



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Personnel Subcommittee Meeting

April 29, 2019 – 5:30 PM | New Britain Educational Administration Center

Call to Order and Opening

Ms. Cathy Cheney, Personnel Subcommittee Chair, called the meeting to order at 5:35 PM.

Board Members Present

Ms. Cathy Cheney, Mr. Merrill Gay, Ms. Annie Parker, Ms. Nancy Rodriguez, Ms. Nicole Rodriguez

CSDNB Staff Present

Ms. Amy Anderson, Ms. Janice Grega-Mals, Ms. Kristin Salerni, Ms. Sondra Sanford, Ms. Nancy Sarra, Dr. Shuana Tucker

New Business

Review and approve previous meeting minutes from Personnel Subcommittee meeting on March 25, 2019

There were no recommended changes to the Personnel Subcommittee minutes from March 25, 2019.

Review Absenteeism Report

The Personnel Subcommittee reviewed the current absenteeism report throughout the district.

Review Vacancy List

The Personnel Subcommittee reviewed the current vacancy list throughout the district.

Review New Position Request for 1.0 Behavior Support Assistant at Smalley

Additional behavioral support needed at Smalley for the remainder of the 2018-2019 school year. Estimated cost \$6,000.00.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review Pay Rate Change for Literacy Interventionist and Job Description Revision

In order to stay competitive with other districts and to increase our ability to retain highly qualified tutors, we are requesting to increase the hourly rate from \$21 to \$25 per hour along with other minor revisions to the job description.

The funding source is Title 1.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review New Job Description: Family School Liaison

Sondra Sanford discussed these positions during her Family Resource Center Redesign Presentation at the April 1, 2019 Board of Education Meeting. This position will report to the District Coordinator of Partnerships and Engagement. The primary functions are as follows:

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

- Assists in maintaining an acceptable level of school attendance by providing counseling and assistance to students and their families where chronic absenteeism problems are found.
- Facilitates or arranges for comprehensive educational and supportive services to families and their children.
- Coordinates collaboration with school staff and funding agencies to ensure all required program components are adhered to.
- Plans events and workshops for students and families.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Review Superintendent's Restructuring Plan

- a. 10.0 FTE Behavior Support Positions (2019-2020 SY), to be located at:
 - DiLoreto (1.0)
 - Lincoln (1.0)
 - Small Integrated Classrooms – Lincoln (3.0)
 - Smalley (2.0)
 - Gaffney (1.0)
 - Pulaski (1.0)
 - Slade (1.0)
- b. 1.0 FTE Supervisor of Small Integrated Classrooms

These positions are part of the Superintendent's re-design to assist with behavior issues in the schools.

The Personnel Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Closing and Adjournment

The meeting was adjourned at 6:27 PM.