



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

## New Britain Board of Education | Personnel Subcommittee Regular Meeting

May 28, 2019 – 5:30 PM | New Britain Educational Administration Center

### 1. Call to Order and Opening

- A. Meeting called to order

### 2. New Business

- A. Review and approve previous minutes from Personnel Subcommittee meeting on April 29, 2019  
Submitted by Ms. Kristin Salerni | Page 4
- B. Review Absenteeism Report  
Submitted by Ms. Janice Grega-Mals | Page 6
- C. Review Vacancy List  
Submitted by Ms. Heather Barrett | Page 7
- D. Review Revision to Behavior Support Assistant Job Description  
Submitted by Mr. Jason Miramant | Page 8
- E. Review New Job Description: Assistant Coordinator of STEAM and Summer Learning  
Submitted by Ms. Nancy Sarra | Page 11
- F. Review New Job Description: Academic Adviser (Stipend position)  
Submitted by Mr. Damon Pierce and Mr. Leonard Corto | Page 14
- G. Review New Job Description: Director of Curriculum Development  
Submitted by Ms. Nancy Sarra | Page 16

### 3. Closing and Adjournment

- A. Other Business as Permitted by Law
- B. Adjournment

#### New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary  
Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims