



## CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

### New Britain Board of Education Finance Committee Meeting

November 23, 2020 – 6:30 PM | New Britain High School

#### Call to Order and Opening

Ms. Gayle Sanders-Connolly, Finance Committee Chair, called the meeting to order at 6:51 PM.

#### Board Members Present

Mr. Merrill Gay\*, Ms. Annie Parker\*, Ms. Gayle Sanders-Connolly\*

*\*Committee members*

#### CSDNB Staff Present

Ms. Amy Anderson, Mr. Christopher Badenhop, Ms. Lara Bohlke, Ms. Krista Crist, Mr. Kevin Dion, Mr. Kevin Kane, Ms. Wanda Lickwar, Mr. Jeff Prokop, Ms. Kristin Salerni, Ms. Sondra Sanford, Ms. Nancy Sarra

#### New Business

#### Review and Approve Minutes from Finance Committee Meeting on October 26, 2020

There were no recommended changes to the minutes from the Finance Committee Meeting on October 26, 2020.

***Ms. Sanders-Connolly motioned to add the following items submitted by the Academics Department to the Board's Consent Agenda for the regular meeting in December:***

#### **Academics: Approve Purchase Order for Mystery Science Lessons (\$28,470.00)**

Submitted by Ms. Lara Bohlke | Reviewed by the Curriculum Committee on November 16, 2020 | Funding Source: ESSER-Line 600-Supplies-Tech-related 206696922311-56114

As the uncertainty of this unprecedented time continues, we are adjusting our preparations to meet our students where they are, whether learning remotely or in person. We must be equipped to provide our students with varying approaches and explanations, especially in the cases where more hands-on approaches are difficult to replicate in a remote environment. Learning platforms that help students stay curious about the world around them, and connect them to current, relevant concepts related to the scientific world (even when their current reality is restricted) are engaging and high-interest. Our teachers need a bank of quality, accessible resources and platforms that cross scientific domains and provide opportunities for students to learn and explore whether we are in-person, in a blended learning (hybrid) environment, or fully using remote learning. These resources should be flexible and searchable by content and topic and be available in multiple languages to support our linguistic diversity and allow for equity of access.

Mystery Science features multimedia STEAM-related units for K-5 and includes Spanish transcripts for full lessons which allow teachers to narrate the video in Spanish. Each lesson starts by posing a question commonly asked by kids, like "Do plants eat dirt?" or "Why are so many toys made out of plastic?" A series of short videos and prompts then guides a class discussion, followed by an experiment that can be done as a class. Lessons cover a wide range of topics, including light and sound, biodiversity, engineering, and the water cycle. The resource is high interest and encourages inquiry, problem-solving and critical-thinking, strongly aligning to our Portrait of a CSDNB Graduate characteristics. Mystery Science is intended as support

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material for K-5 STEAM units in the age of hybrid learning.

The total is \$28,470.00 and the funding source is ESSER- Line 600-Supplies-Tech-related 206696922311-56114.

### **Academics: Approve Purchase Order for Support Texts and Resources for K-5 ELA Curriculum (\$48,394.46)**

Submitted by Ms. Lara Bohlke | Reviewed by the Curriculum Committee on November 16, 2020 | Funding Source: Alliance Instructional Supplies – Textbooks

The 2020-2021 school year marked the implementation of the first of our Renewed curriculum in ELA at the K-5 levels. As part of the implementation of these renewed units, support texts and resources that support students' understanding of the standards through a culturally responsive lens (using mirrors, windows and sliding glass doors) is essential. These collections that include mentor, demonstration, read-aloud and shared texts will be stored in school libraries and be available to classroom teachers as they implement their renewed ELA units. Purchases will continue as units are released so that, by the end of school year 2020-2021, our collections will be complete and teachers will have a variety of diverse support texts from which to choose to address the needs of the students within their classroom. Titles include Spanish and Arabic where available.

The total is \$48,394.46 and the funding source is Alliance Instructional Supplies Alliance Instructional Supplies - Textbooks.

### **Academics: Approve Purchase Order for TitleEZ Subscriptions (\$98,398.81)**

Submitted by Ms. Lara Bohlke | Reviewed by the Curriculum Committee on November 16, 2020 | Funding Source: Alliance Instructional Supplies - Textbooks

In an effort to keep our libraries equipped with the most current in leveled resources for the variety of student interests throughout our buildings, we are purchasing TitleEZ subscriptions. These subscriptions have been purchased in the past and have been very well-received by students. Titles are selected to build a love of reading as well as providing students with engaging and diverse, curriculum-focused topics, resources that enhance the collection, and are tailored to each level.

