



**CONSOLIDATED
SCHOOL DISTRICT
— OF —
NEW BRITAIN**

**NEW BRITAIN BOARD OF EDUCATION
POLICY COMMITTEE MEETING**

January 23, 2023– 6:00 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER



NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: January 20, 2023

RE: New Britain Board of Education Committee Meetings

The following Board of Education committee meetings will be held:

- **The New Britain Board of Education Policy Committee** will hold a regular meeting on Monday, January 23, 2023 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.
- **The New Britain Board of Education Curriculum Committee** will hold a regular meeting on Monday, January 23, 2023 at 6:15 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

Members of the public may attend meetings in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

The agendas and board packets in their entirety can be found on the Board of Education website:

<https://www.csdnb.org/board/BOE-2022-Meetings-Documents-Calendar.php>





CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education | Policy Committee Regular Meeting

January 23, 2023 – 6:00 PM | New Britain Educational Administration Center

Members of the public may attend meeting in person or view a live broadcast of the proceedings online via the livestream link:

<https://www.csdnb.org/board/>

1. Call to Order and Opening

- A. Meeting Called to Order

2. New Business

- A. Review and Approve Minutes from Policy Committee Meeting on November 21, 2022
Submitted by Ms. Aja Edwards | Page 5
- B. Discuss & Review Board Policy 3280.00 – Forms of Fundraising
 - **Sec. 7-172** - Qualifications for sponsorship of or participation in bazaar or raffle.
Submitted by: Superintendent Tony Gasper | Page 7

3. Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment

New Britain Board of Education

Gayle Sanders-Connolly – President | Merrill Gay – Vice President | Joseph Listro – Secretary
Anthony Cane | Monica Dawkins | Anthony Kane | Matthew Marino | Annie S. Parker | Diana Reyes | Tina Santana



**CONSOLIDATED
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NEW BUSINESS



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Policy Committee Meeting

November 21, 2022 – 6:00 PM | New Britain Educational Administration Center

Call to Order and Opening

Vice President and Policy Committee Chair, Merrill Gay, called the meeting to order at 6:00 PM.

Board Members Present

Mr. Merrill Gay*, Mr. Anthony Kane*, Mr. Joseph Listro*, Ms. Diana Reyes*, Ms. Gayle Sanders-Connolly*, Ms. Tina Santana*

*Committee member

CSDNB Staff Present

Ms. Melissa Abate, Ms. Ann Alfano, Ms. Amy Anderson, Ms. Lara Bohlke, Ms. Kristina DeNegre, Ms. Aja Edwards, Dr. Anthony Gasper, Ms. Rebecca Gonzalez, Ms. Lisa Kawecki, Ms. Wanda Lickwar, Ms. Maryellen Manning, Ms. Silvia Mayo-Molina, Ms. Kristin Salerni, Dr. Nicole Sanders, Mr. Mark Spalding, Ms. Ivelise Velasquez, Ms. Jennifer Wright

New Business

Review and Approve Minutes from Policy Committee Meeting on September 12, 2022

There were no recommended changes to the minutes from the Policy Committee Meeting on September 12, 2022.

Mr. Gay motioned to approve the minutes from the Policy Committee Meeting on September 12, 2022 as submitted, seconded by Mr. Joseph Listro. Motion carried unanimously.

Discuss and Review Board Policy 3453.01 – Student Activity Funds

Mr. Kane brought up the concern of parents and staff relating to unaccounted funds raised by different fundraisers in school, and lack of reports and transparency. Mr. Kane brought up the idea of reviewing and updating the policy which hasn't been updated since 1995. Dr. Gasper broke it down into 3 funding categories; student activities accounts, PTO/PTA, and the staff support fund. Student activity accounts are funds for students by students, which shouldn't exceed a large balance and are handled by the students. The second is (Parent) PTO or PTA, which is a separate entity from the Board/School and should be handled solely by PTO/PTA. Lastly, there is the staff support fund which is handled solely by the staff at the school. Chief Financial Officer Ms. Alfano clarified that they will be adding procedures and better guidelines to the policy, she also added that the student activity accounts are managed online and are audited yearly. The Board will review the policy and update it with specific language and discuss it at the next meeting.

Discussion of Matters Pertaining to School Security

Ms. Santana motioned to go into Executive Session at 6:11 pm to review and discuss matters pertaining to School Security,

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seconded by Ms. Reyes. Superintendent Gasper and Director of Pupil Services Mark Spalding were invited into executive session to discuss matters pertaining to School Security.

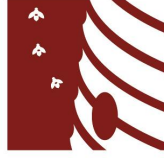
Meeting resumed in open session at 6:47 pm

Discussion on Student Expulsions - Discuss and Review Policy 5131.00 – Student Discipline Code

Discussed Policy 5131.00 – Student Discipline Code in executive session and concluded that there weren't many changes other than Admin Regulations. The Board decided that the Superintendent would provide them with updates twice a year.

Closing and Adjournment

The meeting was adjourned at 6:52 PM.



