



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Finance Subcommittee Meeting

February 24, 2020 – 6:15 PM | New Britain Educational Administration Center

Call to Order and Opening

Ms. Gayle Sanders-Connolly, Finance Subcommittee Chair, called the meeting to order at 6:16 PM.

Board Members Present

Mr. Merrill Gay, Mr. Anthony Kane, Ms. Annie Parker, Ms. Gayle Sanders-Connolly, Dr. Violet Jiménez Sims

CSDNB Staff Present

Ms. Ann Alfano, Ms. Amy Anderson, Mr. Kevin Kane, Mr. Jeffrey Prokop, Ms. Kristin Salerni, Ms. Sondra Sanford, Ms. Nancy Sarra, Mr. Robert Smedley

New Business

Review and approve previous minutes from Finance Subcommittee Meeting on January 27, 2020

There were no recommended changes to the Finance Subcommittee minutes from January 27, 2020.

Academics: Accept Donation from New Britain TubaChristmas (\$2,000.00)

Submitted by Ms. Leona Clerkin | Funding Source: New Britain TubaChristmas

Board Policy #9-6 requires Board approval to accept any donation in excess of \$500. New Britain Tuba Christmas has awarded CSDNB Fine Arts Department \$2,000.00 for the purchase of low brass equipment for New Britain's music department. These instruments would help to sustain and support our music program at New Britain High School and throughout the district.

The total is \$2,000.00 and the funding source is New Britain TubaChristmas.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Partnerships: Accept Donation from Community Foundation of Greater New Britain, Inc. / Bill Butler (\$1,000.00)

Submitted by Ms. Sondra Sanford | Funding Source: Community Foundation of Greater New Britain, Inc. / Bill Butler

A donation was received from Bill Butler for the Together Matters program. The program/partnership is to: 1. Develop and implement a pre-teaching experience for students at NBHS interested in careers in education. 2. Provide elementary school students HS mentors that assist students in the learning process while motivating students to set high academic goals. The donation of \$1,000.00 will be used to fund 10 student's compensated work based learning experience as well as a teacher advisor.

The total is \$1,000.00 and the funding source is Community Foundation of Greater New Britain, Inc./Bill Butler.

New Britain Board of Education

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The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Partnerships: Accept RESC Alliance Seed Money from Capitol Region Education Council (\$2,385.00)

Submitted by Ms. Tricia Putnam | Funding Source: RESC Alliance 56110- Instructional Supplies \$800; 53320-PD \$1,585

As part of Minority Recruitment and Retention plan " Grow your Own" Model, CSDNB has invested in the EdRising curriculum, a rigorous high school-based program of study where students explore teaching through profession-aligned coursework and meaningful clinical experiences. Alignment to the District's Strategic Plan: If CSDNB implements the EdRising Platform to successfully create a 'grow your own' minority recruitment and retention pipeline then CSDNB would have a pool of invested teachers who are more representative of our students and the world.

The total is \$2,385.00 and the funding source is RESC Alliance 56110- Instructional Supplies- \$800 (Books Alive) 53320- Professional Development \$1,585 (For student travel expenses for the EdRising Conference).

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Academics: Approve Bid Waiver for African/Latin Drum Sessions for Slade, Pulaski, and DiLoreto Middle Schools (\$9,400.00)

Submitted by Ms. Leona Clerkin | Funding Source: Local 10109022320056110

Drumming is a tool that has proven to be a therapeutic method for reaching students. It creates a sense of community, it builds confidence and it fosters respect. In the performance nature, it gives students incentive, and promotes positive behaviors and interactions with peers and adults alike. The short term goal is to learn the skills of drumming. The long term goal is to build competence and confidence to perform. African and Latin drumming also expose students to culture and history. Working with outside providers in partnerships helps to create a comprehensive whole-child education. This is an exciting opportunity for our middle school students to participate in and celebrates diversity in the school community.

The total is \$9,400.00 and the funding source is local 10109022320056110.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Bid Waiver for Golf Cart for New Britain High School (\$7,700.00)

Submitted by Mr. Robert Smedley | Funding Source: Community Foundation of Greater New Britain Grant/270106160531-58999

Grant accepted on Feb 3 at the regular BOE meeting. Funding intended for purchase of golf cart for NBHS.

