CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

NEW BRITAIN BOARD OF EDUCATION

REGULAR BOARD MEETING

June 3, 2019 - 6:00 PM | NEW BRITAIN EDUCATIONAL ADMINISTRATION CENTER

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

NOTICE OF MEETING

TO: New Britain Board of Education Members
Mayor Erin Stewart
Mr. Mark H. Bernacki, Town and City Clerk
New Britain Common Council Members

DATE: May 31, 2019

RE: Regular Meeting of the New Britain Board of Education

A regular meeting of the New Britain Board of Education will be held on Monday, June 3, 2019 at 6:00 PM at the New Britain Educational Administration Center, located at 272 Main Street in New Britain, Connecticut.

All-America City

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

New Britain Board of Education l Regular School Board Meeting

June 3, 2019 - 6:00 PM l New Britain Educational Administration Center

1. Call to Order and Opening

A. Meeting Called to Order
B. Pledge of Allegiance
C. Roll Call of Members
D. Meditation

2. Presentations

A. Year One Redesign Progress Report
Presented by Mr. Michael Foran
B. STEAM Presentation
Presented by Ms. Jennifer Wright
C. Superintendent's Budget Request for 2019-2020 Fiscal Year
Presented by Mr. Kevin Kane

3. Student Recognition

A. NBHS IRS Certified/VITA Participants
B. CABE Student Leadership Awards

4. Public Participation

A. Public Participation

5. Reports

A. Superintendent's Report
B. Committee Reports
C. Board Reports

6. Consent Agenda

A. Operations: Approve minutes from the Regular Board of Education Meeting on May 6, 2019
Submitted by Ms. Kristin Salerni l No Subcommittee Review l Page 11

B. Operations: Accept Enrollment Report
Submitted by Mr. Jeff Prokop l No Subcommittee Review l Page 23

New Britain Board of Education
Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary
Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

C. Personnel: Approve Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Shuana Tucker l No Subcommittee Review l No documents available in packet

D. Operations: Accept donation from Whitson's Culinary Group ($8,500)
Submitted by Ms. Ann Alfano l Reviewed by the Finance Subcommittee on May 28, 2019 l Page 24

E. Operations: Accept donation from New England Dairy & Food Council ($6,640)
Submitted by Ms. Ann Alfano l Reviewed by the Finance Subcommittee on May 28, 2019 l Page 25

F. Operations: Approve New Britain YMCA Facility Usage Agreement ($1,000)
Submitted by Mr. Kevin Andersen l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Adult Education Grant l Page 26

G. Operations: Approve Bid Waiver and Purchase Order for Shelving for the Basement Storage Room at Renovated Smalley Elementary School ($30,080.56)
Submitted by Mr. Raymond Moore l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Local l Page 30

H. Academics: Approve Bid Waiver and Purchase Order for the SAT Suite of Assessments ($16,679)
Submitted by Mr. John Taylor l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Local, Academics, Testing l Page 38

I. Operations: Approve SCG-049 and Educational Specifications for Renovation, Addition and Site Work at Chamberlain Elementary School ($50,000,000)
Submitted by Mr. Raymond Moore l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: City Bonding l Page 41

J. Operations: Approve SCG-049 and Educational Specifications for Roof Replacement Project at Pulaski Middle School ($2,800,000)
Submitted by Mr. Raymond Moore l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: City Bonding l Page 42

K. Operations: Approve SCG-049 and Educational Specifications for Roof Replacement Project at Slade Middle School ($2,800,000)
Submitted by Mr. Raymond Moore l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: City Bonding l Page 43

L. Operations: Approve Bid Award and Purchase Order to Reclaim, Grade and Asphalt Driveways and Parking Lots at Chamberlain, Holmes, Smith, Pulaski and Slade ($523,647)
Submitted by Mr. Raymond Moore l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Local l Page 44

M. Partnerships: Accept donation from NASA Connecticut Space Consortium ($5,000)
Submitted by Ms. Mayra Rodriguez l Reviewed by the Finance Subcommittee on May 28, 2019 l Page 46

N. Operations: Approve Bid Award for a Purchase Order and Contract with Northeast Express Transportation, Inc. ($69,512)
Submitted by Ms. Ann Alfano l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Local l Page 48

O. Operations: Approve Bid Waiver to extend contract with Athletic Trainer Services ($23,000)
Submitted by Mr. Leonard Corto l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Local l Page 62

P. Operations: Approve Grant from Share Our Strength and the National No Kid Hungry Campaign ($5,000)
Submitted by Ms. Ann Alfano l Reviewed by the Finance Subcommittee on May 28, 2019 l Page 71

Q. Operations: Approve Bid Waiver for Purchase of Emergency Response Training Aids to Support Trauma Kit, ALICE and CPR Training ($25,100)
Submitted by Mr. Thomas Halleck l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Alliance Grant l Page 72

R. Operations: Approve Bid Waiver and Purchase Order for Train the Trainer Level Training from the ALICE Institute ($15,000)
Submitted by Mr. Thomas Halleck l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Local Fund to Be Determined l Page 77

S. Partnerships: Approve Contract with FoodCorps, Inc. ($15,000)
Submitted by Ms. Ryan Langer l Reviewed by the Finance Subcommittee on May 28, 2019 l Funding Source: Whitson's Food Services l Page 82

T. Operations: Approve Summer Authority
Submitted by Mr. Kevin Kane l Reviewed by the Finance Subcommittee on May 28, 2019 l Page 101

U. Operations: Approve Finance Report –April 30, 2019
Submitted by Mr. Kevin Kane l Reviewed by the Finance Subcommittee on May 28, 2019 l Page 102

V. Operations: Approve Application for 2% ECS Grant Set-Aside Award
Submitted by Mr. Kevin Kane l Reviewed by the Finance Subcommittee on May 28, 2019 l Page 130

7. New Business

A. Personnel: Approve Administrative Appointments
Submitted by Ms. Nancy Sarra l No Subcommittee Review l No documents available in packet

B. Operations: Approve Bid Waiver and Purchase Order for Painting of Manufacturing Department at New Britain High School
Submitted by Mr. Raymond Moore l No Subcommittee Review l No documents available in packet

C. Partnerships: Accept donation from The Fund for Greater Hartford ($50,000)
Submitted by Ms. Mayra Rodriguez l No Subcommittee Review l Page 134

D. Finance: Approve Superintendent's Budget Request for 2019-2020 Fiscal Year
Submitted by Ms. Nancy Sarra l No Subcommittee Review l No documents available in packet

E. Personnel: Approve Revision to Behavior Support Assistant Job Description
Submitted by Mr. Jason Miramant l Reviewed by the Personnel Subcommittee on May 28, 2019 l Page 136

F. Personnel: Approve New Job Description: Assistant Coordinator of STEAM and Summer Learning
Submitted by Ms. Nancy Sarra l Reviewed by the Personnel Subcommittee on May 28, 2019 l Page 139

G. Personnel: Approve New Job Description: Athlete Academic Adviser (Stipend Position)
Submitted by Mr. Damon Pierce and Mr. Leonard Corto l Reviewed by the Personnel Subcommittee on May 28, 2019 l Page 142

H. Personnel: Approve New Job Description: Director of Curriculum Development
Submitted by Ms. Nancy Sarra l Reviewed by the Personnel Subcommittee on May 28, 2019 l Page 144

8. Closing and Adjournment

A. Other business as permitted by law
B. Adjournment

Continuum of Services

Elementary Small Integrated Classes:

The objective is to provide a short-term, voluntary, therapeutic behavioral intervention for students who exhibit extreme out-of-control excessive/aggressive/threatening behaviors, running away (especially outside of the building), and/or a danger to self or others. Students with these behaviors will receive support for behavioral needs that impact their ability to learn and function successfully in a general education classroom.

Location: Lincoln Elementary School

- 3 Classrooms
- 1 Focus Room
- Supervisor's Office
- Social Worker's Office

Staffing:

- Administrative Oversight: Supervisor
- Teachers: 3 General Education Teachers
- Support Staff: 3 BSAs, shared social work position
- Student Assistance Team: (Already employed) to review Request for Assistance Packets (Program Supervisor, school social worker, principal, assistant principal, general education teacher)

Educational and Social/Emotional Framework:

- Boys Town Model/Specialized Classroom Management
- General Education Curriculum
- Building-based special education support for identified students
- Inclusion in building-based specials classes, activities, lunch and recess

Benefits:

- Smaller class size
- Personalized Learning
- Focus on Social Emotional Learning
- Continual Data Review
- Efficient Use of Resources (Training, Data Teams, Specialized Classroom Management, Coaching for Staff, BSA,/Social Work Support)

Middle Schools Continuum of Supports & Services
Board of Education Meeting
June 3, 2019

MODEL

- The middle school model for multi-tiered system of supports and services will be provided to students, in part, through the reorganization of the middle school teaming structure to include:
    - Two-person sixth grade teams, with exception for honors students
    - Select number of homerooms/travel groups that will have a reduced number of transitions while "on team". The number of homerooms/travel groups per building will be determined by building specific student data
    - 6th/7th/8th or 7th/8th team with additional support of BSA and FSL
- The CSDNB middle school students will be afforded consistent access to this continuum because both Pulaski and Slade Middle Schools will offer these supports and services
- In addition to the existing targeted and intensive interventions, such as check-in/check-out, lunch bunch, mentors, student support plans, FBA/BIP, referrals to SBHC, recommendations for FET, positive alternatives to suspension, the middle school continuum collaborative will research and identify additional interventions, targeted and intensive, to be implemented over specified duration of time, progress monitored, and student data is used to inform adult action and instruction.
- NBU held in the middle schools will increase opportunities for interdisciplinary collaboration focused on student data

STAFFING

- While the middle school teams will be reorganized, the model will use existing staff and maintain the same number of course offerings and sections of unified arts
- The exception will be the BSA and FSL added to each building
- One Assistant Principal at each building will provide administrative oversight

STUDENT CRITERIA

- Administration will review indicator data (behavioral/discipline data, academic performance, absenteeism) to determine levels of supports and services students need
- Most incoming sixth grade students will be assigned to two-person teams. The exception will be incoming honors students, who will transition between four content area teachers

STUDENT CRITERIA (cont.)

- Students who have demonstrated a pattern of leaving assigned areas, elopement from class, skipping and poor academic performance will be assigned to homerooms/travel groups that will have a reduced number of transitions. There will be only one homeroom/travel group, as such, per team, and only on select teams.
- Students who have demonstrated a pattern of multiple at-risk behaviors including verbal aggression, physical aggression, elopement/skipping, absenteeism, and poor academic performance will be assigned to the 6th/7th/8th team (Slade) or the 7th/8th team (Pulaski)

PARENTS/FAMILIES

- Middle school continuum collaborative will decide how/when parents will be notified if their child is in a class with limited transitions or on a team with the Tier 3 supports (BSA & FSL).
- The FSL will afford additional supports and services to New Britain middle school families

TRAINING NEEDS/PLAN

- Safe and Healthy Secondary Schools
- Positive Alternatives to Suspension
- CPI
- Ongoing coaching/Technical Assistance
- Data collection
- Positive Behavior Interventions and Supports

Continuum of Services
High School

Tier 2 Intervention: Freshmen

The objective is to provide additional support for up to 60 9th grade students that are at significant risk of not being successful in high school. Ninth grade students are responsible for over 50% of NBHS behavioral referrals.

Risk Factors Used to Determine Eligibility:

- Attendance data
- Behavioral Referrals
- D or F in Math
- D or F in English

Staffing:

- Administrative Oversight: Existing 9th Grade Associate Principal
- Teachers: 2 Designated 9th Grade Teams (30 Students each team)
- Support Staff: 2 FSL's (1 per team)

Educational and Social/Emotional Supports:

- Summer Home Visit
- Daily Check In First Period (Immediate call home if absent)
- Daily Check Out Last Period (Immediate call home if not attending all classes)
- Weekly Goal Setting Meeting
- Weekly Grade Check
- Referral to After School Programs and Activities

Tier 3 Self Bridge Program: Behavioral Special Education Students:

The objective is to provide more structure and support to our most behaviorally challenging students. Special Education is students are responsible for significantly disproportionate number of suspensions at NBHS.

Staffing:

- Team of Experienced Teachers Each Focused on One Academic Area
- Dedicated Social Worker
- Dedicated BSA

Educational and Social/Emotional Supports:

- Focus on Social Emotional Learning
- Offsite Vocational Experiences
- NBU Planning Time
- Specialized Classroom Management Training
- Weekly Goal Setting

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

CONSENT AGENDA

New Britain Board of Education Regular Meeting

May 6, 2019 - 6:00 PM | New Britain Educational Administration Center

Call to Order and Roll Call

Call to Order
Ms. Nicole Rodriguez, President of the New Britain Board Education, called the meeting to order at 6:05 PM.

Board Members Present
Ms. Catherine Cheney, Mr. Merrill Gay, Dr. Violet Jimenez Sims, Mr. Nicholas Mercier, Ms. Yvonne Muniz, Ms. Annie Parker, Ms. Nancy Rodriguez, Ms. Nicole Rodriguez, Mr. James Sanders Jr., Ms. Gayle Sanders-Connolly

Board Members Absent
None

Student Recognition

Boys Varsity Basketball Team

Thirteen members of the New Britain High School Boys Varsity Basketball Team were honored and recognized for their successful season this year. The Golden Hurricanes advanced to face Waterford for the CIAC Division II state title game at Mohegan Sun on Sunday, March 17, 2019.

Mr. Damon Pearce, NBHS Principal, initiated the recognition of his student athletes and coaching staff. He stated that they brought a sense of excitement and pride to the city and school. Mr. Leonard Corto, District Coordinator of Health, Athletics, Physical Education and Safety, highlighted the team's accomplishments and shared that they were recently awarded the CCC Sportsmanship Award. Head Basketball Coach Kurt Reis commented on the great amount of fan support and credited student success to parental support.

Student athletes and coaches were individually recognized and presented certificates from the Board of Education.

Recess

Ms. Nicole Rodriguez motioned for a brief recess at 6:14 PM in order for the Board members to be photographed with members of the New Britain High School Boys Basketball Team, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

Continuation of Meeting

The meeting resumed in open session at 6:18 PM.

Student Recognition Continued

Vertical Gardens STEAM Project

Eight students from DiLoreto were honored and recognized for their participation in the Vertical Gardens Project. Mr. Alex Ortiz, DiLoreto Principal, initiated the recognition of these 5th grade students who were chosen to complete this special project under the direction of STEAM teachers Mr. Kit Moya and Ms. Laura Rose. Mr. Moya noted that responsible students were selected to research and develop the greenhouse project. Ms. Rose spoke of specific student responsibilities and discussed how vegetables were selected for the project.

Students introduced themselves recounting their favorite memories from the project and were presented certificates from the Board of Education.

Destiny Little

Destiny Little, CLIMB student and New Britain Unified Athlete, was honored and recognized for recently receiving the Spirit of Life Award at the 2019 Special Olympics Connecticut Annual Awards Dinner. The award was created in 1982 in tribute to athletes and their accomplishments both on the field and in life.

Ms. Ann Gail Limnios, CLIMB Special Education Teacher, introduced Destiny and spoke of her accomplishment. Ms. Limnios noted that Destiny is a kind, thoughtful girl and a wonderful role model to her peers.

Destiny was presented a certificate from the Board of Education.

Guinevere "Winnie" Mattingly

Guinevere "Winnie" Mattingly, second grade student at Holmes Elementary, was honored and recognized for her recent testimony at a public hearing on Paid Family and Medical Leave at the CT State Capitol. Mr. Merrill Gay introduced Winnie and commended her for her early advocacy and participation in the democratic process. Mr. Gay noted that Winnie shared the story of a sick classmate and the family's struggle with members of the state legislature and presented them with 5,000 petitions.

Winnie was presented a certificate from the Board of Education.

Elba Ferrer

Ms. Elba Ferrer, a Smith Elementary Paraeducator, was honored and recognized for recently saving a child's life in the school cafeteria. Ms. Karen Falvey-Tharaldson, Smith Elementary Principal, introduced Elba and praised her for her calm demeanor and quick thinking actions including the use of the Heimlich Maneuver which she had been trained to administer. Ms. Falvey-Tharaldson commented that the staff and the student's family were grateful to Ms. Ferrer for her life saving actions.

Ms. Ferrer was thanked for her efforts by members of the Board of Education and presented with a certificate.

Acknowledgement

Ms. Nicole Rodriguez acknowledged that Mr. Daniel Salerno, New Britain Common Council At-Large member, was in attendance.

Reports

The Superintendent's Report is attached.

Consent Agenda

(There were no objections to pull the following items off the Consent Agenda. Therefore, these items were approved)

Operations: Approve minutes from the Regular Board of Education Meeting on April 1, 2019
Submitted by Ms. Janice Grega-Mals l No Subcommittee Review

Operations: Accept Enrollment Report
Submitted by Mr. Jeff Prokop l No Subcommittee Review

Personnel: Approve Personnel Transactions and Extracurricular Appointments
Submitted by Dr. Shuana Tucker l No Subcommittee Review l No documents available in packet

Partnerships: Accept donation from American Savings Foundation ($50,000)
Submitted by Ms. Donna Clark l Reviewed by the Finance Subcommittee on April 29, 2019

The District is mandated to provide summer school to students in grades post K- post 3, who score substantially deficient in reading. This grant funding will be utilized to support the afternoon enrichment portion of SEE, which is led by Community Based Organizations. Although the traditional academic learning occurs during the morning session, it is important to note that our strong school-community partnership ensures that speaking and listening standards are integrated into the students' afternoon enrichment experiences as well. This practice supports the Partnership Pillar of the DIP, "we cultivate and sustain engaging family-school-community partnerships for student and staff success."

The total is $50,000 and the funding source is American Savings Foundation.

Partnerships: Accept donation from School District Bowling Event ($2,959)
Submitted by Mr. Joe Vaverchak l Reviewed by the Finance Subcommittee on April 29, 2019

The proceeds from the school district bowling event will be used to provide clothing, school uniforms, hygiene supplies, and school supplies for our identified homeless students and families.

The total is $2,959.00 and the funding source is proceeds from the school district bowling event.

Partnerships: Accept donation from United Way ($60,000)
Submitted by Ms. Mayra Rodriguez l Reviewed by the Finance Subcommittee on April 29, 2019

XTREME is the district's summer school program "Excellence Through Real-world Experiences and Maximizing Energy". The United Way deemed the program worthy of their requirements for innovation, utilizing best practices in reducing the summer learning slide, and promoting community partnerships to improve student academics and engagement in learning during the summer months. This grant funding will be utilized to support the afternoon enrichment portion of XTREME, which is led by Community Based Organizations. Partnerships between CSDNB and Community Based Organizations will help students connect to both their school and the larger community.

The total is $60,000 and the funding source is United Way.

Operations: Approve Bid Waiver and Purchase Order for Purchase of Road Salt ($11,314.25)
Submitted by Mr. Raymond Moore l Reviewed by the Finance Subcommittee on April 29, 2019 l Funding Source: Local

Each year, the Facilities Department needs to purchase road salt for the purpose of keeping school driveways and parking lots ice free and safe. The City of New Britain bids the purchase of road salt for use by the City of New Britain as well as the New Britain Board of Education.

The total is $11,314.25 and the funding source is Local Funds 101093126000-54103.

Operations: Approve Bid Waiver and Purchase Order for 12 Boilers for 4 Schools ($598,280)
Submitted by Mr. Raymond Moore l Reviewed by the Finance Subcommittee on April 29, 2019 l Funding Source: Local

In an effort to continue pursuing energy conservation projects, we are replacing boilers at New Britain High School, Pulaski Middle School, Roosevelt Campus and Slade Middle School with extremely energy efficient boilers. The District is spending a significant amount of money each year to maintain the current boilers which are 47 years old (NBHS); 58 years old (Pulaski); 25 years old (Roosevelt) and 58 years old (Slade). The boilers will be replaced with state-of-the-art Peerless gas fired, condensate boilers. Eversource will rebate the New Britain Board of Education $36,000 per school for a total of $144,000. We are requesting the Board of Education award Sid Harvey Industries the purchase of 12 Peerless gas-fired, condensate boilers and the installation of 12 boilers to Environmental Systems Corporation for a total cost of $598,280.00. Bids were advertised in the Hartford Courant on April 12, 2019 and opened on April 24, 2019.

The total is $598,280.00 and the funding source is Local Funds 101093126000-57300.

Partnerships: Approve Bid Waiver and Purchase Order for Technology Education Machinery ($77,586.75)
Submitted by Ms. Ryan Langer l Reviewed by the Finance Subcommittee on April 29, 2019 l Funding Source: The Commissioner's Network Grant

This board memo is for multiple equipment line items previously approved by SDE for purchase from Haas Factory Outlet. The first piece of machinery is a Minimill for $31,995.00. The second is a TL-1 for $27,995.00. Both purchases will support the Technology Education courses at New Britain High School.

Haas was approved as a vendor for this purchase by SDE. The total cost is $77,586.75 to include installation, warranty and necessary training for staff. This purchase will create an opportunity for students to be better prepared for work based learning through real time in class hands on application of skills.

The total is $77,586.75 and the funding source is The Commissioner's Network Grant Unknown.

Partnerships: Approve Bid Waiver and Purchase Order for Photo, Video and Sound Equipment ($8,520.96)
Submitted by Ms. Ryan Langer l Reviewed by the Finance Subcommittee on April 29, 2019 l Funding Source: Title IV Grant

This board memo is for multiple supplies and equipment line items previously approved by the state for purchase from B & H Photo and Video. The photo, video and sound equipment will be utilized by students and staff connected to the high school multi-media and communication courses. Currently, there is a definite need to focus on chronic absenteeism in the district specifically in transition years. High school students will create grade specific projects and campaigns highlighting the importance of attendance. Student interns working with the District Communication Specialist will also have access to this equipment. Finally, with the implementation of a K-12 STEAM curriculum, there will be many additional opportunities for students to participate in this type of project. B & H was approved as a vendor for this purchase.

The total is $8,520.96 and the funding source is Title IV Grant Unknown.

Partnerships: Approve Bid Waiver and Purchase Order for 32 Dell Laptops ($27,245.76)
Submitted by Ms. Ryan Langer l Reviewed by the Finance Subcommittee on April 29, 2019 l Funding Source: The Commissioner's Network Grant

This board memo is for multiple equipment line items previously approved by SDE for the education pathway. These materials will specifically support the Family and Consumer Science course(s). The 32 Dell Laptops were approved for purchase through the grant by SDE but require additional BOE approval to move forward.

Dell was approved as a vendor for this purchase by SDE. This purchase will create an opportunity for students to be better prepared for work based learning through real time in class hands on application of skills.

The total is $27,245.76 and the funding source is The Commissioner's Network Grant Unknown.

Partnerships: Approve Bid Waiver and Purchase Order for Promotional Supplies for use in Attendance Campaign ($33,281.00)
Submitted by Ms. Ryan Langer l Reviewed by the Finance Subcommittee on April 29, 2019 l Funding Source: Family Resource Center Grant

The Partnership Office proposes utilizing the Family Resource Center grant from the CT State Department of Education to fund the purchase of promotional supplies in alignment to its community-wide attendance campaign "Every Day Matters." The campaign will utilize several different best practice strategies to engage students, families, staff and community members through the Attendance Works partnership. One of the most important pieces will be marketing and communication.

$11,216.00 will be spent on parent activity supplies such as full color magnets with district calendars on them, water bottles, notebooks and other school supplies. $22,065.00 will be spent on other supplies to be focused on staff and student outcomes such as branded notebooks and school supplies for all staff and drawstring backpacks for students attending fall events such as the annual Back to School Bash.

The total is $33,281.00 and the funding source is Family Resource Center Grant, CTSDE Unknown

Partnerships: Approve Grant from Nellie Mae Foundation ($1,403)
Submitted by Ms. Ryan Langer l Reviewed by the Finance Subcommittee on April 29, 2019 l Funding Source: Nellie Mae Foundation

CSDNB is in a multi-year partnership with the Nellie Mae Foundation for the execution of a community engagement grant. This board memo is for the approval of the 2018 part 2 funding to be utilized in 2019 to continue the community engagement work with the Nellie Mae Foundation.

The total is $1,403 and the funding source is Nellie Mae Foundation.

Operations: Approve Finance Report – March 31, 2019
Submitted by Mr. Kevin Kane l Reviewed by the Finance Subcommittee on April 29, 2019

New Business

Personnel: Approve New Position Request for Supervisor of Small Integrated Classrooms
Submitted by Dr. Shuana Tucker l Reviewed by the Personnel Subcommittee on April 29, 2019 l No Documents Available in Packet

Mr. Mercier motioned to approve the new position request for Supervisor of Small Integrated Classrooms, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

Operations: Approve 2019-2020 Districtwide Calendar
Submitted by Ms. Nancy Sarra l No Subcommittee Review

Mr. Mercier motioned to approve the revised 2019-2020 Districtwide Calendar, seconded by Ms. Sanders-Connolly. Mr. Mercier motioned to amend the calendar headers to properly reflect 180 total school days (August = 0 days; March =22 days; June = 12 days), seconded by Ms. Sanders-Connolly. (Ms. Nicole Rodriguez stated that she would like community providers and those that provide before and after school care to be notified about the calendars. Mr. Mercier stated that he would like color coding to be looked into in order for the calendar to be more easily read by color blind or vision impaired readers.) Motion carried unanimously. Original motion carried unanimously.

Operations: Approve Budget Amendment and Budget Transfers
Submitted by Mr. Kevin Kane l Draft Reviewed by the Finance Subcommittee on April 29, 2019

1. Operations: Approve Bid Waiver and Purchase Order for Playscape Expansions at RELC, Transition Center and Gaffney ($325,000)
   Submitted by Mr. Raymond Moore l Discussed by the Finance Subcommittee on April 29, 2019

2. Academics: Approve Bid Waiver for Musical Instruments ($261,682)
   Submitted by Ms. Leona Clerkin l Discussed by the Finance Subcommittee on April 29, 2019

3. Academics: Approve Bid Waiver for NBHS Band Room ($63,000)
   Submitted by Ms. Leona Clerkin l Discussed by the Finance Subcommittee on April 29, 2019

4. Academics: Approve Bid Waiver for a Cabinet Music Library ($86,316)
   Submitted by Ms. Leona Clerkin l Discussed by the Finance Subcommittee on April 29, 2019

5. Operations: Approve Bid Waiver and Purchase Order for 2 Replacement Generators at Slade, for MIS ($90,044.00)
   Submitted by Mr. Ray Moore l No Subcommittee Review

6. Operations: Approve Bid Waiver and Purchase Order for Reconstruction of Slade Portable ($35,000)
   Submitted by Mr. Ray Moore l No Subcommittee Review

On February 27, 2019, City Common Council approved a resolution to amend Board of Education 2018-2019 Operating Budget by an additional $367,813 for the Excess Hurricane Funds from the original appropriation of $125,700,000 to an amended appropriation of 126,067,813. We are requesting the Board amend our current budget to fund needed playscapes and play areas in the district as follows:

Playground Equipment - $325,000
- $250,000 RELC Playscape
- $50,000 Slade (TC) Playscape
- $25,000 Gaffney Playscape addition

Play Area (Pulaski) - $42,813

In addition, budget transfers of $1,629,278 are being requested to fund needed capital improvements and equipment as follows:

Boiler Replacement – 12 boilers for a total cost of $598,280
- Roosevelt (3 boilers) - $149,570
- Slade (3 boilers) - $149,570
- Pulaski (3 boilers) - $149,570
- NBHS (3 boilers) - $149,570

Paving Projects – total cost of $470,000
- Chamberlain (Rear Parking Lot) – $80,000

- Smith (Parking Lot) - $30,000
- Slade (Parking Lot) - $180,000
- Pulaski (Parking Lot) - $180,000

Music – total cost of $410,998
- Musical instruments - $261,682
- Band room - $63,000
- Cabinet Music Library - $86,316

MIS Generator – total cost of $100,000

Slade Portable Build Out (TC) – total cost of $35,000

NBHS Manufacturing Improvements – total cost of $15,000

Ms. Sanders-Connolly motioned to approve the Budget Amendment and Budget transfers, seconded by Mr. Mercier. Ms. Nicole Rodriguez motioned to strike the "Excess Hurricane Funds" wording on the three music department bid waivers replacing it with "Local Funds" instead, seconded by Mr. Mercier. (Board members requested that Administrators be reminded to get multiple quotes for district purchases or explain why this was not done.) Motion carried unanimously. Original motion carried unanimously.

Personnel: Approve New Position Request for 1.0 Behavior Support Assistant at Smalley
Submitted by Dr. Shuana Tucker l Reviewed by the Personnel Subcommittee on April 29, 2019

Additional behavioral support needed at Smalley for the remainder of the 2018-2019 school year. Estimated cost $6,000.00

Mr. Mercier motioned to approve the new position request for a Behavior Support Assistant at Smalley to finish out the remainder of the school year, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

Personnel: Approve New Position Request for 10.0 Behavior Support Assistants to be Located at: DiLoreto (1.0), Lincoln (1.0), Small Integrated Classrooms - Lincoln (3.0), Smalley (2.0), Gaffney (1.0), Pulaski (1.0) and Slade (1.0)
Submitted by Dr. Shuana Tucker l Reviewed by the Personnel Subcommittee on April 29, 2019

These positions are part of the Superintendent's re-design to assist with behavior issues in the schools during the 2019-2020 school year.

Ms. Yvonne Muniz motioned to approve the new position request for 10.0 Behavior Assistants, seconded by Dr. Jimenez Sims. Motion carried unanimously.

Personnel: Approve Pay Rate Change and Job Description Revision for Literacy Interventionists
Submitted by Ms. Amy Anderson l Reviewed by the Personnel Subcommittee on April 29, 2019

In order to stay competitive with other districts and to increase our ability to retain highly qualified tutors, we are requesting to increase the hourly rate from $21 to $25 per hour along with other minor revisions to the job description.
The funding source is Title 1.

Mr. Mercier motioned to approve the Literacy Interventionist pay rate change and job description, seconded by Ms. Gayle Sanders-Connolly. Motion carried unanimously.

Personnel: Approve New Job Description for Family School Liaison
Submitted by Ms. Sondra Sanford l Reviewed by the Personnel Subcommittee on April 29, 2019

Sondra Sanford discussed these positions during her Family Resource Center Redesign Presentation at the April 1, 2019 Board of Education Meeting. This position will report to the District Coordinator of Partnerships and Engagement. The primary functions are as follows:

- Assists in maintaining an acceptable level of school attendance by providing counseling and assistance to students and their families where chronic absenteeism problems are found.
- Facilitates or arranges for comprehensive educational and supportive services to families and their children.
- Coordinates collaboration with school staff and funding agencies to ensure all required program components are adhered to.
- Plans events and workshops for students and families.