Breakdown is as follows:

-RELC - Early Childhood Subscription

+includes basic, SEL, Science and Global Issues

+4 books/month

-Elementary - Lower and Upper Elementary Titles Subscription

+Includes starred reviews, picture books and easy readers, chapter books, science, math, social studies, sports and ebooks.

+11 books/month

-Middle School Subscription

+Includes starred reviews, science, math, social studies, great reads and ebooks

+6 books/month

-High School Subscription (2 subscriptions to get 2 selections from each category/month)

+Includes starred reviews, realistic fiction, speculative fiction, history, current events, social issues and careers and ebooks

+12 books/month

The total is \$98,398.81 and the funding source is Alliance Instructional Supplies Alliance Instructional Supplies - Textbooks.

### **Academics: Approve Bid Waiver for LEGO® Education SPIKE™ Prime Set (\$14,693.70)**

Submitted by Ms. Lara Bohlke | Reviewed by the Curriculum Committee on November 16, 2020 | Funding Source: Alliance/Title I Instructional Supplies

In order to ensure our students have access to opportunities to experiment and innovate with design and structure, the STEAM initiative has partnered with LEGO Education a number of times during this first three years of implementation. A consultant has both facilitated the purchase of materials as well as coordinated professional development for staff at no additional cost to the district.

The LEGO® Education SPIKE™ Prime Set is the newest STEAM learning tool for grade 6-8 students. Combining colorful LEGO building elements, easy-to-use hardware, and an intuitive drag-and-drop coding language based on Scratch, SPIKE Prime continuously engages students through playful learning activities to think critically and solve complex problems, regardless of their learning level. From easy-entry projects to limitless creative design possibilities, including the option to explore text-based coding with Python, SPIKE Prime helps students learn the essential STEAM and 21st century skills needed to become the

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innovative minds of tomorrow while having fun. These real-world lessons will be integrated into existing curriculum and incorporated into emerging curriculum.

Each class set includes 14 complete robot sets and 28 personal learning kits. The take home kits allow students to continue their robotics lessons if they are learning from home. The addition of SPIKE robots to the DiLoreto STEAM program will provide access on par with the LEGO robotics curriculum at Slade and Pulaski.

The total is \$14,693.70 and the funding source is Alliance/Title I Instructional Supplies.

### **Academics: Approve Purchase Order for Padlet Online Program (\$23,800.00)**

Submitted by Ms. Lara Bohlke | Reviewed by the Curriculum Committee on November 16, 2020 | Funding Source: Alliance – ESSER Alliance

In these uncertain times, we must be prepared to meet our students where they are. We must be equipped to provide our students and staff with varying approaches and platforms to receive and interact with content. Our teachers need options for providing synchronous and asynchronous virtual teaching both in the classroom and remotely. Padlet provides teachers and students with a tool to collaborate virtually through their Seesaw or Google Classrooms.

‘The Padlet platform allows teachers to make any question, image, or statement interactive so every student can participate right from their own device. Rooted in student engagement, Padlet maximizes active learning and provides tools for synchronous and asynchronous lessons. Padlet can be used whether we are in-person, in a blended learning (hybrid) environment, or fully using remote learning. Padlet supports the development of students as independent learners who can express voice and choice for a more personalized learning experience. Teachers have been using Padlet as an educational tool since January 2020. The free version limits each teacher to three Padlets, while the paid-for version allows for unlimited Padlets per teacher and student, allowing educators to create and share Padlets among all their classes or across content areas.

Padlet offers the following:

