



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Policy Subcommittee Meeting

June 17, 2019 – 5:30 PM | New Britain Educational Administration Center

Call to Order and Opening

Mr. Nicholas Mercier, Policy Subcommittee Chair, called the meeting to order at 5:30 PM.

Committee Members Present

Mr. Merrill Gay, Dr. Violet Jimenez Sims, Mr. Nicholas Mercier, Ms. Yvonne Muniz, Ms. Nancy Rodriguez, Ms. Gayle Sanders-Connolly

CSDNB Staff Present

Mr. Michael Foran, Ms. Kristin Salerni, Dr. Nicole Sanders, Ms. Nancy Sarra

New Business

Review and approve minutes from the Policy Subcommittee meeting on May 20, 2019.

There were no recommended changes to the minutes from the Policy Subcommittee meeting on May 20, 2019.

Review Policy: 3515:10 – Naming an Area Within or on School Property

The Policy Subcommittee recommended the following changes to the current policy and administrative procedure:

- Board Policy Statement: In the first paragraph, strike **“Name recommendations shall be made in accordance with guidelines established by the Superintendent. It is not the intention of this policy to initiate the naming or areas within existing facilities.”**
- Board Policy Statement: In the fourth sentence, strike **“has been deceased for more than two years”**
- Strike Administrative Procedure completely instead assigning procedures to Board of Education members
- Board Policy Statement: Outline the procedural steps the Board of Education will take to name or rename a school or area within or on school district property including the appointment of an ad hoc committee, public participation and a final full Board vote.

The Policy Subcommittee recommended that this revised policy be forwarded to the Board of Education for approval at the next regular meeting.

Old Business

Continue Review of New Britain Schools Guiding Principles of Community, Collaboration, Support (DRAFT)

Mr. Michael Foran previously presented this draft proposal of an updated Code of Conduct created by input from students, staff and community members during the 2018-2019 School Year. Engaging Schools facilitated this work. The goal of the

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document is to “ensure every student the right to an education in a safe, civil, and compassionate environment.” The subcommittee continued their review of this document. Subcommittee members recommended revisions to pages 25-38 of the draft proposal of New Britain Schools Guiding Principles of Community, Collaboration, Support as follows:

- Page 26: Reformat “Pre-Kindergarten Through Second Grade Considerations” section by moving it to the top of page 27
- Page 27: Strike the spacing between “The Home-School Partnership” paragraph and “When Behavior Concerns Arise”
- Page 28: Change “If a student engages in pervasive or egregious aggressive acts that threaten children’s safety in the classroom..” to “If a student engages in pervasive or egregious aggressive acts that threaten children or adult’s safety in the classroom..”
- Page 29: Change heading “Levels of Behavior Concerns, Violations, Interventions, and Consequences” to “PreK-12 Levels of Behavior Concerns, Violations, Interventions, and Consequences”
- Pages 29-30: Reformat pages with consideration given to readability and visual presentation of the graphic and text
- Page 32: Regarding Code 1811 (Racial slurs/hate crimes): Increase infraction level from Level 2 to Level 3
- Page 34: Consult Victoria Russell with regard to what constitutes “transporting students off school grounds” to assess if the infraction level is appropriate
- Page 38: Regarding Code 3654 (Inappropriate sales): Decrease infraction level from Level 4 to Level 2

The subcommittee also made the following recommendations with regard to the document:

- Recommend that it is noted in the document that names, descriptions and codes of the infractions on pages 31- 43 match state reporting
- Copyedit entire document with attention given to formatting inconsistencies to make more readable
- Recommend that translation of the document may begin

The Policy Subcommittee Chair, Mr. Mercier, recommended that subcommittee members should look through the remainder of the document and forward any concerns to him so that he can decide if another meeting needs to be held to make any further recommendations or revisions.

New Business

Review Policy: 1110.10 – Parent /Family Involvement – Administrative Procedure Section D: Volunteering

Dr. Nicole Sanders, Assistant Chief Talent Officer, recommended the following language be added to the Administrative Procedure Section D: Volunteering:

- **“Ensure that office staff promote safety utilizing Raptorware for proper volunteer sign-in procedure.”**

This request will be forwarded to the Superintendent’s Cabinet for review.

Review Policy: 0523.10 – Multi-Cultural Education

Citing recent state bills HB 7083 AAC THE INCLUSION OF PUERTO RICAN AND LATINO STUDIES IN THE PUBLIC SCHOOL CURRICULUM and HB7082 AAC THE INCLUSION OF AFRICAN-AMERICAN STUDIES IN THE PUBLIC SCHOOL CURRICULUM, Dr. Jimenez Sims recommended the following language be added to the Administrative Procedure Section B: Curriculum/Materials:

- **“The curriculum from kindergarten to grade 12 will incorporate multi-cultural content, including African American history throughout the curriculum and Latin American studies throughout the social studies curriculum, and be regularly reviewed to ensure that it contains this content.”**

This request will be forwarded to the Superintendent’s Cabinet for review.

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The meeting was adjourned at 7:06 PM.