Mr. Mercier motioned to approve the new job description for Family School Liason, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

Finance: Approve Grant from USTA New England ($1,500)
Submitted by Ms. Lisa Kawecki l No Subcommittee Review

Receiving this grant funding from USTA will support a tennis program at HALS, providing both our students and physical education teachers training and the opportunity to introduce tennis to our middle school students. Implementing a tennis program at the middle school level will not only help to improve our high school tennis program but will also provide more opportunity for student engagement in extracurricular activities at the middle school level.

The total is $1500 and the funding source is USTA New England.

Mr. Mercier motioned to approve the grant from USTA New England in the amount of $1,500.00, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

Partnerships: Approve Bid Waiver and Purchase Order for Customized District Recruitment Plan ($9,960)
Submitted by Ms. Tricia Putnam l No Subcommittee Review l Funding Source: Alliance Grant

Customized District Recruitment Plan: Talent priority
Retain 30.5% of certified school based leadership minority hires
Increase certified minority teacher hire from 28% to 30%

The total is $9,960.00 and the funding source is Grant Alliance: Talent.

Mr. Mercier motioned to approve the bid waiver and purchase order for Customized District Recruitment Plan in the amount of $9,960.00, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

Academics: Approve Bid Waiver and Purchase Order for EdAdvance ($24,700)
Submitted by Ms. Tricia Putnam l No Subcommittee Review l Funding Source: SIG Grant

To assist the New Britain Public Schools in the development of a high quality PreK-12 curriculum that will support New Britain's instructional staff in the consistent delivery of inclusive, comprehensive core curriculum units. These units to all include research-based effective instructional strategies, aligned assessments and research-based interventions that will ultimately improve students' mastery of the essential standards of the selected subject areas.

The total is $24,700 and the funding source is Grant SIG.

Mr. Mercier motioned to approve the bid waiver and purchase order for EdAdvance in the amount of $24,700.00, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

Addition to Agenda

Mr. Mercier motioned to add the discussion of upcoming union negotiations to the agenda, seconded by Ms. Cheney. Motion carried unanimously.

Executive Session

Mr. Mercier motioned to go into executive session at 8:12 PM to discuss Local 51 and Local 818 Union contract negotiations, seconded by Ms. Sanders-Connolly. Superintendent Sarra, Dr. Tucker (Chief Talent Officer), and Mr. Kane (Chief Operations and Finance Officer) were invited into executive session. Motion carried unanimously.

Continuation of Meeting

The meeting resumed in open session at 8:30 PM.

Personnel: Ratify Local 51 Union Contract
Submitted by: Dr. Shuana Tucker l No Subcommittee Review l No documents available in packet

Ms. Sanders-Connolly motioned to ratify Local 51 Union Contract, seconded by Dr. Jimenez Sims. Motion carried unanimously.

Personnel: Ratify Local 818 Union Contract
Submitted by Dr. Shuana Tucker l No Subcommittee Review l No documents available in packet

Ms. Sanders-Connolly motioned to ratify Local 818 Union Contract, seconded by Dr. Jimenez Sims. Motion carried unanimously.

Closing and Adjournment

Mr. Mercier motioned to adjourn at 8:31 PM, seconded by Ms. Sanders-Connolly. Motion carried unanimously.

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Superintendent's Report
New Britain Board of Education Regular Meeting | May 6, 2019

Important Dates

NBHS graduation scheduled for Saturday, June 15, 2019. Ceremony start time: 11:00 a.m.

Operations Updates

Manufacturing, Engineering and Technology Academy update - Room prep will begin June 18 with anticipated arrival of some new equipment between June 25-June 30.

Partnership Updates

Preschool care to be offered at Roosevelt Early Learning Center

The Consolidated School District of New Britain and the YMCA will partner to provide before and after care for Preschool students in our District. This will begin on the first day of school and be located at Roosevelt Early Learning Center. There will be opportunities for 40 students, with the option to expand if necessary. The hours will be 7:30-9:00 and 3:00-6:00. AM PK has the option to come between 7:30 and 9:00 and PM PK has the option to stay from 3:00-6:00. Full day PK has the option for both, 7:30-9:00 and 3:00-6:00. This will be a fee based program and rates will be determined.

6th grade students visit CCSU for "Wonder"

All 6th grade students were invited to attend a field trip to CCSU on Friday, April 12. The day included a showing of the movie Wonder and a question and answer with the author, R.J. Palacio. In addition, the book publisher donated over 700 hardcover copies of the book so each student could leave with their own copy.

400 5th grade students visit CCSU for "Finish the Race"

Students and staff from Jefferson, Lincoln, Smalley, Smith, Northend and NBTC were greeted by CCSU leadership, AGP Founder and Director Nelba Marquez-Greene and Asst. Superintendent Mike Foran before taking part in a few academic advisory focused activities in Welte Auditorium. Students were then treated to lunch where they were joined by student volunteers from CCSU.
After lunch, every student received a pair of sneakers donated by Fleet Feet and took part in outdoor athletic events. It was a great opportunity for students to see the campus, meet students and staff and build relationships as they prepare to transition into 6th grade. The goal of the day is to show students a possible path and allow them to set their own goals to help motivate them to succeed.

CSDNB staff attend Coalition Retreat

Several CSDNB staff members were invited to attend the retreat on Friday, April 5th. The purpose of the retreat was to gain broad input from the Coalition on our shared goals, priorities, and the work that will result in the improved lives of New Britain's children, youth, and young adults (and their families) over the next three years.

Student Achievements

Students from across the district to be recognized

Several students and staff are scheduled to be recognized at tonight's BOE meeting for their accomplishments and outstanding contributions.

46 NBHS Youth Volunteers certified to become tax preparers and participated in VITA (volunteer income tax assistance program)

The students prepared over 1,100 returns. Three of our students Patrycja Panek, Arcis Rodriquez, and Zack Smith were in the top ten for numbers of returns completed. Patrycja ranked number one in both cities, New Britain and Meriden, with 188 tax returns filed.

Other

New Britain recognized for Grade-Level Reading Campaign

Superintendent Nancy Sarra and Joe Vaverchak were recognized for their exemplary service to New Britain as members of the Council of Champions by the National Campaign for Grade Level Reading. For more information, visit:
http://gradelevelreading.net/new-britain-connecticut-2018-council-championos

New Britain Public Schools K-12 Enrollment as of May 29, 2019

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males %	Females %	Asian%	Black or African American %	Hispanic%	American Indian%	Hawaiian Pacific Islander%	White%	Free and Reduced Lunch%
Chamberlain Elementary School	**477**	3	-5	18.03	13.63	50.1	49.9	1.47	17.19	69.18	0	0.21	11.74	86.37
Chamberlain - Sunrise Primary	**31**	7	-2	100	6.45	83.87	16.13	0	22.58	70.97	0	0	6.45	96.77
Gaffney Elementary School	**394**	7	0	16.24	17.77	46.95	53.05	2.79	12.69	63.45	0.25	0.25	20.56	81.22
Gaffney - Key Elementary	**63**	3	0	100	0	74.6	25.4	3.17	31.75	53.97	0	0	11.11	90.48
Holmes Elementary School	**509**	-12	-4	11.98	17.29	53.83	46.17	6.09	14.15	43.03	0.59	0.39	35.76	66.6
Holmes - Sunrise Intermediate	**22**	3	0	100	13.64	77.27	22.73	0	18.18	63.64	0	0	18.18	90.91
Holmes - Behavior Support	**7**	4	0	42.86	14.29	71.43	28.57	0	42.86	57.14	0	0	0	100
Jefferson Elementary School	**451**	-9	-3	13.53	20.4	50.55	49.45	4.21	11.75	55.65	0.22	0.44	27.49	83.59
Lincoln Elementary School	**633**	-26	-5	18.17	18.8	50.24	49.76	1.26	13.43	69.04	0.47	0.47	15.17	85.31
Northend Elementary School	**275**	-2	2	14.91	11.64	50.55	49.45	1.09	19.64	67.27	0.36	0.36	11.27	89.45
DiLoreto Elementary & Middle School	**804**	8	0	14.43	14.55	48.13	51.87	1.37	10.57	77.36	0.12	0	10.57	83.71
Smalley Elementary School	**657**	-2	3	17.81	29.53	50.68	49.32	0.91	9.59	77.93	1.07	0	10.2	91.48
Smith Elementary School	**525**	-16	4	13.71	17.14	49.9	49.9	3.05	14.67	67.24	0.38	0.19	14.48	85.9
Smith - FAAR	**8**	0	0	100	37.5	62.5	37.5	0	12.5	87.5	0	0	0	87.5
Vance Elementary School	**464**	6	-1	16.81	18.75	51.08	48.92	0.86	14.22	68.53	0.22	0.22	15.95	84.91
Slade Middle School	**849**	-30	-4	21.32	15.19	55.01	44.99	1.41	15.67	70.2	0.47	0.12	12.13	89.16
Slade - Key Middle	**16**	0	0	100	6.25	93.75	6.25	6.25	12.5	56.25	0	0	25	81.25
Pulaski Middle School	**873**	-11	-7	20.96	20.96	54.87	45.13	2.41	12.26	67.47	0.23	0	17.64	88.66
HALS Academy	**149**	-1	0	0.67	0	44.97	55.03	8.72	10.74	40.27	0	0	40.27	69.8
New Britain High School	**2133**	-97	-1	21.85	17.91	52.46	47.54	3.52	15.52	61.88	0.23	0.09	18.52	81.86
New Britain Transitional Center	**49**	3	2	93.88	8.16	59.18	40.82	2.04	16.33	63.27	0	0	18.37	85.71
Brookside School	**48**	9	2	56.25	22.92	54.17	45.83	0	18.75	68.75	0	0	12.5	97.92
CLIMB	**21**	-4	0	100	14.29	61.9	38.1	0	9.52	61.9	0	0	28.57	76.19
Satellite Careers Academy	**161**	-20	-1	6.83	16.15	58.39	41.61	0.62	13.66	75.16	0	0	9.32	90.06
District Total	**9619**	-177	-20	19.65	17.69	52.09	47.89	2.52	14.06	65.81	0.32	0.16	17.02	84.4

School Name	Total Students	Change YTD	Change from last report	Special ED%	ELL%	Males%	Females %	Asian%	Black or African American%	Hispanic%	American Indian%	Hawaiian PacificIslander%	White%	FRLunch%
Gaffney Elementary School	**57**	18	2	54.39	0	64.91	35.09	5.26	8.77	59.65	1.75	0	24.56	56.14
Gaffney - Key Elementary	**59**	20	1	100	0	76.27	23.73	11.86	16.95	55.93	0	0	13.56	74.58
Lincoln Elementary School	**115**	20	2	48.7	0	57.39	42.61	5.22	13.91	57.39	0	0	21.74	72.17
DiLoreto Elementary & Middle School	**35**	0	-1	31.43	0	45.71	54.29	0	14.29	65.71	0	0	20	77.14
Roosevelt Early Learning Center	**234**	84	1	61.97	0.43	62.39	37.61	5.98	11.54	69.66	0	0	12.82	73.5
District Total	**500**	142	5	60.4	0.2	62	38	6	12.6	63.8	0.2	0	16.8	71.6

Note Regarding Free and Reduced Lunch %: This district participates in the Universal Lunch Program, which has our certified number at 64% Newly registered parents are updated by central registration, but current students are not updated through an automated process as in the past. These numbers provide context but are not exact.

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ann Alfano (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The Ricoh Pro L4160 is a large format poster printer that can print up to 60 inches wide. It can print on various subtrates including paper, vinyl, adhesive vinyl and various other materials. This high-speed printer will enhance image quality and increase productivity due to its use of a wider color gamut and reduced drying time. The utilization of this printer would facilitate the creation of large format graphic applications for the district.

Financial Information

The total is $8,500.00 approximate value and the funding source is Whitson's Culinary Group .

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ann Alfano (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The purpose of the donation is to improve the access to and consumption of low-fat and fat-free dairy products. The donated funds will be utilized to purchase an insulated cambro cart and blenders which will help to increase participation in the breakfast program by facilitating the production of more appealing nutritional options such as smoothies and yogurt bars.

Financial Information

The total is $6,640.00 and the funding source is New England Dairy & Food Council .

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Kevin Andersen (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Other - Facility Usage Application

Background and Purpose/Rationale (Alignment to District Strategic Plan)

New Britain Adult Education will be moving from the current location on Steele Street. The YMCA has offered two classroom spaces for our ESL, GED and Citizenship day classes.

Financial Information

The total is $1000 and the funding source is Adult Education Grant ED-244 Section 400.

Committee Review

This was reviewed by the Finance Subcommittee on May 28.

YMCA Agreement - Kevin Andersen.pdf

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

New Britain YMCA
Facility Usage Application

Date Requested: 8/26/19 - 6/30/20 Time Requested: 8 AM - 3 PM Alt. Date: _____

Space(s) Requested: Former Computer Lab and Former Chapel Number of Guests: Max of 25 per room

Renter's Information

Name of person responsible: Kevin Andersen - Interim District Coordinator of Adult Education

Name of Group: New Britain Adult Education

Is your group a non-profit organization? Yes

Address: 183 Steele Street, New Britain, CT 06052

Phone Number: (860) 226-6106 Email Address: andersen@csdnb.org

Purpose of Rental Use: Adult Education classroom space for programing including ABE/GED and ESL instruction.

I have read, understand, and agree to the facility usage policies on the reserve side. I understand that the YMCA will not be held responsible for any accident or injury occurring to any participant of the group while the Association's facilities are in use. I agree to the hold the YMCA harmless, indemnify, and defend the YMCA from any and all claims made against the YMCA relating to the group's use of facilities.

Print Name: _____

Signature: _____ Date: _____

OFFICE USE ONLY

Total Fees Due: _____

Payment Received:	Date Received:	Payment Method:	Received By:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Facility Usage Policies

1. Certain rooms may be available for rental during times they are not in use by the New Britain YMCA.
2. The purpose for which the facilities are being rented must be in harmony with the purposes and objectives of the YMCA.
3. Usage of the facilities does not imply endorsement or sponsorship of the event or organization. Therefore, publicity shall be designed in such a way that no suggestion of endorsement or sponsorship is implied. You may not use the YMCA logo.
4. Groups using the YMCA space shall abide by all applicable laws/rules, and pay required fees.
    a. Groups shall be responsible for any damages to the association's property or equipment.
    b. The YMCA reserves the right to dismiss, without refund, any group or individual whose conduct is offensive or does not comply with the associations policies.
    c. Under no circumstances will alcoholic beverages or smoking be allowed.
    d. Youth groups are required to have at least one adult supervisor for every 10 youth under the age of 18.
    e. Groups bringing equipment or other personal property shall remove the same when leaving the facility. The YMCA assumes no responsibility for any property brought on premises.
    f. No decorations are allowed to be stapled or glued to any surfaces. All decorations must meet local fire codes and be removed directly following the event.
    g. An additional $20 refundable Security Deposit Fee is due upon full payment. The security deposit must be made in cash or check form. Security Deposit will be returned a week after event has taken place.
    h. All tables must be collapsed and returned to the closet. Floors are to be swept and large spills mopped up. Failure to comply will result in loss of security deposit.
    i. Renter and guests should not roam around or be in any other part of building, unless they have a membership.
    j. Additional rules apply and will be provided for gym, rock wall, and pool use.
5. Verbal arrangements will not hold a reservation for the facility space; only a $50 nonrefundable deposit guarantees reservation.
6. Payment is due in full 7 days prior to usage. If payment is not received it will result in cancellation of the reservation and loss of the security deposit.

I have read and understood the above policies and promise to adhere to all of them. I understand if I do not follow any of the above I will lose my security deposit.
Please sign the line below.

X_____

Signature & Date

Consolidated School District of New Britain
New Britain Adult Education
183 Steele Street
New Britain, CT 06052
(860) 229-6106 Fax (860) 505-0572

May 1, 2019

Re: Addendum to the New Britain YMCA Facility Usage Application

New Britain Adult Education agrees to install three Eno Boards at the New Britain YMCA facility (community room, former lower level computer lab and the former chapel) for use by Adult Education and YMCA designees and make a $100 monthly payment to the New Britain YMCA as compensation for the use of the YMCA space.

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Raymond L. Moore (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Bid Waiver and Purchase Order

Background and Purpose/Rationale (Alignment to District Strategic Plan)

Shelving is required for the Basement Storage Room at the renovated Smalley Elementary School. The shelving will be provided by Insalco Corporation located in Wallingford, CT and is available through State of Connecticut Contract #15PSX0041.

Financial Information

The total is $30,080.56 and the funding source is Local Funding 101093126000 - 57301.

Committee Review

This was reviewed by the Finance Subcommittee on May 28.

4-30-19 Proposal 2019-12178 Basement Shelving - Gayle West.pdf

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.Insalco.com

Customer: NEW BRITAIN BOARD OF ED

Proposal

Sales Rep: Evan Golden evan-insalco@snet.net
203-269-1238 (phone) 203-265-9378 (fax)

2019-12178
4/30/2019

Propose To:

NEW BRITAIN BOARD OF ED
FACILITIES MANAGEMENT
P O BOX 1960
NEW BRITAIN, CT 06050-1960

Attention: Gayle West
860-827-2287 (phone)
860-306-2253 (mobile)
860-827-2214 (fax)
west@csdnb.org

Installation Location:

Smalley Academy
175 West Street
New Britain, CT 06051

Pallet Racks

Pallet Racks:

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 1 WG796614	Global - Furniture Sales Global Tear Drop Pallet Rack Starter 96"W X 42"D X 144"H	5	$646.59	$3,232.95
Line: 2 WG796615	Global - Furniture Sales Global Tear Drop Pallet Rack Add-On 96"W X 42"D X 144"H	10	$494.67	$4,946.70
Line: 3 WG796610	Global - Furniture Sales Global Tear Drop Pallet Rack Starter 48"W X 42"D X 144"H	1	$486.88	$486.88
Line: 4 WG796611	Global - Furniture Sales Global Tear Drop Pallet Rack Add-On 48"W X 42"D X 144"H	3	$363.52	$1,090.56
Line: 5 WG796604	Global - Furniture Sales Global Tear Drop Pallet Rack Starter 96"W X 48"D X 120"H	8	$537.52	$4,300.16
Line: 6 WG796605	Global - Furniture Sales Global Tear Drop Pallet Rack Add-On 96"W X 48"D X 120"H	4	$451.82	$1,807.28

Printed On: 4/30/2019 8:48 pm

Pallet Racks..... .....$15,864.53

Additional Beams:

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 7 WG245973	Global - Furniture Sales Pallet Rack Beam 96"Lx5-1/8"H Notched 7160 Lb Cap/Pr (2 pcs)	27	$123.29	$3,328.83
Line: 8 WG245970	Global - Furniture Sales Pallet Rack Beam 48"Lx3-5/16"H Notched 6590 Lb Cap/Pr (2 pcs)	4	$54.47	$217.88

Additional Beams..... .....$3,546.71

Wire Decking:

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 9 WG798657	Global - Furniture Sales Pallet Rack Wire Decking 46"W x 48"D (2500 lbs cap) Gray	72	$37.59	$2,706.48
Line: 10 WG798654	Global - Furniture Sales Pallet Rack Wire Decking 46"W x 42"D (2500 lbs cap) Gray	102	$31.16	$3,178.32

Wire Decking..... .....$5,884.80

Hardware:

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 11 WG796354	Global - Furniture Sales 8" L Row Spacer	20	$12.08	$241.60
Line: 12 WG796359	Global - Furniture Sales 6"D Wall Bracket	24	$6.05	$145.20
Line: 13 WG796365	Global - Furniture Sales Anchor Bolt 1/2-13 x 3-3/4"	200	$0.82	$164.00
Line: 14 WG798632	Global - Furniture Sales Pallet Rack Safety Clip	372	$1.01	$375.72

Hardware.....$926.52

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 15 Labor	INSALCO CORPORATION - Labor Deliver & Install - NORMAL BUSINESS HOURS. 8am-3pm Monday-Friday	1	$3,858.00	$3,858.00
Line: 16 Freight	Global - Freight Freight	1	$0.00	$0.00
Line: 17 Freestanding Office, Lounge, Dormitory and Residential Furniture	INSALCO CORPORATION - Contract Information Priced @ State Of Connecticut Contract Discount. Contract #15PSX0041 Sch "C" Discount = Delivered & Installed. Contract Duration: 6/01/2015 - 06/30/2020	1	$0.00	$0.00
Line: 18 SBE	INSALCO CORPORATION - Contract Information Insalco Corporation is a Certified Small Business Set-Aside Vendor to the State of Connecticut.	1	$0.00	$0.00

Misc Items..... .....$3,858.00

Item Grouping Summary:

- Pallet Racks Totals: $15,864.53
- Additional Beams Totals: $3,546.71
- Wire Decking Totals: $5,884.80
- Hardware Totals: $926.52
- Misc Items Totals: $3,858.00

Subtotal..... .....$30,080.56

Total Amount..... .....$30,080.56

Thank you for your business! Please accept this proposal by signing below.

Accepted by: _____ Date: _____

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by John Taylor (Academics) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Bid Waiver and Purchase Order

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The SAT Suite of Assessments is an integrated system made up of these tests:
SAT, PSAT/NMSQT, PSAT 10, and PSAT 8/9. This bid waiver is contract with the College Board to provide CSDNB students in 8th & 9th grade the PSAT 8/9 assessment and 10th grade students the PSAT/NMSQT assessment. The state covers the PSAT/NMSQT for 11th grade students in alliance districts. These assessments directly align with the SAT which is the state mandated assessment for 11th grade students and is a part of the Next Generation Accountability system.

Financial Information

The total is $16,679.00 and the funding source is Local Local, Academics, Testing 1010-961-22004-53321.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

Renewal 2019-2020 New Britain PSAT 89_PSATNMSQT_V1 - John Taylor.pdf

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

CollegeBoard

This proposal is confidential. Its contents, including pricing and any terms, may not be shared with any third party. Any such dissemination shall make this proposal null and void.

Company Address	250 Vesey Street New York, New York 10281 United States	Created Date	4/29/2019
		Expiration Date	10/1/2019
		Quote Number	00033882
Prepared By	Sabrina Lavieri	Contact Name	Lara Bohlke
Phone	(860) 508-1425	Phone	(860) 827-2018
Email	slavieri@collegeboard.org	Email	bohlke@csdnb.org
Bill To Name	New Britain School District		
Bill To	272 Main Street P.O. Box 1960 New Britain, Connecticut 06050-1960 United States		
Comments	PSAT 8/9 - Grades 8 & 9 PSAT/NMSQT - Grade 10 (G11 covered on CT DOE Alliance Contract) Suite Solution (Contingent upon CT DOE coverage of CT SAT SD)		

Product	Catalog Unit Price	Unit Price	Quantity	Subtotal	Total Discount Amount	Total Price	Line Item Description
PSAT 8/9 EPP Fixed-Fee - 8th Grade	$12.00	$7.00	726	$8,712.00	$3,630.00	$5,082.00	EdSight Enrollment
PSAT 8/9 EPP Fixed-Fee - 9th Grade	$12.00	$7.00	772	$9,264.00	$3,860.00	$5,404.00	EdSight Enrollment
PSAT/NMSQT EPP Fixed-Fee - 10th Grade	$17.00	$11.00	563	$9,571.00	$3,378.00	$6,193.00	EdSight Enrollment

Subtotal	$27,547.00
Total Price	$16,679.00
Shipping and Handling	$0.00
Grand Total	$16,679.00

Quoted total price does not include applicable sales taxes

Associated Contacts

Contact Name	Email	Role
Nancy Sarra	sarra@csdnb.org	Signatory
John Taylor	taylor@csdnb.org	Data Contact
John Taylor	taylor@csdnb.org	Billing Contact
Lara Bohlke	bohlke@csdnb.org	Primary Contact
John Taylor	taylor@csdnb.org	Bulk Registration Coordinator

Quote Owner Information: Sabrina Lavieri -- (860) 508-1425 -- NERO

This proposal is confidential. Its contents, including pricing and any terms, may not be shared with any third party. Any such dissemination shall make this proposal null and void.

Participating Schools

Organization Name	AI Code	Administration	Grades Covered	DigitalAssessment
Hals Academy	079087	PSAT 8/9: Sept. 2019 - Jan. 2020	8	
Pulaski Middle School	079014	PSAT 8/9: Sept. 2019 - Jan. 2020	8	
Slade Middle School	079015	PSAT 8/9: Sept. 2019 - Jan. 2020	8	
Frank Diloreto Magnet School	079086	PSAT 8/9: Sept. 2019 - Jan. 2020	8	
New Britain High School	070455	PSAT/NMSQT: Fall 2019	10	
New Britain Transition Center	070192	PSAT/NMSQT: Fall 2019	10	
Brook Side School	070124	PSAT/NMSQT: Fall 2019	10	
Satellite Career Academy	070189	PSAT/NMSQT: Fall 2019	10	
New Britain High School	070455	PSAT 8/9: Sept. 2019 - Jan. 2020	9	
New Britain Transition Center	070192	PSAT 8/9: Sept. 2019 - Jan. 2020	9	
Brook Side School	070124	PSAT 8/9: Sept. 2019 - Jan. 2020	9	
Satellite Career Academy	070189	PSAT 8/9: Sept. 2019 - Jan. 2020	9	

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Raymond L. Moore (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Other - Approval of SCG-049 and Educational Specifications for Renovation, Addition and Site Work at Chamberlain Elementary School

Background and Purpose/Rationale (Alignment to District Strategic Plan)

Board of Education authorization is required by the Office of School Construction Grants & Review for the Chief Facilities and Special Projects Officer to file Form SCG-049 - Grant Application for A School Building Project.

In addition, the Office of School Construction Grants & Review requires Board of Education approval of Educational Specifications for the renovate as new of existing, building additions and site improvements for Chamberlain Elementary School.

Financial Information

The total is $50 million and the funding source is City Bonding N/A.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Raymond L. Moore (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Other - Approval of SCG-049 and Educational Specifications for Roof Replacement Project at Pulaski Middle School

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The roof at Pulaski Middle School is over 20 years old and in need of replacement.

Board of Education authorization is required by the Office of School Construction Grants & Review for the Chief Facilities and Special Projects Officer to file Form SCG-049 - Grant Application for a School Building Project. In addition, the Office of School Construction Grants & Review requires Board of Education approval of Educational Specifications for the roof replacement project at Pulaski Middle School.

Financial Information

The total is $2,800,000 and the funding source is City Bonding N/A.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Raymond L. Moore (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Other - Approval of SCG-049 and Educational Specifications for Roof Replacement project at Slade Middle School

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The roof at Slade Middle School is over 20 years old and in need of replacement.

Board of Education authorization is required by the Office of School Construction Grants & Review for the Chief Facilities and Special Projects Officer to file Form SCG-049 - Grant Application for a School Building Project. In addition, the Office of School Construction Grants & Review requires Board of Education approval of Educational Specifications for the roof replacement project at Slade Middle School.

Financial Information

The total is $2,800,000 and the funding source is City Bonding N/A.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Raymond L. Moore (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Bid Award and Purchase Order

Background and Purpose/Rationale (Alignment to District Strategic Plan)

Board Policy 3324.0 (Bids, Quotations and Purchase Orders) requires Board approval for purchase orders in excess of $7,500. The policy also requires any purchases over $7,500 to go out to bid when necessary.

The bituminous concrete driveways and parking lots at Chamberlain, Holmes, and Smith Elementary Schools and Pulaski and Slade Middle Schools are in disrepair due to potholes and cracks.

The bid to Reclaim, Grade and Asphalt driveways and parking lots was advertised in The Hartford Courant on Tuesday, April 30, 2019. Two bids were opened on May 9, 2019 and the lowest responsible bidder was Weber's Nursery located in New Britain, CT.

Financial Information

The total is $523,647 and the funding source is Local funds 101093126000 57969.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

5-9-19 Driveways Bid Results - Gayle West.xlsx

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

Driveways - Opened Bids 5-9-18 at 10 am	Base Bid	Base Bid	Alt 1		Alt 2	
	Empire	Weber's	Empire	Weber's	Empire	Weber's
Chamberlain						
Main Entrance Driveway & Sidewalk & Rear Parking area	87,000	**70,224**				
Alternate 1 - Replace Bituminous Sidewalk with concrete			15,000	**13,950**		
Alternate 2 - ADA ramp bituminous curbing to basketball court					500	**750**
Holmes						
Parking Area & Rear Parking Driveway	38,000	**28,900**				
Alt 1 - Rear driveway and parking area			55,000	**51,500**		
Pulaski						
Main Entrance Driveay & Parking Area	204,000	**167,973**				
Smith						
Circular Driveway area and Bituminous Curbing	37,500	**34,375**				
Slade						
Main Entrance Driveway & Parking Area	187,000	**155,975**				
		457,447		65,450		750
TOTAL		**523,647**				

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Mayra Rodriguez (Partnerships) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale (Alignment to District Strategic Plan)

A proposal was written to the NASA Connecticut Space Consortium for CBO program support for the Districts XTREME Summer Program. XTREME is an exciting summer learning opportunity offered to students in grades 6-8 for three weeks. Designed to provide students opportunities for participation in high interest curriculum-based and enrichment activities at the New Britain High School campus, the focus is strengthening STEM (Science, Technology, Engineering, and Math) skills through hands-on engaging activities that allow students to see practical applications of abstract concepts. STEM uses an interdisciplinary and applied approach, rather than teaching the four disciplines as separate and discrete subjects, STEM integrates them into a cohesive learning paradigm based on real-world experiences.

Financial Information

The total is $5,000.00 and the funding source is NASA Connecticut Space Consortium .

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

XTREME Summer program - NASA CT Grant - Mayra Rodriguez.pdf

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

NASA CONNECTICUT SPACE GRANT CONSORTIUM

May 24, 2019

Ms. Mayra Rodriguez
Facilitator of Extended School Hours
Consolidated School District of New Britain
272 Main Street
New Britain, CT 06051

Dear Mayra,

On behalf of the NASA Connecticut Space Grant Consortium, I am pleased to award funding to the XTREME Program at the Consolidated School District of New Britain. Per your application, this event is scheduled to run from July 22, 2019 to August 9, 2019. The amount of this funding is $5,000.00 with your in-kind match of $49,295 for this activity for the total of $54,295.

As noted in your request, this funding will be used for CBO Programmer stipends. If any of this funding is not used, please return to the NASA CT Space Grant office.

We also look forward to receiving your required final report; a copy of this form is attached. We very much appreciate the work that you are performing in the area of Pre-College activity. Our NASA mission is enhanced by collaborations such as yours.

Sincerely,

Hisham Alnajjar, Ph.D.
Director, NASA CT Space Grant Consortium

CC: Dr. Thomas Vasko
NASA Campus Director, CCSU

Nancy Sarra
Superintendent of Schools
Consolidated School District of New Britain

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ann Alfano (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Bid Award

Background and Purpose/Rationale (Alignment to District Strategic Plan)

Pursuant to Board Policy 3320.00 and 3324.00, we are recommending that the Board approve both a Purchase Order and a two year contract with an option for a 3rd year for mail delivery services with Northeast Express Transportation, Inc.