- +Interactive collaboration with teachers and students.
- +Google login - usernames show up on Padlet (free version is anonymous)
- +Student accounts free with paid accounts
- +Unlimited number of student/teacher Padlets.
- +Add posts with one click, copy-paste, or drag and drop
- +Works the way your mind works - with sight, sound, and touch
- +Changes are autosaved
- +Simple link sharing allows for quick collaboration
  - +Available in 29 languages, with more being added
- +Collaborate on padlets from around the globe
- +Working towards greater accessibility every day
- +Work with unlimited contributors
- +Give read-only, writing, moderator, or admin access; revoke at any time
- +Watch updates appear instantly across devices
- +Allow others to remake your work to use as a template
- +Upload files from your computer, take a picture or video from your phone, or link from the web
- +Post images, documents, videos, music, and files from Photoshop, Illustrator, Autocad, and more
- +Embed content from anywhere on the web, including YouTube, Instagram, Twitter, Vimeo, The New York Times, and 400 other apps
- +Attached links and files will appear with a contextual preview to give viewers a hint of what you’re showing them
- +Available on iOS (iPhone, iPad, iPod Touch), Android, and Kindle devices
- +Posts appear instantly across devices
- +Take photos and scan QR codes from within each app
- +Stellar app ratings
- +Beautiful attachment previews (rather than boring links) show off the content you want to share
- +Colorful wallpaper choices range from cute animations to professional wood, cork, or chalkboard
- +Pick a theme that fits your writing sensibility, from comic-book to typewriter
- +Gorgeous typography to bring out the blogger in you

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- +Choose from five options: Public, Secret, Password Protected, Totally Private, and Organization-Wide
- +From each option, choose who can view, write on, or moderate your padlets
- +Premium users enjoy an organization-wide internal network separate from the rest of Padlet
- +Publish your work to the world when you are ready
- +3 vastly different layouts that convey information as a square board, a feed of information, or as an open canvas
- +Utilize wallpapers as organization tools, from a Venn Diagram, to KWL chart, to a calendar, to a To-Do list
- +Use as a publishing tool or private notes app, thanks to comprehensive privacy options
- +Supports minimalists and maximalists alike
- +From sticky notes to essays, encompasses all types of writing
- +Choose a custom link address that's easy to remember, then just copy and paste!
- +Export as PDF, CSV, Image, or Excel File
- +Gorgeous social previews for Twitter, Facebook, Slack, and Padlet itself
- +Embed padlets on your website or blog
- +Find your padlets and padlets you've contributed to from your dashboard
- +Search for padlets on specific topics
- +Make your own padlets discoverable by adding searchable tags
- +Start from a gallery of premade templates or remake any padlet you admire to use as your own
- +Connect with other Padlet users via community features
- +Personalized assistance that goes above and beyond the norm
- + Round the clock support available

The total is \$23,800.00 and the funding source is Alliance - ESSER Alliance - ESSER.

### **Academics: Approve Purchase Order for Two Year Renewal of i-Ready Assessment and Instruction (\$506,164.32)**

Submitted by Ms. Lara Bohlke | Funding Source: ESSER

In partnership with family and community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future. In these uncertain times, we must be prepared to meet our students where they are. We must be able to do this flexibly, in person and/or virtually. To meet students where they are requires diagnostic information on their understanding of grade level concepts and skills. We have chosen i-Ready as the most appropriate tool to provide both diagnostic information and learning path resources to address our needs in 2020-2021. This aligns with the State Department of Education's K-12 Educational Priority Statement regarding COVID-19 allowing CSDNB to adopt the use of i-Ready for the 2020-2021 school year to "assess where students are in respect to the base of learning required for their new grade.....and to restore any educational loss while continuing to provide the learning essential to their current grade." To prevent the transmission of COVID-19 in months and years to come, the way we deliver instruction will continue to change and evolve. District-wide use of i-Ready will provide a strong virtual platform for equitable access and common experiences for all students across grade levels K-8. i-Ready provides an online platform to diagnose where students are in Reading and Mathematics and offers a virtual learning path to bring them to where they need to be, while simultaneously offering opportunities for students to also engage in grade level instruction, lessons and activities. The individualized features of i-Ready allow for "Plans for students with Individualized Education Programs (IEPs).....where individual determinations as to whether and to what extent recovery services may be needed and how they will be delivered" are addressed. i-Ready has features to support EL learners as well, including highlighting and vocabulary tools as well as translation and audio supports. Funding needed for this renewal is available through ESSER at this time. Renewing for two years saves us an estimated \$62,000. The two year renewal is \$506,164.32. "The CSDE is committed to financially support LEAs' efforts to provide appropriate recovery services for all students, including students with IEPs and to prepare students and teachers to reenter the school building when it is safe to do so." Part of this Education Recovery financial support includes "funding for instructional supplies/equipment (resources) and funding for additional assessments of students' present levels of performance." i-Ready fulfills these CSDE parameters and allows CSDNB teachers the opportunity to know their students' starting point and bring them individually along a path to grade level success.