The total is \$6000 / \$1700 and the funding source is Grant / Other 270106160531-58999.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Purchase Order for Gymnasium Refurbishment Projects (\$200,000.00)

Submitted by Mr. Robert Smedley | Funding Source: Local Funds

Gymnasium refurbishment projects. NBHS lower gym, Roosevelt, Pulaski, Slade and Jefferson. Projects include Basketball hoops repairs/ replacement, safety padding, volleyball systems and divider curtain repairs.

The total is \$200,000 and the funding source is local funds.

The Finance Subcommittee recommended that a revised board memo and actual quote from the selected vendor accompany this request when it is forwarded to the Board of Education for approval at the next regular meeting.

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Operations: Approve Bid Waiver for Expansion of NBHS Surveillance Video Servers (\$8,705.36)

Submitted by Mr. Robert Smedley | Funding Source: Local NBHS Budget Instructional Equipment 101-006-11001-57346

Expansion of NBHS Surveillance Video Servers to allow additional cameras and video storage. Our Video recording servers are currently all Dell servers, expansion requires the same style server to be added. The recording software we utilize for the DVR's also has specific server requirements that Dell Servers are able to meet.

The total is \$8705.36 and the funding source is Local NBHS Budget Instructional Equipment 101-006-11001-57346.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Partnerships: Approve Bid Waiver and Purchase Order for Equipment for CTE Programs and Academies at New Britain High School (\$25,000.00)

Submitted by Mr. Ted Kerrigan | Funding Source: Perkins 2028969100056110

In 2018, the Strengthening Career and Technical Education for the 21st Century Act was signed into law. In response to this, The Carl D. Perkins Career and Technical Education Act of 2006 was amended and is now called the Perkins V.

As part of the application for Perkins, funding requests need to be aligned to the State Career Clusters, Pathways and Programs of Study and the CSDNB district vision. Part of this vision is to update the CTE programs and academies at NBHS so that students have more rigorous hands and minds on learning that will provide opportunities to obtain skills needed for career opportunities in the current workforce. The state just recently approved the grant application. We are requesting this BOE Bid Waiver and Purchase Order approval for equipment for the CTE Programs and Academies at New Britain High School.

The total is \$25,000 and the funding source is Perkins 2028969100056110.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Partnerships: Approve Bid Waiver for Kitchen Dish Machine Equipment for CTE Programs and Academies at New Britain High School (\$8,318.00)

Submitted by Mr. Ted Kerrigan | Funding Source: Perkins 2028969100057346

In 2018, the Strengthening Career and Technical Education for the 21st Century Act was signed into law. In response to this, The Carl D. Perkins Career and Technical Education Act of 2006 was amended and is now called the Perkins V.

As part of the application for Perkins, funding requests need to be aligned to the State Career Clusters, Pathways and Programs of Study and the CSDNB district vision. Part of this vision is to update the CTE programs and academies at NBHS so that students have more rigorous hands and minds on learning that will provide opportunities to obtain skills needed for career opportunities in the current workforce. The state just recently approved the grant application. We are requesting this BOE Bid Waiver and approval for the following items.

1. American Dish low temp 3D series single rack dish machine
2. Hubble JDS built in 40 degrees rise in temp. muffler heater
3. Right side scrap table T&S sprayer from American Dish - 36"
4. Left side clean side table from American Dish - 26"
5. Left and right side drip shelves from American Dish

The total is \$8,318 and the funding source is Perkins 2028969100057346.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

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Academics: Approve Bid Waiver for Foundations Training Materials from Wilson Language Training Corp. (\$12,332.15)

Submitted by Ms. Amy Anderson | Funding Source: Alliance Grant Alliance: 2341-969-10001-56110

In partnership with family and community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future. Starting in 2020-2021 we will be implementing Foundations into 5 elementary schools across the district in grades K-2.. Our in-house Foundations coach/trainer will train teachers in Foundations next year. The attached price quote is for the required resources for teachers who will be trained in the 2020--2021 school year. K-2 Sped and EL teachers will also be trained and receive materials.

