



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

**New Britain Board of Education**  
**Finance, Facilities, and Transportation Committee Meeting**

March 29, 2021 – 6:30 PM | New Britain High School

**Call to Order and Opening**

Ms. Gayle Sanders-Connolly, Finance, Facilities, and Transportation Committee Chair, called the meeting to order at 6:32 PM.

**Board Members Present**

Mr. Merrill Gay\*, Ms. Gayle Sanders-Connolly\*, Ms. Tina Santana\*, Dr. Violet Jiménez Sims#

*\*Committee members*

*# Participated remotely*

**CSDNB Staff Present**

Ms. Ann Alfano, Ms. Rolanda Booker, Mr. Kevin Dion, Mr. Mark Fernandes, Ms. Andrea Foligno, Mr. Kevin Kane, Mr. Paul Ted Kerrigan, Ms. Wanda Lickwar, Mr. Jeff Prokop, Ms. Kristin Salerni, Ms. Sondra Sanford, Ms. Nancy Sarra, Mr. Richard Valerio, Mr. Manuel Zaldivar

**New Business**

**Facilities Update**

Presented by Mr. Kevin Dion

Mr. Kevin Dion, Director of Facilities, presented an update on the supplies and products being purchased as part of the disinfecting program in advance of re-entry back into the school buildings. Mr. Dion also stated that he is looking into the standardization of cleaning solutions and paper products as well as auditing schools for potential cost savings. Lastly, he spoke about reducing and cleaning up work orders in the work order system in order to get more accurate functional reporting.

**Transportation Update**

Presented by Mr. Richard Valerio

Mr. Richard Valerio, Interim Transportation Manager, presented committee members with an overview of the bussing system and the process for assigning bus routes and schedules upon request of Ms. Sanders-Connolly. He spoke about the importance of evaluating enrollment patterns and the procedure for reporting any changes to the bus company. Mr. Valerio concluded his presentation explaining how parents may use the Versatrans My Stop mobile app to track the progress of their child's bus in real time.

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## **Approve Design-Build Contract Between Consolidated School District of New Britain and D’Amato Construction – NBHS ADA Project**

Ms. Antonietta Roy from Construction Advocacy Professionals, LLC spoke to committee members about the ongoing process for correcting code violations and ADA issues at New Britain High School. The Design-Build Contract with D’Amato Construction is for the pre-construction phase where they will go through and perform a forensic investigation and inspection in order to create a more detailed design of the project to evaluate how much the items will cost the city to correct.

***Ms. Sanders-Connolly motioned to add this item to the Board’s New Business Agenda for the regular meeting in April. Motion carried unanimously.***

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## **Review and Approve Minutes from Finance Committee Meeting on February 22, 2021**

There were no recommended changes to the minutes from the Finance Committee Meeting on February 22, 2021.

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## **Academics: Accept Donation from DonorsChoose for Lincoln KEY Program (\$1,522.12)**

Submitted by Ms. Nicole Garcarz | Funding Source: DonorsChoose

This donation aligns with the District Strategic Plan by increasing student engagement through effective instructional strategies. The color printer and iPads will be used to develop engaging lessons for the visual learners within the Lincoln KEY grade 3-5 classroom. This donation provides these students with more freedom to express their ideas, it opens up additional opportunities to display creativity and to show their understanding and proficiency of grade level standards.

The total is \$1,522.12 and the funding source is Donors Choose.

***Ms. Sanders-Connolly motioned to add this item to the Board’s Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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## **Academics: Accept Grants from Carmine and Frank Mangini Foundation:**

- \$500.00 – 3-D Printer for Lincoln Elementary School STEAM Team  
Submitted by Ms. Alicia Garuti

Carmine and Frank Mangini Foundation awarded Lincoln School STEAM team a grant for a 3-D printer. The total is \$500.00 and the funding source is Carmine and Frank Mangini Foundation.