The total is \$506,164.32 and the funding source is ESSER.

***Motion carried unanimously.***

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***Ms. Sanders-Connolly motioned to add the following items to the Board's Consent Agenda for the regular meeting in December:***

**Academics: Approve Purchase Order for Two Year Extension of Newsela Online Program (\$223,590.00)**

Submitted by Ms. Lara Bohlke | Funding Source: ESSER Line 600

In these uncertain times, we must be prepared to meet our students where they are. We must be equipped to provide our students with timely resources that allow them to contemplate issues and concepts that are important to them. These resources should be flexible and searchable by content and topic and be available at a variety of reading levels and in multiple languages to support our linguistic diversity and allow for equity of access. We need to be able to do this flexibly, in person and/or virtually. The way we deliver instruction will continue to change and evolve. Newsela has features to support EL learners as well, including highlighting and vocabulary tools as well as translation and audio supports, such as text to speech. Even post-COVID individual students will still have a need to access these resources. Now that our students are one-to-one, we will extend the licenses for this platform. The usage of Newsela is trending upward. As of late October, Newsela is being used at 18 schools and 1,481 classes have been created. Teachers and students enjoy the relevance, diversity and flexibility of the resource. This purchase allows us to extend our license for two years.

The total is \$223,590.00 and the funding source is ESSER Line 600.

**Academics: Approve Purchase Order for Two Year Renewal of Learning A-Z Online Literacy Program (\$131,017.75)**

Submitted by Ms. Lara Bohlke | Funding Source: Alliance Carryover 234196910002-56110 and ESSER Line 600

In these uncertain times, we must be prepared to meet our students where they are. We must be equipped to provide our students with reading materials at their level that are available whether we are in-person, in a blended learning (hybrid) environment, or fully using remote learning. These resources should be flexible and searchable by content and topic and be available at a variety of reading levels and in multiple languages to support our linguistic diversity and allow for equity of access. We need to be able to do this flexibly, in person and/or virtually. To provide continuity of services additional instructor licenses are being purchased for non classroom teachers who work with the students. Funding needed for this renewal is available through ESSER at this time. Renewing for two years saves us an estimated \$33,442.25. Adding additional staff and extending the services for a two year renewal is \$131,017.75 and includes professional development for staff.

Learning A-Z offers the following:

- Differentiated reading resources K-5
- Some books available in English and Spanish
- Students can read/record themselves
- Running record forms are available to do distance assessing of fluency, accuracy and retell.
- Teachers can assign books at the student's level.
- Dozens of trade book quizzes are available to assess comprehension.
- Books available online as well as print resources
- Phonics and phonemic awareness lessons and resources at various levels
- Webinars / live PD throughout
- Consistent resource and platform K-5
- Many teachers are using or have used this in the past.
- Highly Engaging
- Gives detailed reports on student use and progress.
- Reports breakdown student data into all areas of literacy so teachers can pinpoint areas of concern.
- All reports can be viewed at the classroom, building and district level.
- Parents can also receive reports on their student's performance and activity on the platform.

The total is \$131,017.75 and the funding source is Alliance Carryover: 2341-969-10002-56110 ESSER Line 600.

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## **Academics: Approve Bid Waiver for Renewal of RAVENS2 Testing for 2021-22 School Year (\$9,450.00)**

Submitted by Ms. Lara Bohlke | Funding Source: Local – Academics – Testing Services 101096110001-53321

As part of the strategic plan under Academics, “We prepare all students to be future-ready through an engaging, personalized, and comprehensive education.” Testing for giftedness is required by Connecticut State regulations and ensures a more comprehensive, more personalized education to meet the needs of each unique learner who may fall on the other end of special education learning spectrum. To this end, the dollars spent on testing and identification provide information in order to:

\*Provide testing for gifted / talented, including those from poverty or diverse backgrounds, as required by the State of CT data monitoring.

\*Provide pertinent information and insight to inform teaching and learning for all classroom teachers; and specifically teachers of the “gifted”, when available.

\*Provide a tailored, individualized (differentiated) instruction that accommodate every student in the class (higher achieving students usually forgotten). (Not just “more” work)

\*Prevent boredom and off-task behaviors in higher achieving students based on individualized and challenging instruction.

\*Provide safety and understanding. Advanced learners in schools often face scrutiny, bullying and other social challenges that make it difficult to thrive.