The total is \$12,332.15 and the funding source is Alliance Grant Alliance: 2341-969-10001-56110.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Purchase Order for Renewal of VMWare Software (\$52,622.40)

Submitted by Mr. Jeff Prokop | Funding Source: Local MIS Budget – Data Processing 101092110000-53510

This purchase order is for the renewal of VMWare software. Used to power our virtualization environment (servers and work stations). Three quotes were obtained. The lowest quote for this came from SHI.

The total is \$52,622.40 and the funding source is Local MIS Budget - Data Processing 101092110000-53510.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Purchase Order for Renewal of Microsoft Products (\$67,682.34)

Submitted by Mr. Jeff Prokop | Funding Source: Local MIS Budget – Data Processing 101092110000-53510

This purchase order is for the renewal of Microsoft products, used for servers, operating systems, email, and productivity software. Three quotes were obtained for this and lowest bid is being presented for approval. The vendor is Mosaic Technologies.

The total is \$67,682.34 and the funding source is Local MIS Budget - Data Processing 101092110000-53510.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Bid Waiver and Purchase Order for Kaspersky Antivirus Software Three-Year Renewal and Support (\$39,499.00)

Submitted by Mr. Jeff Prokop | Funding Source: Local MIS Budget – Data Processing 101092110000-53510

This Bid Waiver and Purchase Order approval is for Kaspersky Antivirus Software 3-year renewal and support. Attempts to obtain three separate quotes were difficult due to the amount of vendors available. Kaspersky connected us to a preferred vendor for this renewal.

The total is \$39,499.00 and the funding source is Local MIS Budget - Data Processing 101092110000-53510.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

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Operations: Approve Bid Waiver for Hardware Warranty Renewals for Dell Server Hardware (\$12,297.31)

Submitted by Mr. Jeff Prokop | Funding Source: Local MIS Budget – Data Processing 101092110000-53510

This quote is for specific hardware warranty renewals for Dell Server hardware. The quotes were obtained directly from Dell as opposed to securing a third party for purchase. Two separate items are being submitted for these warranties as they cover different terms and equipment setups.

The total is \$12,297.31 and the funding source is Local MIS Budget - Data Processing 101092110000-53510.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Bid Waiver and Purchase Order for Hardware Warranty Renewals for Dell Server Hardware (\$15,791.35)

Submitted by Mr. Jeff Prokop | Funding Source: Local MIS Budget – Data Processing 101092110000-53510

This quote is for specific hardware warranty renewals for Dell Server hardware. The quotes were obtained directly from Dell as opposed to securing a third party for purchase. Two separate items are being submitted for these warranties as they cover different terms and equipment setups.

The total is \$15,791.35 and the funding source is Local MIS Budget - Data Processing 101092110000-53510.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Bid Waiver and Purchase Order for Renewal of Destiny Library Circulation Software and Destiny Resource Manager Software (\$27,489.72)

Submitted by Mr. Jeff Prokop | Funding Source: Local MIS Budget – Data Processing 101092110000-53510

This purchase order and bid waiver is for the renewal of Destiny Library Circulation software and Destiny Resource Manager software. It is purchased directly from the company, so competitive quotes cannot be obtained for this software.

The total is \$27,489.72 and the funding source is Local MIS Budget - Data Processing 101092110000-53510.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Bid Waiver and Purchase Order for Replacement Flash Storage Device (\$51,284.65)

Submitted by Mr. Jeff Prokop | Funding Source: Local MIS Budget – New Equipment 101092125800-57346

This purchase is for the replacement flash storage device which is part of our VDI environment (virtual servers and desktops) The current device has reached end of life and is need of replacement as support is no longer available. The quote was obtained through the company we have used for technical support throughout our VDI deployment. The manufacturer delivers the quote to whomever is working with us, as is not something we can get directly from the manufacturer, nor could we obtain 3 separate quotes for this device. This quote includes 3 years support as well.

The total is \$51,284.65 and the funding source is MIS Local Budget - New Equipment 101092125800-57346

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

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Operations: Accept Finance Report – January 31, 2020

Submitted by Mr. Kevin Kane

The Financial Report ending January 31, 2020 was presented.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Closing and Adjournment

The meeting was adjourned at 7:17 PM.

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