Financial Information

The total is $69,512.00 and the funding source is Local 101091125900- 53500.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

01-Final_Courier Services Specifications - Antonietta Alfano.docx, Draft Contract - Antonietta Alfano.docx, Memo to BOE 05.24.19 - Antonietta Alfano.docx

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

THE CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
NEW BRITAIN, CT

COURIER SERVICES BID SPECIFICATIONS

FOR THE PERIOD

JULY 1, 2019 THROUGH JUNE 30, 2022

INSTRUCTIONS TO BIDDERS

The following instructions and specifications shall be observed by all bidders.

LOCATION OF PROPOSAL OPENING:

New Britain Board of Education
Board Room
272 Main Street
New Britain, CT 06051

TIME OF PROPOSAL OPENING:

May 22, 2019 at 11:00 a.m.

GENERAL REQUIREMENTS:

PROPOSAL COMPLIANCE:

Proposals shall be submitted on the enclosed form. Incomplete proposal forms may be cause for disqualification of the proposal.

The purchaser shall be the sole judge as to whether any proposal complies with these specifications, and such a decision shall be final and conclusive. Bidders shall state any exceptions taken to the proposal specifications.

RIGHT OF REJECTION:

The purchaser reserves the right to reject any or all bids, waive any irregularities, and accept the bid deemed to be in the Board of Education's best interest.

BID ENVELOPE:

Bids shall be submitted in envelopes plainly marked **"BID - MAIL DELIVERY."** Bids submitted in unmarked envelopes, which are opened by the Board of Education in its normal course of business, will not be accepted. If time permits, the bids will be returned to the bidder informing her/him that the bid may be resubmitted in a sealed envelope, properly marked as indicated above.

BIDDER LIST:

Bidders not responding may be deleted from our bidders' list.

LOCAL PREFERENCE DIFFERENTIAL:

Per Section 2-578 of the City Code of Ordinances, a six (6) percent differential in favor of local bidders will apply in the final award of this bid.

A copy of the appropriate ordinance section is as follows:

"The purchasing agent shall be authorized to allow up to ten percent (10%) differential in favor of city-based bidder provided that where application of such a differential is to be allowed, the purchasing agent shall cause the bid document to specify the differential which will apply. On contracts for which a city-based preferential is to apply, any city-based bidder which has submitted a bid shall be awarded the bid provided that such city-based bidder agrees to accept the award of the bid at the amount of the low bid. If more than one city-based bidder submits a bid not more than ten percent (10%) higher than the low bid and has agreed to accept the award of the bid at the amount of the low bid, the bid shall be awarded to the city-based bidder which has submitted the lower/lowest bid. For purposes of this subsection, a "city-based bidder" shall mean a business with a legal principal place of business located within the City of New Britain. A business shall not be considered a city-based bidder unless evidence satisfactory to the purchasing agent has been submitted with the bid to establish that said business has a bona fide principal place of business within the City of New Britain. Such evidence may include evidence of ownership of or a long-term lease of real estate within the City from which the principal place of business is legally operated or the payment of personal property taxes on the personal property of the business to the City of New Britain."

BID WITHDRAWAL:

Bids may not be withdrawn and shall remain firm in price for sixty (60) days after the bid opening.

BID PRICE:

Bid prices shall not include any sales, excise or other taxes for which the Board of Education is not liable. All bid prices must be submitted either in ink or typewritten.

CONTRACTOR/VENDOR RESPONSIBILITIES:

The Contractor/Vendor at all times shall observe and comply with all federal and state laws, local by-laws, ordinances and regulations in any manner affecting the performance of the work. The Contractor/Vendor agrees that it shall defend, indemnify, and save harmless the Board of Education and the City of New Britain, its public officials, employees, and/or its agents from and against all claims, liens, charges, suits, damages, causes of action, judgment costs (including reasonable attorneys' fees) losses, and expenses in any manner, directly or indirectly caused by the Contractor/Vendor resulting from or arising out of any act or omission of, or any person employed as a contractor of the company or any of its subcontractors, in any capacity during or in connection with this bid, excluding only the sole negligence or willful act of the Board of Education or the City of New Britain.

INSURANCE:

The successful bidder shall name the Board of Education and the City of New Britain as additional insured's and shall carry a minimum of $1,000,000 liability and property damage coverage, as well as Workers' Compensation coverage as required by state law. A Certificate of Insurance shall be provided to the Board of Education prior to the issuance of a contract with the successful bidder. A copy of the policy and/or certificate of insurance reflecting the above coverage is required on an annual basis and/or at any time a request is made by the BOE.

BONDING:

A $25,000 Cash Bond Insurance Certificate shall be provided to the Board of Education by the successful bidder prior to the signing of the contract.

TECHNICAL SPECIFICATIONS:

1. Mail and Media Services Department delivery to begin at the first stop, Administration Building, and continue to the second stop, Central Registration Office. The second stop, Central Registration Office, is the starting point for the delivery route to each of the facilities listed below for a calendar year. This includes each day school is in session (currently 180 days), plus two full calendar weeks after the end of the school session.

2. The successful bidder will deliver inbound and outgoing mail from the United States Postal Service to Administration Building daily. Postal mail pick up from the post office at 8:15 a.m. *each weekday for Administration Building; postal mail pick up from Administration Building to post office at 3:30 p.m. each weekday. *With the exception to the abbreviated summer schedule and bulk mailing deliveries.

3. Immediately following the two full weeks of mail and media service at the end of the academic year, there is an abbreviated internal mail and media delivery. Internal mail will be delivered every Monday, Wednesday and Friday. The District reserves the right to select an alternative internal mail day if a federally recognized holiday falls on a Monday, Wednesday or Friday. Courier service will resume at a full schedule two weeks prior to the commencement of the new school year.

   During the school year, if school has been cancelled due to inclement weather conditions, the contractor shall be responsible for all required pick-ups and deliveries unless otherwise informed.

The daily load to be delivered is estimated as follows:

a) The mail delivery route should begin with the Administration Building to load twenty-three (23) mailbags, one per facility, consisting of mail notices and small parcels. Twenty (20) bins, one per location, consisting of parcels and other items which do not fit into mailbags. The mailbag is approximately 1-1/2”X1’ X8”.

b) The mail delivery route should continue to the second pick up location, Central Registration Office, to load up to twenty-three (23) mailbags, one per facility, to be sorted and delivered to various facilities on that same day. The Central Registration Office is the second stop and the starting point for the delivery route to the various locations.

Locations of deliveries are:

Facility	Address
Administration Building/Gates Building	272 Main Street
MIS/Central Registration -Basement Entrance	183 Steele Street
Slade Middle School - Main Bldg.	183 Steele Street
New Britain Transitional Center	183 Steele Street
Lincoln School	45 Steele Street
Chamberlain School	120 Newington Ave.
DiLoreto School	732 Slater Road
Gaffney School	322 Slater Road
Holmes School	2150 Stanley Street
Jefferson School	140 Horse Plain Road
Northend School	60 Bassett Street
Smalley Academy	175 West Street
Smith School	142 Rutherford Street
Vance Village School	183 Vance Street
Pulaski Middle School	757 Farmington Avenue
Roosevelt Early Learning Ctr	40 Goodwin Street
Satellite Careers Academy (CSA)	40 Goodwin Street
Adult Literacy/CLIMB	40 Goodwin Street
HALS Academy	40 Goodwin Street
New Britain High School	110 Mill Street
Brookside	505 South Main Street
Headstart	180 Clinton Street
City Hall	27 West Main Street

c) In addition to the delivery schedule above, there will be 4 - 6 boxes to be delivered daily between the various locations. Advanced notice will be provided and boxes will be clearly marked with the delivery location.

d) There are approximately twenty-five (25) Board of Education meetings held throughout the year that requires a special delivery consisting of 11 stops within the City of New Britain. A detailed delivery list will be provided by the Clerk of the Board upon contract award.

e) Postal mail pick up from the post office at 8:15 a.m. *each weekday for Administration Building; postal mail pick up from Administration Building to post office at 3:30 p.m. each weekday. *With the exception to the abbreviated summer schedule and bulk mailing deliveries.

f) Advance notice of bulk mail delivery requirements will be provided so the courier can pick up the appropriate number of trays from the USPS to be delivered to the Administration Building. Bulk delivery to the USPS will be picked up from the Administration Building no later than 2:30 p.m. and delivered to the USPS prior to 3:00 p.m. On the days there is bulk mail delivery there will be only one delivery to the post office which is to include both bulk mail and standard metered mail.

g) During the first two (2) weeks in July, the boxed and sealed student cumulative records picked up and delivered to the appropriate location(s) as indicated on each box.

h) During the second (2^{nd}) week in August there will be approximately 20 - 26 boxes delivered from the Administration Building to various locations. Advanced notice will be provided and boxes will be clearly marked with the deliver location.

4. School mail is to be picked up at the Administration Building between 9:00 a.m. and 9:30 a.m. then continue to the Central Registration Office for additional mail pickup and then delivered to the schools. Inbound mail from the schools shall be collected and returned to the Administration Building.

5. It is estimated that approximately five (5) hours per day will be required for this service.

6. The bid period shall be for a two-year period, July 1, 2019 through June 30, 2021 with the Board of Education exercising its option to continue the service for an additional year, July 1, 2021 through June 30, 2022, if it so desires.

7. The Board of Education will review courier performance evaluations at 90 days, 180 days, 365 days, and reserves the right to cancel the agreement with a written notice within thirty (30) days if the performance evaluation prove unsatisfactory.

8. Bidders shall provide a minimum of three (3) references for which similar mail delivery service is provided.

DELIVERY VEHICLE:

All materials are to be transported between locations in an enclosed van or pickup with enclosed cap. A picture of the vehicle to be used for transporting materials must accompany the bid.

WRITTEN CONTRACT:

The successful bidder shall be required to execute a written agreement similar in nature to Attachment A.

MAIL SERVICE PENALTIES:

Penalties should be assessed against the contractor for service problems as noted below:

Service Problem	Penalty
No Services for Day	Annual Rate divided by 200
Per Location Missed (maximum penalty not to exceed total daily rate)	$25.00
Missed Post Office a.m. pickup	$25.00
Missed Post Office p.m. pickup	$25.00

PAYMENT SCHEDULE:

1/12 payment of the annual contracted services will be provided within 2 weeks following the month courier services are provided.

MAIL DELIVERY BID

BID FORM

NOTE: FORM MUST BE COMPLETED IN INK OR TYPEWRITTEN

BIDDER'S NAME:

_____

BIDDER'S ADDRESS:

_____

_____

TELEPHONE NUMBER:

_____

BID AMOUNT:

July 1, 2019 - June 30, 2020

$ _____

July 1, 2020 - June 30, 2021

$ _____

Total for Two Years

$_____

NOTE: Determination of the low bid will not include the 2021-2022 option year.

OPTION YEAR:

July 1, 2021-June 30, 2022

$ _____

BIDDER'S AUTHORIZED REPRESENTATIVE:

_____	_____	_____
PRINT NAME	SIGNATURE	DATE

ATTACHMENT A

AGREEMENT
between
THE NEW BRITAIN BOARD OF EDUCATION
and
XXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXX hereby agrees to provide mail delivery services in accordance with the bid specifications herein attached.

This Agreement will be in effect from July 1, 2019 through June 30, 2021. The Board of Education reserves the right to cancel the Agreement within 30 days of written notice if services prove unsatisfactory at the performance evaluation dates indicated in the above specification. The Board of Education may exercise its option to continue the service for one (1) additional year, July 1, 2021 through June 30, 2022.

* *

I HEREBY AGREE TO THE ABOVE TERMS TO FURNISH THE NEW BRITAIN SCHOOL DISTRICT WITH MAIL DELIVERY SERVICES AT A RATE OF XXXXXX FOR THE PERIOD JULY 1, 2019 - JUNE 30, 2020, AND XXXXXX FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021. SHOULD THE BOARD OF EDUCATION EXERCISE ITS OPTION TO CONTINUE THE SERVICE FOR ONE (1) ADDITIONAL YEAR, THE RATE SHALL BE XXXXXXXX FOR THE PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022.

XXXXXXXXXXXXXXXX ***FOR THE BOARD OF EDUCATION***

_____	_____
Signature	Signature
_____	_____
Date	Date

.

Penalties for service problems shall be as follows:

MAIL SERVICE PENALTIES

PERIOD BEGINNING	**Year 1**	**Year 2**	**Year 3**
No Service for Day	Annual rate divided by 200.		
*Per Location Missed *Not to exceed Daily Service Price	$25.00	$25.00	$25.00
Missed Post Office A.M. P/U	$25.00	$25.00	$25.00
Missed Post Office P.M. D/O	$25.00	$25.00	$25.00

XXXXXXXXXXXXXXXX ***FOR THE BOARD OF EDUCATION***

_____ _____

Signature Signature

_____ _____

Date Date

AGREEMENT
between
THE NEW BRITAIN BOARD OF EDUCATION
and
NORTHEAST EXPRESS TRANSPORTATION, INC.

Northeast Express Transportation, Inc., hereby agrees to provide mail delivery services in accordance with the bid specifications herein attached.

This Agreement will be in effect from July 1, 2019 through June 30, 2021. The Board of Education reserves the right to cancel the Agreement within 30 days of written notice if services prove unsatisfactory at the performance evaluation dates indicated in the above specification. The Board of Education may exercise its option to continue the service for one (1) additional year, July 1, 2021 through June 30, 2022.

* *

I hereby agree to the above terms to furnish the New Britain School District with mail delivery services at a rate of $34,242.00 for the period July 1, 2019 - June 30, 2020, and $35,270.00 for the period July 1, 2020 through June 30, 2021. Should the board of education exercise its option to continue the service for one (1) additional year, the rate shall be $36,328.00 for the period July 1, 2021 through June 30, 2022.

Northeast Express Transportation, Inc. ***For the Board of Education***

_____ _____
Signature Signature

_____ _____
Date Date

Penalties for service problems shall be as follows:

MAIL SERVICE PENALTIES

PERIOD BEGINNING	**Year 1**	**Year 2**	**Year 3**
No Service for Day	Annual rate divided by 200.		
*Per Location Missed *Not to exceed Daily Service Price	$25.00	$25.00	$25.00
Missed Post Office A.M. P/U	$25.00	$25.00	$25.00
Missed Post Office P.M. D/O	$25.00	$25.00	$25.00

Northeast Express Transportation, Inc. ***For the Board of Education***

_____ _____
Signature Signature

_____ _____
Date Date

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

The New Britain Educational Administration Center
Finance Department
272 Main Street
New Britain, CT 06051
Phone: (860) 827-2215
Fax: (860) 827-2296
www.csdnb.org

To: Board of Education

From: Ann Alfano, Accounting Manager

Date: May 24, 2019

CC: Nancy Sarra, Superintendent of Schools
Kevin Kane, Chief Financial Officer

Re: Approval for Mail Delivery Contract

Pursuant to Board Policy 3320.00 and 3324.00, we are recommending that the Board approve both a Purchase Order and a two year contract with an option for a 3rd year for mail delivery services with Northeast Express Transportation, Inc.

The District received the following bids:

Vendor Name	Year 1 Pricing	Year 2 Pricing	Total 2 Year Contract	Option Year 3 Pricing
Northeast Express Transportation, Inc.	$34,242.00	$35,270.00	$69,512.00	$36,328.00
Avant Business Services	$37,700.00	$37,700.00	$75,400.00	$37,700.00

This was presented to the Finance Committee on May 28th

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Leonard J. Corto (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Bid Waiver

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The Athletic Trainer Services have been more than very helpful for our student athletes, parents and coaches.There has been a working relationship built up between the athletic trainer and these different groups of clientele.This is a process that takes time and is important. For this reason, I would like to keep the same Athletic Service and extend the contract of there service to New Britain High School for another year.

Financial Information

The total is $23,000.00 and the funding source is Local Budget 101097830019-53440.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

Hartford HealthCare
Sports Medicine
Connect to healthier.™

Mr. Leonard Corto 5/28/19
District Coordinator Health, Physical Education, Athletics and Safety
Consolidated School District of New Britain
110 Mill Street
New Britain, CT 06051

Re: Proposal Letter for Continuation of Athletic Training Services SY 19-20

Dear Mr. Corto,

Thank you for the opportunity to present our proposal to continue providing athletic training services to New Britain High School for the school year 2019-2020.

Hartford HealthCare Rehabilitation Network (HHCRN) has appreciated the opportunity to be the sports medicine partner for New Britain High School since 2016. Over this time, we have continually enhanced our program and helped maintain a safe environment for the athletes at New Britain High School.

HHCRN prides itself in being the premier provider of sports medicine, physical rehabilitation, and health & wellness in Connecticut. Our clinical team, a part of the Hartford HealthCare Bone and Joint Institutes' Sports Health team, features certified athletic trainers, a medical director who is a sports medicine board certified physical medicine and rehabilitation specialist, physical therapists, occupational therapists and speech language pathologists. Our clinical team uses evidence based practice to provide our patients the best care possible. HHCRN provides outpatient rehabilitation services in 22 locations in the Greater Hartford Area for convenience of those requiring rehabilitative services. Please see attachment C for a list of our locations, high schools where athletic training services are provided and our other community athletic partners.

Partnering with HHCRN not only provides sports medicine services by our highly qualified team of medical professionals, but it also gives the athletes and the community preferred access to the full capabilities of the Hartford HealthCare system through our program. Our athletic trainers can coordinate care for athletes or community members requiring a range of services including concussion care, orthopedic care, primary care, urgent care, emergency services, cardiac care, sports psychology, sports nutrition, and various other needs. A complete overview of these services can be found in Attachment D or at https://hartfordhealthcare.org/.

HHCRN has identified following processes and programs enhance opportunities:

- Enhance access to Go- Health Urgent Care online check-in for prompt services
- Specialized care coordination through the multi-disciplinary sports medicine providers of the Hartford HealthCare Bone and Joint Institutes' Sports Health team
- Opportunity to expand strength and conditioning services with the Athletic Director
- Train local providers in Concussion management protocols to improve care plan collaboration
- Expand injury prevention education to the New Britain community

Detailed Service Specifications

HHCRN athletic training services will extend from the first fall football practice in August 2019 through the conclusion of the spring sports season in June 2020. Please see attachment A for service hours and compensation for SY 2019-2020.

Staffing- HHCRN currently has staff that can continue uninterrupted service to New Britain High School. There would be no delay in services if we are awarded the contract. However in the event we do need to identify and hire a new staff member, HHRN will identify qualified candidates who will be certified by the National Athletic Training Association/Board of Certification (NATA/BOC) and licensed by the State of Connecticut. Two or three final candidates for each position will be identified and presented to the Athletic Director for input on candidate selection. Once the final candidate accepts an offer, orientation and both State and Federal background checks are initiated. The new employee will start once the background checks are received and orientation is completed.

To maintain the high quality standards of our staff, the following initiatives are in place:

- Administer outcomes surveys to athletes and parents to solicit feedback on satisfaction and quality.
- Administer seasonal surveys to Athletic Director and coaches to maintain satisfaction and quality.
- Train at Hartford Hospital's CESI (Center for Education, Simulation, and Innovation) for annual emergency care and preparedness training.

In conclusion, we hope you deem our proposal to meet the needs of your sports medicine program. We look forward to the opportunity to continue our partnership and work together to provide the most efficient and effective coordinated healthcare for your athletes and community. Thank you for your trust in Hartford HealthCare.

Best regards,

Chris Carlin
VP, Operations

Attachments

Attachment A - Services Proposal

Attachment B – HHCRN Contracts and References

Attachment C – HHRN locations, High school and other athletic program partnerships

Attachment D – Hartford HealthCare sports medicine specialty services

Attachment A

Schedule

The following are the services and compensation to HHCRN for the **2019/2020 athletic season.**

HHRN Services	HHRN Compensation
Contracted Athletic Training Services • Fall Season- up to 30 hours per week • Winter Season- up to 30 hours per week • Spring Season- up to 30 hours per week	$23,000.00
Total Contracted Compensation	**$23,000.00**

Attachment B

HHCRN Contacts

Christina Martinelli-Supervisor of Athletic Training Services
Office: (860) 696-2595
Email: christina.martinelli@hhchealth.org

Sean Gray-Regional Director
Office: (860) 696-2506
Email: sean.gray@hhchealth.org

Chris Carlin-VP of Operations
Office: (860) 696-2507
Email: christopher.carlin@hhchealth.org

Mailing Address for above representatives:
181 Patricia M. Genova Drive
Newington, CT 06111

Sports Medicine References

Jason Siegal-Athletic Director West Hartford (6 yrs HHRN ATC services)
Office:(860)929-5042 (Conard)
(860)929-5163 (Hall)
Email: Jason_siegal@whps.org

Trish Witkin–Athletic Director Glastonbury High School (24 yrs HHRN ATC services)
Offie: (860) 652.7234
Email: witkint@glastonburyus.org

Mike Maltese– Athletic Director Wethersfield High School (24 yrs HHRN ATC services))
Office: (860) 571-8282
Email: mmaltese@wethersfield.me

High School Contracts (>3 years of ATC Services)

- Granby H.S.
- Enfield/Fermi H.S.
- South Windsor H.S.
- Glastonbury H.S.
- Wethersfield H.S.
- Conard H.S
- Hall H.S.
- Avon H.S.

Attachment C

HHCRN Locations

- Avon
- Enfield
- Bloomfield
- Bristol
- Glastonbury
- Cheshire
- Farmington
- Granby
- Hartford
- Hartford (Bone & Joint Institute)
- Manchester
- Meriden
- New Britain
- Newington
- Prospect
- South Windsor
- Southington
- Vernon
- Wallingford
- West Hartford (3 clinics)
- Wethersfield(2 Clinics)
- Windsor

High School Partners

- Enfield High School
- Granby High School
- South Windsor High School
- Wethersfield High School
- Glastonbury High School
- New Britain High School
- Avon High School
- Conard High School
- Hall High School
- East Granby High School

Community Partners

- South Windsor Youth Football
- West Hartford Youth Football
- Glastonbury Youth Football
- Wethersfield Youth Football
- Oakwood Soccer
- Avon Youth Soccer
- Avon Youth Lacrosse
- South Windsor Youth Wrestling
- Wethersfield Youth Wrestling
- Glastonbury Lacrosse
- UCONN Hockey Club
- Sticks and Stones Men’s LAX
- Hebrew High School Basketball
- CIAC Championship Events
- Nutmeg Games
- Masters Games
- Hartford Marathon Events
- Fast Pitch Nation

Attachment D

Hartford HealthCare Specialty services

- **Specialty Concussion Care** – Hartford Healthcare's Specialty Concussion Clinic provides a comprehensive approach to the care of concussions. The clinic utilizes multiple specialty providers including, but not limited to Neurologists, Neuropsychologists, Vision Therapists, and Physical Therapists. Working with these specialties, we establish a care plan which allows the athletes to safely recuperate, and return School/athletics.
- **Go- Health Urgent care-** Go-Health Urgent Care places the needs of its patients first by providing an effortless patient experience, a welcoming culture of care and seamless integration with market-leading health systems and the communities we serve. Go Health facilities have onsite portable x-ray allowing for x-rays to be taken in the exam room. Go Health also offers website check in via the smart phone/computer application. This allows the ATC or parent to check-in electronically. The Go–Health option provides yet another access point into the Hartford healthcare system for fast, efficient, high quality care.
- **Bone & Joint Institute(BJI)-** The goal of the Bone & Joint institute is to get individuals back to their normal activities as quickly, safely, and painlessly as possible. Through collaboration with nursing staff, physical and occupational therapists, and health care providers, our program has come to the forefront of the patient-centered redesign movement. Whether its injury, illness, aging or wear and tear, our services provide the best care. The BJI offers an unparalleled network of coordinated services for people with musculoskeletal disorders and orthopedic injuries. We provide innovative musculoskeletal care with a completely patient-centered approach. Care is closely coordinated across a broad range of sub-specialty areas, specialists and partners. We have the advanced technologies, resources, and training to deliver excellence in orthopedic care at every level.
- **Center For Musculoskeletal Health at BJI**-The Center for Musculoskeletal Health at the Hartford HealthCare Bone & Joint Institute is unlike any other place for treating musculoskeletal conditions. It is a destination for elite athletes, and weekend warriors, to people with arthritis, and patients who have had joint replacement surgery. The program focuses on motion, mindset, nutrition, and improvement. A multi-disciplinary team partners with the patient to achieve optimal health & fitness goals. Programs include anti-gravity training, "Bridging the Gap", fitness and other classes/events, a Motion Lab, and even a Nutrition Demo Kitchen.
- **Sports Nutrition Services**- Proper food choices and timing are essential to get individuals to perform at peak performance. A major component of our BJI team is a registered dietitian. This dietitian meets with athletes on a 1:1 basis to review diet and strategies to manage their performance or recover from injury. Our sports dietitian is also available for presentations to coaches, parents, athletes, and community members to discuss topics such as hydration, pre-performance meals, post-performance recovery. They can do testing for resting metabolic rates and maximize caloric intake and structuring meal plans based off of the goals of the individual athletes. The individual can practice these nutritional meal plans with the

sports dietitian in our demonstration kitchen located within the Center for Musculoskeletal Health at BJI.

- **Behavioral Health Services**- Helping others isn't just what we do. It's who we are. Hartford Healthcare Behavioral Health services are one of Connecticut's leading providers of addiction and mental health services. Every year, right here in Connecticut, we meet children, adults and families dealing with the devastating effects of addiction and mental health issues. Many benefits highly from our prevention and wellness programs, while more than half receive treatment in our evidence-based outpatient and residential programs, including our remarkable Stonegate residential treatment center for adolescent boys. Also located in the Center of Musculoskeletal Health is access to our psychologist who's interest in sports help individuals mentally prepare for performance and recovery from injury.
- **Hartford Healthcare Medical Group**-Family Centered Care is an evolving process based on a philosophy of family empowerment. This system-wide approach to healthcare recognizes that family members hold essential information that can enhance a patient's care. Our goal is to create a wider partnership and a deeper collaboration in all avenues of healthcare delivery between community and hospital by ensuring the presence of patients, families and community in all of our endeavors.
- **Headache Center**- The Hartford HealthCare (HHC) Headache Center is dedicated to excellence in the diagnosis and treatment of people with headache disorders, to advancing current knowledge of headache through research and to moving scientific advances into clinical practice. We aspire to help our patients minimize their pain and optimize their ability to function in a patient-centered environment.

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ann Alfano (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Grant Approval

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The purpose of this grant is to purchase equipment that will increase the number of meals served during our Summer Food Service Program. A double stack oven will be purchased with these funds so that hot healthy meals can be prepared and served to students during our summer program which will increase participation while providing nutritional meals.

Financial Information

The total is $5,000.00 and the funding source is Share Our Strength and the National No Kid Hungry Campaign .

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Thomas Halleck (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Bid Waiver

Background and Purpose/Rationale (Alignment to District Strategic Plan)

Using available Alliance Grant Funds the district is purchasing emergency response training aids to support Trauma Kit, ALICE and CPR Training.

Financial Information

The total is $25,100.00 and the funding source is Alliance Grant Alliance Grant.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

ALICE Training Aids - Thomas Halleck.pdf, CPR Training Manikins AED's and Kneeling Pads - Thomas Halleck.pdf, CPR Intructor Materials and Student Handouts - Thomas Halleck.pdf, Trauma Kit Training Aids - Thomas Halleck.pdf

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

SAVELIVES.COM
COMMON CENTS EMS SUPPLY
304 Boston Post Road
Old Saybrook CT 06475
Phone 860-388-4599 Fax 860-388-4699 Email orders@savelives.com

QUOTATION

Quote Number	Date	Page
429	04/17/19	1/1

Salesrep	Terms
JTD	Net 30

Quote Valid for 30 Days

Bill-To
New Britain Schools
272 Main Street
New Britain CT 06050

Ship-To
New Britain Board of Edu
Superintendent of School
272 Main Street
New Britain CT 06050

SKU	Description	Quantity	UoM	Price	Total
MXVII-10K	Nerf Rival Nemesis MXVII-10K, Blue	4		119.88	479.52
	3" Training Defense Balls 12/Bag	102		12.00	1,224.00
RR15-HVOR-MXL	X Back 5-Point Breakaway Vest in Fluor Orange With Silver/Grey Refl Tape Bordered by Fluor Yellow St	12	Each	16.00	192.00
RR15-HVOR-2X5X	X Back 5-Point Breakaway Vest in Fluor Orange With Silver/Grey Refl Tape Bordered by Fluor Yellow St	12	Each	16.00	192.00
2200-cs	Visitor Spec's Safety Glasses 50/ Case	10	Case	64.10	641.00
LA8803R	L.A. Rescue Equipment Duffel, Large Red	12	Each	39.95	479.40
EN95	Procell D Batteries 12 Per Box	8	Box	11.00	88.00
	Training rounds 100 Nerf Rival	12		16.95	203.40

Quotation Subtotal:	$ 3,499.32
Total Before Tax:	$ 3,499.32
Total Tax Amount:	$ 0.00
Total Amount:	**$ 3,499.32**

QUOTATION

SAVELIVES.COM
COMMON CENTS EMS SUPPLY
304 Boston Post Road
Old Saybrook CT 06475
Phone 860-388-4599 Fax 860-388-4699 Email orders@savelives.com

Quote Number	Date	Page
428	**04/17/19**	**1/1**

Salesrep	Terms
JTD	**Net 30**

Quote Valid for 30 Days

Bill-To
New Britain Schools
272 Main Street
New Britain CT 06050

Ship-To
New Britain Board of Edu
Superintendent of School
272 Main Street
New Britain CT 06050

SKU	Description	Quantity	UoM	Price	Total
PP-AM-400M-MS	**Prestan Professional Adult CPR-AED Training Manikins 4-Pack (with CPR Monitor with AA batteries) Med**	**8**	**Each**	**472.08**	**3,776.62**
PP-CM-400M-MS	**Prestan Professional Child CPR-AED Training Manikins 4-Pack (with CPR Monitor with AA batteries) Med**	**8**	**Each**	**394.21**	**3,153.67**
PP-IM-400M-MS	**Prestan Professional Infant CPR-AED Training Manikins 4-Pack (with CPR Monitor with AA batteries) Me**	**8**	**Each**	**423.41**	**3,387.24**
WL120ES10	**AED Practi-TRAINER Essentials 4-Pack**	**8**		**249.95**	**1,999.60**
B07DJ29ZC4	**Kneeling Training Pads 4 per Pack**	**72**		**16.99**	**1,223.28**

Quotation Subtotal:	**$ 13,540.41**
Total Before Tax:	**$ 13,540.41**
Total Tax Amount:	**$ 0.00**
Total Amount:	**$ 13,540.41**

QUOTATION

SAVELIVES.COM
COMMON CENTS EMS SUPPLY
304 Boston Post Road
Old Saybrook CT 06475
Phone 860-388-4599 Fax 860-388-4699 Email orders@savelives.com

Quote Number	Date	Page
622	**05/24/19**	**1/1**

Salesrep	Terms
JTD	**Net 30**

Quote Valid for 30 Days

Bill-To
New Britain Schools
272 Main Street
New Britain CT 06050

Ship-To
New Britain Board of Edu
Superintendent of School
272 Main Street
New Britain CT 06050

SKU	Description	Quantity	UoM	Price	Total
15-1018	**Heartsaver First Aid CPR AED Student Workbook**	**500**	**EACH**	**2.50**	**1,250.00**
15-1019	**Heartsaver First Aid CPR AED DVD Set**	**1**	**EACH**	**165.00**	**165.00**
15-1023	**Heartsaver First Aid CPR AED Instructor Manual**	**1**		**54.00**	**54.00**

Quotation Subtotal:	**$ 1,469.00**
Additional Expenses:	**$ 69.20**
Total Before Tax:	**$ 1,538.20**
Total Tax Amount:	**$ 0.00**
Total Amount:	**$ 1,538.20**

SAVELIVES.COM
COMMON CENTS EMS SUPPLY
304 Boston Post Road
Old Saybrook CT 06475
Phone 860-388-4599 Fax 860-388-4699 Email orders@savelives.com

QUOTATION

Quote Number	Date	Page
427	04/17/19	1/1

Salesrep	Terms
JTD	Net 30

Quote Valid for 30 Days

Bill-To
New Britain Schools
272 Main Street
New Britain CT 06050

Ship-To
New Britain Board of Edu
Superintendent of School
272 Main Street
New Britain CT 06050

SKU	Description	Quantity	UoM	Price	Total
800-100851	Simulaids Z-Medica Trauma Trainer	6	Each	278.46	1,670.76
273	QuikClot Combat Gauze Trainer 3"x4 Yard	216	Each	7.65	1,652.40
30-0033	Combat Application Tourniquet (C-A-T) - Trainer Blue	24	Each	26.99	647.78
3683-CS	High Strength 4" Pressure Bandage 100 Case	216	Each	7.16	1,545.48
LA8803R	L.A. Rescue Equipment Duffel, Large Red	2	Each	39.95	79.90
149-1434	Simulaids Rescue Randy 145 Lb.large Body	1	Each	925.75	925.75

Quotation Subtotal:	$ 6,522.07
Total Before Tax:	$ 6,522.07
Total Tax Amount:	$ 0.00
Total Amount:	**$ 6,522.07**

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Thomas Halleck (Operations) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Bid Waiver and Purchase Order

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The ALICE Institute will be conducting Train the Trainer level training for 50 staff members and first responders. By doing so each school will have two to three certified ALICE Instructors and will be able to conduct their ALICE Drills/Training independently.

