report to the board with another board memorandum providing all the details.

Financial Information

The total is TBD and the funding source is Local MIS Budget 101092125800-57346.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Manuel Zaldivar () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Manuel Zaldivar

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale

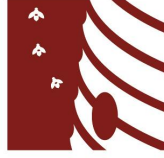
In partnership with the Anna Grace project. Our school is celebrating Kindness/Friendship during the month of February. The Anna Grace Project will donate \$100.00 per classroom for a total of \$2,300.00 for kindness and friendship books for each classroom. This will result in students learning about kindness and friendship while practicing literacy skills.

Financial Information

The total is \$2,300.00 and the funding source is The Anna Grace Project .

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Robert Smedley () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Ann Alfano Staff Presenter: Robert Smedley

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale

Game Time Sports has made a donation to the Jefferson School PE department in the amount of \$1000. Game Time sports was one of the contractors working on the Basketball hoop closeout project.

Financial Information

The total is \$1000 and the funding source is Game Time Sports .

Committee Review

This was reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Lauren Miele () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Tyrone Richardson

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

In partnership with family and community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future.

This PO request is to fund a custom designed school assembly for all Slade students. This is requested to address some of the major culture and climate concerns we've been seeing at Slade Middle School. Through engaging bicycle stunts, the presenter takes students through his journey of becoming a world champion athlete and how kindness and perseverance played a huge role in his success. These are valuable life lessons for our grade 6-8 students who struggle with academic stamina and social challenges in their interactions with peers and staff. This promotion of kindness through core values and the elimination of bullying and harassing behaviors is something all of our students would benefit from. They will learn how unkind words and actions hurt and that true success is the result of giving and earning respect. We plan to hold 3 separate 45-60 minute assemblies on the same date; one for each of the grade levels.

This opportunity will be part of a larger anti-bullying campaign for Slade students. They will be invited to a pledge signing event and will receive an anti-bullying bracelet for their commitment to being an "upstander" to bullying and daily reminder to the important role they play in "stomping out" bullying. Additionally, they will all be invited to participate in our anti-bullying family engagement poster project which will be displayed around the building.

Start Date 3.17.23 End Date 3.17.23 Chris Poulos, Inc. 1- hour assembly each for grades 6-8

Financial Information

The total is \$2500.00 and the funding source is Commissioner's Network 2348xxx10001-53200.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023

Chris Poulos, Inc.
952C Mooresfield Road
Wakefield, RI 02879

ASSEMBLY AGREEMENT

This services rendered agreement ("Agreement"), dated 2.6.2023, is made between Chris Poulos, Inc (herein referred to as the ("Service Provider")), whose address is 952C Mooresfield Road, Wakefield, RI, 06422 and Slade Middle School ("Client") whose address is 183 Steele Street, New Britain, CT 06052.

In consideration for those services Service Provider renders to the client, the parties agree as follows:

Services Rendered/ Scope of Services:

Service Provider will travel to Slade Middle School to present three, separate, all-inclusive assemblies to grade 6-8 students and staff. The scope of the services will include:

TOPICS

- Presenter's journey to becoming a world champion athlete
- The role of kindness and perseverance in the presenter's success
- Kindness as a core value
- The elimination of harassing/ bullying behaviors
- How unkind words/actions hurt others
- True success as a result of giving and earning respect

SUPPLEMENT

- BMX Bicycle Stunts woven throughout the presentation
 - First Stunt
 - Newest Stunt
 - Favorite Stunt
 - Most Difficult Stunt
 - Other Stunts

HOURS

- Friday, March 17, 2023
 - 6th grade: 8:55 AM-9:55 AM
 - 7th grade: 10:35 AM-11:35 AM
 - 8th grade: 11:40 AM-12:40 PM

CONSIDERATION

Client agrees to pay the service provider, at his fee, and as is consideration for services rendered, \$2500.00. The fee shall be payable within 30 days upon receipt of invoice.

CANCELLATIONS

In the event that Client or Service Provider needs to cancel scheduled services as a result of inclement weather, scheduling conflicts, or other unforeseen events or problems, all efforts will be made by both parties to find a new date that is mutually agreeable so that the terms of this Agreement may be satisfied.

CLIENT:

Andrew Mazzei, Slade Interim Principal
Consolidated School District of New Britain

SERVICE PROVIDER:

Chris Poulos
Chris Poulos, Inc.



2/7/2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Amy Anderson () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Amy Anderson

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

In partnership with family and community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future.

This PO is for a renewal/replacement of Mystery Science Kits for Grades K-5. Mystery Science is the only vendor who supplies kits that are aligned with our K-5 Science platform. Mystery Science is an NGSS-aligned resource and is the primary resource for our K-5 Science Units and a supplemental resource K-5 STEAM. Mystery Science features multimedia Science and STEAM-related units for K-5 and includes Spanish transcripts for full lessons which allow teachers to narrate the video in Spanish. Each lesson starts by posing a question commonly asked by kids, like "Do plants eat dirt?" or "Why are so many toys made out of plastic?" A series of short videos and prompts then guides a class discussion, followed by an experiment that can be done as a class. Lessons cover a wide range of topics, including light and sound, biodiversity, engineering, and the water cycle. The resource is high-interest and encourages inquiry, problem-solving and critical-thinking, strongly aligning to our Portrait of a CSDNB Graduate characteristics. The attached quote for \$80,340.00 is for replacement kits for all classrooms K-5. Each grade level kit comes complete with all the materials needed to implement the units and provide relevant hands-on experiences for each student.

The links below showcase our students engaged in Mystery Science lessons/investigations:

<https://padlet.com/miele1/f9k0q418m530estc>

<https://sites.google.com/a/csdnbnstaff.org/csdnb-staff-portal/department-of-academics-feed>

Financial Information

The total is \$80,340.00 and the funding source is Alliance Grant Alliance Grant, Instructional Supplies, Account # 234196910001-56110.

Committee Review

To be reviewed by the Finance Committee: 2/27/2023

[K-5 Mystery Science Kits quote.pdf 23-24 - Lara Bohlke.pdf](#)

Quote #SP-12264

Quote Issued: January 18, 2023 • Quote Expires: April 15, 2023

Consolidated School District Of New Britain New Britain, CT, US

Ship to:
CSDNB BOE
272 Main Street
New Britain, CT 06050

2023-24 Mystery Packs

Each pack includes all supplies needed for one teacher with one class of 30 students.

Supplies included for all standards-aligned lessons in each grade.

Pricing Breakdown

Kindergarten Packs

\$320 x 37 Kindergarten Packs \$11,840

1st Grade Packs

\$320 x 34 1st Grade Packs \$10,880

2nd Grade Packs

\$430 x 41 2nd Grade Packs \$17,630

3rd Grade Packs

\$430 x 27 3rd Grade Packs \$11,610

4th Grade Packs

\$430 x 35 4th Grade Packs \$15,050

5th Grade Packs

\$430 x 31 5th Grade Packs \$13,330

Interested in purchasing?

Reserving lets us know that you have budget approval for your order so we can set aside your packs. No payment is required to reserve. To reserve, please visit:

<https://mysteryscience.com/order/31cee4>

Need more time?

If you need an extension to generate a purchase order or get budget approval, we can update your expiration to June 1, 2023.

Change your mind?

To cancel this quote, visit:

<https://mysteryscience.com/order/31cee4>

Other questions? visit our help center at

<https://support.mysteryscience.com>

By clicking "Accept All Cookies", you agree to the storing of cookies on your device to enhance site navigation, analyze site usage, and assist in our marketing efforts.

[Modify Cookie Settings](#)

Accept All Cookies

Grand Total (USD)**\$80,340**

Terms of Service: By submitting a payment or purchase order, you are agreeing to the Mystery Science Terms of Service available at mysteryscience.com/terms, the terms and conditions of which are hereby expressly incorporated herein by reference.

If you need a W-9, you can view it at mysteryscience.com/w9. Note that our W-9 lists our office mailing address, but our remit address is the Atlanta address listed below.

Remit to

Note: all purchase orders can be submitted online

Mystery Science

c/o Discovery Education, Inc

PO Box 745873

Atlanta, GA 30374-5873

Contact

(650) 550-0670

Fax provided after
submitting PO #

MYSTERY
science
part of Discovery Education

By clicking "Accept All Cookies", you agree to the storing of cookies on your device to enhance site navigation, analyze site usage, and assist in our marketing efforts.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Lara Bohlke () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Lara Bohlke

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

In partnership with family and community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future. Our curriculum renewal timeline level turned to Mathematics for the 2021-2022 school year for K-5 and 2020-2021 for 6-8. Our renewed curriculum aligns our elementary mathematics to the middle school curriculum. In 2021-22, we were fully committed to our math resource, Imagine Learning's K-8 Illustrative Mathematics. We paid for a 6-year license which offered significant savings and brought our curriculum and resources in line with standards and best practice. Illustrative Mathematics is a mathematics curriculum that is highly usable, well-designed and supported. The instructional materials for Imagine Learning's Illustrative Mathematics meet the expectation for alignment to the CCSS and connect the Standards for Mathematical Content and the Standards for Mathematical Practice.

As part of this purchase, we have a yearly cost for consumables for students. Consumables, in addition to the online component of IM, allow students the opportunity to see, write, turn, fold and otherwise manipulate as they do mathematics. This will be year 3 of our 6-year annual purchase of consumables.

We are being deliberate in our efforts to ensure that we are purchasing the correct quantities of consumables from year to year and adjust our orders accordingly to account for any overages we find. This cost estimate is based on our orders last year and information gathered from individual buildings. Since it is a yearly purchase and we are coming to the end of the budget ordering cycle, it makes sense to bring this order to your attention.

The Department of Academics recognizes the need to provide equal educational opportunities for all students. The multilingual learners in the Dos en Uno Spanish Immersion program at DiLoreto will have the benefit of accessing the Illustrative Math Units in Spanish as well as in English. These additional resources will ensure the fidelity of a two-way language immersion program.

Our District Strategic Plan demands that we prepare students to positively contribute to a profoundly different future and promote an engaging culture for learning for all staff and students. This future will

require students to problem-solve, to devise clever, creative solutions to unique problems, to collaborate around these solutions and to reflect and improve their solutions with feedback. This curriculum includes all of these elements In selecting a resource to support our renewed curriculum, we were mindful of several variables.

Imagine Learning's K-8 Illustrative Mathematics is a comprehensive, flexible curriculum with easy-to-use lesson cards and built-in differentiation. Through inclusive instructional routines, students develop the skills to successfully learn math for life.

The curriculum:

- Was designed by noted mathematician and standards author, William McCallum
- Contains embedded support for culturally responsive pedagogy
- Includes digital interactives powered by Geogebra and Desmos
- Builds confidence and growth mindset through productive struggle
- Builds conceptual understanding, procedural fluency, and application
- Is Classroom-ready, with comprehensive teaching support
- Includes tools for active instruction, effective differentiation, and assessments that empower students
- Includes instructional routines that promote collaborative discourse
- Is a 2020 Tech & Learning Awards of Excellence winner

The quotes include a 1-year cost for Student Print Consumables.

Per Board Policy 3324, this purchase is Bid Exempt for the following reason: Textbook purchases or other curricular materials used in place of traditional textbooks (such as electronic programs, online resources.) The total cost of this purchase is \$130,953.43.

It will be paid through Local, Academics,Textbooks (101096110001 56410).

Elementary and Middle School quotes are attached here.

Financial Information

The total is \$130,953.43 and the funding source is Local Academics-Textbooks 101096110001 56410.

Committee Review

To be reviewed by the Finance Committee: 2/27/2023

[2023-24 RENEWAL - CSDNB-Lincoln ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Vance ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Smith ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Smalley ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Northend ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-NBTC - IL IM 6-8 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Holmes ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Gaffney ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-DiLoreto ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Chamberlain ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#)

[2023-24 RENEWAL - CSDNB-Slade - IL IM 6-8 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Pulaski MS - IL IM 6-8 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-HAL S Academy - IL IM \(ACC\) 6 7 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-DiLoreto MS - IL IM 6-8 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-BOE - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#), [2023-24 RENEWAL - CSDNB-Jefferson ES - IL IM K-5 \(PRINT\) - Lara Bohlke.pdf](#)



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00137
Acct. No. 12218192
Total USD 6,314.46
Pricing Expires 3/30/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CDSNB-Jefferson ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	50	3.44	172.00
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	55	3.44	189.20
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	43	3.44	147.92

Subtotal	USD 6,314.46
Tax Total	USD .00
Total	USD 6,314.46

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00137
Acct. No. 12218192
Total USD 6,314.46
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	37	3.44	127.28
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	47	3.44	161.68
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	50	3.44	172.00
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	50	3.44	172.00
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	44	3.44	151.36
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	43	3.44	147.92
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	51	3.06	156.06
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	58	3.06	177.48
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	51	3.06	156.06
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	61	3.06	186.66
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	52	3.06	159.12
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	66	3.44	227.04
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	68	3.44	233.92
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	68	3.44	233.92
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	68	3.44	233.92
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	63	3.44	216.72
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	66	3.06	201.96
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	75	3.06	229.50
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	64	3.06	195.84
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	66	3.06	201.96
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	65	3.06	198.90
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	76	3.44	261.44
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	76	3.44	261.44
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	76	3.44	261.44
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	52	3.44	178.88
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	13	3.44	44.72
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	13	3.44	44.72
	Shipping and Handling (ILC)	08/31/2024	1	574.04	574.04



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00132
Acct. No. 12218192
Total USD 612.55
Pricing Expires 3/31/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-BOE - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!

Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	5	3.44	17.20

Subtotal	USD 612.55
Tax Total	USD .00
Total	USD 612.55

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00132
Acct. No. 12218192
Total USD 612.55
Pricing Expires 3/31/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	3	3.06	9.18
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	3	3.06	9.18
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	3	3.06	9.18
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	3	3.06	9.18
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	3	3.06	9.18
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	3	3.06	9.18
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	2	3.06	6.12
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	3	3.06	9.18
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	1	3.44	3.44
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	1	3.44	3.44
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	5	3.06	15.30
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	3	3.44	10.32
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	3	3.44	10.32
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	4	3.44	13.76
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	1	3.44	3.44
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	2	3.44	6.88
	IM Mathematics Student Unit 2 - Grade 3 - Color - Spanish	08/31/2024	1	6.19	6.19
	IM Mathematics Student Unit 3 - Grade 3 - Color - Spanish	08/31/2024	2	6.19	12.38
	IM Mathematics Student Unit 4 - Grade 3 - Color - Spanish	08/31/2024	3	6.19	18.57
	IM Mathematics Student Unit 5 - Grade 3 - Color - Spanish	08/31/2024	3	6.19	18.57
	IM Mathematics Student Unit 6 - Grade 3 - Color - Spanish	08/31/2024	3	6.19	18.57
	IM Mathematics Student Unit 7 - Grade 3 - Color - Spanish	08/31/2024	2	6.19	12.38
	IM Mathematics Student Unit 3 - Grade 4 - Color - Spanish	08/31/2024	3	5.50	16.50
	IM Mathematics Student Unit 4 - Grade 4 - Color - Spanish	08/31/2024	1	5.50	5.50
	IM Mathematics Student Unit 1 - Grade 5 - Color - Spanish	08/31/2024	3	6.19	18.57
	IM Mathematics Student Unit 2 - Grade 5 - Color - Spanish	08/31/2024	4	6.19	24.76
	IM Mathematics Student Unit 3 - Grade 5 - Color - Spanish	08/31/2024	4	6.19	24.76
	IM Mathematics Student Unit 4 - Grade 5 - Color - Spanish	08/31/2024	5	6.19	30.95
	IM Mathematics Student Unit 5 - Grade 5 - Color - Spanish	08/31/2024	4	6.19	24.76
	IM Mathematics Student Unit 6 - Grade 5 - Color - Spanish	08/31/2024	4	6.19	24.76
	IM Mathematics Student Unit 7 - Grade 5 - Color - Spanish	08/31/2024	4	6.19	24.76
	Shipping and Handling (ILC)	08/31/2024	1	55.69	55.69



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00133
Acct. No. 12218192
Total USD 4,985.77
Pricing Expires 3/31/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Chamberlain ES - IL IM K-5 (PRINT)
NOTIFICATION: SHIP 2nd WEEK OF AUGUST 2023
NEW DELIVERY ADDRESS: 120 Newington Avenue, New Britain, 06051

Thank you for the opportunity to work in partnership with the district.
Respectfully,

Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	75	3.06	229.50
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	75	3.06	229.50
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	40	3.06	122.40

Subtotal	USD 4,985.77
Tax Total	USD .00
Total	USD 4,985.77

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00133
Acct. No. 12218192
Total USD 4,985.77
Pricing Expires 3/31/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	31	3.06	94.86
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	55	3.06	168.30
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	67	3.06	205.02
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	75	3.06	229.50
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	75	3.06	229.50
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	62	3.44	213.28
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	66	3.44	227.04
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	71	3.44	244.24
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	71	3.44	244.24
	IM Mathematics Student Unit 6 - Grade 3 - Color	08/31/2024	35	3.44	120.40
	IM Mathematics Student Unit 7 - Grade 3 - Color	08/31/2024	31	3.44	106.64
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	67	3.06	205.02
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	68	3.06	208.08
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	20	3.06	61.20
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	60	3.06	183.60
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	13	3.06	39.78
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	25	3.06	76.50
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	74	3.44	254.56
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	35	3.44	120.40
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	62	3.44	213.28
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	64	3.44	220.16
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	41	3.44	141.04
	Shipping and Handling (ILC)	08/31/2024	1	453.25	453.25



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/2/2023
Quote No. Q-00134
Acct. No. 12218192
Total USD 17,338.46
Pricing Expires 4/2/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-DiLoreto ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	42	3.44	144.48

Subtotal USD 17,338.46
Tax Total USD .00
Total USD 17,338.46

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/2/2023
Quote No. Q-00134
Acct. No. 12218192
Total USD 17,338.46
Pricing Expires 4/2/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 6 - Grade K - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 7 - Grade K - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	18	3.44	61.92
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 7 - Grade 1 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	88	3.06	269.28
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	96	3.44	330.24
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	96	3.44	330.24
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	86	3.44	295.84
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	96	3.44	330.24
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	96	3.44	330.24
	IM Mathematics Student Unit 6 - Grade 3 - Color	08/31/2024	96	3.44	330.24
	IM Mathematics Student Unit 7 - Grade 3 - Color	08/31/2024	96	3.44	330.24
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	94	3.06	287.64
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 7 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	104	3.44	357.76
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	104	3.44	357.76
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	104	3.44	357.76
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	104	3.44	357.76
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	104	3.44	357.76
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	104	3.44	357.76

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/2/2023
Quote No. Q-00134
Acct. No. 12218192
Total USD 17,338.46
Pricing Expires 4/2/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	104	3.44	357.76
	IM Mathematics Student Unit 1 - Grade K - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 2 - Grade K - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 3 - Grade K - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 4 - Grade K - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 5 - Grade K - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 6 - Grade K - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 7 - Grade K - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 1 - Grade 1 - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 2 - Grade 1 - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 3 - Grade 1 - Color - Spanish	08/31/2024	30	6.19	185.70
	IM Mathematics Student Unit 1 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	IM Mathematics Student Unit 2 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	IM Mathematics Student Unit 3 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	IM Mathematics Student Unit 4 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	IM Mathematics Student Unit 5 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	IM Mathematics Student Unit 6 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	IM Mathematics Student Unit 7 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	IM Mathematics Student Unit 8 - Grade 2 - Color - Spanish	08/31/2024	44	5.50	242.00
	Shipping and Handling (ILC)	08/31/2024	1	1,576.22	1,576.22



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00116
Acct. No. 12218192
Total USD 4,824.47
Pricing Expires 3/31/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-DiLoreto MS - IL IM 6-8 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Units 1-3 - Grade 6 - B&W	08/31/2024	112	3.66	409.92
	IM Mathematics Student Units 4-6 - Grade 6 - B&W	08/31/2024	109	3.66	398.94
	IM Mathematics Student Units 7-9 - Grade 6 - B&W	08/31/2024	107	3.67	392.69

Subtotal	USD 4,824.47
Tax Total	USD .00
Total	USD 4,824.47

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Consolidated School Dist of New Britain
 Signature: _____
 Print Name: _____
 Title: _____
 Date: _____

Imagine Learning Representative
 Account Executive Suki Shergill
 suki.shergill@imaginelearning.com
 Thank you for the opportunity to work in partnership with the district!
 Respectfully,
 Suki Shergill

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Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00116
Acct. No. 12218192
Total USD 4,824.47
Pricing Expires 3/31/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Units 1-3 - Grade 7 - B&W	08/31/2024	61	3.66	223.26
	IM Mathematics Student Units 4-6 - Grade 7 - B&W	08/31/2024	61	3.66	223.26
	IM Mathematics Student Units 7-9 - Grade 7 - B&W	08/31/2024	57	3.67	209.19
	IM Mathematics Student Units 1-3 - Grade 8 - B&W	08/31/2024	112	3.66	409.92
	IM Mathematics Student Units 4-6 - Grade 8 - B&W	08/31/2024	106	3.66	387.96
	IM Mathematics Student Units 7-9 - Grade 8 - B&W	08/31/2024	112	3.67	411.04
	IM Mathematics Student Units 1-3 - Grade 6 - Color - Spanish	08/31/2024	10	14.66	146.60
	IM Mathematics Student Units 4-6 - Grade 6 - Color - Spanish	08/31/2024	10	14.66	146.60
	IM Mathematics Student Units 7-9 - Grade 6 - Color - Spanish	08/31/2024	10	14.67	146.70
	IM Mathematics Student Units 1-3 - Grade 7 - Color - Spanish	08/31/2024	10	14.66	146.60
	IM Mathematics Student Units 4-6 - Grade 7 - Color - Spanish	08/31/2024	10	14.66	146.60
	IM Mathematics Student Units 7-9 - Grade 7 - Color - Spanish	08/31/2024	10	14.67	146.70
	IM Mathematics Student Units 1-3 - Grade 8 - Color - Spanish	08/31/2024	10	14.66	146.60
	IM Mathematics Student Units 4-6 - Grade 8 - Color - Spanish	08/31/2024	10	14.66	146.60
	IM Mathematics Student Units 7-9 - Grade 8 - Color - Spanish	08/31/2024	10	14.67	146.70
	Shipping and Handling (ILC)	08/31/2024	1	438.59	438.59



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00135
Acct. No. 12218192
Total USD 8,641.89
Pricing Expires 3/30/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Gaffney ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	56	3.44	192.64
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	59	3.44	202.96

Subtotal USD 8,641.89
Tax Total USD .00
Total USD 8,641.89

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00135
Acct. No. 12218192
Total USD 8,641.89
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	56	3.44	192.64
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	79	3.44	271.76
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 6 - Grade K - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 7 - Grade K - Color	08/31/2024	70	3.44	240.80
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	77	3.44	264.88
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	74	3.44	254.56
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	70	3.44	240.80
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	56	3.44	192.64
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	56	3.44	192.64
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	80	3.06	244.80
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	70	3.06	214.20
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	70	3.06	214.20
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	72	3.06	220.32
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	61	3.06	186.66
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	35	3.06	107.10
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	46	3.44	158.24
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	48	3.44	165.12
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	31	3.44	106.64
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	6	3.44	20.64
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	75	3.06	229.50
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	68	3.06	208.08
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	72	3.06	220.32
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	71	3.06	217.26
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	54	3.06	165.24
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 7 - Grade 4 - Color	08/31/2024	69	3.06	211.14
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	14	3.06	42.84
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	82	3.44	282.08
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	79	3.44	271.76
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	80	3.44	275.20
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	81	3.44	278.64
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	53	3.44	182.32
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	70	3.44	240.80
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	15	3.44	51.60
	Shipping and Handling (ILC)	08/31/2024	1	785.63	785.63



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/3/2023
Quote No. Q-00121
Acct. No. 12218192
Total USD 4,224.00
Pricing Expires 4/3/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-HAL S Academy - IL IM (ACC) 6 & 7 (PRINT)

Thank you for the opportunity to work in partnership with the district!

Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Print (Accelerated) - Grade 6 - B&W	08/31/2024	48	1,920.00
	IM Mathematics Student Print (Accelerated) - Grade 7 - B&W	08/31/2024	48	1,920.00
	Shipping and Handling (ILC)	08/31/2024	1	384.00

Subtotal USD 4,224.00
Tax Total USD .00
Total USD 4,224.00

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00136
Acct. No. 12218192
Total USD 12,305.85
Pricing Expires 3/30/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Holmes ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!

Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	70	3.44	240.80
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	73	3.44	251.12

Subtotal USD 12,305.85
Tax Total USD .00
Total USD 12,305.85

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00136
Acct. No. 12218192
Total USD 12,305.85
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	77	3.44	264.88
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	75	3.44	258.00
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 6 - Grade K - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 7 - Grade K - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	80	3.44	275.20
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	74	3.44	254.56
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	81	3.44	278.64
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	82	3.44	282.08
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 7 - Grade 1 - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	66	3.06	201.96
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	77	3.06	235.62
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	79	3.06	241.74
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	68	3.06	208.08
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	76	3.06	232.56
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	66	3.06	201.96
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	54	3.06	165.24
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	66	3.44	227.04
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 6 - Grade 3 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 7 - Grade 3 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	66	3.06	201.96
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	67	3.06	205.02
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	76	3.06	232.56
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	81	3.06	247.86
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	73	3.06	223.38
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	76	3.06	232.56
	IM Mathematics Student Unit 7 - Grade 4 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	68	3.06	208.08
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	78	3.44	268.32
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	78	3.44	268.32
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	83	3.44	285.52
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	69	3.44	237.36



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00136
Acct. No. 12218192
Total USD 12,305.85
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	73	3.44	251.12
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	73	3.44	251.12
	Shipping and Handling (ILC)	08/31/2024	1	1,118.71	1,118.71



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/2/2023
Quote No. Q-00126
Acct. No. 12218192
Total USD 108.80
Pricing Expires 4/2/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-NBTC - IL IM 6-8 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Units 1-3 - Grade 6 - B&W	08/31/2024	2	3.66	7.32
	IM Mathematics Student Units 4-6 - Grade 6 - B&W	08/31/2024	2	3.66	7.32
	IM Mathematics Student Units 7-9 - Grade 6 - B&W	08/31/2024	2	3.67	7.34

Subtotal	USD 108.80
Tax Total	USD .00
Total	USD 108.80

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/2/2023
Quote No. Q-00126
Acct. No. 12218192
Total USD 108.80
Pricing Expires 4/2/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Units 1-3 - Grade 7 - B&W	08/31/2024	1	3.66	3.66
	IM Mathematics Student Units 4-6 - Grade 7 - B&W	08/31/2024	1	3.66	3.66
	IM Mathematics Student Units 7-9 - Grade 7 - B&W	08/31/2024	1	3.67	3.67
	IM Mathematics Student Units 1-3 - Grade 8 - B&W	08/31/2024	6	3.66	21.96
	IM Mathematics Student Units 4-6 - Grade 8 - B&W	08/31/2024	6	3.66	21.96
	IM Mathematics Student Units 7-9 - Grade 8 - B&W	08/31/2024	6	3.67	22.02
	Shipping and Handling (ILC)	08/31/2024	1	9.89	9.89



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00139
Acct. No. 12218192
Total USD 5,834.29
Pricing Expires 3/30/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Northend ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	42	3.44	144.48
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	45	3.44	154.80

Subtotal	USD 5,834.29
Tax Total	USD .00
Total	USD 5,834.29

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00139
Acct. No. 12218192
Total USD 5,834.29
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	38	3.44	130.72
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 6 - Grade K - Color	08/31/2024	25	3.44	86.00
	IM Mathematics Student Unit 7 - Grade K - Color	08/31/2024	30	3.44	103.20
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 7 - Grade 1 - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	54	3.06	165.24
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	46	3.06	140.76
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	46	3.06	140.76
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	54	3.06	165.24
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	35	3.06	107.10
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	35	3.06	107.10
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	33	3.06	100.98
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	33	3.06	100.98
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	30	3.44	103.20
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	29	3.44	99.76
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	32	3.44	110.08
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	28	3.44	96.32
	IM Mathematics Student Unit 6 - Grade 3 - Color	08/31/2024	28	3.44	96.32
	IM Mathematics Student Unit 7 - Grade 3 - Color	08/31/2024	24	3.44	82.56
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	30	3.06	91.80
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	32	3.06	97.92
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	32	3.06	97.92
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	33	3.06	100.98
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	33	3.06	100.98
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	33	3.06	100.98
	IM Mathematics Student Unit 7 - Grade 4 - Color	08/31/2024	33	3.06	100.98
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	37	3.06	113.22
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	47	3.44	161.68
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	47	3.44	161.68
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	48	3.44	165.12
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	45	3.44	154.80
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	46	3.44	158.24
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	22	3.44	75.68
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	43	3.44	147.92
	Shipping and Handling (ILC)	08/31/2024	1	530.39	530.39



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00130
Acct. No. 12218192
Total USD 8,340.53
Pricing Expires 3/31/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Pulaski MS - IL IM 6-8 (PRINT)

Thank you for the opportunity to work in partnership with the district!

Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Units 1-3 - Grade 6 - B&W	08/31/2024	294	3.66	1,076.04
	IM Mathematics Student Units 4-6 - Grade 6 - B&W	08/31/2024	174	3.66	636.84
	IM Mathematics Student Units 1-3 - Grade 6 - Color - Spanish	08/31/2024	7	14.66	102.62

Subtotal USD 8,340.53
Tax Total USD .00
Total USD 8,340.53

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00130
Acct. No. 12218192
Total USD 8,340.53
Pricing Expires 3/31/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Units 4-6 - Grade 6 - Color - Spanish	08/31/2024	3	14.66	43.98
	IM Mathematics Student Units 1-3 - Grade 7 - B&W	08/31/2024	288	3.66	1,054.08
	IM Mathematics Student Units 4-6 - Grade 7 - B&W	08/31/2024	294	3.66	1,076.04
	IM Mathematics Student Units 1-3 - Grade 7 - Color - Spanish	08/31/2024	16	14.66	234.56
	IM Mathematics Student Units 4-6 - Grade 7 - Color - Spanish	08/31/2024	18	14.66	263.88
	IM Mathematics Student Units 1-3 - Grade 8 - B&W	08/31/2024	327	3.66	1,196.82
	IM Mathematics Student Units 4-6 - Grade 8 - B&W	08/31/2024	303	3.66	1,108.98
	IM Mathematics Student Units 7-9 - Grade 8 - B&W	08/31/2024	75	3.67	275.25
	IM Mathematics Student Units 1-3 - Grade 8 - Color - Spanish	08/31/2024	11	14.66	161.26
	IM Mathematics Student Units 4-6 - Grade 8 - Color - Spanish	08/31/2024	13	14.66	190.58
	IM Mathematics Student Units 7-9 - Grade 8 - Color - Spanish	08/31/2024	11	14.67	161.37
	Shipping and Handling (ILC)	08/31/2024	1	758.23	758.23



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00131
Acct. No. 12218192
Total USD 12,331.47
Pricing Expires 3/31/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Slade - IL IM 6-8 (PRINT)

Thank you for the opportunity to work in partnership with the district!

Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Units 1-3 - Grade 6 - B&W	08/31/2024	295	3.66	1,079.70
	IM Mathematics Student Units 4-6 - Grade 6 - B&W	08/31/2024	257	3.66	940.62
	IM Mathematics Student Units 7-9 - Grade 6 - B&W	08/31/2024	253	3.67	928.51

Subtotal USD 12,331.47
Tax Total USD .00
Total USD 12,331.47

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00131
Acct. No. 12218192
Total USD 12,331.47
Pricing Expires 3/31/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Units 1-3 - Grade 7 - B&W	08/31/2024	263	3.66	962.58
	IM Mathematics Student Units 4-6 - Grade 7 - B&W	08/31/2024	295	3.66	1,079.70
	IM Mathematics Student Units 7-9 - Grade 7 - B&W	08/31/2024	151	3.67	554.17
	IM Mathematics Student Units 1-3 - Grade 8 - B&W	08/31/2024	293	3.66	1,072.38
	IM Mathematics Student Units 4-6 - Grade 8 - B&W	08/31/2024	274	3.66	1,002.84
	IM Mathematics Student Units 7-9 - Grade 8 - B&W	08/31/2024	279	3.67	1,023.93
	IM Mathematics Student Units 1-3 - Grade 6 - Color - Spanish	08/31/2024	20	14.66	293.20
	IM Mathematics Student Units 4-6 - Grade 6 - Color - Spanish	08/31/2024	20	14.66	293.20
	IM Mathematics Student Units 7-9 - Grade 6 - Color - Spanish	08/31/2024	20	14.67	293.40
	IM Mathematics Student Units 1-3 - Grade 7 - Color - Spanish	08/31/2024	20	14.66	293.20
	IM Mathematics Student Units 4-6 - Grade 7 - Color - Spanish	08/31/2024	20	14.66	293.20
	IM Mathematics Student Units 7-9 - Grade 7 - Color	08/31/2024	20	11.00	220.00
	IM Mathematics Student Units 1-3 - Grade 8 - Color - Spanish	08/31/2024	20	14.66	293.20
	IM Mathematics Student Units 4-6 - Grade 8 - Color - Spanish	08/31/2024	20	14.66	293.20
	IM Mathematics Student Units 7-9 - Grade 8 - Color - Spanish	08/31/2024	20	14.67	293.40
	Shipping and Handling (ILC)	08/31/2024	1	1,121.04	1,121.04



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00140
Acct. No. 12218192
Total USD 10,397.68
Pricing Expires 3/30/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Smalley ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	86	3.44	295.84
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	113	3.44	388.72
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	119	3.44	409.36

Subtotal USD 10,397.68
Tax Total USD .00
Total USD 10,397.68

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00140
Acct. No. 12218192
Total USD 10,397.68
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	103	3.44	354.32
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	125	3.44	430.00
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	5	3.44	17.20
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	17	3.44	58.48
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	19	3.44	65.36
	IM Mathematics Student Unit 7 - Grade 1 - Color	08/31/2024	17	3.44	58.48
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	120	3.06	367.20
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	121	3.06	370.26
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	123	3.06	376.38
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	123	3.06	376.38
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	108	3.06	330.48
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	109	3.06	333.54
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	107	3.06	327.42
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	82	3.06	250.92
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	94	3.44	323.36
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	100	3.44	344.00
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	94	3.44	323.36
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	98	3.44	337.12
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	104	3.06	318.24
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	86	3.06	263.16
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	116	3.06	354.96
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	114	3.06	348.84
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	101	3.06	309.06
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	83	3.44	285.52
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	90	3.44	309.60
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	75	3.44	258.00
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	84	3.44	288.96
	Shipping and Handling (ILC)	08/31/2024	1	945.24	945.24



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00141
Acct. No. 12218192
Total USD 14,037.87
Pricing Expires 3/31/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Smith ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!

Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	107	3.44	368.08
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	107	3.44	368.08
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	107	3.44	368.08

Subtotal USD 14,037.87
Tax Total USD .00
Total USD 14,037.87

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00141
Acct. No. 12218192
Total USD 14,037.87
Pricing Expires 3/31/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	99	3.44	340.56
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	107	3.44	368.08
	IM Mathematics Student Unit 6 - Grade K - Color	08/31/2024	105	3.44	361.20
	IM Mathematics Student Unit 7 - Grade K - Color	08/31/2024	107	3.44	368.08
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	106	3.44	364.64
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	100	3.44	344.00
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	107	3.44	368.08
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	101	3.44	347.44
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	101	3.44	347.44
	IM Mathematics Student Unit 7 - Grade 1 - Color	08/31/2024	101	3.44	347.44
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	75	3.06	229.50
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	79	3.06	241.74
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	79	3.06	241.74
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	73	3.06	223.38
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	82	3.44	282.08
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	77	3.44	264.88
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	77	3.44	264.88
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	82	3.44	282.08
	IM Mathematics Student Unit 6 - Grade 3 - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 7 - Grade 3 - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	78	3.06	238.68
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	57	3.06	174.42
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	80	3.06	244.80
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	80	3.06	244.80
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	80	3.06	244.80
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	80	3.06	244.80
	IM Mathematics Student Unit 7 - Grade 4 - Color	08/31/2024	80	3.06	244.80
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	80	3.06	244.80
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	84	3.44	288.96
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	82	3.44	282.08
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	85	3.44	292.40
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	87	3.44	299.28



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00141
Acct. No. 12218192
Total USD 14,037.87
Pricing Expires 3/31/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	84	3.44	288.96
	Shipping and Handling (ILC)	08/31/2024	1	1,276.17	1,276.17



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00142
Acct. No. 12218192
Total USD 9,036.15
Pricing Expires 3/30/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENEWAL - CSDNB-Vance ES - IL IM K-5 (PRINT)

Thank you for the opportunity to work in partnership with the district!
Respectfully,
Ms. Suki Shergill, M. Ed., TEFL
Account Executive
860-483-6736
suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain					
	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	68	3.44	233.92
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	68	3.44	233.92
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	65	3.44	223.60

Subtotal	USD 9,036.15
Tax Total	USD .00
Total	USD 9,036.15

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00142
Acct. No. 12218192
Total USD 9,036.15
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	54	3.44	185.76
	IM Mathematics Student Unit 6 - Grade K - Color	08/31/2024	56	3.44	192.64
	IM Mathematics Student Unit 7 - Grade K - Color	08/31/2024	17	3.44	58.48
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	68	3.44	233.92
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	69	3.44	237.36
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	58	3.44	199.52
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	61	3.44	209.84
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	16	3.44	55.04
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	87	3.06	266.22
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	81	3.06	247.86
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	87	3.06	266.22
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	85	3.06	260.10
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	67	3.06	205.02
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	67	3.06	205.02
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	77	3.44	264.88
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	61	3.44	209.84
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	83	3.44	285.52
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	80	3.44	275.20
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	75	3.44	258.00
	IM Mathematics Student Unit 6 - Grade 3 - Color	08/31/2024	74	3.44	254.56
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	74	3.06	226.44
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	14	3.06	42.84
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	72	3.06	220.32
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	74	3.06	226.44
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	59	3.06	180.54
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	71	3.06	217.26
	IM Mathematics Student Unit 7 - Grade 4 - Color	08/31/2024	2	3.06	6.12
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	2	3.06	6.12
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	82	3.44	282.08
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	77	3.44	264.88
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	67	3.44	230.48
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	78	3.44	268.32
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	72	3.44	247.68
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	75	3.44	258.00
	Shipping and Handling (ILC)	08/31/2024	1	821.47	821.47



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00138
Acct. No. 12218192
Total USD 11,619.19
Pricing Expires 3/30/2023

Consolidated School Dist of New Britain
272 Main Street PO Box 1960
New Britain CT 06050-1960
United States

2023-24 RENWAL - CSDNB-Lincoln ES - IL IM K-5 (PRINT)

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Respectfully,
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suki.shergill@imaginelearning.com

Payment Term	Contract Start	Contract End
Net 30	9/1/2023	8/31/2024

Site	Description	End Date	Qty	Per Unit	Amount
Consolidated School Dist of New Britain	IM Mathematics Student Unit 1 - Grade K - Color	08/31/2024	65	3.44	223.60
	IM Mathematics Student Unit 2 - Grade K - Color	08/31/2024	82	3.44	282.08
	IM Mathematics Student Unit 3 - Grade K - Color	08/31/2024	55	3.44	189.20

Subtotal USD 11,619.19
Tax Total USD .00
Total USD 11,619.19

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**Consolidated School Dist of
New Britain**

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Account Executive Suki Shergill
suki.shergill@imaginelearning.com

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 Scottsdale, AZ 85250
 877-725-4257

Date 2/1/2023
Quote No. Q-00138
Acct. No. 12218192
Total USD 11,619.19
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	IM Mathematics Student Unit 4 - Grade K - Color	08/31/2024	65	3.44	223.60
	IM Mathematics Student Unit 5 - Grade K - Color	08/31/2024	55	3.44	189.20
	IM Mathematics Student Unit 6 - Grade K - Color	08/31/2024	39	3.44	134.16
	IM Mathematics Student Unit 7 - Grade K - Color	08/31/2024	11	3.44	37.84
	IM Mathematics Student Unit 1 - Grade 1 - Color	08/31/2024	97	3.44	333.68
	IM Mathematics Student Unit 2 - Grade 1 - Color	08/31/2024	97	3.44	333.68
	IM Mathematics Student Unit 3 - Grade 1 - Color	08/31/2024	93	3.44	319.92
	IM Mathematics Student Unit 4 - Grade 1 - Color	08/31/2024	95	3.44	326.80
	IM Mathematics Student Unit 5 - Grade 1 - Color	08/31/2024	58	3.44	199.52
	IM Mathematics Student Unit 6 - Grade 1 - Color	08/31/2024	72	3.44	247.68
	IM Mathematics Student Unit 1 - Grade 2 - Color	08/31/2024	117	3.06	358.02
	IM Mathematics Student Unit 2 - Grade 2 - Color	08/31/2024	113	3.06	345.78
	IM Mathematics Student Unit 3 - Grade 2 - Color	08/31/2024	115	3.06	351.90
	IM Mathematics Student Unit 4 - Grade 2 - Color	08/31/2024	112	3.06	342.72
	IM Mathematics Student Unit 5 - Grade 2 - Color	08/31/2024	103	3.06	315.18
	IM Mathematics Student Unit 6 - Grade 2 - Color	08/31/2024	107	3.06	327.42
	IM Mathematics Student Unit 7 - Grade 2 - Color	08/31/2024	29	3.06	88.74
	IM Mathematics Student Unit 8 - Grade 2 - Color	08/31/2024	29	3.06	88.74
	IM Mathematics Student Unit 1 - Grade 3 - Color	08/31/2024	102	3.44	350.88
	IM Mathematics Student Unit 2 - Grade 3 - Color	08/31/2024	38	3.44	130.72
	IM Mathematics Student Unit 3 - Grade 3 - Color	08/31/2024	100	3.44	344.00
	IM Mathematics Student Unit 4 - Grade 3 - Color	08/31/2024	94	3.44	323.36
	IM Mathematics Student Unit 5 - Grade 3 - Color	08/31/2024	74	3.44	254.56
	IM Mathematics Student Unit 6 - Grade 3 - Color	08/31/2024	21	3.44	72.24
	IM Mathematics Student Unit 7 - Grade 3 - Color	08/31/2024	2	3.44	6.88
	IM Mathematics Student Unit 1 - Grade 4 - Color	08/31/2024	91	3.06	278.46
	IM Mathematics Student Unit 2 - Grade 4 - Color	08/31/2024	86	3.06	263.16
	IM Mathematics Student Unit 3 - Grade 4 - Color	08/31/2024	97	3.06	296.82
	IM Mathematics Student Unit 4 - Grade 4 - Color	08/31/2024	97	3.06	296.82
	IM Mathematics Student Unit 5 - Grade 4 - Color	08/31/2024	103	3.06	315.18
	IM Mathematics Student Unit 6 - Grade 4 - Color	08/31/2024	2	3.06	6.12
	IM Mathematics Student Unit 7 - Grade 4 - Color	08/31/2024	86	3.06	263.16
	IM Mathematics Student Unit 8 - Grade 4 - Color	08/31/2024	2	3.06	6.12
	IM Mathematics Student Unit 1 - Grade 5 - Color	08/31/2024	92	3.44	316.48
	IM Mathematics Student Unit 2 - Grade 5 - Color	08/31/2024	93	3.44	319.92
	IM Mathematics Student Unit 3 - Grade 5 - Color	08/31/2024	101	3.44	347.44
	IM Mathematics Student Unit 4 - Grade 5 - Color	08/31/2024	87	3.44	299.28
	IM Mathematics Student Unit 5 - Grade 5 - Color	08/31/2024	98	3.44	337.12
	IM Mathematics Student Unit 6 - Grade 5 - Color	08/31/2024	98	3.44	337.12
	IM Mathematics Student Unit 7 - Grade 5 - Color	08/31/2024	40	3.44	137.60



Price Quote

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Scottsdale, AZ 85250
877-725-4257

Date 2/1/2023
Quote No. Q-00138
Acct. No. 12218192
Total USD 11,619.19
Pricing Expires 3/30/2023

Site	Description	End Date	Qty	Per Unit	Amount
	Shipping and Handling (ILC)	08/31/2024	1	1,056.29	1,056.29



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Amy Anderson () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Amy Anderson

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

In partnership with family and community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future. In 2020-2021 and 2021-22 we began implementing Foundations in our elementary schools across the district in grades K-2. Then, in 2022-23 we began Foundations implementation in grade 3. During the implementation, teachers and tutors working in these grades received formal training in Foundations from our Wilson In-District Trainer. This request is for a one year renewal of student consumables for students in grades K-3 to continue this program.

Our iReady data is currently showing a strong and positive impact on student scores in Phonics and Phonological Awareness in grades K-2. Foundations addresses both Phonics and Phonological Awareness instruction and helps to build a solid reading foundation in K-3 using a research-based multisensory, explicit and systematic reading instructional approach. This approach is aligned with the science of teaching reading and our districtwide instruction in K-2 using decodable readers. Additionally, Tier II and III students' individual needs are met in small groups by Foundations-trained special education and ML teachers and with the support of literacy tutors.

The attached price quotes are for the required resources to continue using Foundations in grades K-3 by replenishing student consumables.

Financial Information

The total is \$47,462.40 and the funding source is Alliance Grant Alliance Grant, Instructional Supplies, Account # 234196910001-56110.

Committee Review

To be reviewed by the Finance Committee: 2/27/2023

[Consolidated SD of New Britain CT \(Jefferson\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Holmes\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Gaffney\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(DiLoreto\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Chamberlain\) Quote - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Vance\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Smith\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Smalley\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Northend\) - Lara Bohlke.pdf](#), [Consolidated SD of New Britain CT \(Lincoln\) - Lara Bohlke.pdf](#)



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Consolidated SD of New Britain
 Allison Galin
 272 Main Street
 New Britain, CT 06051
 US

Issued Date: 1/27/2023
 Expiration Date: 2/26/2023
 Quote number: Q1073157
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2STNBKK	5	Each	\$9.00	\$45.00
Description: Foundations Student Notebook K Second Edition				
F2DSTNB1	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2STNBK1	4	Each	\$9.00	\$36.00
Description: Foundations Student Notebook 1 Second Edition				
F2DSTNB2	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2DSTNB3	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2STNBK3	3	Each	\$9.00	\$27.00
Description: Foundations Student Notebook 3 Second Edition				
F2DSTCB1	6	Each	\$81.00	\$486.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2STCBK1	4	Each	\$9.00	\$36.00
Description: Foundations Student Composition Book 1 Second Edition				
F2DSTCB2	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2DSTCB3	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				
F2STCBK3	3	Each	\$9.00	\$27.00



Wilson Language Training Corp.
47 Old Webster Road
Oxford, MA 01540
(800) 899-8454
(508) 368-2300 Fax
www.wilsonlanguage.com
eorders@wilsonlanguage.com

Quote

Description: Foundations Student Composition Book 3 Second Edition

**To order please reference Quote Number:
Q1073157**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal:	\$3,897.00
Shipping/Handling:	\$311.76
Sales Tax:	\$0.00
Quote Total:	\$4,208.76



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Consolidated SD of New Britain
 Allison Galin
 272 Main Street
 New Britain, CT 06051
 US

Issued Date: 1/27/2023
 Expiration Date: 2/26/2023
 Quote number: Q1073157
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2STNBKK	5	Each	\$9.00	\$45.00
Description: Foundations Student Notebook K Second Edition				
F2DSTNB1	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2STNBK1	4	Each	\$9.00	\$36.00
Description: Foundations Student Notebook 1 Second Edition				
F2DSTNB2	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2DSTNB3	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2STNBK3	3	Each	\$9.00	\$27.00
Description: Foundations Student Notebook 3 Second Edition				
F2DSTCB1	6	Each	\$81.00	\$486.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2STCBK1	4	Each	\$9.00	\$36.00
Description: Foundations Student Composition Book 1 Second Edition				
F2DSTCB2	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2DSTCB3	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				
F2STCBK3	3	Each	\$9.00	\$27.00



Wilson Language Training Corp.
47 Old Webster Road
Oxford, MA 01540
(800) 899-8454
(508) 368-2300 Fax
www.wilsonlanguage.com
eorders@wilsonlanguage.com

Quote

Description: Foundations Student Composition Book 3 Second Edition

**To order please reference Quote Number:
Q1073157**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal:	\$3,897.00
Shipping/Handling:	\$311.76
Sales Tax:	\$0.00
Quote Total:	\$4,208.76



Wilson Language Training Corp.
47 Old Webster Road
Oxford, MA 01540
(800) 899-8454
(508) 368-2300 Fax
www.wilsonlanguage.com
eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

DiLoreto E & MS
 Lori Butterfield
 732 Slater Road
 New Britain, CT 06053
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073294
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	4	Each	\$81.00	\$324.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2DSTNB1	4	Each	\$81.00	\$324.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2DSTNB2	3	Each	\$81.00	\$243.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2STNBK2	5	Each	\$9.00	\$45.00
Description: Foundations Student Notebook 2 Second Edition				
F2DSTNB3	9	Each	\$81.00	\$729.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2DSTCB1	4	Each	\$81.00	\$324.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2DSTCB2	3	Each	\$81.00	\$243.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2STCBK2	5	Each	\$9.00	\$45.00
Description: Foundations Student Composition Book 2 Second Edition				
F2DSTCB3	9	Each	\$81.00	\$729.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				

To order please reference Quote Number:
Q1073294

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal: \$3,006.00
 Shipping/Handling: \$240.48
 Sales Tax: \$0.00
Quote Total: \$3,246.48



Wilson Language Training Corp.
47 Old Webster Road
Oxford, MA 01540
(800) 899-8454
(508) 368-2300 Fax
www.wilsonlanguage.com
eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Holmes Elementary School
 Heather Nicol
 2150 Stanley Street
 New Britain, CT 06053
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073299
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	8	Each	\$81.00	\$648.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2STNBKK	4	Each	\$9.00	\$36.00
Description: Foundations Student Notebook K Second Edition				
F2DSTNB1	8	Each	\$81.00	\$648.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2STNBK1	1	Each	\$9.00	\$9.00
Description: Foundations Student Notebook 1 Second Edition				
F2DSTNB2	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2STNBK2	7	Each	\$9.00	\$63.00
Description: Foundations Student Notebook 2 Second Edition				
F2DSTNB3	8	Each	\$81.00	\$648.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2STNBK3	7	Each	\$9.00	\$63.00
Description: Foundations Student Notebook 3 Second Edition				
F2DSTCB1	8	Each	\$81.00	\$648.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2STCBK1	1	Each	\$9.00	\$9.00
Description: Foundations Student Composition Book 1 Second Edition				
F2DSTCB2	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2STCBK2	8	Each	\$9.00	\$72.00
Description: Foundations Student Composition Book 2 Second Edition				



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

F2DSTCB3	8	Each	\$81.00	\$648.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				
F2STCBK3	7	Each	\$9.00	\$63.00
Description: Foundations Student Composition Book 3 Second Edition				

**To order please reference Quote Number:
 Q1073299**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal:	\$4,689.00
Shipping/Handling:	\$375.12
Sales Tax:	\$0.00
Quote Total:	\$5,064.12



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Jefferson School Consolidated SD
 Shamel Lewis
 140 Horse Plain Road
 New Britain, CT 06053
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073302
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2DSTNB1	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2DSTNB2	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2STNBK2	1	Each	\$9.00	\$9.00
Description: Foundations Student Notebook 2 Second Edition				
F2DSTNB3	6	Each	\$81.00	\$486.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2STNBK3	8	Each	\$9.00	\$72.00
Description: Foundations Student Notebook 3 Second Edition				
F2DSTCB1	6	Each	\$81.00	\$486.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2DSTCB2	6	Each	\$81.00	\$486.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2STCBK2	1	Each	\$9.00	\$9.00
Description: Foundations Student Composition Book 2 Second Edition				
F2DSTCB3	6	Each	\$81.00	\$486.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				
F2STCBK3	8	Each	\$9.00	\$72.00
Description: Foundations Student Composition Book 3 Second Edition				

**To order please reference Quote Number:
 Q1073302**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal: \$3,564.00
 Shipping/Handling: \$285.12
 Sales Tax: \$0.00
Quote Total: \$3,849.12



Wilson Language Training Corp.
47 Old Webster Road
Oxford, MA 01540
(800) 899-8454
(508) 368-2300 Fax
www.wilsonlanguage.com
eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Lincoln Elementary School
 Gina Cavallo
 145 Steele Street
 New Britain, CT 06052
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073306
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	9	Each	\$81.00	\$729.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2STNBKK	1	Each	\$9.00	\$9.00
Description: Foundations Student Notebook K Second Edition				
F2DSTNB1	9	Each	\$81.00	\$729.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2STNBK1	1	Each	\$9.00	\$9.00
Description: Foundations Student Notebook 1 Second Edition				
F2DSTNB2	11	Each	\$81.00	\$891.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2STNBK2	1	Each	\$9.00	\$9.00
Description: Foundations Student Notebook 2 Second Edition				
F2DSTNB3	10	Each	\$81.00	\$810.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2DSTCB1	9	Each	\$81.00	\$729.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2STCBK1	1	Each	\$9.00	\$9.00
Description: Foundations Student Composition Book 1 Second Edition				
F2DSTCB2	11	Each	\$81.00	\$891.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2STCBK2	1	Each	\$9.00	\$9.00
Description: Foundations Student Composition Book 2 Second Edition				
F2DSTCB1	10	Each	\$81.00	\$810.00



Wilson Language Training Corp.
47 Old Webster Road
Oxford, MA 01540
(800) 899-8454
(508) 368-2300 Fax
www.wilsonlanguage.com
eorders@wilsonlanguage.com

Quote

Description: Foundations Composition Book 1 (10-Pack) Second Edition

**To order please reference Quote Number:
Q1073306**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal:	\$5,634.00
Shipping/Handling:	\$450.72
Sales Tax:	\$0.00
Quote Total:	\$6,084.72



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Northend Elementary School
 Rolanda Booker
 160 Bassett St.
 New Britain, CT 06051
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073307
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	3	Each	\$81.00	\$243.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2STNBKK	8	Each	\$9.00	\$72.00
Description: Foundations Student Notebook K Second Edition				
F2DSTNB1	4	Each	\$81.00	\$324.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2STNBK1	5	Each	\$9.00	\$45.00
Description: Foundations Student Notebook 1 Second Edition				
F2DSTNB2	5	Each	\$81.00	\$405.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2STNBK2	4	Each	\$9.00	\$36.00
Description: Foundations Student Notebook 2 Second Edition				
F2DSTNB3	3	Each	\$81.00	\$243.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2STNBK3	6	Each	\$9.00	\$54.00
Description: Foundations Student Notebook 3 Second Edition				
F2DSTCB1	4	Each	\$81.00	\$324.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2STCBK1	5	Each	\$9.00	\$45.00
Description: Foundations Student Composition Book 1 Second Edition				
F2DSTCB2	5	Each	\$81.00	\$405.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2STCBK2	4	Each	\$9.00	\$36.00
Description: Foundations Student Composition Book 2 Second Edition				



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

F2DSTCB3	3	Each	\$81.00	\$243.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				
F2STCBK3	6	Each	\$9.00	\$54.00
Description: Foundations Student Composition Book 3 Second Edition				

**To order please reference Quote Number:
 Q1073307**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal:	\$2,529.00
Shipping/Handling:	\$202.32
Sales Tax:	\$0.00
Quote Total:	\$2,731.32



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Smalley Elementary School
 Andrea Foligno
 175 West Street
 New Britain, CT 06053
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073308
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	12	Each	\$81.00	\$972.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2DSTNB1	11	Each	\$81.00	\$891.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2STNBK1	4	Each	\$9.00	\$36.00
Description: Foundations Student Notebook 1 Second Edition				
F2DSTNB2	11	Each	\$81.00	\$891.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2STNBK2	3	Each	\$9.00	\$27.00
Description: Foundations Student Notebook 2 Second Edition				
F2DSTNB3	10	Each	\$81.00	\$810.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2DSTCB1	11	Each	\$81.00	\$891.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2STCBK1	4	Each	\$9.00	\$36.00
Description: Foundations Student Composition Book 1 Second Edition				
F2DSTCB2	11	Each	\$81.00	\$891.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2STCBK2	3	Each	\$9.00	\$27.00
Description: Foundations Student Composition Book 2 Second Edition				
F2DSTCB3	10	Each	\$81.00	\$810.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				

**To order please reference Quote Number:
 Q1073308**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal: \$6,282.00
 Shipping/Handling: \$502.56
 Sales Tax: \$0.00
Quote Total: \$6,784.56



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Smith School Consolidated SD
 Karen Falvey
 142 Rutherford Street
 New Britian, CT 06051
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073309
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	9	Each	\$81.00	\$729.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2STNBKK	3	Each	\$9.00	\$27.00
Description: Foundations Student Notebook K Second Edition				
F2DSTNB1	9	Each	\$81.00	\$729.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2STNBK1	3	Each	\$9.00	\$27.00
Description: Foundations Student Notebook 1 Second Edition				
F2DSTNB2	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2STNBK2	6	Each	\$9.00	\$54.00
Description: Foundations Student Notebook 2 Second Edition				
F2DSTNB3	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2STNBK3	7	Each	\$9.00	\$63.00
Description: Foundations Student Notebook 3 Second Edition				
F2DSTCB1	9	Each	\$81.00	\$729.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2STCBK1	1	Each	\$9.00	\$9.00
Description: Foundations Student Composition Book 1 Second Edition				
F2DSTCB2	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2STCBK2	6	Each	\$9.00	\$54.00
Description: Foundations Student Composition Book 2 Second Edition				



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

F2DSTCB3	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				
F2STCBK3	7	Each	\$9.00	\$63.00
Description: Foundations Student Composition Book 3 Second Edition				

**To order please reference Quote Number:
 Q1073309**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal:	\$4,752.00
Shipping/Handling:	\$380.16
Sales Tax:	\$0.00
Quote Total:	\$5,132.16



Wilson Language Training Corp.
 47 Old Webster Road
 Oxford, MA 01540
 (800) 899-8454
 (508) 368-2300 Fax
 www.wilsonlanguage.com
 eorders@wilsonlanguage.com

Quote

Bill To Address:

Consolidated SD of New Britain
 PO Box 1960
 New Britain, CT 06050-1960
 US

ShipTo Address:

Vance Elementary School
 Sarah Harris
 183 Vance Street
 New Britain, CT 06052
 US

Issued Date: 1/31/2023
 Expiration Date: 3/2/2023
 Quote number: Q1073312
 Customer Number: CONSOLID1002
 Shipping Method: GROUND

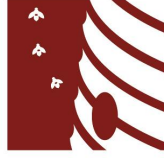
Item Number	Quantity	Unit/Measure	Unit Price	Ext. Price
F2DSTNBK	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook K (10-Pack) Second Edition				
F2DSTNB1	7	Each	\$81.00	\$567.00
Description: Foundations Student Notebook 1 (10-Pack) Second Edition				
F2DSTNB2	9	Each	\$81.00	\$729.00
Description: Foundations Student Notebook 2 (10-Pack) Second Edition				
F2DSTNB3	8	Each	\$81.00	\$648.00
Description: Foundations Student Notebook 3 (10-Pack) Second Edition				
F2STNBK3	3	Each	\$9.00	\$27.00
Description: Foundations Student Notebook 3 Second Edition				
F2DSTCB1	7	Each	\$81.00	\$567.00
Description: Foundations Composition Book 1 (10-Pack) Second Edition				
F2DSTCB2	9	Each	\$81.00	\$729.00
Description: Foundations Composition Book 2 (10-Pack) Second Edition				
F2DSTCB3	8	Each	\$81.00	\$648.00
Description: Foundations Composition Book 3 (10-Pack) Second Edition				
F2STCBK3	3	Each	\$9.00	\$27.00
Description: Foundations Student Composition Book 3 Second Edition				

**To order please reference Quote Number:
 Q1073312**

All products and pricing are based on the latest information available. Pricing and product availability is valid through the quote expiration date. Sales tax provided with quote is an estimate only. Actual sales tax will be calculated based on the date on the order plus the current tax rates for the ship to address.

Quoted pricing will be honored with the Quote Number only.

Subtotal: \$4,509.00
 Shipping/Handling: \$360.72
 Sales Tax: \$0.00
Quote Total: \$4,869.72



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Lisa Kawecky () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Ann Alfano Staff Presenter: Lisa Kawecky

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

Per CIAC rules, starting in the 2023-2024 basketball season, there will be a shot clock added to both boys' and girls' varsity basketball games. This requires us to purchase a shot clock system. The shot clock system has to be compatible with the scoreboard we currently have, so the company who installed the scoreboard will also be providing the shot clock system. The system will also come with a new scoreboard control system and shot clock remote. I have requested a second scoreboard control system and remote. We currently have two scoreboard control systems, so the second will be to simply ensure we continue to have two scoreboard control systems. Coaches from all sports are able to share and use one for practice, and the other one is kept solely for game use.

The total cost includes the system itself which will be mounted above the two backboards, two control system remotes, the backboard lighting for when the clock goes off, and the installation of the system.

There will be an additional cost for the electrical work needed to supply power to the shot clocks. The electrical need is a 120 volt amp on each wall to power the clocks. The electrical work will need to be completed either in house or with whomever we contract out to.

Financial Information

The total is \$9,794.00 and the funding source is Athletics Activity Account Athletics Activity Account.

Committee Review

Finance Committee: 2/27/2023

[23-0114 - New Britain High School \(Shot Clocks\) - New Britain CT \(002\) - Lisa Kawecky.pdf](#), [23-0115 - New Britain High School - New Britain CT \(002\) - Lisa Kawecky.pdf](#)



ENGINEERING CORPORATION

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TO: NEW BRITAIN HIGH SCHOOL
NEW BRITAIN, CT
ATTENTION: LISA KAWECKI

DATED: JANUARY 31, 2023
NUMBER: 23-0114
EMAIL: KAWECKI@CSDNB.ORG
FAX:
PHONE: 860-558-5035
MAIN OFFICE AND FACTORY:
99 SHAKER ROAD
PO BOX 563
EAST LONGMEADOW, MA 01028-0563
TEL: 413-525-3981
800-253-2133
FAX: 413-525-4741
Email: sales@hampden.com

SUBJECT: SHOT CLOCKS

Dear Lisa,

We are pleased to quote you on the following:

1 – Fair-Play Model ST-1420-43 Shot Timer with Game Time Set with:

- HS-80 Hand Switch
- (2) Wireless Receivers
- Backboard Mounting Bracket Set with Hardware

Price \$ 5,255.00

Terms: 1/2 Down, 1/2 Net 30 Days
Delivery: 6 – 8 Weeks After Receipt of Order
FOB: Jobsite

Quote Valid: 90 Days

Respectfully,

Michael J. Flynn
CEO

MJF/bjm

Note: No state or local sales or use taxes included in above quotation

THE NATION'S LEADER IN MANUFACTURE AND DESIGN OF:
ENGINEERING – TECHNICAL – VOCATIONAL – EQUIPMENT FOR TRAINING – EDUCATION – GOVERNMENT – INDUSTRY



ENGINEERING CORPORATION

Q
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T
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N

TO: NEW BRITAIN HIGH SCHOOL
NEW BRITAIN, CT
ATTENTION: LISA KAWECKI

DATED: JANUARY 31, 2023
NUMBER: 23-0115
EMAIL: KAWECKI@CSDNB.ORG
PHONE: 860-558-5035
MAIN OFFICE AND FACTORY:
99 SHAKER ROAD
PO BOX 563
EAST LONGMEADOW, MA 01028-0563
TEL: 413-525-3981
800-253-2133
FAX: 413-525-4741
Email: sales@hampden.com

SUBJECT: QUOTATION REQUEST

Dear Lisa,

We are pleased to quote you on the following:

1 – Fair-Play Model MP-80-0213 Scorer’s Control with:

- Wireless Transmitter
- Battery Power
- Hard Sided Carrying Case
- HS-80 Wireless Hand Switch

Price \$1,520.00

1 – Fair-Play GL-7248-RF Wireless Goal Light Strip Set

Price \$2,119.00

Installation: Shot Clock Mounted on Backboards
(requires bracket set option)

Price \$ 900.00

Electrical Done by Others, Power Outlet Required Near Shot Clocks

Terms: ½ Down, ½ Net 30 Days

Delivery: 6 – 8 Weeks After Receipt of Order

FOB: Jobsite

Quote Valid: 90 Days

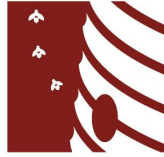
Respectfully,

Michael J. Flynn
CEO

MJF/imd

Note: No state or local sales or use taxes included in above quotation

THE NATION’S LEADER IN MANUFACTURE AND DESIGN OF:
ENGINEERING – TECHNICAL – VOCATIONAL – EQUIPMENT FOR TRAINING – EDUCATION – GOVERNMENT – INDUSTRY



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Donnah Swaby () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Donnah Swaby

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

Yang's US Taekwondo has provided instruction in this martial art for years at NBTC and continues to do so at the NBTC. Students learn discipline, self-awareness and self-regulation through the art of Taekwondo. Master Yang has conducted belting ceremonies at NBTC, and parents are invited to participate.

Master Yang charges for the services at a 50% discount plus the cost of uniforms and testing. The proposal agreement includes three goals that address student engagement and skill acquisition. Master Yang teaches three classes weekly, an elementary and two middle school classes.

Financial Information

The total is \$14,006 and the funding source is Title IV 2019-969-10001-53320.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023

Yang's US Taekwondo Proposal Agreement for New Britain Transitional Center

Name of the District School: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051
860-827-2203 sarra@csdnb.org

Date: August 4, 2022

Contact: Master Yang, Yang's US Taekwondo
275 Newington Ave
New Britain, CT 06051
yangtkd@hotmail.com
860.224.1599

Dates of Service: September 2022- June 2023

Service Focus:

1. Project Summary: Students at NBTC, in grades K-8, will benefit from the many social skills learned through Taekwondo. These skills will benefit students in and outside of school. Social skills are an integral part of a student's education at NBTC, and directly relate to the IEPs of the students.

II. Background:

Yang's US Taekwondo has been a guest at many Family Fun Days at NBTC. Students respond well to Master Yang and his staff, and have consistently been highly engaged in his instruction. For many years, students at NBTC have benefitted from the self-regulation and social skills taught explicitly through yoga, though seemed to be 'saturated' with that instruction. Taekwondo is another way to strengthen the students' abilities and social skills including, but not limited to self-regulation, following instructions, taking turns, and getting along with others.

III. Goals and Outcomes

1. Outcomes for Taekwondo include the following:

- a. 100% of students in grades K-8 will engage fully in weekly classes
- b. At least 80% of students will complete the two belt testing successfully
- c. At least 85% of students will have at least satisfactory progress on related social skills goals on their IEP

Yang's Taekwondo will provide the following:

- Weekly, 30 minutes sessions for all K-8 students at NBTC (approx. 17 students)

- Uniforms for each student, including belts
- Additional sessions/uniforms for 15 additional students

1

IV. Terms of Payment: \$14,006

- a The cost for this program is \$24,293. Given the circumstances, Master Yang's charge for these services will be at a 50% discount, for a total of **\$12,146.**
 - i \$125 per student x 17 students x 10 months. (\$21,250)
 - ii \$69 for uniforms per student x 17 students (\$1,173)
 - iii 2 belt testing within the program duration at \$110 total per student x 17 students (\$1,870)
- b Cost for additional uniforms for additional 15 students (\$69x15=**\$1,035.00**)
- c Cost for additional testing for additional 15 students (\$55 x 15 = **\$825.00**)

V. Signatures

Partners Organization: The Consolidated School District of New Britain

Representative Signature: _____

Representative Title: _____

Date: _____

Partners Organization: U.S. TAEKWONDO

Representative Signature: _____

Representative Title: _____

Date: _____

2



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Donna Clark on behalf of Mark Spalding () for approval at the Regular Board Meeting on March 6, 2023.

Senior Leadership Sponsor: Mark Spalding Staff Presenter: Mark Spalding

Type of Memorandum

Purchase Order and Contract Approval

Background and Purpose/Rationale

Purpose: The purpose of this agreement is to:

Promote love, connection and community for every child and every family through meaningful partnership and opportunities provided to The Consolidated School District of New Britain by Klingberg Family Centers, Inc. honoring the mission of the Ana Grace Project. Focus will include continuation of the development of trauma informed practices to provide staff with the skill set needed to support whole child development. Partnership will provide clinical services and “Love Wins” interventions based on the status of the New Britain Elementary School System and the needs of the children and families. Provide evidenced based group services to youth in identified schools.

Memorandum of Understanding Between
The Consolidated School District of New Britain and
Klingberg Family Centers, Inc.

Financial Information

The total is \$90,000 and the funding source is Title 4 201996910001-53320

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/23

**Memorandum of Understanding
Between
The Consolidated School District of New Britain and
Klingberg Family Centers, Inc.**

The Parties of this Memorandum of Understanding (MOU) are **The Consolidated School District of New Britain (CSDNB)** and **Klingberg Family Centers, Inc. (KFC)** hereinafter collectively referred to as the Parties.

The 11 elementary schools identified to receive Love Wins Services from KFC are as follows: Smith Elementary School, Smalley Elementary School, Northend Elementary School, DiLoreto Elementary and Middle School, Chamberlain Elementary School, Jefferson Elementary School, Gaffney Elementary School, Holmes Elementary School, Lincoln Elementary School and The Transition Center.

Bounce Back and CBITS will be facilitated at Chamberlain Elementary School.

I. Purpose: The purpose of this agreement is to:

- a. Promote love, connection and community for every child and every family through meaningful partnership and opportunities provided to The Consolidated School District of New Britain by Klingberg Family Centers, Inc. honoring the mission of the Ana Grace Project. Focus will include continuation of the development of trauma informed practices to provide staff with the skill set needed to support whole child development. Partnership will provide clinical services and “Love Wins” interventions based on the status of the New Britain Elementary School System and the needs of the children and families.
- b. Provide evidenced based group services to youth in identified schools.

II. Roles and Responsibilities: The Parties agree to the following roles and responsibilities.

a. Responsibilities of **Klingberg Family Centers, Inc.:**

- Ongoing technical support to the Partnership Project Manager. Assist in identifying evidence-based programs and needed training.
- The ability to assist in finding national speakers and assist the district in implementing selected training and/or presentations.
- Clinical School Based Services: Funded through insurance of the child.

The following services will be provided in the contracted schools and or virtually;

- Initial assessment for services including diagnosis
- Treatment planning
- Medication evaluation when indicated.
- Individual Therapy
- Family Therapy
- Group Therapy.

- “Love Wins” Interventions:
 - Classroom: The clinician will schedule with teachers as requested. These activities may include: guided meditation, mindfulness, check-in group, yoga, zones of regulation, safety, self-esteem. The clinician and teacher have flexibility in determining what activity the youth in the classroom would benefit most from.
 - Consultation Services: The clinician and/or supervisor will schedule weekly meetings with the school social worker and other school personnel deemed appropriate by school leadership. The purpose of this meeting will be to review and discuss referrals/ clients/ Love Wins students. The clinician and/or supervisor are available as needed to attend staff meetings or to provide SEL. Clinician collaborating with teacher/school staff. Clinician/Supervisor will offer multi-disciplinary case consultation for teachers and/or education staff who are struggling with how to work with particular youth. Assistance in engaging students and families with the goal of decreasing absenteeism.
 - Crisis/ De Escalation intervention support: Clinicians and/or supervisor is available to provide consultation for youth exhibiting behavioral difficulties. The clinician and/or supervisor may: provide recommendations for level of intervention (call DCF Careline, 211 or 911), assist teacher or staff with understanding the meaning of the behavior and how to effectively intervene to de-escalate, debrief students, classrooms and teachers after a critical incident (lock down, loss of a student/teacher, illness of a student/teacher and other impactful incidents).
 - Group Work: Groups will be facilitated by the clinician and scheduling is flexible to meet the needs of the school/students/teachers.
 - Outreach: Outreach to families or external organizations for collaboration or planning (i.e. assisting in the organization of open houses, attending parent-teacher conferences, facilitating meetings with our local providers and education on services).
 - Professional Development: Klingberg Family Centers, Inc. will collaborate with school personnel and CSDNB leadership to identify the training needs of educational and support staff. Training may focus on: Trauma Informed Care; Vicarious Trauma; SEL; Staff well-being and self-care.
 - Wellness of Education and Support Staff and School Leadership: KFC understands the importance of self-care and well-being and that individual needs in this area are unique. Klingberg Family Services will offer regular self-care/well-being activities for staff at all levels in each of its schools. These may include: Morning Coffee Truck; “Lunch and Talk;” creative activities that promote fun and 1:1 staff support.

b. Responsibilities of **CSDNB**:

- i. Identify targeted schools/staff for service
- ii. Provide confidential and safe meeting space in targeted schools for provision of services
- iii. Provide referrals for clinical services.
- iv. Identify staff training needs.
- v. Assist in coordinating the efforts of all key partners, to ensure that the program is moving forward and to assist in any way necessary to facilitate success of the program.

I. Confidentiality: Klingberg Family Centers, Inc. shall ensure the complete confidentiality of any and all information provided by CSDNB. Any material gathered, used and developed shall not be provided to any other party without the express written approval of the superintendent. In addition, The Klingberg Family Centers shall be subject to all of the rules, regulations, and policies of the CSDNB.

II. Timeline

a. The following timeline has been agreed upon by both parties.

Date	Area of Focus
Continuous	Fulfill all responsibilities listed above
Continuous	Design and update individual work plans with each Love Wins school to improve quality of services and identify need.

III. Funding Agreement:

a. CSDNB will pay Klingberg Family Services the expenses listed below for the funding period of September 2022-June 30, 2023.

1. \$90,000 implementation in 11 Love Wins Schools

a. (Approximately \$8,181 per school)

a. Klingberg Family Services will submit an invoice to Consolidated School District of New Britain to be processed for payment

b. The funding source for this contract is: \$90,000 Title IV Grant.

I. Independent Contractor:

a. In providing services to The Consolidated School District of New Britain, Klingberg Family Centers, Inc. shall at all times operate as an independent contractor and shall have no authority to make any arrangements or incur any liabilities on behalf of the Board.

II. Duration and Termination:

a. This Agreement is for the period beginning September 2022 and ending June 30, 2023. Either party may terminate this Agreement for non-performance after first giving written notice of breach to the other party and an opportunity for the other party to cure the non-performance within fifteen (15) days of the receipt of written notice. Notice shall be deemed effective when delivered via certified mail to the following:

Superintendent Dr. Gasper
The Consolidated School District of New Britain
272 Main Street
New Britain, CT 06050

And to

Steven A Girelli, PhD
Klingberg Family Centers, Inc.
370 Linwood Street
New Britain, CT 06052

I. Whole Agreement:

- a. This MOU contains the entire agreement between the parties with respect to the subject matter set forth herein, but may be modified with the written consent of both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their authorized representatives.

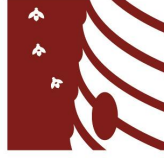
Primary Partners:

Anthony J. Gasper, Ed.D , Superintendent
CSDNB

Date

Steven Girelli, Ph.D.
Klingberg Family Centers, Inc.

Date



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Donna Clark on behalf of Mark Spalding () for approval at the Regular Board Meeting on March 6, 2023.

Senior Leadership Sponsor: Mark Spalding Staff Presenter: Mark Spalding

Type of Memorandum

Purchase Order and Contract Approval

Background and Purpose/Rationale

To Collaborate with Brookside School, Transition Center and the Bridge Program to provide a program called Healthy Living for youth in middle and high school. Youth will earn a credit for the program. Healthy Living is not a stand-alone program but an enhancement to the school day at Brookside and Bridge.

OIC of New Britain (OICNB)
Ms. Paulette Fox
Executive Director
114 North Street
New Britain, CT. 06051
860-224-7151

Financial Information

The total is \$57,000 and the funding source is Title 4 201996910001-53320

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023

OIC Proposal for Brookside, Transition Center and Bridge Healthy Living Program

Name of District School: Consolidated School District of New Britain (CSDNB)

Anthony J. Gasper, Ed.D.
Superintendent of Schools
272 Main Street
New Britain, CT 06051
(860) 827-2200
gasper@csdnb.org

Contact: OIC of New Britain (OICNB)

Ms. Paulette Fox
Executive Director
114 North Street
New Britain, CT. 06051
860-224-7151
pfox_oic@yahoo.com

Dates of Service: September 22, 2022 to June 23, 2023

Service Focus: To Collaborate with **Brookside School, Transition Center** and the **Bridge Program** to provide a program called **Healthy Living** for youth in middle and high school. Youth will earn a credit for the program. **Healthy Living** is not a stand-alone program but an enhancement to the school day at Brookside and Bridge.

I. Project Summary:

Healthy Living will be designed to have youth exposed to three areas of academic enrichment for 5 days: Monday, Tuesday, Wednesday, Thursday and Friday from 12:45 p.m. to 2:15 p.m. The areas of focus are: **Cooking with Cultural Diversity:** Expose youth to a variety of cultures through food experiences. Entrepreneurship, Food Etiquette, Science, Math, Reading and Teambuilding (Social Emotional Learning) (SEL). Youth will learn how to set a formal table, how to use cookbooks, and they will create a cook book. Youth will visit a five star restaurant and plan an event for their parents to attend. **FIT (Fitness in Training)/Media Smart:** Designed to empower youth to become aware of and think critically about media's role in influencing their health, make informed decisions about nutrition and physical activity, establish healthy habits that will last and educate their peers about the impact of media products on them. The FIT portion will incorporate a variety of exercises utilizing ropes, exercise balls, step, mats, exercise elastics, free weights, etc. **Social Emotional Learning (SEL):** Youth will build skills in the six SEL areas: Emotional Management, Empathy, teamwork, Responsibility, Initiative and Problem Solving. OICNB will continue to expose middle and high school to the "**Career Competency System**" (**CCS**). This system is a requirement for all youth who attend New Britain High School. This system has academic enrichment activities and a curriculum aligned with the District plan for all youth to be job ready when they graduate from New Britain High School. Youth in the OICNB high school program will receive a ½ credit for the completion of the Career Competency System curriculums, and if they continue with the OICNB program for at least two

years can earn a full credit for advanced Career Competency System curriculum completion. This system also prepares youth for summer youth employment opportunities with OICNB.

COVID-19 Special Clause

OICNB and the Consolidated School District of New Britain will discuss any alternatives to the original contract due to the COVID-19 pandemic and if the contract has to be modified to accommodate Brookside and Bridge or any other alternatives the District may want to adapt to improve the lives of the youth and parents in the New Britain community.

II. OIC Background

The Opportunities Industrialization Center of New Britain, Inc. (OICNB) has been operating youth initiatives for the past 30 years in partnership with the Consolidated School District of New Britain (CSDNB). The Moving Mountains-Sullivan Academy (MMSA) program for fifteen years, and seven years as a member of the after-school initiative funded by American Savings Foundation. In 2005 OICNB was selected by American Savings Foundation to be a part of their afterschool initiative for middle school youth. OICNB, YWCA and YMCA became the first cohort in the American Savings Foundation's After School Initiative. In year two of the initiative, OICNB, YWCA, YMCA, Klingberg Family Center and New Britain Parks & Recreation Department became the final cohort. OICNB after school programs are researched-based. Presently, OICNB and the District operate the Department of Education state funded after school high school program and in 2021-2022 began operating the 21st Century Community Learning Center program for youth attending high school. OICNB has been operating these programs for the past nine years with youth earning credits in the Career Competency System. OICNB has been the youth provider for the Summer Youth Employment and Learning Program for the past 34 years.

The target population that OICNB has encountered and provided services to in the past 34 years are those youth in middle and high school who are not displaying positive social growth, are not on track for academic skill development and who are showing the need for positive adult support to help develop positive pathways to success. OICNB youth traditionally come from families of low to moderate income backgrounds.

III. Goals and Outcomes

Goal: To work in collaboration with Brookside School, Transition Center and the Bridge Program providing services that will empower youth to make better decisions about their healthy lifestyles.

The specific expected program outcome is to serve 20 youth daily engaged in a safe, healthy, educational environment that stimulates and provides learning opportunities to assist youth with academic and social performance. The indicators will be attendance and the duration a youth has been in the program.

Other outcomes, we will track are:

Outcome: Youth will strengthen their social skills.

Indicators:

- Youth will demonstrate age-appropriate interpersonal skills.
- Youth will accept and take personal responsibility by demonstrating goal setting.
- Youth will seek to resolve conflict nonviolently with peer/staff as evidence by lower problem behavior/suspensions/expulsions.

Outcome: Youth will build skills for academic success.

Indicators:

- Youth will demonstrate study skills and routine.
- Youth will complete homework assignments.
- Youth will improve academic performance as demonstrated by report cards.

Outcome: Youth will increase their knowledge of healthy behaviors such as: nutrition, substance abuse, healthy relationships and violence reductions.

Indicators

- Youth will learn about healthy eating.
- Youth will do activities from the Anti-Violence Curriculum.
- Youth will do activities from the Media Smart Curriculum.
- Youth will have speakers who will address the impact of substance abuse, domestic violence and unhealthy behaviors.
- Youth will focus on some of the Social Emotional Learning domains such as Responsibility, Initiative, Empathy and Problem Solving

Outcome: Youth will be engaged in special self-care, mental health activities and conversations regarding racial inequities.

- Youth will learn self-care techniques to increase their academic performance.
- Youth will do a series of mental health activities to help them cope with the COVID-19 pandemic and racial tensions.
- Youth will be exposed to a variety of speakers to discuss racial inequities.

V. Evaluation Plan

OICNB will measure these outcomes and indicators by collecting copies of report cards and progress reports from our youth participants. Collaboratively Brookside, the Transition Center, and the Bridge Program and OIC staff will monitor student attendance, academic performance and social emotional and behavior growth using the specialized Well Management Classroom procedures and protocols.

OICNB utilizes the Career Competency System Assessments which has a series of pre and post tests for each of the eight components. OICNB utilizes an Attitude Assessment Inventory and Families United Together to Prevent Teen Pregnancy pre and post-test. This curriculum entails the study of social skills and stresses the importance of academic success. OICNB utilizes the "Attitude Toward Violence Assessment and Delinquent Behavior and Attitude Assessment" tool to monitor changes in youth behaviors. All assessment tools are researched based and give OICNB an opportunity to understand certain behaviors of our youth and to make

sure that referrals are placed when necessary for some of our more troubled youth. OICNB's benchmark for measuring success is that at least 75% of our participants will be promoted to the next grade.

VI. Curricular Materials/Resources

Youth Violence Prevention Curriculum: this curriculum introduces six topics areas: bullying, teen dating violence, gang violence, hate crimes, violence and the media, police interactions. (Present case studies, discussion questions, fact sheets and summary points)

Measuring Violence-Related Attitudes, Behaviors and Influences Among Youth: A Compendium of Assessment Tools: Set of tools to assess violence-related beliefs, behaviors, and influences, as well as to evaluate programs to prevent youth violence.

Media Mart Youth (Eat, Think and Be Active): Helps to develop knowledge and healthy attitudes about media, nutrition, and physical activity that will last well into adulthood.

Self-Esteem and Life Skills S.E.A.L.S.: Life Management Series that has a mental health focus. Design for middle and high school youth.

Career Competency System: This curriculum is designed to prepare youth with the necessary soft skills they need to be successful in the work place (Basic Skills, Customer Service , Interpersonal/Communication, Personal Qualities, Job Keeping, Critical Thinking/Decision Making, Financial and Computer Literacy. All of these areas will be discussed.

VII. Communication Plan

Parents engagement is critical to ensure that students take advantage of the opportunity for success. A mandatory orientation will be scheduled at the onset of the program. In addition, at least three parent and staff events will be planned as culminating activities that will allow students to showcase their learning. This will also provide parents with the opportunity to learn about the resources that OIC offer. OICNB will encourage parents to attend a series of meetings to discuss their youth performance and other concerns that parents may having during this time of the COVID-19 pandemic. OIC can also assist parents in how to monitor their youth if they are doing remote learning from home.

VIII. Terms of Invoicing and Payment

OICNB will invoice the Consolidated School District (e.g. monthly or bimonthly) after services have been rendered or after the full completion of the program. Invoicing should be explicit. Payments for services rendered should be expected within 30 days from invoice. Invoices should be submitted to Karla Sosa in the Pupil Services Department at sosak@csdnh.org or mailed to 272 Main Street, New Britain, CT 06051.

IX. Terms of Agreement: The terms of this agreement will begin upon signature of agreement through the 2022-2023 academic school year. OICNB requires a three-week notice should the school need to cancel services associated with this contract.

X. Budget

Please see attached.

XI. Signatures

Agency Contacts: The main contacts for the partnership are as follows:

Consolidated School District of New Britain (CSDNB)

Anthony J. Gasper, Ed.D.
Superintendent of Schools
272 Main Street
New Britain, CT 06051
(860) 827-2200
gasper@csdnb.org

AND

OIC of New Britain (OICNB)

Ms. Paulette Fox
Executive Director of OIC
114 North Street
New Britain, CT. 06051
860-224-7151
pfox_oic@yahoo.com

Signed and approved by the duly authorized representatives of the parties:

Authorized Representative from Consolidated School District of New Britain

_____ Signature	_____ Date
_____ Name	_____ Title

Authorized Representative from OIC of New Britain

_____ Signature	_____ Date
_____ Name	_____ Title

Healthy Living
(September 1, 2022 to June 30, 2023)

	TRAINING	Total Budget	NBHS Brookside/Bridge Academy
Staff Salaries			
Program Coordinator (\$135.45 x 43 wks/2 days) (9/1/22-6/30/23)		5878	5878
Career Development Counselor (\$188.63 x 43 wks/2 days) (9/20/22-6/30/23)		8186	8186
Career Development Counselor 100% (\$180 x 37 wks) (9/12/22-6/9/23)		6660	6660
Finance Manager (\$67.85 x 43 wks/ 2 days) (9/1/22-6/30/23)		2945	2945
		-----	-----
Total Salaries		23669	23669
Benefits			
Fica (\$23,669 x .0765)		1811	1811
Health (\$859.90 x 10 mos)		8590	8590
Life (\$24.78 x 10 mos)		248	248
Dental (\$25.71 x 10 mos)		257	257
UC (\$13,930 x .0680)		947	947
W.C. (\$23,669 x .0095)		225	225
		-----	-----
		12078	12078
Expenses			
Audit		500	500
Data Processing (\$20 per mo. x 10 mos. + \$200 W-4 processing)		400	400
Equipment Rental-Copier Lease (\$45.00 per mo. x 10 mos.)		450	450
Equipment Rental-Dumpster Lease (\$33.00 per mo. x 10 mos.)		330	330
Equipment Rental-Postage Lease (\$15 per mo x 10 mos)		150	150
Building Maintenance (\$55.00 per wk x 43 wks)		2365	2365
Insurance (Liability, Bond, W.C.)		800	800
Occupancy (\$413.40 per mo. x 10 mos)		4134	4134
Participant Support		8977	8977
Food Supplies \$2,500			
Youth Materials \$3,977			
Field Trips \$2,500			
Supplies		1507	1507
Telephone (\$64 per mo. x 10 mos.)		640	640
Travel/Mileage		500	500
Workshops (Guest Speaker Honorariums)		500	500
		-----	-----
		21253	21253
		-----	-----
		57000	57000
Total Budget Amount		57000	57000



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Daisy Sanchez () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Sondra Sanford

Type of Memorandum

Contract & Purchase ORder

Background and Purpose/Rationale

The Summer Bridge Program, offered since 2017, is a collaboration between YWCA New Britain (YWCA) and Opportunities Industrialization Center of New Britain (OICNB) designed to meet the needs of rising middle school students and combat Summer Learning Loss. The program traditionally serves 30 rising eighth graders transitioning to the high school. This is a five week program that incorporates literacy support along with social emotional skills, healthy behaviors and career readiness. This contract is between CSDNB and OIC/YWCA for their five week Rising 8th graders Summer Bridge program. It will take place at both sites from July 10th-August 11th.

Financial Information

The total is \$44,000 and the funding source is ARP/ESSER 3 206395110002-53200.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023

[OIC_YWCASummerBridge23Proposal - Daisy Sanchez.docx](#)

Program Name: Summer BRIDGE

Partnering Orgs: YWCA New Britain, Opportunities Industrialization Center NB (OICNB)

Students Served: 30 Rising 8th Graders transitioning into 9th

Locations:

1. YWCA's East Side Community Center

600 East Street

New Britain, CT 06051

2. OICNB

114 North Street

New Britain, CT 06051



Program Background:

The Summer Bridge Program, offered since 2017, is a collaboration between YWCA New Britain (YWCA) and Opportunities Industrialization Center of New Britain (OICNB) designed to meet the needs of rising middle school students and combat Summer Learning Loss. Summer Bridge traditionally serves 30 rising eighth graders transitioning to the high school in the fall. The students selected, with the assistance of the Consolidated School District, are struggling academically. The program, which is specially designed to appeal to older youth, will ease the transition from middle into high school. At the completion of the 5-week program, youth are assisted with a ‘bridge-enrollment’ into fall after-school programs- continuing academic and emotional support throughout the school year. Summer Bridge incorporates literacy support in addition to social emotional skill development, healthy behaviors, and career readiness. The Career Competency System (CCS), adopted by Capital Workforce Partners, is foundational to this aspect of programming and includes motivation, confidence, timeliness, reliance, adaptability and flexibility, self-control, dependability, honesty and integrity.

Program Logistics:

Programs operate Monday - Thursday from 9:00 am to 1:30 pm beginning Monday, July 10th until Thursday, August 11th at two locations: the YWCA and OICNB. Throughout these 5 weeks, youth build English literacy skills with structured reading comprehension curricula, participate in fitness and wellness activities, and engage in group discussions related to youth development (healthy choices, college/career plans, relationships, etc). Teens also learn about, and participate in, civic engagement activities – such as neighborhood garden projects with community partner organization ‘ROOTS’, CMHA, Junior Achievement. Partnership with New Britain High School helps teens transition to high school through facilitated campus tours, staff introductions, and question and answer sessions focused on class schedules, extracurricular activities and more. Teens are offered incentives for participation, attendance, good sportsmanship, and for demonstrating humanitarian qualities.

Program Data:

Baseline academic data from 2019 indicates: of students recruited for the program, only 11.3% were performing academically on grade level. After participation, that percentage doubled and stayed elevated throughout the school year following program participation. 100% of enrolled students stated this was the 1st program they participated in that included financial literacy, and 90% of students showed improved financial literacy skills in post-survey results.

In 2022, 77% of youth replied via surveys that they felt more prepared and confident about entering high school. In 2022, 100% of youth enrolled were able to receive a tour of academies at NBHS and were guided to freshmen orientation by staff at agencies. In 2022, 79% of youth identified as very low income and transportation as a barrier. In 2022, 75% of parents noted transportation to be an issue during summer program engagement. In 2022, we found 60% of parents were unaware prior to Bridge involvement of academies, NBHS offerings and resources due to not attending orientations, first student in high school or language barriers.

Program Outcomes:

In 2023, YWCA and OICNB will provide 100% of youth access to knowledge and awareness of the academies available at New Britain High School. Bridge participation will combat and assist in lower amounts of chronic absenteeism rates among participants. Our hope is 20% of Bridge participants will also enroll in Tier 1 of Summer Youth Employment and Learning Programs in New Britain. All Bridge participants will receive financial literacy skill building and social emotional learning skills increasing knowledge by 70%. Students participating in Bridge will demonstrate an increase in preparation for high school transition by 70%. With beginning summer involvement programming we are anticipating 20% of program participants to enroll in our year long high school programs to remain connected.

Proposed Enhancements/COVID19 Response:

The COVID19 pandemic has devastated the nation, but the effects were not evenly spread. On December 7, 2021, the US Department of Health and Human Services quoted Surgeon General Vivek Murthy confirming the inequity faced by youth, “Mental health challenges in children, adolescents, and young adults are real and widespread. The COVID-19 pandemic further altered their experiences at home, school, and in the community, and the effect on their mental health has been devastating. The future wellbeing of our country depends on how we support and invest in the next generation.” According to Mental Health America, Connecticut is ranked 12th highest state with high school suffering from mental illness with the largest being depression.

YWCA New Britain and partners have already spearheaded this initiative, by establishing a Behavioral Health Clinic inside its East Side Community Center and training youth through a CHW Training Academy to respond as peer advocates. YWCA New Britain and OICNB would like to scaffold this work by extending mental health services to youth in all afterschool

programs- beginning with our 5-week Summer BRIDGE program, which accomplishes the critical work of readying youth for returning to high school.

YWCA New Britain and OICNB need the school district's established relationship with CMHA within the middle schools to extend mental health services to summer learning programs, for one-on-one and group support of enrolled students. We propose to raise our summer program numbers to 30 total (15 per site) and to incorporate trauma informed programming and mental and behavioral health counseling as an addition to our traditional programming curricula. Data shows summer involvement assists school year student success according to the National Summer Learning Association. 88% of high school professional staff state summer programming to be an important part of the overall plan to support student success in school. In 2022, the National Summer Learning Association found 82% of students who participate in summer programming are more likely to graduate in four years and show personal and academic growth across the board.

Program Focus:

YWCA New Britain and OIC focuses on the transition into high school from middle school together. We work on building and preparing students through social emotional learning, study and test taking skills, academic enrichment, engaging enrichment, field trip incentives and resource connections. YWCA and OIC encourage and provide awareness on the NBHS academies with the intent to get students motivated to participate in an academy during the school year. Through a parent orientation prior to the start of the program, we provide parents and students insight into the school offerings and what to expect making sure at least 75% attend the orientation. We also build career competency awareness and prepare youth for long-term summer involvement.

Our goal is to have at least 20% of students who participate in the Summer Bridge to participate in Tier 1 of Summer Youth Employment the following year. This will make them eligible to take part in Tier 2 and 3 the following years keeping them engaged. Tier 1 of the Summer Youth Employment and Learning program is designated for younger teenagers aged 14-16 who are in the beginning stages of college and career exploration. Tier 2 is designated for youth who have participated in Tier 1 of Summer Youth Employment and Learning program and will be receiving guidance on the job shadowing experience, Tier 3 is the last tier of career development provided on the job site experience to youth enrolled who have participated in year 1 and 2.

Four key components:

1. Promoting Student success;
2. Building youth assets such as character, resilience and wellness;
3. Fostering partnerships, maximizes resources and expanding life experiences through enrichment building community ties;
4. Engaging and Building Student and Family awareness to begin a high school career and have a healthy transition to adulthood.

Daily Schedule Template:

TIME	Monday	Tuesday	Wednesday	Thursday
8:45-9:15 am	Breakfast and Check-in w/ Word of day or journal	Breakfast and Check-in w/Word of day or journal	Breakfast and Check-in w/ Word of day or journal	Breakfast and Check-in w/ Word of day or journal
9:15-10:30 am	Mindfulness activity	Test taking strategies/Academic Skill building	Work on it- STEM or hands on activity	Field Trip
10:30-11am	Life skills/Character building for adulthood	Team Building activities	Learn NBHS and Beyond	Field Trip
11-11:30am	Lunch	Lunch	Lunch	Lunch
11:30-12:30p m	Junior Achievement/Career Competency Practices	Transitioning in high school skill building and SEL Skills	Wellness Activity Nutrition or Fitness	Field Trip
12:30-1:15 pm	CMHA	ROOTS	Healthy choices/Pregnancy prevention/Healthy Relationships	Field Trip
1:15-130pm	Clean-up/Public speaking Reflections and Dismissal	Clean-up/Public Speaking Reflections and Dismissal	Clean-up/Public Speaking Reflections and Dismissal	Clean-up/Public Speaking Reflections and Dismissal

Budget Proposal for Summer BRIDGE :

YWCA Budget	
Personnel – Salaries	
1. Youth Development Director	\$1680
2. YWCA Head Teacher	\$2700
3. YWCA Asst. Teacher	\$2400
4. Fringe/Taxes (Calculated @13%)	\$1000
Personnel Total	\$7780
Non-Personnel Expenses	
5. Program Supplies	\$1200
6. Professional Fees	\$350
7. Maintenance Cleaning Contract	\$2000
8. Student Stipends (\$250/student @ 15 students)	\$3750
9. Student (field trips) \$350/trip x 4 trips	\$1400
10. Student Transportation BOE dismissal ONLY quote from BOE	\$4000
11. Indirect Costs	\$1300
Non-Personnel Total	\$14000
TOTAL	\$22,000

Line Item	Detail
1. Youth Development Director	3% of \$56,000 (Staff hiring, training, direct teaching, program oversight)
2. Head Teacher	PT; \$18/hr x 25 hrs/week x 6 weeks (includes 1 training week, planning, prep, and direct service)
3. Asst Teacher	PT; \$16/hr x 25 hrs/week x 6 weeks (includes 1 training week, planning, prep, and direct service)
4. Fringe/Taxes	Calculated at 13% of Personnel Costs (Payroll taxes, benefits)
5. Grants to other organizations (OICNB)	Subgrantee; Program operates at OICNB Site
6. Program Supplies	Calculated at \$220/week x 5 weeks. Includes cooking materials, program materials, office supplies, mailing for 15 students.

8. Professional Fees	Contractor: ROOTS-weekly gardening program, Fitness, JA; \$100/week x 5 weeks: includes all gardening supplies & consultant costs
9. Maintenance/Cleaning	Calculated at \$400/week x 5 weeks.
10. Student Stipends	15 students x \$250 stipend/student
11. Student Transportation (field trips)	4 Trips at \$350/trip
12. Student Transportation (door to door) Dismissal Only	Quoted \$4000 for 15 students
13. Indirect Costs	Indirect Costs: (Calculated at 7% total program costs) Liability Ins, Building Costs, HR Personnel, Admin

OIC Budget	
Personnel – Salaries	
1. Lead Youth Development Specialist	\$2251
2. Youth Development Specialist	\$1838
3. Youth Development Specialist	\$1838
4. Fringe/Taxes (Calculated @20%)	\$1185
Personnel Total	\$7112
Non-Personnel Expenses	
5. Program Supplies	\$844
6. Maintenance Cleaning Contract	\$300
7. Student Stipends (\$250/student @ 15 students)	\$3750
8. Student (field trips)	\$2250
9. Student Transportation BOE dismissal ONLY quote from BOE	\$4000
10. Indirect Costs	\$2444
11. Student Supports	\$1300
Non-Personnel Total	\$14888
TOTAL	\$22,000

Line Item	Detail
1. Project Coordinator	4.6% of \$48,827 (Staff hiring, training, direct teaching, program oversight)
2. Youth Specialist	PT; \$17/hr x 18 hrs/week x 6 weeks (includes 1 training week, planning, prep, and direct service)
3. Youth Specialist	PT; \$17/hr x 18 hrs/week x 6 weeks (includes 1 training week, planning, prep, and direct service)
4. Fringe/Taxes	Calculated at 20% of Personnel Costs (Payroll taxes, benefits)
5. Program Supplies	Calculated at \$168.80/week x 5 weeks. Includes cooking materials, program materials, office supplies, mailing for 15 students.
6. Maintenance/Cleaning	Calculated at \$60/week x 5 weeks
7. Student Stipends	15 students x \$250 stipend/student

<p>8. Student Transportation (field trips)</p>	<p>5 Trips at \$450/trip</p>
<p>9.. Student Transportation (door to door) Dismissal Only</p>	<p>Quoted \$4000 for 15 students</p>
<p>10. Student Supports</p>	<p>Snacks \$100 per week x 5 weeks=\$500, Incentives \$60 per week x 5 weeks=\$300, Program Closeout (Field Day) \$500</p>
<p>11. Indirect Costs</p>	<p>Indirect Costs: (Calculated at 11.11% total program costs) Liability Ins, Building Costs, HR Personnel, Admin</p>



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Sondra Sanford () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tyrone Richardson Staff Presenter: Tyrone Richardson

Type of Memorandum

Purchase Order and Contract Approval

Background and Purpose/Rationale

During the 2018-2019 school year, while New Britain High School was in the second year of the Commissioner's Network, the continuation of initiatives with SREB was approved. This work included but not limited to engaging instruction for elective and plus teachers as well as PD and coaching to support the development of authentic, project-based learning (PBL).

The intent was to continue this work into the following years. Due to schools closing and going remote this work was halted. Although, NBHS Comm. Net is over, the current PD was written into Perkins V and has been approved.

The SREB will work with NBHS CTE teachers as they transition to planning around a 90-minute block. Professional learning areas:

- Planning on a 90-minute block
- Assessment for Learning across a unit of study
- Planning for PBL curricular units for next school year

The professional learning blocks are divided into three rounds of 3-day visits that include job-embedded coaching/technical assistance in classrooms.

Round 1: Re-connecting and Planning on a 90-minute Block – Feb/Mar

- o Re-connect with teachers and learn how they currently implement the 90-minute block and what issues arise.
- o Discuss daily lesson guidelines for optimizing a 90-minute block.
- o How to utilize daily lessons across a unit of study.

Round 2: Assessment for Learning – Mar/Apr

- o Explore and discuss different methods for assessing learning both formally and informally.
- o Plan for how to use assessment strategies for learning within a lesson plan and across a unit.

Round 3: Planning Curricular units – May/June

- o Note: this round we may deviate from the above plan and focus on targeted planning sessions with teachers.
- o Meet with individual teachers or in like content teams to plan PBL-curricular units for 2023-24

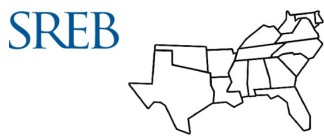
This is a contract between The Southern Regional Education Board/High Schools that Work and the Consolidated School District of New Britain. The contract is for 3 rounds of 3 day sessions/PD to work with CTE teachers, between the months of Feb. - June, 2023 in the amount of \$21,600. funded from Perkins V grant.

Financial Information

The total is \$21,600 and the funding source is Perkins V Perkins V Grant: Employee Training & Development 202896910001-53300.

Committee Review

This was reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023



Southern Regional Education Board
592 Tenth Street, NW
Atlanta, Georgia 30318-5776
Phone: 404-875-9211
SREB.org

CONTRACT BETWEEN THE SOUTHERN REGIONAL EDUCATION BOARD/HIGH SCHOOLS THAT WORK AND CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Contract Effective Dates from February 15, 2023 to June 30, 2023

The Consolidated School District of New Britain proposes to use elements of the Southern Regional Education Board (SREB) Making Schools Work (MSW) framework to graduate more students college ready, career ready or both. SREB has committed to work with New Britain High School in its efforts to raise student achievement by changing school and classroom practices. This document constitutes the contract for the services to be provided by SREB.

Historical Information

The Southern Regional Education Board: The Southern Regional Education Board (SREB), headquartered in Atlanta in the United States, is passionate about and committed to school reform and school leader preparation and development. The Southern region of the United States has historically had higher poverty levels and lower educational achievement than the rest of the country. In 1948, Southern governors, recognizing the link between education and economic vitality, created SREB as an organization to improve public education at every level.

For more than 30 years, SREB has partnered with states, districts and schools to identify and implement strategies that empower young people to put what they learn in the classroom to work in the real world.

Our efforts began in 1987 with High Schools That Work, SREB's premier school improvement design. HSTW is a proven, comprehensive approach to creating learning environments that empower youth to identify their goals, earn credentials and degrees, and embark on careers.

Since 1987, we've continuously refined the design and our related school improvement services. In an effort to support all schools K-12, we have evolved our work into one process: Making Schools Work (MSW). This improvement process engages teachers and school leaders in identifying promising practices to build upon, learning from a network of schools, and studying problems of practice to determine solutions to these problems.

Support Services to be Provided by SREB

SREB has found through experience that for changes in school and classroom practice to take hold it must be supported by ongoing professional development with effective coaching. The goal of training is to change behaviors that will in turn change student achievement results. SREB will provide the following support services to assist district leadership in New Britain:

Support for Career and Technical Education Teachers – As teachers transition to a 90-minute block, SREB will support teachers with lesson planning, developing assessments, and

project-based learning units. Professional learning will be divided into three rounds of 3-day visits. Day 1 would include meeting with teachers in planning period PLCs to deliver new information. Days 2 & 3 will include coaching to implement new information into their teaching practice through co-planning lessons, observing classrooms and providing feedback, or examining student work. A focus for all sessions will be to increase academic rigor in the CTE Classrooms and deepen the DOK level of assignments and assessments. Hess's Cognitive Rigor Matrix will be used as a resource to examine current tasks, assignments, and assessments and build towards developing new, intellectually demanding units of study.

Round 1: Re-connecting and Planning on a 90-minute Block – March/April

- Re-connect with teachers and learn how they currently implement the 90-minute block and what issues arise.
- Use Hess's Cognitive Rigor Matrix for CTE to examine current assignments and develop a connected definition of rigorous assignments within the CTE classroom.
- Develop daily lesson guidelines for optimizing a 90-minute block while engaging students in hands-on, minds-on learning.
- Begin considering how to utilize daily lessons across a unit of study.

Round 2: Assessment for Learning – April/May

- Examine current assessments and determine where they land on Hess's Cognitive Rigor Matrix.
- Explore and discuss different methods for assessing learning both formally and informally and how to use the information to make shifts in instruction to meet the learning needs of students.
- Plan for how to use assessment strategies for learning within a lesson plan and across a unit.

Round 3: Planning Curricular Units of Study for 2023-2024 – May/June

- We will meet in like-content teams to reflect, revise, and plan curricular units for the 2023-24 school year that include at least one major assignment written at a DOK Level 3 or 4.

Agreements

1. Certificate of Insurance.
 - a. SREB maintains insurance coverages throughout the term of this Agreement. Certificates of all required insurance shall be delivered to the Board prior to commencement of services under this Agreement. SREB shall maintain the following insurance coverages throughout the term of this Agreement. Certificates of all required insurance shall be delivered to the Board prior to commencement of services under this Agreement.
 1. Commercial General Liability Insurance with minimum limits per occurrence of One Million Dollars (\$1,000,000.00);
 2. Professional Liability Insurance with minimum limits per occurrence of One Million Dollars (\$1,000,00.00); and

3. \$3,000,000.00 in general aggregate.

2. Terms of Invoicing and Payment Section.

a. SREB will invoice the district "monthly" after services have been rendered. Payment of services rendered should be expected within 30 days from invoice.

3. Agreement Term:

a. This agreement shall run from February 15, 2023, through June 30, 2023.

Costs

Description	Cost Per Item	Quantity	Total
3 rounds of 3-day sessions	\$2400.00	9	\$21,600.00
Total			\$21,600.00

NOTE: All daily services costs include planning, travel, on-site support, and follow-up.

Schools will be responsible for travel costs incurred if they cancel a workshop within 14 days of the planned event.

TOTAL AMOUNT - \$21,600.00

Invoices to be sent monthly

The Board of Control for Southern Regional Education, d/b/a Southern Regional Education Board (SREB), as a not-for-profit educational compact, must comply with OMB Circular A-133. Please indicate with your remittance whether any of the funds are from Federal sources, including CFDA number. In the absence of any notification with remittance, SREB will assume that the funds are not subject to OMB Circular A-133, and that there is not "recipient" nor "sub recipient" relationship created hereunder.



02-13-2023

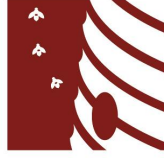
Dale Winkler
SREB Vice President

Date

Superintendent or Designee
Consolidated School District of
New Britain

Date

Return Signed Documents to:
Southern Regional Education Board
Attn: Jenn Carter
592 10th St. NW
Atlanta, GA 30318
404-875-9211
jenn.carter@sreb.org
SREB.org



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Donna Clark () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Mark Spalding Staff Presenter: Donna Clark

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

Delta-T Group is contracted by the district for service provision required to fill vacancies and/or provide caseload coverage for special education teachers, related service providers and paraeducators. This PO request is to cover additional costs anticipated for the remainder of the school year. Their contract (Delta-T Group) was approved by the Board on 8/15/22.

Financial Information

The total is \$386,874.73 and the funding source is ESSER 2063-974-12001 (53200).

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023

[Screenshot \(186\) - Donna Clark.png](#), [Screenshot \(185\) LI - Donna Clark.jpg](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Donna Clark (Personnel) for approval at the Regular Board Meeting on August 15, 2022.

Type of Memorandum

Purchase Orders/Bid Waivers/Contract Approvals

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The Department of Pupil Services contracts with various agencies, who specialize in the provision of special education service delivery. Contracted services are required to meet the mandated needs of Individual Education Plans. Many of these professional services are considered shortage areas and the recruitment pool is limited. This request is to renew contracts with agencies that have staff members interested in returning to work in New Britain:

1. Multimodal Teacher of the Deaf Services

- The provision of mandated services for students who are D/HH
- Training provided to build capacity and reduce our reliance on contracted services

2. CT EARS, LLC Audiological Services

- Mandated services for students who are D/HH
- Training provided to build capacity and reduce our reliance on contracted services

3. Delta-T Group

- 9 Employees (paras) are filling vacancies; contracted for hire after completion of 750 hours

4. Soliant Health/Blazerworks

- 28 Employees (paras and related service providers) are contracted to fill vacancies; contracted for hire at the end of the SY
- 12 Related service providers are contracted to cover caseload increases

Financial Information

The total is \$337,650 IDEA Grant 202096912001-53401 (Multimodal); \$294,000 ESSER II 206397412001 – 53200 (CT EARS); \$107,510 Local 101097412002-55691(CT EARS); \$162,424.50 ESSER II 206397412001 – 53200 (Delta-T Group); \$2,555,115 ESSER II 206397412001 – 53200 (Soliant Health/Blazerworks) and the funding source is \$337,650 IDEA Grant 202096912001-53401 (Multimodal); \$294,000 ESSER II 206397412001 – 53200 (CT EARS); \$107,510 Local 101097412002-55691(CT EARS); \$162,424.50 ESSER II 206397412001 – 53200 (Delta-T Group); \$2,555,115 ESSER II 206397412001 – 53200 (Soliant Health/Blazerworks) \$337,650 IDEA Grant 202096912001-53401 (Multimodal); \$294,000 ESSER

Object: 300 - Purchased Professional and Technical Services

Purpose: 01 - Public School Activities

ARP ESSER 3: Social, Emotional, and Mental He...

Priority:

Uses of Funds: Addressing unique needs of special ...

LEA / School: New Britain School District (089-000)

Quantity: 1.00

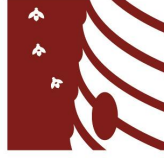
Cost: \$550,000.00

Line Item Total: \$550,000.00

Partnership with Delta-T Group to provide temporary services to the district for paraeducators in the amount of \$550,000. The paraeducators will provide support to special education students, who require adult support, mandated by their IEP. The need for adult support among special education students has increased due to pandemic.

Object: 300 - Purchased Professional and

Partnership with Multimedial T...



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Donna Clark () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Mark Spalding Staff Presenter: Nathan Ziegler

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

SPIRE is a comprehensive, multisensory and systematic reading and language arts program designed for struggling readers and utilized as specialized instruction for special education students requiring intervention per their IEP. SPIRE is presently utilized at the elementary level. This purchase will expand SPIRE access to the secondary level.

Financial Information

The total is \$16,613.68 and the funding source is Local 101097412002-56110.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee: 2/27/2023

QUOTE

SSL Quote Number: Q-296202
Quote Name: SPIRE 4E Materials for Fall 2023
Currency: USD
Created Date: 02-16-2023
Expiration Date: 03-18-2023
Customer Number: 451640
Sales Rep Name: Victoria Perez
Sales Rep Email: victoria.perez@schoolspecialty.com
Sales Rep Phone: (347) 956-1760

Requestor Name: Edie DeSimone
desimonee@csdnb.org
860-515-7320

Bill To: CONSOLIDATED SCHL DIST NEW BRITAIN
PO BOX 1960
NEW BRITAIN, CT 06050-1960

Ship To: CONSOLIDATED SCHL DIST NEW BRITAIN
272 MAIN ST
NEW BRITAIN, CT 06051-2663



To place an order using this quote, contact:

Phone: 800-225-5750

To place an order email:
curriculumorders@schoolspecialty.com

For questions email Customer Care:
curriculumcare@schoolspecialty.com

Notes:

Quantity	SSL Item	Pack Size	Item Description	Your Price	Extended Price
8	2039375	Set	SPIRE 4/E MULTI-LVL TEACHER SET LVL 1-3	\$938.89	\$7,511.12
20	2001950	Each	SPIRE WORKBOOK 4TH ED LV 5	\$24.09	\$481.80
100	2039363	Set	SPIRE 4E STUDENT BUNDLE LEVEL 1	\$27.29	\$2,729.00
100	2039364	Set	SPIRE 4E STUDENT BUNDLE LEVEL 2	\$27.29	\$2,729.00
24	9780838827383	Each	MAGNET BOARD AND LETTERS	\$41.49	\$995.76

Subtotal	\$14,446.68
Estimated Taxes	\$0.00
Shipping & Handling	\$2,167.00
Total	\$16,613.68

Accept this quote by sending back your purchase order number or signing it electronically. For orders over \$5,000.00, please submit a hard copy of your Purchase Order.

Signature:

Name:

Date:

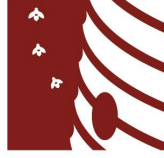
Purchase Order Number:

Lift Gate Truck Required:

Inside Delivery:

Shipping Instructions:

Pack Slip Notes:



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Rebecca Gonzalez () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Tony Gasper Staff Presenter: Rebecca Gonzalez

Type of Memorandum

Purchase Order

Background and Purpose/Rationale

The Facilities Master Plan bid was awarded and approved during the January 6th, Regular Board Meeting to Bureau Veritas Technical Assessments LLC.

Financial Information

The total is \$173,112.65 and the funding source is local 101093126000-53340 - OTHER PROF/TECH SVCS.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee

[5A - Final - BOE Regular Meeting Minutes 1-9-23 \(1\) - Rebecca Gonzalez.pdf](#), [12.2.22 Facilities Master Plan Proposal - Bureau Veritas - Rebecca Gonzalez.pdf](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Regular Meeting

January 9, 2023 - 6:00 PM | New Britain Educational Administration Center

Call to Order and Roll Call

Call to Order

Ms. Gayle Sanders-Connolly, President of the New Britain Board of Education, called the meeting to order at 6:03 PM.

Board Members Present

Mr. Anthony Cane, Ms. Monica Dawkins, Mr. Merrill Gay*, Mr. Anthony Kane, Mr. Joseph Listro, Mr. Matthew Marino, Ms. Annie Parker, Ms. Diana Reyes, Ms. Gayle Sanders-Connolly, Ms. Tina Santana

**Arrived at 6:22 via online*

Student Representatives Present:

Yousef Alwan, Tomas Portillo, Olivia Rutkowski

Meditation

Ms. Sanders-Connolly asked everyone to take a moment of meditation.

Public Participation

Alderwoman Desiree Costa

Ms. Costa discussed needing volunteers for the snowball dance as well as the all-night grad party at NBHS. She discussed going to the Student of the Month Award Program at Jefferson Elementary. Ms. Costa also highlighted the work of Ms. Tania Vives, the Family School Liaison at Holmes Elementary, and her effort to go above and beyond for the students and families of Holmes School.

New Business

Discuss Pending Litigation – Dialogue of Legal Matters Nazier Kolailat vs. Board of Education, Et. Al- Submitted by Attorney John Diakun

Mr. Listro motioned to go into executive session 6:12 pm to review and discuss legal matters, seconded by Ms. Parker. Superintendent Gasper, City Attorney John Diakun, and Chief of Staff Relations, and Accountability Maryellen Manning were invited into executive session to discuss a legal matter involving the Board of Education.

Meeting resumed in open session at 6:25 pm

New Britain Board of Education

Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

Mr. Cane motioned to offer a settlement of \$7,500.00 to settle Nazier Kolailat vs. Board of Education. Motion carried unanimously.

Reports

The Superintendent's Report is attached.

Student Reports

Student Representative Tomas highlighted the holiday season and his many performances with the Madrigals all over the city of New Britain. He mentioned that the Yearbook Club is working on the forms for ordering yearbooks, and how the students at NBHS would like to reinstate a student newsletter called Canes Courant. He discussed how the sports events are always really well attended. Mr. Portillo mentioned that there are 6 students from NBHS that are apart of the state volleyball team Huskies which consists of people from around America.

Student Representative Olivia discussed how she stated to NBHS Principal Damon Pearce the number of students that hang around the school. She discussed the MET Academy, and how she is learning the other side of engineering and 3D software and learning the process of CNC software.

Student Representative Yousef highlighted a club at NBHS he is a part of that creates gifts for people that live in assisted living homes that don't receive many visitors. He discussed how proud he is of the events and internships that he is a part of, and all the opportunities they provide for him and the students of NBHS.

Presentations/New Business

Operations: Smalley Renovation – Project Close Out

Presented by Ms. Rebecca Gonzalez | Accepted by School Building Committee on 6/17/20 | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022

Chief Operations Officer Rebecca Gonzalez presented The Smalley Renovation Project as it was accepted as a closed project by the School Building Committee on 06/17/2020. The Office of State Construction Grants & Review requires that the Board of Education formally accept the project as closed in order to submit final payment to the city. Seeking board approval of the Smalley closeout in order to close the project with the state.

Ms. Parker motioned to approve Smalley Renovation – Project Close Out, seconded by Mr. Cane. Motion carried unanimously.

Facilities: Slade Roof Project – Educational Specifications

Presented by Ms. Rebecca Gonzalez | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022

Chief Operations Officer Rebecca Gonzalez presented Slade Roof Project - Educational Specifications which are required for the application to the state. Seeking board approval of the specifications to include with our application.

Mr. Kane motioned to approve Slade Roof Project – Educational Specifications, seconded by Ms. Reyes. Motion carried unanimously.

