



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education Regular Meeting

October 8, 2019 - 6:00 PM | Roosevelt Campus

Call to Order and Roll Call

Call to Order

Mr. Nicholas Mercier, Vice-President of the New Britain Board Education, called the meeting to order at 6:07 PM.

Board Members Present

Ms. Catherine Cheney, Mr. Merrill Gay, Dr. Violet Jimenez Sims, Mr. Nicholas Mercier, Ms. Annie Parker, Ms. Nancy Rodriguez, Mr. James Sanders, Jr., Ms. Gayle Sanders-Connolly

Board Members Absent

Ms. Nicole Rodriguez

Welcome from Roosevelt Campus

On behalf of staff and students, Zharia Lang, HALS Academy eighth grade student, welcomed the Board of Education members and Superintendent Sarra to the Roosevelt Campus. She thanked them for all that they do to support the students of New Britain.

Community Partner Recognition

ESPN Book Giveaway

On September 5th more than 20,000 free books were provided to New Britain families, students, and educators at New Britain Stadium thanks to the generosity and efforts of ESPN, First Book, and the City of New Britain. Several of the individuals involved with this collaboration were recognized.

Mr. Mercier initiated the recognition of these individuals by introducing Mr. Don Brooks and Mr. Emmanuel Omokaro from the ESPN Corporate Citizenship Department. Mr. Brooks and Mr. Omokaro selected New Britain to receive this generous donation and orchestrated the event mobilizing more than 60 volunteers to unload and organize books that were given to excited children and families. Mr. Mercier thanked the ESPN employees for coordinating the distribution with First Book and for organizing this special event in our community.

Mr. Mercier also recognized Mr. Jason Gibson, Family School Liaison, for his role in helping to facilitate the collaborative relationship between the City of New Britain, the New Britain Schools, and ESPN. Mr. Gibson worked with Mr. Brooks in the past while serving as Director of the Boys and Girls Club, and believed that this partnership would greatly benefit New Britain students, educators, and community members.

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Mr. Mercier also recognized Mr. Justin Dorsey, Deputy Chief of Staff to the Mayor, for his role in helping to coordinate the logistics of the event which included holding the event at the New Britain Stadium in conjunction with a New Britain Bees baseball game. He was the point of contact between the City of New Britain and Mr. Brooks ensuring that they had everything needed to run a smooth event with maximum promotion and participation.

Mr. Brooks, Mr. Omokaro, Mr. Gibson, and Mr. Dorsey were thanked for their generosity and efforts by members of the Board of Education and presented with certificates.

Reports

The Superintendent's Report is attached.

Presentations

Travelers Insurance Company Internships presented by Mr. Josiah Sisco and Ms. Aliyah Alvarado
The presentations are attached.

SBAC/ESSA Results presented by Mr. John Taylor and Mr. Michael Foran
The presentation is attached.

Old Business

Policy: Approve Revised Policy 3515.10 – Naming an Area Within or On School Property

Reviewed by the Policy Subcommittee on June 17, 2019

The Policy Subcommittee recommended the following changes to the current policy and administrative procedure:

- Board Policy Statement: In the first paragraph, strike **“Name recommendations shall be made in accordance with guidelines established by the Superintendent. It is not the intention of this policy to initiate the naming or areas within existing facilities.”**
- Board Policy Statement: In the fourth sentence, strike **“has been deceased for more than two years”**
- Strike Administrative Procedure completely instead assigning procedures to Board of Education members
- Board Policy Statement: Outline the procedural steps the Board of Education will take to name or rename a school or area within or on school district property including the appointment of an ad hoc committee, public participation and a final full Board vote.

Ms. Sanders-Connolly motioned to approve revised Policy 3515.10 – Naming an Area Within or On School Property, seconded by Ms. Cheney.

Mr. Mercier motioned to amend the final paragraph of revised Policy 3515.10 – Naming an Area Within or On School Property to read “In the case of naming an area within a school the recommendation of the ad hoc committee will be submitted to the Board of Education for consideration. In the case of renaming a school building, the recommendation of the ad hoc committee will be referred to the City Plan Commission,” seconded by Ms. Cheney. Motion failed due to tie vote (4-4).

