



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

**New Britain Board of Education  
Finance, Facilities, and Transportation Committee Meeting**

January 30, 2023– 6:15 PM | New Britain Educational Administration Center

**Call to Order and Opening**

Board Chair Anthony Cane, called the meeting to order at 6:31 PM.

**Board Members Present**

Mr. Anthony Cane\*, Ms. Monica Dawkins, Ms. Annie Parker\*, Ms. Gayle Sanders-Connolly

\*Committee member

**CSDNB Staff Present**

Ms. Ann Alfano, Ms. Holly Catrino, Ms. Donna Clark, Dr. Anthony Gasper, Ms. Rebecca Gonzalez, Ms. Wanda Lickwar, Ms. Maryellen Manning, Dr. Silvia Mayo-Molina, Mr. Jeff Prokop, Ms. Kristin Salerni, Mr. Paul Salina, Dr. Nicole Sanders, Mr. Robert Smedley, Mr. Mark Spalding, Ms. Donnah Swaby, Ms. Ivelise Velazquez

**Executive Session**

Ms. Parker motioned to go into executive session at 6:32pm to discuss Attorney/Client Privileged Communications, seconded by Ms. Connolly- Sanders. Superintendent Gasper and, Manager of Transportation, Richard Valerio were invited into Executive session with the Board Members.

**Meeting resumed in open session 7:39 pm**

**New Business**

Review and Approve Minutes from Finance, Facilities, and Transportation Committee Meeting on December 19, 2022  
There were no recommended changes to the minutes from the Finance, Facilities, and Transportation Committee Meeting on December 19, 2022

**Mr. Anthony Cane motioned to approve the minutes from the Finance, Facilities, and Transportation Committee Meeting on as submitted, seconded by Ms. Parker. Motion carried unanimously.**

**IT Update**

Chief Information Officer, Jeff Prokop presented a PowerPoint discussing Staff Help Tickets, the amount created, resolved, the length of time it took for an issue to be resolved and the overall satisfaction of the staff.

Mr. Prokop presented the amount of open tickets each school in the district has, along with a breakdown of the status of where each ticket is.

Updates are currently underway to improve the district's website. Areas addressed provide a better mobile experience, as well as

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better functionality with assistive technology. In terms to the Projector Replacement Status, punch list rooms are being addressed and nearly completed.

	Count
CLAIM Broken keyboard	80
CLAIM Cracked screen	296
CLAIM Internal damage	110
CLAIM Replacement Charger	127
CLAIM Replacement protective case	12
<b>Grand Total</b>	<b>625</b>

<i>Ticket Issue Type</i>	Count
Account Issue	141
Charger or Case Issue	229
Damaged Device	735
Destroyed Device	11
Lost Device	542
Performance Issue	742
<b>Grand Total</b>	<b>2400</b>

**Facilities:**

December 28, 2022 – Maintenance team worked with drain doctor to investigate sewer plumbing by conducting smoke test. Additional cast iron pipe that is failing was discovered in an exterior wall near area of most odor complaints. April vacation the wall will be opened and pipe will be replaced, as well as a second some test.

**Chamberlain Update:**

Furniture is onsite and being assembled and distributed. Certificate of Occupancy – waiting on comcast and frontier for phones and internet.

Partnerships: Accept Donations from Women’s Club of New Britain, First Church of Christ Congregational, and Suburban Women’s Club of New Britain for the Road to Recovery Program to Help Support Homeless Students and Their Families in the District (\$4,500.00)

Submitted by Mr. Joe Vaverchak | Funding Source: Women’s Club of New Britain, First Church of Christ, Congregational, and Suburban Women’s Club of New Britain

***Mr. Cane motioned to add this item to the Board’s Consent Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

Partnerships: Accept Donation of Four European Style Soccer Goals with Nets for Middle School Sports Programs from ESPN (\$6,000.00)

Submitted by Ms. Lisa Kawecki | Funding Source: ESPN

***Mr. Cane motioned to add this item to the Board’s Consent Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

Operations: Approve Purchase Order and Bid Waiver for MET Equipment for SCA, Slade Middle School and Pulaski Middle School (\$79,716.00)

Submitted by Ms. Sondra Sanford | Funding Source Perkins: 20289691000001-57346 – SCA; ESSER 2: 20689691000001-57346 - Pulaski and Slade

***Mr. Cane motioned to add this item to the Board’s Consent Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

Academics: Approve Purchase Order and Bid Waiver for An Extension of Current Contract Between Consolidated School District of New Britain and Father Flanagan's Boys' Home (Boys Town) to include Pulaski Middle School (\$19,997.00)

Submitted by Mr. Todd Verdi | Funding Source: Commissioners Network 100

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***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

Academics: Approve Purchase Order between Consolidated School District of New Britain and Scholastic Education for Guided Reading Programs (\$54,129.00)

Submitted by Mr. Todd Verdi | Funding Source: Commissioners Network 600- Supplies

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

Operations: Approve Purchase Order for Renewal of PowerSchool E-collect Add-on Platform (\$20,007.25)

Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Software Budget 101092110000-53510

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

Operations: Accept Financial Report – December 31, 2022

Submitted by Ms. Ann Alfano

***Mr. Cane motioned to add this item to the Board's Consent Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

**Additional Item:** Approve Purchase Order (pending BOE approval of American Reading Company as the New Resource to Provide a New Comprehensive Reading Program for All Students K-5.

Submitted by Dr. Gasper

While not the first priority, finances are always part of any responsible proposal to the Board of Education. Again, in this category we believe that ARC is a better match for CSDNB. The table below shows the first-year, yearly ongoing, and total five-year costs of the programs. While the five-year total costs are within 11% of each other, the way that these costs are structured will have an impact on the district for many years to come. We intend to use ESSER funds for the year-one costs. Yearly, ongoing costs after year one will be borne by the district. In this analysis, the impact on the local budget is less for the ARC resource, although the overall cost is greater. However, considering that year-one costs will be borne by ESSER, the long-term budgetary impact for years two through five is much less for ARC.

***Mr. Cane motioned to add this item to the Agenda for the Regular Board Meeting in March. Motion carried unanimously.***

## Closing and Adjournment

The meeting was adjourned at 7:57 PM.

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