



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Finance Subcommittee Meeting

April 27, 2020 – 6:15 PM | Virtual Meeting

Call to Order and Opening

Ms. Gayle Sanders-Connolly, Finance Subcommittee Chair, called the meeting to order at 6:18 PM.

Board Members Present

Mr. Merrill Gay, Mr. Anthony Kane, Ms. Annie Parker, Ms. Gayle Sanders-Connolly

CSDNB Staff Present

Ms. Amy Anderson, Ms. Lara Bohlke, Mr. Kevin Kane, Mr. Raymond Moore, Mr. Damon Pearce, Mr. Jeffrey Prokop, Ms. Kristin Salerni, Ms. Nancy Sarra

New Business

Review and Approve Minutes from Finance Subcommittee Meeting on February 24, 2020

There were no recommended changes to the Finance Subcommittee minutes from February 24, 2020.

Operations: Accept PEGPETIA Grant through Department of Public Utilities (\$64,700.00)

Submitted by Mr. Jeff Prokop | Funding Source: PEGPETIA Grant through Department of Public Utilities

The Consolidated School District of New Britain has applied for and was awarded \$64,700 for updating our Discover Video servers and additional equipment.

The district participated in this grant in previous years as well. We would like to accept this grant in order to upgrade our video distribution services.

The total is \$64,700 and the funding source is PEGPETIA Grant through Department of Public Utilities

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Academics: Approve Purchase Order and Bid Waiver for i-Ready Assessment Program Licenses and Professional Development (\$66,288.00)

Submitted by Ms. Amy Anderson | Funding Source: Title 1 2011-969-10001-56110

In partnership with family and community, the Consolidated School District of New Britain works to provide the best personalized and comprehensive whole-child education so our students will be prepared for, and positively contribute to, a profoundly different future. Starting in 2020-2021 we will be replacing our NWEA testing platform with i-Ready as New Britain's Universal Screener for Reading in Grades K-5. New Britain is required by the Connecticut State Department of Education to submit Reading scores for grades K-3 three times a year (two times for Kindergarten). Our decision to shift to

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using a different universal screener was discussed at the November 18th Curriculum Subcommittee. At this meeting we looked at the advantages to changing to i-Ready as well as its alignment to the scope and sequence for Foundations which we will be implementing starting in September in grades K-2. The attached price quote is for the K-5 student licenses and the Professional Development training sessions for all teachers who will be trained in the 2020-2021 school year.

The total is \$66,288.00 and the funding source is Title 1 2011-969-10001-56110.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Academics: Approve Purchase Order for Illustrative Mathematics (IM) Instructional Materials (\$47,612.03)

Submitted by Ms. Lara Bohlke | Funding Source: Academics Local, Academics, Math, Textbooks 10109612201-56410

We will be headed into Year 2 of Illustrative Mathematics (IM). IM is a middle school mathematics curriculum that is highly usable, well-designed and supported and has earned the highest reviews through edreports. Our District Strategic Plan demands that we prepare students to positively contribute to a profoundly different future and promote an engaging culture for learning for all staff and students. Our Profile of the NB Graduate requires students to critically and creatively problem-solve, devising clever solutions to unique problems, to take initiative and persevere, to collaborate around their strategies and solutions and to reflect and improve their solutions with feedback. This curriculum includes all of these elements and embedded professional development through guidance built into every lesson.

This is a renewal of the student consumable materials which were well-received and well-used this year. The color illustrations and space for brainstorming and problem-solving are ideal. Our partner in renewing the K-12 curriculum for our district also universally supports this resource for our students. From edreports: 'The instructional materials for ...Illustrative Mathematics 6-8 Math meet the expectations for focus and coherence... All grades meet the expectations for focus as they assess grade-level topics and spend the majority of class time on major work of the grade, and all grades meet the expectations for coherence as they have a sequence of topics that is consistent with the logical structure of mathematics...all grades meet the expectations for rigor and balance, and all grades meet the expectations for practice-content connections...all grades meet the expectations for instructional supports and usability. The instructional materials show strengths by being well designed and taking into account effective lesson structure and pacing, supporting teacher learning and understanding of the Standards, offering teachers resources and tools to collect ongoing data about student progress on the Standards, and supporting teachers in differentiating instruction for diverse learners within and across grades.

Ms. Lara Bohlke, District Coordinator of Curriculum for Grades 6-12, shared an updated price quote with subcommittee members reflecting the additional purchase of Spanish materials and a discounted price for unused Volume #3 due to the COVID-19 school closure.