Mr. Mercier motioned to amend the end of the first sentence in the second paragraph of revised Policy 3515.10 – Naming an Area Within or On School Property to read “In order to name or rename a school or area within a school, the President of the Board shall appoint an ad hoc committee consisting of board members, community members, and relevant district personnel,” seconded by Ms. Cheney. All were in favor with the exception of Mr. Sanders, Jr. Motion carried.

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Mr. Mercier motioned to amend the last sentence of revised Policy 3515.10 – Naming an Area Within or On School Property to read “The Board may then move to name or rename a school, or area within the school district, based on the recommendation of the ad hoc committee and pursuant to applicable City of New Britain ordinances,” seconded by Mr. Sanders, Jr. Motion carried unanimously. All were in favor of motion to approve revised Policy 3515.10 - Naming an Area Within or On School Property as amended with the exception of Ms. Sanders-Connolly. Motion carried.

Consent Agenda

(There were no objections to pull the following items off the Consent Agenda. Therefore, these items were approved):

Operations: Approve minutes from the Regular Board of Education Meeting on September 3, 2019

Submitted by Ms. Kristin Salerni | No Subcommittee Review

Operations: Accept Enrollment Report

Submitted by Mr. Jeff Prokop | No Subcommittee Review

Operations: Approve Personnel Transactions and Extracurricular Appointments

Submitted by Dr. Shuana Tucker | No Subcommittee Review

Operations: Approve Bid Waiver and Purchase Order for Uniform/Safety Gear for Custodial Maintenance Department (\$18,600)

Submitted by Mr. Kevin Kane | Reviewed by the Finance Subcommittee on September 23, 2019 | Funding Source: Local Funds

Due to unforeseen circumstances in our Facilities Department, we are requesting a bid waiver for uniform safety gear for our Custodial Maintenance Department. Our vendor for 2018-2019 Mag and Son of Newington, CT has agreed to honor their 2018-2019 pricing for 2019-2020.

Per agreement between Local 1186 and Board of Education, Article XVII - Dress Code, 17.1 states Custodial and Maintenance employees will be reimbursed \$300 per year for necessary and/or safety gear. The parties have established a uniform/safety gear list for each group of employees and the Director of Facilities will facilitate reimbursement to employees.

The total is \$18,600.00 and the funding source is Local Funds 101093126000-54300.

Academics: Approve Bid Waiver for SPIRE Reading Intervention Program (\$8,759)

Submitted by Ms. Edie DeSimone | Reviewed by the Curriculum Subcommittee on September 16, 2019 and the Finance Subcommittee on September 23, 2019 | Funding Source: Local-Academics/Curriculum Academics-Textbook/Resources

The SPIRE reading intervention program fills a gap in the continuum of reading support. This is an approach which is supported/endorsed by the International Dyslexia Association. The elementary schools presently have LLI which is not designed to meet the needs of students who are not decoding. We do have Wilson in the district but there is, at most, one teacher in a building at the present time. It takes a full year to certify a teacher to be able to deliver Wilson instruction. The SPIRE program is aligned with the format of the Wilson lessons but only requires a ½ day of training and can fill in those gaps that exist while awaiting a certified Wilson trained teacher or for those whose needs are not as intense as those who would qualify for Wilson instruction. Teachers from the elementary Bridges Programs and special education teachers from Northend will receive this training. Presently, the Bridges Programs are without an IDA endorsed decoding intervention and this population traditionally has a high level of nonreaders. Northend Elementary School does not currently have a Wilson trained instructor on staff.

The total is \$8,759.00 and the funding source is Local – Academics/Curriculum Academics – Textbook/Resources – 10109612200456410.

Partnerships: Accept Donation from Arts for Learning Connecticut (\$12,250)

Submitted by Ms. Mayra Rodriguez | Reviewed by the Finance Subcommittee on September 23, 2019

New Britain Board of Education

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The District has been partnering up with Arts for Learning for the rendering of summer school services for over 7 years. They have been providing students with summer visual, theatrical, music, and arts enrichment classes that are aligned to classroom curriculums. As a Summer Learning Experience partner, Arts for Learning has applied for funding from Farmington Bank Foundation and the Community Chest Foundation totaling an award of \$12,250.00. Funds were used for support to Arts for Learning programs.

The total is \$12,250 and the funding source is Farmington Bank Foundation and Community Chest Foundation.