\*Opportunity to be with “like-minded” students.

\*Provide opportunities and access for high school and post-secondary success.

\*Advanced coursework in elementary and middle lead to advanced placement opportunities in high school and beyond.

\*Provide opportunities to explore “gifts” which encourages productivity in the future, especially in the ever-changing job market.

This purchase is for the renewal of RAVENS2 testing for the 2021-22 school year.

The total is \$9,450.00 and the funding source is Local - Academics - Testing Services: 101096110001-53321.

## **Personnel: Approve Bid Waiver and Contract By and Between Consolidated School District of New Britain and Global Education & Beyond, LLC for Facilitation of Professional Development Book Study for Administrators (\$10,000.00)**

Submitted by Dr. Nicole Sanders | Reviewed by the Curriculum Committee on November 16, 2020 | Funding Source: Alliance Grant 234196910001-53320

Administrators will engage in a virtual professional development book study to enhance their cultural competence necessary to promote a learning environment that is responsive to the cultural and linguistic needs of a diverse student population. Dr. Rebecca Good will facilitate sessions using the mentor text How to Be An Anti-Racist by Ibram X Kendi.

The total is \$10,000 and the funding source is Alliance Grant 2341-969-10001-53320.

## **Finance: Approve Purchase Order and Bid Waiver for Executive Function and Social/Emotional Training for School Readiness Classrooms (\$15,000.00)**

Submitted by Mr. Christopher Badenhop | Reviewed by the Curriculum Committee on November 16, 2020 | Funding Source: School Readiness Quality Enhancement Grant - 2325

Through our Quality Enhancement grant, we have obtained a private consultant that has worked with the District, and community programs, for the last few years. We are incorporating executive function and social/emotional training for staff, in order to enhance the skillsets of the children that we serve.

It connects to the District Strategic Plan in the following ways:

- 1 - "Culture and Climate" - it helps to increase student engagement through instructional strategies and SLO's focused on social and emotional learning; decrease any suspensions/expulsions;
- 2 - "Academics" - helps to improve the % of children "on track" at the end of Preschool, across disaggregated groups of students;
- 3 - "Talent Development" - the training seeks to improve employee engagement, with the children, as well as their skillsets, in both classroom management and working with children with behavior concerns.

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These training and coaching endeavors will build up executive function skills in our youngest children, in order to enhance their learning capabilities for years to come.

The total is \$15,000.00 and the funding source is School Readiness Quality Enhancement Grant Quality Enhancement Grant 2325.

***Motion carried unanimously.***

**Academics: Approve Purchase Order and Bid Waiver for Headsets for PK-2 Students (\$67,325.00)**

Submitted by Ms. Lara Bohlke | Funding Source: Local-Academics-Instructional Supplies 101096110001-56110

In these uncertain times, we must be prepared to meet our students where they are. In our hybrid learning experience since school started in September, we have learned that our youngest students (PK-2) have difficulty being understood in formats such as Google Meets due to the quality of their headsets. We surveyed local districts and found headsets that would meet the needs of our younger learners. The headsets are for individual, in-school use only and would not be taken back and forth to home.

Speaking and listening skills for primary students are essential for pre-literacy. Oral language provides the foundation for literacy development. The amount of oral language that children have is an indicator of their success or struggle in school. Additionally, English language learners need daily opportunities to learn and practice oral English in order to acquire these critical foundational literacy skills. To meet the needs of our younger learners, teachers make oral language development a primary focus for instruction. Access to headsets that allow students to hear language and speak into an attached microphone thereby recording their oral language so they can listen to it, will provide students with a necessary tool to advance their oral language development. These headsets would allow teachers the opportunity to plan lessons that include developmentally appropriate activities to engage students in the curriculum.

The total is \$67,325.00 and the funding source is Local - Academics - Instructional Supplies 101096110001-56110.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Operations: Approve Bid Waiver for Picnic Tables for School Gardens at DiLoreto, Gaffney, Lincoln/Slade, Smalley and Smith Schools (\$14,669.10)**

Submitted by Ms. Lara Bohlke | Funding Source: Local-Academics-Non-Instructional Equipment 101096110001-57301

The New Britain School Community has been growing its school garden program every year for the past several years. School Gardens help to extend the classroom beyond traditional settings by expanding it outside. Gardening can provide students with hands-on learning opportunities while increasing environmental awareness and vital experience in problem-solving. Picnic tables will allow students and teachers to gather together in green spaces, extending the classroom to the outdoors. Activities such as seed examination, sorting, transplanting, and seed harvesting will be made easier with the addition of collaborative space in close proximity to the gardens and greenhouses. Tables will be installed in the early spring at schools with space to accommodate them: DiLoreto, Gaffney, Lincoln/Slade, Smalley and Smith.

