



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Finance Subcommittee Meeting

October 28, 2019 – 6:15 PM | New Britain Educational Administration Center

Call to Order and Opening

Ms. Gayle Sanders-Connolly, Finance Subcommittee Chair, called the meeting to order at 6:20 PM.

Board Members Present

Mr. Merrill Gay, Ms. Annie Parker, Ms. Gayle Sanders-Connolly

CSDNB Staff Present

Ms. Donna Clark, Mr. Kevin Kane, Mr. Alejandro Ortiz, Ms. Kristin Salerni, Ms. Sondra Sanford, Ms. Nancy Sarra

New Business

Review and approve previous minutes from Finance Subcommittee Meeting on September 23, 2019

There were no recommended changes to the Finance Subcommittee minutes from September 23, 2019.

Operations: Accept Donation from New England Dairy and Food Council (\$7,970)

Submitted by Ms. Ann Alfano | Funding Source: New England Dairy & Food Council

The purpose of the donation is to improve the access to and consumption of low-fat and fat-free dairy products. The donated funds will be utilized to purchase an insulated cambro cart and blenders which will help to increase participation in the breakfast program by facilitating the production of more appealing nutritional options such as smoothies and yogurt bars.

The total is \$7,970.00 and the funding source is New England Dairy & Food Council.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Partnerships: Accept Donation from Paige and Ava Marchione (\$1,000)

Submitted by Ms. Andrea Foligno | Funding Source: Paige & Ava Marchione

Paige & Ava Marchione, two students from New Hartford School district, planned a community event and raised \$1,000.00 for New Britain students. The girls would like to speak to explain their school project and how they would like this money to be used to support students.

The total is \$1,000.00 and the funding source is Paige & Ava Marchione.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

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Operations: Approve Bid Waiver/Purchase Order/Addendum to Contract between Studer Education and Consolidated School District of New Britain (\$23,500)

Submitted by Ms. Keeva Mancini | Funding Source: Alliance 234196910001-53320

This agreement with Studer Education is to administer a District Services Survey to Administrators. Feedback from department leaders will allow the Superintendent to continuously improve service to schools, and the students and families of each school.

The following departments will be rated:

Superintendent's Office
Academics
Partnership
Facilities & Maintenance
Finance
Talent
Pupil Services
Transportation
MIS
Food Services

The total is \$23,500 and the funding source is Alliance 234196910001-53320.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Academics: Approve Bid Waiver and Purchase Order for Professional Development and Job-Embedded Coaching provided by Math Solutions (\$44,712)

Submitted by Ms. Karen Falvey | Funding Source: SIG Grant Professional Development

Smith analyzed its data both SBAC and NWEA over the course of three years. The data suggests that there is deficits in grade 2 and 4 math instruction. Smith's problem of practice is to improve the fractions standard. Math Solutions will work with these grade level teams to increase their instructional practices in mathematics while supporting our problem of practice. Grade 2 will focus on the geometry standard which directly relates to the fraction standard in grade 2 and 3. Grade 4 team will focus on the fraction standard. Math Solutions professional development and coaching directly relate to the profile of the graduate. Teachers will improve instruction for supporting analysis and constructing meaning and using critical and creative problem solving in the classroom while maintaining a student centered classroom.

The total is \$44,712.00 and the funding source is SIG Grant Professional Development.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Finance: Approve Bid Waiver/Purchase Order/Contract between New Britain Public Schools and Capitol Region Education Council (CREC) for Math Concepts Technical Assistance (\$40,000)

Submitted by Mr. Alejandro Ortiz | Funding Source: School Improvement Grant (SIG) line 300

Professional development for teachers and administrative staff to help deepen their understanding of math concepts and instruction and to develop for our students a deeper understanding of math concepts. PD will entail Instructional Leadership training, walkthrough audit, calibration, & collection of evidence-based data of student learning, and opportunities for adult learners to check for understanding. Consultant will prepare teachers in establishing a culture of math excellence that emphasizes deep understanding and application of mathematical concepts over rote memorization of facts and algorithms.

The total is \$40,000.00 and the funding source is School Improvement Grant (SIG) line 300.

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The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Finance: Approve Purchase Order and Contract between Consolidated School District of New Britain and CT EARS, LLC (\$35,840)

Submitted by Ms. Donna Clark | Funding Source: IDEA Grant 20209691200253401

Audiology services are defined under several sections of the Individuals with Disabilities Education Act (IDEA). Audiologists in the schools are uniquely qualified to provide students with hearing impairments and listening problems access to auditory information by maximizing their auditory capabilities. The goal is to provide access to the curriculum and learning environment so that these children and youth have the opportunity to achieve the expected one year academic progress in one year.

CT EARS, LLC was the only vendor to submit a proposal. The owner/Audiologist, Dr. Diana Gonzalez, has a long history of service provision to CSDNB and has cultivated positive relationships with staff, students and families over the years.

