



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Special Personnel Committee Meeting

August 17, 2020 – 5:00 PM | New Britain High School

Call to Order and Opening

Mr. Merrill Gay, President of the New Britain Board of Education, called the meeting to order at 5:11 PM.

Board Members Present

Ms. Monica Dawkins*, Mr. Merrill Gay*, Mr. Anthony Kane*, Mr. Nicholas Mercier, Ms. Nancy Rodriguez, Ms. Gayle Sanders-Connolly*

*Committee members

CSDNB Staff Present

Mr. Matthew Cannata, Mr. Kevin Kane, Ms. Kristin Salerni, Ms. Nancy Sarra

New Business

Review New Job Description: Manager of Security

This position will report to the Director of Facilities.

The primary functions are as follows:

- Under the direct supervision of the Director of Facilities or designee, manages and monitors district security staff and monitoring services at all school buildings.
• Coordinates staffing needs, daily monitoring, archive retrieval requests, and resource allocation.

This is a full-time, 12 month position. The person in this position will work 40 hours per week with the ability to work a flexible schedule to include irregular hours (nights, weekends, holidays, and summer audits). Benefits, wage, and step increase are in alignment with paygrade 4a of the Local 818 contract:

2020-2021 Salary Range (Grade 4a):

Table with 8 columns: 1st Step (\$72,720), 2nd Step (\$74,538), 3rd Step (\$76,402), 4th Step (\$78,312), 5th Step (\$80,269), 6th Step (\$82,276), 7th Step (\$84,333), 8th Step (\$88,170)

This is an exempt position with no union affiliation and the funding source is local budget.

The Personnel Committee recommended that the new job description for Manager of Security be forwarded to the full Board of Education for continued review at the next regular meeting.

Review Revised Job Description: Technology Assistant

The Personnel Committee recommended that the revised job description for Technology Assistant be forwarded to the full Board of Education for review at the next regular meeting.

New Britain Board of Education

Merrill Gay – President | Nicholas Mercier – Vice President | Violet Jiménez Sims – Secretary

Monica Dawkins | Anthony Kane | Diane Leja | Annie S. Parker | Diana Reyes | Nancy Rodriguez | Gayle Sanders-Connolly

Review New Position Request: 8.0 FTE Technology Assistants

The Personnel Committee recommended that the new position request for (8.0) Technology Assistants be forwarded to the full Board of Education for review at the next regular meeting.

Closing and Adjournment

The meeting was adjourned at 5:43 PM.