Academics: Approve Bid Waiver/Purchase Order/Contract between Consolidated School District of New Britain and Math Solutions (\$15,552)

Submitted by Ms. Karen Falvey & Ms. Sarah Harris | Reviewed by the Curriculum Subcommittee on September 16, 2019 and the Finance Subcommittee on September 23, 2019 | Funding Source: Supt. Funds

Vance and Smith have teamed up to continue our initiative in improving math instruction. We are deepening our understanding of instruction and assessment as well as supporting our students' math sense needs. Our goal directly aligns to the profile of a graduate. Students will learn to critically and creatively solve problems, analyze and construct arguments based on mathematical evidence and persevere through the process. Math solutions will help our teachers to instruct more conceptually and decrease the students struggling with number sense which will improve their ability both in the classroom and on standardized testing.

The total is \$15,552.00 and the funding source is Superintendent's Funds.

Partnerships: Accept Donation from Community Foundation of Greater New Britain, Inc. (\$98,804.30)

Submitted by Ms. Sondra Sanford | Reviewed by the Finance Subcommittee on September 23, 2019

On August 19th, 2019 the Community Foundation of Greater New Britain and the Consolidated School District of New Britain formed a designated fund agreement for the purpose of raising donations for the MET Academy at New Britain High School. This BOE memo is to accept funds raised thus far in the amount of \$98,804.30 for the purchase of Bridgeports and Grinders to be placed at NBHS Room 536.

The total is \$98,804.30 and the funding source is MET Fund Vendors including but not limited to: Stanley Black & Decker, Okay Industries, Community Foundation of Greater New Britain, Community Chest Fund, and United Way.

Partnerships: Approve Literacy and Educational Consulting Contract between Consolidated School District of New Britain and K & M Literacy, LLC (\$7,350)

Submitted by Ms. Sondra Sanford | Reviewed by the Finance Subcommittee on September 23, 2019 | Funding Source: Commissioner's Network

2019-2020 is New Britain High School's third year of the Commissioner's Network. The State has approved the continuation of initiatives. Attached to this BOE memo is a contract with K & M Literacy, LLC, which is aligned to the school improvement plan and the Commissioner's Network. The contract includes but is not limited to engaging participants and students in workshops and activities, reflecting on systems, structures and routines, offering feedback on best practices and classroom pedagogy, and organizing collaborative teaching inside and outside the classroom.

The total is \$7,350.00 and the funding source is Commissioner's Network 234506110001-53320.

Finance: Approve Purchase Order/Purchase Order Correction for Chrome Carts for DiLoreto (1); Northend (2); Smith (2); Pulaski (2); Slade (2); Smalley (1) - (\$99,990)

Submitted by Mr. Kevin Kane | Reviewed by the Finance Subcommittee on September 23, 2019 | Funding Source: School improvement Grant (SIG)

New Britain Board of Education

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This is to correct the Purchase Order that was previously approved by the Board on September 3, 2019. Breakdown on both the dollar amount and quantity were incorrect. This Purchase Order is for chrome carts to ensure equity and access of technology for all students.

The total is \$99,990 – amount per cart is \$9,999 and the funding source is 2041 DiLoreto – 1 cart; 2042 Northend – 2 carts; 2043 Smith – 2 carts; 2044 Pulaski – 2 carts; 2045 Slade – 2 carts; 2046 Smalley – 1 cart 204x96910002-57346.

Operations: Approve Bid Waiver and Purchase Order for New Britain EMS Academy Training Support (\$17,100)

Submitted by Mr. Thomas Halleck | Reviewed by the Finance Subcommittee on September 23, 2019 | Funding Source: Local Budget

The New Britain School District is partnering with the New Britain EMS Academy in 38 joint training evolutions for the 19-20 School Year. The EMS Academy will be providing 342 hours of support for a cost of \$17,100.

The total is \$17,100 and the funding source is Local Budget.

Academics: Approve Bid Waiver/Purchase Order/Contract between Capitol Region Education Council and New Britain Public Schools for Illustrative Mathematics Curriculum Support (\$40,000)

Submitted by Ms. Lara Bohlke | Reviewed by the Finance Subcommittee on September 23, 2019 | Funding Source: School Improvement Grant (SIG)

Engaging and relevant math education is key to a personalized and comprehensive whole-child education at every level. Each of Slade, Pulaski and DiLoreto have the improvement of math performance as a goal of their school improvement plans and at the heart of their problems of practice. Our math program in the middle school this year embeds strategies and opportunities for collaboration, inquiry, argument and discourse. Lindsey Ramos is a certified trainer in this program and is available for 50 days to come to New Britain and support our implementation of the Illustrative Math Program. Her days will be spent coaching and modeling in middle school math classrooms, collaborating with teacher teams and guiding teachers in the meaningful planning and implementation of lessons.