- \$500.00 – Book Pouches and Books for Jefferson Elementary School (K-1)  
Submitted by Ms. Erika Hanusch

Teachers at the K and 1 grade level have been working hard to get books into the hands of their students, as well as expose our young readers to complex texts. My project would purchase durable book pouches for the Grade 1 teachers to use this year so that students, both hybrid and at home, can store their books in a safe place. Teachers can use these pouches in years to come as a way for students to organize their materials. The other part of the project would go toward purchasing books for the Kindergarten teachers to use with their students. The Kindergarten teachers have been using complex picture books with their students to support comprehension, and expose our Kindergarten students to high-level texts.

Major outcomes for the Grade 1 portion of this grant would include improved organization, reliable access to physical books (which can lead to improved comprehension, vocabulary, phonemic and phonological awareness)

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and preparedness for learning. Grade 1 students would benefit for years to come, as teachers can continue to provide students with these durable book pouches. Major outcomes for the Kindergarten portion of this grant would include exposure to complex picture books, responding text-dependent questions and connections between reading and written expression. Kindergarten students would benefit for years to come, as teachers can instruct with these texts year after year.

With CSDNB's vision of working to provide the best personalized and comprehensive whole-child education at every level so students will be prepared for, and positively contribute to, a profoundly different future, and striving to pursue excellence one student at a time, the grant money will support a home-grown initiative by the Grade 1 team to provide personalized reading materials for their students to access in the classroom and at home, as well as pursue excellence by giving our students access to high-level texts beginning in Kindergarten.

The total is \$500.00 and the funding source is The Carmine and Frank Mangini Foundation.

- \$500.00 – Schoolyard Habitat at Holmes Elementary School

Submitted by Mr. Jesse Hurlburt

This schoolyard habitat has and will continue to give the students a chance to communicate with one another about their ideas for the habitat. The beginning work of clearing the land and getting it ready has allowed to students to work through many difficult challenges, which has taught them about perseverance. Each step of creating this schoolyard habitat is giving the students a chance to be creative problem solvers and giving them a chance to use skills that they may not have used or learn inside of a classroom. It is creating a sense of stewardship for this habitat, knowing that their fellow students will be using it for years to come.

The total is \$500 and the funding source is The Carmine and Frank Mangini Foundation.

- \$500.00 – Studenttreasures Writing Program for Holmes Elementary School

Submitted by Ms. Bethany Perzanowski

This grant will fund a writing project for the students. They will all become published authors through the Student Treasures program. It's a program that students will write pages and the company will create and bind the book for its authors. This will create a personalized and engaging writing assignment bringing my students through all the steps of publishing their writing.

The total is \$500 and the funding source is The Carmine and Frank Mangini Foundation.

- \$500.00 – Books for DiLoreto Elementary School (Gr. 3)

Submitted by Ms. Nicole Dery

I requested a grant for 82 Charlotte Web books, enough to give to the third graders at Diloreto. The third grade teachers are reading Charlotte's Web as a read aloud to generate meaningful conversations between students, build an excitement and love for reading and to strengthen students vocabulary and reading comprehension skills. This book also reinforces the Profile of a Graduate standards by generating meaningful conversations about empathy, perseverance and critical and creative problem solving.

The total is \$500 and the funding source is The Carmine and Frank Mangini Foundation.

***Ms. Sanders-Connolly motioned to add all grants from the Carmine and Frank Mangini Foundation to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**Partnerships: Accept Grant from American Savings Foundation for Intern for District's Summer Learning Experiences Programs (SEE, CREATE, XTREME) (\$5,540.00)**

Submitted by Ms. Mayra Rodriguez | Funding Source: American Savings Foundation

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A proposal was submitted to the American Savings Foundation to assign an intern as a temporary summer employee to assist with the Districts Summer Learning Experiences programs (SEE, CREATE, XTREME). The intern will be an integral part of the program who will providing ongoing support to teachers and community based organizations working with students through the 5 weeks of summer programming.