The total is \$14,669.10 and the funding source is Local - Academics - Non-Instructional Equipment: 101096110001-57301.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Operations: Approve Purchase Order and Bid Waiver for Mobile Furnace Units (\$19,620.00)**

Submitted by Mr. Randal Brochu | Funding Source: 101093126000-54300 Facilities Local Budget

We are purchasing four (4) Dragon 3600 Mobile Furnace units to be used throughout the district. This will allow the district a back-up system to safely and efficiently ensure proper building heating if a boiler malfunctions, which will help prevent building closure and potential damage to water pipes, etc. We received two quotes from New England Steamway - Sales orders #3166 and #3167 - both in the amount of \$9,810.00 each for a total cost of \$19,620.00.

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The total is \$19,620.00 and the funding source is 101093126000-54300 Facilities Local Budget.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Finance: Approve Purchase Order and Bid Waiver for Disinfectant Wipes (\$55,485.00)**

Submitted by Mr. Randal Brochu | Funding Source: COVID-19 Budget 206496926001-56150

The ability to secure a large amount of disinfectant wipes is vital for the upcoming Winter months, particular as COVID cases rise and disinfectant supplies are expected to be in demand. These supplies will help ensure that each classroom throughout the school district will be constantly stocked with a 500-count bucket of "Infection Prevention: Vax-Man General Disinfecting & Cleaning Wet Wipes." Per the Superintendent's written approval on 11/2/20, this order was expedited to ensure we could obtain enough product. We received two quotes from Cornerstone Team Sports: #1917 for \$26,632.80 and #1918 for \$28,852.20 for a total of \$55,485.00.

The total is \$55,485.00 and the funding source is COVID-19 Budget 206496926001-56150.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Finance: Approve Purchase Order and Bid Waiver for IWAVE Ionizers for Gaffney Elementary School (\$30,705.00)**

Submitted by Ms. Helen Talalaj | Funding Source: COVID-19 Supplies 206496926001-56150

IWAVE Ionizers are powerful air purifiers that help ensure the best air quality for the building by removing airborne contaminants, helping combat the potential spread of COVID in Gaffney. Ionizers are installed into the air handling units, electrically charging air molecules in the building to produce both negative and positive ions which draws airborne particles together to remove carbon based contaminants such as viruses, as well as mold and bacteria. This supports the district's strategic plan to ensure our facilities are utilizing all technologies and tools available to combat the spread of COVID-19.

The total is \$30,705.00 and the funding source is COVID-19 Supplies 206496926001-56150.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Operations: Approve Bid Waiver for Emergency UPS Battery Backup (\$10,898.27)**

Submitted by Mr. Jeff Prokop | Funding Source: Local Budget – MIS Equipment Replacement 101092125800-57345

This is an emergency purchase to replace a failed UPS battery backup to the virtual server environment. While we would have made this purchase as part of an upcoming hardware replenishment project, it is critical we make this purchase in advance. It will still be used with our server environment even after the upgrade.

The total is \$10,898.27 and the funding source is Local Budget - MIS Equipment Replacement 101092125800-57345.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Finance: Approve Bid Waiver for Training in Restorative Practices and Trauma Informed Instruction for Lincoln Elementary Staff (\$10,800.00)**

Submitted by Ms. Krista Crist | Funding Source: Primary Health Grant/Professional Development

The Lincoln Small Classroom Setting program was awarded a Primary Health Grant, the grant previously written included the support and salary of a full-time Family School Liaison. Due to the current situation and Covid response, the FSL was reallocated to support district initiatives. As a result, we are looking for a reallocation of the funds to support the SCS program and the partnership with Lincoln School. The funds will be used to provide training in Restorative Practices and Trauma

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Informed Instruction with Joe Bruemmer. Joe Bruemmer is well trained and experienced in Trauma-informed Restorative Practices/Justice (RJ), an innovative approach that moves away from punitive measures and towards approaches that focus on healing, accountability, and change. Currently, Joe is helping several Connecticut school districts implement restorative practices using nonviolent communication and collaborative & proactive solutions. The Lincoln staff will be trained to support and complement the Specialized Classroom Management program that SCS program currently utilizes to reinforce Life Learning Competencies and Social Skills. The implementation of Restorative Practices would better support the Lincoln Staff and SCS students when they are mainstreaming.