Financial Information

The total is $15,000.00 and the funding source is Local Fund TBD.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

ALICE Train the Trainer Training - Thomas Halleck.pdf

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

ALICE TRAINING INSTITUTE - ORDER FORM

Customer: **New Britain Public Schools**
Thomas Halleck
halleck@csdnb.org

Proposal No: **Q-03632**
Proposal Expires: 5/3/2019
Proposal By: Summer Scaggs
Email: sscaggs@alicetraining.com
Opp Number: 119777

Payment: Invoiced Annually - Net 15

PROFESSIONAL SERVICES

Item	Description	Quantity	List Price	Disc. Price	Price
852	ALICE Contract 2 Day	1	$15,000.00	$15,000.00	$15,000.00
706	Travel and Lodging Expenses	1	$2,000.00	$0.00	$0.00

TOTAL PROFESSIONAL SERVICES PRICE: $15,000.00

Accurate Sales Tax will be added when applicable.

ALiCE
TRAINING INSTITUTE

ON-SITE TRAINING DETAILS

Requested Date(s): Location:

Max Class Attendees:

Max Scenario Attendees: 0

Note: Due to increased demand, Requested Date(s) are not guaranteed unless this Agreement is countersigned by ATI and returned to You. Requested Date(s) will be awarded on a first come, first serve basis and are subject to availability.

SOW011	This training will create ALICE Certified Instructors (ACI) who will serve as the Violent Intruder Response subject-matter domain person(s) for the organization. ACI's will conduct all hands-on training (demonstrations, practical scenarios, and evaluation drills) that complement and enhance the response options, strategies, and concepts learned in the ALICE e-Learning. Demonstrations provide visual examples of strategic techniques and physical recommendations, and show how they achieve the desired objective and benefit. Practical scenarios allow the learners to practice both decision-making and physical exercises, building muscle memory and making quicker, proper response choices probable. This is very important component for increasing survivability. Evaluation drills are announced events that make building occupants respond to provided stimulus. Their choices and responses are observed by the ACI's in order to evaluate the learning conducted through the e-Learning, demonstrations, and practical scenarios. ACI's will also have access to ATI-provided templates and recommendations that will assist in the enterprise roll-out of the new plan, policy, and procedures. ACI's will assist Executive Level, HR, Security, and other related staff in establishing guidelines, timelines, documentation, presentations, and all other requirements need for ALICE Implementation.

Terms and Conditions

By accepting this Order Form, you agree to the ALICE terms and conditions, https://www.alicetraining.com/alice-terms-and-conditions/

IN WITNESS WHEREOF, the parties have caused their respective duly authorized representatives to execute this Agreement in consideration of the promises and mutual covenants contained herein.

ATI SIGNATORY

Name: _____

Date: _____

Signature: _____

CUSTOMER SIGNATORY

Name: Thomas W. Haller

Title: Transportation Manager

Date: 4/5/19

Signature: Thomas W Haller

CUSTOMER BILLING INFORMATION

A/P Contact Name: Ann Alfano

A/P Phone: 860-827-2255

A/P Email: Alfano@csdnb.org

A/P Address: 272 Main St
New Britain CT
06051

Federal Tax ID: 22-2486319

Purchase Order: _____

Sales Tax Exempt No. See attached pages

Sales Tax Exemption Certificate must be attached.

Proposal No: **Q-03632**

Purchaser is:

☐ United States _____ Name of agency

☐ State of Connecticut _____ Name of agency (List exemption number, if any.)

☐ Federal credit union _____ Name of credit union

☒ Connecticut municipality New Britain Board of Education — Town or district and agency

☐ Other entity exempted by Connecticut law _____ Name of entity _____ Exempting Connecticut statute

☐ Other entity exempted by federal law _____ Name of entity _____ Exempting federal statute

or check box if acknowledgment letter from DRS is attached. ☐

☐ Connecticut Development Authority

☐ Agent of a qualifying governmental agency listed above (Attach documentation of appointment as agent.)

Name of agent: City of New Britain Board of Education

Agent's CT Tax Registration Number: _____ Agent's Federal Employer ID Number: 22-2486319

Name of qualifying governmental agency: _____

Appointed agent for making the following types of purchases: _____

Address of purchaser: P.O. Box 1960, 272 Main Street, New Britain, CT 06050-1960

Name of seller	Address	CT Tax Registration Number (If none, explain.)
		Federal Employer ID Number

Check one box:

☒ Blanket certificate (CERT-134 may not be used as a blanket certificate for purchases of tangible personal property for resale at any one of five fundraising or social events per calendar year exempt under Conn. Gen. Stat. §12-412(94). See below.)

☐ Certificate for one purchase only

☐ Purchases that qualify for exemption under Conn. Gen. Stat. §12-412(94). Indicate the number of prior fundraising or social events during this calendar year for which you claimed exemption under Conn. Gen. Stat. §12-412(94): _____

Check the appropriate box(es) and provide a written description of each item purchased:

☐ Tangible personal property ☐ Taxable services

Description:

All purchases of property and services

Declaration by Purchaser

The item(s) described above are tangible personal property or services being purchased under the exemption provided in Conn. Gen. Stat. §12-412(1)(A) or other applicable statute. The purchase of these items is exempt from sales and use taxes.

I declare under penalty of law that I have examined this certificate (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return to DRS is a fine of not more than $5,000 or imprisonment for not more than five years, or both.

City of New Britain Board of Education
Name of purchaser

By: _____ Signature of authorized person | Chief Financial Officer — Title | August 1, 2018 — Date

If the purchaser is an entity exempted under Connecticut law other than Conn. Gen. Stat. §12-412(1)(A), I have entered the citation of the exempting law above. If the purchaser is an entity exempted under federal law, I have entered the citation of the exempting law above, or, if there is no specific statutory authority, I have attached a copy of the letter from DRS acknowledging the exempt status.

If the purchaser is an agent of a qualifying governmental agency, I have attached a copy of the document from the qualifying governmental agency expressly designating the purchaser as agent.

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Ryan Langer (Partnerships) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Other - Contract Approval

Background and Purpose/Rationale (Alignment to District Strategic Plan)

The Consolidated School District of New Britain has been awarded two Foodcorps. service members for the 2019-2020 school year. The Service Site members will work with administrators, teachers, staff and students to make positive contributions to the school through a partnership with Whitsons and Roots. The Service Site cost is picked up through the district's contracted partnership with Whitsons. Whitsons also provides food and vegetables to be used by the service member when they are not grown in the district green houses or beds.

For the past 2-3 school years, these services have been provided at Gaffney Elementary School and because the culture has been embedded successfully into the school through administrator support, the district has decided to place the two new service members at new schools to the project. DiLoreto has been identified as one school with support from Principal Alex Ortiz. The second site will either be Lincoln or Smalley Elementary School.

Financial Information

The total is 15,000 and the funding source is Whitson's Food Services picks up costs n/a.

Committee Review

This was was reviewed by the Finance Subcommittee on May 28.

CSDNB FoodCorps Service Site Agreement-2020 school year - Ryan Langer.docx

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

FOODCORPS SERVICE SITE AGREEMENT

This Service Site Agreement (the "Agreement") is entered into by and between **FoodCorps, Inc.,** a 501(c)(3) New York not-for-profit corporation, FEIN: 27-3990987 ("FoodCorps") and **The Consolidated School District of New Britain**, which is in the state of Connecticut, Tax ID# 22-2486319.

RECITALS

A. FoodCorps connects kids to healthy food in school, so they can lead healthier lives and reach their full potential. In partnership with AmeriCorps, FoodCorps operates a service program that places emerging leaders into limited-resource schools for a year of service. The FoodCorps program is built on three evidence-based areas of service that support healthy school food environments: 1) Hands-On Learning 2) Healthy School Meals and 3) Schoolwide Culture of Health.

B. Service Site is a school district that desires to partner with FoodCorps in Connecticut by facilitating FoodCorps programming within such state.

Accordingly, in consideration of the foregoing premises and the mutual covenants and obligations contained herein, the sufficiency of which is hereby acknowledged, the parties to this Agreement hereby agree as follows:

1. Purpose of Agreement

The purpose of this Agreement is to set forth the basic provisions, guidelines, and expectations for the relationship between Service Site and FoodCorps. These provisions, guidelines and expectations are designed to ensure full coordination between Service Site and FoodCorps. In the case of any legal dispute, this document will serve as the sole binding agreement governing the terms of the

relationship between Service Site and FoodCorps.

2. Definitions

The definitions in **Exhibit A** are included for reference, and legally incorporated into this Agreement.

3. Service Site Requirements. Service Site Requirements are outlined in **Exhibit B,** which is legally incorporated into this Agreement. Service Site further agrees as follows:

3.1 Service Site agrees to comply, or use commercially reasonable efforts to ensure compliance, with the following:

3.1.2 FoodCorps Requirements, Policies and Procedures the terms of which are legally incorporated into this Agreement, and within the FoodCorps Handbook. Site supervisors will receive a hard copy of the FoodCorps Handbook during their state-wide site supervisor training in June/July 2019.

3.1.3 Prohibited Activities Rules. Service Site understands that CNCS, AmeriCorps or FoodCorps have outlined rules that prohibit the Service Site and Service Members from engaging in certain Prohibited Activities (such rules to be collectively referred to as the "Prohibited Activities rules"). The Prohibited Activities rules are subject to modification from time to time, and are legally incorporated into this Agreement. Service Site agrees that it has reviewed, understands and agrees to comply with the Prohibited Activities rules, and to use commercially reasonable efforts to ensure that Service Members understand and comply with the Prohibited Activities rules.

3.1.4 Nondisplacement / Supplantation in Hiring. In conjunction with the Service Site Requirements, Service Site agrees that it will comply with the federal regulations prohibiting duplication or displacement set forth in 45 CFR §§ 2540.100(e)-(f), which generally provide that Service Site shall not displace an employee, position, or volunteer (other than a Service Member or another participant under the national service laws), including partial displacement such as reduction in hours, wages, or employment benefits, as a result of Service Site's participation in the FoodCorps Program or Service Site's utilization of any Service Member.

3.2 Program Service Fee. Service Site agrees to comply with the following regarding the program service fee:

3.2.2 Service Site agrees to timely completion of all required payment forms regarding the program service fee, and timely pay the $7,500 program service fees for which Service Site is responsible.

3.2.3 No part of a program service fee may be raised by or through the service of a Service Member.

3.2.4 Should a Service Member exit Service Term prior to End Date outlined in Exhibit A, due to either Compelling Personal Circumstance or termination, a portion of the Program Service Fee may be refunded according to policy outlined in the FoodCorps Handbook.

3.3 School Memorandum of Understanding. Service Site must ensure that a School MOU, included in **Exhibit C**, is signed by an authorized school representative for each school to which the FoodCorps service member is assigned.

3.4 Additional Service Site Obligations. Service Site further agrees as follows:

3.4.2 Service Site shall not make any offer or promise relating to an existing or potential service member's compensation or benefits.

3.4.3 Service Site shall not employ, recommend for employment, or otherwise facilitate the employment of Service Members for any commitment that would interfere with their full-time service, or prior to 60 days from the end of the Service Term, as defined in their Service Member Contract and in the FoodCorps Handbook.

3.4.4 Service Site must provide or ensure, as applicable, a safe and accessible work space for service members, which includes making every reasonable effort to ensure that the health and safety of service members are protected during the performance of their assigned duties. The Service Site shall not assign or require service members to perform duties that would jeopardize their safety or cause them to sustain injuries.

3.4.5 Service Sites will ensure that Service Members are properly and fully oriented to any and all of their service environments, which includes being trained on any and all laws, rules, policies, or procedures that may be applicable to the Service Member in that environment. Please refer to the Site and School Orientation Checklists in the FoodCorps Handbook.

3.4.6 Service Site agrees to properly supervise, control, and safeguard its premises,

processes, or systems. To that end, Service Site agrees that it will not permit Service Members to operate any vehicle or mobile equipment, or entrust them with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments, or other valuables, which are not directly related to or necessary for their service.

3.4.7 Service Site agrees to immediately notify FoodCorps of matters that may seriously impact the experience or service environment of FoodCorps Service Members, including but not limited to:

- Any unusual incident, occurrence or event that involves the Service Site staff, volunteers or officers, or the FoodCorps Service Member, including but not limited to, the death or serious injury of any Service Site staff or Service Member; the arrest of any Service Site staff or Service Member; possible criminal activity on the part of any Service Site staff or Service Member; destruction of property by any Service Site staff or Service Member; significant damage to the physical facilities of the Service Site; or other matters of a similarly serious nature; and
- Any circumstance in which the member will not report to their school or service site for more than five regularly scheduled service days. This includes illness, injury, or requests for time off or teleservice.
- Personnel changes at the Service Site that result in a new staff member being appointed as Service Site Supervisor.

4. Mutual Understandings. For the avoidance of doubt, the parties acknowledge and agree as follows:

4.1 Service Site is only authorized to administer the Program in the FoodCorps State. This Agreement does not authorize Service Site to facilitate the Program in any other state, nor does this Agreement provide any indication or assurance of any preference on behalf of FoodCorps to offer the Program in any state other than the FoodCorps State, through Service Site or otherwise.

4.2 FoodCorps is the sole owner of, and retains all rights in and to, the Program and any and

all intellectual property of FoodCorps. Service Site's administration of the Program within the FoodCorps State confers no rights onto Service Site with respect to the Program or FoodCorps' intellectual property other than those expressly granted in this Agreement.

4.3 FoodCorps' ability to operate the Program, and its ability to provide Service Members to serve in the FoodCorps State, is dependent on the levels at which CNCS approves FoodCorps as an AmeriCorps program and continues FoodCorps' corresponding grant, and on FoodCorps' receipt of funding from sources other than CNCS. Service Site acknowledges that receipt by FoodCorps of such funding is outside of FoodCorps' control, and that such funding may affect the number or placement of Service Members within the FoodCorps State. Service Site understands and agrees that FoodCorps does not guarantee placement of any particular number of Service Members regardless of targets, or replacement of members who are suspended, terminated, or who resign.

4.4 Service Sites may conduct fundraising activities to support the Service Member program service fee and costs associated with local Program implementation (garden construction, curriculum materials, supervisor time, etc). Service Sites may not conduct fundraising efforts that duplicate or compete with those of FoodCorps.

4.5 FoodCorps welcomes advice and suggestions from Service Sites in good faith; however, FoodCorps has no obligation to modify the Program to incorporate any such advice or suggestions. FoodCorps is the sole arbiter of the Program, including its fundamental operating structure at the national, state, and local level.

5. Term; Termination; Effect of Termination.

5.1 Term. The effective date of this Agreement is the last date on which it is signed. This Agreement shall remain in effect unless it is terminated, as provided below, or until it expires. The expiration date of this Agreement shall be latter of (a) the term End Date; or (b) the date on which all Service Members serving in the FoodCorps State complete their Terms of Service (the "Completion Date"); provided, however, that FoodCorps and Service Site may mutually agree on an earlier Completion Date in the event that a particular Member's Term of Service is exceptionally long as a result of the suspension of their Term of Service for "compelling circumstances," as defined in the FoodCorps Handbook.

5.2 Extension of Term. In the event any one or more Service Members under the Service

Site's direction do not complete their required number of service hours (as specified in the Service Member Contract) by the term End Date, this Agreement shall remain in effect until such Service Member(s) have completed their required number of service hours or have formally withdrawn or been released from the program.

5.3 Mutual Agreement. Service Site and FoodCorps may terminate this Agreement and all of their respective obligations hereunder at any time by mutual agreement in a writing signed by both parties.

5.4 Material Breach. Either party hereto may terminate this Agreement upon a material breach by the other of the terms of this Agreement.

5.5 Service Site Breach. If the Service Site violates the terms of this Agreement or undertakes an action or course of conduct that FoodCorps reasonably determines is in contravention or violation of the FoodCorps mission, objectives or goals, or violates federal, state or local law (a "violation"), then FoodCorps will put Service Site on notice of such violation and Service Site agrees to work diligently to reconcile the violation. Should Service Site fail to cure the violation within seven (7) days of receiving notice from FoodCorps, or if FoodCorps reasonably determines that the violation is extremely grievous, or that multiple violations have occurred, FoodCorps retains the right to immediately terminate this Agreement without liability.

5.6 Effect of Termination. The parties understand and agree that expiration or termination of this Agreement shall likewise terminate all rights of Service Site under this Agreement, including any rights to use FoodCorps intellectual property or to otherwise associate with the Program, and shall extinguish any obligations of FoodCorps to Service Site.

6. Recordkeeping and Reporting.

6.1 Service Site agrees to maintain such records and accounts, and make available such reports and investigations concerning matters involving Service Members and the Program as FoodCorps, FoodCorps or CNCS (e.g., in the event of an audit) may require. Such records shall include but not be limited to a copy of this Agreement, records relating to program service fees, and reports; and

6.2 Service Site agrees to respond to and submit required programmatic reports to

FoodCorps within the time frames reasonably set by them.

7. Independent Contractors

The parties agree that their relationship with respect to one another is that of independent contractors, and that neither party is an employee, partner, agent or in a joint venture with the other. All employees of FoodCorps shall be employees of FoodCorps and not of Service Site; and all employees of Service Site are and shall be employees of Service Site and not FoodCorps. Each party acknowledges and agrees that it has no legal responsibility to withhold state or federal income tax, unemployment compensation, Social Security, or to provide any form or manner or pension or other fringe benefits for the other party's employees; and, each party is solely responsible for compensating its own employees, agents or representatives employed, or engaged, by it to perform duties under this Agreement and for all taxes, duties and all charges of any governmental authority arising from its activities under this Agreement. Neither party shall have no right or authority to assume or undertake any obligation of any kind, express or implied on behalf of the other party or to bind the other party in any way. The parties acknowledge that nothing contained in this Agreement shall be deemed or construed to constitute or create between the parties, a partnership, joint venture or agency. Neither party shall have the right or authority to assume or undertake any obligation of any kind, express or implied, on behalf of the other party or to bind the other party in any way, or to undertake any obligation of any kind, express or implied, on behalf of FoodCorps.

8. Confidential Information

The parties shall maintain the confidentiality of all of the confidential and proprietary information and data ("Confidential Information") of the other party. The parties also shall take all reasonable steps to ensure that no use, by themselves or by any third parties, shall be made of the other party's Confidential Information without such other party's consent. Each party's Confidential Information shall remain the property of that party and shall be considered to be furnished in confidence to the other party when necessary under the terms of this Agreement. Upon any revocation, surrender or other termination of this Agreement, each party shall: (a) deliver immediately to the other party all Confidential Information of the other party, including but not limited to all written and electronic documentation of all Confidential Information, and all copies thereof; (b) make no further use of it; and

(c) make reasonable efforts to ensure that no further use of it is made by either that party or its officers, directors, employees, agents, contractors, or any other person or third party. Each party's confidentiality obligations under this Section shall survive any revocation, surrender or other

termination of this Agreement.

9. Insurance; Limitation on Liability; Indemnification

9.1 Service Site represents and warrants that it will maintain comprehensive general commercial liability insurance coverage, including insurance covering bodily injury liability and property damage, during the Term of this Agreement at a level that is reasonably sufficient to insure Service Site's operations and activities, including oversight of the FoodCorps Program. Service Site agrees that all such policies for liability protection, bodily injury or property damage shall cover any and all Service Members serving at the Service Site.

9.2 Notwithstanding anything stated or implied to the contrary herein, in no event shall either party be liable to the other for exemplary, punitive, incidental or consequential damages, even if advised of the possibility of such damages, in any manner arising out of this Agreement or the breach of any term, covenant, representation, warranty or obligation contained herein.

9.3 To the extent permitted by any applicable statutes, Service Site agrees to indemnify, defend and hold harmless FoodCorps and FoodCorps and their officers, directors, employees, and members to the fullest extent of the law from and against any and all claims, actions, suits, demands, losses, damages, judgments, settlements, costs and expenses (including reasonable attorneys' fees and expenses), and liabilities of any kind (a "Claim"), which may arise by reason of (i) any act or omission by Service Site or any of its subsidiaries, affiliates, related entities, partners, officers, directors, employees, members, or agents; or (ii) the inaccuracy or breach of any of the covenants, representations and warranties made by Service Site in this Agreement. Service Site agrees to promptly notify FoodCorps upon receipt of any Claim. The provisions of this section shall survive any revocation, surrender or other termination of this Agreement.

10 General Provisions

10.2 Amendment; Waiver. This Agreement may be amended only in a writing clearly setting forth the amendment(s) and executed by both parties. Any waiver of a term or condition of this Agreement in one instance shall not be deemed to constitute a waiver in any other instance. A failure to enforce any provision of this Agreement shall not operate as a waiver of such provision or of any other provision hereof.

10.3 Severability. If any term, provision, covenant, or condition of this Agreement is held by a

court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

10.4 Assignment. Neither this Agreement nor any other rights or obligations hereunder shall be assigned or delegated by either party.

10.5 No Third Party Beneficiaries. Nothing in this Agreement is intended or shall be construed to give any person, other than the parties hereto, their successors and permitted assigns, any legal or equitable right, remedy or claim under or in respect of this Agreement or any provision contained herein.

10.6 Warranties. Service Site represents and warrants that it is either a nonprofit organization or a public institution (e.g., a public hospital or state educational institution). Furthermore, each party covenants, warrants and represents that it shall comply with all laws, regulations and other legal standards applicable to this Agreement, or relevant to service and the service environment, including the Americans with Disabilities Act and laws prohibiting harassment and discrimination, and that it shall exercise due care and act in good faith at all times in performance of its obligations under this Agreement. The provisions of this Section shall survive any revocation, surrender or other termination of this Agreement.

10.7 Entire Agreement. This Agreement, including all Exhibits and any manuals, handbooks, guidelines and other documents incorporated by reference, constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior and/or contemporaneous agreements and understandings, written or oral, between the parties with respect to the subject matter hereof.

10.8 Execution in Counterparts; Facsimile Signatures. This Agreement may be executed by the parties in counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which when taken together shall constitute one and the same agreement. This Agreement may be executed by any party by delivery of a facsimile signature, or email signature in PDF form, which signature shall have the same force and effect as an original signature.

* * * * *

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the last date written below by their duly authorized representatives.

_____	_____	_____
Service Site Supervisor (Print Name)	Signature	Date
_____	_____	_____
Authorized Service Site Rep. (Print Name) *If different than above*	Signature	Date
_____	_____	_____
Authorized FoodCorps Rep. (Print Name)	Signature	Date

EXHIBIT A

Definitions

FoodCorps State: The state in which Service Site is authorized and agrees to facilitate FoodCorps programming pursuant to this Agreement.

Program: A national public service program conducted by FoodCorps to connect kids with healthy food in school, pursuant to which Service Members complete a year-long term of stipended AmeriCorps service, during which time they serve to foster the creation of healthy school food environments on behalf of children in limited-resource communities. The Program may also be referred to in this Agreement as the "FoodCorps program".

FoodCorps Handbook: A comprehensive document that describes the responsibilities of Service Members, Service Sites and FoodCorps within the FoodCorps Program.

Service Member: AmeriCorps members enrolled to serve in the FoodCorps program pursuant to a contract with FoodCorps ("Service Member Contract"). Service members are not "employees" or "apprentices" or typical volunteers. They are AmeriCorps members who are eligible to receive an education award in return for their term of service.

Service Site: Service Sites are the entities within a FoodCorps State—schools, school districts, or community-based nonprofit organizations focused on health, education, and/or food systems—at which Service Members perform their Term of Service. Service Sites report directly to FoodCorps.

Service Site Supervisor: Service Site staff member who serves as a supervisor and mentor for FoodCorps Member(s) in the day-to-day performance of their service, and is the primary Service Site contact for FoodCorps.

Term of Service: The period of time during which a Service Member serves in the FoodCorps program, as agreed upon in the Service Member Contract. As contemplated by this Agreement, the Service Member Term of Service will not start earlier than August 1 of the year of this agreement, be at least 1700 hours of qualifying service, which is expected to be completed during the program year.

Non Duplication of Services: FoodCorps programming is in addition to what would be otherwise provided by a teacher or school district and therefore, will not duplicate or replace existing school or service site and Service Member will not displace teachers, staff, or volunteers.

EXHIBIT B

Service Site Requirements

Thank you for your interest in partnering with FoodCorps as a service site!
The upcoming service term will run August 1st, 2019 – July 15th, 2020.

FoodCorps' mission is to work with communities to connect kids to healthy food in school. We partner with community organizations, school districts, and schools who play a critical role in fulfilling this mission and directly support service members on implementing high quality programming. All of our sites must demonstrate their commitment to equity, diversity, and inclusion in all aspects of program management for FoodCorps, including: recruitment and selection practices, community engagement, and participation in conversations on these topics at annual in-person state gatherings.

Outlined below are the key investments, program management responsibilities, and school partnership commitments that FoodCorps requires of all service sites. Please note that this list is not comprehensive, but reflects the highest priority requirements. All service sites are also expected to read and comply with the FoodCorps Handbook and the Service Site Agreement.

SERVICE SITE INVESTMENTS

FoodCorps and AmeriCorps invest over $40,000 per member in order to place and support well trained emerging leaders in schools across the country. In return for their full-time 1,700 hours of service, FoodCorps requires the following investments from each service site:

- ✓ Pay an annual program service fee of $7,500 per service member to FoodCorps
- ✓ Provide transportation or reimburse mileage expenses for any necessary travel that members incur during service hours, not including their daily commute between home and service
- ✓ Provide service members with a safe workplace that includes consistent access to a computer, phone, printing and general office supplies
- ✓ Provide or assist service members in obtaining any supplies or funding necessary to implement projects related to their FoodCorps service activities[1]

SITE SUPERVISOR RESPONSIBILITIES

Service sites must appoint one staff member to act as the lead service site supervisor. The site supervisor will be the primary point of contact between the service site and FoodCorps. The site supervisor must be identified prior to the start of the service term and they will be required to fulfill the following responsibilities:

- ✓ Attend a mandatory in-person Site Supervisor Training during summer 2019, a mid-year convening of Site Supervisors and Service Members, and regular Site Supervisor Calls
- ✓ Actively participate in service member recruitment and selection processes for their site
- ✓ Meet with school leaders to review the FoodCorps Menu & Action Plan and complete the first page prior to member arrival
- ✓ Conduct weekly check-ins with each member to provide individualized coaching and support
- ✓ Approve weekly timesheets and ensure members stay on track to serve a minimum of 1,700 hours
- ✓ Complete a formal mid-term and end-of-term evaluation for each service member
- ✓ Adhere to all AmeriCorps rules and regulations

[1] Sites reported the need to budget an average of ~1k for service-related supplies, ~$700 for mileage (widely variable), and ~$150 for other costs including training.

- ✓ Release service members for various required national and state-based trainings[2]
- ✓ Participate in annual goal setting and work towards sustainability of programming through multi-year planning

SCHOOL PARTNERSHIP REQUIREMENTS

If the service site is not an individual school, the site is responsible for selecting and building strong partnerships with local schools based on the following requirements:

- ✓ Service members may be assigned to a maximum of 2 elementary schools. (PreK-8 schools are permissible.) Members may not be assigned to serve high schools.
- ✓ Schools must identify 4 classes within the grades of K-5 that service members will teach for 10 or more hours.
- ✓ Partnering schools must be of high-need, where at least 50% of the student population is eligible for free or reduced price meal or an equivalent measure (such as community eligibility).
- ✓ Partnering schools must complete a formal MOU process and directly engage with FoodCorps state and national staff. A meeting between FoodCorps state staff, the site supervisor, school principal, and school advisor to review the MOU must occur by June 30th.
- ✓ Partnering schools must identify a school advisor to act as the service member's primary point of contact and ensure they are included as part of the school community.
- ✓ Partnered schools must post provided FoodCorps partnership signage in 1-2 visible locations in the school (lobby, office, etc.