The total is \$5,540.00 and the funding source is American Savings Foundation.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**(WALK-IN) Partnerships: Accept Grant from American Savings Foundation for District's Summer School Program, Summer Enrichment Experience (SEE) (\$50,000.00)**

Submitted by Ms. Mayra Rodriguez | Funding Source: American Savings Foundation

A proposal was written to the American Savings Foundation (ASF) outlining the planning, implementation and evaluation process of the district's summer school program, Summer Enrichment Experience (SEE). This program outline was deemed worthy of the Foundations requirements for innovation, utilizing best practices in reducing the summer learning slide, and promoting community partnerships to improve student academics and engagement in learning during the summer months.

The District is mandated to provide summer school to students in grades post K – post 3, who score substantially deficient in reading. This grant funding will be utilized to support the afternoon enrichment portion of SEE, which is led by Community Based Organizations. Although the traditional academic learning occurs during the morning session, it is important to note that our strong school-community partnership ensures that speaking and listening standards are integrated into the students' afternoon enrichment experiences as well. This practice supports the Partnership Pillar of the DIP, "we cultivate and sustain engaging family-school-community partnerships for student and staff success".

The total is \$50,000 and the funding source is American Savings Foundation.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**Partnerships: Accept Grant from the Community Foundation for District's Summer Learning Experiences Program (\$40,000.00)**

Submitted by Ms. Mayra Rodriguez | Funding Source: Community Foundation of Greater New Britain, Inc.

A proposal was written to the Community Foundation outlining the planning, implementation and evaluation process of the district's Summer Learning Experiences Program. This program outline was deemed worthy of the Foundations requirements for innovation, utilizing best practices in reducing the summer learning slide, and what now is being identified as Covid learning loss, promoting community partnerships to improve student academics and engagement in learning during the summer months.

The total is \$40,000 and the funding source is Community Foundation of Greater New Britain, Inc.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**Academics: Approve Bid Waiver and Contract Between Pacific Educational Group, Inc. and Consolidated School District of New Britain for Certification Program Services (\$12,000.00)**

Submitted by Dr. Nicole Sanders | Funding Source: Alliance 234196910001-53320

The District Equity Leadership Team (DELT) will participate in an eight month cohort program to get extensive training in courageous conversation protocol. At the end of the cohort program each member of the DELT will have practitioners certificate. The purpose is to build school based and community leadership and teacher capacity to engage in courageous conversations about race.

The total is \$12,000 and the funding source is Alliance 2341-969-10001-53320.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Academics: Approve Bid Waiver for IPADS for Adult Education Program (\$11,340.00)**

Submitted by Mr. Mark Fernandes | Funding Source: Adult Education Budget 238296610001-57246

This year we learned that our Beginner and Pre-Literacy students are best able to access the content on several of our programs with an IPAD. We use AZTEC and Burlington English to augment teacher led instruction. For many of our lower academic skilled students the computer becomes an obstacle. This year we found that the IPAD was an easier platform for basil student to use to access the material. We will locate ten at the YWCA, Ten at NBHS and ten at our Fern Street location.

The total is \$11,340.00 and the funding source is Adult Education Budget 2382-966-10001-57246.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Academics: Approve Bid Waiver for Software from AZTEC for Adult Education Program (\$12,475.00)**

Submitted by Mr. Mark Fernandes | Funding Source: Adult Education Grant 238296610001-55050

We are purchasing software from AZTEC that will allow our ABE and GED students will be able to use to augment their learning. This will allow students to increase the number of hours they accrue towards the state testing process.

The total is \$12,475.00 and the funding source is Adult Education Grant 238296610001-55050.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Academics: Approve Bid Waiver for Software for Donated Laptops in Adult Education Program (\$8,060.45)**

Submitted by Mr. Mark Fernandes | Funding Source: Adult Education Grant 238296610001-57350

In early January we received 204 laptops from the State Department of Education to give to students that need a device. After consulting with the MIS department it was realized that we needed to protect these devices so when they come into our system they cannot carry any viruses to harm the system. This software is to protect our grid when they sign in and to allow us to locate the computers if they go missing. This protection will last for one year.