New Britain Board of Education

Gayle Sanders-Connelly – President | Merrill Gay – Vice President | Joseph Listro – Secretary
Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

Consent Agenda

(There were no objections and/or requests from Board Members to pull the following items off the Consent Agenda. Therefore, these items were approved):

Operations: Approve Minutes from the Regular Board of Education Meeting on December 5, 2022

Submitted by Ms. Aja Edwards | No Committee Review

Partnerships: Accept Donation from Donor's Choose for Holmes STEAM Program (\$1,610.00)

Submitted by Ms. Shannon Shah and Ms. Natasha Woodward | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022 |

Funding Source: Donor's Choose

The STEAM team at Holmes Elementary is looking to accept the donation of 6 dash robots and 6 kindle fire tablets to help implement activities in our STEAM program. This donation will serve students in Kindergarten through fifth grade in our school. This project will reach over 450 students. Having access to materials such as this will increase students' interest in STEM careers. Our school has a population of over 65% minority. Being able to bring interest in STEM to a diverse population is key as the field is truly blossoming. These are two Donors Choose projects that were fully funded, each with three Dash robots and 3 tablets to use to go along with them

Partnerships: Accept Donation from Connecticut Carpentry Group, LLC for School Uniforms, Incentives, and Student/Family Activities at NBTC (\$2,000.00)

Submitted by Ms. Donnah Swaby | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022 | Funding Source: Connecticut Carpentry Group, LLC

Mr. & Mrs. James Dufour have provided financial gifts to the New Britain Transitional Center for several years. This donation will be used to purchase school uniforms for our students in grades K-8. It will also be used to purchase incentives for students as well as other student/family activities.

Partnerships: Approve Purchase Order and Contract between All Pointe Home Care Agency and Consolidated School District of New Britain for Nursing Services for Students (\$20,930.00)

Submitted by Ms. Donna Clark | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022 | Funding Source: ESSER II 206397412001-53200

All Pointe Home Care agency is being utilized to contract nursing services. These services are required to meet the special education needs of students, as outlined in their Individual Education Plans.

Operations: Approve Purchase Order to Remove Hazardous Materials – NBHS (\$8,696.70)

Submitted by: Mr. Robert Smedley | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022 Submitted by: Mr. Robert Smedley | Funding Source: Local 101097412002-51275

The NBHS Science Department has a chemical storage room for safe storage of hazardous materials. There are many chemicals and hazardous materials that are no longer needed for the current or future science curriculum. Science teachers have identified said materials and a hazardous material for disposal list was created and shared to three contractors for pricing.

Operations: Accept Financial Report – November 30, 2022

Submitted by Ms. Ann Alfano | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022

New Britain Board of Education

Gayle Sanders-Conolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

New Business

Operations: Accept Enrollment Report

Submitted by Mr. Jeff Prokop | No Committee Review

Mr. Cane motioned to accept enrollment report, seconded by Mr. Kane. Motion carried unanimously.

Personnel: Accept Report of Personnel Transactions and Extracurricular Appointments

Submitted by Dr. Nicole Sanders | No Committee Review

- Mr. Cane motioned to amend the report of Personnel Transactions, seconded by Ms. Reyes.
- Ms. Reyes motioned to add Administrative Appointment for the position of Assistant Director of Finance to the report of personnel transactions, seconded by Mr. Listro. Motion carried unanimously.
- Ms. Parker motioned to add item to agenda to approve administrative appointment for the position of Assistant Director of Finance, seconded by Mr. Cane. Motion carried unanimously
- Ms. Reyes motioned to appoint Christine Juraska to the position of Assistant Director of Finance at NBEAC, seconded by Mr. Kane. Motion carried unanimously.

Academics: Accept Grant from State Legislature Allocation of Funds for an Emergency Stabilization Grant Program for School Readiness (\$1,235,328.00)

Submitted by Mr. Christopher Badenhop | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022 | Funding Source: Office of Early Childhood/Office of Policy and Management

- Program Administrators will attest quarterly that they are eligible to receive the grant funds. Enrollment-based Grant Quarter Application Due to OEC:

July 1 – Sept. 30, 2022 October 28, 2022; Oct. 1 – Dec. 31, 2022 January 13, 2023

Jan. 1 – March 31, 2023 April 14, 2023; April 1 – June 30, 2023 July 14, 2023

- OEC Program Managers will pull actual utilization from reports submitted via monthly reports to calculate the payments. Payments will be calculated by:

a. Actual utilization across all program sites x enrollment-based grant award amount by space type = enrollment-based grant award for quarter (The District allotment stated, is the most that can be given to the district, as that would mean full enrollment, for all programs, every quarter).

- OEC Program Managers will provide notice to School Readiness Liaisons/Fiduciary and CDC Contractors so payments may be distributed to programs appropriately.

- School Readiness funds will be loaded into the eGMS system and fiduciaries will be responsible for drawing down and distributing funds to programs. Each quarter the OEC will provide the fiscal agent with the amount of each individual grant award for eligible programs

- Funds may be used to support any costs associated with providing early childhood care and education services from July 1, 2022, through September 30, 2024.

Mr. Gay motioned to accept Grant from State Legislature Allocation of Funds for an Emergency Stabilization Grant Program for School Readiness in the amount of \$1,235,328.00, seconded by Mr. Cane. Ms. Reyes abstained from voting. Motion carried by 9-0 vote.

New Britain Board of Education

Gayle Sanders-Connelly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

Academics: Accept School Readiness Administrative Funds Enhancement Grant to Support the Role of School Readiness Liaisons (\$157,479.48)

Submitted by Mr. Christopher Badenhop | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022 | Funding Source: Office of Early Childhood

- The Administrative Funds Enhancement Grants are being provided to support the role of School Readiness Liaisons in districts OEC has identified as underfunded based on the number of School Readiness spaces allocated to the district
- These funds are intended to support the role of the Liaison in the coordination, program evaluation and administration of the School Readiness Grant. These funds will provide communities with increased access to resources to enhance monitoring and support program quality improvement. A portion of these funds may be dedicated to compensating parent members of the School Readiness Council for any time and travel related to council meetings, and any activities related to training, leadership, and community engagement. These funds are not intended to support program staff, initiatives, or activities.
- Proposed Uses (Pending approval of the School Readiness Council):
Cover a small portion of Liaison benefits; Hire Consultant(s) for the following Monitoring: Classrooms/Lesson Plans; CDC Monitoring; Quality Components; Staff and Child Files;
Health and Safety/Licensing Monitoring; PD/Training Expenses for Liaison; Parent Ambassadors Stipends (Council, Parent Cafe, Other), and other services consistent with the work of the Liaison that can be contracted out.

Mr. Gay motioned to accept School Readiness Administrative Funds Enhancement Grant to Support the Role of School Readiness Liaisons in the amount of \$157,479.48, seconded by Mr. Cane. Ms. Reyes abstained from voting. Motion carried by 9-0 vote.

Partnerships: Accept Grant from OEC Child Day Care (CDC) Infant and Toddler Expansion Funding for School Readiness Programs (\$1,134,000.00)

Submitted by Mr. Christopher Badenhop | Reviewed by the Finance, Facilities, and Transportation Committee on December 19, 2022 | Funding Source: Office of Early Childhood

The Child Day Care (CDC) Infant and Toddler expansion funding, as a part of P.A 22-80 (S.B. 1) is intended to provide low-income Connecticut families with increased access to high-quality, affordable infant and toddler care in licensed facilities. Phase 2 of this expansion supports the creation of new full day/full year infant and toddler spaces in currently funded School Readiness Programs. Our School Readiness Council will submit a community application, on behalf of our SR Programs, and the Liaison will be responsible for the following: communication between OEC and the programs; data collection, reporting and payment processes; using existing processes to coordinate with fiscal agents; and monitoring program compliance. New Britain's application, pending SR Council and OEC approval, is to add the following Infant and Toddler slots:

- 48 I/T slots at YMCA
 - 16 I/T slots at CCSU campus
 - 20 I/T slots at YWCA
- total of 84 additional CDC I/T slots, which are desperately needed in New Britain.

Mr. Gay motioned to accept Grant from OEC Child Day Care (CDC) Infant and Toddler Expansion Funding for School Readiness Programs in the amount of \$1,134,000.00, seconded by Mr. Cane. Ms. Reyes abstained from voting. Motion carried by 9-0 vote.

Operations: Approve New Job Description for Specialized Classroom Management Trainer – Districtwide

Submitted by Dr. Nicole Sanders | Reviewed by the Personnel Committee December 19, 2022

New Britain Board of Education

Gayle Sanders-Connelly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

The Specialized Classroom Management Trainer position aligns with the district's goal to improve outcomes for students. The position supports social, emotional, and ultimately academic learning. This position will also benefit the CSDNB by initiating sustainability, realizing cost savings and increasing the frequency of training and technical assistance to teachers, paraeducators, BSAs deans and administrators at six sites:

- NBTC
- Bridges at NBHS
- Slade
- Chamberlain
- Holmes
- Smaller Classroom Setting at Lincoln Elementary School.

Mr. Listro motioned to approve New Job Description for Specialized Classroom Management Trainer – Districtwide, seconded by Mr. Cane. Motion carried unanimously.

Operations: Approve New Position Request for 1.0 FTE Specialized Classroom Management Trainer – Districtwide
Submitted by Dr. Nicole Sanders | Reviewed by the Personnel Committee December 19, 2022

Mr. Listro motioned to approve New Position Request for 1.0 FTE Specialized Classroom Management Trainer – Districtwide, seconded by Ms. Reyes. Motion carried unanimously.

Operations: Approve AIA HVAC Contract Between Kaestle Boos Association and Consolidated School District for HVAC Replacement Portion of Project (\$5,000,000.00)
Submitted by Ms. Rebecca Gonzalez | Reviewed by the Finance, Facilities, and Transportation Committee December 19, 2022 | Funding Source: ESSER HVAC GRANT ESSER HVAC GRANT.

Mr. Listro motioned to approve AIA HVAC Contract Between Kaestle Boos Association and Consolidated School District for HVAC Replacement Portion of Project in the amount of \$5,000,000.00, seconded by Ms. Reyes. Motion carried unanimously

Operations: Approve Bid Award Between Bureau Veritas Technical Assessments LLC and Consolidated School District for Facilities Master Plan (\$173,112.65)
Submitted by Ms. Rebecca Gonzalez | Reviewed by the Finance, Facilities, and Transportation Committee December 19, 2022 | Funding Source: ARPA Grant ARPA Grant Line

CSDNB went out to bid for a comprehensive facilities master plan in November with bid proposals due back on 12.2.22. The facilities department held a scope review with the selected vendor, Bureau Veritas on 12.9.22. Please see the attached, final response for the comprehensive master plan. Seeking board approval of selected vendor and proposal.

Mr. Cane motioned to approve Bid Award Between Bureau Veritas Technical Assessments LLC and Consolidated School District for Facilities Master Plan in the amount of \$173112.65, seconded by Mr. Listro. Motion carried unanimously.

Partnerships: Approve Contract Between Bhogah Yoga LLC and Consolidated School District of New Britain for Yoga Instructor to Provide Mindfulness Strategies for Teachers and Students – Chamberlain (\$2,300.00)
Submitted by: Manuel Zaldivar | No Committee Review | Funding Source: SIG Money 4186

In alignment with the needs assessment 3.3 student behaviors, Chamberlain will partner with a yoga instructor to provide mindfulness strategies for teachers and students. Those sessions will be scheduled during the late morning and early afternoon, as our data indicates that the majority of our incidents are reported during these times. Also, we will bring in research based resources to support teachers and instruct students around self-management.

New Britain Board of Education

Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

Mr. Cane motioned to approve Contract Between Bhogah Yoga LLC and Consolidated School District of New Britain for Yoga Instructor to Provide Mindfulness Strategies for Teachers and Students in the amount of \$2,300.00, seconded by Ms. Reyes. Motion carried unanimously.

Partnerships: Approve Contract Between the Literacy Center at CCSU and Consolidated School District to Provide Two PD Sessions About Selecting Culturally Relevant Literature and Culturally Relevant Math Instruction

Submitted by: Manuel Zaldivar | No Committee Review | Funding Source: SIG Money 4186

In alignment with talent priority 1.1, we will partner with the Literacy Center at CCSU to provide two PD sessions about selecting culturally relevant literature and culturally relevant math instruction. These PDs sessions will frame our Family Cultural night, "All of Us" Through Books and Falling In Love with Literacy night

Ms. Parker motioned to approve Contract Between the Literacy Center at CCSU and Consolidated School District to Provide Two PD Sessions About Selecting Culturally Relevant Literature and Culturally Relevant Math Instruction, seconded by Mr. Cane. Motion carried unanimously.

Closing and Adjournment

Meeting was adjourned at 7:15 pm.

New Britain Board of Education

Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary

Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana

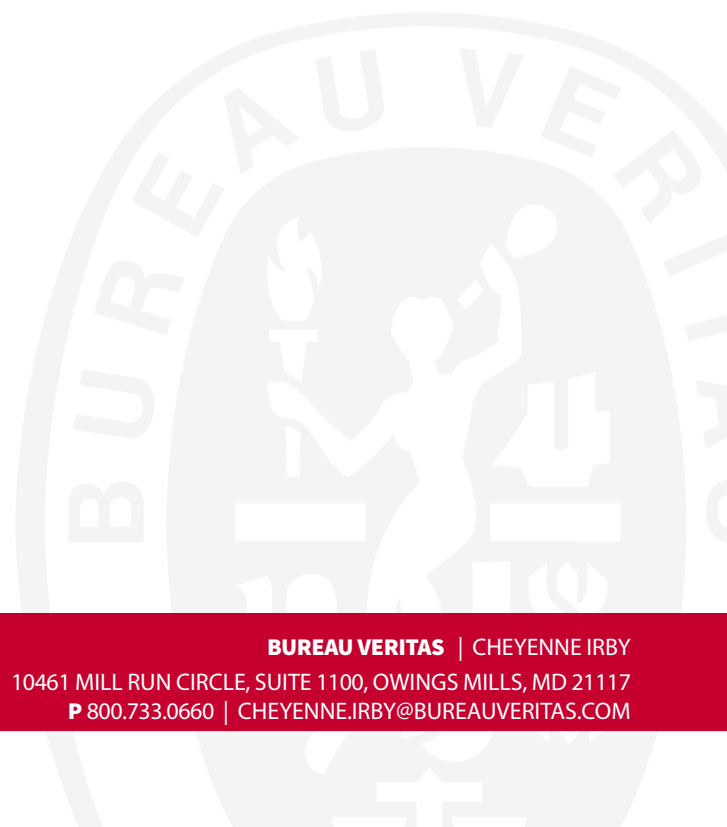


**BUREAU
VERITAS**

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

RFP: BUILDING ASSESSMENT

December 2, 2022



BUREAU VERITAS | CHEYENNE IRBY

10461 MILL RUN CIRCLE, SUITE 1100, OWINGS MILLS, MD 21117

P 800.733.0660 | CHEYENNE.IRBY@BUREAUVERITAS.COM

December 2nd, 2022

Consolidated School District of New Britain
Attn: Rebecca Gonzalez
272 Main St.
New Britain, Connecticut 06051



RE: Proposal for RFP
CSDNB Building Assessment

Dear Ms. Gonzalez,

Bureau Veritas Technical Assessments, LLC (Bureau Veritas) is pleased to provide the Consolidated School District of New Britain with the enclosed proposal in response to the RFP for CSDNB Building Assessment services. Bureau Veritas understands the requirements of the RFP and is qualified to perform the services.

Proven Experience | Facility Condition Assessments are a core service of Bureau Veritas. We have completed thousands of projects with more than 700 million square feet of space in the last five (5) years for K-12, Higher Ed, Public Housing, State and Local Government, and Parks and Recreation clients. Our recent similar experience has included projects for the following clients:

- Hartford Public Schools, CT
- Plymouth Public Schools, MA
- Boston Public Schools, MA
- Central Vermont School District, VT
- State of Vermont Agency of Education, VT
- Burlington School District, VT
- Rutland Public Schools, VT
- Weymouth Public Schools, MA
- Buffalo Public Schools, NY
- Maryland Statewide Schools, MD
- Montgomery County Schools, MD
- Baltimore City Public Schools, MD
- District of Columbia Public Schools, DC
- Alexandria City Public Schools, VA
- Stafford County Public Schools, VA
- Chesterfield County Schools, VA
- Bedford County Schools, VA
- Chicago Public Schools, IL

Highly Qualified Team | Bureau Veritas' Technical Assessments and Project Management division has an architectural and engineering core focused on building life cycle and capital planning. with more than 700 building professionals nationwide. Bureau Veritas has over 30 years of experience conducting Facility Condition Assessments.

Bureau Veritas is committed to providing quality services, and consistently demonstrating our corporate commitment to quality, continual improvement, and client satisfaction. The following pages detail our history, similar project experience, our key personnel and team, and our approach to your unique project. Bureau Veritas is committed to working with the CSDNB to provide the highest possible quality of service.

We appreciate the opportunity to present our qualifications for this project and look forward to working with the Consolidated School District of New Britain. I am available at (410) 533-6988, or cheyenne.irby@bureauveritas.com to further discuss our qualifications.

Sincerely,

Cheyenne Irby, Associate Vice President

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Expertise and Past Performance

BVTA has over 30 years of experience providing Facility Condition Assessments for K-12 Clients. BVTA also has experience working with school boards and stakeholders to develop prioritized capital plans. Our recent experience includes the following projects for K-12 clients over the past 5 years. Full project profiles for some projects are included following this list.

Client	State	Completion	SF	# of Schools
Boston Public Schools	MA	2021	11MM	127
Maryland Statewide K-12 Schools	MD	Ongoing	120M	1,400
Chicago Public Schools	IL	Ongoing	60MM	600
Calvert County Public Schools	MD	Ongoing	481,495	10
Montgomery County Public Schools	MD	Ongoing	10MM	253
Bureau of Indian Affairs, Education	Nationwide	Ongoing	27M	181
Stafford County Public Schools	VA	Ongoing	3.9MM	25
Chesterfield County Public Schools	VA	2020	7.8 MM	63
Richardson Independent Public Schools	TX	2019	64MM	66
Tulsa Public Schools	OK	2019	8.2 MM	97
Culpeper County Public Schools	VA	2020	1.3MM	10
King William County Public Schools	VA	2020	449,098	4
Afya Baltimore	MD	2020	44,460	2
Charles Hickey School	MD	2020	215,519	1
Friends School of Baltimore	MD	2020	256,740	1
District of Columbia Public Schools	DC	2019	12.7M	120
Ann Arbor Public Schools	MI	2018	3.4MM	35
Flossmoor School District # 161	IL	2018	307,748	5
Ann Arbor Public Schools	MI	2018	3.4MM	35
Park Ridge CCSD 64	IL	2017	664,970	9
Clayton School District	MO	2017	675,124	6
Belvidere CUSD 100	IL	2016	1.3 MM	12
Bedford County Public Schools	VA	2016	1.4MM	20
Alexandria City Public Schools	VA	2015	2M	17

2. REFERENCES

Reference projects, including organization name as well as a description of the scope, are listed in the Experience section. Below is the contact person, telephone number and address for each.

Boston Public Schools

Facility Condition Assessment & ADA Services

Teresa Neff-Webster, M.Ed
Duty Chief of Operations
Boston Public Schools
2300 Washington St 5th Floor
Roxbury, MA 02119
Phone: 617.635.6583
tneffwebster@bostonpublicschools.org

Plymouth Public Schools (MA)

Facility Condition Assessment & Inventory

Christina Renaud
Facilities Director
Plymouth Public Schools
252 South Meadow Road
Plymouth, MA 02360
(508) 245-9904
crenaud@plymouth.k12.ma.us

Burlington Public Schools

Facility Condition Assessment & Inventory

Marty Spaulding
Burlington School District
150 Colchester Avenue
Burlington, VT 05401
(802) 864-8453
mspauldi@bsdvt.org

Baltimore City Public Schools

Facility Condition Assessment & Inventory

Blaine Lipski
Baltimore City Public Schools
200 E. North Ave
Baltimore, MD 21202
(410) 396-8665
blipski@bcps.k12.md.us

Kingdon East Union Unified School District

Facility Condition Assessment & Energy Audit

Tisha Hankinson
Director of Finance
Kingdom East Unified Union School District
119 Park Avenue
Lyndonville, VT 05851
(802) 626-6100
thankinson@kingdomeast.org



PROJECT PROFILE

BOSTON PUBLIC SCHOOLS

FACILITY CONDITION ASSESSMENT

Boston Public Schools (BPS) serves more than 52,000 Pre-K through 12th grade students. BPS Maintains and operates a total of 132 buildings; 127 schools facilities and 5 administrative facilities. The average age of a BPS school is 77 years. In order to improve the quality and efficiency of operational services BPS has recently engaged Bureau Veritas (BV) to complete a comprehensive Facility Condition Assessment (FCA).

BV will perform an in-depth FCA to develop a facilities condition index and enable BPS the ability to complete a district wide capital planning exercise. Using the resulting FCA data, BV will develop condition status' of building assets, cost estimates for deficiencies and asset replacements, and develop recommendations for a prioritized improvement plan for BPS buildings across the entire district. BV will aggregate a dataset to support short-term and long-term BPS renovation strategies and capital planning scenarios.

BV has assembled a team of architectural and engineering professionals that will inspect all BPS facilities. An accurate analysis that identify, through non-destructive means, components and elements that will require maintenance or other planned actions. Additionally the FCA will focus on:

1. Immediate Deficiencies
2. Current Age and Condition of systems and building components
3. Estimate replacement cost and date of assets
4. Required industry Preventive Maintenance Schedules
5. Parts Information for Maintenance Assets

BV will document all findings from the FCA within narrative reports for each BPS facility, as well a database of findings will be created for capital planning purposes. Additionally, all data will be uploaded to BPS's Computer Maintenance Management Software platform for asset management, maintenance support, and operational management purposes.

LOCATION

Boston, MA

SERVICE

Facility Condition Assessment
ADA Assessment

SIZE

127 Schools
5 Admin and Support Facilities
11 MM SF

FACILITY TYPE

Pre-K-12 Schools

REFERENCE

Teresa Neff-Webster, M.Ed
Duty Chief of Operations
Boston Public Schools
2300 Washington St 5th Floor
Roxbury, MA 02119
Phone: 617.635.6583
tneffwebster@
bostonpublicschools.org



**BUREAU
VERITAS**

PROJECT PROFILE

PLYMOUTH PUBLIC SCHOOLS, MA

FACILITY CONDITION ASSESSMENT & INVENTORY

In 2016, Bureau Veritas originally completed a comprehensive facility condition assessments for 14 schools, approximately 1.4 million square feet for Plymouth Public Schools. The facilities include academic, administrative, athletic, and support facilities. The goal of the assessment was to provide a capital plan for PPS.

BV returned, in partnership with DudeSolutions Software, to complete another facility condition assessment to address current and future maintenance and repair needs, addressing by highest priority.

A team of professionally licensed architects and engineers completed a visual assessment, identifying and documenting current facility condition deficiencies. For each of the deficiencies identified, the team recommended corrections and provided cost estimates. Our team also provided a forecast of future facility renewal costs. The assessment determined what resources are necessary to maintain the operability, suitability, and value of the physical assets of the School District.

The BV team provided an assessment report for each facility, including project location drawings and digital photographs of all deficiencies. BV also implemented the DudeSolutions' Computer Maintenance Management Software for capital asset management and maintenance management. The DudeSolutions CMMS enables the PPSS to generate reports to address maintenance backlog, funding projections, and life cycle forecasting. The information from the CMMS Platform was mapped back to a budget model developed by the School District.

EQUIPMENT INVENTORY

We collected make, model, and serial number for each significant building component or piece of maintainable equipment. This was entered into PPS's CMMS along with life cycle information, condition, and replacement cost. We can also provided and associate preventive maintenance routines with each piece of equipment to include monthly, quarterly and annual maintenance.

LOCATION

Plymouth, MA

SERVICE

Facility Condition Assessment
Equipment Inventory
DudeSolutions Integration

SIZE

1.4 MM SF
14 Schools
5 Admin and Support Buildings

COMPLETION

2016 & 2021

REFERENCE

Christina Renaud
Facilities Director
Plymouth Public Schools
252 South Meadow Road
Plymouth, MA 02360
(508) 245-9904
crenaud@plymouth.k12.ma.us

*Bureau Veritas Technical Assessments LLC was formerly known as EMG.



**BUREAU
VERITAS**

PROJECT PROFILE

BURLINGTON PUBLIC SCHOOLS

FACILITY CONDITION ASSESSMENT & ENERGY AUDIT

Bureau Veritas Technical Assessments (BVTA)* performed Facility Condition Assessments and Energy Audits for 10 schools for the Burlington School District. Burlington School District retained BVTA to perform this Facility Condition Assessment in connection with its possible acquisition of Burlington High School. The primary interest of Burlington School District was to locate and evaluate materials and building system defects that might significantly affect the value of the property and to determine if the present Property has conditions that will have a significant impact on its continued operations.

BVTA conducted Energy Audits on the schools. The studies included a review of the buildings' construction features, historical energy and water consumption and costs, review of the building envelope, HVAC equipment, heat distribution systems, lighting, and the buildings' operational and maintenance practices.

BVTA evaluated Energy Conservation Measures (ECMs) for the schools. The savings for each measure were calculated using standard engineering methods followed in the industry, and detailed calculations for ECMs were provided in the reports. A 10% discount in energy savings was applied to account for the interactive effects amongst the ECMs. In addition to the consideration of the interactive effects, BVTA has applied a 15% contingency to the implementation costs to account for potential cost overruns during the implementation of the ECMs.

LOCATION

Burlington, VT

SERVICE

Facility Condition Assessment
Energy Audit
Capital Improvement
Customized Database

SIZE

709,000 SF
10 Schools

FACILITY TYPE

K-12 Schools
Maintenance Facilities

REFERENCE

Marty Spaulding
Burlington School District
150 Colchester Avenue
Burlington, VT 05401
(802) 864-8453
mspauldi@bsdvt.org



*Bureau Veritas Technical Assessments LLC was formerly known as EMG.



**BUREAU
VERITAS**

PROJECT PROFILE

BALTIMORE CITY PUBLIC SCHOOLS

FACILITY CONDITION ASSESSMENT & ASSET INVENTORY

Bureau Veritas Technical Assessments LLC (BVTA)* completed a Facility Condition Assessment and Inventory for the Baltimore City Public Schools (BCPS). The project consisted of 75 schools. The purpose of this assessment was to develop a list of immediate priorities, identify a long range capital plan and to show which facilities had the most critical need to assist in budget capital needs for the next 5 to 10 years. BVTA identified actions needed to adapt the facilities to future needs of BCPS, along with codes, standards, and changing technology.

BVTA's staff of licensed engineers and architects conducted all-inclusive assessments of the facilities including all educational and administrative spaces. BVTA collected make, model, and serial number for each significant building component or piece of maintainable equipment for BCPS. This information was entered into the database along with life cycle information, condition, and replacement cost. BVTA also provided associated preventive maintenance routines with each piece of equipment to include monthly, quarterly, and annual maintenance.

BVTA conducted in-person kickoffs with project staff and stakeholders to describe the process and outcomes. Pre-site phases were used to discuss existing data, request additional documentation and interview knowledge facilities personnel. Onsite assessments were conducted of each school and prepared condition rating, remaining useful life, asset inventory and replacement/ renewal costs for each building system and component. This data was mitigated into a third party's software capital planning and CMMS modules for ongoing access and updating.

BVTA completed a comprehensive reserve schedule to help in the budgeting and replacement of assets as needed over the next 20 years. The project prioritized capital improvement projects, repairs, replacements, and maintenance. This project included an AssetCALC™ database and FacilityDude's MaintenanceEdge® and Capital Forecast modules Computerized Maintenance Management System (CMMS).



LOCATION

Baltimore, MD

SERVICE

Facility Condition Assessment
Asset and Equipment Inventory
Preventive Maintenance

SIZE

10 MM SF
75 Schools

FACILITY TYPE

K-12 Schools

SOFTWARE INTEGRATION

FacilityDude Maintenance and
Capital Planning Modules

REFERENCE

Blaine Lipski
Baltimore City Public Schools
200 E. North Ave
Baltimore, MD 21202
(410) 396-8665
blipski@bcps.k12.md.us

*Bureau Veritas Technical Assessments LLC was formerly known as EMG.



**BUREAU
VERITAS**

PROJECT PROFILE

KINGDOM EAST UNION UNIFIED SCHOOL DISTRICT

FACILITY CONDITION ASSESSMENT & ENERGY AUDIT

Kingdom East School District is a consolidation of multiple school districts in Northeast Vermont. To help the school district get an understanding of the state of their facilities and a way to prioritize capital projects Bureau Veritas Technical Assessments (BVTA)* performed Facility Condition Assessments and Energy Audits for the districts' K-12 schools. Kingdom East School District retained BVTA to perform this Facility Condition Assessment in connection with a State Funding Channel. The deadline for the Funding Request was one month from the initiation date of the FCA and Energy Audit contract. BVTA was able to complete the assessment inspections and deliver the assessment reports in time for the School District to submit their funding request.

The Energy studies BVTA completed included a review of the buildings' construction features, historical energy and water consumption and costs, review of the building envelope, HVAC equipment, heat distribution systems, lighting, and the buildings' operational and maintenance practices.

BVTA evaluated Energy Conservation Measures (ECMs) for the schools. The savings for each measure were calculated using standard engineering methods followed in the industry, and detailed calculations for ECMs were provided in the reports. A 10% discount in energy savings was applied to account for the interactive effects amongst the ECMs. In addition to the consideration of the interactive effects, BVTA has applied a 15% contingency to the implementation costs to account for potential cost overruns during the implementation of the ECMs.

LOCATION

Northeast Vermont

SERVICE

Facility Condition Assessment
Energy Audit

SIZE

8 Schools
262,543 SF

REFERENCE

Tisha Hankinson
Director of Finance
Kingdom East Unified Union
School District
119 Park Avenue
Lyndonville, VT 05851
(802) 626-6100
thankinson@kingdomeast.org

*Bureau Veritas Technical Assessments was formerly known as EMG.

3. PROJECT APPROACH

Bureau Veritas has completed several K-12 School Facility Assessments. Our experience includes not only facility condition assessments, but other building performance and lifecycle studies including but not limited to: energy audits, facility master planning, capital needs consulting, and capital improvement planning. Our technical team is knowledgeable of the building types and spaces associated with K-12 clients, including athletic, kitchen, auditorium, and vocational facilities. Bureau Veritas is knowledgeable of Energy Conservation Measures (ECM) and current technology trends.

We understand that a key factor to performing FCAs is the evaluation of physical needs and accurate forecasting for capital repair and replacement budgets. Pre-emptive measures to manage maintenance budgets and programs are essential in ensuring the elimination of potential issues, which can range from deferred maintenance, or premature replacement of building systems that can prove costly.

Data Gathering and Interview

Data Gathering Phase – Bureau Veritas will need the support of staff who can provide us access to drawings and records. The following is a typical list of exhibits requested.

- Inspection reports (sewer, boiler, chiller, etc)
- Building systems Maintenance Records
- Maintenance policy documentation
- Owner elected repair list (if available)
- Original building plans (can be viewed on-site)
- Capital expenditure schedules (prior or planned)
- Fire protection / life safety plans
- Rehabilitation budget and scope (draft or final)
- Certificates of occupancy / facility license
- Prior assessments
- Site plan / floor plans
- Accessibility transition plans / studies
- CMMS / IWMS data set

In addition to the drawings and records, we will supply a pre-survey questionnaire for each facility or site. Our expectation is that someone with knowledge of maintenance and operations of the facility will complete this survey and be prepared to discuss it with us while on-site. Working with the School District, we will develop procedures to gain facility access. Our visits will be coordinated and pre-approved by the School District prior to the visit. We will work with the School District to establish a protocol that will ensure that our activities will have minimal disruption to the operation of each facility and will maintain a safe work environment.

Technical Approach

Prior to assessments beginning, Bureau Veritas will conduct a Kick-Off Meeting to review requirements and to consolidate exhibits such as drawings and prior completed reports. During the term of the project, Bureau Veritas will conduct regular Progress Meetings to maintain open communication with the entire project team and the School District. Bureau Veritas will lead with an agenda that includes a focus on work plan, schedule, and project needs. Bureau Veritas will provide the School District with a written status report that tracks and monitors the progress of the assessments against the schedule submitted.

FIELD ASSESSMENTS

The Assessment Team will conduct a walk-through survey of the facility and site to observe systems and components, identify physical deficiencies, and formulate recommendations to remedy the physical deficiencies.

Site + Infrastructure

- Paving, Curbing, and Parking: Identify material types of paving and curbing systems at the property.
- Flatwork: Identify material flatwork at the property (sidewalks, plazas, patios, etc.).
- Landscaping and Appurtenances: Identify material landscaping features, material types of landscaping (fences, retaining walls), and site appurtenances (irrigation systems, fountains, lighting, signage, ponds).
- Utilities: Identify type of material utilities provided to the property (water, electricity, natural gas); and assess condition, physical deficiencies, life cycle repair, and replacement issues.

Recreational Facilities:

- Identify any material on-site recreational facilities such as athletic fields, swimming pools, spas, tennis or basketball courts, jogging or bicycle paths, etc.

Tunnel Systems

- The Bureau Veritas team will visually evaluate the condition of underground tunnel systems including the integrity of the concrete box, mounts, piping, ventilation, lighting, electrical distribution, wiring trays, and insulation. Bureau Veritas will report on corrosion of reinforcement and/or degradation of concrete and out structural review will include noting any cracked segments or other visible seismic issues.

Structural Frame + Building Envelope

- Identify material elements of the structural frame and exterior walls, including the foundation system, floor framing system, roof framing system, facade or curtain-wall system, glazing system, exterior sealant, doors, commercial overhead doors, sliders, windows, and stairways, etc.

- Visually inspect observable areas for cracking and moisture infiltration as well as areas of apparent foundation settlement and displacement.

Wall Evaluation

- Observe representative operable and fixed panels on all facades, operating a representative sample of units to assess hardware and visually inspect exterior conditions and condition of waterproofing seals.
- Assess curtain wall condition to determine water infiltration, damage, caulk degradation, metal panel degradation, stone degradation and anchoring, and other related curtain wall issues.

Roofing (Non-Invasive Visual)

- Identify material roof systems (roof type, reported age, slope, drainage) and any unusual roofing conditions or rooftop equipment.
- Observe general conditions of the roof system (membranes, attachment methods, flashings, counter flashings, pitch pans, gravel stops, parapets, miscellaneous appurtenances, insulation).
- Observe for evidence of material repairs, significant ponding, or evidence of material roof leaks.
- Identify material rooftop equipment or accessories (antennas, lightning protection, HVAC equipment, solar equipment). Include any material problems reported.

Plumbing

- Identify material plumbing systems at the property including domestic water supply, sanitary sewer, or any special or unusual plumbing systems (such as water features, fuel systems, gas systems, etc.).
- Identify type and condition of restroom fixtures, drinking fountains and/or other plumbing equipment.

Heating

- Observe general conditions, identify reported age of the equipment, note past material component replacements/upgrades, note apparent level of maintenance, and identify if a maintenance contract is in place. If heating equipment is not operational at the time of the walk-through survey, provide an opinion of the condition to the extent reasonably possible.

Air-Conditioning + Ventilation

- Identify material distribution systems (supply and return, make-up air, exhaust) at the property.
- Observe general conditions, identify equipment reported age, note past material component upgrades/replacements and apparent level of maintenance, and identify if a maintenance contract is in place (contractor name). If AC and ventilation systems are not operational at the time of the walk-through survey, provide an opinion of the condition to the extent reasonably possible.

Electrical

- Include material switchgear disconnects, circuit breakers, transformers, meters, emergency generators, general lighting systems, and other such equipment or systems.
- Observe general electrical items (distribution panels, type of wiring, energy management systems, emergency power, lightning protection).

Life Safety + Fire Protection

- Identify material life safety/fire protection systems at the property, including sprinklers and stand pipes (wet or dry), fire hydrants, fire alarm systems, water storage, smoke detectors, fire extinguishers, emergency lighting, stairwell pressurization, smoke evacuation, etc.

Elevators + Vertical Transportation

- Identify vertical transportation systems at the property. Include the equipment manufacturer, equipment type, location, number, capacity, etc.
- Observe elevator cabs, finishes, call and communication equipment, etc.
- Out of Scope Issues: Performing any calculations, examination of operating system components such as cables, controller, motors, etc.; entering elevator/escalator pits or shafts.

Interior Elements

- Identify offices, special use areas, and building standard finishes, including flooring, ceilings, walls, etc. Furnishings and fixed components will be reviewed and included in the cost estimate tables for replacements. Bureau Veritas will identify material building amenities or special features.

Food Service Spaces and Equipment

- Assess all food service equipment and spaces (kitchen, cafeteria, dining, serving areas). Food service equipment (fixed equipment) will be evaluated for adherence to life/ safety code and ventilation requirements as well for condition and capital replacement.

Special Systems and Equipment

- Include all special systems and equipment, such as Emergency Medical Systems (EMC), chillers, radio towers, equipment lifts, chair lifts, chemical storage or treatment areas, storage tanks, dumbwaiters, vaults, public address systems, and telephone systems.

Limited Accessibility Compliance

- Provide a general statement of the building's likely compliance to the Americans with Disabilities Act to help identify whether the School District may be exposed to issues and there is the need for further review.

Environmental Features

- Review environmental features of the property, to include appearance, cleanliness, acoustics, ventilation, and humidity.

Lead-based Paint

- Review existing testing data and other documentation regarding lead-based paint available on site (included in the cost of the FCA); evaluate physical condition and develop cost estimates for remediation of paint necessitated by pending renovations.

Asbestos

- Review existing testing data and other documentation regarding asbestos available onsite (included in the cost of the FCA); evaluate physical condition and develop cost estimates for remediation of asbestos likely to be disturbed by renovations.

Energy Conservation Analysis

- Consider energy conservation savings when making repair or replace recommendations and include these projects in the project prioritization.
- Able to provide an Energy Audit (ASHRAE Level I, II, or III) or Benchmarking (EnergyStar) services as an additional service.

Ranking and Classification

Based upon our observations, research and judgment, along with consulting commonly accepted empirical Expected Useful Life (EUL) tables; Bureau Veritas will render our opinion as to when a system or component will most probably necessitate replacement.

Bureau Veritas can rate the condition of each facility with the below rating system, or another School District-specified scale:

- 5 Excellent - No visible defects, new or near new condition, may still be under warranty if applicable
- 4 Good - Good condition, but no longer new, may be slightly defective or deteriorated, but is overall functional
- 3 Adequate - Moderately deteriorated or defective, but has not exceeded useful life
- 2 Marginal - Defective or deteriorated in need of replacement; exceeded useful life
- 1 Poor - Critically damaged or in need of immediate repair; well past useful life

The five classes below are typical but can be altered to meet your specifications and needs:

DEFICIENCY CATEGORIES/PLAN TYPES

Each deficiency identified in the Assessment shall be classified in the following manner (or other School District defined categories):



Category 1 - Scheduled Maintenance: Maintenance that is planned and performed on a routine basis to maintain and preserve the condition.

Category 2 - Deferred Maintenance: Maintenance that was not performed when it was scheduled or is past its useful life resulting in immediate repair or replacement.

Category 3 - Capital Renewal: Planned replacement of building systems that have reached the end of their useful life.

Category 4 - Energy and Sustainability: When the repair or replacement of equipment or systems are recommended to improve energy and sustainability performance.

Category 5 - Security: When a system requires replacement due to a security risk or requirement.

The deficiencies observed will be classified into categories such as those below using the Unifomat System:

Level 2

A10 Foundations	D20 Plumbing
A20 Basement Construction	D30 HVAC
B10 Superstructure	D40 Fire Protection
B20 Exterior Enclosure	D50 Electrical
B30 Roofing	E10 Equipment
C10 Interior Construction	E20 Furnishings
C20 Stair	F10 Special Construction
C30 Interior Finishes	F20 Selective Building
D10 Conveying	Demolition

Cost Estimating

Bureau Veritas' cost estimating database is comprised of both Whitestone Research and RS Means data, and further customized with proprietary cost tables developed by Bureau Veritas, based on historical and localized actual costs. Bureau Veritas maintains and updates our Unifomat-based cost estimating system with information received from the field. Through construction monitoring work, we have current cost data from hundreds of in-progress construction and rehabilitation projects. This data allows us to calculate costs based on local conditions to maintain a cost database that is typically more current than Whitestone Research and RS Means' models.

Each report will include a Capital Needs Analysis including an estimated cost for each system or component repair or replacement anticipated during the evaluation term. The report will provide options for repair of the deficiency, and the capital needs analysis will be presented as an Excel-based cost table that includes a summary of the description of each component, age and estimated RUL, anticipated year of repair or replacement, quantity, unit cost and total cost for the repair of each line item.

A consolidated Capital Needs Analysis will be presented that includes all anticipated capital needs for all buildings. The cost estimate for capital deficiencies will be based on the estimate for maintenance and repair, but may at the School District's option, also include project management, construction, and design fees derived using actual costs from previous projects. After determining these costs, we will confirm these costs with the School District's Staff.

Report Deliverables

Bureau Veritas will provide an in-depth report including a description of each of the building components and systems as described in the approach sections above. Each report is organized by building system and include digital photos of major systems and components and of all deficiencies identified. Reports will include current and anticipated repairs and deficiencies, recommended repair and component life-cycle replacements, and applicable

options for repair or maintenance of building components. Bureau Veritas will provide the following reports:

Building Condition Report – Standard: Each report will be generally organized by building system and will include an analysis of all building systems and components. Each report will include color digital photos of all major systems and components and will include photos of all deficiencies identified. These deficiencies will be summarized in a capital needs analysis table included throughout each report.

The Capital Needs analysis will include a cost database sorted by building system and ranked by priority for repair. The format of the database will allow for reporting by building, system, or priority for repair, and a year-by-year analysis of capital needs.

Facility Cost-Benefit Analysis

After the assessment; a financial cost-benefit analysis will be conducted to determine the delta between the current school deficiencies and the required educational spec requirements; this will help determine the level of investment needed to bring the school up to modern educational adequacy outlined by the Department of Education and the State of Connecticut.

Additionally, a Facility Condition Index (FCI) will be calculated for the school. This index will be a function of required repairs compared to building replacement costs. The FCI will be generated from the data collection/capital planning database and will be updated as components age or are replaced. The FCI will determine the percentage of investment required to continue operating the school "as is" and will help demonstrate the case of renovation or demolition to rebuild.

Capital Plan

Bureau Veritas will draft a capital budget including prioritized recommendations to reduce backlog - and can suggest possible phasing based on the School District's available capital and existing projected budgets.

Reports will reflect a 5, 10, or 20-year capital plan based on Bureau Veritas' 20-year building system evaluation. The analysis will include a cost table sorted by building and system and ranked by priority for repair. Tables will allow for the customization of reporting and a year-by-year capital needs analysis.

Bureau Veritas will submit PDF draft reports electronically and once approved and finalized, a program summary report to include a roll-up of all prioritized capital needs across all facilities. Bureau Veritas can deliver bound hard copy final reports and flash drives loaded with the completed reports. All electronic copies of the report will include all text, deficiency tables, digital photos, and supporting documentation and report appendices.

Program-wide Report

In addition to each building report, Bureau Veritas will develop a program-wide report that includes a ranked system-wide Capital Plan for all facilities with programmatic conclusions and recommendations. The report includes a brief narrative description of each facility/building component and system, and discusses the current and anticipated repairs and deficiencies of all buildings assessed. The report analyses will include tables sorted by building system and ranked by priority for repair. The format of the tables will allow for the several perspectives of reporting by FCI, building, system, or priority for repair, and a year-by-year analysis of capital needs.

Preventative Maintenance Schedule Creation

BV will prepare a preventive maintenance plan for each facility based on GSA Standard, Corp of Civil Engineers Standards, Industry Standards, and Original Equipment Manufacturers' recommendations. The intent of the preventive maintenance plan will be to identify required procedures and inspections required to maintain and extend the useful life of existing equipment. BV will consult with the Client to develop equipment naming conventions and to discuss options where appropriate. The PMP will be delivered in a database or spreadsheet format and is intended to be uploaded to the School District's CMMS system.

The following is meant to establish detail of the deliverable that BV will provide in the Preventive Maintenance Plan.

- Inventory data collection, tagging of equipment and naming conventions will be established during the data collection phase of the project
- The inventory will obtain major component level detail.
- The deliverable for this phase of the project will include a narrative introduction, a table for each building with equipment, recommended preventive maintenance routines, frequencies and time requirements.
- BV will develop an export of the data customized for upload into the selected Maintenance Management software system
- The preventive maintenance plan will be prepared following completion of field data collection and final entries into the client's database
- It is important that room numbers and locations of equipment appear on work orders so technicians can easily locate equipment. During the field data collection phase BV will determine facility buildings, locations, and area naming convention to be used, and will establish room and facility numbers consistent with any existing Client conventions. Where no numbering exists, BV will recommend best practices.

- During data collection phase BV will determine Equipment nomenclature to be used (Air Handling Unit (AHU), Unit Ventilator (UV) etc.), as directed by the client.
- During the data collection and equipment inventory stage, BV will determine equipment schemes (Groups, Classifications, and Types) to be used. Conduct a meeting with the client to review individual equipment maintenance schedules (by wing, equipment type, etc).
- During data collection phase BV will gather and record equipment locations and types through visual, on-site, walkthrough and referencing facility documentation obtained from the Owner (excludes equipment in concealed spaces, crawl spaces or other inaccessible areas)
- Develop maintenance procedures referencing manufactures' printed recommendations and/or industry standards for facility equipment.
- Maintenance procedures will include:
 - Safety Points
 - Start Up Procedures
 - Appropriate tools required
 - Time to complete maintenance
 - Industry standards time to complete each maintenance work order
 - Life expectancy of equipment
 - Step-by-step procedure to complete maintenance work order

The preventive maintenance plan will include the establishment of Key performance indicators or effective maintenance including:

- Planning and Scheduling
 - Percent of planned work
 - Schedule compliance
- Work Category
 - Percent of corrective maintenance
 - Percent of preventive maintenance
 - Percent of predictive maintenance
- Work Type
 - Percent of routine maintenance
 - Percent of turnaround maintenance

Equipment and Asset Inventory

During the assessment, each field team will be responsible for collection and storing the inventory and condition assessment data in an electronic format that is readily transferable to the School District's CMMS system.

BVTA will collect information on the major pieces of facility equipment. Specifically, the data collection will include the School District-defined assets, and also focus on the following components:

- HVAC (level of detail for which Preventive Maintenance would be performed)
 - Heating System
- Identify boilers, furnaces, unit heaters and major labeled equipment
 - Ventilation System
 - o Identify the major labeled equipment; exhaust hoods, fans
 - Air Conditioning System
 - o Identify the material air-conditioning components, including cooling towers, compressors, chillers, package units, roof top units, split systems and major labeled equipment. Excluded are window units, terminal units, VAV boxes, and thermostatic controls
- Electrical
 - Major panels only-for identification to track maintenance
 - Transformers
 - Switchgear
- Equipment
 - Building Automation System
- Plumbing
 - Pumps external to HVAC systems
 - Domestic Hot Water heaters over 80 gallons
 - Other major labeled equipment
- Commercial Kitchen - major equipment (above approximately \$2000 value)
 - Walk-in freezer and refrigerator equipment
 - Ovens, stoves, broilers, grills
 - Reach-in refrigerators and freezers
 - Dishwashers
 - Fryers
- Life Safety/Security
 - High Level (system level) only-for identification to track maintenance

- o Alarm Panels
- o Emergency generators
- o Exhaust hood fire suppression
- o Vertical Transportation

Where appropriate, the following data will be collected for each component:

- Location data
- Model
- Serial Number
- Manufacturer
- Manufactured Date

Energy/Sustainability Analysis

BVTA understands that, should the School District requires an energy and sustainability analysis to determine if school facilities are in alignment with current standards as well as energy goals for the State of Connecticut. We understand that the intended result is a report outlining improvement recommendations as well as financing options for the recommended projects. Additionally, BVTA will be updating the School District's current CMMS software with the data collected during the energy analysis. All services will comply with all associated County, State, and Federal rules and regulations.

PROJECT APPROACH

BVTA's assessment team will have a dedicated Energy Manager, Kaustubh Chabukswar, CEM, CRM, as the single point of contact for the School District. Mr. Chabukswar will manage the assessment team, comprised of a combination of Registered Architects, licensed Professional Engineers, and Certified Energy Managers having direct experience in conducting Energy Analysis. The School District will also have access to Project Executive, Cheyenne Irby and Quality Assurance Manager, Bill Champion, PE, CEM, as needed, as well as the entire Assessment Team throughout the duration of the project.

HISTORICAL ENERGY CONSUMPTION ANALYSIS AND ENERGY BENCHMARKING

Prior to conducting the Energy Analysis, BVTA proposes to complete the following tasks for all facilities:

- Obtain and review the previous two years (or as available) of utility bills including electricity, and natural gas;
- Establish base year consumption and review base year costs and utility rates; and
- Enter utility data into ENERGY STAR Portfolio Manager energy benchmarking system.

BVTA will collect and analyze the utility data for the properties over the past 24-36 months and review the prior property condition assessment or applicable engineering study, if available. In addition, BVTA will interview Facility Engineers with knowledge of the properties, notably building systems and components, in order to provide a general overview of the facilities and to identify opportunities for energy cost savings.

WORK PLAN

The Energy Analysis consists of an on-site assessment to determine current conditions, itemize the energy consuming equipment (i.e. air conditioning, fans, and blowers); review lighting systems both exterior and interior; review appliances; and review efficiency of all such equipment. In addition, BVTA's team will consider structural elements, such as the building envelope, for energy efficiency. Recommendations will be made on implementing cost-saving energy conservation materials and methods. We will estimate the projected payback period on each energy-saving recommendation and prioritize accordingly.

TECHNICAL ON-SITE ENERGY ANALYSIS

Following the benchmarking study, BVTA will conduct detailed Energy Analysis of the School District Facilities. This includes detailed on-site survey/energy analysis and engineering analysis of building systems, building simulations using in-house developed spreadsheet method, and analysis of savings with estimated installed costs and paybacks.

The Energy Analysis will mainly consist of the following:

- Inspection of building envelope (doors and windows for type of glass, insulation level and shading factor, weather sealing, walls and roof for insulation, cracks, and missing weather seals) to identify energy loss.
- Development of a detailed inventory of all HVAC equipment, boilers, furnaces, air conditioning equipment, chillers, pumps, fans, motors, lighting, and irrigation systems serving the buildings.
- Review of energy metering systems and evaluation of potential for sub meters, as applicable.
- Analysis of HVAC systems, evaluation of piping for leaks, and insulation upgrades evaluation of chemical treatment of water, blow-down frequency, and condensation of system performance survey of steam traps heat exchangers and identification of opportunities for heat recovery.
- Review of current maintenance and operations procedures, and recommendations to optimize maintenance.
- Photometric analysis of light levels in all spaces

- Development of a detailed lighting schedule with opportunities for improvement through replacing T12 light fixtures with Super T8s/T5, magnetic ballasts with electronic ballasts; and identification of opportunities for de-lamping through measured lumen levels.
- Recommendations for motion/occupancy sensors for low traffic and sporadic occupancy areas, and photo sensors for areas with adequate day light; and recommendations for bi-level and tandem ballasts, as applicable
- Evaluation of chilled water systems; performance evaluation of chilled and condenser water production, and cooling load/demand; and calculation of operating kW/ton and identification of opportunities to optimize/improve performance.
- Survey, record, and evaluation of the EER/SEER of the window and split unit air conditioners serving the buildings and other areas, to identify opportunities to replace older units with Energy Star alternatives; and identification of opportunities for centralized systems, as applicable.
- Evaluation of the efficiency, sizing, and performance of all motors and pumps in the entire facility, and identification of opportunities for variable frequency drive (VFD) controls.
- Analysis of air handler performance throughout the buildings, air distribution ducting, and potential for VFD control of supply and return fans in variable air volume (VAV) systems.
- Evaluation of existing (or potential for new installation of) EMS.
- Audit of all water using equipment and identification of opportunities for upgrades with water-efficient fixtures.

ENGINEERING ANALYSIS

BVTA will perform a comprehensive analysis of the building systems, and make recommendations on all identified energy conservation measures (ECMs) with detailed cost estimates and cost savings. We will perform a savings to investment ratio (SIR) analysis in addition to the simple payback method, based on Present value (Pv) of the recommended improvement, and rank all projects based on both simple payback as well as SIR. A life cycle cost (LCC) analysis will also be performed in addition to the payback analysis.

BVTA will perform building simulations using in-house developed spreadsheet method that take into consideration the manufacturer rated efficiency, equipment age, existing maintenance practices, local heating/cooling degree-days and building envelope composition to compute the potential energy savings from the proposed ECMs. The generated savings are further discounted to account for interactivities among multiple measures and projects' net resulting energy savings by taking into consideration the building orientation, dynamic heat gains and losses, weather, and architectural effects.

BVTA will analyze opportunities for energy conservation for each development including, but not limited to:

- Envelope upgrade and weather sealing, additional insulation, and minimization of heat loss.
- Improvements to the energy performance of windows and doors through storm windows/doors, window shading films, or replacement with high performance alternatives, if necessary.
- Retrofits to old lighting with energy efficient light fixtures and controls.
- Upgrades to older appliances with new Energy Star appliances.
- Implementation of smart strips to control electronics and entertainment devices.
- Upgrades to older HVAC systems with high efficiency units.
- Improvements to pipe or duct insulation and reducing leaks, as necessary.
- Implementation of programmable or smart thermostats to avoid unnecessary heating.
- Identification of water conservation opportunities (low-flow aerators for sinks and toilets).
- Identification of alternate sources of energy (conversion of electric to natural gas based on cost feasibility).
- Identification of opportunities for distributed generation and cogeneration based on coincidental electrical and thermal loads for each development.
-

- Identification of opportunities for renewable energy systems including solar photovoltaic and solar hot water.

ENERGY AUDIT REPORT

BVTA will provide a separate energy audit report for each building. Each energy audit report will include the following components:

- Table of Contents and Certification
- Executive Summary: Summary of findings in tabular format including installed costs, energy cost savings, and payback. The executive summary will also include potential percentage reduction in both energy consumption and cost compared to building baseline numbers.
- Building/Facility Overview and Existing Conditions (for each building): Overview of the facility, HVAC, and lighting systems, and construction information, maintenance practices, and expected RUL of major equipment (a photo log as an Appendix).
- EPA-Energy Star Benchmarking
- Baseline/Historical Energy and Water Use and Cost/Rate Analysis (with monthly degree-days (and hourly, if available)): Based on information gathered during the on-site assessment and utility billing history, BVTA will conduct an analysis of the energy usage of all equipment, and identify which equipment is using the most energy and what equipment upgrades may be necessary. This will help us generate an 'End-Use Energy Distribution Chart' that identifies energy consumption by each component. The information will further be used to identify which equipment upgrades or replacements may provide a reasonable return on investment to the School District. The analysis for any upgrades or replacements will include life cycle cost analysis for economic justifications
- Detailed Technical Analysis: Analysis of building envelope, HVAC, lighting, energy management and control systems (EMS), air and heat distribution systems, their operation, and utility costs.
- Energy Conservation Analysis: Analysis of all evaluated systems mentioned above providing technical solutions with projected installed cost and savings estimates resulting from each improvement recommended; and prioritization of projects with most attractive payback potential.

SPACE NEEDS ANALYSIS

Current education utilization for the school will be assessed; This will include measuring the space and documenting the current use and classification of the space by “Type-of-Use”. Type-of-Use consists of areas designated for educational activities.

Space utilization metrics and occupancy specifications will be determined based on standards employed by the State of Connecticut Department of Education. Some of these standards will evaluate square footage required based on the use of the space and the average occupancy capacity for that use. BV will evaluate enrollment projection to assess whether current school programming are sufficient to support educational programming needs for the next 10 years.

The space utilization and occupancy survey will give an overall understanding of how the school uses the space throughout the facility as whole. This data should provide the means to evaluate space requirements for current education adequacy outlined by the Department of Education. In addition to best use practices from similar schools in Connecticut, recommendations to optimize space use with a clear distinction between types will also be determined by prioritizations discussed between the client and BV.

The general mission is to identify and provide the delta of what spaces are currently being utilized as versus what is needed to currently meet educational specs and requirements. Space utilization and occupancy will be determined by the needs, mission, intentions, and regulatory requirements of the school so they can determine specific functional spaces related to the capacities of the size and design of the area.

Stakeholder Input

Engagement with stakeholders is critical in helping establish that the community needs are being addressed by the school district regarding educational facilities.

To get an understanding of what expectations, groups in the community have for the future of school facility needs, Bureau Veritas will attend at least four focus group meetings with the following groups of stakeholders.

- Students and families (Weekdays at 6PM)
- Education state members of all levels (Weekdays at 4PM)
- City government representatives including the Mayor and City Council Members (Weekdays at 6PM)
- Board of Education (Weekdays at 6PM)

Bureau Veritas will interview and survey each group to gather information regarding school facilities. Their opinions will be summarized and categorized in a roll-up report. The community input will be prioritized against State Education Requirements and folded into an Academic Review.

Academic Review and Programmatic Priorities

The foundation of a successful facilities plan must include the State, Local School District, and local community's education mission, goals, and objectives. BV will review the current education standards and develop a thorough understandings of the educational priorities that the district and community has through the mentioned stakeholder input engagements. The understanding will enable BV to develop a framework for developing facility recommendations related to education sufficiency.

Process and Activities

- Review existing data pertaining to the mandated educational mission goals, objectives, and programmatic priorities.
- Review existing policies that affect facility planning such as Connecticut regulations
- Review current program information including school curriculum guides, department plans, facility plans, technology plans, state guidelines, future program planning, etc.
- Meet with appropriate stakeholders to review the district's mission, goals, objectives and programmatic priorities and their impact on:
 - 21st Century student skills
 - Curriculum development
 - Instructional program
 - Organization of grade levels
 - Utilization of facilities
 - School attendance zones
 - Parental involvement
- Meet with district's design team or master planner and review educational specifications and develop educational sufficiency guide for conducting educational sufficiency assessments.
- Conduct analysis of the educational program offerings to determine if all students have equitable access to the programs. Develop recommendations for equitable program offerings appropriate to the findings of the analysis.

Deliverables

- Report on programmatic priorities, current and proposed educational programs, and their associated facility implications, to be included in the final report.
- Guidelines for educational sufficiency assessment.
- Analysis and recommendations regarding program equitability.

Data Development

The school district will be provided with an asset management and capital planning database called AssetCALC™. All data from the assessment will be housed within this database which includes a configurable facility hierarchy and asset data architecture – this will include all of your assets grouped based on site location, asset group, and function. Data can be exported to an Excel, XML, or an ODBC database format compatible for upload into your CMMS, EAM, or work-order systems. There are no hosting or subscription fees associated with AssetCALC.

FEATURES INCLUDE:

- Facility Condition Assessment access:
 - Component/system descriptions
 - Locations
 - Conditions and EUL/RUL
 - Repair and replace recommendations
 - Digital photos
 - Search and Sorting Functionality
- Prioritization of maintenance projects
- UniFormat II Cost Database
- Project Budgets and Capital Plans
- Unlimited concurrent user licensing
- Secure IT platform and back-ups
- Client is the owner of data collected and residing in the database
- Online User Training and Documentation
- Historical data of thousands of previous assessments for benchmarking

ID	Building	Description	Coordinates
1	16593 Building 110	The curb ramp does not meet the slope requirements.	40.736683 -73.420229
2	16594 Building 110	The curb ramp does not meet the slope requirements.	40.736358 -73.420097
3	16595 Building 110	The curb ramp does not meet the slope requirements.	40.736388 -73.419796
4	16596 Building 110	The curb ramp does not have a level landing.	40.736398 -73.419804
6	16597 Building 110	The curb ramp does not meet the slope requirements.	40.736754

Observation Details - CIts #1056689

Description: D3021 - Boiler, Gas, HVAC, 501 to 750 MBH, Replace
 Component: Boiler
 Attributes: 520 MBH
 Action: Replace
 Master Cost Id: 20958
 Manufacturer: Smith
 Model: 19 Series-4
 Serial Number: F91-483
 Category: HVAC / Heating Systems / Boilers, Furnaces & Heat Exchangers
 Location: Boiler room
 Condition: Fair
 Report Section: 7.1
 Comments: Per the POC, there is a planned renovation of the heating system to a hot water system in 2 years.

Cost Estimate	Replacement Cycle
Quantity: 1.00 EA	Replacement Years: 2020
Unit Cost: \$23,840.87	RUL: 2 years

Reporting

AssetCALC™ includes more than a dozen standard options for data summaries and reports:

- Facility Condition Index (FCI) Reports
- Rank and Prioritize Capital Improvement Projects
- Deferred Maintenance Backlog
- Facility Queries (by building, priority, system, or dollar deficiency amount)
- Capital Budget Planning
- Year-by-Year Capital Needs Analysis
- 5, 10, or 20-Year Replacement Reserve Reports
- Custom 3rd party form automation available
- Microsoft Power BI is utilized by AssetCALC for Data Metrics Analytics

Description	Condition	Uniformat Code	Location	Subtotal	Next Action	Plan Type
ADA, Parking, Designated Stall with Pavement Markings & Signage (Van), Install	NA	Y - ADA	Town Hall - Main Building	\$ 1 K	2018	Accessib
ADA, Restroom, Lavatory Pipe Wraps, Install	NA	Y - ADA	Town Hall - Main Building	\$ 1 K	2018	Accessib
Retaining Wall, Brick/Stone (per SF Face)	Fair	G - Sitework	Town Hall - Main Building	\$ 20 K	2040	Lifecycle
Parking Lots, Asphalt Pavement, Seal & Stripe	Fair	G - Sitework	Town Hall - Main Building	\$ 10 K	2020	Lifecycle
Parking Lots, Asphalt Pavement, Mill & Overlay	Fair	G - Sitework	Town Hall - Main Building	\$ 128 K	2021	Lifecycle
Parking Lots, Asphalt Pavement, Cut & Patch	Poor	G - Sitework	Town Hall - Main Building	\$ 744	2019	Performa
Pedestrian Pavement, Sidewalk, Concrete Large Areas	Good	G - Sitework	Town Hall - Main Building	\$ 4 K	2045	Lifecycle
Signage, Property, Monument/Pylon	Fair	G - Sitework	Town Hall - Main Building	\$ 9 K	2022	Lifecycle
Signage, Property, Monument/Pylon	Fair	G - Sitework	Town Hall - Main Building	\$ 9 K	2022	Lifecycle
Pedestrian Pavement, Sidewalk, Asphalt	Fair	G - Sitework	Town Hall - Main Building	\$ 6 K	2025	Lifecycle
Pole Light, 400 WATT	Fair	G - Sitework	Town Hall - Main Building	\$ 9 K	2022	Lifecycle

Re-number Map Markers Reset Map

1	16593	Building 110	The curb ramp does not meet the slope requirements.	40.736683 -73.420229
2	16594	Building 110	The curb ramp does not meet the slope requirements.	40.736358 -73.420097
3	16595	Building 110	The curb ramp does not meet the slope requirements.	40.736388 -73.420206
4	16596	Building 110	The curb ramp does not have a level landing.	

Overview Observations Photos FCI Documents Work Completed Work Screen

Observation Details - Obs #233978 Mark as Completed Delete

Description: **D3041 - Replace 2400 CFM Fan Coil Unit with Vertical Blower Coil**

Manufacturer: **Data Aire**

Model: **DACU-0932**

Serial Number: **2003-1459-A**

Category: HVAC / Air Distribution Systems / Air Distribution Systems

Location: Mechanical closet

Condition: Good

Report Section: 7.1

Comments: Replace during assessment period due to expected life.

Created: dwhite on 2/13/2014 12:15:58 PM

Last Modified: dwhite on 2/13/2014 12:29:12 PM

Cost Estimate		Replacement Cycle	
Quantity	1.00 EA	Replacement Years	2028
Unit Cost*	\$8,100.00	RUL	13 years
Subtotal	\$8,100	Age / Lifespan (EUL)	
* Includes Soft Costs and Mark-ups		EAge	12 years
		Lifespan (EUL)	25 years

Work Scheduled: 2028 Category: Function Priority: Priority 5 Update Cancel

Areas Reports & Graphs Capital Planning Docs Cost Library Admin Search

ABC Facility Management FY2015

Switch Client

All Areas **Garage**

Overview Observations Photos FCI Documents Work Completed Work Screen

Observation List: Garage (3)

Search: by ID, Unformat, Description, etc... With 0 selected items

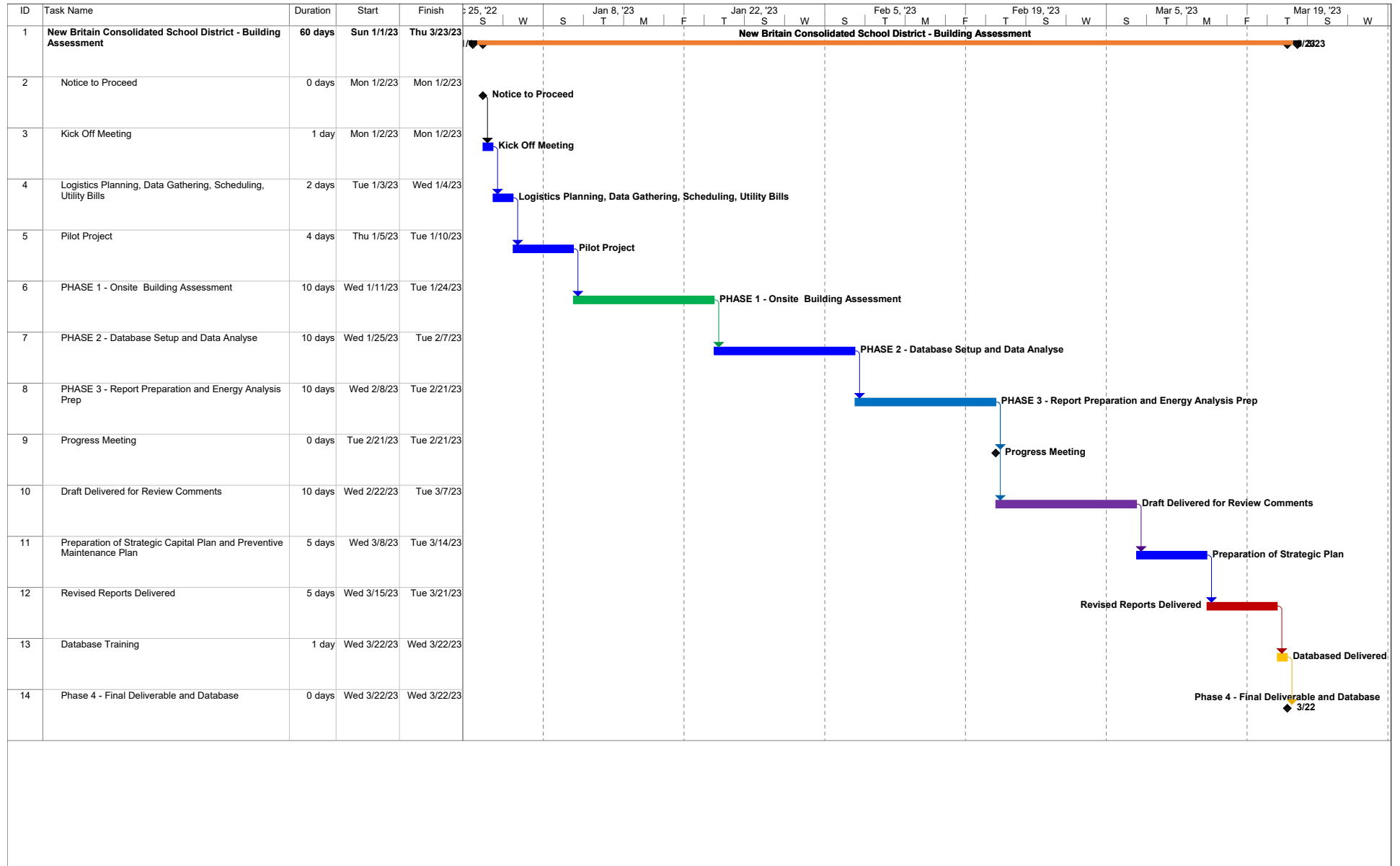
Group By: Next Action Category Location Plan Years Window

ID	Category	Location	Description	Subtotal	Next Action	Plan	Funding
332683	Services	Garage	Boiler, gas-fired, water, 350 to 450 MBH	\$ 21.9 K	2017	Not yet planned	-
332684	Interior	Garage	Replace carpet - residential grade	\$ 3.5 K	2019	Not yet planned	-
332682	Roof	Garage	Built-up roofing, total roof replacement	\$ 73.6 K	2020	Not yet planned	-

BUREAU VERITAS

4. BV PROPOSED SCHEDULE

Bureau Veritas has the required resources to perform the project in a timely manner. The proposed schedule below is open to discussion between the Consolidated School District of New Britain and Bureau Veritas.



5. KEY PERSONNEL PROFILES

BVTA's Team includes Professional Engineers and with an average of over 25 years of relevant experience. These professionals develop and write the assessment report and coordinate logistics and document collection for each assessment. BVTA also has an internal information technology group that supports the development of field data collection programs and client database applications.

Cheyenne Irby | Project Executive

Mr. Irby will oversee all contractual aspects of the project and be available to meet with the School District for the duration of the project on an as-needed basis. He will have primary responsibility for defining the scope of engagement, and will meet regularly with BVTA's Program Manager and Assessment Team to assure that the School District's needs are being met, and that the project is adequately staffed, running smoothly, and on schedule.

Kaustubh Chabukswar, CEMm CRM | Program Manager

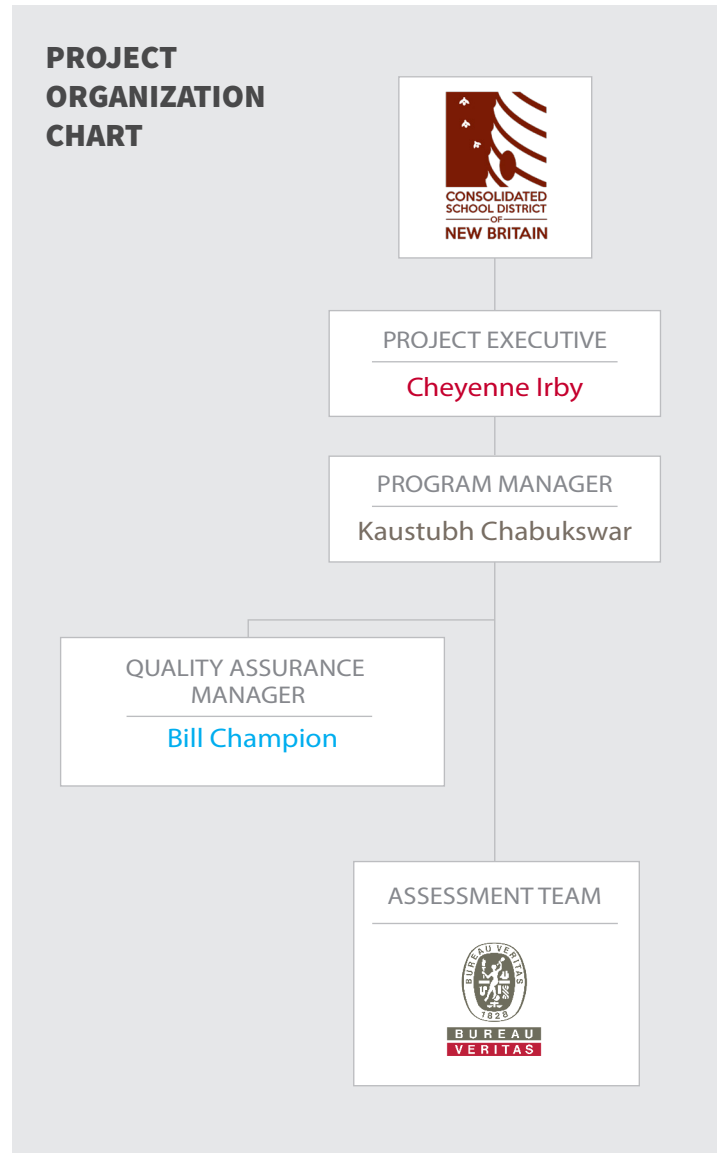
The School District will have a primary point of contact in Mr. Chabukswar throughout the duration of the project. He will be responsible for the overall team performance and delivery of the overall project. He will work with the Assessment Team and the School District to assure project success. He will conference with the School District on an agreed-upon basis, and will be responsible for delivering assessment results, and for working with School District Staff to develop the implementation plan based on the results.

Bill Champion, PhD, PE | Quality Assurance Manager

Dr. Champion will oversee the project, assuring technical, process, and content quality. He will have direct management responsibility for all technical personnel, which will allow for quick and effective implementation of quality assurance measures both at inception and throughout the duration of the project.

Assessment Team

The Assessment Team is comprised of professional engineers and architects having direct experience in conducting Facility Condition Assessments. They will observe and describe building systems and components, identify physical deficiencies, and formulate recommendations to remedy the deficiencies.



CHEYENNE IRBY

PROJECT EXECUTIVE

Mr. Irby is a trained Architect with experience in the K-12, higher education, government, and retail industries, as well as facilities with specialty programming. He has experience with consulting and implementing facility services such as operational management, capital planning, feasibility studies, facility management, and asset management.

PROJECT EXPERIENCE:

Braintree Public Schools, MA
Facility Condition Assessment

Fall River Public Schools, MA
Facility Condition Assessment

Town of Franklin Schools, MA
Facility Condition Assessment

St. Johns Preparatory School, MA
Facility Condition Assessment & PM
Schedule

The Epiphany School, MA
Facility Condition Assessment

Alexandria City Public Schools, VA
Facility Condition Assessment

Cardinal Spellman High School, NY
Facility Condition Assessment, PM
Schedule

Baltimore City Public Schools, MD
Facility Condition Assessment

Montgomery County Schools, MD
Facility Condition Assessment

Indian Prairie School District 204, IL
Facility Condition Assessment

YEARS OF EXPERIENCE: 10



Education

Master of Business, University of Maryland
 Master of Science, Real Estate Development &
 Architecture, University of Maryland
 Bachelor of Science, Architecture, University of Maryland



KAUSTUBH CHABUKSWAR, CEM, CRM

PROGRAM MANAGER

Mr. Chabukswar is a Certified Energy Manager with 12 years of experience in government, housing, higher education, retail, industrial, and K-12 education industries. He supervises teams of architects, engineers, and facility professionals in conducting energy audits, lighting surveys, and utility allowances. As Program Manager, he is responsible for delivering results and is the main point of contact for the Client throughout the project.

PROJECT EXPERIENCE:

St. Johns Preparatory School, MA
Facility Condition Assessment & PM Schedule

Burlington School District, VT
Facility Condition Assessment & Energy Audit

Buffalo Public Schools, NY
Building Condition Survey

Baltimore City Public Schools, MD
Facility Condition Assessment

Montgomery County Public Schools, MD
Facility Condition Assessment & Energy Audit

Bedford School District, NH
Energy Audit

Regional School District #17, CT
Energy Audit

Rockford Public Library, IL
Facility Condition Assessment

Sacramento Unified School District, CA
Facility Condition Assessment & Master Plan

YEARS OF EXPERIENCE: 12



Education

Master of Science, Mechanical Engineering,
George Washington University
Bachelor of Science, Mechanical Engineering,
University of Mumbai

Registration

Certified Energy Manager, #19279
Certified Carbon Reduction Manager, #216



BILL CHAMPION, PHD, PE, CEM

QUALITY ASSURANCE / QUALITY CONTROL

Mr. Champion is a Professional Mechanical Engineer, and certified Energy Manager with 28 years of experience in the higher education, government, retail, industrial, and K-12 Education industries. As Quality Assurance Manager, he is responsible for technical review of deliverables. He has extensive experience with projects of similar scope for K-12 education clients.

PROJECT EXPERIENCE:

Maryland Statewide K-12 Schools, MD
Facility Condition Assessment

Montgomery County Public Schools, MD
Facility Condition Assessment, Space Analysis & Ed Spec

Baltimore City Public Schools, MD
Facility Condition Assessment

New Hope-Solebury School District, PA
Facility Condition Assessment

Braintree Public Schools, MA
Facility Condition Assessment

Carver Public School District, MA
Facility Condition Assessment

St. Johns Preparatory School, MA
Facility Condition Assessment & PM Schedule

Rocky Hill Public Schools, CT
Facility Condition Assessment

Buffalo Public Schools, NY
Building Condition Survey

Saratoga Springs School District, NY
Building Condition Survey

Chicago Public Schools, IL
Facility Condition Assessment

YEARS OF EXPERIENCE: 28



Education

PhD, Civil Engineering, Univ of MD
MBA, University of Rochester
MS, Mechanical Engineering, SUNY
BS, Mechanical Engineering, SUNY

Registration

PE | MD #40120; NY #08786; DC #PE906172
Certified Energy Manager #16649



**BUREAU
VERITAS**

MICHAEL CUNNIFF ASSESSMENT TEAM

PROJECT EXPERIENCE:

Montgomery County Public Schools, MD
ADA & Facility Condition Assessment

Stafford County Public Schools, VA
Facility Condition Assessment

City of Revere, MA
ADA Assessments & Transition Plan

Town of Acton, MA
ADA Assessments

George Washington University, DC
ADA Study

YEARS OF EXPERIENCE: 22



Education

Bachelor of Science, Architectural/Building Engineering Technology
New England Institute of Technology



**BUREAU
VERITAS**

MARY ENDSLEY, RA ASSESSMENT TEAM

PROJECT EXPERIENCE:

New Bedford School District, MA
Facility Condition Assessment

Central Vermont Unified School District, VT
Facility Condition Assessment

Alexandria City Public Schools, VA
Facility Condition Assessment

Burlington School District, VT
Facility Condition Assessment

Haddonfield Borough Schools, NJ
Facility Condition Assessment

YEARS OF EXPERIENCE: 23



Education

Bachelor of Architecture
NY Institute of Technology

License

Registered Architect | NY | 029419-1

Consolidated School District of New Britain
Bid Price Sheet

Proposal of Bureau Veritas Technical Assessments LLC (hereinafter called "Bidder")*

To the Consolidated School District of New Britain, Connecticut (hereinafter called "CSDNB".)