The total is \$40,000 (50 days @ \$800/day) and the funding source is SIG DiLoreto = \$6400, SIG Pulaski and Slade each = \$16,800, SIG Professional Services for DiLoreto (\$6400), Pulaski (\$16,800) and Slade (\$16,800).

Operations: Approve Finance Report – June 30, 2019

Submitted by Mr. Kevin Kane | Reviewed by the Finance Subcommittee on September 23, 2019

The Financial Report ending June 30, 2019 was presented.

New Business

Personnel: Approve Contracts of Employment between Consolidated School District of New Britain and JROTC Commissioned Officers

Submitted by Dr. Shuana Tucker | No Subcommittee Review | No documents available in packet

Ms. Sanders-Connolly motioned to approve the contract of employment between Mr. Mark Durfee and the Consolidated School District of New Britain, seconded by Dr. Jimenez Sims. All were in favor with the exception of Mr. Sanders, Jr. Motion carried.

Ms. Sanders-Connolly motioned to approve the contract of employment between Mr. Remone Grooms and the Consolidated School District of New Britain, seconded by Dr. Jimenez Sims. Motion carried unanimously.

Partnerships: Approve Bid Waiver and Purchase Order for Machinery for the MET Academy (\$304,950.00)

Submitted by Ms. Sondra Sanford | No Subcommittee Review | Funding Source: Commissioner's Network, MET Fund, Perkins Grant

This Bid Waiver/Purchase Order approval is to request the purchase of machinery for the MET Academy as aligned with the vision of the community and district to develop the best in-class manufacturing academy at NBHS while providing skills necessary for employment. This PO/Bid Waiver is to purchase the following machines for the MET Lab at NBHS:

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

- 5 Super Surface Grinders from Rice Machinery
- 1 Kent M40 Universal Grinder from Rice Machinery
- 8 1440V Lathes from Ricer Machinery

The total is \$304,950.00 and the funding source is Commissioner's Network, MET FUND, Perkins Grant Will.

Ms. Sanders-Connolly motioned to approve the bid waiver and purchase order for machinery for the MET Academy in the amount of \$304,950.00, seconded by Ms. Cheney. Motion carried unanimously.

Academics: Approve Purchase Order for Assessment Materials (\$36,166.68)

Submitted by Ms. Donna Clark | No Subcommittee Review | Funding Source: Medicaid Funds

Assessment materials need to be purchased to meet requirements for special education mandates.

The total is \$36,166.68 and the funding source is Medicaid Funds.

Ms. Sanders-Connolly motioned to approve the purchase order for special education assessment materials in the amount of \$36,166.68, seconded by Dr. Jimenez Sims. Motion carried unanimously.

Academics: Approve Bid Waiver for Professional Development provided by EdAdvance/CREC Consultants (\$12,760)

Submitted by Ms. Tricia Putnam | No Subcommittee Review | Funding Source: School Improvement Grant (SIG) 300

EdAdvance will subcontract with CREC Consultants to focus on Writing/Math Workshop implementation. Professional development will be co-planned and co-lead by consultants and Northend Leadership Team during staff meetings and NBU sessions. Progress monitoring strategies will be part of this professional development.

The total is \$12,760 and the funding source is 2019-2020 SIG 300.

Ms. Cheney motioned to approve the bid waiver for professional development provided by EdAdvance/CREC Consultants in the amount of \$12,760.00, seconded by Mr. Sanders, Jr. Motion carried unanimously.

Operations: Approve Purchase Order for Discover Video Maintenance and Streaming Service Renewal (\$19,140.68)

Submitted by Mr. Jeff Prokop | No Subcommittee Review | Funding Source: MIS Local Software Budget 101092110000-53510

This is the yearly renewal for Discover Video Maintenance and Streaming Service Renewal. The renewal includes both software renewal as well as hardware maintenance and technical support.

This software system has been used throughout the district to provide live video feeds for live events, television broadcasts delivered to all schools, as well as digital signage stations. It provides both educational access to the classrooms as well as provide information about and access to events at the schools.