The total is \$10,800 and the funding source is Primary Health Grant/Professional Development.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Operations: Approve Purchase Order and Bid Waiver for Laptops for Administrators (\$43,250.00)**

Submitted by Mr. Jeff Prokop | Funding Source: ESSER Grant

This is a bid waiver and purchase order for 50 laptops in order to replace aging very slow Windows based laptops administrators are using in the district.

The total is \$43,250.00 and the funding source is ESSER Grant.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Academics: Approve Purchase Order, Bid Waiver, and Contract Between Consolidated School District of New Britain and Multistate Association for Bilingual Education-Northeast, Inc. (MABE) for Dual Language Education Program Readiness (\$16,025.00)**

Submitted by Ms. Wanda Lickwar | Funding Source: 101096222044-53320

The purpose of the MABE consultant will be to deliver a menu of services to support the DiLoreto Dual Language Leadership Team and teachers in information gathering, reflection, discussion and decision-making in preparation for implementation of the dual language program at the DiLoreto Magnet School (K-8) for the year 2021.

The dual language education program readiness will be based on the research-based Guiding Principles for Dual Language Education, specifically the strand on Program Structure. Additional research-based resources include The Dual Language Program Planner.

Services are the following:

Membership for 5 team leaders

Topics addressed:

Description of Dual Language Program for All Stakeholders

Non-negotiable criteria

Different program models, components and structure

Benefits and challenges

Decision-making tool

Community/staff education/buy-in

Professional development for all staff

Sessions will address the following questions:

What is a dual language program?

Why is a dual language program being considered?

What is the motivation?

What does research say?

How is the foundation built for implementation?

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Sessions will focus on Dual Language Program Exploration

Summary of Services and Financials:

Service Financials

1. Membership for 5 team leaders \$ 225.00
2. Dual Language Program Exploration \$ 4,400.00
3. La Siembra Program Planning Retreat \$ 7,000.00
4. Growing the Program—DLE Ongoing Technical Assistance (TA) and Professional Learning Community (PLC)  
\$ 4,400.00

Total \$16, 025.00

Training Site: Virtual (Google Meet)

Dates: November 2020-June 2021

Consultant: Phyllis Hardy, and other MABE Consultants as needed

Fees and Payment Terms: The consultant will provide the services previously stated for the total amount of \$16,025.00. The consultant will invoice the client \$4,625.00 for services rendered at the end of December 2020, \$7,000.00 for services rendered at the end of March 2021, and \$4,400.00 at the end of May 2021.

The total is \$16,025 and the funding source is 101096222044-53320.

***Ms. Sanders-Conolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Finance: Approve Budget Transfers (\$128,537)**

Submitted by Mr. Kevin Kane

Below are budget transfers for Board consideration and approval:

Budget Unit	Account	Department	Description	From	To	Explanation
101092110000	57345	MIS	Instr. Equip. – Replace		\$10,898	UPS Power Back-up
101093126000	54300	Facilities	Repairs & Maintenance		19,620	4 Mobile Furnaces
101096110001	56110	Academics	Instructional Supplies		67,325	Headsets
101096910001	57301	Academics	Non-Instr. Equip.		14,669	Picnic Tables
101096222044	53320	ELS & WL	In-Service		16,025	MABE Consultant
101096929000	52101	DW	Health Insurance	\$128,537		
<b>Total</b>				<b>\$128,537</b>	<b>\$128,537</b>	

***Ms. Sanders-Conolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.***

**Facilities Update**

Mr. Kevin Dion, Director of Facilities, provided committee members with an update from the Facilities Department regarding the acquisition of the new Security Manager and how efforts are being made within the department to take a more preventative maintenance stance as opposed to a reactive stance. Mr. Dion also stated that the pricing of commodity items and contracted services are being looked at carefully in order to make the department more efficient and cost effective.

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## **Operations: Accept Financial Report – October 31, 2020**

Submitted by Mr. Kevin Kane

The Financial Report ending October 31, 2020 was presented.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in December. Motion carried unanimously.*

### **Closing and Adjournment**

The meeting was adjourned at 7:44 PM.

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