PROGRAM REQUIREMENTS

Site supervisors and school staff must structure FoodCorps service so that each member can successfully meet the following requirements:

- ✓ **Hands-on Learning -** The FoodCorps service member must teach or co-teach ongoing hands-on, food-based lessons in the classroom or garden. Members must teach a minimum of 80 students in grades K-8 for 10+ instructional hours over the course of their service term. A certified teacher or staff member must be present for FoodCorps service member-led lessons. Service members leading after school programming must have additional staff support through the school or community-based organization.
- ✓ **Healthy School Meals -** The service member must maintain a regular presence, defined as a minimum of 4 hours/week, acting as a positive role model in the school cafeteria and/or during meal service throughout the week. Activities may include but are not limited to: eating with students, leading taste tests, and hosting promotions.
    - o All service members will participate in activities to promote Summer Meals programs in their service communities.
- ✓ **Schoolwide Culture of Health -** The service member must lead an introduction to FoodCorps presentation for school staff in August or September that provides an overview of FoodCorps and the service member's role in the school. They should also be included in school health/wellness/garden committee(s), if such teams exist.
- ✓ Each service member must complete the following program evaluation requirements:
    - o Administer a pre- and a post- Vegetable Preference Survey with one group of students in 2nd grade or above

[2] Approximately 1/month with higher frequency at the beginning of the service term

- Submit a Healthy School Progress Report in the Fall for any schools that are new to FoodCorps, and in the Spring for all schools
- Provide ongoing information through submission of weekly Reporting & Reflection Logs

EXHIBIT C

2019-20 School Memorandum of Understanding

This memorandum of understanding is entered into between FoodCorps and _____ School. FoodCorps partners with local organizations and schools to create nourishing environments for students to eat, learn, and grow. This document outlines mutual expectations to ensure a healthy and impactful partnership between FoodCorps and the School. Please review the following information in full, and sign below.

FoodCorps and the School understand that:

FoodCorps Service Program:

The FoodCorps program is built on three evidence-based areas of service that support healthy school food environments: 1) Hands-On Learning 2) Healthy School Meals and 3) Schoolwide Culture of Health. FoodCorps will place a full or part time Service Member at the School with the expectation that they report for 2-3 days (part-time) or 4-5 days (full-time) per week to deliver FoodCorps programming. Service will start on August 1, 2019 and run through July 15, 2020.

- Prior to the start of service, the School agrees to review the FoodCorps Menu & Action Plan and outline their goals and a plan for the delivery of programming in each area of service.
- The School agrees to provide a minimum of 30 minutes for the Service Member to provide an Introduction to FoodCorps presentation for all school staff within the first two (2) months of the school year. Wherever possible, food services and school maintenance or janitorial staff should be included in the training.
- Hands-on Learning: The School will ensure the FoodCorps Service Member has a regular schedule (see example schedules) that includes ongoing access to instructional time with consistent groups of students in grades K-5. FoodCorps lessons will begin by week five of the school year.
    - At a minimum, FoodCorps Service Members must teach or co-teach the same classes totaling at least 80 students for a minimum of 10 hours over the course of the school year.
    - Service Members should spend the first several weeks observing skilled teachers to learn about the instructional approaches and goals of the School.
    - The School agrees to provide the presence of a credentialed adult, preferably the classroom teacher, while Service Members deliver hands-on lessons.

- Healthy School Meals: FoodCorps sees the cafeteria as a learning opportunity to develop lifelong healthy eating habits and positive social skills.
    - The School will support the FoodCorps Service Member's efforts in the cafeteria by introducing them to cafeteria staff and providing access to the necessary facilities.
    - The Service Member's schedule should include regular cafeteria activities, which may include leading taste tests, supporting cafeteria staff in recipe creation and promotions, serving as a role model and positive presence in creating a safe, healthy cafeteria community.
- Schoolwide Culture of Health: School staff members will actively participate in the annual completion of the Healthy School Progress Report, a research-based tool that assesses opportunities and tracks changes to the school food environment over the course of the school year.
    - The Healthy School Progress Report must be completed twice in a school's first year with FoodCorps, with baseline submissions due by Oct. 31st and end-of-year submissions due on May 31st. Returning schools must complete their annual Healthy School Progress Report by May 31st.
    - FoodCorps Service Members should be invited to organize, lead, or participate in already scheduled school events to connect the school community to healthy food (e.g. Family Cooking Nights, Open House, Back to School Night).
- FoodCorps hands-on learning classes should be incorporated into the school's educational program, and should not be treated as an opportunity that students must earn. FoodCorps takes a responsive approach to student behavior and asks that students not be excluded from FoodCorps programming due to behavioral issues during other parts of the school day.

AmeriCorps:

The FoodCorps Service Member assigned to your school will be an AmeriCorps member contracted by FoodCorps. As an AmeriCorps public service program, FoodCorps must adhere to rules and requirements including, but not limited to, the following:

- FoodCorps Service Members may not serve as substitute teachers and cannot perform activities that someone would otherwise be paid to do.
- FoodCorps Service Members may complete AmeriCorps paperwork or planning during the school day as long as this does not interfere with their regularly scheduled programming.

Supervision:

The FoodCorps Site Supervisor, in partnership with the FoodCorps Program Coordinator/Manager, is responsible for supervision and support of the Service Member.

- The School agrees to contact the Site Supervisor and FoodCorps Program Coordinator immediately regarding any issues or questions that may arise.
- The School identifies the following school-based staff member to serve as a School Advisor who will act as the primary point of contact and support for the Service Member at the School: _____(name), _____ (role).

  Their responsibilities include, but are not limited to, the following (see appendix A for a complete description of this role):

  - Introducing the Service Member to the school community and providing an orientation to school policies and procedures as described in the School Orientation checklist.
  - Inviting the Service Member to attend relevant staff trainings, school meetings, and events for school staff and otherwise treating the Member as part of the school community
  - Establishing and supporting the Service Member to maintain a regular schedule that meets the programming requirements listed above.
  - Ensuring that the Service Member is provided with the standard school or district-issued identification necessary to access the school building.
  - Providing direct feedback to FoodCorps by completing an annual school experience survey

FoodCorps staff members will conduct a minimum of two (2) annual site visits, which may include observation of the FoodCorps Service Member and meetings with school-based staff. FoodCorps staff may conduct additional visits to the School with donors or other partners.

Training: FoodCorps provides trainings, conferences, and professional development opportunities to Service Members throughout the year.

- The School is responsible for providing the Service Member with an orientation to the school community that includes school rules, policies, and procedures to ensure the safety of the Service Member and students at the School (see appendix B for the School Orientation Checklist).
- The School must allow and plan for the release of Service Members for all required FoodCorps related training activities, including but not limited to state trainings and Mid-Year Gatherings. In all possible cases, Service Members will provide the School with at least one week advance notice of an absence for scheduled trainings.

Safety:

Service conditions for all Service Members must be maintained to all applicable local workplace health and safety regulations.

- FoodCorps provides background checks for all Service Members that include: a check of the National Sex Offender Public Website; criminal history checks through True Screen for both the state of service and state of application; and FBI fingerprinting conducted by Fieldprint. All background check channelers are designated by AmeriCorps and require clearance prior to start of service.

School Name _____

School Principal or Administrative Leader Name_____

School Principal or Administrative Leader Signature_____Date_____

School Advisor Name_____ Email Address_____

School Advisor Signature_____Date_____

Food Services Representative Name_____

Food Services Representative Signature_____Date_____

Service Site Supervisor Name_____

Service Site Supervisor Signature_____Date_____

FoodCorps Staff Name _____

FoodCorps Staff Signature_____Date_____

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

May 24, 2019

To: Board of Education
From: Kevin Kane, Chief Financial Officer
CC: Nancy Sarra, Superintendent
Michael Foran, Assistant Superintendent
Re: Authorization for Action – Summer Schedule

Fiscal Year 2018-2019

- Authorization to close out under/over expended object code balance to the Medical Health Insurance Account to fully expend the District's 2018-2019 appropriation.

Fiscal Year 2019-2020

- Authorization, in consultation with the Chair of the Board of Education, to award vendor bids and issue vendor purchase order in excess of $7,500 and to waive bids when it is in the best interest of the District to do so.

- Authorization is requested for the Superintendent to designate the Chief Financial Officer and or the Assistant Superintendent to act on behalf of the Board when appropriate.

The authority is in place from June 4, 2019 through September 3, 2019. Members of the Board will receive updates throughout the summer on actions taken under this authority.

All-America City NATIONAL CIVIC LEAGUE

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

FINANCE DEPARTMENT

May 24, 2019

To: Board of Education
From: Kevin Kane, Chief Financial Officer
CC: Nancy Sarra, Superintendent
Re: Financial Report Month Ending April 2019

Please see attached financial reports:

General Fund Operating Budget:
- Exhibit A – By Category – Page 1
- Exhibit B – By Object Code – Pages 2 to 5
- Exhibit C – Pending Budget Transfers (APPROVED BY BOARD ON MAY 6TH)) – Page 6
- Exhibit D – Internal (Departmental/School) Budget Transfers (NONE) – Pages 7 7

Check Register – Exhibit E – Pages 8 to 23

Extra Earnings – Exhibit F – Pages 24 to 25

Workers' Compensation Fund – Exhibit G – Page 26

General Fund Budget Analysis:

Object Code	Description	Surplus (Deficit)	Net Surplus (Deficit)	Explanation
511XX	Certified Salaries YTD Surplus	$617,407		As of March 7th the District has 14.0 FTE Certified Openings
	Projected Certified Extra Earnings	(103,000)		
	Projected Transfers to Grants	300,000		
	Projected Teacher Retirement Sick Payouts	(400,000)		
512xx	Non Certifies Salaries YTD Surplus	320,595		
	Projected Non Certified Extra Earnings	(222,000)		
	Projected Salaries Deficit (a)		$513,002	
Other Non-Salary Projected Surplus (Deficits):				
52104	H.S.A Contribution		20,000	Based on last year's actual adjusted for YTD Comparison
52500	Tuition Reimbursement		(3,069)	Based on current year actuals
52600	Unemployment Compensation		91,000	Based on last year's actual adjusted for YTD Comparison
53212	Bus Monitors		(300,000)	Budget based on daily usage of 24 hours for Regular Transportation versus 24.9 hours actual usage and 80 hours for Special Ed Transportation versus 160 hours actual usage
53412	Legal Fees		50,000	
53590	Outside Sub Services		(300,000)	Based on last year's actual adjusted for YTD Comparison
54103	Snow Removal		26,857	
54300	Repairs & Maintenance		100,000	
55500	Printing & Binding		100,000	
55612	Tuition – VOAG/Magnet Schools		(117,940)	Based on current year actuals
56210	Heat & Gas		(293,000)	Based on last year's actual adjusted for YTD Comparison
56220	Electricity		103,000	Based on last year's actual adjusted for YTD Comparison
56410	Textbooks		100,000	
58100	Dues & Fees		(71,174)	Based on current year actuals
	Projected Surplus		**$18,676**	

(a) Please note that the surplus reported above is higher than it actual is. If a position is unfilled than there is no pay to encumber. The District has 14.0 Certified openings along with several Non-Certified openings. Once an opening is filled then the pay for the remainder of the fiscal year is encumbered and reduces the available funds.

Consolidated School District of New Britain
2018-2019 Operating Budget Summary Report
As of April 30, 2019

Description	Adopted Budget	Prior Transfers Board	Prior Transfers Internal	Pending Transfers Board	Pending Transfers Internal	Revised Budget	Expenditures Encumbr.	Expenditures Actuals	Expenditures Total	Available Balance	% Expended / Encumb.	Actual 2017-2018	Actual 2016-2017	Actual 2015-2016
Certified Salaries	51,958,231	(1,002,150)	7,500	-	-	50,963,581	16,448,779	33,897,395	50,346,174	617,407	98.8%	53,422,381	50,782,368	49,905,910
Non-Certified Salaries	19,235,618	(455,486)	-	-	-	18,780,132	4,409,668	14,049,869	18,459,537	320,595	98.3%	18,239,268	17,863,435	16,580,579
Fringes & Insurances	17,309,564	1,457,636	-	-	-	18,767,200	1,009,339	14,190,902	15,200,241	3,566,959	81.0%	16,391,885	18,765,278	18,344,242
Purchased Professional Services	3,776,130	-	17,404	-	(1,400)	3,792,134	352,465	2,601,530	2,953,995	838,139	77.9%	4,238,030	3,490,219	3,728,640
Purchased Contractual Services	1,967,563	-	2,015	-	255	1,969,833	83,881	1,349,668	1,433,549	536,284	72.8%	2,289,955	2,224,332	1,947,475
Purchased Other Services	24,822,578	-	(27,538)	-	-	24,795,040	3,593,899	11,631,615	15,225,515	9,569,525	61.4%	24,917,269	25,488,098	26,787,678
Supplies	5,843,817	-	(20,036)	-	(255)	5,823,526	1,920,353	4,105,962	6,026,315	(202,789)	103.5%	5,424,833	5,071,684	5,130,636
Capital Outlay	249,300	-	12,128	-	-	261,428	66,352	234,073	300,425	(38,997)	114.9%	225,325	1,514,953	264,749
Other	148,715	-	8,527	-	1,400	158,642	32,166	160,688	192,855	(34,213)	121.6%	163,089	146,207	171,674
Operating Transfers Out	388,484					388,484			-	388,484	0.0%	387,965	353,425	338,416
Grand Total	125,700,000	-	-	-	-	125,700,000	27,916,901	82,221,704	110,138,605	15,561,395	87.6%	125,700,000	125,700,000	123,200,000

Consolidated School District of New Britain
2018-2019 Operating Budget Detail Report
As of April 30, 2019

Obj Code	Description	Adopted Budget	Prior Transfers Board	Prior Transfers Internal	Pending Transfers Board	Pending Transfers Internal	Revised Budget	Expenditures Encumbr.	Expenditures Actuals	Expenditures Total	Available Balance	% Expended / Encumb.	Actual 2017-2018	Actual 2016-2017	Actual 2015-2016
511XX	Certified Salaries	51,958,231	(1,002,150)	7,500	-	-	50,963,581	16,448,779	33,897,395	50,346,174	617,407	98.8%	53,422,381	50,782,368	49,905,910
	Non-Certified Salaries														
5122X	Managers / Supervisors	1,386,485					1,386,485	269,363	1,136,559	1,405,922	(19,437)	101.4%	1,326,741	1,159,853	871,869
5123X	Secretarial	4,139,099	(25,043)				4,114,056	772,089	3,412,600	4,184,690	(70,634)	101.7%	3,993,237	3,771,408	3,538,615
5124X	Paraprofessional	5,350,798	(61,000)				5,289,798	1,719,346	3,479,703	5,199,048	90,750	98.3%	4,946,172	5,064,876	4,827,312
5125X	Custodial /Maint./ Security	4,914,267	(128,617)				4,785,650	731,815	3,976,059	4,707,874	77,776	98.4%	4,874,837	4,826,802	4,577,272
5126X	Health / Medical	1,811,633					1,811,633	586,680	1,275,708	1,862,388	(50,755)	102.8%	1,896,526	1,762,572	1,731,520
5127X	Other Salaries	1,633,336	(240,826)				1,392,510	330,375	769,240	1,099,615	292,895	79.0%	1,201,754	1,277,923	1,033,991
		19,235,618	(455,486)	-	-	-	18,780,132	4,409,668	14,049,869	18,459,537	320,595	98.3%	18,239,268	17,863,435	16,580,579
	Fringes & Insurances														
52101	Health Insurance	10,945,555			(1,200,000)		9,745,555		8,237,184	8,237,184	1,508,371	84.5%	10,467,506	13,917,255	13,959,605
52102	Life Insurance	109,000					109,000		48,088	48,088	60,912	44.1%	44,994	103,950	160,554
52103	Disability Insurance	14,000					14,000			-	14,000	0.0%	-	-	-
52104	H.S.A. Contribution	1,605,000			(29,278)		1,575,722		1,549,134	1,549,134	26,588	98.3%	1,579,536	1,427,072	1,009,507
52200	FICA / Medicare	1,168,789			(100,000)		1,068,789	397,454	676,755	1,074,209	(5,420)	100.5%	1,052,431	995,596	944,005
52300	Retirement Contributions	2,341,220			(100,000)		2,241,220	611,884	1,683,701	2,295,585	(54,365)	102.4%	2,223,595	2,017,972	1,861,204
52500	Tuition Reimbursement	18,000					18,000		21,069	21,069	(3,069)	117.1%	23,416	10,359	15,734
52600	Unemployment Compensation	236,000	(100,000)				136,000		37,941	37,941	98,059	27.9%	96,327	259,975	175,537
52700	Workers' Compensation	872,000	1,557,636		(100,000)		2,329,636		1,937,030	1,937,030	392,606	83.1%	904,080	33,098	218,097
		17,309,564	1,457,636	-	(1,529,278)	-	17,237,922	1,009,339	14,190,902	15,200,241	2,037,681	88.2%	16,391,885	18,765,278	18,344,242

Consolidated School District of New Britain
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As of April 30, 2019

Obj Code	Description	Adopted Budget	Prior Transfers Board	Prior Transfers Internal	Pending Transfers Board	Pending Transfers Internal	Revised Budget	Expenditures Encumbr.	Expenditures Actuals	Expenditures Total	Available Balance	% Expended / Encumb.	Actual 2017-2018	Actual 2016-2017	Actual 2015-2016
	Purchased Professional Services														
53060	Testing / Scoring														
53061	Testing / Scoring Psy Ex	81,000					81,000		1,900	1,900	79,100	2.3%	10,701	27,686	75,135
53200	Instructional	57,950		(500)			57,450		9,396	9,396	48,054	16.4%	17,070	32,474	37,029
53210	Tutors	75,000					75,000		22,952	22,952	52,049	30.6%	29,172	19,483	73,758
53211	Tutors - Special Ed	60,000					60,000		77,330	77,330	(17,330)	128.9%	60,603	34,842	59,503
53212	Bus Monitors	374,400					374,400			-	374,400	0.0%	524,299	502,507	568,390
53320	In-Service	48,130		29,087		(1,400)	75,817	6,509	40,680	47,189	28,628	62.2%	54,977	19,267	106,013
53321	Testing Services	89,000		(10,931)			78,069	3,150	14,943	18,093	59,976	0.0%	16,455	25,548	5,275
53340	Other Prof/Tech Services									-	-		3,775	889	
53350	Recruitment & Retention	10,000					10,000		1,650	1,650	8,350				
53400	Translations	2,500					2,500		389	389	2,111	15.6%	1,701	2,470	2,183
53401	Other Serv - Support						-			-	-	0.0%	-	-	750
53410	Other Serv									-	-				
53411	Audit/Accounting Services	33,000					33,000			-	33,000	0.0%	-	-	33,390
53412	Legal Fees	380,000					380,000		196,364	196,364	183,636	51.7%	552,170	374,053	317,880
53440	Outside Trainer Services	25,000					25,000	5,111	17,889	23,000	2,000	92.0%	23,000	20,120	
53500	Technical Services	191,650		(1,000)			190,650	30,972	124,426	155,398	35,252	81.5%	510,967	225,218	235,275
53510	Data Processing	694,500					694,500	23,250	560,715	583,964	110,536	84.1%	729,980	574,066	569,141
53540	Sports Officials	83,000					83,000	4,842	57,511	62,353	20,647	75.1%	82,914	72,211	63,894
53950	Outside Substitute Services	1,571,000		748			1,571,748	278,631	1,475,386	1,754,017	(182,269)	111.6%	1,620,246	1,559,386	1,581,024
		3,776,130	-	17,404	-	(1,400)	3,792,134	352,465	2,601,530	2,953,995	838,139	77.9%	4,238,030	3,490,219	3,728,640
	Purchased Contractual Services														
54101	Refuse Removal	181,000					181,000	7,294	134,060	141,354	39,646	78.1%	190,916	173,885	179,058
54103	Snow Removal	45,000					45,000		18,143	18,143	26,857	40.3%	34,277	42,483	29,239
54300	Repairs & Maintenance	1,601,563		(4,985)		255	1,596,833	55,779	1,093,639	1,149,418	447,415	72.0%	1,939,098	1,990,687	1,688,531
54400	Rentals	140,000		7,000			147,000	20,808	103,826	124,634	22,366	84.8%	125,664	17,278	50,646
		1,967,563	-	2,015	-	255	1,969,833	83,881	1,349,668	1,433,549	536,284	72.8%	2,289,955	2,224,332	1,947,475

Consolidated School District of New Britain
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	Purchased Other Services														
55100	Transportation	6,560,758		(7,500)			6,553,258	10,328	763,076	773,404	5,779,854	11.8%	7,517,274	7,135,358	7,316,151
55109	Transportation - Special Ed	3,678,021					3,678,021		1,519,726	1,519,726	2,158,295	41.3%	3,966,377	3,444,363	3,147,113
55110	Transportation - Outplaced	449,000					449,000		4,820	4,820	444,180	1.1%	423,235	448,011	410,749
55300	Communications	225,000					225,000	28,808	117,478	146,286	78,714	65.0%	171,937	238,709	148,324
55301	Postage	96,575		(19,538)			77,037	3,531	69,753	73,284	3,753	95.1%	86,888	53,564	56,524
55400	Advertising	36,000					36,000	200	1,428	1,628	34,372	4.5%	4,985	18,503	14,877
55500	Printing & Binding	668,050		(500)	(100,000)		567,550	38,854	203,211	242,065	325,485	42.7%	499,379	462,670	681,912
55600	Tuition	2,000					2,000			-	2,000	0.0%	-	-	-
55610	Tuition - Public In-State	2,500,000					2,500,000	918,712	1,480,376	2,399,088	100,912	96.0%	2,189,328	2,493,379	3,026,342
55611	Tuition - Local Residential	220,000					220,000	89,596	258,618	348,213	(128,213)	158.3%	215,544	211,427	205,542
55612	Tuition - VOAG/Magnet Schools	2,642,834					2,642,834		2,760,774	2,760,774	(117,940)	104.5%	2,643,925	2,506,185	2,433,919
55613	Tuition - Outplacement	18,000					18,000	18,900	22,900	41,800	(23,800)	232.2%	13,560	4,000	47,050
55620	Tuition - Regular Ed	70,000					70,000			-	70,000	0.0%	53,901	13,030	64,535
55630	Tuition - Private In-State	4,100,000					4,100,000	1,394,310	2,974,265	4,368,576	(268,576)	106.6%	3,918,894	5,542,425	6,382,125
55631	Tuition - Private Out-State	410,000					410,000	78,573	229,535	308,108	101,892	75.1%	406,265	282,459	223,508
55690	Tuition - Outplaced	3,100,000					3,100,000	622,620	620,337	1,242,957	1,857,043	40.1%	2,782,455	2,601,437	2,594,954
55691	Tuition - Other Services						-	388,815	587,955	976,769	(976,769)	0.0%			
55800	Travel Reimbursement	46,340					46,340	653	17,362	18,015	28,325	38.9%	23,323	32,577	34,055
		24,822,578	-	(27,538)	(100,000)	-	24,695,040	3,593,899	11,631,615	15,225,515	9,469,525	61.7%	24,917,269	25,488,098	26,787,678

Consolidated School District of New Britain
2018-2019 Operating Budget Detail Report
As of April 30, 2019

Obj Code	Description	Adopted Budget	Prior Transfers Board	Prior Transfers Internal	Pending Transfers Board	Pending Transfers Internal	Revised Budget	Expenditures Encumbr.	Expenditures Actuals	Expenditures Total	Available Balance	% Expended / Encumb.	Actual 2017-2018	Actual 2016-2017	Actual 2015-2016
	Supplies														
56100	Office Supplies	228,544		(1,088)		1,805	229,261	12,626	195,835	208,461	20,800	90.9%	258,534	244,931	172,085
56101	Custodial Supplies	305,000		500			305,500	21,546	327,773	349,319	(43,819)	114.3%	319,882	285,032	302,668
56102	Maint Supplies / Repairs	260,000					260,000	15,546	76,647	92,193	167,807	35.5%	231,515	168,971	205,625
56103	Misc (Equip) Supplies	22,937					22,937	200	100,634	100,834	(77,897)	439.6%	27,072	22,939	28,887
56110	Instructional Supplies	347,325		24,628		(2,060)	369,892.64	105,002	325,627	430,629	(60,736)	116.4%	369,949	322,509	523,681
56111	Instructional Supplies - Art	53,305		222			53,527	3,484	44,535	48,019	5,508	89.7%	49,458	51,060	48,603
56112	Instructional Supplies - Music	31,983		(1,253)			30,730	3,344	27,081	30,425	305	99.0%	23,345	28,426	27,363
56113	Instructional Supplies - PE	15,994		(711)			15,283		13,415	13,415	1,868	87.8%	13,495	10,734	11,700
56115	Instructional Supplies - Culinary						-		5,412	5,412	(5,412)	0.0%			
56210	Heat & Gas	1,022,000					1,022,000	599,096	1,118,243	1,717,340	(695,340)	168.0%	1,201,826	791,702	691,733
56220	Electricity	2,139,114					2,139,114	832,910	1,561,877	2,394,786	(255,672)	112.0%	2,059,417	1,934,207	1,752,799
56260	Gasoline	589,444					589,444		83,761	83,761	505,683	14.2%	343,089	415,727	491,739
56270	Water	125,084					125,084	7,633	68,708	76,341	48,743	61.0%	125,704	125,084	168,656
56410	Textbooks	601,560		(42,334)			559,226	318,771	44,912	363,683	195,543	65.0%	265,558	606,497	617,255
56420	Library Books	45,000					45,000		52,717	52,717	(7,717)	117.1%	44,740	12,260	42,163
56430	Periodicals	6,900					6,900	195	6,928	7,123	(223)	103.2%	8,123	5,137	4,024
56900	Other Supplies	49,627					49,627		51,858	51,858	(2,231)	104.5%	83,125	46,468	41,653
		5,843,817	-	(20,036)	-	(255)	5,823,526	1,920,353	4,105,962	6,026,315	(202,789)	103.5%	5,424,833	5,071,684	5,130,636
	Capital Outlay														
57010	Facilities - Cafeteria	-												3,821	
57300	Non-Instruct Equip - Replace	43,600					43,600		379	379	43,221	0.9%	31,728	53,135	46,012
57301	Non-Instruct Equip - New	82,750					82,750	11,922	48,672	60,594	22,156	73.2%	81,604	115,055	130,086
57345	Instruct Equip - Replace	44,650		5,128			49,778	3,599	36,754	40,353	9,425	81.1%	39,042	26,389	29,968
57346	Instruct Equip - New	78,300		7,000			85,300	6,302	105,822	112,124	(26,824)	131.4%	72,951	351,892	58,684
57969	Facilities Improvements				1,629,278		1,629,278	44,529	42,447	86,976	1,542,303	0.0%		964,660	
		249,300	-	12,128	1,629,278	-	1,890,706	66,352	234,073	300,425	1,590,281	15.9%	225,325	1,514,953	264,749
	Other														
58100	Dues & Fees	93,215		8,527		1,400	103,142	20,663	153,653	174,316	(71,174)	169.0%	113,258	112,536	122,119
58150	Operational / Athletics	20,000					20,000		925	925	19,075	4.6%	5,579	11,743	11,496
58200	Operational / High School Grad.	35,500					35,500	11,503	6,111	17,614	17,886	49.6%	44,252	21,928	38,060
		148,715	-	8,527	-	1,400	158,642	32,166	160,688	192,855	(34,213)	121.6%	163,089	146,207	171,674
	Operating Transfers Out														
59101	Transfer to Adult Ed Fund	388,484					388,484			-	388,484	0.0%	387,965	353,425	338,416
	Grand Total	125,700,000	-	-	-	-	125,700,000	27,916,901	82,221,704	110,138,605	15,561,395	87.6%	125,700,000	125,700,000	123,200,000

CSDNB
Pending Budget Transfers Requires Board Approval
March 31, 2019

Budget Unit	Object Code	Description	From	To
At the May 6th Board the Board approved the following Budget transfers:				
101092125300	55500	MIS – Printing & Binding		100,000
101093126000	57969	FAC – Facilities Improvements	1,218,280	
101096322074	57346	FA – Instr. Equip. – New	347,998	
101096322074	57969	FA – Facilities Improvements	63,000	
101096929000	52101	DW – Health Insurance		1,200,000
101096929000	52104	DW – H.S.A. Contribution		29,278
101096929000	52200	DW – FICA/Medicare		100,000
101096929000	52300	DW – Retirement Contributions		100,000
101096929000	52700	DW – Workers' Compensation		100,000
Total Budget Transfer			1,629,278	1,629,278

Consolidated School District of New Britain
2018-2019 Internal Budget Transfers
As of March 31, 2019

Budget Unit	Object Code	Description	Period	From	To
101009012002	56100	NBTC - Office Supplies	10		1,805.00
101009012002	56110	NBTC - Instructional Supplies	10	1,805.00	
				1,805.00	1,805.00
101096322074	54300	FA - Repairs & Maintenance	10		255.00
101096322074	56110	FA -Instructional Supplies	10	255.00	
				255.00	255.00
101096322074	53320	FA - In Service	10	1,400.00	
101096322074	58100	FA -Dues & Fees	10		1,400.00
				1,400.00	1,400.00