The total is \$8,060.45 and the funding source is Adult Education Grant 238296610001-57350

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*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Academics: Approve Purchase Order and Bid Waiver for Computers and Monitors for Adult Education Program (\$16,635.00)**

Submitted by Mr. Mark Fernandes | Funding Source: Adult Education Grant 238296610001-57346

We are moving into a new building. We are creating a computer lab to allow students to work independently. Many of the ESL and ABE/GED courses we teach have accompanying programs to help students increase their hours of instruction and to have them do deeper dives into the lessons. The monitors we are buying include cameras. Many of the college fairs and job fairs are now online. This will allow our students to participate in these events with our help being close by.

The total is \$16,635.00 and the funding source is Adult Education Grant 238296610001-57346.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Academics: Approve Bid Waiver for Fireproof Cabinets for Adult Education Program (\$12,257.71)**

Submitted by Mr. Mark Fernandes | Funding Source: Local 101095313106-56100

Purchasing needed fire proof cabinets. Adult Education is required to hold files for fifty years on all students. As a result we are not able to digitize the files so we are looking to protect them with appropriate cabinets. Adult Education has moved several times over the last many years. A priority is to protect the records that we must save. This purchase will allow us to store records and know they are protected from almost all disasters that might strike.

The total is \$12,257.71 and the funding source is Local 101095313106-56100.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Purchase Order and Bid Waiver for Laptops for Teachers at Smalley Elementary School (\$70,898.74)**

Submitted by Ms. Andrea Foligno | Funding Source: Low Performing Schools Technology Grant

To provide teachers laptops to support virtual instruction.

The total is \$70,898.74 and the funding source is Low Performing Schools Technology Grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Purchase Order and Bid Waiver for Drawing Pads for Smalley Elementary School (\$24,500.00)**

Submitted by Ms. Andrea Foligno | Funding Source: Low Performing Schools Technology Grant

Technology resource of drawing pads to support students virtual learning.

The total is \$24,500.00 and the funding source is Low performing school grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Purchase Order and Bid Waiver for Google Hangouts Meet Speakermics for Smalley Elementary School (\$15,149.50)**

Submitted by Ms. Andrea Foligno | Funding Source: Low Performing Schools Technology Grant

ASUS Google Hangouts Meets Speaker Mics- to support in person and remote learners.

The total is \$15,149.50 and the funding source is Low performing school grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Bid Waiver for Student Headphones and Laptop USB-C Hubs for Smalley Elementary School (\$11,345.46)**

Submitted by Ms. Andrea Foligno | Funding Source: Low Performing Schools Technology Grant

Student Headphones & laptop USBC Hubs to support technology and virtual learning.

The total is \$ 11,345.46 and the funding source is Low Performing Technology Grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Purchase Order and Bid Waiver for Laptops for Teachers at Northend Elementary School (\$36,224.34)**

Submitted by Ms. Rolanda Booker | Funding Source: Low Performing Schools Technology Grant

Teacher laptops to support virtual learning.

The total is \$36,224.34 and the funding source is Low Performing School Grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

**Finance: Approve Bid Waiver for Drawing Pads for Northend Elementary School (\$9,660.00)**

Submitted by Ms. Rolanda Booker | Funding Source: Low Performing Schools Technology Grant

Drawing pads to support students' use of technology and virtual learning.

The total is \$9,660.00 and the funding source is Low performing school grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Purchase Order and Bid Waiver for Laptops for Teachers at Chamberlain Elementary School (\$36,224.34)**

Submitted by Mr. Manuel Zaldivar | Funding Source: Low Performing Schools Technology Grant

Teacher laptops to support virtual learning.

The total is \$36,224.34 and the funding source is Low Performing School Grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Purchase Order and Bid Waiver for Drawing Pads for Chamberlain Elementary School (\$10,150.00)**

Submitted by Mr. Manuel Zaldivar | Funding Source: Low Performing Schools Technology Grant

Drawing pads to support students' use of technology and virtual learning.