The Bidder, in compliance with your invitation for bids for a Building Assessment Study and Master Plan Report for the Consolidated School District of New Britain(CSDNB) having examined the specifications with related documents, and being familiar with all of the conditions surrounding the furnishing of the proposed equipment or services including the availability of materials and labor, hereby proposes to furnish all labor, materials, supplies or services and to provide the equipment or services in accordance with the bid specifications, as prepared by CSDNB, within the time set forth below, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

The Bidder hereby agrees to commence work under this contract on or before a date to be fixed in the written "Notice to Proceed" given by CSDNB to the Bidder and to fully complete all work related to the Contract within the agreed upon work schedule of the Contract or the Notice to Proceed, whichever is later.

The Bidder agrees to provide the services and perform the work described in the specifications for the CSDNB Building Assessment Study and Master Plan Report for the lump sum of:

One Hundred Seventy Three Thousand One Hundred and Twelve Dollars and Sixty Five Cents
(Amount written in words)

\$173,112.65
(Amount written in numbers)

The above unit pricing and total package cost will remain valid for 90 days from signed date below:

Authorized Signature:  Date: 11/30/22

Printed Name: Cheyenne Irby Phone Number: 410 533 6988

Company Name: Bureau Veritas Technical Assessments LLC



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. 2-4-1 Sports will be awarded up to \$16,587 to work in the SEE program at Smalley.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$16,587.00 and the funding source is The funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Prof Service.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

2-4-1 Sports

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

2-4-1 Sports

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

**\$16,587.00 for the following program(s) & site(s):
SEE: Smalley Elementary School**

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csgdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **2-4-1 Sports**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10,2023- July 28,2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Smalley Elementary**
- **Estimated Total Program Cost: \$16,587.00**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

2-4-1 Sports (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. Parisi Speed School will be awarded up to \$12,636.25 to work in the SEE program at Chamberlain and Lincoln.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$25,272.50 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Parisi Speed School

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@cstdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Parisi Speed School

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$25,272.50 for the following program(s) & site(s):
SEE: Chamberlain and Lincoln Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
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Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@cstdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **Parisi Speed School**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10,2023- July 28,2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Chamberlain Elementary School & Lincoln Elementary School**
- **Estimated Total Program Cost: \$25,272.50**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

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III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
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IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
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- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Parisi Speed School (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. Bring the Hoopla will be awarded up to \$15,714.50 to work in the SEE program at Chamberlain.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$15,714.50 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Bring the Hoopla

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgdnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgdnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527

February 22, 2023

Re: CSDNB Summer Programming 2023

Bring the Hoopla

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$15,714.50 for the following program(s) & site(s):

SEE: Chamberlain Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **Bring the Hoopla**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10,2023- July 28,2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Chamberlain Elementary School**
- **Estimated Total Program Cost: \$15,714.50**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ agrees to the following:

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Bring the Hoopla (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program.

CT Invention Convention will be awarded up to \$15,131 to work in the CREATE program at Smalley.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$15,131 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Invention Convention

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgdnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgdnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



February 22, 2023

Re: CSDNB Summer Programming 2023

Invention Convention

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

**\$15,131.00 for the following program(s) & site(s):
CREATE: Smalley Elementary School**

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csgdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **Invention Convention**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students' engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as "Summer Learning Loss." This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **CREATE: Smalley Elementary**
- **Estimated Total Program Cost: \$15,131.00**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.

- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ agrees to the following:

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Invention Convention (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program.

Bhogah Yoga will be awarded up to \$10,742.50 to work in the SEE program at Smalley.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$10,742.50 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Bhogah Yoga

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Bhogah Yoga

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$10,742.50 for the following program(s) & site(s):

SEE: Smalley Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csgnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **Bhogah Yoga**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Smalley Elementary School**
- **Estimated Total Program Cost: \$10,742.50**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Bhogah Yoga (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. Arts for Learning will be awarded up to \$20,687.50 to work in the SEE program at Lincoln and \$20,687.50 to work in the CREATE program at Chamberlain.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$41,375 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023
Arts for Learning Connecticut

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences programs. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Arts for Learning Connecticut

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$41,375 for the following program(s) & site(s):

SEE: Lincoln Elementary School

CREATE: Chamberlain Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csgdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact: (CBO)** Organization: **Arts for Learning Connecticut**
Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students' engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as "Summer Learning Loss." This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Lincoln Elementary**
- **CREATE: Chamberlain Elementary**
- **Estimated Total Program Cost: \$41,375**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.

- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ agrees to the following:

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Arts for Learning Connecticut (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. The Children's Museum will be awarded up to \$32,202.28 to work in the SEE program at Smalley and Chamberlain.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$32,202.28 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

The Children's Museum

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

The Children's Museum

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

**\$32,202.28 for the following program(s) & site(s):
SEE: Smalley and Chamberlain Elementary School**

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **U.S. Taekwondo**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10,2023- July 28,2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Chamberlain and Smalley Elementary**
- **Estimated Total Program Cost: \$32,202.28**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
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- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

The Children’s Museum (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program.

Meriden-New Britain YMCA (CT STEM) will be awarded up to \$7175.25 to work in the SEE program at Lincoln. The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$7,175.25 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023
Meriden New Britain YMCA

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

Meriden New Britain YMCA

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$7,175.25 for the following program(s) & site(s):

SEE: Lincoln Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
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Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **Meriden New Britain YMCA**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Lincoln Elementary School**
- **Estimated Total Program Cost: \$7,175.25**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
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- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Meriden New Britain YMCA (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. Ingenuity NE, Inc. dba NE First will be awarded up to \$36,540 to work in the SEE program at Chamberlain, Lincoln, and Smalley.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$36,540.00 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023

[NE First- 2023 Summer Contract - Jennifer Wright.docx](#)



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgdnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

IngenuityNE, Inc. dba NE FIRST

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgdnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgdnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



February 22, 2023

Re: CSDNB Summer Programming 2023
IngenuityNE, Inc. dba NE FIRST

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$36,540.00 for the following program(s) & site(s):
SEE: Smalley, Lincoln and Chamberlain Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **IngenuityNE, Inc. dba NE FIRST**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students' engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as "Summer Learning Loss." This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Lincoln, Chamberlain and Smalley Elementary**
- **Estimated Total Program Cost: \$36,540.00**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

IngenuityNE, Inc. dba NE FIRST (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program. Meriden-New Britain YMCA (YARTS Academy) will be awarded up to \$14,740 to work in the CREATE program at Smalley.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$14,740 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023
Meriden New Britain YMCA (YARTS)

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



February 22, 2023

Re: CSDNB Summer Programming 2023

Meriden New Britain YMCA YARTS Academy

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$14,740 for the following program(s) & site(s):

CREATE: Smalley

- If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:
- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@cstdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **Meriden New Britain YMCA**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students' engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as "Summer Learning Loss." This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **CREATE: Smalley Elementary School**
- **Estimated Total Program Cost: \$14,740**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Meriden New Britain YMCA (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jennifer Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program.

World Wide Youth Networks, Inc. will be awarded up to \$7,521.14 to work in the CREATE program at Lincoln. The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$7521.14 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

Finance Committee: 2/27/2023

[World Wide Youth Network 2023 Summer Contract - Jennifer Wright.docx](#), [UPDATED World Wide Youth Network 2023 Summer Contract.docx - Jennifer Wright.pdf](#)



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023
World Wide Youth Network, Inc.

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences programs. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



February 22, 2023

Re: CSDNB Summer Programming 2023

World Wide Youth Network, Inc.

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

\$15,042.28 for the following program(s) & site(s):
CREATE: Lincoln Elementary School

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csdnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **World Wide Youth Network, Inc.**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students' engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as "Summer Learning Loss." This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **CREATE: Lincoln Elementary**
- **Estimated Total Program Cost: \$15,042.28**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ agrees to the following:

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

Worldwide Youth Network, Inc. (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Jennifer Wright () for approval at the Regular Board Meeting on March 6, 2023.
Senior Leadership Sponsor: Kristina Denegre Staff Presenter: Jenn Wright

Type of Memorandum

Contract Approval

Background and Purpose/Rationale

The Consolidated School District (CSDNB) will run a three week Summer Learning Experiences (SLE) Program from Monday July 10 - Friday, July 28, 2023. SLE is comprised of SEE (grades K-3) and CREATE (grades 4-5). The SLE program is a research-based collaborative approach to summer school proven to be effective in interrupting the cycle of summer learning loss, and what has now been labeled as COVID Learning Loss. SLE offers comprehensive summer educational opportunities and has three primary goals: 1) Provide each student with the emotional and academic supports needed to remain engaged in the school community beyond the regular school year, 2) Expand students' relationships with peers, teachers, and community partners, and 3) Motivate students to attend, value, and take pride in a fun and student-centered environment for growth. This is a non-traditional program in which CSDNB partners with community based organizations(CBOs) to help support students at all ages and in all settings, making it a unique opportunity for integration and community building. Seven hundred and twenty of New Britain's lowest scoring students, and students identified based on Tier 2 chronic absenteeism, will be served during the summer of 2023. Through an RFP Process, CBOs submitted proposals to work within the SLE program and will be awarded based on their submissions and costs. This year CSDNB has selected a diverse selection of CBOs to work with the 2022 SLE Program.

U.S. TaeKwonDo Center CT Inc. will be awarded up to \$33,840 to work in the SEE program at Chamberlain and Lincoln.

The contract for Summer Learning Experiences is an agreement between CSDNB and the provider for services rendered between July 10, July 28, 2023 at the program sites. CSDNB sends contracts to community partners who review the offer and either return a signed agreement or decline the offer. The current contract was reviewed by counsel in the 2022-2023 school year.

Financial Information

The total is \$33,840.00 and the funding source is American Savings Foundation, ARP Expansion Grant, Fund for Greater Hartford, United Way, Petit Family Foundation and Community Foundation - Fiscal Year 2023-2024. Professional Services.

Committee Review

To be reviewed by the Finance, Facilities, and Transportation Committee on February 27, 2023

[US Taekwondo- 2023 Summer Contract - Jennifer Wright.docx](#)



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

U.S. Taekwondo

Dear Community Partner:

CSDNB has awarded you a place in our Summer Learning Experiences program. As a reminder, and as stated on your contract, any supplies procured for programming become the property of CSDNB at the completion of the summer program.

Attached please find your award letter and contract. **Signed contracts must be returned by Friday March 31, 2023** via email to rodrimay@csgnb.org or mail to:

CSDNB Summer Program
Att: Mayra Rodriguez
272 Main Street
New Britain, CT. 06051

If you have any questions, feel free to call me at (860) 827-2232 or e-mail me at rodrimay@csgnb.org.

Regards,
Mayra Rodriguez
Manager of Partnership Programs



New Britain Educational Administration Center
DEPARTMENT OF ACADEMICS
Jennifer Wright, Assistant Coordinator of STEAM and Summer Learning
272 Main Street, New Britain, CT 06050
(860) 827-2266 Fax (860) 612-1527
wrightj@csgnb.org

February 22, 2023

Re: CSDNB Summer Programming 2023

U.S. Taekwondo

Dear Community Partner:

We sincerely appreciate your recent Request for Programming for Summer Learning 2023. Upon review of your RFP, the amount CSDNB is prepared to offer:

**\$33,840.00 for the following program(s) & site(s):
SEE: Lincoln and Chamberlain Elementary School**

If this figure differs from that which you proposed, please be advised that the following criteria were adhered to:

- Maximum 2 instructors per site. CSDNB typically follows a 1 to 20 teacher to student ratio. For ease, we are allowing for one assistant (2 to 20).
- 2023 summer programming is 7.25 hours total including a 30 minute lunch.
- CSDNB caps administrative costs at 5% of budget. Please be advised that there is a site lead/coordinator to meet the needs of program staff. Other administrative staff/floating coordinators are not covered by CSDNB funding.
- CSDNB budgets for a total of 7 hours of training per instructor in the two days prior to the start of programming. Above and beyond this, training is at the discretion of the provider. Fingerprinting for new staff members will be covered by CSDNB. CPR is not provided. A nurse will be available at all times at all sites.
- CSDNB does not provide planning time allotment as we accept the terms of the program as-is and as outlined in the RFP. CSDNB agrees to pay for services rendered only.
- Final payment is based on actual # of staff on-site over a 15 day period.
- Any supplies procured for programming become the property of CSDNB for future use.

Additional Comments:

In order to sustain these partnerships long-term, CSDNB must ensure the cost-effectiveness and adhere to budgetary constraints of all programming. We appreciate your partnership and look forward to these collaborative efforts now and in the future. If you have questions or need further clarification, please reach out to Jennifer Wright and wrightj@csgnbstaff.org or 860.827.2266.

Sincerely,

Summer Learning Leadership

CSDNB Summer Programming Contract

Name of School District: Consolidated School District of New Britain
Dr. Anthony Gasper, Superintendent
New Britain Educational Administration Center
272 Main Street
New Britain, CT 06051

***Community Based Organization Contact:** Organization: **U.S. Taekwondo**
(CBO) Contact Name:
Title:
Address:
Contact #:
E-mail:

Program Background: Summer programming deepens students’ engagement in learning. Historical research shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer. This is commonly known as “Summer Learning Loss.” This disparity grows when accounting for poverty (Broh et al., 2004, Wallace Foundation, 2011). The Summer Learning Experiences in New Britain combat summer learning loss by entwining academic time with hands-on experiential learning programming. We provide an innovative and integrated curriculum that allows students to make connections in a blended learning environment.

Dates of Service

I. July 10, 2023- July 28, 2023: 8:00am-3:00pm daily, with a 7:45am start for CBOs & staff.

- **SEE: Chamberlain and Lincoln Elementary**
- **Estimated Total Program Cost: \$33,840.00**

II. CBO Expectation: It is the expectation that programs conducted by CBO partners will be designed as experiential learning activities where students are encouraged to actively listen and speak using academic language in order to complete meaningful activities and games aligned with academic lessons. Success is contingent on the interconnectedness between academic time and experiential learning.

Prior to the start of programming:

- CBO partners will be required to identify a lead staff person to submit weekly lesson plans for each day of programming by June 30, 2023 to be reviewed by the Lead Teacher. CSDNB Lead Teachers will assist program providers in reviewing program plans and curriculum to better align with academic enrichment standards. **An in-person meeting will be required for each program.** The date will be determined between the partner and the Lead Teacher.
- CBO partners will be responsible for providing all program supplies, including consumables and curriculum materials.
- One CBO representative must attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures relating to: The Office of Talent Development (formerly human resources), curriculum, and program design.
- All CBO employees interacting with students must complete the Consolidated School District of New Britain volunteer application which includes fingerprinting. CBO direct service staff will be required to attend a two day training on operating procedures and curriculum alignments on July 6-7, 2023 from 8:00am-11:30 am at the program site.
- All CBO partners must sign a contract prior to program implementation that includes participation and cooperation in any evaluation conducted during and after the New Britain Summer Learning Experiences ends.

III. The Consolidated School District of New Britain agrees to the following:

- Recruit and register students who meet the criteria for the Summer Learning Experiences Program.
- Provide student transportation for all qualifying summer program participants.
- Provide professional development opportunities for summer staff.
- Provide breakfast and lunch for all summer participants.
- Facilitate a process to have district staff assist with enrichment programming when needed.
- Provide access to schools where summer programming will take place.

IV. Agreement:

_____ **agrees to the following:**

(Organization Name)

- Have adequate staffing in place throughout the full summer program to ensure proper student to teacher ratios at all times.
- Maintain a daily schedule of activities in session throughout the summer.
- Take daily program attendance for all program participants.
- Purchase all program supplies, including consumables and curriculum materials prior to the start of summer programming.
- Attend a 2-hour orientation in May (time and location TBD) to review CSDNB Policy and procedures.
- Complete the Consolidated School District of New Britain volunteer application, which includes fingerprinting, for all new staff who have not previously been cleared by the district.
- Provide proof of liability insurance with the Consolidated School District as an additional insured.
- Any instructional supplies and materials purchased for the summer program will remain property of the district after the full completion of the summer program.

V. Terms of Invoicing and Payment:

U.S. Taekwondo (CBO) will invoice the Consolidated School District each week after the first week of services rendered or after the completion of the three week summer program. CSDNB is required to pay for only the number of staff that attend and participate in the summer program. CSDNB is not required to pay staff if absent during programming. If a provider is participating in multiple programs, invoicing should be submitted separately for each program. Invoicing should be explicit. CBO should expect payment within 30 days from invoice. Please submit invoices to [Mayra Rodriguez](mailto:Mayra.Rodriguez@csdnb.org) at rodrimay@csdnb.org or mail to 272 Main Street, New Britain, CT 06051.

VI. Signatures

Organization: The Consolidated School District of New Britain

Name: _____

Signature: _____

Title: _____

Date: _____

CBO Representative Name: _____

CBO Representative Signature: _____

Title: _____

Date: _____



FINANCE DEPARTMENT

February 21, 2023

To: Board of Education
From: Ann Alfano, Chief Financial Officer
CC: Dr Tony Gasper, Superintendent
Re: Financial Report Month Ending January 31, 2023

Please see attached financial reports:

General Fund Operating Budget:

Exhibit A - By Category - Page 1

Exhibit B - By Object Code - Pages 2 to 4

Exhibit C - Pending Budget Transfers (NEEDS BOARD APPROVAL) (NONE) - Page 5

Exhibit D - Internal (Departmental/School) Budget Transfers - Page 6

Check Register - Exhibit E - Pages 7 to 22

Extra Earnings - Exhibit F - Pages 23 to 24



Consolidated School District of New Britain
 2022-2023 Operating Budget Summary Report
 As of January 31, 2023

Description						Expenditures				Available Balance	% Expended / Encumb.	Actual		
	Adopted Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals	Total			2021-2022	2020-2021	2019-2020
		Board	Internal	Board	Internal									
Certified Salaries	51,732,641	-	-	-	-	51,732,641	26,550,846	22,736,248	49,287,094	2,445,547	95.3%	48,894,910	49,474,156	51,975,443
Non-Certified Salaries	21,981,624	-	-	-	-	21,981,624	8,892,366	11,295,791	20,188,157	1,793,467	91.8%	21,855,562	20,146,272	19,692,522
Fringes & Insurances	16,755,364	(1,486,131)	-	-	-	15,269,233	3,624,623	6,138,740	9,763,364	5,505,869	63.9%	11,133,590	21,415,002	17,402,788
Purchased Professional Services	3,541,414	71,000	(7,689)	-	-	3,604,725	463,254	2,144,989	2,608,244	996,482	72.4%	6,219,438	6,302,660	5,476,682
Purchased Contractual Services	2,304,000	(3,000)	4,680	-	-	2,305,680	461,042	1,394,972	1,856,014	449,666	80.5%	3,800,224	2,033,699	2,129,045
Purchased Other Services	22,586,077	46,333	2,618	-	-	22,635,028	9,394,442	13,915,811	23,310,252	(675,224)	103.0%	23,303,631	16,540,360	18,903,309
Supplies	5,524,353	130,351	391	-	-	5,655,095	1,878,111	2,914,096	4,792,206	862,889	84.7%	7,852,267	6,905,298	5,869,569
Capital Outlay	748,300	1,233,447	-	-	-	1,981,747	18,734	1,323,706	1,342,440	639,307	67.7%	2,115,913	2,304,888	3,684,054
Other	149,715	8,000	-	-	-	157,715	11,740	79,018	90,758	66,957	57.5%	167,952	224,196	207,433
Operating Transfers Out	376,512					376,512			-	376,512	0.0%	356,511	353,468	359,156
Grand Total	125,700,000	-	-	-	-	125,700,000	51,295,157	61,943,372	113,238,529	12,461,471	90.1%	125,700,000	125,700,000	125,700,000

Consolidated School District of New Britain
 2022-2023 Operating Budget Detail Report
 As of January 31, 2023

Obj Code	Description	Adopted Budget				Expenditures				Available Balance	% Expended / Encumb.	Actual			
		Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals			Total	2021-2022	2020-2021	2019-2020
			Board	Internal	Board	Internal									
511XX	Certified Salaries	51,732,641	-	-	-	51,732,641	26,550,846	22,736,248	49,287,094	2,445,547	95.3%	48,894,910	49,474,156	51,975,443	
	<u>Non-Certified Salaries</u>														
5122X	Managers / Supervisors	1,973,049				1,973,049	868,755	1,135,645	2,004,400	(31,351)	101.6%	1,936,495	1,744,157	1,488,351	
5123X	Secretarial	4,707,496				4,707,496	1,886,057	2,726,076	4,612,133	95,363	98.0%	4,582,925	4,214,589	4,176,403	
5124X	Paraprofessional	6,867,520				6,867,520	3,069,574	3,215,946	6,285,521	581,999	91.5%	6,210,832	6,125,654	5,897,006	
5125X	Custodial /Maint./ Security	5,324,150				5,324,150	1,699,939	2,964,238	4,664,177	659,973	87.6%	5,138,517	5,264,308	4,854,026	
5126X	Health / Medical	1,811,332				1,811,332	765,011	737,119	1,502,131	309,201	82.9%	1,781,379	1,595,117	1,937,240	
5127X	Other Salaries	1,298,077				1,298,077	603,029	516,766	1,119,796	178,281	86.3%	2,205,413	1,202,446	1,339,496	
		21,981,624	-	-	-	21,981,624	8,892,366	11,295,791	20,188,157	1,793,467	91.8%	21,855,562	20,146,272	19,692,522	
	<u>Fringes & Insurances</u>														
52101	Health Insurance	8,681,526	(1,486,131)			7,195,395		2,851	2,851	7,192,544	0.0%	2,741,139	14,325,661	10,859,791	
52102	Life Insurance	109,000				109,000		111,593	111,593	(2,593)	102.4%	107,696	88,440	73,183	
52103	Disability Insurance	14,000				14,000				14,000	0.0%				
52104	H.S.A. Contribution	1,864,000				1,864,000		1,664,460	1,664,460	199,540	89.3%	1,818,178	1,526,560	1,711,365	
52200	FICA / Medicare	1,111,246				1,111,246	782,307	872,125	1,654,432	(543,186)	148.9%	1,094,975	1,118,595	1,036,439	
52300	Retirement Contributions	4,147,592				4,147,592	2,787,696	3,403,875	6,191,571	(2,043,979)	149.3%	4,284,226	3,367,266	2,819,054	
52500	Tuition Reimbursement	24,000				24,000	2,912	42,119	45,031	(21,031)	187.6%	25,710	28,688	14,687	
52600	Unemployment Compensation	120,000				120,000				120,000	0.0%	33,829	276,167	67,916	
52700	Workers' Compensation	684,000				684,000	51,708	41,718	93,426	590,574	13.7%	1,027,836	683,625	820,353	
		16,755,364	(1,486,131)	-	-	15,269,233	3,624,623	6,138,740	9,763,364	5,505,869	63.9%	11,133,590	21,415,002	17,402,788	
	<u>Purchased Professional Services</u>														
53061	Testing / Scoring Psy Ex	10,000				10,000	-	4,443	4,443	5,557	44.4%	5,333	18,645	5,806	
53200	Instructional	57,950				57,950	3,751	7,780	11,531	46,419	19.9%	19,072	8,329	14,269	
53210	Tutors	50,000				50,000		15,360	15,360	34,640	30.7%	45,149	22,308	15,444	
53211	Tutors - Special Ed	100,000				100,000		122,360	122,360	(22,360)	122.4%	183,252	65,884	144,879	
53212	Bus Monitors	786,811				786,811	14,692	306,212	320,904	465,907	40.8%	599,652	233,826	973,422	
53300	Employee Train & Dev			2,000		2,000		1,500	1,500	500	75.0%				
53320	In-Service	86,130	113,418	(7,500)		192,048	10,300	103,805	114,105	77,943	59.4%	188,944	113,077	214,268	
53321	Testing Services	49,000	(6,000)	(12,189)		30,811	6,040	4,960	11,000	19,811	35.7%	16,242	15,804	20,048	
53323	Prof Educational Svc.										0.0%	63,867			
53340	Other Prof/Tech Services	4,000				4,000		165	165	3,835	4.1%	439,867	13,264	41,640	
53350	Recruitment & Retention	35,000				35,000	85	12,430	12,515	22,485	35.8%	32,220			
53400	Translations	5,000				5,000		3,516	3,516	1,484	70.3%	8,151	61,186	3,653	
53402	Other Serv - Medical										0.0%		817,599		
53409	Other Serv - Reg Ed						18	24,994	25,012	(25,012)	0.0%	22,366		715,744	
53410	Other Serv - Support	26,372				26,372		20,359	20,359	6,013	77.2%	27,942	694,606	714,658	
53411	Audit/Accounting Services	33,000				33,000	3,138	25,853	28,990	4,010	87.8%			17,295	

Consolidated School District of New Britain
2022-2023 Operating Budget Detail Report
As of January 31, 2023

Obi Code	Description					Expenditures				Available Balance	% Expended / Encumb.	Actual			
		Adopted Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals			Total	2021-2022	2020-2021	2019-2020
			Board	Internal	Board	Internal									
53412	Legal Fees	212,000				212,000	19,464	394,753	414,217	(202,217)	195.4%	276,926	207,247	159,306	
53440	Outside Trainer Services	25,000				25,000		14,963	14,963	10,038	59.9%	24,730	23,000	15,333	
53500	Technical Services	222,343	(36,418)	10,000		195,925	44,821	123,983	168,804	27,121	86.2%	2,748,725	2,030,358	379,220	
53510	Data Processing	755,808				755,808	46,820	465,796	512,616	243,192	67.8%	601,631	911,612	695,218	
53540	Sports Officials	83,000				83,000	10,121	41,482	51,603	31,397	62.2%	47,368	38,986	70,763	
53950	Outside Substitute Services	1,000,000				1,000,000	304,006	450,278	754,283	245,717	75.4%	868,003	1,026,929	1,275,717	
		3,541,414	71,000	(7,689)	-	3,604,725	463,254	2,144,989	2,608,244	996,482	72.4%	6,219,438	6,302,660	5,476,682	
Purchased Contractual Services															
54101	Refuse Removal	181,000				181,000	72,136	87,192	159,327	21,673	88.0%	10,478	187,300	169,385	
54103	Snow Removal	45,000				45,000		1,410	1,410	43,590	3.1%		5,680	12,199	
54300	Repairs & Maintenance	1,776,000				1,776,000	270,156	1,132,590	1,402,746	373,254	79.0%	3,587,113	1,294,141	1,934,616	
54400	Rentals	302,000	(3,000)	4,680	-	303,680	118,750	173,781	292,531	11,149	96.3%	202,634	546,579	12,845	
		2,304,000	(3,000)	4,680	-	2,305,680	461,042	1,394,972	1,856,014	449,666	80.5%	3,800,224	2,033,699	2,129,045	
Purchased Other Services															
55100	Transportation	5,965,594	(1,000)			5,964,594	14,372	2,775,640	2,790,012	3,174,582	46.8%	7,213,187	5,448,350	5,492,294	
55109	Transportation - Special Ed	4,575,913				4,575,913	-	1,266,563	1,266,563	3,309,350	27.7%	4,410,947	1,883,578	3,587,110	
55110	Transportation - Outplaced	609,754				609,754	-	261,055	261,055	348,699	42.8%	237,608	116,595	154,430	
55300	Communications	225,000				225,000	157,613	238,513	396,126	(171,126)	176.1%	277,252	205,341	218,325	
55301	Postage	100,103		(2,391)		97,712	7,230	34,966	42,196	55,516	43.2%	50,203	49,394	109,853	
55302	Licenses/Fees - Tech		50,333	4,009		54,342	8,345	43,716	52,061	2,281	95.8%	77,114	346,106		
55303	Internet Service					-	5,128	2,564	7,692	(7,692)	0.0%	13,007	2,084		
55400	Advertising	26,000				26,000		14,694	14,694	11,306	56.5%	7,269	1,353	3,628	
55500	Printing & Binding	418,050		(1,200)	-	416,850	125,315	138,635	263,950	152,900	63.3%	258,554	244,912	276,603	
55610	Tuition - Public In-State	1,019,101				1,019,101	790,561	718,810	1,509,371	(490,270)	148.1%	998,506	1,010,100	1,307,746	
55611	Tuition - Local Residential	91,241				91,241	83,321	103,699	187,020	(95,779)	205.0%	60,255	121,536	118,643	
55612	Tuition - VOAG/Magnet Sch	3,744,760				3,744,760		3,886,013	3,886,013	(141,253)	103.8%	3,283,960	2,957,298	2,714,701	
55613	Tuition - Outplacement	18,357				18,357	2,088	21,453	23,541	(5,184)	128.2%	24,515		973	
55620	Tuition - Regular Ed	21,888				21,888		4,620	4,620	17,268	0.0%	21,888		20,508	
55630	Tuition - Private In-State	3,774,472				3,774,472	4,123,348	3,061,942	7,185,290	(3,410,818)	190.4%	3,476,424	2,473,333	2,760,589	
55631	Tuition - Private Out-State	91,241				91,241	63,904	147,097	211,001	(119,760)	231.3%	63,125	88,630	89,281	
55690	Tuition - Outplaced	462,854				462,854	946,802	210,634	1,157,437	(694,583)	250.1%	386,842	404,384	2,030,223	
55691	Tuition - Other services	1,393,409				1,393,409	3,065,950	980,223	4,046,173	(2,652,764)	290.4%	2,430,551	1,180,867		
55800	Travel Reimbursement	48,340	(3,000)	2,200	-	47,540	463	4,974	5,437	42,103	11.4%	12,422	6,498	18,403	
		22,586,077	46,333	2,618	-	22,635,028	9,394,442	13,915,811	23,310,252	(675,224)	103.0%	23,303,631	16,540,360	18,903,309	
Supplies															
56100	Office Supplies	247,459		(1,281)	-	246,178	15,338	124,683	140,020	106,158	56.9%	257,061	205,213	223,781	
56101	Custodial Supplies	350,000				350,000	17,498	234,177	251,675	98,325	71.9%	539,258	181,316	338,447	

Consolidated School District of New Britain
 2022-2023 Operating Budget Detail Report
 As of January 31, 2023

Obj Code	Description					Expenditures				%		Actual			
		Adopted Budget	Prior Transfers		Pending Transfers		Revised Budget	Encumbr.	Actuals	Total	Available Balance	Expended / Encumb.	2021-2022	2020-2021	2019-2020
			Board	Internal	Board	Internal									
56102	Maint Supplies / Repairs	240,000				240,000	46,283	138,778	185,061	54,939	77.1%	545,002	456,244	200,183	
56103	Misc (Equip) Supplies	22,937				22,937		870	870	22,067	3.8%	3,537	122,940	9,382	
56110	Instructional Supplies	414,348	156,000	1,672		572,020	48,157	212,029	260,186	311,834	45.5%	788,410	1,231,000	774,061	
56111	Instructional Supplies - Art	55,865				55,865	18,295	21,872	40,167	15,698	71.9%	58,772	34,770	85,421	
56112	Instructional Supplies - Mus	32,295				32,295	5,933	15,257	21,190	11,105	65.6%	31,170	21,133	25,314	
56113	Instructional Supplies - PE	16,534				16,534	1,049	8,723	9,772	6,762	59.1%	12,652	14,679	10,297	
56115	Instructional Supplies - Culir	6,000				6,000	3,548	11,516	15,064	(9,064)	251.1%	28,179	14,480	19,649	
56150	COVID19 Supplies	-				-			-	-	0.0%	3,527	336,695	190,902	
56210	Heat & Gas	1,034,566				1,034,566	501,268	456,304	957,572	76,994	92.6%	788,304	954,011	883,073	
56220	Electricity	1,897,735				1,897,735	1,061,135	1,086,337	2,147,473	(249,738)	113.2%	1,977,659	1,739,423	1,969,817	
56260	Gasoline	400,000				400,000		163,590	163,590	236,411	40.9%	289,830	135,929	248,092	
56270	Water	111,527				111,527	81,577	94,655	176,232	(64,705)	158.0%	149,416	87,432	116,375	
56401	Parent Activity Fees	1,000				1,000		417	417	583	41.7%				
56410	Textbooks	601,560	(326,649)			274,911	-	40,161	40,161	234,750	14.6%	602,716	1,051,437	659,463	
56420	Library Books	45,000				45,000	44,986	(15)	44,971	29	33.3%	44,885	194,128	44,841	
56430	Periodicals	6,900	(2,000)			4,900		1,012	1,012	3,888	20.7%	1,671	6,068	11,489	
56900	Other Supplies	40,627	303,000			343,627	33,043	303,730	336,774	6,854	98.0%	1,730,218	118,401	58,984	
		5,524,353	130,351	391	-	5,655,095	1,878,111	2,914,096	4,792,206	862,889	84.7%	7,852,267	6,905,298	5,869,569	
Capital Outlay															
57201	CARES ACT													335,358	
57300	Non-Instruct Equip - Replac	43,600				43,600				43,600	0.0%	435	2,516	167,018	
57301	Non-Instruct Equip - New	63,750				63,750	330	11,304	11,634	52,116	18.3%	25,559	13,089	195,411	
57333	Furniture & Fixtures										0.0%		32,850		
57345	Instruct Equip - Replace	544,650		(16,800)		527,850	5,578	9,112	14,689	513,161	2.8%	494,915	638,003	56,166	
57346	Instruct Equip - New	96,300				96,300	12,826	57,813	70,639	25,661	73.4%	534,906	1,227,996	2,930,102	
57350	Software - Tech Related		50,316	16,800		67,116		62,346	62,346	4,770	92.9%	94,966	38,634		
57969	Facilities Improvements		1,183,131			1,183,131		1,183,131	1,183,131	(0)	100.0%	965,133	351,800		
		748,300	1,233,447	-	-	1,981,747	18,734	1,323,706	1,342,440	639,307	67.7%	2,115,913	2,304,888	3,684,054	
Other															
58100	Dues & Fees	94,215	8,000			102,215	7,481	72,543	80,024	22,191	78.3%	100,900	124,558	150,393	
58150	Operational / Athletics	20,000				20,000	501	3,580	4,080	15,920	20.4%	5,222	5,203	4,499	
58200	Operational / High School G	35,500				35,500	3,758	2,896	6,654	28,846	18.7%	61,830	94,435	52,541	
		149,715	8,000	-	-	157,715	11,740	79,018	90,758	66,957	57.5%	167,952	224,196	207,433	
Operating Transfers Out															
59101	Transfer to Adult Ed Fund	376,512				376,512				376,512	0.0%	356,511	353,468	359,156	
	Grand Total	125,700,000	-	-	-	125,700,000	51,295,157	61,943,372	113,238,529	12,461,471	90.1%	125,700,000	125,700,000	125,700,000	

CSDNB
Pending Budget Transfers
Requires Board Approval
January 31, 2023

<u>Budget Unit</u>	<u>Object Code</u>	<u>School/Dept.</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
101094125700	53320	Talent Department	In-Service	10,000		Reclass funds to correct account
101094125700	53500	Talent Department	Purch. Tech Services		10,000	

Consolidated School District of New Britain
 2022-2023 Internal Budget Transfers
 As of January 31, 2023

<u>Budget Unit</u>	<u>Object Code</u>	<u>Description</u>	<u>Period</u>	<u>From</u>	<u>To</u>
101000824000	55301	LES - Postage	7	1,972.00	
101000810001	56110	LES - Instructional Supplies	7		1,972.00
				<u>1,972.00</u>	<u>1,972.00</u>

Consolidated School District of New Britain
 Check Register
 01/01/2023 to 01/31/2023

Check Number	Check Date	Vendor Name	Fund	Location	Account Code	Account Title	Transaction Amount
397483	01/09/2023	ACE TRAILER LEASING INC	1010	969	54300	REPAIRS & MAINTENANCE	\$1,045.00
397484	01/09/2023	ADVANCED BENEFIT STRATEGIES INC	1010	911	58100	DUES & FEES	\$158.34
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	003	54300	REPAIRS & MAINTENANCE	\$2,998.67
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	006	54300	REPAIRS & MAINTENANCE	\$731.92
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	007	54300	REPAIRS & MAINTENANCE	\$423.22
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	008	54300	REPAIRS & MAINTENANCE	\$902.65
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	011	54300	REPAIRS & MAINTENANCE	\$3,172.31
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	013	54300	REPAIRS & MAINTENANCE	\$130.50
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	015	54300	REPAIRS & MAINTENANCE	\$7,267.00
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	051	54300	REPAIRS & MAINTENANCE	\$522.00
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	052	54300	REPAIRS & MAINTENANCE	\$761.25
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	053	54300	REPAIRS & MAINTENANCE	\$261.00
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	061	54300	REPAIRS & MAINTENANCE	\$1,435.50
397486	01/09/2023	AIR TEMP MECHANICAL SERVICES INC	1010	091	54300	REPAIRS & MAINTENANCE	\$348.00
397487	01/09/2023	ALLIANCE GRAPHICS INC	1010	902	56100	OFFICE SUPPLIES	\$225.00
397488	01/09/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	006	54300	REPAIRS & MAINTENANCE	\$1,364.92
397488	01/09/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	012	54300	REPAIRS & MAINTENANCE	\$785.10
397488	01/09/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	013	54300	REPAIRS & MAINTENANCE	\$781.89
397488	01/09/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	051	54300	REPAIRS & MAINTENANCE	\$637.01
397488	01/09/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	052	54300	REPAIRS & MAINTENANCE	\$823.62
397488	01/09/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	061	54300	REPAIRS & MAINTENANCE	\$1,750.38
397489	01/09/2023	ALLSTON SUPPLY CO INC	1010	003	56101	CUSTODIAL SUPPLIES	\$1,023.40
397490	01/09/2023	AMAZON.COM SERVICES INC	1010	054	56110	INSTRUCTIONAL SUPPLIES	\$127.99
397490	01/09/2023	AMAZON.COM SERVICES INC	1010	061	56112	INSTR SUPPLIES - MUSIC	\$29.97
397490	01/09/2023	AMAZON.COM SERVICES INC	1010	061	56100	OFFICE SUPPLIES	\$54.32
397490	01/09/2023	AMAZON.COM SERVICES INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$479.88
397490	01/09/2023	AMAZON.COM SERVICES INC	1010	911	56100	OFFICE SUPPLIES	\$270.00
397490	01/09/2023	AMAZON.COM SERVICES INC	1010	977	56110	INSTRUCTIONAL SUPPLIES	\$199.80
397490	01/09/2023	AMAZON.COM SERVICES INC	1010	978	57346	INSTR EQUIP - NEW	\$237.78
397490	01/09/2023	AMAZON.COM SERVICES INC	2628	061	58999	OTHER EXPENSES	\$1,657.42
397491	01/09/2023	ARTS FOR LEARNING CONNECTICUT	2063	951	53200	INSTRUCTIONAL SERV	\$23,000.00
397492	01/09/2023	AT&T MOBILITY	1010	931	55300	COMMUNICATIONS	\$3,787.27

Consolidated School District of New Britain
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Check Number	Check Date	Vendor Name	Fund	Location	Account Code	Account Title	Transaction Amount
397493	01/09/2023	AT&T MOBILITY	1010	931	55300	COMMUNICATIONS	\$3,362.50
397494	01/09/2023	CHRISTOPHER L BADENHOP	2630	969	58999	OTHER EXPENSES	\$377.65
397495	01/09/2023	AMY L BARANSKY FISH	2348	052	56110	INSTRUCTIONAL SUPPLIES	\$30.51
397496	01/09/2023	KAYLA H BENEDETTO	1010	974	55800	TRAVEL REIMBURSEMENT	\$83.56
397497	01/09/2023	BLICK ART MATERIALS LLC	1010	061	56111	INSTR SUPPLIES - ART	\$198.42
397498	01/09/2023	BRIDGE THE GAP EDUCATION CONSULTING	2346	012	53320	IN-SERVICE	\$3,812.50
397499	01/09/2023	CDW GOVERNMENT INC	1010	921	56900	OTHER SUPPLIES	\$24,026.00
397500	01/09/2023	CENTRAL CONN STATE UNIVERSITY	1010	098	53500	TECHNICAL SERVICES	\$4,116.05
397501	01/09/2023	CITY OF NEW BRITAIN	1010	978	53540	SPORTS OFFICIALS	\$1,387.64
397502	01/09/2023	COLLIERS PROJECT LEADERS SA NE LLC	1010	931	54300	REPAIRS & MAINTENANCE	\$1,000.00
397503	01/09/2023	COLLINSVILLE POWER EQUIPMENT	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$347.27
397504	01/09/2023	COMCAST	1010	052	56220	ELECTRICITY	\$11.21
397505	01/09/2023	COMCAST	1010	931	55300	COMMUNICATIONS	\$312.43
397506	01/09/2023	COMCAST	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$272.29
397507	01/09/2023	COMCAST	1010	053	55300	COMMUNICATIONS	\$171.92
397508	01/09/2023	COMCAST	1010	052	56220	ELECTRICITY	\$627.73
397509	01/09/2023	COMCAST	1010	061	55300	COMMUNICATIONS	\$631.92
397510	01/09/2023	COMCAST	1010	009	55300	COMMUNICATIONS	\$928.09
397511	01/09/2023	COMCAST	1010	061	55300	COMMUNICATIONS	\$699.41
397512	01/09/2023	COMCAST	1010	006	55300	COMMUNICATIONS	\$699.41
397513	01/09/2023	COMCAST	1010	015	55300	COMMUNICATIONS	\$997.22
397514	01/09/2023	COMCAST	1010	007	55300	COMMUNICATIONS	\$1,146.44
397515	01/09/2023	COMCAST	1010	003	55300	COMMUNICATIONS	\$183.92
397516	01/09/2023	COMCAST BUSINESS	1010	051	55300	COMMUNICATIONS	\$584.16
397517	01/09/2023	COMCAST BUSINESS	1010	005	55300	COMMUNICATIONS	\$584.16
397518	01/09/2023	COMCAST BUSINESS	1010	931	55300	COMMUNICATIONS	\$371.43
397519	01/09/2023	COMCAST BUSINESS	2382	966	55050	OTHER PURCHASE SERVICES	\$201.12
397520	01/09/2023	COMPUCLAIM INC	2581	969	53500	TECHNICAL SERVICES	\$3,980.92
397521	01/09/2023	CONNECTICUT BUSINESS SYSTEMS LLC	2382	966	55050	OTHER PURCHASE SERVICES	\$158.45
397522	01/09/2023	CONNECTICUT NATURAL GAS	1010	013	56210	HEAT & GAS	\$3,130.47
397522	01/09/2023	CONNECTICUT NATURAL GAS	1010	051	56210	HEAT & GAS	\$2,730.21
397522	01/09/2023	CONNECTICUT NATURAL GAS	1010	931	56210	HEAT & GAS	\$212.64

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Check Register
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Check Number	Check Date	Vendor Name	Fund	Location	Account Code	Account Title	Transaction Amount
397523	01/09/2023	CONNECTICUT PLYWOOD CORP	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$832.00
397524	01/09/2023	CONNECTICUT RADIO INC	1010	011	54300	REPAIRS & MAINTENANCE	\$415.00
397525	01/09/2023	CREATIVE FINANCIAL STAFFING	1010	941	53591	OUTSIDE SUB SVC -NON CERT	\$8,528.75
397526	01/09/2023	CREC	1010	912	53212	BUS MONITORS	\$2,376.00
397527	01/09/2023	CT EARS LLC	1010	974	55690	TUITION - OUTPLACED	\$1,344.00
397527	01/09/2023	CT EARS LLC	1010	974	55691	TUITION-OTHER SERV	\$11,387.80
397528	01/09/2023	CW RESOURCES INC	1010	974	55691	TUITION-OTHER SERV	\$4,398.62
397529	01/09/2023	CWPM LLC	1010	003	54300	REPAIRS & MAINTENANCE	\$678.00
397529	01/09/2023	CWPM LLC	1010	051	54300	REPAIRS & MAINTENANCE	\$525.00
397529	01/09/2023	CWPM LLC	1010	931	54101	REFUSE REMOVAL	\$238.02
397530	01/09/2023	DELTA T GROUP HARTFORD INC	2063	974	53200	INSTRUCTIONAL SERV	\$13,688.98
397531	01/09/2023	DIRECT ENERGY SERVICES LLC	1010	006	56210	HEAT & GAS	\$168.36
397531	01/09/2023	DIRECT ENERGY SERVICES LLC	1010	013	56210	HEAT & GAS	\$10,468.42
397531	01/09/2023	DIRECT ENERGY SERVICES LLC	1010	051	56210	HEAT & GAS	\$8,357.63
397531	01/09/2023	DIRECT ENERGY SERVICES LLC	1010	053	56210	HEAT & GAS	\$4,449.17
397531	01/09/2023	DIRECT ENERGY SERVICES LLC	1010	931	56210	HEAT & GAS	\$1,711.02
397532	01/09/2023	DRAIN DOCTOR INC	1010	051	54300	REPAIRS & MAINTENANCE	\$1,275.00
397532	01/09/2023	DRAIN DOCTOR INC	1010	061	54300	REPAIRS & MAINTENANCE	\$785.00
397533	01/09/2023	EAGLE LEASING CO	1010	969	54300	REPAIRS & MAINTENANCE	\$230.00
397534	01/09/2023	EARLY LEARNING PROGRAM INC	2323	534	59901	NON DISTR-INSTR EXP	\$5,999.97
397535	01/09/2023	EASTCONN	2630	969	58999	OTHER EXPENSES	\$2,375.00
397536	01/09/2023	EBP SUPPLY SOLUTIONS INC	1010	005	56101	CUSTODIAL SUPPLIES	\$192.14
397536	01/09/2023	EBP SUPPLY SOLUTIONS INC	1010	008	56101	CUSTODIAL SUPPLIES	\$10.40
397536	01/09/2023	EBP SUPPLY SOLUTIONS INC	1010	053	56101	CUSTODIAL SUPPLIES	\$409.84
397537	01/09/2023	ELECTRICAL WHOLESALERS INC	1010	969	56102	MAINT SUPPLIES/REPAIRS	\$574.48
397538	01/09/2023	EVERGREEN CENTER INCORPORATED	1010	974	55611	TUITION - LOC RESIDENTIAL	\$10,474.50
397538	01/09/2023	EVERGREEN CENTER INCORPORATED	1010	974	55631	TUITION - PRIV O-O-STATE	\$10,474.50
397540	01/09/2023	EVERSOURCE ENERGY	1010	003	56220	ELECTRICITY	\$13,790.74
397540	01/09/2023	EVERSOURCE ENERGY	1010	005	56220	ELECTRICITY	\$6,188.99
397540	01/09/2023	EVERSOURCE ENERGY	1010	006	56220	ELECTRICITY	\$5,639.50
397540	01/09/2023	EVERSOURCE ENERGY	1010	007	56220	ELECTRICITY	\$4,590.13
397540	01/09/2023	EVERSOURCE ENERGY	1010	008	56220	ELECTRICITY	\$11,141.80

Consolidated School District of New Britain
 Check Register
 01/01/2023 to 01/31/2023

Check Number	Check Date	Vendor Name	Fund	Location	Account Code	Account Title	Transaction Amount
397540	01/09/2023	EVERSOURCE ENERGY	1010	009	56220	ELECTRICITY	\$5,691.75
397540	01/09/2023	EVERSOURCE ENERGY	1010	011	56220	ELECTRICITY	\$31.83
397540	01/09/2023	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	\$185.93
397540	01/09/2023	EVERSOURCE ENERGY	1010	013	56220	ELECTRICITY	\$5,040.79
397540	01/09/2023	EVERSOURCE ENERGY	1010	015	56220	ELECTRICITY	\$10,103.93
397540	01/09/2023	EVERSOURCE ENERGY	1010	051	56220	ELECTRICITY	\$11,230.19
397540	01/09/2023	EVERSOURCE ENERGY	1010	053	56220	ELECTRICITY	\$10,534.76
397540	01/09/2023	EVERSOURCE ENERGY	1010	061	56220	ELECTRICITY	\$17,069.72
397540	01/09/2023	EVERSOURCE ENERGY	1010	931	56220	ELECTRICITY	\$5,529.66
397541	01/09/2023	EVERYDAY SPEECH LLC	2042	969	56110	INSTRUCTIONAL SUPPLIES	\$240.75
397542	01/09/2023	FIRST STUDENT INC	1010	976	55100	TRANSPORTATION	\$7,308.80
397543	01/09/2023	FITNESS FINDERS INC	1010	978	57301	NON-INSTR EQUIP - NEW	\$169.95
397544	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.20
397545	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.79
397546	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$44.79
397547	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$134.37
397548	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397549	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397550	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397551	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$412.75
397552	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$107.80
397553	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$12.25
397554	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$66.95
397555	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$13.39
397556	01/09/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$34.90
397557	01/09/2023	FUN AND FUNCTION LLC	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$71.94
397558	01/09/2023	GENGRAS FORD LLC	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$1,804.54
397559	01/09/2023	GRAINGER	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$70.64
397560	01/09/2023	TOWN OF WEST HARTFORD	1010	978	58100	DUES & FEES	\$300.00
397561	01/09/2023	IMPERIAL DADE	1010	006	56101	CUSTODIAL SUPPLIES	\$65.03
397561	01/09/2023	IMPERIAL DADE	1010	931	56101	CUSTODIAL SUPPLIES	\$264.00
397562	01/09/2023	IRON MOUNTAIN INC	1010	941	53500	TECHNICAL SERVICES	\$1,007.19

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Check Number	Check Date	Vendor Name	Fund	Location	Account Code	Account Title	Transaction Amount
397563	01/09/2023	J.W. PEPPER & SON INC	1010	061	56112	INSTR SUPPLIES - MUSIC	\$266.79
397564	01/09/2023	JOHN BOYLE COMPANY	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$62.65
397565	01/09/2023	JOURNEYED.COM INC	2028	969	57346	INSTR EQUIP - NEW	\$4,348.10
397566	01/09/2023	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	\$23,262.84
397567	01/09/2023	JULYANNA F KORKATZIS	1010	931	55800	TRAVEL REIMBURSEMENT	\$128.31
397568	01/09/2023	LAUNCHING LEADERS IN EDUCATION	2347	053	53320	IN-SERVICE	\$2,250.00
397569	01/09/2023	KAREN M LEARY	1010	974	55800	TRAVEL REIMBURSEMENT	\$272.81
397570	01/09/2023	MCKESSON MEDICAL - SURGICAL	1010	974	56900	OTHER SUPPLIES	\$124.09
397571	01/09/2023	MULTIMODAL TEACHER OF DEAF SERVICES	2020	969	53403	OTHER SERV - PROF	\$17,091.20
397572	01/09/2023	NASCO	2028	969	56110	INSTRUCTIONAL SUPPLIES	\$176.64
397572	01/09/2023	NASCO	2348	052	56110	INSTRUCTIONAL SUPPLIES	\$1,001.32
397573	01/09/2023	NBHS STUDENT ACTIVITY ACCT	2638	061	58999	OTHER EXPENSES	\$100.00
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	005	56270	WATER	\$2,495.88
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	006	56270	WATER	\$1,806.39
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	007	56270	WATER	\$2,820.56
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	008	56270	WATER	\$3,214.67
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	009	56270	WATER	\$1,199.86
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	011	56270	WATER	\$4,480.75
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	012	56270	WATER	\$2,652.84
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	013	56270	WATER	\$3,411.44
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	015	56270	WATER	\$2,330.66
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	051	56270	WATER	\$1,367.91
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	052	56270	WATER	\$5,639.50
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	053	56270	WATER	\$5,009.97
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	061	56270	WATER	\$11,199.33
397575	01/09/2023	NEW BRITAIN WATER DEPT	1010	931	56270	WATER	\$829.03
397576	01/09/2023	NEW BRITAIN YOUTH MUSEUM	1010	902	58100	DUES & FEES	\$100.00
397577	01/09/2023	NEW YORK SECURITY SOLUTIONS INC	1010	008	55300	COMMUNICATIONS	\$2,226.00
397577	01/09/2023	NEW YORK SECURITY SOLUTIONS INC	1010	052	55300	COMMUNICATIONS	\$2,226.00
397577	01/09/2023	NEW YORK SECURITY SOLUTIONS INC	1010	053	55300	COMMUNICATIONS	\$2,226.00
397578	01/09/2023	NEWSOLA INC	2382	966	55050	OTHER PURCHASE SERVICES	\$1,331.00
397579	01/09/2023	NEXTCOURIER	1010	911	53500	TECHNICAL SERVICES	\$3,035.09

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397580	01/09/2023	OIC OF NEW BRITAIN INC	1010	902	58100	DUES & FEES	\$100.00
397581	01/09/2023	PHILIP C PARLAPIANO	1010	931	56101	CUSTODIAL SUPPLIES	\$116.97
397582	01/09/2023	QUILL CORP	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$4,377.55
397583	01/09/2023	RIVERSIDE INSIGHTS	1010	974	53061	TESTING/SCORING PSY EX	\$1,262.80
397584	01/09/2023	ORLANDO RUIZ	1010	008	56100	OFFICE SUPPLIES	\$247.90
397585	01/09/2023	RZ DESIGN ASSOCIATES INC	1010	052	54300	REPAIRS & MAINTENANCE	\$6,800.00
397586	01/09/2023	SAFETY-KLEEN SYSTEMS INC	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$427.79
397587	01/09/2023	SONDRA SANFORD	2028	969	56110	INSTRUCTIONAL SUPPLIES	\$409.00
397588	01/09/2023	SHEFFIELD POTTERY INC	1010	012	56111	INSTR SUPPLIES - ART	\$146.90
397589	01/09/2023	SHELTERLOGIC CORP	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$6,376.33
397590	01/09/2023	SHIPMAN & GOODWIN LLP	1010	941	53412	LEGAL	\$11,191.00
397590	01/09/2023	SHIPMAN & GOODWIN LLP	1010	974	53412	LEGAL	\$3,042.00
397591	01/09/2023	KAREN L SHOSHANI	1010	974	55800	TRAVEL REIMBURSEMENT	\$33.38
397592	01/09/2023	SOLIANT HEALTH	2063	974	53200	INSTRUCTIONAL SERV	\$193,236.25
397593	01/09/2023	SPECIALTY SAW	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$448.00
397594	01/09/2023	TECHNICAL EDUCATION SOLUTIONS LLC	2028	969	56110	INSTRUCTIONAL SUPPLIES	\$4,000.00
397595	01/09/2023	THE ASSEMBLY ROOM LLC	1010	941	53350	RECRUITMENT & RETENTION	\$300.00
397596	01/09/2023	ULINE INC	1010	052	56101	CUSTODIAL SUPPLIES	\$671.70
397597	01/09/2023	JOSEPH M VAVERCHAK	2058	969	53320	IN-SERVICE	\$2,325.59
397598	01/09/2023	WHITSONS SERVICE (NB)	2638	061	58999	OTHER EXPENSES	\$475.00
397599	01/09/2023	WOODWIND & BRASSWIND	1010	061	56112	INSTR SUPPLIES - MUSIC	\$16.75
397600	01/09/2023	JESSICA E WU	1010	974	55800	TRAVEL REIMBURSEMENT	\$24.25
397601	01/09/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2323	048	59901	NON DISTR-INSTR EXP	\$18,329.91
397602	01/09/2023	YWCA OF NEW BRITAIN	2068	941	53320	IN-SERVICE	\$4,700.00
397626	01/12/2023	ACES	1010	974	55690	TUITION - OUTPLACED	\$187.50
397626	01/12/2023	ACES	1010	974	55691	TUITION-OTHER SERV	\$600.00
397627	01/12/2023	AMAZON.COM SERVICES INC	1010	091	56110	INSTRUCTIONAL SUPPLIES	\$12.39
397627	01/12/2023	AMAZON.COM SERVICES INC	1010	911	56100	OFFICE SUPPLIES	\$110.90
397627	01/12/2023	AMAZON.COM SERVICES INC	1010	921	55500	PRINTING & BINDING	\$0.00
397627	01/12/2023	AMAZON.COM SERVICES INC	1010	931	55300	COMMUNICATIONS	\$287.96
397627	01/12/2023	AMAZON.COM SERVICES INC	1010	941	56100	OFFICE SUPPLIES	\$1,400.30
397627	01/12/2023	AMAZON.COM SERVICES INC	2047	003	56900	OTHER SUPPLIES	\$392.00

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397629	01/12/2023	AMERICAN READING COMPANY INC	1010	962	56410	TEXTBOOKS	\$11,200.00
397631	01/12/2023	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	\$1,000.00
397631	01/12/2023	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	\$5,000.00
397632	01/12/2023	ATLAS TRAINING	2325	969	53300	EMPLOYEE TRAIN & DEV	\$516.00
397633	01/12/2023	ATTAINMENT COMPANY INC	2020	969	56100	OFFICE SUPPLIES	\$1,021.65
397635	01/12/2023	BURRITO LOKO LLC	1010	941	53350	RECRUITMENT & RETENTION	\$268.38
397637	01/12/2023	CDW GOVERNMENT INC	1010	921	56900	OTHER SUPPLIES	\$140,764.99
397638	01/12/2023	CONNECTICUT NATURAL GAS	1010	003	56210	HEAT & GAS	\$2,162.66
397638	01/12/2023	CONNECTICUT NATURAL GAS	1010	007	56210	HEAT & GAS	\$413.59
397638	01/12/2023	CONNECTICUT NATURAL GAS	1010	931	54300	REPAIRS & MAINTENANCE	\$633.60
397639	01/12/2023	CREATIVE PROMOTIONS	2638	061	58999	OTHER EXPENSES	\$600.00
397640	01/12/2023	DELTA T GROUP HARTFORD INC	2063	974	53200	INSTRUCTIONAL SERV	\$2,449.00
397641	01/12/2023	DRAIN DOCTOR INC	1010	003	54300	REPAIRS & MAINTENANCE	\$280.00
397642	01/12/2023	EARLY LEARNING PROGRAM INC	2324	534	53210	TUTORS	\$400.00
397642	01/12/2023	EARLY LEARNING PROGRAM INC	2324	534	53321	TESTING SERVICES	\$125.00
397642	01/12/2023	EARLY LEARNING PROGRAM INC	2324	534	56110	INSTRUCTIONAL SUPPLIES	\$1,563.02
397642	01/12/2023	EARLY LEARNING PROGRAM INC	2324	534	59900	NON DISTRICT EXP	\$1,290.83
397642	01/12/2023	EARLY LEARNING PROGRAM INC	2324	534	59901	NON DISTR-INSTR EXP	\$13,003.33
397643	01/12/2023	EASTCONN	2630	969	58999	OTHER EXPENSES	\$2,625.00
397644	01/12/2023	ERIK C FLORES	2058	969	56900	OTHER SUPPLIES	\$47.84
397645	01/12/2023	JASON O GIBSON	2058	969	56900	OTHER SUPPLIES	\$74.42
397646	01/12/2023	KIM M GREMILLION	1010	007	56111	INSTR SUPPLIES - ART	\$39.31
397647	01/12/2023	HARTFORD COURANT	1010	912	53500	TECHNICAL SERVICES	\$343.60
397649	01/12/2023	HOME DEPOT CREDIT SERVICES	1010	931	56102	MAINT SUPPLIES/REPAIRS	\$5,267.01
397649	01/12/2023	HOME DEPOT CREDIT SERVICES	2020	969	57347	HARDWARE - TECH. RELATED	\$896.00
397649	01/12/2023	HOME DEPOT CREDIT SERVICES	2628	061	58999	OTHER EXPENSES	\$1,150.53
397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	53320	IN-SERVICE	\$128.38
397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	53401	OTHER SERV - SUPPORT	\$44.97
397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	53403	OTHER SERV - PROF	\$747.68
397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	54001	PURCH PROP SVC	\$4,997.76
397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	55050	OTHER PURCHASE SERVICES	\$2,524.59
397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	56110	INSTRUCTIONAL SUPPLIES	\$403.48

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397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	59900	NON DISTRICT EXP	\$8,382.64
397650	01/12/2023	HUMAN RESOURCE AGENCY INC	2324	532	59901	NON DISTR-INSTR EXP	\$45,001.68
397651	01/12/2023	HUMAN RESOURCE AGENCY INC	2323	532	59900	NON DISTRICT EXP	\$6,383.70
397651	01/12/2023	HUMAN RESOURCE AGENCY INC	2323	532	59901	NON DISTR-INSTR EXP	\$29,517.00
397652	01/12/2023	HUSSEY SEATING COMPANY	1010	061	54300	REPAIRS & MAINTENANCE	\$2,810.00
397653	01/12/2023	IMPERIAL DADE	1010	931	56101	CUSTODIAL SUPPLIES	\$627.50
397654	01/12/2023	INTEGRATED TECHNICAL SYSTEMS INC	1010	013	54300	REPAIRS & MAINTENANCE	\$360.00
397655	01/12/2023	IRON MOUNTAIN INC	1010	941	53500	TECHNICAL SERVICES	\$680.78
397656	01/12/2023	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55630	TUITION - PRIV IN-STATE	\$70,152.03
397656	01/12/2023	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55691	TUITION-OTHER SERV	\$17,325.00
397657	01/12/2023	KONE INC	1010	006	54300	REPAIRS & MAINTENANCE	\$315.14
397658	01/12/2023	JULYANNA F KORKATZIS	1010	931	55800	TRAVEL REIMBURSEMENT	\$126.25
397659	01/12/2023	LAKESHORE LEARNING MATERIALS	2050	969	56110	INSTRUCTIONAL SUPPLIES	\$1,648.28
397660	01/12/2023	LANGUAGE LINE SERVICES INC	1010	921	53510	DP AND CODING SERV	\$36.12
397660	01/12/2023	LANGUAGE LINE SERVICES INC	1010	974	53400	OTHER SERV - TRANSL	\$1,046.35
397661	01/12/2023	LEXIA LEARNING SYSTEMS LLC	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$1,100.00
397662	01/12/2023	MIOLLE M LUCCEUS	1010	941	53320	IN-SERVICE	\$950.00
397663	01/12/2023	CAROLYN M LUDDY	1010	090	56111	INSTR SUPPLIES - ART	\$53.94
397664	01/12/2023	MAITZ DEMOLITION SERVICES LLC	1010	003	54300	REPAIRS & MAINTENANCE	\$475.00
397664	01/12/2023	MAITZ DEMOLITION SERVICES LLC	1010	009	54300	REPAIRS & MAINTENANCE	\$3,500.00
397664	01/12/2023	MAITZ DEMOLITION SERVICES LLC	1010	011	54300	REPAIRS & MAINTENANCE	\$1,040.00
397665	01/12/2023	MELIORA ACADEMY INC	1010	974	55630	TUITION - PRIV IN-STATE	\$13,681.00
397665	01/12/2023	MELIORA ACADEMY INC	1010	974	55690	TUITION - OUTPLACED	\$20,132.75
397666	01/12/2023	MIDLAND FUND RAISING INC	2619	009	58999	OTHER EXPENSES	\$757.25
397667	01/12/2023	LAW OFFICE OF JOHN T SCULLY	1010	901	53412	LEGAL	\$7,500.00
397668	01/12/2023	NEW BRITAIN PLUMBING SUPPLY CO	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$3,357.27
397669	01/12/2023	NEW BRITAIN WATER DEPT	1010	003	56270	WATER	\$683.59
397670	01/12/2023	NEW YORK SECURITY SOLUTIONS INC	1010	061	54300	REPAIRS & MAINTENANCE	\$19,780.20
397671	01/12/2023	OAK HILL	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$860.00
397672	01/12/2023	OMNI DATA LLC	1010	921	53510	DP AND CODING SERV	\$330.00
397673	01/12/2023	OTIS ELEVATOR COMPANY	1010	007	54300	REPAIRS & MAINTENANCE	\$426.64
397673	01/12/2023	OTIS ELEVATOR COMPANY	1010	051	54300	REPAIRS & MAINTENANCE	\$420.58

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397673	01/12/2023	OTIS ELEVATOR COMPANY	1010	931	54300	REPAIRS & MAINTENANCE	\$384.47
397674	01/12/2023	OVERHEAD DOOR CO OF HARTFORD INC	1010	015	54300	REPAIRS & MAINTENANCE	\$355.69
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	003	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	005	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	006	54300	REPAIRS & MAINTENANCE	\$250.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	007	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	008	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	009	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	011	54300	REPAIRS & MAINTENANCE	\$250.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	012	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	013	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	015	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	051	54300	REPAIRS & MAINTENANCE	\$250.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	052	54300	REPAIRS & MAINTENANCE	\$250.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	053	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	054	54300	REPAIRS & MAINTENANCE	\$125.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	061	54300	REPAIRS & MAINTENANCE	\$875.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	091	54300	REPAIRS & MAINTENANCE	\$200.00
397675	01/12/2023	PATRIOT PEST SOLUTIONS LLC	1010	931	54300	REPAIRS & MAINTENANCE	\$100.00
397676	01/12/2023	PETER W SMULSKI STATE MARSHAL	1010	974	53412	LEGAL	\$330.00
397677	01/12/2023	POWERSCHOOL GROUP LLC	1010	911	53411	AUDIT/ACCTG SERVICES	\$1,350.00
397678	01/12/2023	QUILL CORP	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$528.90
397678	01/12/2023	QUILL CORP	1010	922	56100	OFFICE SUPPLIES	\$224.47
397678	01/12/2023	QUILL CORP	1010	974	56100	OFFICE SUPPLIES	\$522.63
397679	01/12/2023	READYCT	2063	951	53200	INSTRUCTIONAL SERV	\$17,779.86
397680	01/12/2023	LINDA B RETANO	1010	974	56900	OTHER SUPPLIES	\$49.99
397682	01/12/2023	SALT SOFTWARE LLC	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$428.60
397683	01/12/2023	SAV-MOR COOLING & HEATING INC	2063	931	54001	PURCH PROP SVC	\$45,903.68
397684	01/12/2023	SCHOOL SPECIALTY LLC	1010	008	56110	INSTRUCTIONAL SUPPLIES	\$909.40
397684	01/12/2023	SCHOOL SPECIALTY LLC	1010	053	56113	INSTR SUPPLIES - PE	\$980.82
397684	01/12/2023	SCHOOL SPECIALTY LLC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$83.62
397684	01/12/2023	SCHOOL SPECIALTY LLC	2047	003	56110	INSTRUCTIONAL SUPPLIES	\$4,854.94

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397684	01/12/2023	SCHOOL SPECIALTY LLC	2050	969	56110	INSTRUCTIONAL SUPPLIES	\$53.29
397685	01/12/2023	SABRINA J SCOTT	2382	966	55800	TRAVEL REIMBURSEMENT	\$29.26
397686	01/12/2023	MARY SEGARRA	2382	966	55050	OTHER PURCHASE SERVICES	\$144.00
397686	01/12/2023	MARY SEGARRA	2382	966	55800	TRAVEL REIMBURSEMENT	\$26.44
397687	01/12/2023	SHERRY E BRZOSKA	2581	974	53402	OTHER SERV - MEDICAL	\$2,653.75
397688	01/12/2023	SIR SPEEDY PRINTING CENTER	1010	974	56100	OFFICE SUPPLIES	\$59.99
397689	01/12/2023	ROBERT C SMEDLEY	1010	931	53320	IN-SERVICE	\$143.58
397690	01/12/2023	SPECIALTY TRANSPORTATION INC	1010	912	53212	BUS MONITORS	\$74,297.07
397690	01/12/2023	SPECIALTY TRANSPORTATION INC	1010	912	55107	TRANSPORT-603	\$2,138.50
397690	01/12/2023	SPECIALTY TRANSPORTATION INC	1010	912	55108	TRANSPORT-HOMELESS	\$30,340.89
397690	01/12/2023	SPECIALTY TRANSPORTATION INC	1010	912	55109	TRANSPORT - SPECIAL ED	\$425,266.32
397690	01/12/2023	SPECIALTY TRANSPORTATION INC	1010	912	55110	OUTPLACED-TRANSPORTATION	\$111,042.69
397690	01/12/2023	SPECIALTY TRANSPORTATION INC	1010	912	55111	MONITORS OUTPLACED	\$12,704.08
397691	01/12/2023	STAPLES BUSINESS ADVANTAGE	1010	903	56100	OFFICE SUPPLIES	\$103.32
397692	01/12/2023	SUBURBAN STATIONERS INC	1010	911	56100	OFFICE SUPPLIES	\$784.35
397693	01/12/2023	SUPERIOR CLEAN LLC	1010	051	54300	REPAIRS & MAINTENANCE	\$525.00
397693	01/12/2023	SUPERIOR CLEAN LLC	1010	052	54300	REPAIRS & MAINTENANCE	\$250.00
397693	01/12/2023	SUPERIOR CLEAN LLC	1010	053	54300	REPAIRS & MAINTENANCE	\$425.00
397695	01/12/2023	SWEETWATER SOUND INC	1010	054	56112	INSTR SUPPLIES - MUSIC	\$46.97
397695	01/12/2023	SWEETWATER SOUND INC	2601	963	58999	OTHER EXPENSES	\$539.94
397696	01/12/2023	T. K. C.	1010	006	54300	REPAIRS & MAINTENANCE	\$530.00
397696	01/12/2023	T. K. C.	1010	007	54300	REPAIRS & MAINTENANCE	\$855.00
397696	01/12/2023	T. K. C.	1010	008	54300	REPAIRS & MAINTENANCE	\$530.00
397696	01/12/2023	T. K. C.	1010	009	54300	REPAIRS & MAINTENANCE	\$530.00
397696	01/12/2023	T. K. C.	1010	011	54300	REPAIRS & MAINTENANCE	\$265.00
397696	01/12/2023	T. K. C.	1010	015	54300	REPAIRS & MAINTENANCE	\$530.00
397696	01/12/2023	T. K. C.	1010	051	54300	REPAIRS & MAINTENANCE	\$265.00
397696	01/12/2023	T. K. C.	1010	052	54300	REPAIRS & MAINTENANCE	\$1,151.00
397696	01/12/2023	T. K. C.	1010	053	54300	REPAIRS & MAINTENANCE	\$265.00
397696	01/12/2023	T. K. C.	1010	061	54300	REPAIRS & MAINTENANCE	\$265.00
397697	01/12/2023	THE CHILDREN'S MUSEUM INC	2047	003	53200	INSTRUCTIONAL SERV	\$12,900.00
397697	01/12/2023	THE CHILDREN'S MUSEUM INC	2346	012	53200	INSTRUCTIONAL SERV	\$9,000.00

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397698	01/12/2023	THE GRANITE GROUP WHOLSALERS LLC	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$279.68
397699	01/12/2023	THE STANDARD (EAP)	1010	941	53500	TECHNICAL SERVICES	\$478.10
397701	01/12/2023	THE STOP & SHOP SUPERMARKET CO LLC	1010	052	56115	INSTR SUPPLIES-CULINARY	\$108.44
397702	01/12/2023	TRINITY-ON-MAIN LTD	2382	966	54400	RENTALS	\$2,000.00
397703	01/12/2023	TUXIS OHRS FUEL INC	1010	003	54300	REPAIRS & MAINTENANCE	\$10,243.27
397703	01/12/2023	TUXIS OHRS FUEL INC	1010	003	56210	HEAT & GAS	\$17,088.95
397704	01/12/2023	TYLER TECHNOLOGIES INC	1010	912	53500	TECHNICAL SERVICES	\$20,711.93
397705	01/12/2023	JOSEPH M VAVERCHAK	2607	952	58999	OTHER EXPENSES	\$64.28
397706	01/12/2023	W. B. MASON COMPANY INC	1010	003	56101	CUSTODIAL SUPPLIES	\$1,804.24
397706	01/12/2023	W. B. MASON COMPANY INC	1010	921	55500	PRINTING & BINDING	\$0.00
397706	01/12/2023	W. B. MASON COMPANY INC	1010	931	56100	OFFICE SUPPLIES	\$202.36
397706	01/12/2023	W. B. MASON COMPANY INC	1010	931	56101	CUSTODIAL SUPPLIES	\$19,961.28
397706	01/12/2023	W. B. MASON COMPANY INC	1010	969	56101	CUSTODIAL SUPPLIES	\$5,206.32
397707	01/12/2023	WEBER'S NURSERY & FLORIST	1010	931	54103	SNOW PLOWING / SANDING	\$1,410.00
397708	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	54001	PURCH PROP SVC	\$1,000.00
397708	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	55050	OTHER PURCHASE SERVICES	\$887.25
397708	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	56110	INSTRUCTIONAL SUPPLIES	\$416.37
397708	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	59900	NON DISTRICT EXP	\$1,819.63
397708	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	59901	NON DISTR-INSTR EXP	\$6,590.13
397709	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	54001	PURCH PROP SVC	\$2,416.67
397709	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	55050	OTHER PURCHASE SERVICES	\$562.50
397709	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	56110	INSTRUCTIONAL SUPPLIES	\$297.75
397709	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	59900	NON DISTRICT EXP	\$3,790.25
397709	01/12/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	59901	NON DISTR-INSTR EXP	\$16,723.00
397710	01/12/2023	YWCA OF NEW BRITAIN	2324	047	59900	NON DISTRICT EXP	\$15,840.82
397710	01/12/2023	YWCA OF NEW BRITAIN	2324	047	59901	NON DISTR-INSTR EXP	\$72,986.42
397711	01/12/2023	YWCA OF NEW BRITAIN	2323	047	59900	NON DISTRICT EXP	\$73,451.30
397716	01/20/2023	ACES	1010	911	55612	TUITION-VOAG/CREC	\$37,062.00
397717	01/20/2023	ALEXUS MAZZA	1010	978	53540	SPORTS OFFICIALS	\$45.00
397718	01/20/2023	AMAZON.COM SERVICES INC	1010	974	56110	INSTRUCTIONAL SUPPLIES	\$1,941.38
397719	01/20/2023	ANDREW MALS	1010	978	53540	SPORTS OFFICIALS	\$160.00
397720	01/20/2023	NEW BRITAIN WATER DEPT	1010	931	54300	REPAIRS & MAINTENANCE	\$5,735.00

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397721	01/20/2023	LARA BOHLKE	1010	961	55800	TRAVEL REIMBURSEMENT	\$30.56
397722	01/20/2023	BOYS' & GIRLS' CLUB OF NEW BRITAIN	1010	911	54400	RENTALS	\$7,500.00
397723	01/20/2023	CANES' CORNER STORE	1010	978	57346	INSTR EQUIP - NEW	\$2,025.00
397724	01/20/2023	CITY OF NEW BRITAIN	2058	969	55050	OTHER PURCHASE SERVICES	\$1,977.87
397725	01/20/2023	COMCAST	1010	052	56220	ELECTRICITY	\$187.24
397726	01/20/2023	COMCAST	1010	011	55300	COMMUNICATIONS	\$881.51
397727	01/20/2023	COMCAST	1010	012	55300	COMMUNICATIONS	\$735.63
397728	01/20/2023	COMCAST BUSINESS	1010	931	55300	COMMUNICATIONS	\$390.13
397729	01/20/2023	COMCAST BUSINESS	1010	053	55300	COMMUNICATIONS	\$592.22
397730	01/20/2023	COMCAST BUSINESS	1010	052	55300	COMMUNICATIONS	\$592.22
397731	01/20/2023	COMCAST BUSINESS	1010	061	55300	COMMUNICATIONS	\$592.69
397732	01/20/2023	COMCAST BUSINESS	1010	013	55300	COMMUNICATIONS	\$561.24
397733	01/20/2023	COMCAST BUSINESS	1010	061	55300	COMMUNICATIONS	\$209.90
397734	01/20/2023	COMCAST BUSINESS	1010	008	55300	COMMUNICATIONS	\$619.80
397735	01/20/2023	CONNECTICUT JUNIOR REPUBLIC	1010	974	55620	TUITION-INSTR REG ED	\$3,960.00
397736	01/20/2023	CONNECTICUT NATURAL GAS	1010	005	56210	HEAT & GAS	\$5,022.58
397736	01/20/2023	CONNECTICUT NATURAL GAS	1010	006	56210	HEAT & GAS	\$1,933.76
397736	01/20/2023	CONNECTICUT NATURAL GAS	1010	007	56210	HEAT & GAS	\$2,424.77
397736	01/20/2023	CONNECTICUT NATURAL GAS	1010	011	56210	HEAT & GAS	\$2,021.15
397736	01/20/2023	CONNECTICUT NATURAL GAS	1010	052	56210	HEAT & GAS	\$3,110.77
397737	01/20/2023	CONSOLIDATED SCHOOL DISTRICT	2324	005	55050	OTHER PURCHASE SERVICES	\$3,072.00
397737	01/20/2023	CONSOLIDATED SCHOOL DISTRICT	2324	051	55050	OTHER PURCHASE SERVICES	\$10,432.00
397738	01/20/2023	CREATIVE FINANCIAL STAFFING	1010	941	53591	OUTSIDE SUB SVC -NON CERT	\$6,020.03
397739	01/20/2023	CREATIVE PROMOTIONS	2058	969	55050	OTHER PURCHASE SERVICES	\$6,932.00
397740	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$968,169.00
397741	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$203,049.00
397742	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$264,579.00
397743	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$190,743.00
397744	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$159,978.00
397745	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$188,190.00
397746	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$188,190.00
397747	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$584,535.00

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397748	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$584,535.00
397749	01/20/2023	CREC	1010	911	55612	TUITION-VOAG/CREC	\$159,978.00
397750	01/20/2023	CT EARS LLC	1010	974	55690	TUITION - OUTPLACED	\$2,343.60
397750	01/20/2023	CT EARS LLC	1010	974	55691	TUITION-OTHER SERV	\$9,485.13
397751	01/20/2023	CWPM LLC	1010	931	54101	REFUSE REMOVAL	\$1,225.00
397752	01/20/2023	DELTA T GROUP HARTFORD INC	2063	974	53200	INSTRUCTIONAL SERV	\$14,825.44
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	006	56210	HEAT & GAS	\$11,114.88
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	007	56210	HEAT & GAS	\$1,089.33
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	008	56210	HEAT & GAS	\$11,491.07
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	009	56210	HEAT & GAS	\$6,577.69
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	011	56210	HEAT & GAS	\$12,409.67
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	015	56210	HEAT & GAS	\$12,949.41
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	052	56210	HEAT & GAS	\$16,900.81
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	061	56210	HEAT & GAS	\$16,000.56
397753	01/20/2023	DIRECT ENERGY SERVICES LLC	1010	931	56210	HEAT & GAS	\$2,995.65
397754	01/20/2023	DOMUS KIDS INC	1010	974	55691	TUITION-OTHER SERV	\$2,788.50
397755	01/20/2023	ANNA M DUFFIN	1010	961	55800	TRAVEL REIMBURSEMENT	\$112.88
397756	01/20/2023	EAGLE LEASING CO	1010	969	54300	REPAIRS & MAINTENANCE	\$110.00
397757	01/20/2023	EARLY LEARNING PROGRAM INC	2324	534	55050	OTHER PURCHASE SERVICES	\$5,568.00
397758	01/20/2023	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55610	TUITION - PUBLIC IN-STATE	\$35,181.96
397758	01/20/2023	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55690	TUITION - OUTPLACED	\$1,205.81
397758	01/20/2023	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55691	TUITION-OTHER SERV	\$7,492.46
397759	01/20/2023	EAST RIVER ENERGY	1010	912	56260	GASOLINE	\$692.24
397759	01/20/2023	EAST RIVER ENERGY	1010	912	56260	GASOLINE	\$21,424.20
397760	01/20/2023	JEAN S FILIP	1010	961	55800	TRAVEL REIMBURSEMENT	\$49.63
397761	01/20/2023	FOCUS CENTER FOR AUTISM INC	1010	974	55630	TUITION - PRIV IN-STATE	\$9,980.70
397761	01/20/2023	FOCUS CENTER FOR AUTISM INC	1010	974	55690	TUITION - OUTPLACED	\$1,500.00
397761	01/20/2023	FOCUS CENTER FOR AUTISM INC	1010	974	55691	TUITION-OTHER SERV	\$2,142.00
397762	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397763	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397764	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397765	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00