The total is \$35,840.00 and the funding source is IDEA Grant 20209691200253401.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Finance: Approve Purchase Order and Contract between Consolidated School District of New Britain and Soliant Health, Inc. for a Speech/Language Pathologist Assistant (\$25,200)

Submitted by Ms. Donna Clark | Funding Source: 3rd Party Billing 25819741000153402

In partnership with community early childhood agencies, preschool students who require Speech & Language services are able to receive those services within their community program through an itinerant service delivery model. Presently two SLPs are assigned as itinerant service providers to serve preschool students within the community. These two practitioners are also responsible for servicing preschool students within the classrooms at RELC. An increase in the Speech & Language caseload, both in the community and at RELC, has warranted additional staffing to meet the immediate service delivery needs. An SLP Assistant has been contracted through Soliant Health Agency to support these two SLPs in meeting the mandated service hours on their caseload.

In addition, there has been an increase in the Speech & Language caseload in the Gaffney KEY program, which serves students who have Autism. This contracted SLP Assistant will also provide support at Gaffney to meet the mandated service hours at that building.

The total is \$25,200.00 and the funding source is 3rd Party Billing 25819741000153402.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Partnerships: Approve Bid Waiver and Purchase Order for Machinery for Tech Ed Rooms at Slade and Pulaski Middle Schools (\$184,776)

Submitted by Ms. Sondra Sanford | Funding Source: Local Funds

This purchase order is to request the purchase of items that will allow middle schools to vertically align with the MET Academy and to provide skills that are competitive in the current environment/industry. In doing so, providing opportunities so that students have access to Manufacturing in lower grades. The MET academy was designed with a K-12 vertical approach. STEAM in K-5, 6-8 CTE Manufacturing and 9-12 MET. These machines require specific skills and comprehension for teaching and learning. These machines will be placed in the new updated Tech Ed room at Slade Middle School and Pulaski Middle School. \$56,000 (per school) is for the lathes and stands. \$36,388 (per school) is from Paxton Patterson for grinders, drills, etc. Please

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see attached quotes.

The total is \$92,388.00 (\$56,000 + \$ 36,388) = \$184,776.00 and the funding source is Local Per Kevin .

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Personnel: Approve Bid Waiver and Purchase Order for Culturally Responsive Workshop Series provided by Dr. Rebecca Good (\$27,000)

Submitted by Dr. Shuana Tucker | Funding Source: Alliance 23419691000153320

2019 - 2020 Culturally Responsive Workshop Series for CSDNB Administrators

Goal: CSDNB school leaders will spend the year their cultural competency with relevant research in the field of cultural responsiveness, unpacking implicit bias and the ways it impacts their decision making and learning to facilitate critical conversations about cultural diversity within their schools.

Time Commitment: Each school leader will participate in nine 3-hour workshops starting in September and ending in June.

The total is \$27,000.00 and the funding source is Alliance 23419691000153320.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Academics: Approve Bid Waiver for STEM/STEAM Enrichment Program for NBTC Students (\$13,910)

Submitted by Ms. Susan Girolomoni | Funding Source: Title IV Grant

This activity will provide STEAM enrichment to NBTC students, in grades K-12, who at this time are not involved in NBU.

The total is \$13,910.00 and the funding source is Title IV Grant.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Close-Outs of School Building Construction Projects (\$10,000)

Submitted by Ms. Helen Talalaj | Funding Source: Local Board of Ed Funds n/a

Close-Out of School Projects: 089-0152 Admin Office - Gates Bldg Renovation & Addition, 089-0153 Lincoln School Renovation & Addition, 089-0154 Vance School Renovation & Addition, 089-0155 Northend School Renovation & Addition, 089-0156 Brookside New Building, 089-0157 NBHS Addition, 089-0160 DiLoreto Magnet Roof Replacement, 089-0163 Smith School Roof Replacement, 089-0164 NBHS Roof Replacement & Energy Conversation, 089-0165 NBHS ADA Code Upgrade, 089-0166 DiLoreto Magnet Addition, and 089-0167 Gaffney School Renovation as New.

The total is \$10,000 and the funding source is Local Board of Ed Funds n/a.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Current and Projected Expenditure & Revenue Report – Quarter Ending September 30, 2019

Submitted by Mr. Kevin Kane

This is a new report that is required pursuant to a new statute/law that went into effect as of July 1, 2019 as shown below:
(\$) 290 – Boards of Education Expense and Revenue Disclosure

Requires boards of education to quarterly post online current and projected expenses and revenues and submit this information to the municipal legislative body or board of selectmen.

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The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve Finance Report – September 30, 2019

Submitted by Mr. Kevin Kane

The Financial Report ending September 30, 2019 was presented.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Approve 2018-2019 Per Pupil Expenditure Comparisons

Submitted by Mr. Kevin Kane

The Consolidated School District of New Britain Per Pupil Expenditure Update was presented.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Closing and Adjournment

The meeting was adjourned at 7:39 PM.