The total is \$10,150.00 and the funding source is Low performing School grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Finance: Approve Bid Waiver for Google Hangouts Meet Speakermics for Chamberlain Elementary School (\$11,210.63)**

Submitted by Mr. Manuel Zaldivar | Funding Source: Low Performing Schools Technology Grant

To support students with virtual learning with google meets speaker.

The total is \$11,210.63 and the funding source is Low performing school grant.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*



**Operations: Approve Purchase Order and Bid Waiver for Rental of Tents from Mr. Tent (\$486,256.74)**

Submitted by Ms. Ann Alfano | Funding Source: Local Funds 101093126000-54400

The rental of tents to provide outside areas to ensure the physical health and safety of students and staff while physically present at school in accordance with the given guidelines surrounding COVID-19. Mr. Tent will provide a total of 14 tents from April 1, 2021 to November 1, 2021.

The total is \$486,256.74 and the funding source is Local Funds 101093126000-54400

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Operations: Approve Contract Between Crabtree McGrath Associates and Consolidated School District of New Britain for Foodservice Equipment Consulting (\$6,200.00)**

Submitted by Ms. Ann Alfano | Funding Source: Cafeteria Fund

Crabtree and McGrath Associates (CMA) is a firm that specializes in foodservice equipment planning and provides a full range of services including space programming, feasibility studies, design and construction documents for new or renovated facilities, cost estimates and operational analysis. The firm will conduct an onsite review as the first phase of the project to identify the schools and the proposed scope of work to implement changes at those locations.

The total is \$6,200.00 and the funding source is Cafeteria Fund.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Operations: Approve Purchase Order for Districtwide Radio Equipment (\$110,100.00)**

Submitted by Mr. Robert Smedley | Funding Source: Facilities Department Equipment

CSDNB administrators, security and custodial staff utilize portable radio's to communicate for building operations, activity and safety. Some school buildings have consumer style radios while others have professional grade radios. Facilities is proposing streamlining and upgrading our radio equipment district wide to match the existing system at New Britain High School. Our larger buildings such as Slade, Pulaski and Roosevelt will have equipment installed that "repeats" the digital radio signal for more coverage and better communication. The Motorola radio system being proposed will also integrate into the future security system being proposed for our school buildings. CT Radio, Inc. is a regular vendor to the district and is on the State Bid list for radio and radio equipment pricing.

The total is \$110,100 and the funding source is Facilities Department Facilities Equipment.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Partnerships: Approve Bid Waiver for Equipment for CTE Programs and Academies at NBHS (\$14,345.00)**

Submitted by Mr. Ted Kerrigan | Funding Source: Perkins V 20289691000-57346

As part of the application for Perkins, funding requests need to be aligned to the State Career Clusters, Pathways and Programs of Study and the CSDNB district vision. Part of this vision is to update the CTE programs and academies at NBHS so that

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students have more rigorous hands and minds on learning that will provide opportunities to obtain skills needed for career opportunities in the current workforce. The state just recently approved the grant application.

We previously were granted approval on a Universal Milling Machine (see attached) but did not include a request for the necessary accessories. Subsequently, we are requesting this BOE Bid Waiver and approval for the following items:

Horizontal and vertical rotary table (HV-10)...\$ 1,100.00  
Dividing head ...\$ 1,190.00  
Clamping kit ...\$ 280.00  
2 Axis DRO system installed...\$3,590.00  
3) 6" Milling vise with swivel base...\$1,540.00=\$4,620.00  
#40 taper milling arbor...\$790.00  
#40 taper collet chuck set collets 1/8"- 1" cap...\$1,230.00  
#40 taper 0-1/2"cap.drill chuck ...\$ 545.00  
LED machine work...\$ 320.00 1)  
6" Milling Vise Only...\$ 680.00  
Shipping And Rigging Charge to Deliver, Put machine Into Place at Your Facility Ready for Your Electric Tie in  
..... \$3,400.00  
Additional total...\$14,345.00