This is a unique service provider as the hardware systems we use for this service are also utilizing specific software to this service.

The total is \$19,140.68 and the funding source is MIS Local Software Budget 101092110000-53510.

Ms. Sanders-Connolly motioned to approve the purchase order for Discover Video Maintenance and Streaming Service Renewal in the amount of \$19,140.68, seconded by Ms. Nancy Rodriguez. Motion carried unanimously.

New Britain Board of Education

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Personnel: Approve New Job Description: Cleaning Aide

Submitted by Mr. Mark Fernandes | Reviewed by the Personnel Subcommittee on September 23, 2019

This position will report to the Principal and Supervisor of Custodians.

The primary function is as follows:

- Performs general cleaning of school building and general maintenance work.

Salary:

- Step 1: \$16.00 per hour
- Step 2: \$16.50 per hour
- Step 3: \$17.00 per hour
- Step 4: \$17.50 per hour

This person in this position will work 19.5 hours per week: Monday-Thursday 4:00pm-8:00pm, Friday 4:00pm – 7:30pm. This is a 10 month position (September-June) with no benefits. The position is affiliated with Local 1186, American Federation of State, County and Municipal Employees, and the funding source will be local. According to Mr. Mark Fernandes, there will be an anticipated need for four positions based on building size and needs – Smalley (1), Jefferson (1), Holmes (1) and DiLoreto (1).

Dr. Jimenez Sims motioned to approve the new job description for Cleaning Aide, seconded by Ms. Nancy Rodriguez. Ms. Sanders-Connolly motioned to amend educational requirements to read “High school diploma or passed the GED and received a high school diploma preferred,” seconded by Dr. Jimenez Sims. Motion carried unanimously. Original motion carried unanimously.

Personnel: Approve Revision to Custodian I Job Description

Submitted by Mr. Mark Fernandes | Reviewed by the Personnel Subcommittee on September 23, 2019

Several changes were made throughout the job description. This position will report to the Building Principal and Chief Facilities and Special Projects Officer.

The primary functions are as follows:

- Performs general cleaning and maintenance in school building and grounds or in the central offices.
- Maintains equipment in functional condition.
- Provides cleaning and custodial assistance to students, teachers, visitors and others as necessary.
- Performs related duties and general maintenance work.

The person in this position will work a standard schedule in accordance with the Local 1186 contract, and overtime as needed. The salary and benefits are as set forth in the Local 1186 collective bargaining agreement. The position is affiliated with Local 1186, American Federation of State, County and Municipal Employees, and the funding source is local.

Ms. Cheney motioned to approve the revision to the Custodian I job description, seconded by Ms. Nancy Rodriguez. Motion carried unanimously.

Personnel: Approve New Job Description: Retention Specialist for Adult Education

Submitted by Mr. Mark Fernandes | Reviewed by the Personnel Subcommittee on September 23, 2019

This position will report to the District Coordinator of Adult Education.

The primary functions are as follows:

- Plan, organize, deliver, monitor, dropout prevention, intervention and credit recovery program.
- Monitors students and assist them with regular attendance in the Adult Education programs.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

- Liaison to the community-based programs to aid students to successfully complete their program of study.
- Ensures every student has a meaningful relationship with an Adult Education staff member who is an advocate for him/her.

The person in this position will work eight hours per week that Adult Education programs are active. The salary is \$25.00 per hour with no benefits. The funding source is the Adult Education Grant.

Ms. Sanders-Connolly motioned to approve the new job description for Retention Specialist for Adult Education, seconded by Mr. Gay. Mr. Sanders, Jr. motioned to postpone approval of the new job description for Retention Specialist for Adult Education until the next board meeting, seconded by Dr. Jimenez Sims. Motion carried unanimously.

Personnel: Approve New Job Description: Non-Instructional PPT Office Paraeducator

Submitted by Mr. Mark Spalding | Reviewed by the Personnel Subcommittee on September 23, 2019

This position will report to the Building Principal.

The primary functions are as follows:

- Functions as a member of the special education team in planning and following up with the PPT process for students who have been referred to, or already identified as receiving, special education. This also includes meetings for 504 students.
- Manages Planning and Placement Team (PPT) meeting schedules and invitations.
- Manages the dissemination and filing of Individual Education Plans (IEP).