Consolidated School District of New Britain
Check Register
4/1/2019 to 4/30/2019

Check Number	Check Date	Vendor Name	Fund	Location	Account Code	Account Title	Transaction Amount
376059	04/04/2019	ALEKSANDRA MIGLOWIEC	1010	963	53500	TECHNICAL SERVICES	500.00
376060	04/04/2019	ALLSTON SUPPLY CO INC	1010	008	56101	CUSTODIAL SUPPLIES	750.00
376060	04/04/2019	ALLSTON SUPPLY CO INC	1010	052	56101	CUSTODIAL SUPPLIES	196.26
376060	04/04/2019	ALLSTON SUPPLY CO INC	1010	061	56101	CUSTODIAL SUPPLIES	4,478.44
376061	04/04/2019	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	3,000.00
376061	04/04/2019	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	3,500.00
376061	04/04/2019	ARBITERPAY	1010	978	53540	SPORTS OFFICIALS	3,500.00
376062	04/04/2019	B & H PHOTO VIDEO INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	-
376063	04/04/2019	BAY STATE ELEVATOR CO	1010	007	54300	REPAIRS & MAINTENANCE	398.27
376063	04/04/2019	BAY STATE ELEVATOR CO	1010	931	54300	REPAIRS & MAINTENANCE	358.91
376064	04/04/2019	BECKER'S SCHOOL SUPPLIES	2526	011	55050	OTHER PURCHASE SERVICES	231.83
376065	04/04/2019	BLICK ART MATERIALS LLC	1010	054	56111	INSTR SUPPLIES - ART	821.99
376065	04/04/2019	BLICK ART MATERIALS LLC	2075	969	56110	INSTRUCTIONAL SUPPLIES	99.83
376066	04/04/2019	DIANE S BOTTI	1010	003	56112	INSTR SUPPLIES - MUSIC	31.99
376067	04/04/2019	C & C JANITORIAL SUPPLIES INC	1010	013	56101	CUSTODIAL SUPPLIES	1,589.97
376067	04/04/2019	C & C JANITORIAL SUPPLIES INC	1010	062	56101	CUSTODIAL SUPPLIES	122.70
376068	04/04/2019	C & S GLASS AND ALUMINUM LLC	1010	008	54300	REPAIRS & MAINTENANCE	433.55
376068	04/04/2019	C & S GLASS AND ALUMINUM LLC	1010	052	56102	MAINT SUPPLIES/REPAIRS	18.57
376068	04/04/2019	C & S GLASS AND ALUMINUM LLC	1010	053	56102	MAINT SUPPLIES/REPAIRS	141.18
376069	04/04/2019	CABINET HARDWARE SPECIALTIES LLC	1010	932	56102	MAINT SUPPLIES/REPAIRS	55.00
376070	04/04/2019	CAMBRIDGE UNIVERSITY PRESS	2382	966	56410	TEXTBOOKS	3,445.54
376071	04/04/2019	CDW GOVERNMENT INC	1010	007	56110	INSTRUCTIONAL SUPPLIES	9,551.00
376071	04/04/2019	CDW GOVERNMENT INC	1010	061	56100	OFFICE SUPPLIES	45.81
376072	04/04/2019	CENTRAL CONNECTICUT CONFERENCE	1010	978	58100	DUES & FEES	429.00
376073	04/04/2019	CHRISTINE M KUZIA	1010	963	53500	TECHNICAL SERVICES	1,100.00
376074	04/04/2019	CITY OF NEW BRITAIN PARKING GARAGE	1010	911	58100	DUES & FEES	962.00
376075	04/04/2019	CITY OF NEW BRITAIN	1010	061	53500	TECHNICAL SERVICES	5,851.44
376075	04/04/2019	CITY OF NEW BRITAIN	1010	978	53540	SPORTS OFFICIALS	557.28
376076	04/04/2019	COMCAST	1010	932	54300	REPAIRS & MAINTENANCE	291.86
376077	04/04/2019	COMCAST	1010	011	55300	COMMUNICATIONS	990.90
376078	04/04/2019	COMCAST	1010	009	55300	COMMUNICATIONS	830.77
376079	04/04/2019	CONNECTICUT BUSINESS SYSTEMS LLC	1010	052	56100	OFFICE SUPPLIES	1,292.00
376080	04/04/2019	CONNECTICUT NATURAL GAS	1010	003	56210	HEAT & GAS	841.91
376081	04/04/2019	CONNOR BABA	1010	963	53500	TECHNICAL SERVICES	550.00
376082	04/04/2019	CREATIVE PROMOTIONS	1010	978	57346	INSTR EQUIP - NEW	1,337.50
376083	04/04/2019	DALENA AUTO PARTS INC	1010	932	56102	MAINT SUPPLIES/REPAIRS	258.55
376084	04/04/2019	DAVID J FERRANDINO	1010	963	53500	TECHNICAL SERVICES	550.00
376085	04/04/2019	DELL COMPUTER CORPORATION	2382	966	57346	INSTR EQUIP - NEW	2,677.20
376086	04/04/2019	DELL SUPPLY CO	1010	008	56110	INSTRUCTIONAL SUPPLIES	789.39

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376087	04/04/2019	DIME OIL COMPANY	1010	912	56260	GASOLINE	509.15
376087	04/04/2019	DIME OIL COMPANY	1010	912	56260	GASOLINE	15,757.51
376088	04/04/2019	DIRECT ENERGY SERVICES LLC	1010	003	56210	HEAT & GAS	5,697.43
376088	04/04/2019	DIRECT ENERGY SERVICES LLC	1010	013	56210	HEAT & GAS	3,500.06
376089	04/04/2019	EAGLE FENCE & GUARDRAIL INC	1010	053	54300	REPAIRS & MAINTENANCE	4,025.00
376090	04/04/2019	EARLY LEARNING PROGRAM INC	2324	534	53324	OTHER SERV-FIELD TRIPS	308.00
376090	04/04/2019	EARLY LEARNING PROGRAM INC	2324	534	53401	OTHER SERV - SUPPORT	150.00
376090	04/04/2019	EARLY LEARNING PROGRAM INC	2324	534	55050	OTHER PURCHASE SERVICES	250.00
376090	04/04/2019	EARLY LEARNING PROGRAM INC	2324	534	56110	INSTRUCTIONAL SUPPLIES	2,929.18
376090	04/04/2019	EARLY LEARNING PROGRAM INC	2324	534	59900	NON DISTRICT EXP	537.00
376090	04/04/2019	EARLY LEARNING PROGRAM INC	2324	534	59901	NON DISTR-INSTR EXP	10,880.00
376091	04/04/2019	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55610	TUITION - PUBLIC IN-STATE	1,127.46
376091	04/04/2019	EAST HARTFORD PUBLIC SCHOOLS	1010	974	55690	TUITION - OUTPLACED	276.21
376092	04/04/2019	EASTCONN	2032	542	53320	IN-SERVICE	525.00
376093	04/04/2019	EDADVANCE	2382	966	55800	TRAVEL REIMBURSEMENT	200.00
376094	04/04/2019	ELECTRICAL WHOLESALERS INC	1010	932	56102	MAINT SUPPLIES/REPAIRS	705.36
376095	04/04/2019	ENCORE DATA PRODUCTS INC	1010	052	56112	INSTR SUPPLIES - MUSIC	239.80
376096	04/04/2019	DONNA M ENGLISH	1010	974	55800	TRAVEL REIMBURSEMENT	94.66
376097	04/04/2019	ENVIRONMENTAL SYSTEMS CORP	1010	053	54300	REPAIRS & MAINTENANCE	1,893.23
376097	04/04/2019	ENVIRONMENTAL SYSTEMS CORP	1010	984	54300	REPAIRS & MAINTENANCE	22,887.31
376098	04/04/2019	EVERSOURCE ENERGY	1010	005	56220	ELECTRICITY	6,138.68
376098	04/04/2019	EVERSOURCE ENERGY	1010	007	56220	ELECTRICITY	44.39
376098	04/04/2019	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	164.19
376098	04/04/2019	EVERSOURCE ENERGY	1010	053	56220	ELECTRICITY	15,249.93
376099	04/04/2019	BOYS TOWN PRESS	2041	969	53320	IN-SERVICE	1,536.87
376099	04/04/2019	BOYS TOWN PRESS	2042	969	53320	IN-SERVICE	1,536.89
376099	04/04/2019	BOYS TOWN PRESS	2043	969	53320	IN-SERVICE	1,536.89
376099	04/04/2019	BOYS TOWN PRESS	2044	969	53320	IN-SERVICE	1,536.89
376099	04/04/2019	BOYS TOWN PRESS	2045	969	53320	IN-SERVICE	1,536.89
376099	04/04/2019	BOYS TOWN PRESS	2046	969	53320	IN-SERVICE	1,536.89
376099	04/04/2019	BOYS TOWN PRESS	2341	969	56110	INSTRUCTIONAL SUPPLIES	369.50
376100	04/04/2019	FRAZIER'S COIN OP LAUNDROMAT INC	1010	978	57346	INSTR EQUIP - NEW	559.45
376101	04/04/2019	FRED PRYOR SEMINARS & CAREER TRACK	2382	966	55800	TRAVEL REIMBURSEMENT	298.00
376102	04/04/2019	GABRIEL T LEARDI	1010	963	53500	TECHNICAL SERVICES	550.00
376103	04/04/2019	GARSAL INDUSTRIES INC	1010	932	56102	MAINT SUPPLIES/REPAIRS	111.76
376104	04/04/2019	SUSAN M GIROLOMONI	1010	090	56100	OFFICE SUPPLIES	191.42
376105	04/04/2019	HAND2MIND INC	1010	005	56110	INSTRUCTIONAL SUPPLIES	186.96
376106	04/04/2019	HOSPITAL FOR SPECIAL CARE	2324	536	53300	EMPLOYEE TRAIN & DEV	250.00
376106	04/04/2019	HOSPITAL FOR SPECIAL CARE	2324	536	53323	PROF EDUCATIONAL SVC	83.33

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376106	04/04/2019	HOSPITAL FOR SPECIAL CARE	2324	536	53401	OTHER SERV - SUPPORT	125.00
376106	04/04/2019	HOSPITAL FOR SPECIAL CARE	2324	536	56110	INSTRUCTIONAL SUPPLIES	333.33
376106	04/04/2019	HOSPITAL FOR SPECIAL CARE	2324	536	59900	NON DISTRICT EXP	1,777.23
376106	04/04/2019	HOSPITAL FOR SPECIAL CARE	2324	536	59901	NON DISTR-INSTR EXP	8,282.75
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	53320	IN-SERVICE	150.56
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	53401	OTHER SERV - SUPPORT	52.74
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	53403	OTHER SERV - PROF	4,408.14
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	54001	PURCH PROP SVC	6,833.41
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	55050	OTHER PURCHASE SERVICES	6,805.02
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	56110	INSTRUCTIONAL SUPPLIES	868.96
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	59900	NON DISTRICT EXP	9,500.27
376107	04/04/2019	HUMAN RESOURCE AGENCY INC	2324	532	59901	NON DISTR-INSTR EXP	44,119.69
376108	04/04/2019	HUMAN RESOURCE AGENCY INC	2325	969	53324	OTHER SERV-FIELD TRIPS	600.00
376108	04/04/2019	HUMAN RESOURCE AGENCY INC	2325	969	56110	INSTRUCTIONAL SUPPLIES	600.00
376109	04/04/2019	IDVILLE	1010	008	56110	INSTRUCTIONAL SUPPLIES	1,765.68
376110	04/04/2019	IRON MOUNTAIN INC	1010	941	53500	TECHNICAL SERVICES	360.12
376111	04/04/2019	J. W. PEPPER & SON INC.	1010	009	56112	INSTR SUPPLIES - MUSIC	71.28
376111	04/04/2019	J. W. PEPPER & SON INC.	1010	011	56112	INSTR SUPPLIES - MUSIC	104.46
376112	04/04/2019	JAM INDUSTRIES USA LLC DBA KMC MUSI	1010	008	56112	INSTR SUPPLIES - MUSIC	323.00
376113	04/04/2019	JASMINE COLAPIETRO	1010	963	53500	TECHNICAL SERVICES	1,050.00
376114	04/04/2019	JOANNA RUDEWICZ	2032	542	53320	IN-SERVICE	169.99
376115	04/04/2019	JOSEPH PARK	1010	963	53500	TECHNICAL SERVICES	550.00
376116	04/04/2019	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	55,177.97
376116	04/04/2019	KELLY SERVICES INC	2382	966	55050	OTHER PURCHASE SERVICES	836.35
376117	04/04/2019	KLINGBERG COMPREHENSIVE PROGRAM SRV	2020	969	53320	IN-SERVICE	400.00
376118	04/04/2019	TIMOTHY A KOLODZIEJ	1010	978	58100	DUES & FEES	1,570.00
376119	04/04/2019	LAKESHORE LEARNING MATERIALS	1010	005	56110	INSTRUCTIONAL SUPPLIES	542.65
376120	04/04/2019	LARIELIZ M ROSA DELVALLE	1010	963	53500	TECHNICAL SERVICES	200.00
376121	04/04/2019	JOHN S LARKIN	1010	062	56100	OFFICE SUPPLIES	205.66
376122	04/04/2019	WANDA LICKWAR	2022	969	53320	IN-SERVICE	92.36
376123	04/04/2019	MARCUS ALESSANDRO GIOSA	1010	963	53500	TECHNICAL SERVICES	550.00
376125	04/04/2019	MARISSA LEVY	1010	963	53500	TECHNICAL SERVICES	500.00
376126	04/04/2019	METADOT CORPORATION	1010	921	53510	DP AND CODING SERV	950.40
376127	04/04/2019	JASON W MIRAMANT	1010	091	56100	OFFICE SUPPLIES	162.35
376128	04/04/2019	CRISTINA MORANT	2022	969	53320	IN-SERVICE	127.34
376129	04/04/2019	MOSAIC TECHNOLOGY CORPORATION	1010	921	53510	DP AND CODING SERV	60,122.40
376130	04/04/2019	MUSIC IN MOTION	1010	009	56112	INSTR SUPPLIES - MUSIC	394.74
376131	04/04/2019	MUSICIAN'S FRIEND INC	1010	963	56110	INSTRUCTIONAL SUPPLIES	195.00
376132	04/04/2019	MYBINDING.COM	1010	011	56110	INSTRUCTIONAL SUPPLIES	234.04

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376133	04/04/2019	NAF - NATIONAL ACADEMY FOUNDATION	1010	961	58100	DUES & FEES	2,000.00
376134	04/04/2019	NEW BRITAIN HERALD	2324	544	59900	NON DISTRICT EXP	797.80
376135	04/04/2019	NEW BRITAIN PLUMBING SUPPLY CO.	1010	932	56102	MAINT SUPPLIES/REPAIRS	1,649.42
376136	04/04/2019	NEW ENGLAND INDUSTRIAL SUPPLY	1010	003	56101	CUSTODIAL SUPPLIES	421.25
376137	04/04/2019	NEXTCOURIER	1010	911	53500	TECHNICAL SERVICES	2,701.42
376138	04/04/2019	ORIENTAL TRADING COMPANY	1010	006	56110	INSTRUCTIONAL SUPPLIES	315.03
376138	04/04/2019	ORIENTAL TRADING COMPANY	1010	009	56110	INSTRUCTIONAL SUPPLIES	848.91
376139	04/04/2019	PETER W SMULSKI STATE MARSHAL	1010	974	53412	LEGAL	100.00
376140	04/04/2019	PHILIP DEMAND	1010	963	53500	TECHNICAL SERVICES	500.00
376141	04/04/2019	PIGGYBACK RIDES LLC	1010	912	55108	TRANSPORT-HOMELESS	3,250.00
376142	04/04/2019	PITNEY BOWES INC	1010	061	55301	POSTAGE	951.90
376143	04/04/2019	POSITIVE PROMOTIONS INC.	1010	015	56100	OFFICE SUPPLIES	190.78
376144	04/04/2019	POWERSCHOOL GROUP LLC	1010	921	53200	INSTRUCTIONAL SERV	2,200.00
376146	04/04/2019	QUILL CORP	1010	061	56100	OFFICE SUPPLIES	353.74
376146	04/04/2019	QUILL CORP	1010	098	56100	OFFICE SUPPLIES	347.01
376146	04/04/2019	QUILL CORP	1010	941	56100	OFFICE SUPPLIES	1,878.72
376146	04/04/2019	QUILL CORP	2382	966	56100	OFFICE SUPPLIES	563.55
376146	04/04/2019	QUILL CORP	2382	966	56110	INSTRUCTIONAL SUPPLIES	2,267.59
376146	04/04/2019	QUILL CORP	2622	951	58999	OTHER EXPENSES	297.35
376146	04/04/2019	QUILL CORP	2625	091	58999	OTHER EXPENSES	152.34
376147	04/04/2019	RAE STORAGE BATTERY COMPANY	1010	061	54300	REPAIRS & MAINTENANCE	2,253.20
376148	04/04/2019	RISE VISION INC	2028	969	56110	INSTRUCTIONAL SUPPLIES	1,519.00
376149	04/04/2019	ROBERT DAVID WILLIAMSON	1010	963	53500	TECHNICAL SERVICES	500.00
376150	04/04/2019	ROCKY HILL PUBLIC SCHOOLS	1010	912	55108	TRANSPORT-HOMELESS	5,100.00
376151	04/04/2019	NICOLE SANDERS	2022	969	53320	IN-SERVICE	1,859.87
376152	04/04/2019	SCHOOL OUTFITTERS LLC	1010	052	56112	INSTR SUPPLIES - MUSIC	1,367.59
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	005	56110	INSTRUCTIONAL SUPPLIES	962.51
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	007	56110	INSTRUCTIONAL SUPPLIES	540.18
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	007	56100	OFFICE SUPPLIES	58.45
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	008	56113	INSTR SUPPLIES - PE	1,038.12
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	011	56113	INSTR SUPPLIES - PE	131.77
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	012	56110	INSTRUCTIONAL SUPPLIES	619.95
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	013	56110	INSTRUCTIONAL SUPPLIES	65.10
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	013	56100	OFFICE SUPPLIES	494.73
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	052	56100	OFFICE SUPPLIES	444.83
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	061	56100	OFFICE SUPPLIES	223.00
376154	04/04/2019	SCHOOL SPECIALTY INC	1010	978	58150	OPER/ATHL EXP	464.80
376154	04/04/2019	SCHOOL SPECIALTY INC	2341	969	56110	INSTRUCTIONAL SUPPLIES	967.40
376154	04/04/2019	SCHOOL SPECIALTY INC	2382	966	56100	OFFICE SUPPLIES	678.80

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376154	04/04/2019	SCHOOL SPECIALTY INC	2382	966	56110	INSTRUCTIONAL SUPPLIES	390.21
376155	04/04/2019	SHRED IT CONNECTICUT	1010	911	56100	OFFICE SUPPLIES	70.21
376156	04/04/2019	SIR SPEEDY PRINTING CENTER	1010	963	53500	TECHNICAL SERVICES	2,920.33
376157	04/04/2019	SISTER MARY JANICE ZDUNCZYK	2032	026	53320	IN-SERVICE	95.94
376158	04/04/2019	SOLIANT HEALTH	2581	974	53402	OTHER SERV - MEDICAL	2,700.00
376159	04/04/2019	SOUTH CONGREGATIONAL CHURCH	2382	966	54400	RENTALS	100.00
376160	04/04/2019	SOUTHEASTERN PERFORMANCE APPAREL	1010	963	57345	INSTR EQUIP - REPLACE	3,726.81
376161	04/04/2019	SOUTHERN REGIONAL EDUCATION BOARD	2345	061	53320	IN-SERVICE	60,995.00
376162	04/04/2019	STUDER GROUP LLC	2341	969	53320	IN-SERVICE	4,250.00
376163	04/04/2019	SUPER DUPER PUBLICATIONS	2581	969	56110	INSTRUCTIONAL SUPPLIES	147.75
376164	04/04/2019	SUPER EAST SPORTS	1010	978	57346	INSTR EQUIP - NEW	1,200.00
376165	04/04/2019	SWEETWATER SOUND INC	1010	011	56112	INSTR SUPPLIES - MUSIC	659.67
376165	04/04/2019	SWEETWATER SOUND INC	1010	061	56900	OTHER SUPPLIES	978.39
376166	04/04/2019	TEACHER CREATED MATERIALS INC.	1010	006	56110	INSTRUCTIONAL SUPPLIES	91.95
376167	04/04/2019	TECHNOLOGY EDUCATION CONCEPTS INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	1,064.95
376168	04/04/2019	CHRISTINE A TILTON	1010	961	56110	INSTRUCTIONAL SUPPLIES	338.93
376169	04/04/2019	TIMOTHY DAVID GAYLORD	1010	963	53500	TECHNICAL SERVICES	550.00
376170	04/04/2019	TLC TRANSPORTATION	1010	912	55108	TRANSPORT-HOMELESS	1,311.00
376171	04/04/2019	TULL BROTHERS	1010	932	56102	MAINT SUPPLIES/REPAIRS	2,773.71
376172	04/04/2019	TUXIS OHRS FUEL INC	1010	012	56210	HEAT & GAS	8,620.61
376173	04/04/2019	UNCLE JIM'S WORM FARM	1010	961	56110	INSTRUCTIONAL SUPPLIES	342.90
376174	04/04/2019	USI EDUCATION & GOVERNMENT SALES	1010	003	56100	OFFICE SUPPLIES	1,349.95
376175	04/04/2019	TODD VERDI	1010	052	56100	OFFICE SUPPLIES	458.37
376176	04/04/2019	W. B. MASON COMPANY INC	1010	003	56100	OFFICE SUPPLIES	2,487.00
376176	04/04/2019	W. B. MASON COMPANY INC	1010	006	56100	OFFICE SUPPLIES	242.91
376176	04/04/2019	W. B. MASON COMPANY INC	1010	009	56100	OFFICE SUPPLIES	529.87
376176	04/04/2019	W. B. MASON COMPANY INC	1010	011	56110	INSTRUCTIONAL SUPPLIES	3,222.96
376176	04/04/2019	W. B. MASON COMPANY INC	1010	011	56100	OFFICE SUPPLIES	792.01
376176	04/04/2019	W. B. MASON COMPANY INC	1010	911	56100	OFFICE SUPPLIES	2,006.62
376177	04/04/2019	WEBER'S NURSERY & FLORIST	1010	013	54300	REPAIRS & MAINTENANCE	2,100.00
376178	04/04/2019	WEBER'S NURSERY & FLORIST	1010	012	54300	REPAIRS & MAINTENANCE	4,500.00
376179	04/04/2019	WENGER CORPORATION	1010	061	57346	INSTR EQUIP - NEW	12,875.00
376180	04/04/2019	WHITSONS SERVICE (NB)	1010	911	56100	OFFICE SUPPLIES	380.00
376180	04/04/2019	WHITSONS SERVICE (NB)	1010	941	56100	OFFICE SUPPLIES	375.00
376181	04/04/2019	XEROX FINANCIAL SERVICES LLC	1010	921	55500	PRINTING & BINDING	18,229.18
376182	04/04/2019	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	54001	PURCH PROP SVC	4,299.12
376182	04/04/2019	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	55050	OTHER PURCHASE SERVICES	629.94
376182	04/04/2019	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	56110	INSTRUCTIONAL SUPPLIES	1,832.76
376182	04/04/2019	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	59900	NON DISTRICT EXP	5,799.28

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376182	04/04/2019	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	2324	048	59901	NON DISTR-INSTR EXP	12,644.86
376183	04/04/2019	YWCA OF NEW BRITAIN	2324	047	53401	OTHER SERV - SUPPORT	83.76
376183	04/04/2019	YWCA OF NEW BRITAIN	2324	047	53403	OTHER SERV - PROF	618.47
376183	04/04/2019	YWCA OF NEW BRITAIN	2324	047	54001	PURCH PROP SVC	9,639.28
376183	04/04/2019	YWCA OF NEW BRITAIN	2324	047	55050	OTHER PURCHASE SERVICES	2,239.45
376183	04/04/2019	YWCA OF NEW BRITAIN	2324	047	56110	INSTRUCTIONAL SUPPLIES	3,934.23
376183	04/04/2019	YWCA OF NEW BRITAIN	2324	047	59900	NON DISTRICT EXP	19,472.83
376183	04/04/2019	YWCA OF NEW BRITAIN	2324	047	59901	NON DISTR-INSTR EXP	80,259.78
376214	04/11/2019	MELISSA J ABATE	1010	961	56110	INSTRUCTIONAL SUPPLIES	109.38
376215	04/11/2019	ACTION BASED LEARNING / KIDSFIT	2581	969	56110	INSTRUCTIONAL SUPPLIES	56.85
376216	04/11/2019	ADA SPORTS BADMINTON & TENNIS	1010	978	57346	INSTR EQUIP - NEW	344.00
376216	04/11/2019	ADA SPORTS BADMINTON & TENNIS	1010	978	57346	INSTR EQUIP - NEW	378.50
376217	04/11/2019	JOSE A ADORNO	2382	966	56110	INSTRUCTIONAL SUPPLIES	80.10
376218	04/11/2019	ADVANCED BENEFIT STRATEGIES INC	1010	911	58100	DUES & FEES	158.33
376219	04/11/2019	AIRGAS	1010	969	54300	REPAIRS & MAINTENANCE	34.81
376220	04/11/2019	ALL SPORTS	2623	013	58999	OTHER EXPENSES	795.00
376221	04/11/2019	ALLSTON SUPPLY CO INC	1010	005	56100	OFFICE SUPPLIES	13.30
376221	04/11/2019	ALLSTON SUPPLY CO INC	1010	061	56101	CUSTODIAL SUPPLIES	5,181.02
376222	04/11/2019	AMERICAN PAYROLL ASSOCIATION	1010	911	58100	DUES & FEES	254.00
376223	04/11/2019	KEVIN ANDERSEN	2382	966	55800	TRAVEL REIMBURSEMENT	1,398.88
376224	04/11/2019	ANDERSON MACHINERY CO INC	2028	969	56110	INSTRUCTIONAL SUPPLIES	4,110.00
376224	04/11/2019	ANDERSON MACHINERY CO INC	2028	969	57346	INSTR EQUIP - NEW	23,300.00
376225	04/11/2019	ANDERSON'S IT'S ELEMENTARY	1010	007	56100	OFFICE SUPPLIES	422.64
376226	04/11/2019	AVERY'S BEVERAGES	1010	062	56100	OFFICE SUPPLIES	28.50
376227	04/11/2019	B & H PHOTO VIDEO INC	1010	963	56110	INSTRUCTIONAL SUPPLIES	55.85
376228	04/11/2019	BALANCED BEHAVIORAL HEALTH LLC	2020	969	53401	OTHER SERV - SUPPORT	21,879.00
376229	04/11/2019	BAY STATE ELEVATOR CO	1010	051	54300	REPAIRS & MAINTENANCE	380.96
376230	04/11/2019	BEATA CZAJ-SKARBA	2067	999	59901	NON DISTR-INSTR EXP	625.00
376231	04/11/2019	DEBRA Y BENNETT	2382	966	55800	TRAVEL REIMBURSEMENT	65.31
376232	04/11/2019	BLICK ART MATERIALS LLC	1010	052	56111	INSTR SUPPLIES - ART	395.48
376232	04/11/2019	BLICK ART MATERIALS LLC	1010	052	56112	INSTR SUPPLIES - MUSIC	175.49
376232	04/11/2019	BLICK ART MATERIALS LLC	1010	961	56110	INSTRUCTIONAL SUPPLIES	977.72
376233	04/11/2019	BSN SPORTS LLC	1010	978	57346	INSTR EQUIP - NEW	42.75
376234	04/11/2019	C & M TELEPHONE	1010	006	54300	REPAIRS & MAINTENANCE	279.00
376234	04/11/2019	C & M TELEPHONE	1010	012	54300	REPAIRS & MAINTENANCE	95.00
376234	04/11/2019	C & M TELEPHONE	1010	931	54300	REPAIRS & MAINTENANCE	95.00
376235	04/11/2019	C & S GLASS AND ALUMINUM LLC	1010	003	54300	REPAIRS & MAINTENANCE	172.50
376235	04/11/2019	C & S GLASS AND ALUMINUM LLC	1010	007	54300	REPAIRS & MAINTENANCE	280.18
376235	04/11/2019	C & S GLASS AND ALUMINUM LLC	1010	013	54300	REPAIRS & MAINTENANCE	395.40

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376235	04/11/2019	C & S GLASS AND ALUMINUM LLC	1010	015	54300	REPAIRS & MAINTENANCE	684.40
376235	04/11/2019	C & S GLASS AND ALUMINUM LLC	1010	051	54300	REPAIRS & MAINTENANCE	373.08
376235	04/11/2019	C & S GLASS AND ALUMINUM LLC	1010	053	54300	REPAIRS & MAINTENANCE	401.86
376235	04/11/2019	C & S GLASS AND ALUMINUM LLC	1010	969	54300	REPAIRS & MAINTENANCE	18.75
376236	04/11/2019	C I A C	1010	978	58150	OPER/ATHL EXP	310.00
376237	04/11/2019	CAPITOL CITY CREDIT CO LLC	1010	941	53500	TECHNICAL SERVICES	120.00
376238	04/11/2019	CDW GOVERNMENT INC	1010	921	57346	INSTR EQUIP - NEW	9,551.00
376238	04/11/2019	CDW GOVERNMENT INC	2028	969	57346	INSTR EQUIP - NEW	23,539.00
376238	04/11/2019	CDW GOVERNMENT INC	2034	969	56110	INSTRUCTIONAL SUPPLIES	19,102.00
376238	04/11/2019	CDW GOVERNMENT INC	2035	969	56110	INSTRUCTIONAL SUPPLIES	19,102.00
376238	04/11/2019	CDW GOVERNMENT INC	2036	969	56110	INSTRUCTIONAL SUPPLIES	19,102.00
376239	04/11/2019	CENTRAL CONN STATE UNVERSITY	1010	098	53500	TECHNICAL SERVICES	1,737.00
376240	04/11/2019	CENTRAL CONNECTICUT ACOUSTICS INC	1010	003	56101	CUSTODIAL SUPPLIES	798.00
376241	04/11/2019	DONALD S CHRZAN	2382	966	55800	TRAVEL REIMBURSEMENT	65.31
376242	04/11/2019	AMANDA B CLARK	2089	969	55800	TRAVEL REIMBURSEMENT	115.71
376243	04/11/2019	COMCAST	1010	012	55300	COMMUNICATIONS	622.28
376244	04/11/2019	COMCAST BUSINESS	1010	005	55300	COMMUNICATIONS	384.08
376245	04/11/2019	COMCAST BUSINESS	1010	053	55300	COMMUNICATIONS	550.70
376246	04/11/2019	COMCAST BUSINESS	1010	052	55300	COMMUNICATIONS	551.15
376247	04/11/2019	COMCAST BUSINESS	1010	061	55300	COMMUNICATIONS	550.70
376248	04/11/2019	COMCAST BUSINESS	1010	013	55300	COMMUNICATIONS	538.95
376249	04/11/2019	COMCAST BUSINESS	1010	061	55300	COMMUNICATIONS	209.90
376250	04/11/2019	COMCAST BUSINESS	1010	003	55300	COMMUNICATIONS	538.95
376251	04/11/2019	COMCAST BUSINESS	1010	008	55300	COMMUNICATIONS	595.17
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	005	56210	HEAT & GAS	2,600.75
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	006	56210	HEAT & GAS	1,621.24
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	007	56210	HEAT & GAS	1,968.93
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	008	56210	HEAT & GAS	1,898.95
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	011	56210	HEAT & GAS	2,082.45
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	015	56210	HEAT & GAS	1,978.52
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	051	56210	HEAT & GAS	2,857.76
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	052	56210	HEAT & GAS	3,440.30
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	053	56210	HEAT & GAS	2,978.71
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	061	56210	HEAT & GAS	6,598.44
376252	04/11/2019	CONNECTICUT NATURAL GAS	1010	931	56210	HEAT & GAS	588.31
376253	04/11/2019	CONNECTICUT RADIO INC	1010	931	56103	MISC (EQUIP) SUPPLIES	60.00
376254	04/11/2019	CONNECTICUT TIRE INC	1010	932	56102	MAINT SUPPLIES/REPAIRS	233.27
376256	04/11/2019	CONSTELLATION NEWENERGY INC	1010	061	56220	ELECTRICITY	28,276.30
376257	04/11/2019	LEONARD J CORTO	1010	978	55800	TRAVEL REIMBURSEMENT	114.84