The total is \$14,345.00 and the funding source is Perkins V 2028969100057346.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**Partnerships: Approve Purchase Order and Bid Waiver for Equipment for Tech Ed Labs at NBHS (\$122,852.00)**

Submitted by Mr. Ted Kerrigan | Funding Source: Perkins V 20289691000-57346

The purchase of new equipment for the tech ed labs at NBHS will promote higher order thinking, research collaboration and project based learning. Modeling the classroom after the manufacturing industry, the labs will become the best-in-class manufacturing academy at NBHS while developing a skilled talent pipeline to support the current and future workforce needs in New Britain and the surrounding area through pre-apprentice and apprenticeship programs.

64 count SD 7550 i7-10750H RTX3000 32GB 512GB 3 yr. basic warranty with two supporting SD Datamation Systems DS-UNIVAULT-36 carts.

The total is \$122,852.00 and the funding source is Perkins V 20289691000157346.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**Operations: Approve Purchase Order for Technical Services to VDI (Virtual Server) Upgrade (\$18,997.00)**

Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget – New Equipment 101092125800-57346

This purchase order is to secure the technical services to the VDI (Virtual Server) upgrade. The board has already approved the hardware purchases for this project. This will secure the technical services to ensure the upgrade goes smoothly. The vendor, Novus, has been with the project since the initial roll out five years ago when they were awarded the original bid.

The total is \$18,997.00 and the funding source is MIS Local Budget - New Equipment 101092125800-57346.

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*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Operations: Approve Purchase Order and Bid Waiver for Replacement of Networking Equipment at Gates Building (NBEAC) (\$58,735.74)**

Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget – New Equipment 101092125800-57346

This quote is for the replacement of networking equipment for the Gates building (NBEAC). While the district takes advantage of the ERate program to outfit networking equipment for our schools, the Gates building is ineligible for this program.

The total is \$58,735.74 and the funding source is MIS Local Budget New Equipment 101092125800-57346.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Operations: Approve Purchase Order for Software for High School Student Laptops (\$364,599.51)**

Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget – New Equipment 101092125800-57346

This purchase order is for the bundle of software used to manage the high school student laptops that were part of the state program this past year. The management software quote will allow us to manage these devices for the next four years.

The total is \$364,599.51 and the funding source is MIS Local Budget New Equipment 101092125800-57346.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

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**Operations: Approve Purchase Order and Bid Waiver for Replacement Desktop Computers for Classrooms (\$418,365.00)**

Submitted by Mr. Jeff Prokop | Funding Source: MIS Local Budget Equipment Replacement 101092125800-57345

The quote is for the purchase of replacement desktop computers for teacher classrooms. While the district has benefited immensely from donation computers through CCSU, the increased demands due to the current teaching environment has caused our replenishment cycle to need assistance.

This quote would purchase 500 computers to be deployed to classrooms throughout the district.

The total is \$418,365.00 and the funding source is MIS Local Budget Equipment Replacement 101092125800-57345.

*Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.*

**Finance: Approve Budget Transfers (\$1,156,209.00)**

Submitted by Mr. Kevin Kane

Below are budget transfers for Board consideration and approval:

Budget Unit	Account	Department	Description	From	To	Explanation
101092125800	57345	MIS	Instr. Equip. - Replace		45,591	Firewall Device (IBOSS). Approved by BOE 3-8-21
101092125800	57345	MIS	Instr. Equip. – Replace		418,365	Replacement desktop computers – teacher classrooms
101092125800	57346	MIS	Instr. Equip. - New		18,997	VDI (Virtual Server) upgrade
101092125800	57346	MIS	Instr. Equip. - New		58,736	Networking equipment for Gates Building
101092125800	57346	MIS	Instr. Equip. – New		364,600	Software to manage High School students laptops.
101093126000	54300	Facilities	Repairs & Maintenance		139,820	Removal of solar panels at NBHS. Approved by BOE 3-8-21.
101093126000	57300	Facilities	Non-Instr. Equip. - Replace		110,100	Portable Radios for Adm., Security & Custodians
101096929000	52101	DW	Health Insurance	\$1,156,209		
<b>Total</b>				<b>\$1,156,209</b>	<b>\$1,156,209</b>	

