



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Personnel Subcommittee Meeting

October 28, 2019 – 5:30 PM | New Britain Educational Administration Center

Call to Order and Opening

Ms. Catherine Cheney, Personnel Subcommittee Chair, called the meeting to order at 5:32 PM.

Board Members Present

Ms. Catherine Cheney, Mr. Merrill Gay, Ms. Annie Parker, Ms. Nicole Rodriguez, Ms. Gayle Sanders-Connolly

CSDNB Staff Present

Ms. Kristin Salerni, Dr. Nicole Sanders, Ms. Nancy Sarra, Dr. Shuana Tucker

New Business

Review and approve previous meeting minutes from Personnel Subcommittee Meeting on September 23, 2019

There were no recommended changes to the Personnel Subcommittee minutes from September 23, 2019.

Review Absenteeism Report

The Personnel Subcommittee reviewed the current absenteeism report throughout the district.

Review Vacancy List

The Personnel Subcommittee reviewed the current vacancy list throughout the district.

Review New Position Request: 1.0 FTE Kindergarten Teacher for Gaffney Elementary School

This position is needed to ease the large class sizes in Kindergarten at Gaffney Elementary School. This is a full-time, 10 month position. The estimated cost is \$65,000 and the funding source is local.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review New Position Request: 1.0 FTE Adult Education Retention Specialist for Adult Education

The Credit Diploma Program requires that students are not more than ten minutes late or they are marked absent and cannot be absent more than twice or they are dropped from the course. A student must be 27 hours in the classroom to get credit for the class. This person will work with students to help them get to class on time and attend all classes. This will include phone calls, counseling sessions and home visits. This is a part-time, 10 month position. The estimated cost is \$14,000 and the funding source is the Adult Education Grant.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary
Catherine Cheney | Merrill Gay | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

Review New Position Request: 1.0 FTE Special Education Teacher for KEY Program (Districtwide)

KEY Class sizes are currently too high, resulting in learning environments that are not conducive to meeting the student's needs. Additionally, there continues to be a need for a program in district for students with autism that are high functioning yet struggling in their current classes. This new position and class will address both district needs.

This is a full-time, 10 month position. The estimated cost is \$65,000-\$75,000 and the funding source is local.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review New Position Request: 1.0 FTE Registered Behavioral Technician for KEY Program (Districtwide)

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This is a full-time, 10 month position. The estimated cost is \$50,000 and the funding source is local.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review New Position Request: 2.0 FTE Paraeducators for KEY Program (Districtwide)

KEY Class sizes are currently too high, resulting in learning environments that are not conducive to meeting the student's needs. Additionally, there continues to be a need for a program in district for students with autism that are high functioning yet struggling in their current classes. This new position and class will address both district needs.

This is a full-time, 10 month position. The estimated cost is \$46,000 x 2 and the funding source is local.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review New Position Request: 1.0 FTE Special Education Teacher for Slade and Pulaski Middle Schools

Given current increased case load numbers, scheduling constraints, and in support of the provision of the Wilson Reading System at the middle schools, one additional Special Education Teacher (1.0 FTE) is needed to support both buildings. This is a full-time, 10 month position. The estimated cost is \$66,388 and the funding source is local.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review New Position Request: 1.0 FTE Behavior Support Assistant for New Britain High School

Given the number of students who require time in the Focus Room to process referrals coupled with the frequency and duration to process with students, the Focus Room at NBHS Bridges requires an additional BSA in order to support fidelity of implementation. This is a full-time, 10 month position. The estimated cost is \$58,687 and the funding source is local.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Members of the Personnel Subcommittee were provided with copies of the Administrative Procedure for Policy 4111/4211 – Hiring of Staff which was recently revised on October 28, 2019 by the Superintendent's Cabinet.

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The meeting was adjourned at 6:11 PM.