The total is \$47,612.03 and the funding source is Academics Local, Academics, Math, Textbooks 10109612201-56410.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Finance: Approve Bid Award for Paint and Supplies (\$15,000.00)

Submitted by Ms. Helen Talalaj | Funding Source: Local Budget 1010-931-26000-54300

During the COVID-19 shut down we have all the custodians painting at our schools. In order to provide paint and supplies we advertised and bid these items. The low bidder is Sherwin Williams of New Britain. Bid results attached to packet.

The total is \$15,000.00 and the funding source is Local Budget 1010-931-26000-54300.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

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Finance: Approve Bid Award for Site Improvements at Roosevelt Campus (\$41,240.00)

Submitted by Ms. Helen Talalaj | Funding Source: 1010-931-26000-54300

Roosevelt School does not have adequate parking in the front for all staff. By removing the 2 islands in the front parking lot we will be able to gain 18 additional parking spaces. We advertised and bid for this work the low bidder is Weber's Nursery at \$41,240.00.

The total is \$41,240.00 and the funding source is Local Budget 1010-931-26000-54300.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Finance: Approve Bid Award for Site Improvements at New Britain High School (\$25,740.00)

Submitted by Ms. Helen Talalaj | Funding Source: Local Budget 1010-931-26000-54300

The asphalt in the Bus Loop in front of the auditorium and lecture hall at NBHS is failing we have large pot holes in the asphalt. Buses drive over this area 2x's a day. The asphalt in this area must be removed and replaced. The area to be removed is approximately 7200sqft. We received bids on April 17, 2020. The low bidder is Weber's Nursery.

The total is \$25,740.00 and the funding source is Local Budget 1010-931-26000-54300.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Finance: Approve Bid Award for Replacement Truck for Maintenance (\$48,771.00)

Submitted by Ms. Helen Talalaj | Funding Source: Non Instruction Equipment 1010-931-26000-57301

Maintenance tries to replace one vehicle a year. We are replacing a 2005 Ford Ranger that has deteriorated beyond repair. We are replacing it with a 2020 Ford F-350. Mr. Raymond Moore, Chief Facilities and Special Projects Officer, shared bid results from Gengras Ford, LLC with subcommittee members at the meeting.

The total is \$48,771.00 and the funding source is Local Budget 1010-931-26000-57301.

The Finance Subcommittee recommended that this request be forwarded with an updated board memo and Bid Form to the Board of Education for approval at the next regular meeting.

Finance: Approve Bid Award for Emergency Lighting Inverter for DiLoreto Elementary and Middle School (\$13,279.50)

Submitted by Ms. Helen Talalaj | Funding Source: Non Instructional Equipment 1010931-26000-57301

The inverter which provides power for the emergency lights in the Pre - K wing of DiLoreto is over 20 years old and needs to be replaced. This is a life safety item required by Build/Fire Code. Mr. Raymond Moore, Chief Facilities and Special Projects Officer, shared bid results from Electrical Wholesalers, Inc. with subcommittee members at the meeting.

The total is \$13,279.50 and the funding source is Local Budget 1010-931-26000-57301.

The Finance Subcommittee recommended that this request be forwarded with an updated board memo and Bid Form to the Board of Education for approval at the next regular meeting.

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Operations: Approve Purchase Order and Bid Waiver for Chromebooks and Chromebook Carts for New Britain High School (\$80,760.00)

Submitted by Mr. Damon Pearce | Funding Source: Local School Budget Instructional Supplies

This PO is to purchase 8 additional chromebook carts for classroom use at NBHS.

The total is \$80,760.00 and the funding source is Local School Budget Instructional Supplies.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Accept Current and Projected Expenditure and Revenue Report – Quarter Ending March 31, 2020

Submitted by Mr. Kevin Kane

This is a new report that is required pursuant to a new statute/law that went into effect as of July 1, 2019 as shown below:

(§) 290 – Boards of Education Expense and Revenue Disclosure

Requires boards of education to quarterly post online current and projected expenses and revenues and submit this information to the municipal legislative body or board of selectmen.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Operations: Accept Finance Report – March 31, 2020

Submitted by Mr. Kevin Kane

The Financial Report ending March 31, 2020 was presented.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education for approval at the next regular meeting.

Finance: Approve Purchase Order and Bid Waiver for License Renewal of Verint CCTV Software (\$20,375.00)

Submitted by Ms. Helen Talalaj | Funding Source: Repairs and Maintenance – License Renewal 1010-969-26000-54300

Our security system network in all of our schools is operated using proprietary software which requires an annual license renewal. Facilities is submitting a 2 year license renewal.

The total is \$20,375.00 and the funding source is Repairs and Maintenance - License Renewal 101096926000 -54300.

The Finance Subcommittee recommended that this request be forwarded to the Board of Education with a completed board memo and price quote for approval at the next regular meeting.

Closing and Adjournment

The meeting was adjourned at 7:21 PM.

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