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397766	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$744.45
397767	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397768	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397769	01/20/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397770	01/20/2023	KIM M GREMILLION	1010	007	56111	INSTR SUPPLIES - ART	\$129.76
397771	01/20/2023	INSTRUCTIONAL COACHING GROUP	1010	961	53320	IN-SERVICE	\$5,300.00
397772	01/20/2023	IRONWOOD MAINE LLC	1010	974	55611	TUITION - LOC RESIDENTIAL	\$6,525.00
397772	01/20/2023	IRONWOOD MAINE LLC	1010	974	55631	TUITION - PRIV O-O-STATE	\$6,525.00
397772	01/20/2023	IRONWOOD MAINE LLC	1010	974	55690	TUITION - OUTPLACED	\$11,950.00
397773	01/20/2023	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	\$12,770.28
397774	01/20/2023	LAKESHORE LEARNING MATERIALS	2050	969	56110	INSTRUCTIONAL SUPPLIES	\$696.42
397774	01/20/2023	LAKESHORE LEARNING MATERIALS	2527	969	56110	INSTRUCTIONAL SUPPLIES	\$599.00
397775	01/20/2023	LEARN	1010	911	55612	TUITION-VOAG/CREC	\$242,720.00
397776	01/20/2023	LEARNWELL	1010	974	55691	TUITION-OTHER SERV	\$520.05
397777	01/20/2023	METAL WORKS ENTERPRISES LLC	1010	931	54400	RENTALS	\$5,927.20
397778	01/20/2023	N C M EMBROIDERY & SPORTSWEAR	1010	978	57346	INSTR EQUIP - NEW	\$40.00
397779	01/20/2023	NEW BRITAIN PLUMBING SUPPLY CO	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$1,927.22
397780	01/20/2023	NEW BRITAIN WATER DEPT	1010	003	56270	WATER	\$4,239.00
397781	01/20/2023	NICHOLAS HUDYMA JR	1010	978	53540	SPORTS OFFICIALS	\$45.00
397782	01/20/2023	PALMBALL LLC	1010	061	56113	INSTR SUPPLIES - PE	\$1,320.00
397784	01/20/2023	RUSTY KILN LLC	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$747.50
397785	01/20/2023	SCHOLASTIC INC	1010	011	56110	INSTRUCTIONAL SUPPLIES	\$15.95
397786	01/20/2023	SCHOLASTIC CLASSROOM MAGAZINES	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$642.84
397787	01/20/2023	SNOW LAPILA	1010	978	53540	SPORTS OFFICIALS	\$110.00
397788	01/20/2023	SOLIANT HEALTH	2063	974	53200	INSTRUCTIONAL SERV	\$44,187.25
397789	01/20/2023	SOUTHINGTON PUBLIC SCHOOLS	1010	911	55612	TUITION-VOAG/CREC	\$114,285.00
397790	01/20/2023	STEVE WEISS MUSIC INC	1010	061	56112	INSTR SUPPLIES - MUSIC	\$228.90
397791	01/20/2023	THE STOP & SHOP SUPERMARKET CO LLC	1010	053	56115	INSTR SUPPLIES-CULINARY	\$205.24
397792	01/20/2023	CHRISTINE A TILTON	1010	961	55800	TRAVEL REIMBURSEMENT	\$52.06
397793	01/20/2023	WEST MUSIC COMPANY	1010	011	56112	INSTR SUPPLIES - MUSIC	\$1,146.49
397794	01/20/2023	WILLIAMSON MUSIC 1ST	1010	963	58100	DUES & FEES	\$499.00
397795	01/20/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	049	55050	OTHER PURCHASE SERVICES	\$3,840.00

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397796	01/20/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	55050	OTHER PURCHASE SERVICES	\$9,600.00
397797	01/20/2023	YWCA OF NEW BRITAIN	2324	047	55050	OTHER PURCHASE SERVICES	\$23,936.00
397832	01/26/2023	ACES	1010	974	55610	TUITION - PUBLIC IN-STATE	\$7,278.40
397833	01/26/2023	ACTION APPAREL INC	1010	931	56101	CUSTODIAL SUPPLIES	\$17,868.80
397834	01/26/2023	ADELBROOK INC	1010	974	55630	TUITION - PRIV IN-STATE	\$18,658.00
397834	01/26/2023	ADELBROOK INC	1010	974	55690	TUITION - OUTPLACED	\$471.25
397836	01/26/2023	AIR TEMP MECHANICAL SERVICES INC	1010	006	54300	REPAIRS & MAINTENANCE	\$1,609.50
397836	01/26/2023	AIR TEMP MECHANICAL SERVICES INC	1010	007	54300	REPAIRS & MAINTENANCE	\$174.00
397836	01/26/2023	AIR TEMP MECHANICAL SERVICES INC	1010	013	54300	REPAIRS & MAINTENANCE	\$1,755.25
397836	01/26/2023	AIR TEMP MECHANICAL SERVICES INC	1010	051	54300	REPAIRS & MAINTENANCE	\$348.00
397836	01/26/2023	AIR TEMP MECHANICAL SERVICES INC	1010	052	54300	REPAIRS & MAINTENANCE	\$1,044.00
397836	01/26/2023	AIR TEMP MECHANICAL SERVICES INC	1010	053	54300	REPAIRS & MAINTENANCE	\$174.00
397836	01/26/2023	AIR TEMP MECHANICAL SERVICES INC	1010	061	54300	REPAIRS & MAINTENANCE	\$30,402.09
397837	01/26/2023	AIRGAS USA LLC	1010	969	54300	REPAIRS & MAINTENANCE	\$51.80
397838	01/26/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	005	54300	REPAIRS & MAINTENANCE	\$762.63
397838	01/26/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	012	54300	REPAIRS & MAINTENANCE	\$547.17
397838	01/26/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	051	54300	REPAIRS & MAINTENANCE	\$1,050.35
397838	01/26/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	052	54300	REPAIRS & MAINTENANCE	\$793.12
397838	01/26/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	053	54300	REPAIRS & MAINTENANCE	\$352.50
397838	01/26/2023	ALLIED ROOFING & SHEET METAL CO INC	1010	061	54300	REPAIRS & MAINTENANCE	\$2,062.33
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	009	56110	INSTRUCTIONAL SUPPLIES	\$710.45
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	012	56111	INSTR SUPPLIES - ART	\$323.06
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	015	56100	OFFICE SUPPLIES	\$101.27
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	052	56110	INSTRUCTIONAL SUPPLIES	\$953.74
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	911	56100	OFFICE SUPPLIES	\$385.71
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	921	56900	OTHER SUPPLIES	\$986.02
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	931	56100	OFFICE SUPPLIES	\$91.97
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	941	56100	OFFICE SUPPLIES	\$133.14
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	963	56112	INSTR SUPPLIES - MUSIC	\$122.88
397841	01/26/2023	AMAZON.COM SERVICES INC	1010	977	56110	INSTRUCTIONAL SUPPLIES	\$353.49
397841	01/26/2023	AMAZON.COM SERVICES INC	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$15.86
397841	01/26/2023	AMAZON.COM SERVICES INC	2046	012	56900	OTHER SUPPLIES	\$180.38

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397841	01/26/2023	AMAZON.COM SERVICES INC	2050	969	56110	INSTRUCTIONAL SUPPLIES	\$6,297.48
397841	01/26/2023	AMAZON.COM SERVICES INC	2058	969	56900	OTHER SUPPLIES	\$482.82
397841	01/26/2023	AMAZON.COM SERVICES INC	2348	052	56110	INSTRUCTIONAL SUPPLIES	\$2,812.64
397842	01/26/2023	AMBA ADMINISTRATORS INC	1010	911	58100	DUES & FEES	\$830.00
397843	01/26/2023	AMERICAN ASSC SCHOOL PERSONNEL ADM	1010	941	58100	DUES & FEES	\$275.00
397844	01/26/2023	AMERICAN OFFICE EQUIPMENT CORP	1010	911	58100	DUES & FEES	\$475.00
397845	01/26/2023	AMERICAN SCHOOL FOR THE DEAF	1010	974	55630	TUITION - PRIV IN-STATE	\$11,648.16
397845	01/26/2023	AMERICAN SCHOOL FOR THE DEAF	1010	974	55690	TUITION - OUTPLACED	\$175.81
397845	01/26/2023	AMERICAN SCHOOL FOR THE DEAF	1010	974	55691	TUITION-OTHER SERV	\$1,775.33
397846	01/26/2023	ATTAINMENT COMPANY INC	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$113.40
397847	01/26/2023	BLICK ART MATERIALS LLC	1010	061	56111	INSTR SUPPLIES - ART	\$18.38
397848	01/26/2023	C & M TELEPHONE	1010	003	55300	COMMUNICATIONS	\$125.00
397848	01/26/2023	C & M TELEPHONE	1010	007	55300	COMMUNICATIONS	\$504.65
397848	01/26/2023	C & M TELEPHONE	1010	011	55300	COMMUNICATIONS	\$579.00
397848	01/26/2023	C & M TELEPHONE	1010	013	55300	COMMUNICATIONS	\$261.50
397848	01/26/2023	C & M TELEPHONE	1010	051	55300	COMMUNICATIONS	\$284.75
397848	01/26/2023	C & M TELEPHONE	1010	052	55300	COMMUNICATIONS	\$125.00
397848	01/26/2023	C & M TELEPHONE	1010	061	55300	COMMUNICATIONS	\$125.00
397849	01/26/2023	CABE	1010	902	55400	ADVERTISING	\$7,500.00
397850	01/26/2023	CANES' CORNER STORE	1010	951	56100	OFFICE SUPPLIES	\$25.00
397851	01/26/2023	CAPITOL CITY CREDIT CO LLC	1010	941	53500	TECHNICAL SERVICES	\$120.00
397852	01/26/2023	CAROLINA BIOLOGICAL SUPPLY CO	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$254.92
397853	01/26/2023	HOLLY A CATRINO	1010	941	58100	DUES & FEES	\$80.00
397854	01/26/2023	CENTRAL CONN STATE UNIVERSITY	1010	098	53500	TECHNICAL SERVICES	\$5,131.85
397855	01/26/2023	CHILDREN'S CENTER OF HAMDEN INC	1010	974	55630	TUITION - PRIV IN-STATE	\$5,108.16
397856	01/26/2023	CITY OF NEW BRITAIN	2058	969	55050	OTHER PURCHASE SERVICES	\$267.00
397857	01/26/2023	CITY OF NEW BRITAIN	1010	911	56100	OFFICE SUPPLIES	\$30.00
397858	01/26/2023	CITY OF NEW BRITAIN PARKING GARAGE	1010	911	58100	DUES & FEES	\$804.00
397859	01/26/2023	COMCAST	1010	931	55300	COMMUNICATIONS	\$350.74
397860	01/26/2023	COMCAST	1010	005	55300	COMMUNICATIONS	\$559.61
397861	01/26/2023	COMCAST	1010	051	55300	COMMUNICATIONS	\$326.11
397862	01/26/2023	COMCAST	1010	006	55300	COMMUNICATIONS	\$766.08

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397863	01/26/2023	COMCAST	1010	015	55300	COMMUNICATIONS	\$1,010.26
397864	01/26/2023	COMCAST	1010	007	55300	COMMUNICATIONS	\$1,160.64
397865	01/26/2023	COMCAST	1010	003	55300	COMMUNICATIONS	\$682.81
397866	01/26/2023	COMCAST	1010	931	55300	COMMUNICATIONS	\$362.49
397867	01/26/2023	COMCAST BUSINESS	1010	051	55300	COMMUNICATIONS	\$592.22
397868	01/26/2023	COMPUCLAIM INC	2581	969	53500	TECHNICAL SERVICES	\$4,056.48
397869	01/26/2023	CONNECTICUT BEHAVIORAL HEALTH LLC	2068	951	53320	IN-SERVICE	\$26,779.50
397870	01/26/2023	CONNECTICUT NATURAL GAS	1010	008	56210	HEAT & GAS	\$2,272.50
397870	01/26/2023	CONNECTICUT NATURAL GAS	1010	009	56210	HEAT & GAS	\$1,566.08
397870	01/26/2023	CONNECTICUT NATURAL GAS	1010	012	56210	HEAT & GAS	\$5,654.47
397870	01/26/2023	CONNECTICUT NATURAL GAS	1010	015	56210	HEAT & GAS	\$2,350.73
397870	01/26/2023	CONNECTICUT NATURAL GAS	1010	053	56210	HEAT & GAS	\$2,846.12
397870	01/26/2023	CONNECTICUT NATURAL GAS	1010	061	56210	HEAT & GAS	\$6,051.27
397870	01/26/2023	CONNECTICUT NATURAL GAS	1010	931	56210	HEAT & GAS	\$720.46
397871	01/26/2023	CREATIVE FINANCIAL STAFFING	1010	941	53591	OUTSIDE SUB SVC -NON CERT	\$3,264.75
397872	01/26/2023	CREC	1010	912	53212	BUS MONITORS	\$1,280.40
397872	01/26/2023	CREC	1010	974	55610	TUITION - PUBLIC IN-STATE	\$336,586.54
397872	01/26/2023	CREC	1010	974	55690	TUITION - OUTPLACED	\$16,054.99
397872	01/26/2023	CREC	1010	974	55691	TUITION-OTHER SERV	\$90,055.80
397873	01/26/2023	CT ASSOC OF SCHOOL PERSONNEL ADMIN	1010	941	58100	DUES & FEES	\$300.00
397875	01/26/2023	CT EARS LLC	1010	974	55690	TUITION - OUTPLACED	\$1,713.60
397875	01/26/2023	CT EARS LLC	1010	974	55691	TUITION-OTHER SERV	\$17,658.12
397876	01/26/2023	CURTIN MOTOR LIVERY INC	1010	912	55108	TRANSPORT-HOMELESS	\$1,410.00
397877	01/26/2023	CW RESOURCES INC	1010	974	55613	OUTPLACEMENT TRANSITIONAL	\$3,141.88
397878	01/26/2023	CWPM LLC	1010	931	54101	REFUSE REMOVAL	\$12,703.47
397878	01/26/2023	CWPM LLC	1010	931	54300	REPAIRS & MAINTENANCE	\$121.52
397879	01/26/2023	NANCY J CZAPLICKI	1010	931	56101	CUSTODIAL SUPPLIES	\$100.00
397880	01/26/2023	DELORES S COLE	2346	012	53320	IN-SERVICE	\$4,840.00
397881	01/26/2023	DIRECT ENERGY SERVICES LLC	1010	006	56210	HEAT & GAS	\$1,292.59
397881	01/26/2023	DIRECT ENERGY SERVICES LLC	1010	008	56210	HEAT & GAS	\$219.73
397881	01/26/2023	DIRECT ENERGY SERVICES LLC	1010	009	56210	HEAT & GAS	\$12,042.50
397881	01/26/2023	DIRECT ENERGY SERVICES LLC	1010	015	56210	HEAT & GAS	\$502.08

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397881	01/26/2023	DIRECT ENERGY SERVICES LLC	1010	052	56210	HEAT & GAS	\$1,115.39
397881	01/26/2023	DIRECT ENERGY SERVICES LLC	1010	053	56210	HEAT & GAS	\$16,609.04
397882	01/26/2023	DONALD F PERRAS	1010	963	53200	INSTRUCTIONAL SERV	\$280.00
397883	01/26/2023	DRAIN DOCTOR INC	1010	931	54300	REPAIRS & MAINTENANCE	\$380.00
397884	01/26/2023	ANTHONY F DUVA	1010	921	55800	TRAVEL REIMBURSEMENT	\$60.94
397885	01/26/2023	EAGLE LEASING CO	1010	969	54300	REPAIRS & MAINTENANCE	\$230.00
397886	01/26/2023	EASTCONN	2325	969	53323	PROF EDUCATIONAL SVC	\$375.00
397887	01/26/2023	EDADVANCE	2047	003	53320	IN-SERVICE	\$8,088.68
397887	01/26/2023	EDADVANCE	2341	969	53320	IN-SERVICE	\$23,708.12
397887	01/26/2023	EDADVANCE	2346	012	53320	IN-SERVICE	\$23,783.20
397887	01/26/2023	EDADVANCE	2347	053	53320	IN-SERVICE	\$32,376.40
397887	01/26/2023	EDADVANCE	2348	052	53320	IN-SERVICE	\$30,553.60
397888	01/26/2023	ELECTRICAL WHOLESALERS INC	1010	969	56102	MAINT SUPPLIES/REPAIRS	\$1,897.25
397889	01/26/2023	ENVIRONMENTAL SYSTEMS CORP	1010	005	54300	REPAIRS & MAINTENANCE	\$1,731.96
397889	01/26/2023	ENVIRONMENTAL SYSTEMS CORP	1010	008	54300	REPAIRS & MAINTENANCE	\$253.18
397889	01/26/2023	ENVIRONMENTAL SYSTEMS CORP	1010	009	54300	REPAIRS & MAINTENANCE	\$1,525.96
397890	01/26/2023	EVERGREEN CENTER INCORPORATED	1010	974	55611	TUITION - LOC RESIDENTIAL	\$10,823.65
397890	01/26/2023	EVERGREEN CENTER INCORPORATED	1010	974	55631	TUITION - PRIV O-O-STATE	\$10,823.65
397891	01/26/2023	EVERSOURCE ENERGY	1010	011	56220	ELECTRICITY	\$6,655.37
397891	01/26/2023	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	\$10,557.81
397891	01/26/2023	EVERSOURCE ENERGY	1010	052	56220	ELECTRICITY	\$11,134.53
397892	01/26/2023	FETCH A RIDE CT	1010	912	55108	TRANSPORT-HOMELESS	\$977.50
397893	01/26/2023	FLAGHOUSE INC	1010	012	56113	INSTR SUPPLIES - PE	\$265.46
397894	01/26/2023	FOCUS CENTER FOR AUTISM INC	1010	974	55690	TUITION - OUTPLACED	\$1,275.00
397895	01/26/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$1,021.17
397896	01/26/2023	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	\$550.00
397897	01/26/2023	GRAINGER	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$197.89
397898	01/26/2023	HARTFORD COURANT	1010	931	55300	COMMUNICATIONS	\$333.18
397899	01/26/2023	HARTFORD HOSPITAL	1010	974	55630	TUITION - PRIV IN-STATE	\$62,935.00
397900	01/26/2023	HEALY SPORTSWEAR LLC	1010	978	57346	INSTR EQUIP - NEW	\$4,215.00
397901	01/26/2023	WILLIAM K HOSMER	1010	921	55800	TRAVEL REIMBURSEMENT	\$15.50
397902	01/26/2023	HUMAN RESOURCE AGENCY INC	2324	532	55050	OTHER PURCHASE SERVICES	\$22,560.00

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397903	01/26/2023	EBP SUPPLY SOLUTIONS INC	1010	006	54300	REPAIRS & MAINTENANCE	\$381.36
397904	01/26/2023	IMPERIAL DADE	1010	061	56101	CUSTODIAL SUPPLIES	\$5,095.01
397904	01/26/2023	IMPERIAL DADE	1010	931	56101	CUSTODIAL SUPPLIES	\$1,245.50
397904	01/26/2023	IMPERIAL DADE	1010	969	56101	CUSTODIAL SUPPLIES	\$1,172.64
397905	01/26/2023	INTEGRATED SYSTEMS SERVICES LLC	1010	053	55300	COMMUNICATIONS	\$1,051.56
397906	01/26/2023	INTENSIVE EDUCATION ACADEMY INC	1010	974	55630	TUITION - PRIV IN-STATE	\$15,313.55
397906	01/26/2023	INTENSIVE EDUCATION ACADEMY INC	1010	974	55690	TUITION - OUTPLACED	\$1,681.08
397907	01/26/2023	IRONWOOD MAINE LLC	1010	974	55611	TUITION - LOC RESIDENTIAL	\$3,262.50
397907	01/26/2023	IRONWOOD MAINE LLC	1010	974	55631	TUITION - PRIV O-O-STATE	\$3,262.50
397907	01/26/2023	IRONWOOD MAINE LLC	1010	974	55690	TUITION - OUTPLACED	\$5,975.00
397908	01/26/2023	J.W. PEPPER & SON INC	1010	011	56112	INSTR SUPPLIES - MUSIC	\$103.99
397908	01/26/2023	J.W. PEPPER & SON INC	1010	053	56112	INSTR SUPPLIES - MUSIC	\$50.99
397908	01/26/2023	J.W. PEPPER & SON INC	1010	061	56112	INSTR SUPPLIES - MUSIC	\$155.00
397909	01/26/2023	JOHN BOYLE COMPANY	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$113.99
397910	01/26/2023	JON D STOLTZFUS	1010	054	58100	DUES & FEES	\$80.00
397911	01/26/2023	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	\$22,141.08
397912	01/26/2023	KIDS' WHEELS LLC	1010	912	55108	TRANSPORT-HOMELESS	\$7,079.39
397913	01/26/2023	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55630	TUITION - PRIV IN-STATE	\$31,178.68
397913	01/26/2023	KLINGBERG COMPREHENSIVE PROGRAM SRV	1010	974	55691	TUITION-OTHER SERV	\$3,825.00
397914	01/26/2023	KONE INC	1010	931	54300	REPAIRS & MAINTENANCE	\$4,318.08
397915	01/26/2023	JON LAMSON	1010	921	55800	TRAVEL REIMBURSEMENT	\$54.25
397916	01/26/2023	MANCHESTER BOARD OF EDUCATION	1010	974	55610	TUITION - PUBLIC IN-STATE	\$12,464.93
397916	01/26/2023	MANCHESTER BOARD OF EDUCATION	1010	974	55690	TUITION - OUTPLACED	\$355.07
397917	01/26/2023	MATEUSZ PANEK	1010	963	53500	TECHNICAL SERVICES	\$600.00
397918	01/26/2023	SILVIA MAYO MOLINA	1010	962	56401	PARENT ACTIVITY SUPPLIES	\$113.75
397919	01/26/2023	MC MANAGEMENT INC	1010	931	56101	CUSTODIAL SUPPLIES	\$221.10
397920	01/26/2023	MCKESSON MEDICAL - SURGICAL	1010	974	56900	OTHER SUPPLIES	\$27.40
397921	01/26/2023	MELIORA ACADEMY INC	1010	974	55630	TUITION - PRIV IN-STATE	\$13,681.00
397923	01/26/2023	MULTIMODAL TEACHER OF DEAF SERVICES	2020	969	53403	OTHER SERV - PROF	\$12,118.40
397924	01/26/2023	NICHOLAS J NAPLES	1010	921	55800	TRAVEL REIMBURSEMENT	\$28.31
397925	01/26/2023	NEW BRITAIN PARKS & RECREATION	2316	969	53200	INSTRUCTIONAL SERV	\$55,500.00
397926	01/26/2023	NEW YORK SECURITY SOLUTIONS INC	1010	061	54300	REPAIRS & MAINTENANCE	\$3,150.00

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397927	01/26/2023	NINOSHKA OCASIO	2637	921	56114	SUPPLIES - TECH RELATED	\$200.00
397928	01/26/2023	OAK HILL	1010	974	55630	TUITION - PRIV IN-STATE	\$47,994.66
397928	01/26/2023	OAK HILL	1010	974	55690	TUITION - OUTPLACED	\$4,255.02
397928	01/26/2023	OAK HILL	1010	974	55691	TUITION-OTHER SERV	\$20,115.54
397929	01/26/2023	PRISM ACADEMY LLC	1010	974	55630	TUITION - PRIV IN-STATE	\$10,062.81
397929	01/26/2023	PRISM ACADEMY LLC	1010	974	55690	TUITION - OUTPLACED	\$1,200.00
397930	01/26/2023	PROSPECT MANCHESTER HOSPITAL INC	1010	974	55630	TUITION - PRIV IN-STATE	\$9,860.00
397931	01/26/2023	PTM DOCUMENT SYSTEMS INC	1010	911	56100	OFFICE SUPPLIES	\$1,303.27
397932	01/26/2023	QBS INC	2020	969	53320	IN-SERVICE	\$100.00
397933	01/26/2023	QUILL CORP	1010	061	56100	OFFICE SUPPLIES	\$166.53
397933	01/26/2023	QUILL CORP	1010	090	56110	INSTRUCTIONAL SUPPLIES	\$142.21
397933	01/26/2023	QUILL CORP	1010	911	56100	OFFICE SUPPLIES	\$409.48
397933	01/26/2023	QUILL CORP	1010	941	56100	OFFICE SUPPLIES	\$858.03
397933	01/26/2023	QUILL CORP	2020	969	56110	INSTRUCTIONAL SUPPLIES	\$424.78
397933	01/26/2023	QUILL CORP	2581	969	56110	INSTRUCTIONAL SUPPLIES	\$341.85
397934	01/26/2023	READYCT	2063	951	53200	INSTRUCTIONAL SERV	\$17,494.86
397935	01/26/2023	MAYRA L RODRIGUEZ	2635	969	58999	OTHER EXPENSES	\$28.71
397936	01/26/2023	JAN C SAWICKI	1010	921	55800	TRAVEL REIMBURSEMENT	\$51.56
397937	01/26/2023	SCHOLASTIC CLASSROOM MAGAZINES	1010	091	56110	INSTRUCTIONAL SUPPLIES	\$78.98
397938	01/26/2023	SCHOOL SPECIALTY LLC	1010	961	56110	INSTRUCTIONAL SUPPLIES	\$1,559.01
397939	01/26/2023	SCOTTS FLOWERS INC	1010	902	56100	OFFICE SUPPLIES	\$75.00
397940	01/26/2023	SNOW LAPILA	1010	978	53540	SPORTS OFFICIALS	\$220.00
397941	01/26/2023	KEIRA Z SOLER	1010	961	55800	TRAVEL REIMBURSEMENT	\$18.19
397943	01/26/2023	SOLTERRA ACADEMY	1010	974	55630	TUITION - PRIV IN-STATE	\$132,330.40
397943	01/26/2023	SOLTERRA ACADEMY	1010	974	55691	TUITION-OTHER SERV	\$17,694.72
397944	01/26/2023	SPECIALIZED EDUCATION OF CONN	1010	974	55630	TUITION - PRIV IN-STATE	\$95,756.43
397944	01/26/2023	SPECIALIZED EDUCATION OF CONN	1010	974	55690	TUITION - OUTPLACED	\$2,588.26
397944	01/26/2023	SPECIALIZED EDUCATION OF CONN	1010	974	55691	TUITION-OTHER SERV	\$6,864.26
397945	01/26/2023	SPECIALTY TRANSPORTATION INC	1010	912	53212	BUS MONITORS	\$71,912.42
397945	01/26/2023	SPECIALTY TRANSPORTATION INC	1010	912	55107	TRANSPORT-603	\$1,817.73
397945	01/26/2023	SPECIALTY TRANSPORTATION INC	1010	912	55108	TRANSPORT-HOMELESS	\$26,588.84
397945	01/26/2023	SPECIALTY TRANSPORTATION INC	1010	912	55109	TRANSPORT - SPECIAL ED	\$361,090.74

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397945	01/26/2023	SPECIALTY TRANSPORTATION INC	1010	912	55110	OUTPLACED-TRANSPORTATION	\$108,709.49
397945	01/26/2023	SPECIALTY TRANSPORTATION INC	1010	912	55111	MONITORS OUTPLACED	\$17,255.32
397946	01/26/2023	SWEETWATER SOUND INC	1010	005	54300	REPAIRS & MAINTENANCE	\$1,369.00
397947	01/26/2023	JORDAN D SYPEK	1010	921	55800	TRAVEL REIMBURSEMENT	\$39.38
397948	01/26/2023	T. K. C.	1010	007	54300	REPAIRS & MAINTENANCE	\$3,349.80
397948	01/26/2023	T. K. C.	1010	008	54300	REPAIRS & MAINTENANCE	\$4,448.00
397948	01/26/2023	T. K. C.	1010	009	54300	REPAIRS & MAINTENANCE	\$3,453.43
397948	01/26/2023	T. K. C.	1010	011	54300	REPAIRS & MAINTENANCE	\$6,290.00
397948	01/26/2023	T. K. C.	1010	013	54300	REPAIRS & MAINTENANCE	\$3,180.43
397948	01/26/2023	T. K. C.	1010	015	54300	REPAIRS & MAINTENANCE	\$3,180.43
397949	01/26/2023	TAP COMMERCIAL WATER TREATMENT LLC	1010	931	54300	REPAIRS & MAINTENANCE	\$318.75
397950	01/26/2023	THE AERO ALL GAS COMPANY	1010	969	54300	REPAIRS & MAINTENANCE	\$39.07
397951	01/26/2023	THE GRANITE GROUP WHOLSALERS LLC	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$84.71
397952	01/26/2023	THE STOP & SHOP SUPERMARKET CO LLC	1010	052	56115	INSTR SUPPLIES-CULINARY	\$127.83
397952	01/26/2023	THE STOP & SHOP SUPERMARKET CO LLC	1010	053	56115	INSTR SUPPLIES-CULINARY	\$109.32
397953	01/26/2023	TOM BAXER MUSIC	2601	963	58999	OTHER EXPENSES	\$1,319.00
397954	01/26/2023	TOWN & COUNTRY TRANSPORTATION	1010	912	55108	TRANSPORT-HOMELESS	\$4,335.00
397955	01/26/2023	TRANSPORTATION ADVISORY SERVICE LLC	1010	912	53500	TECHNICAL SERVICES	\$3,500.00
397956	01/26/2023	TRC	1010	007	54300	REPAIRS & MAINTENANCE	\$906.50
397956	01/26/2023	TRC	1010	061	54300	REPAIRS & MAINTENANCE	\$1,472.50
397956	01/26/2023	TRC	1010	969	54300	REPAIRS & MAINTENANCE	\$3,497.50
397957	01/26/2023	TULL BROTHERS	1010	932	56102	MAINT SUPPLIES/REPAIRS	\$1,824.00
397958	01/26/2023	TUXIS OHRS FUEL INC	1010	003	56210	HEAT & GAS	\$17,440.81
397959	01/26/2023	UNIVERSITY OF SAINT JOSEPH	1010	974	55630	TUITION - PRIV IN-STATE	\$39,630.00
397959	01/26/2023	UNIVERSITY OF SAINT JOSEPH	1010	974	55690	TUITION - OUTPLACED	\$5,433.75
397959	01/26/2023	UNIVERSITY OF SAINT JOSEPH	1010	974	55691	TUITION-OTHER SERV	\$23,700.00
397960	01/26/2023	W. B. MASON COMPANY INC	1010	003	56100	OFFICE SUPPLIES	(\$3.51)
397960	01/26/2023	W. B. MASON COMPANY INC	1010	006	56101	CUSTODIAL SUPPLIES	\$539.09
397960	01/26/2023	W. B. MASON COMPANY INC	1010	012	56100	OFFICE SUPPLIES	\$2,467.85
397960	01/26/2023	W. B. MASON COMPANY INC	1010	012	56101	CUSTODIAL SUPPLIES	\$41.99
397960	01/26/2023	W. B. MASON COMPANY INC	1010	013	56101	CUSTODIAL SUPPLIES	\$1,321.19
397960	01/26/2023	W. B. MASON COMPANY INC	1010	053	56101	CUSTODIAL SUPPLIES	(\$140.32)

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397960	01/26/2023	W. B. MASON COMPANY INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	\$5,499.00
397960	01/26/2023	W. B. MASON COMPANY INC	1010	062	56110	INSTRUCTIONAL SUPPLIES	\$12.29
397960	01/26/2023	W. B. MASON COMPANY INC	1010	911	56100	OFFICE SUPPLIES	\$215.10
397960	01/26/2023	W. B. MASON COMPANY INC	1010	931	56101	CUSTODIAL SUPPLIES	\$46.02
397961	01/26/2023	WAYSIDE PUBLISHING	1010	962	56100	OFFICE SUPPLIES	\$398.61
397962	01/26/2023	WENDY FABIAN	2637	921	56114	SUPPLIES - TECH RELATED	\$200.00
397963	01/26/2023	WHEELER CLINIC INC	1010	974	55630	TUITION - PRIV IN-STATE	\$29,153.25
397963	01/26/2023	WHEELER CLINIC INC	1010	974	55691	TUITION-OTHER SERV	\$8,868.90
397964	01/26/2023	WILSON LANGUAGE TRAINING	2347	053	53320	IN-SERVICE	\$60.00
397965	01/26/2023	XEROX FINANCIAL SERVICES LLC	1010	921	55500	PRINTING & BINDING	\$18,216.43
397966	01/26/2023	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2058	969	55050	OTHER PURCHASE SERVICES	\$520.00
						Total Report	\$8,871,974.59

General Fund Extra Earnings/Overtime and Substitute Coverage Report

Month Ending January 31, 2023 Versus 2021, 2020 and 2019 And Fiscal Year Ended 2021-22, 2020-21 and 2019-20

Organization	Account	Title	Fiscal Year 2022 - 2023			Fiscal Year 2021-2022		Fiscal Year 2020-2021		Fiscal Year 2019-2020	
			Budget	Expenditures	Variance	Nov-21	Jun-22	Nov-20	Jun-21	Nov-19	Jun-20
TEACHER'S											
EXTRA EARNINGS / OT:											
101096900030	51181	DW DUTY FREE	100,000	156,664	(56,664)	101,403	107,471	66,574	249,753	29,728	138,819
101096900040	51181	DW GUIDANCE	60,000	31,102	28,898	44,997	72,414	38,692	57,008	34,574	66,227
101096900130	51181	DW TESTING		1,858	(1,858)	-	697	-	-	-	119
101096910001	51181	DW	310,000	312,171	(2,171)	481,963	822,910	260,530	514,306	169,937	436,903
			<u>470,000</u>	<u>501,794</u>	<u>(31,794)</u>	<u>628,363</u>	<u>1,003,492</u>	<u>365,796</u>	<u>821,066</u>	<u>234,238</u>	<u>642,069</u>
SUB COVERAGE											
101096900110	51181	DW SUB TEACH	100,000	-	100,000	-	8,810	-	-	-	92,314
GRAND TOTAL			<u>570,000</u>	<u>501,794</u>	<u>68,206</u>	<u>628,363</u>	<u>1,012,302</u>	<u>365,796</u>	<u>821,066</u>	<u>234,238</u>	<u>734,383</u>
SECRETARIAL/CLERICAL											
EXTRA EARNINGS / OT:											
101096900010	51238	DW OT/DT	134,000	158,519	(24,519)	196,853	151,016	74,083	194,084	97,589	169,269
101096910001	51238	DW	24,000	67,935	(43,935)	38,431	88,540	20,138	35,662	15,681	30,012
			<u>158,000</u>	<u>226,454</u>	<u>(68,454)</u>	<u>235,284</u>	<u>239,557</u>	<u>94,221</u>	<u>229,746</u>	<u>113,270</u>	<u>199,282</u>
SUB COVERAGE											
101096900100	51238	DW SUB SEC	42,000	35,389	6,611	23,335	69,635	7,505	26,719	23,294	41,172
			<u>200,000</u>	<u>261,842</u>	<u>(61,842)</u>	<u>258,619</u>	<u>309,191</u>	<u>101,726</u>	<u>256,465</u>	<u>136,564</u>	<u>240,454</u>
PARA											
EXTRA EARNINGS / OT:											
101096900010	51248	DW OT/DT	-	6,363	(6,363)	112,481	252,658	-	17,972	381	1,161
101096900030	51248	DW DUTY FREE	26,000	625,881	(599,881)	272,331	116,847	20,104	117,106	10,762	32,655
101096910001	51248	DW	54,000	54,258	(258)	467	467	17,791	19,922	28,411	53,828
			<u>80,000</u>	<u>686,502</u>	<u>(606,502)</u>	<u>385,280</u>	<u>369,973</u>	<u>37,894</u>	<u>155,001</u>	<u>39,554</u>	<u>87,644</u>
SUB COVERAGE											
101096900090	51248	DW SUB PARA	70,000	72,365	(2,365)	25,589	118,578	25,058	98,784	25,090	40,566
			<u>150,000</u>	<u>758,867</u>	<u>(608,867)</u>	<u>410,870</u>	<u>488,551</u>	<u>62,952</u>	<u>253,784</u>	<u>64,644</u>	<u>128,210</u>

General Fund Extra Earnings/Overtime and Substitute Coverage Report
 Month Ending January 31, 2023 Versus 2021, 2020 and 2019 And Fiscal Year Ended 2021-22, 2020-21 and 2019-20

Organization	Account	Title	Fiscal Year 2022 - 2023			Fiscal Year 2021-2022		Fiscal Year 2020-2021		Fiscal Year 2019-2020	
			Budget	Expenditures	Variance	Nov-21	Jun-22	Nov-20	Jun-21	Nov-19	Jun-20
CUSTODIAL / MAINTENANCE / SECURITY											
EXTRA EARNINGS / OT:											
101096900010	51258	DW OT/DT	338,000	364,157	(26,157)	295,092	782,258	93,541	316,030	182,036	403,631
101096900020	51258	DW CALL IN	12,000	5,472	6,528	2,987	8,592	3,397	8,247	5,097	11,396
101096900990	51258	DW COVID19	-	-	-	652	652	13,689	268,213	-	-
		51258 Total	350,000	369,629	(19,629)	298,732	791,502	110,627	592,489	187,133	415,027
SUB COVERAGE											
101096900060	51258	DW SUB MAINT	350,000	271,789	78,211	199,826	263,339	279,169	598,773	247,408	424,840
		Total	700,000	641,418	58,582	498,558	1,054,841	389,795	1,191,262	434,542	839,866
HEALTH / MEDICAL											
EXTRA EARNINGS / OT:											
101096900010	51268	DW OT/DT	25,000	27,000	(2,000)	130,917	280,140	18,177	68,432	12,828	31,378
101096910001	51268	DW	100,000	78,136	21,864	33,588	71,822	91,574	169,076	47,610	104,620
		51268 Total	125,000	105,136	19,864	164,506	351,962	109,751	237,508	60,438	135,998
SUB COVERAGE											
101096900070	51268	DW SUB HEALTH	10,000	4,651	5,349	-	-	-	-	10,246	17,757
		Total	135,000	109,788	25,212	164,506	351,962	109,751	237,508	70,684	153,755
GRAND TOTAL											
		EXTRA EARNINGS/OT	1,183,000	1,889,515	(706,515)	1,712,165	2,756,486	718,289	2,035,811	634,634	1,480,019
		SUBCOVERAGE	572,000	384,194	187,806	248,751	460,361	311,732	724,276	306,038	616,649
		Total	1,755,000	2,273,708	(518,708)	1,960,916	3,216,847	1,030,021	2,760,087	940,672	2,096,667