The person in this position will work a standard schedule in accordance with the agreement with the New Britain Federation of Paraeducators. The salary and benefits are as set forth in the Local 2407 collective bargaining agreement. The position is affiliated with Local 2407, New Britain Federation of Paraeducators, and the funding source is local or grant.

Ms. Sanders-Connolly motioned to approve the new job description for Non-Instructional PPT Office Paraeducator, seconded by Ms. Nancy Rodriguez. Motion carried unanimously.

Personnel: Approve New Position Request for (1.0) FTE Licensed Practical Nurse (LPN)

Submitted by Ms. Jacqui Maddy | No Subcommittee Review

A student moved into the school district from Bristol this school year with 1:1 nursing coverage as part of her IEP. The student's condition is unstable at this time and after using a sub nurse for the past 4 weeks we feel that continuing nursing service is required at this time. The student is in Kindergarten. There is little medical support at home and DCF is currently involved with the family due to health and safety issues related to this student.

This is a full-time, 10 month position. The estimated cost is \$50,000 and the funding source is Grant – 3rd Party Billing.

Ms. Sanders-Connolly motioned to approve the new position request for (1.0) Licensed Practical Nurse for Holmes Elementary School, seconded by Ms. Cheney. Motion carried unanimously.

Policy: Approve Revised Policy 6142.101 – District Wellness

Reviewed by Policy Subcommittee on September 16, 2019

The Policy Subcommittee made the following recommendations:

- **Item 11 - Qualifications of Food Service Staff:** Change “Staff development programs shall include appropriate certification and/or training programs...” to “Staff development programs **will be scheduled in conjunction with contracted food service providers** and shall include appropriate certification and/or training programs...”
- **Item 16 – Foods Brought Into School:** Strike “The district shall develop guidelines to help ensure that food brought

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

from home to be shared with other students is appropriate.”

- **Item 16 – Foods Brought Into School:** Change “Classroom snacks shall feature healthy choices...” to “Classroom snacks that are provided by the district shall feature healthy choices...”
- **Item 17 – Sharing of Foods:** Add sentence “Food shall not be brought in from home to be shared with other students.”
- Reformat Items 8-20 assigning them as letters A-M under School Food Category
- Renumber Health Services as Item 8
- Reformat Items 22-24 assigning them as letters A-C under Health Services Category
- Renumber Family Engagement as Item 9
- Renumber Community Involvement as Item 10

*Ms. Sanders-Connolly motioned to approve the revision of Policy 6142.101 – District Wellness, seconded by Dr. Jimenez Sims.
Ms. Sanders-Connolly motioned to postpone the approval of revised Policy 6142.101 – District Wellness, for a second reading at the next regular Board of Education Meeting, seconded by Ms. Cheney. Motion carried unanimously.*

Executive Session

Ms. Sanders-Connolly motioned to go into executive session at 8:27 PM to discuss personnel matters and review the Superintendent’s Evaluation (Items 6L and 6M), seconded by Mr. Sanders, Jr. Mr. Kevin Kane (Chief Financial Officer) and Superintendent Sarra were invited into executive session. Motion carried unanimously.

Continuation of Meeting

The meeting resumed in open session at 9:31 PM.

New Business

Ms. Sanders-Connolly motioned to approve a contract and purchase order between the Board of Education and National Executive Service Corps. of Central Connecticut in the amount of \$16,000 for an organizational needs assessment, seconded by Mr. Sanders, Jr. Motion carried unanimously.

Ms. Sanders-Connolly motioned to reconsider the previous motion to postpone the approval of Item 6H, seconded by Mr. Sanders, Jr. Motion carried unanimously. Ms. Sanders-Connolly motioned to approve the new job description for Retention Specialist for Adult Education, seconded by Ms. Cheney. Motion carried unanimously.

Ms. Sanders-Connolly motioned to add an item to the agenda regarding an outside contracted service for a project manager, seconded by Ms. Cheney. Motion carried unanimously. Mr. Mercier motioned to authorize Mr. Kevin Kane to contract with Construction Advocacy Professionals, LLC at a rate not to exceed \$115.00 per hour plus mileage, to assess our needs for a project manager for several open projects and report back to the Board of Education next month with an update, seconded by Dr. Jimenez Sims. Motion carried unanimously.

Closing and Adjournment

Ms. Sanders-Connolly motioned to adjourn at 9:38 PM, seconded by Ms. Cheney. Motion carried unanimously.

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