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Tony Gasper () for approval at the Regular Board Meeting on February 6, 2023.
Senior Leadership Sponsor: Tony Gasper Staff Presenter: Tony Gasper

Type of Memorandum

Board Policy Review

Background and Purpose/Rationale

The Board does not currently have a clear policy on fundraisers that are also types of gambling (raffles, bingo, etc.). Attached to this memo is a recent memo from the Superintendent to administrators highlighting the state statute on this topic. I recommend that the Policy Committee consider this topic for a possible new policy. If there is consensus on the need, Senior Leadership will work to develop a formal policy recommendation.

Possible revision to Policy 3280.00

Financial Information

N/A

Committee Review

This was reviewed by the Policy Committee: 1/23/23

[Memo re. Raffles & Bazaars - Anthony Gasper.pdf](#)



January 12, 2023

To: All School Principals
Re: Memorandum Regarding Certain Forms of Fundraising at Schools
Cc: Ann Alfano, Evie Velazquez, Kristina DeNegre, Tyrone Richardson

Hello Principals,

Recently, it has come to my attention that certain forms of gambling have been used as fundraising activities at our schools. Please be advised that I wholeheartedly endorse partnering with our parents who wish to support our schools. However, state statute is very specific regarding forms of gambling at schools activities.

The purpose of this email is not to block all forms of fundraising. However, the state statute on the matter of gambling in our schools is very clear and not new. I'm taking the time to write this to you in the form of a memo because I understand it's possible that such gambling activities have been allowed with few constraints in the past.

The easiest way to explain the statute is to have you read it for yourself below. For our context, this applies to bingo events, casino nights, and raffles in which tickets are sold. At this time, I do not believe that it applies to so-called raffles in which one of the several students with perfect attendance has their name drawn from a hat to receive a prize. In the attendance example, no tickets were sold and therefore it is not gambling, per se. It also does not apply to so-called "tea cup" raffles in which items of very little value are won (*an example here is at the Ye Olde Feaste, flowers from the set dressing were raffled*).

In the state statute below, please pay careful attention to the need to acquire a permit, age restrictions for those who sell tickets, and methods of payment that are allowed. It is critical that we comply with the law. It is also critical that district employees maintain the greatest possible separation from any such gambling activities. It will always be best that such raffles, bingo nights, or casino nights are fully administered by a parents group rather than staff members.

There are too many possible permutations of this matter to cover in one memo. So, please reach out to Kristina DeNegre, Tyrone Richardson, Ann Alfano, or me with any questions. We will be happy to talk with you to help you ensure compliance with the law. The statute follows on the next page. Thanks for your immediate compliance.

In partnership,

A handwritten signature in blue ink, appearing to read "Tony".

Tony



Sec. 7-172. Qualifications for sponsorship of or participation in bazaar or raffle. Ticket sale. No bazaar or raffle may be promoted, operated or conducted in any municipality after the adoption of the provisions of sections 7-170 to 7-186, inclusive, unless it is sponsored and conducted exclusively by (1) an officially recognized organization or association of veterans of any war in which the United States has been engaged, (2) a church or religious organization, (3) a civic, service or social club, (4) a fraternal or fraternal benefit society, (5) an educational or charitable organization, (6) an officially recognized volunteer fire company, (7) a political party or town committee thereof, or (8) a municipality acting through a committee designated to conduct a celebration of the municipality's founding on its hundredth anniversary or any multiple thereof. Any such sponsoring organization, except a committee designated pursuant to subdivision (8) of this section, shall have been organized in good faith and actively functioning as a nonprofit organization within the municipality that is to issue the permit for a period of not less than six months prior to its application for a permit under the provisions of said sections. The promotion and operation of a bazaar or raffle shall be confined solely to the qualified members of the sponsoring organization, provided a committee designated pursuant to subdivision (8) of this section may promote or operate through its members and any officially appointed volunteers. No such member or officially appointed volunteer in the case of a raffle held pursuant to subdivision (8) of this section may receive remuneration in any form for time or effort devoted to the promotion or operation of the bazaar or raffle. No person under the age of eighteen years may promote, conduct, operate or work at a bazaar or raffle and no person under the age of sixteen years may sell or promote the sale of any raffle tickets, nor shall any sponsoring organization permit any person under the age of eighteen to so promote, conduct or operate any bazaar or raffle or any person under the age of sixteen to sell or promote the sale of such tickets. Any sponsoring organization having received a permit from any municipality may (A) sell or promote the sale of such raffle tickets in that municipality and in any other town, city or borough which has adopted the provisions of sections 7-170 to 7-186, inclusive, or (B) mail such raffle tickets to any resident of that municipality or of any other town, city or borough which has adopted the provisions of sections 7-170 to 7-186, inclusive, provided any such mailed raffle ticket is printed with the words "no purchase necessary to enter the raffle". Any such sponsoring organization may promote its raffle by offering coupons to any person who purchases a raffle ticket. Such sponsoring organization may accept a credit card, debit card, check or cash as payment for a raffle ticket. Any such sponsoring organization, except a committee designated pursuant to subdivision (8) of this section, may sell or promote the sale of such raffle tickets on such sponsoring organization's Internet web site. In no event shall any sponsoring organization conduct or operate an online raffle. All funds derived from any bazaar or raffle shall be used exclusively for the purpose stated in the application of the sponsoring organization as provided in section 7-173.