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376258	04/11/2019	CREC	1010	911	55612	TUITION-VOAG/CREC	9,042.48
376259	04/11/2019	CROWLEY FORD LLC	1010	932	56102	MAINT SUPPLIES/REPAIRS	130.07
376260	04/11/2019	CURTIN MOTOR LIVERY INC	1010	912	55109	TRANSPORT - SPECIAL ED	2,827.25
376261	04/11/2019	CWPM LLC	1010	931	54101	REFUSE REMOVAL	13,412.74
376261	04/11/2019	CWPM LLC	1010	963	53500	TECHNICAL SERVICES	545.00
376262	04/11/2019	DELL COMPUTER CORPORATION	2028	969	56110	INSTRUCTIONAL SUPPLIES	1,198.83
376262	04/11/2019	DELL COMPUTER CORPORATION	2028	969	57346	INSTR EQUIP - NEW	26,188.16
376262	04/11/2019	DELL COMPUTER CORPORATION	2334	003	56110	INSTRUCTIONAL SUPPLIES	1,008.81
376262	04/11/2019	DELL COMPUTER CORPORATION	2334	007	56100	OFFICE SUPPLIES	1,595.85
376262	04/11/2019	DELL COMPUTER CORPORATION	2334	013	56100	OFFICE SUPPLIES	433.16
376263	04/11/2019	DELL SUPPLY CO	2623	013	58999	OTHER EXPENSES	94.99
376264	04/11/2019	DEMCO INC	1010	961	56110	INSTRUCTIONAL SUPPLIES	903.58
376265	04/11/2019	DIRECT ENERGY SERVICES LLC	1010	051	56210	HEAT & GAS	5,197.45
376266	04/11/2019	DISCOUNT SCHOOL SUPPLY	2334	007	56900	OTHER SUPPLIES	452.69
376267	04/11/2019	EAGLE LEASING CO	1010	051	54300	REPAIRS & MAINTENANCE	80.00
376268	04/11/2019	ELECTRIFIED DISCOUNTERS INC	1010	061	56900	OTHER SUPPLIES	83.74
376269	04/11/2019	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	73.16
376269	04/11/2019	EVERSOURCE ENERGY	1010	052	56220	ELECTRICITY	17,702.85
376270	04/11/2019	AMY L FISH	2037	969	56110	INSTRUCTIONAL SUPPLIES	39.51
376270	04/11/2019	AMY L FISH	2038	969	56110	INSTRUCTIONAL SUPPLIES	39.52
376271	04/11/2019	FOLLETT SCHOOL SOLUTIONS	1010	961	56420	LIBRARY BOOKS	1,788.04
376272	04/11/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	1,063.50
376273	04/11/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	86.07
376274	04/11/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	41.28
376275	04/11/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	12.25
376276	04/11/2019	SUSAN M GIROLOMONI	1010	974	55800	TRAVEL REIMBURSEMENT	300.38
376277	04/11/2019	GOPHER	1010	978	57346	INSTR EQUIP - NEW	470.06
376278	04/11/2019	GRAINGER	1010	932	56102	MAINT SUPPLIES/REPAIRS	102.78
376279	04/11/2019	HEINEMANN	1010	961	56410	TEXTBOOKS	982.85
376280	04/11/2019	HOLY CROSS CHURCH	1010	911	54400	RENTALS	10,000.00
376281	04/11/2019	HOME DEPOT CREDIT SERVICES	1010	061	56110	INSTRUCTIONAL SUPPLIES	2,804.97
376281	04/11/2019	HOME DEPOT CREDIT SERVICES	1010	932	56102	MAINT SUPPLIES/REPAIRS	514.30
376282	04/11/2019	HOSPITAL FOR SPECIAL CARE	2020	969	53320	IN-SERVICE	375.00
376283	04/11/2019	ELIZABETH M HRUBIEC	1010	974	55800	TRAVEL REIMBURSEMENT	70.59
376284	04/11/2019	HUMAN RESOURCE AGENCY INC	2325	969	53325	PARENT ACTIVITIES	2,665.00
376285	04/11/2019	JANE D MORRIS	2032	542	53320	IN-SERVICE	360.00
376286	04/11/2019	JOHN BOYLE COMPANY	1010	932	56102	MAINT SUPPLIES/REPAIRS	29.50
376287	04/11/2019	JESSICA L KAMENS	2011	969	55800	TRAVEL REIMBURSEMENT	118.44
376288	04/11/2019	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	56,413.06

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376288	04/11/2019	KELLY SERVICES INC	2382	966	55050	OTHER PURCHASE SERVICES	822.17
376289	04/11/2019	KONE INC	1010	052	54300	REPAIRS & MAINTENANCE	440.98
376290	04/11/2019	LAKESHORE LEARNING MATERIALS	1010	003	56110	INSTRUCTIONAL SUPPLIES	858.87
376290	04/11/2019	LAKESHORE LEARNING MATERIALS	1010	008	56110	INSTRUCTIONAL SUPPLIES	2,874.00
376291	04/11/2019	LISA L MCMANUS	2089	969	55800	TRAVEL REIMBURSEMENT	51.62
376292	04/11/2019	MEDCO SPORTS MEDICINE	1010	978	57346	INSTR EQUIP - NEW	403.80
376293	04/11/2019	MICHAEL M FIGIEL	1010	963	53500	TECHNICAL SERVICES	900.00
376294	04/11/2019	MOAB TRAINING INT'L INC.	2020	969	53320	IN-SERVICE	971.50
376295	04/11/2019	MUSICAL EXPRESSIONS LLC	1010	054	56113	INSTR SUPPLIES - PE	120.00
376296	04/11/2019	NBHS GENERAL FUND	1010	061	58200	OPER/HS GRAD	83.26
376297	04/11/2019	NEW BRITAIN PEST CONTROL INC.	1010	969	54300	REPAIRS & MAINTENANCE	1,240.00
376298	04/11/2019	NEW ENGLAND INDUSTRIAL SUPPLY	1010	006	56101	CUSTODIAL SUPPLIES	251.00
376299	04/11/2019	HEATHER L NICOL	1010	006	56100	OFFICE SUPPLIES	116.90
376300	04/11/2019	SAHAR NOUSHIN-BROCHU	2382	966	55800	TRAVEL REIMBURSEMENT	65.31
376301	04/11/2019	OMNI DATA LLC	1010	921	53510	DP AND CODING SERV	3,831.51
376302	04/11/2019	DAMON C PEARCE	2022	969	53320	IN-SERVICE	582.61
376303	04/11/2019	PERMA-BOUND	1010	961	56420	LIBRARY BOOKS	4,102.10
376304	04/11/2019	PITNEY BOWES POSTAGE BY PHONE	1010	061	55301	POSTAGE	3,429.00
376305	04/11/2019	POWERSCHOOL GROUP LLC	1010	921	53510	DP AND CODING SERV	9,125.12
376306	04/11/2019	PROJECT LEAD THE WAY INC.	1010	061	56110	INSTRUCTIONAL SUPPLIES	3,718.25
376307	04/11/2019	QBS INC	2020	969	53320	IN-SERVICE	124.00
376308	04/11/2019	QUILL CORP	1010	091	56110	INSTRUCTIONAL SUPPLIES	944.23
376308	04/11/2019	QUILL CORP	1010	931	56100	OFFICE SUPPLIES	106.95
376308	04/11/2019	QUILL CORP	2382	966	56100	OFFICE SUPPLIES	1,071.14
376309	04/11/2019	NOEMI RAMIREZ	1010	974	56100	OFFICE SUPPLIES	41.57
376310	04/11/2019	MAYRA L RODRIGUEZ	2316	969	55800	TRAVEL REIMBURSEMENT	87.23
376311	04/11/2019	RUSTY KILN LLC	1010	963	54300	REPAIRS & MAINTENANCE	255.00
376312	04/11/2019	JAN C SAWICKI	1010	921	55800	TRAVEL REIMBURSEMENT	60.32
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	006	56100	OFFICE SUPPLIES	385.06
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	008	56110	INSTRUCTIONAL SUPPLIES	147.31
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	008	56112	INSTR SUPPLIES - MUSIC	54.92
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	012	56110	INSTRUCTIONAL SUPPLIES	227.20
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	013	56110	INSTRUCTIONAL SUPPLIES	108.31
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	052	56110	INSTRUCTIONAL SUPPLIES	858.14
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	061	56111	INSTR SUPPLIES - ART	4,768.02
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	061	56100	OFFICE SUPPLIES	661.50
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	4,011.84
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	062	56111	INSTR SUPPLIES - ART	85.56
376313	04/11/2019	SCHOOL SPECIALTY INC	1010	963	56110	INSTRUCTIONAL SUPPLIES	274.16

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376313	04/11/2019	SCHOOL SPECIALTY INC	2341	969	56110	INSTRUCTIONAL SUPPLIES	1,297.80
376313	04/11/2019	SCHOOL SPECIALTY INC	2623	013	58999	OTHER EXPENSES	405.48
376314	04/11/2019	MARY SEGARRA	2382	966	55800	TRAVEL REIMBURSEMENT	110.84
376315	04/11/2019	SHERWIN WILLIAMS	1010	932	56102	MAINT SUPPLIES/REPAIRS	204.99
376316	04/11/2019	SHIPMAN & GOODWIN LLP	1010	901	53412	LEGAL	2,117.21
376316	04/11/2019	SHIPMAN & GOODWIN LLP	1010	941	53412	LEGAL	30,053.79
376316	04/11/2019	SHIPMAN & GOODWIN LLP	1010	974	53412	LEGAL	18,626.34
376317	04/11/2019	SIGMAWEAR LLC	1010	978	58100	DUES & FEES	865.00
376318	04/11/2019	SIR SPEEDY PRINTING CENTER	1010	061	55500	PRINTING & BINDING	528.25
376319	04/11/2019	SIRACUSA MOVING & STORAGE	1010	969	54300	REPAIRS & MAINTENANCE	105.00
376320	04/11/2019	SISTER MARY JANICE ZDUNCZYK	2032	026	53320	IN-SERVICE	35.47
376321	04/11/2019	MARK J SPALDING	2020	969	53300	EMPLOYEE TRAIN & DEV	17.00
376322	04/11/2019	STADIUM SYSTEMS INC.	1010	978	57346	INSTR EQUIP - NEW	229.18
376322	04/11/2019	STADIUM SYSTEMS INC.	1010	978	57346	INSTR EQUIP - NEW	967.79
376323	04/11/2019	STAPLES BUSINESS ADVANTAGE	2382	966	56110	INSTRUCTIONAL SUPPLIES	300.00
376324	04/11/2019	STEP SAVER INC	2382	966	55050	OTHER PURCHASE SERVICES	8,140.99
376325	04/11/2019	SUPPLYWORKS	1010	932	56102	MAINT SUPPLIES/REPAIRS	3,664.23
376326	04/11/2019	TEXTHELP INC.	1010	921	53510	DP AND CODING SERV	1,800.00
376327	04/11/2019	THE NEW BRITAIN TRANSPORTATION CO	1010	912	55108	TRANSPORT-HOMELESS	1,119.50
376328	04/11/2019	TULL BROTHERS	1010	932	56102	MAINT SUPPLIES/REPAIRS	1,112.38
376329	04/11/2019	VIOLET SIMS	1010	901	56100	OFFICE SUPPLIES	94.17
376330	04/11/2019	W. B. MASON COMPANY INC	1010	011	56110	INSTRUCTIONAL SUPPLIES	7.58
376331	04/11/2019	WEBER & CARRIER LLP	1010	974	53412	LEGAL	400.00
376332	04/11/2019	WHITSONS SERVICE (NB)	1010	969	54300	REPAIRS & MAINTENANCE	132.50
376332	04/11/2019	WHITSONS SERVICE (NB)	1010	974	56100	OFFICE SUPPLIES	150.00
376333	04/11/2019	YANKEE CANDLE COMPANY INC	2624	052	58999	OTHER EXPENSES	2,367.00
376334	04/11/2019	YWCA OF NEW BRITAIN	1010	902	58100	DUES & FEES	500.00
376344	04/18/2019	ABCO WHOLESALE DISTRIBUTORS	1010	932	56101	CUSTODIAL SUPPLIES	120.90
376345	04/18/2019	ACCURATE INSULATION	1010	052	54300	REPAIRS & MAINTENANCE	6,090.00
376346	04/18/2019	ACE TRAILER LEASING INC	1010	012	54300	REPAIRS & MAINTENANCE	95.00
376346	04/18/2019	ACE TRAILER LEASING INC	1010	061	54300	REPAIRS & MAINTENANCE	380.00
376348	04/18/2019	ALDA M SMITH	2032	026	53320	IN-SERVICE	100.00
376349	04/18/2019	ALL SPORTS	2609	015	58999	OTHER EXPENSES	739.35
376350	04/18/2019	ALLIANCE GRAPHICS INC	1010	902	56100	OFFICE SUPPLIES	3,875.00
376351	04/18/2019	APPLE COMPUTER INC	2028	969	57346	INSTR EQUIP - NEW	50,094.00
376352	04/18/2019	VICTORIA E ARMSTRONG	2334	003	53325	PARENT ACTIVITIES	13.60
376352	04/18/2019	VICTORIA E ARMSTRONG	2334	003	55800	TRAVEL REIMBURSEMENT	7.00
376353	04/18/2019	BARBARA PAPACS	2032	026	53320	IN-SERVICE	100.00
376354	04/18/2019	BERLIN PUBLIC SCHOOLS	1010	912	55108	TRANSPORT-HOMELESS	694.30

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376355	04/18/2019	C & C JANITORIAL SUPPLIES INC	1010	061	56101	CUSTODIAL SUPPLIES	470.00
376356	04/18/2019	C & M ROOFING CO LLC	1010	003	54300	REPAIRS & MAINTENANCE	990.00
376356	04/18/2019	C & M ROOFING CO LLC	1010	007	54300	REPAIRS & MAINTENANCE	1,644.00
376356	04/18/2019	C & M ROOFING CO LLC	1010	008	54300	REPAIRS & MAINTENANCE	820.00
376356	04/18/2019	C & M ROOFING CO LLC	1010	013	54300	REPAIRS & MAINTENANCE	944.00
376356	04/18/2019	C & M ROOFING CO LLC	1010	051	54300	REPAIRS & MAINTENANCE	872.00
376356	04/18/2019	C & M ROOFING CO LLC	1010	052	54300	REPAIRS & MAINTENANCE	344.00
376357	04/18/2019	C & M TELEPHONE	1010	007	54300	REPAIRS & MAINTENANCE	220.00
376357	04/18/2019	C & M TELEPHONE	1010	008	54300	REPAIRS & MAINTENANCE	424.00
376357	04/18/2019	C & M TELEPHONE	1010	013	54300	REPAIRS & MAINTENANCE	190.00
376358	04/18/2019	CDW GOVERNMENT INC	2033	969	56110	INSTRUCTIONAL SUPPLIES	19,102.00
376358	04/18/2019	CDW GOVERNMENT INC	2037	969	56110	INSTRUCTIONAL SUPPLIES	19,102.00
376358	04/18/2019	CDW GOVERNMENT INC	2038	969	56110	INSTRUCTIONAL SUPPLIES	19,102.00
376359	04/18/2019	CENTRAL CONN STATE UNVERSITY	1010	098	53500	TECHNICAL SERVICES	949.00
376360	04/18/2019	COMCAST	1010	052	56220	ELECTRICITY	0.56
376360	04/18/2019	COMCAST	1010	061	55300	COMMUNICATIONS	531.59
376361	04/18/2019	COMCAST	1010	053	55300	COMMUNICATIONS	146.20
376362	04/18/2019	COMCAST	1010	051	55300	COMMUNICATIONS	252.62
376363	04/18/2019	COMCAST	1010	006	55300	COMMUNICATIONS	627.87
376364	04/18/2019	CONNCASE	1010	974	53320	IN-SERVICE	580.00
376365	04/18/2019	CONNECTICUT NATURAL GAS	1010	007	56210	HEAT & GAS	357.00
376365	04/18/2019	CONNECTICUT NATURAL GAS	1010	009	56210	HEAT & GAS	1,271.11
376365	04/18/2019	CONNECTICUT NATURAL GAS	1010	061	56210	HEAT & GAS	275.02
376366	04/18/2019	CONNECTICUT RADIO INC	1010	931	56103	MISC (EQUIP) SUPPLIES	85.00
376367	04/18/2019	MONICA R CONNORS	2020	969	53320	IN-SERVICE	199.00
376368	04/18/2019	CREC	2044	969	53320	IN-SERVICE	4,800.00
376369	04/18/2019	DPM NEW BRITAIN SELF STORAGE LLC	1010	961	54400	RENTALS	404.00
376370	04/18/2019	CURTIN MOTOR LIVERY INC	1010	912	55109	TRANSPORT - SPECIAL ED	1,746.75
376371	04/18/2019	CWPM LLC	1010	931	54101	REFUSE REMOVAL	225.00
376372	04/18/2019	DAWN BENSON	2032	542	53320	IN-SERVICE	100.00
376373	04/18/2019	DIANE KULINSKI	2032	026	53320	IN-SERVICE	100.00
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	006	56210	HEAT & GAS	3,743.26
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	007	56210	HEAT & GAS	3,894.02
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	008	56210	HEAT & GAS	4,328.77
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	009	56210	HEAT & GAS	1,920.70
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	011	56210	HEAT & GAS	5,442.07
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	015	56210	HEAT & GAS	4,488.89
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	052	56210	HEAT & GAS	9,583.12
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	053	56210	HEAT & GAS	7,991.68

Check Number	Check Date	Vendor Name	Fund	Location	Account Code	Account Title	Transaction Amount
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	061	56210	HEAT & GAS	8,283.38
376374	04/18/2019	DIRECT ENERGY SERVICES LLC	1010	931	56210	HEAT & GAS	988.84
376375	04/18/2019	DOMINO SOLAR LTD	1010	013	56220	ELECTRICITY	867.74
376376	04/18/2019	DOMINO SOLAR LTD	1010	012	56220	ELECTRICITY	1,045.68
376377	04/18/2019	EAGLE LEASING CO	1010	051	54300	REPAIRS & MAINTENANCE	80.00
376378	04/18/2019	EASTCONN	2606	961	58999	OTHER EXPENSES	6,900.00
376379	04/18/2019	ECS LEARNING SYSTEMS / NOVEL UNITS	1010	961	56420	LIBRARY BOOKS	45.97
376380	04/18/2019	ELECTRICAL WHOLESALERS INC	1010	932	56102	MAINT SUPPLIES/REPAIRS	887.41
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	003	54300	REPAIRS & MAINTENANCE	3,531.90
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	005	54300	REPAIRS & MAINTENANCE	1,020.00
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	006	54300	REPAIRS & MAINTENANCE	2,683.76
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	007	54300	REPAIRS & MAINTENANCE	1,980.00
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	008	54300	REPAIRS & MAINTENANCE	2,434.00
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	009	54300	REPAIRS & MAINTENANCE	1,919.56
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	011	54300	REPAIRS & MAINTENANCE	2,341.00
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	012	54300	REPAIRS & MAINTENANCE	108.00
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	013	54300	REPAIRS & MAINTENANCE	8,122.33
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	051	54300	REPAIRS & MAINTENANCE	9,977.42
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	052	54300	REPAIRS & MAINTENANCE	906.45
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	053	54300	REPAIRS & MAINTENANCE	11,189.35
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	061	54300	REPAIRS & MAINTENANCE	21,754.01
376384	04/18/2019	ENVIRONMENTAL SYSTEMS CORP	1010	091	54300	REPAIRS & MAINTENANCE	658.32
376385	04/18/2019	EVERSOURCE ENERGY	1010	003	56220	ELECTRICITY	108.62
376385	04/18/2019	EVERSOURCE ENERGY	1010	011	56220	ELECTRICITY	25.58
376385	04/18/2019	EVERSOURCE ENERGY	1010	012	56220	ELECTRICITY	35.26
376385	04/18/2019	EVERSOURCE ENERGY	1010	013	56220	ELECTRICITY	162.90
376385	04/18/2019	EVERSOURCE ENERGY	1010	053	56220	ELECTRICITY	57.19
376386	04/18/2019	AMY L FISH	2037	969	56110	INSTRUCTIONAL SUPPLIES	234.84
376386	04/18/2019	AMY L FISH	2038	969	56110	INSTRUCTIONAL SUPPLIES	234.84
376387	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	44.20
376388	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	44.79
376389	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	44.79
376390	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	134.37
376391	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	107.80
376392	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	12.25
376393	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	66.95
376394	04/18/2019	FRONTIER COMMUNICATION COMPANY	1010	931	55300	COMMUNICATIONS	13.39
376395	04/18/2019	ALLISON C GALIN	1010	961	53320	IN-SERVICE	429.00
376395	04/18/2019	ALLISON C GALIN	2011	969	55800	TRAVEL REIMBURSEMENT	108.75

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376396	04/18/2019	GARY KUS	2032	026	53320	IN-SERVICE	200.00
376397	04/18/2019	GRAINGER	1010	932	56102	MAINT SUPPLIES/REPAIRS	195.92
376398	04/18/2019	JANICE GREGA-MALS	1010	941	56100	OFFICE SUPPLIES	871.63
376399	04/18/2019	HAVEN TRANSPORTATION LLC	1010	912	55108	TRANSPORT-HOMELESS	30,441.00
376400	04/18/2019	HEINEMANN	2011	969	56110	INSTRUCTIONAL SUPPLIES	58,806.00
376401	04/18/2019	HERFF JONES INC	1010	061	58200	OPER/HS GRAD	2,275.97
376402	04/18/2019	HOWIE FRIDAY'S GOLF SHOP	1010	978	57346	INSTR EQUIP - NEW	75.00
376403	04/18/2019	JANE D MORRIS	2032	542	53320	IN-SERVICE	333.50
376404	04/18/2019	KATHERINE A. BECHARD	2032	026	53320	IN-SERVICE	100.00
376405	04/18/2019	KATHERINE MULLER	2032	026	53320	IN-SERVICE	100.00
376406	04/18/2019	KELLY SERVICES INC	1010	941	53590	OUTSIDE SUB SVC -CERT	55,485.21
376407	04/18/2019	KONE INC	1010	003	54300	REPAIRS & MAINTENANCE	713.86
376407	04/18/2019	KONE INC	1010	006	54300	REPAIRS & MAINTENANCE	401.42
376407	04/18/2019	KONE INC	1010	011	54300	REPAIRS & MAINTENANCE	408.94
376407	04/18/2019	KONE INC	1010	013	54300	REPAIRS & MAINTENANCE	362.64
376407	04/18/2019	KONE INC	1010	052	54300	REPAIRS & MAINTENANCE	762.61
376407	04/18/2019	KONE INC	1010	053	54300	REPAIRS & MAINTENANCE	794.30
376407	04/18/2019	KONE INC	1010	061	54300	REPAIRS & MAINTENANCE	1,113.74
376408	04/18/2019	MICHELE G KUSHMAN	2011	969	55800	TRAVEL REIMBURSEMENT	135.90
376409	04/18/2019	MAITZ DEMOLITION SERVICES LLC	1010	052	54300	REPAIRS & MAINTENANCE	6,250.00
376410	04/18/2019	MARIETTA AM MARQUEZ	2382	966	55800	TRAVEL REIMBURSEMENT	65.31
376411	04/18/2019	MAX PIZZA II LLC	1010	941	56100	OFFICE SUPPLIES	57.60
376412	04/18/2019	NEW BRITAIN-BERLIN ROTARY CLUB	1010	902	58100	DUES & FEES	480.00
376413	04/18/2019	NEW ENGLAND CHEMICAL SUPPLY LLC	1010	005	54300	REPAIRS & MAINTENANCE	830.42
376414	04/18/2019	NEW ENGLAND INDUSTRIAL SUPPLY	1010	005	56101	CUSTODIAL SUPPLIES	1,399.00
376414	04/18/2019	NEW ENGLAND INDUSTRIAL SUPPLY	1010	053	56101	CUSTODIAL SUPPLIES	1,578.15
376414	04/18/2019	NEW ENGLAND INDUSTRIAL SUPPLY	1010	061	56101	CUSTODIAL SUPPLIES	1,346.60
376415	04/18/2019	PATRICIA J FORBES	2032	026	53320	IN-SERVICE	100.00
376416	04/18/2019	POWERSCHOOL GROUP LLC	2363	969	53200	INSTRUCTIONAL SERV	5,146.44
376418	04/18/2019	QUILL CORP	1010	061	58200	OPER/HS GRAD	73.00
376418	04/18/2019	QUILL CORP	1010	090	56100	OFFICE SUPPLIES	2,782.45
376418	04/18/2019	QUILL CORP	1010	931	56100	OFFICE SUPPLIES	193.15
376418	04/18/2019	QUILL CORP	2382	966	56100	OFFICE SUPPLIES	1,019.29
376418	04/18/2019	QUILL CORP	2382	966	56110	INSTRUCTIONAL SUPPLIES	2,387.05
376419	04/18/2019	ROCKLER WOODWORKING AND HARDWARE	2028	969	57346	INSTR EQUIP - NEW	5,209.98
376420	04/18/2019	SCHOOL SPECIALTY INC	1010	003	56111	INSTR SUPPLIES - ART	292.64
376420	04/18/2019	SCHOOL SPECIALTY INC	1010	053	56110	INSTRUCTIONAL SUPPLIES	998.22
376420	04/18/2019	SCHOOL SPECIALTY INC	1010	053	56113	INSTR SUPPLIES - PE	266.31
376420	04/18/2019	SCHOOL SPECIALTY INC	1010	053	56101	CUSTODIAL SUPPLIES	40.96
376420	04/18/2019	SCHOOL SPECIALTY INC	1010	061	57346	INSTR EQUIP - NEW	4,438.02

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376420	04/18/2019	SCHOOL SPECIALTY INC	1010	090	56100	OFFICE SUPPLIES	14.66
376420	04/18/2019	SCHOOL SPECIALTY INC	2382	966	56110	INSTRUCTIONAL SUPPLIES	145.95
376421	04/18/2019	MARY SEGARRA	2382	966	55800	TRAVEL REIMBURSEMENT	1,202.35
376422	04/18/2019	SHERWIN WILLIAMS	1010	932	56102	MAINT SUPPLIES/REPAIRS	104.97
376423	04/18/2019	SISTER MARY JANICE ZDUNCZYK	2032	026	53320	IN-SERVICE	100.00
376424	04/18/2019	SOLAR ENERGY OF AMERICA 1 LLC	1010	011	56220	ELECTRICITY	794.00
376425	04/18/2019	KEIRA Z SOLER	2011	969	55800	TRAVEL REIMBURSEMENT	30.28
376426	04/18/2019	SUPPLIES OUTLET	1010	061	56900	OTHER SUPPLIES	99.98
376427	04/18/2019	THE HOSPITAL OF CENTRAL CONNECTICUT	1010	978	53440	OUTSIDE TRAINER SERVICES	2,555.56
376428	04/18/2019	TILCON CONNECTICUT INC	1010	052	54300	REPAIRS & MAINTENANCE	778.16
376429	04/18/2019	TUXIS OHRS FUEL INC	1010	012	56210	HEAT & GAS	7,677.12
376430	04/18/2019	URSULA KERR	2032	026	53320	IN-SERVICE	100.00
376431	04/18/2019	W. B. MASON COMPANY INC	1010	053	56100	OFFICE SUPPLIES	242.96
376432	04/18/2019	WEBER'S NURSERY & FLORIST	1010	012	54300	REPAIRS & MAINTENANCE	3,500.00
376433	04/18/2019	WILLIAM L. HIVELY	2032	026	53320	IN-SERVICE	100.00
376434	04/18/2019	WOODWIND & BRASSWIND	1010	963	56110	INSTRUCTIONAL SUPPLIES	72.00
376435	04/18/2019	YMCA OF MERIDEN-NEW BRITAIN-BERLIN	1010	902	56110	INSTRUCTIONAL SUPPLIES	3,750.00
376436	04/18/2019	ZOFIA J MAILLOUX	2032	026	53320	IN-SERVICE	100.00
376480	04/25/2019	MAEGAN A ADAMS	1010	977	55800	TRAVEL REIMBURSEMENT	177.54
376481	04/25/2019	ADELBROOK INC	1010	974	55630	TUITION - PRIV IN-STATE	28,260.00
376481	04/25/2019	ADELBROOK INC	1010	974	55690	TUITION - OUTPLACED	422.50
376482	04/25/2019	ALLSTON SUPPLY CO INC	1010	005	56101	CUSTODIAL SUPPLIES	1,270.00
376483	04/25/2019	AMERICAN SCHOOL FOR THE DEAF	1010	974	55630	TUITION - PRIV IN-STATE	19,672.80
376483	04/25/2019	AMERICAN SCHOOL FOR THE DEAF	1010	974	55690	TUITION - OUTPLACED	3,335.09
376484	04/25/2019	APPLE INC.	1010	963	57346	INSTR EQUIP - NEW	1,314.00
376485	04/25/2019	AQUILA EDUCATION	2033	969	56110	INSTRUCTIONAL SUPPLIES	9,299.00
376485	04/25/2019	AQUILA EDUCATION	2034	969	56110	INSTRUCTIONAL SUPPLIES	9,299.00
376485	04/25/2019	AQUILA EDUCATION	2035	969	56110	INSTRUCTIONAL SUPPLIES	9,299.00
376485	04/25/2019	AQUILA EDUCATION	2036	969	56110	INSTRUCTIONAL SUPPLIES	9,299.00
376485	04/25/2019	AQUILA EDUCATION	2037	969	56110	INSTRUCTIONAL SUPPLIES	9,299.00
376485	04/25/2019	AQUILA EDUCATION	2038	969	56110	INSTRUCTIONAL SUPPLIES	9,299.00
376486	04/25/2019	VICTORIA E ARMSTRONG	2334	003	53325	PARENT ACTIVITIES	43.94
376486	04/25/2019	VICTORIA E ARMSTRONG	2334	003	56110	INSTRUCTIONAL SUPPLIES	17.99
376487	04/25/2019	AVERY'S BEVERAGES	1010	062	56100	OFFICE SUPPLIES	24.00
376488	04/25/2019	B & H PHOTO VIDEO INC	1010	061	56110	INSTRUCTIONAL SUPPLIES	103.49
376489	04/25/2019	BSN SPORTS LLC	1010	978	57346	INSTR EQUIP - NEW	125.98
376490	04/25/2019	C & C JANITORIAL SUPPLIES INC	1010	003	56101	CUSTODIAL SUPPLIES	130.00
376491	04/25/2019	C & M TELEPHONE	1010	012	54300	REPAIRS & MAINTENANCE	100.75
376491	04/25/2019	C & M TELEPHONE	1010	051	54300	REPAIRS & MAINTENANCE	95.00
376491	04/25/2019	C & M TELEPHONE	1010	052	54300	REPAIRS & MAINTENANCE	370.50
376491	04/25/2019	C & M TELEPHONE	1010	931	54300	REPAIRS & MAINTENANCE	390.00
376492	04/25/2019	CABE	1010	901	58100	DUES & FEES	30.00