Recap to-date, budget transfers totaling \$3,851,254 from Health Insurance Line Item are:

- \$ 201,766 – BOE Meeting 11-2-2020
- \$ 128,537 – BOE Meeting 12-7-2020
- \$ 346,747 – BOE Meeting 1-4-2021
- \$ 534,436 – BOE Meeting 2-1-2021
- \$1,483,559 – BOE Meeting 3-8-2021
- \$1,156,209 - BOE Meeting 4-5-2021

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**Finance: Accept Financial Report – February 28, 2021**

Submitted by Mr. Kevin Kane

The Financial Report ending February 28, 2021 was presented.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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**(WALK-IN) Academics: Approve Purchase Order and Bid Waiver for Teacher Created Materials Take-Home Backpacks for Immigrant Students (\$28,890.00)**

Submitted by Ms. Wanda Lickwar | Funding Source: Title I Immigrant Grant

**New Britain Board of Education****Merrill Gay – President | Nicholas Mercier – Vice President | Violet Jiménez Sims – Secretary**

Monica Dawkins | Anthony Kane | Joseph Listro | Annie S. Parker | Diana Reyes | Gayle Sanders-Connolly | Tina Santana

In partnership with families and our community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future.

In order to support our mission and our extremely diverse population of students including our immigrant population we propose to purchase durable texts that provide rich, culturally relevant fiction and nonfiction that supports students' identity and their self-image as life-long learners. By providing immigrant students with authentic literature in the form of books, as well as "learning packs" and backpacks, students' access to language and literacy at home will be increased. In addition, students' sense of belonging and critical thinking will be activated. The careful selection of culturally responsive materials will create for CSDNB immigrant students an intentional sense of "self" where they can develop confidence, initiative, and perseverance as well as critical and creative problem solving.

The selected texts all address the first and eighth CELP standards of "Construct meaning from oral presentations and literary and informational text through grade-appropriate listening, reading, and viewing." and "Determine the meaning of words and phrases in oral presentations and literary and informational text."

TCM created by Teacher Created Materials offers texts that meet our culturally relevant expectations, offer second language support and are appropriate for our demographic population.

Teacher Created Materials backpack include a variety of resources to reinforce learning and bridge the away-from-school gap in instruction. Kits include:

- Full color resources for reading, writing and math
  - An introduction section for parents with tips and strategies to strengthen the home-school connection
  - A curated selection of fiction and nonfiction books from across content areas
  - A parent guide to facilitate deeper parent involvement
  - Writing journal
- Our proposal is to purchase 600 backpacks at a cost of \$28, 890.00

The total is \$28,890.00 and the funding source is Title I Immigrant grant.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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### **(WALK-IN) Operations: Approve Purchase Order and Bid Waiver for Playscape for Preschoolers at Little Canes Academy (\$63,022.00)**

Submitted by Mr. Randall Brochu | Funding Source: Local Facilities

The playscape will serve as an educational and fun space for pre-school children who attend the Little Canes Academy, as part of the NBHS Academies. This simultaneously serves as an educational space for those high school students in the NBHS Academy of Public Service who work with the pre-school aged children as part of their Education and Human Services - Early Childhood Pathway.

The playscape will be partially funded through donations and state contract.

The total is \$63,022.00 and the funding source is Local Facilities.

***Ms. Sanders-Connolly motioned to add this item to the Board's Consent Agenda for the regular meeting in April. Motion carried unanimously.***

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## **New Britain Board of Education**

**Merrill Gay – President | Nicholas Mercier – Vice President | Violet Jiménez Sims – Secretary**

Monica Dawkins | Anthony Kane | Joseph Listro | Annie S. Parker | Diana Reyes | Gayle Sanders-Connolly | Tina Santana

## Closing and Adjournment

The meeting was adjourned at 8:04 PM.