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376493	04/25/2019	CARL W KNOX	2601	963	58999	OTHER EXPENSES	935.00
376494	04/25/2019	CATAPULT LEARNING LLC	1010	974	55630	TUITION - PRIV IN-STATE	34,572.78
376494	04/25/2019	CATAPULT LEARNING LLC	1010	974	55690	TUITION - OUTPLACED	852.00
376495	04/25/2019	CDW GOVERNMENT INC	1010	961	56100	OFFICE SUPPLIES	82.48
376495	04/25/2019	CDW GOVERNMENT INC	2012	999	56110	INSTRUCTIONAL SUPPLIES	1,891.89
376495	04/25/2019	CDW GOVERNMENT INC	2341	969	56110	INSTRUCTIONAL SUPPLIES	9,466.40
376496	04/25/2019	CHILDREN'S CENTER OF HAMDEN INC	1010	974	55630	TUITION - PRIV IN-STATE	25,339.80
376497	04/25/2019	COMCAST	1010	931	55300	COMMUNICATIONS	438.34
376498	04/25/2019	COMCAST	1010	052	56220	ELECTRICITY	546.64
376499	04/25/2019	COMCAST	1010	061	55300	COMMUNICATIONS	627.87
376500	04/25/2019	COMCAST	1010	005	55300	COMMUNICATIONS	493.33
376501	04/25/2019	COMCAST	1010	015	55300	COMMUNICATIONS	898.83
376502	04/25/2019	COMCAST BUSINESS	1010	051	55300	COMMUNICATIONS	550.70
376503	04/25/2019	COMCAST BUSINESS	1010	005	55300	COMMUNICATIONS	571.99
376504	04/25/2019	COMMUNITY CHILD GUIDANCE CLINIC SCH	1010	974	55630	TUITION - PRIV IN-STATE	7,476.00
376504	04/25/2019	COMMUNITY CHILD GUIDANCE CLINIC SCH	1010	974	55690	TUITION - OUTPLACED	180.00
376505	04/25/2019	CONNECTICUT BUSINESS SYSTEMS LLC	1010	091	56100	OFFICE SUPPLIES	8.00
376506	04/25/2019	CONNECTICUT BUSINESS SYSTEMS LLC	2032	026	53320	IN-SERVICE	2,889.00
376507	04/25/2019	CONNECTICUT JUNIOR REPUBLIC	1010	974	55630	TUITION - PRIV IN-STATE	15,545.20
376508	04/25/2019	CONNECTICUT NATURAL GAS	1010	003	56210	HEAT & GAS	1,861.97
376508	04/25/2019	CONNECTICUT NATURAL GAS	1010	013	56210	HEAT & GAS	1,709.54
376508	04/25/2019	CONNECTICUT NATURAL GAS	1010	051	56210	HEAT & GAS	1,391.37
376508	04/25/2019	CONNECTICUT NATURAL GAS	1010	931	56210	HEAT & GAS	434.80
376509	04/25/2019	CONNECTICUT PLYWOOD CORP	1010	051	56102	MAINT SUPPLIES/REPAIRS	1,260.40
376510	04/25/2019	CONSOLIDATED SCHOOL DISTRICT	2028	969	53200	INSTRUCTIONAL SERV	942.50
376510	04/25/2019	CONSOLIDATED SCHOOL DISTRICT	2041	969	53320	IN-SERVICE	290.00
376510	04/25/2019	CONSOLIDATED SCHOOL DISTRICT	2045	969	53320	IN-SERVICE	290.00
376510	04/25/2019	CONSOLIDATED SCHOOL DISTRICT	2341	969	53320	IN-SERVICE	7,540.00
376511	04/25/2019	COORDINATED TRANSPORTATION SOLUTION	1010	912	55109	TRANSPORT - SPECIAL ED	2,565.00
376512	04/25/2019	CREATIVE PROMOTIONS	1010	062	56110	INSTRUCTIONAL SUPPLIES	582.00
376513	04/25/2019	CT EARS LLC	2581	974	53402	OTHER SERV - MEDICAL	1,167.50
376514	04/25/2019	CWPM LLC	1010	931	54101	REFUSE REMOVAL	588.60
376515	04/25/2019	DIME OIL COMPANY	1010	912	56260	GASOLINE	441.35
376515	04/25/2019	DIME OIL COMPANY	1010	912	56260	GASOLINE	13,659.45
376516	04/25/2019	DOMUS KIDS INC	1010	974	53211	TUTORS - SPECIAL ED	9,009.00
376517	04/25/2019	DONALD F PERRAS	1010	963	58100	DUES & FEES	700.00
376518	04/25/2019	ELECTRICAL WHOLESALERS INC	1010	931	56101	CUSTODIAL SUPPLIES	74.47
376519	04/25/2019	EVERGREEN CENTER INCORPORATED	1010	974	55611	TUITION - LOC RESIDENTIAL	18,635.15
376519	04/25/2019	EVERGREEN CENTER INCORPORATED	1010	974	55631	TUITION - PRIV O-O-STATE	18,635.15
376520	04/25/2019	EVERSOURCE ENERGY	1010	003	56220	ELECTRICITY	7,094.09
376520	04/25/2019	EVERSOURCE ENERGY	1010	006	56220	ELECTRICITY	5,116.89
376520	04/25/2019	EVERSOURCE ENERGY	1010	013	56220	ELECTRICITY	4,117.75

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376520	04/25/2019	EVERSOURCE ENERGY	1010	051	56220	ELECTRICITY	12,017.42
376520	04/25/2019	EVERSOURCE ENERGY	1010	061	56220	ELECTRICITY	1,528.50
376520	04/25/2019	EVERSOURCE ENERGY	1010	931	56220	ELECTRICITY	675.85
376521	04/25/2019	FOLLETT SCHOOL SOLUTIONS	1010	961	56420	LIBRARY BOOKS	234.25
376522	04/25/2019	FRAZIER'S COIN OP LAUNDROMAT INC	1010	978	53500	TECHNICAL SERVICES	66.33
376523	04/25/2019	SUSAN M GIROLOMONI	2620	951	58999	OTHER EXPENSES	788.97
376524	04/25/2019	HARTFORD HOSPITAL	1010	974	55630	TUITION - PRIV IN-STATE	25,432.10
376524	04/25/2019	HARTFORD HOSPITAL	1010	974	55690	TUITION - OUTPLACED	755.90
376525	04/25/2019	TAMARA K HOUSER	2620	951	58999	OTHER EXPENSES	210.76
376526	04/25/2019	JOHN BOYLE COMPANY	1010	932	56102	MAINT SUPPLIES/REPAIRS	123.08
376527	04/25/2019	JOHNSON CONTROLS FIRE PROTECTION LP	1010	003	54300	REPAIRS & MAINTENANCE	158.03

2,032,522.73

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General Fund Extra Earnings/Overtime and Substitute Coverage Report

Month Ending April 2019 Versus 2018, 2017 and 2016 And Fiscal Year Ended 2017-2018, 2016-17 and 2015-16

Organization	Account	Title	Fiscal Year 2018-2019 Budget	Fiscal Year 2018-2019 Expenditures	Fiscal Year 2018-2019 Variance	Fiscal Year 2017-2018 Apr-18	Fiscal Year 2017-2018 Jun-18	Fiscal Year 2016-2017 Apr-17	Fiscal Year 2016-2017 Jun-17	Fiscal Year 2015-2016 Apr-16	Fiscal Year 2015-2016 Jun-16
TEACHER'S											
EXTRA EARNINGS / OT:											
101096900030	51181	DW DUTY FREE	40,000	103,342	(63,342)	31,635	48,101	28,344	34,230	27,272	34,796
101096900040	51181	DW GUIDANCE	60,000	49,581	10,419	57,758	77,299	48,843	48,843	53,036	65,480
101096900130	51181	DW TESTING		119	(119)	7,355	7,393	878	1,950	-	
101096910001	51181	DW	157,500	248,716	(91,216)	180,123	232,373	115,016	221,682	93,659	101,004
101096912002	51181	DW	-	-	-	-	-	293	293	520	520
			257,500	401,758	(144,258)	276,871	365,166	193,373	306,998	174,487	201,800
SUB COVERAGE											
101096900110	51181	DW SUB TEACH	100,000	82,447	17,553	91,241	105,171	93,076	133,871	83,104	109,091
GRAND TOTAL			**357,500**	**484,206**	**(126,706)**	**368,112**	**470,337**	**286,449**	**440,869**	**257,591**	**310,891**
SECRETARIAL/CLERICAL											
EXTRA EARNINGS / OT:											
101096900010	51238	DW OT/DT	79,000	125,660	(46,660)	78,440	100,224	77,309	97,277	130,023	151,490
101096910001	51238	DW	19,000	25,333	(6,333)	19,292	23,032	24,873	28,240	20,508	21,289
			98,000	150,993	(52,993)	97,732	123,256	102,183	125,517	150,531	172,779
SUB COVERAGE											
101096900100	51238	DW SUB SEC	65,000	35,488	29,512	50,289	57,028	50,347	66,868	47,365	55,710
			163,000	**186,480.15**	**(23,480)**	**148,021**	**180,284**	**152,529**	**192,385**	**197,896**	**228,489**
PARA											
EXTRA EARNINGS / OT:											
101096900010	51248	DW OT/DT	-	868	(868)	363	1,145	-	-	-	-
101096900030	51248	DW DUTY FREE	27,000	21,676	5,324	11,410	17,814	17,677	22,790	12,434	16,954
101096910001	51248	DW	58,000	49,745	8,255	39,086	43,187	34,095	46,703	32,502	34,805
			85,000	72,289	12,711	50,859	62,146	51,771	69,493	44,936	51,758
SUB COVERAGE											
101096900090	51248	DW SUB PARA	70,000	26,640	43,360	42,450	55,429	38,696	34,904	56,895	74,651
			155,000	**98,929**	**56,071**	**93,309**	**117,575**	**90,467**	**104,397**	**101,831**	**126,409**

Consolidated School District of New Britain
General Fund Extra Earnings/Overtime and Substitute Coverage Report
Month Ending April 2019 Versus 2018, 2017 and 2016 And Fiscal Year Ended 2017-2018, 2016-17 and 2015-16

Organization	Account	Title	Fiscal Year 2018-2019 Budget	Fiscal Year 2018-2019 Expenditures	Fiscal Year 2018-2019 Variance	Fiscal Year 2017-2018 Apr-18	Fiscal Year 2017-2018 Jun-18	Fiscal Year 2016-2017 Apr-17	Fiscal Year 2016-2017 Jun-17	Fiscal Year 2015-2016 Apr-16	Fiscal Year 2015-2016 Jun-16
CUSTODIAL / MAINTENANCE / SECURITY											
EXTRA EARNINGS / OT:											
101096900010	51258	DW OT/DT	370,000	332,248	37,752	301,321	369,509	302,625	356,443	296,604	364,126
101096900020	51258	DW CALL IN	8,000	9,354	(1,354)	8,842	10,161	6,550	8,135	6,020	7,183
101096910001	51258	DW	2,000	-	2,000	2,072	2,072	2,067	2,428	7,274	9,589
	51258 Total		380,000	341,602	38,398	312,235	381,742	311,242	367,006	309,898	380,898
SUB COVERAGE											
101096900060	51258	DW SUB MAINT	320,000	353,738	(33,738)	257,554	320,837	275,792	335,474	286,082	323,628
			700,000	**695,340**	**4,660**	**569,789**	**702,579**	**587,034**	**702,480**	**595,979**	**704,526**
HEALTH / MEDICAL											
EXTRA EARNINGS / OT:											
101096900010	51268	DW OT/DT	23,000	28,791	(5,791)	24,391	25,632	20,617	17,867	25,682	26,162
101096910001	51268	DW	93,000	79,896	13,104	92,309	116,972	60,883	84,381	121,865	146,552
	51268 Total		116,000	108,687	7,313	116,700	142,604	81,501	102,247	147,547	172,713
SUB COVERAGE											
101096900070	51268	DW SUB HEALTH	10,000	13,940	(3,940)	2,304	7,086	-	-	7,013	7,013
			126,000	**122,627**	**3,373**	**119,004**	**149,690**	**81,501**	**102,247**	**154,560**	**179,726**
GRAND TOTAL											
		EXTRA EARNINGS/OT	936,500	1,075,329	(138,829)	854,396	1,074,913	740,070	971,262	827,399	979,948
		SUBCOVERAGE	565,000	512,253	52,747	443,838	545,552	457,910	571,117	480,458	570,093
			1,501,500	**1,587,582**	**(86,082)**	**1,298,234**	**1,620,465**	**1,197,980**	**1,542,379**	**1,307,857**	**1,550,041**

Consolidated School District of New Britain
Worker's Compensation Fund
As of April 30, 2019

Projected 2018-2019 Funding:		
General Fund Operating Budget	662,000.00	
Projected 2018-2019 Expenditures:		
Claims *	650,532.02	
Projected Budget Variance	11,467.98	
* Actual /Projected Claims:		
Jul-18	26,352.27	
Aug-18	38,549.59	
Sep-18	35,068.25	
Oct-18	54,798.46	
Nov-18	84,689.09	
Dec-18	46,443.60	285,901.26
Jan-19	86,762.10	
Feb-19	49,591.92	
Mar-19	60,217.86	
Apr-19	59,636.88	
Sub-total	542,110.02	
Projected February through June (based on monthly average YTD)	108,422.00	
Projected Fiscal Year 2018-2019 Claims	650,532.02	364,630.76

The New Britain Educational Administration Center
Finance Department
272 Main Street, P.O. Box 1960
New Britain, CT 06050-1960
(860) 827-2200 Fax: (860) 827-2296

May 28, 2019

To: Board of Education
From: Kevin Kane, Chief Financial Officer
CC: Nancy Sarra, Superintendent
Re: District Action to Apply for a maximum of up to 2 percent ECS grant set-aside Award

Recommending that the Board take immediate action (approve), **Apply for a maximum of up to 2 percent ECS grant set-aside Award.**

With Board approval, this will be the 10th consecutive year the District has received the 2 percent ECS grant set-aside Award. The approximate amount is $1,478,586. Attached is a copy of the budget and narrative to be submitted to the State.

ED 114 FISCAL YEAR 2020 BUDGET FORM

GRANTEE NAME: New Britain TOWN CODE: 089

GRANT TITLE: TWO PERCENT EDUCATION COST SHARE GRANT

CORE-CT CLASSIFICATION: FUND: 11000 SPID: 17041 PROGRAM: 82002

BUDGET REFERENCE: 2020 CHARTFIELD 1: 170002

GRANT PERIOD: 07/01/2019 - 06/30/2020 AUTHORIZED AMOUNT: $1,478,586

CODES	DESCRIPTIONS	BUDGET AMOUNT
100	PERSONAL SERVICES - SALARIES	$1,197,802
200	PERSONAL SERVICES - EMPLOYEE BENEFITS	280,784
321	TUTORS	
322	IN SERVICE	
324	FIELD TRIPS	
325	PARENT ACTIVITIES	
330	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	
341	AUDIT	
400	PURCHASED PROPERTY SERVICES	
500	OTHER PURCHASED SERVICES	
600	SUPPLIES	
700	PROPERTY	
917	INDIRECT COST	
	TOTAL	$1,478,586

District: New Britain 089

2019-2020 BUDGET NARRATIVE
TWO PERCENT EDUCATION COST SHARING GRANT

Provide an explanation for each line item expenditure noted in your budget. (Example: 100 PERSONAL SERVICES - SALARIES Reading Teacher .5FTE $30,000)

Line Item	Explanation	Additional Information (e.g., FTE or # purchased)	Amount
111B Teachers	All Day Kindergarten Teachers	16.0 FTE	$1,197,802
200 Personnel Services Employee Benefits for		16.0 FTE	280,784

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

NEW BUSINESS

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

Board Memorandum

Submitted by Mayra Rodriguez (Partnerships) for approval at the Regular Board Meeting on June 3, 2019

Type of Memorandum

Acceptance of Donation

Background and Purpose/Rationale (Alignment to District Strategic Plan)

A proposal was written to The Fund for Greater Hartford outlining the planning, implementation and evaluation process of the district's summer school programs, Summer Enrichment Experience (SEE). This program outline was deemed worthy of the organizations requirements for innovation, utilizing best practices in reducing the summer learning slide, and promoting community partnerships to improve student academics and engagement in learning during the summer months.

The District is mandated to provide summer school to students in grades post K – post 3, who score substantially deficient in reading. This grant funding will be utilized to support the afternoon enrichment portion of SEE, which is led by Community Based Organizations. Although the traditional academic learning occurs during the morning session, it is important to note that our strong school-community partnership ensures that speaking and listening standards are integrated into the students' afternoon enrichment experiences as well. This practice supports the Partnership Pillar of the DIP, "we cultivate and sustain engaging family-school-community partnerships for student and staff success".

Financial Information

The total is $50,000.00 and the funding source is The Fund for Greater Hartford .

Committee Review

No subcommittee review.

SEE Award Decision - Mayra Rodriguez.pdf

New Britain Board of Education

Nicole Rodriguez - President | Nicholas Mercier – Vice President | Gayle Sanders-Connolly - Secretary

Catherine Cheney | Merrill Gay | Yvonne Muniz | Annie S. Parker | Nancy Rodriguez | James Sanders Jr. | Violet Jiménez Sims

Rodriguez, Mayra

From: Kim Russo <krusso@fundforgreaterhartford.org>
Sent: Friday, May 24, 2019 9:04 AM
To: Rodriguez, Mayra; Sondra Sanford; Sarra, Nancy
Subject: SEE Award Decision

Good morning Sondra and Mayra,

I wanted to let you know that the board voted last night and the school district will receive an award of $50,000 to support all of the summer work. I will also be able to make the check out directly to the district. It will take a couple weeks for me to get the check and grant agreement together but you'll receive the full amount in the check.

Kim

Kimberley Russo
Executive Director
The Fund for Greater Hartford
75 Charter Oak Avenue, Suite 2-200
Hartford, CT 06106-1903
Phone: 860-232-3113

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

TALENT DEVELOPMENT OFFICE

Behavior Support Assistant

POSITION SPECIFICATIONS

REPORTS TO

Building administrators **and his/her designee.**

PRIMARY FUNCTION

- Under general supervision of the building administrators, and day-to-day guidance of the building professional staff and student behavior intervention team, provides direct student intervention services.
- **Extend student support to assigned students both at school and with community experiences and partnerships.**
- **Ensure every child has a meaningful relationship with an adult who is an advocate for him/her.**

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

Obtain and maintain certification in the district's chosen crisis prevention course. Training provided by district.

EDUCATION

- **Minimum of a high school diploma and at least two years of related work experience.**
- Minimum of an Associate's degree, its equivalent **of 60 college credits, preferred.**
- Bachelor's degree or higher preferred.

EXPERIENCE

- Prior experience working with youth **preferred.** in a school setting.
- Bilingual preferred (*Moved below to skills/abilities*)

SKILLS, KNOWLEDGE & ABILITIES

- Ability to assist in the assessment of students who exhibit discomfort, aggression, withdrawal, or other non-adaptive behaviors in school or school sponsored activities.
- Ability to assist students in the development of **self-management** self-regulation behaviors, emotional control, and problem solving strategies in the following areas:
  - Interpersonal /peer relationships
  - Within classroom settings
  - Within non-classroom settings
  - Development of social skills
  - Peer mediation
  - Designing and implementing Tier II and Tier III behavior interventions
- Ability to work effectively with building early intervention and positive behavior support personnel teams to enhance student communication, engagement and academic achievement.
- Ability to provide positive reinforcement with a variety of skills and across settings.

DRAFT

- Ability to process pro-social choices and increase social judgment with students across settings.
- Maintain interventions, assistance data and records for student in contact with Behavior Support Assistance services.
- Maintain knowledge and community resources for mental health referrals.
- Build capacity in the system and subsystems to effectively increase student involvement **engagement**, self-regulation **self-management**, independence, and interpersonal and academic competence.
- **Strong interpersonal skills and human relation skills.**
- Ability to simultaneously process personal feeling states while dealing in a professional, calm manner with the needs and behaviors of students and staff.
- Ability to implement **nonviolent crisis intervention strategies** TCI and CPI techniques and procedures successfully.
- Ability to implement behavioral techniques that **are** area ethnically and culturally **responsive** sensitive.
- Ability to implement strategies that are developmentally appropriate.
- **Bilingual preferred**.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Assists students with behavior supports within the building.
- Participates in all school-wide meetings that involve student behavior issues.
- Monitors and tracks students involved with Behavior Assistance services.
- Assists in Tier II and Tier III behavioral prevention/intervention strategy development and implementation for students.
- **Assist in the monitoring of school performance of targeted struggling students in the areas of academic achievement, attendance, and behavior both in school and school related community experiences.**
- **Provide students with assistance in building and maintaining appropriate relationships with teachers, peers, community partners, potential employers and all other individuals associated with the school/program.**
- Supports and responds to immediate behavioral needs with appropriate **nonviolent crisis intervention strategies** TCI and CPI techniques and strategies.

ADDITIONAL DUTIES

Performs other duties as assigned by supervisor.

EQUIPMENT

Uses computer and printer.

TRAVEL REQUIREMENTS

Limited travel between school district buildings **and community partnerships**.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

- $23.79 per hour.
- Benefits follow the Local 2407 Paraeducator contract.

WORK SCHEDULE

- 7 hour work day; 35 hours per week; 10 month position.
- Hours will generally follow regular building hours, but may be modified based upon specific building needs.

UNION AFFILIATION

Not applicable.

DRAFT

FUNDING SOURCE

Local budget.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 02/15
REVISED: 01/17 KG
BOARD APPROVED:02/06/17
REVISED: 05/19 JM
PERSONNEL REVIEW: 05/28/19
BOARD APPROVED:

DRAFT

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

TALENT DEVELOPMENT OFFICE

Facilitator Assistant Coordinator of STEAM & Summer Learning (K - 8)

POSITION SPECIFICATIONS

REPORTS TO

District Coordinators of Curriculum for Grades PK-5 and 6-12.

PRIMARY FUNCTION

- **Develops and ensures the implementation of the K-8 Science, Technology, Engineering, the Arts and Mathematics (STEAM) curriculum for grades K-8.**
- **Stays abreast of developments and professional learning opportunities in the field of STEAM.**
- **Facilitates professional learning aligned to observed need, ongoing assessment and capacity-building.**
- Oversees the planning, programming, coordination and implementation of summer extended learning opportunities for students in grades K-8.
- Primary liaison between the district and community based organizations for summer learning programs.
- Develops and facilitates the implementation of the K-8 STEAM Team curriculum for grades K-8.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- **Current** Connecticut teacher certification (K-8).
- Must hold or be working toward a Connecticut administrative endorsement in Intermediate Administration or Supervision (092).
- Motor vehicle operator's license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university **preferred**.

EXPERIENCE

- A minimum of five years exemplary classroom teaching experience.
- Prior leadership experience.
- Experience mentoring, assisting and supporting teachers.
- Experience organizing and developing instructional programs.
- Experience building partnerships and securing resources.
- Experience in organizing, facilitating and supervising summer programming.
- **Experience in structuring and leading connected adult learning.**
- **Experience in ordering, inventory and budgeting.**
- **Experience in the development and revision of project-based curriculum.**

SKILLS, KNOWLEDGE & ABILITIES

DRAFT

- **Knowledge and understanding of district mission, vision, and goals.**
- Develops and implements programs consistent with the goals of the district.
- Demonstrates a **K**nowledge, understanding and application of the elementary and middle school curriculum.
- Demonstrates a commitment **Ability** to strengthening community engagement **by leveraging community resources where applicable and available**.
- Creates an atmosphere and presents an educational program which will be conducive to the intellectual, social and emotional growth of each student.
- Provides students with opportunities to develop **C**ritical thinking and decision making skill**s**.
- Provides for creative activity through purposeful learning tasks.
- Employs a variety of teaching techniques through the use of instructional materials and visual aids.
- Uses community resources where applicable and available.
- Makes use of significant aspects of pupil growth as a guide in planning individual and group activities.
- **Guides teachers in the preparation of** Prepares and maintains written plans to meet the individual needs and creative abilities of students.
- Demonstrates a knowledge, understanding, and application of appropriate subject area in the curriculum.
- Excellent oral and written communication skills.
- Ability to establish and maintain professional relationships with community organizations, school colleagues and administrators.
- Knowledge of national, state and local educational goals and objectives.
- **Uses data to inform decision-making.**
- Ability to use computer equipment and related software programs.
- Ability to maintain confidentiality of information as necessary.
- Demonstrates continued professional curiosity and growth.
- **Thinks flexibly and creatively.**
- **Understanding of a variety of highly-effective instructional strategies for diverse learners.**

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Coordinates and manages the extended learning opportunities for students in grades K-8.
- **Creates an educational program conducive to the intellectual, social and emotional growth of each student.**
- Develops and maintains relationships with community-based organizations.
- Collaborates with community-based organizations in planning **STEAM and** summer learning experiences.
- Develops and facilitates the implementation of the STEAM Team curriculum for grades K-8.
- Collaborates with STEAM teachers Team in the selection of curriculum materials and enrichment experiences.
- **Coordinates** Participate in the selection of teaching staff for **STEAM and** summer programs.
- Provides effective coaching, supervision and development of **STEAM and** summer program staff, ensuring their knowledge and compliance with program standards and requirements.
- Oversees the effective and responsible use of facilities, instructional equipment, materials and other resources.
- **Collaborates with building leaders to ensure dedicated space, time and structures are in place for an equitable STEAM experience for students.**
- Establishes criteria for eligibility of summer programming.
- Conducts surveys and**/**or interviews of students and analyzes data to determine effectiveness of programming and needed adjustments.
- Keeps district stakeholders informed of **program developments** student progress in collaboration with public relations personnel.
- Keep**s** accurate records as required by district, building, state or federal requirements.
- Creates an atmosphere in which **staff and** students feel free to express their views.
- Promotes **staff and** student self-awareness, self-respect, confidence and trust.
- Provides a learning environment **conducive** to students' educational development.
- Participates in staff **department** meetings, serves on school committees and contributes to other staff efforts.
- Communicates and collaborates with the District Coordinators of Curriculum for Grades PK-5 and 6-12 on a regular basis.
- **Performs evaluation of STEAM staff as needed.**

ADDITIONAL DUTIES

DRAFT

- Shares professional literature and innovative practices with staff.
- Assists in interpreting the district's instructional program to parents and the community.
- Keeps informed of developments in the field of elementary education.
- Makes constructive use of personal evaluation.
- Performs other tasks as assigned by supervisor**s**.

EQUIPMENT

Must be able to use a computer and job related equipment.

TRAVEL REQUIREMENTS

Travels to all school district buildings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 871 **51** collective bargaining agreement.

WORK SCHEDULE

Follows school procedures as established by the principal in accordance with the agreement with the New Britain Federation of Teachers.
Standard administrator work schedule, including attendance at Board meetings and other meetings as needed.

UNION AFFILIATION

Local 871 **51**, New Britain Federation of Teachers. **School Administrators**.

FUNDING SOURCE

Determined by position.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

DRAFT

CREATED: 05/19 LB
PERSONNEL REVIEW: 05/28/19
BOARD APPROVED: Month/Day/Year

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

TALENT DEVELOPMENT OFFICE

Athlete Academic Advisor

POSITION SPECIFICATIONS

REPORTS TO

Principal NBHS
Athletic Director
Head of Guidance

PRIMARY FUNCTION

Work with the athletes, coaches and teachers to monitor and improve their grades
Arrange study time and extra academic support class specific

DRAFT

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Certified teacher at NBHS

EDUCATION

EXPERIENCE

- Prior coaching experience preferable

SKILLS, KNOWLEDGE & ABILITIES

- Understand NBHS / CIAC and NCAA eligibility rules.
- Understand College athletic scholarship process

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Responsible for having every student log onto the CORE COURSE GPA/CPA CALCULATOR program

ADDITIONAL DUTIES

- Monitor student all school year long.
- Input meeting attendance into A+ system

EQUIPMENT

- Computer, cell phone for calls to parents and coaches

TRAVEL REQUIREMENTS

Type here

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Stipend per teachers' contract - $4,000

WORK SCHEDULE

Minimum requirement of three afternoons each week

UNION AFFILIATION

NBFT Local 871

FUNDING SOURCE

Local

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

DRAFT

CREATED: 05/19 DP/LC
BOARD APPROVED: Month/Day/Year

CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN

TALENT DEVELOPMENT OFFICE

Director of Curriculum Development

POSITION SPECIFICATIONS

REPORTS TO

Superintendent or designee.

PRIMARY FUNCTION

- Develops, implements and oversees curriculum, teaching and learning, and assessment Pk-12.
- Ensures curriculum is accessible and culturally and linguistically responsive to diverse populations.
- Identifies, designs and facilitates professional learning aligned to district goals.
- Active participant on PDEC (Professional Development and Evaluation Committee).
- Provides guidance to building administrators to help strengthen their teachers' instructional practices.
- Provide leadership and vision in the ongoing planning, implementation, development, direction, review and evaluation of the district's curriculum, instructional services and assessment.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

- Connecticut state certification as an Intermediate Administrator (092).
- Motor vehicle license or ability to provide own transportation.

EDUCATION

- Bachelor's degree from a regionally accredited college or university.
- Master's degree in an education-related field from a regionally accredited college or university.

EXPERIENCE

- A minimum of five years of successful classroom teaching experience required.
- A minimum of three years of successful administrative experience directing district curriculum, instruction and assessment required.
- Experience organizing and providing professional development.

SKILLS, KNOWLEDGE & ABILITIES

- Leadership skills including visioning, active listening, coaching, facilitation and use of data for decision making.
- Knowledge of current educational research, components of elementary programming, and best practices for instruction.
- Ability to work successfully with teachers in the development and revision of K-12 curriculum.
- Ability to communicate effectively, both orally and in writing.
- Ability to develop effective working relationships.
- Ability to work with diverse curricular subject areas.
- Broad knowledge of school curriculum and technology integration.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

DRAFT

- Provides leadership and support to district staff through collaborative planning, professional development, coaching, school improvement planning and regular communication.
- Provides input for implementation of the district vision, including alignment of programs to the vision and support through professional development and resource allocation.
- Remains current on educational research by engaging in professional development activities, professional reading and peer collaboration.
- Directs the planning and implementation of new curriculum standards and statutes.
- Attends meetings to provide updated K-12 curriculum information and maintain on-going communication.

ADDITIONAL DUTIES

Performs other related duties as assigned by supervisor.

EQUIPMENT

Personal computer, printer and other job-related equipment.

TRAVEL REQUIREMENTS

- Travel to all school district buildings.
- Travel to city and state agencies and professional meetings as needed.

TERMS OF EMPLOYMENT

SALARY & BENEFITS

Salary and benefits as set forth in the Local 51 collective bargaining agreement.

WORK SCHEDULE

Standard administrator work schedule, including attendance at Board meetings and other meetings as needed.

UNION AFFILIATION

Local 51, New Britain Federation of School Administrators.

FUNDING SOURCE

Commissioner's Network; 3 year position, ending June 30, 2022.

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: 05/19 LB
PERSONNEL REVIEW: 05/28/19
BOARD APPROVED: Month/Day/Year

DRAFT